



GARLAND

NOTICE OF MEETING CITY OF GARLAND, TEXAS

**Parks and Recreation Advisory Board
Work Session Room of City Hall
William E. Dollar Municipal Building
200 North Fifth Street
Garland, Texas
May 1, 2024 at 7:00 p.m.**

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

- a. Consider approval of the Parks and Recreation board minutes for the April 3, 2024, meeting.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. Chair Announcements

The Chair may recognize attendees or accomplishments, and make announcements regarding Parks and Recreation events or other matters of interest to citizens, including but not limited to listed items. There will be no board discussion or votes on these matters.

b. Cancel or Reschedule the July 2024 Regular Parks and Recreation board meeting.

Matt Grubisich, Parks Director, would like for the Parks and Recreation board to consider canceling or rescheduling the July 3, 2024, regular meeting due to the proximity to the July 4 holiday.

c. Recreation Supervisor Report

Jared Shuck, Athletics Supervisor, will provide the Parks and Recreation board with an update on the Athletics program and be available to answer questions.

d. Capital Improvement Projects and Studies - Design & Development Division Written Update

Mark Ellender, Landscape Architect, provided the Parks and Recreation board members with a written update on the following: Design & Development Division Update.

e. Communication/Enclosures

Staff will provide the Parks and Recreation board members with the Silver Scoop, May 2024, (will be distributed at the meeting) and an Event Calendar (May & June), (will be distributed at the meeting).

4. FUTURE AGENDA ITEMS

5. ADJOURN



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Parks & Recreation Advisory Board

1. 1. a.

Meeting Date: 05/01/2024

Item Title: APPROVAL OF MINUTES

Summary:

Consider approval of the Parks and Recreation board minutes for the April 3, 2024, meeting.

Attachments

4-3-2024 PB MIN

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MINUTES

The Parks & Recreation Board of the City of Garland convened in regular session at 7:00 p.m. on DAY, April 3, 2024, in the Work Session Room, 200 North Fifth Street, Garland, Texas, with the following members:

Present: Jerry Carter, Chair
Molly Bishop, Vice Chair
Nancy Janssen, Board Member
Tamara Aquino, Board Member
Jason Aguirre, Board Member
David Morehead, Board Member
David Parrish, Board Member
Richard Valle, Board Member
Don Koerner, Board Member

Staff Present: Matt Grubisich, Parks Director
D'Lee Williams, Recreation Director
Mark Ellender, Landscape Architect
Yvonne V. Naser, Management Services Coordinator

AGENDA:

1. APPROVAL OF MINUTES

- a. Consider approval of the Parks and Recreation board minutes for the March 6, 2024, meeting.**

Motion was made by Vice Chair Molly Bishop, and seconded by Board Member Don Koerner to approve the March 6, 2024, minutes as submitted.

Vote: 8 - 0

2. PUBLIC COMMENTS

No public comments

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. Chair Announcements**

The Chair may recognize attendees or accomplishments, and make announcements regarding Parks and Recreation events or other matters of interest to citizens, including but not limited to listed items. There will be no board discussion or votes on these matters.

- b. Consider a Parks and Recreation Park Tour in June 2024 in lieu of the Regular June Meeting**

Motion was made by Vice Chair Molly Bishop, and seconded by Board Member Don Koerner to have a Parks and Recreation park tour on June 8, 2024, in lieu of the regular June meeting.

Vote: 8 - 0

c. Parks Safety Update

Matt Grubisich, Parks Director, provided the Parks and Recreation board with an update and was available to answer questions.

d. Capital Improvement Projects and Studies - Design & Development Division Written Update

Mark Ellender, Landscape Architect, provided the Parks and Recreation board members with a written update on the following: Capital Improvement Projects and Studies - Design & Development Division

e. Visit Garland, Special Events & Downtown Development Written Update

Dana Lodge, CVB & Events Director, provided the Parks and Recreation board members with a written update on the following: Visit Garland, Special Events & Downtown Development.

f. Recreation Division Written Update

D'Lee Williams, Recreation Director, provided the Parks and Recreation board members with a written update on the following: Recreation Division.

g. Park Division Written Update

Christopher Lewis, Parks Maintenance Manager, provided the Parks and Recreation board members with a written update on the following: Park Division Update.

h. Communications/Enclosures

Parks and Recreation board members were provided with the following:

- a. Silver Scoop, April 2024 (will be distributed at meeting)

4. FUTURE AGENDA ITEMS

- a. State statue referencing no loitering.
- b. What is the purpose of this board?
- c. Present calendar of events for Parks and Recreation for the following month

5. ADJOURN

The meeting adjourned at 8:21 p.m.



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Parks & Recreation Advisory Board

1. 3. a.

Meeting Date: 05/01/2024

Item Title: CHAIR ANNOUNCEMENTS

Summary:

Chair Announcements

The Chair may recognize attendees or accomplishments, and make announcements regarding Parks and Recreation events or other matters of interest to citizens, including but not limited to listed items. There will be no board discussion or votes on these matters.



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Parks & Recreation Advisory Board

1. 3. b.

Meeting Date: 05/01/2024

Item Title: CANCEL OR RESCHEDULE THE JULY REGULAR PARKS AND RECREATION BOARD MEETING

Summary:

Cancel or Reschedule the July 2024 Regular Parks and Recreation board meeting.

Matt Grubisich, Parks Director, would like for the Parks and Recreation board to consider canceling or rescheduling the July 3, 2024, regular meeting due to the proximity to the July 4 holiday.

Background/Additional Information:

ISSUE

Consider canceling or rescheduling the July 5, 2024, Parks, and Recreation regular meeting due to the proximity to the July 4 holiday.

BACKGROUND

Chapter 25, Section 25.24 of the City Charter states that the place, time, and dates of the general monthly meetings of the board shall be established by the board. In its capacity as the Tree board, the board shall meet annually, or as needed, as determined by and in conjunction with the meeting of the Parks and Recreation board. Ordinance 6140 sec. 1.

RECOMMENDATION

That the board cancel the July 5, 2024, Parks and Recreation regular board meeting.



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Parks & Recreation Advisory Board

1. 3. c.

Meeting Date: 05/01/2024

Item Title: RECREATION SUPERVISOR REPORT

Summary:

Recreation Supervisor Report

Jared Shuck, Athletics Supervisor, will provide the Parks and Recreation board with an update on the Athletics program and be available to answer questions.



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Parks & Recreation Advisory Board

1. 3. d.

Meeting Date: 05/01/2024

Item Title: STAFF REPORT

Summary:

Capital Improvement Projects and Studies - Design & Development Division Written Update

Mark Ellender, Landscape Architect, provided the Parks and Recreation board members with a written update on the following: Design & Development Division Update.

Attachments

5-2024 DD Written Report

CAPITAL IMPROVEMENT PROJECTS AND STUDIES UPDATE

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

RECREATION CENTER AND AQUATICS IMPROVEMENTS

- 18364 - GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION – 2019 Bond Program – The site layout for the new facility has been established and design is underway.
- 18363 - HOLLABAUGH RECREATION CENTER EXPANSION – 2019 Bond Program – Punch Walk held April 4th. Substantially completed April 18, 2024.
- 18365 - HOLFORD RECREATION CENTER AND AQUATICS CENTER – 2019 Bond Program – Construction is underway with substantial completion anticipated mid-2025.
- 18318 – SURF AND SWIM REGIONAL AQUATICS FACILITY – 2019 Bond Program – Kimley Horn and Associates was selected to serve as the prime consultant. Pre-bid meeting held April 4th. Bidding is underway.

GENERAL PARK IMPROVEMENTS

- 18590 – LOU HUFF PARK – (cash funded) – Design is underway with consultant, following public engagement feedback meeting held in December, in which staff presented the results of public engagement and initial concept plan.
- 18593 – RICK ODEN SPLASH PAD – (cash funded) – The project aims to construct an 8,500 square foot splashpad in Rick Oden Park. Design is underway with consultant. 90% CD set anticipated late May 2024.
- 18592 – WYNN JOYCE PARK – (cash funded) – The project aims to redevelop Wynn Joyce Park. Public engagement is complete. Public engagement results and developed concepts were presented to Parks Board on 2/7. Design is underway with consultant. 90% DD set received April 1st.
- 18591 – KINGSLEY PARK – (cash funded) – Design is underway with consultant.
- 18357 – JOHN PAUL JONES PARK – 2019 Bond Program/TPWD – The project aims to address erosion issues along the shoreline, improved boating access from the parking lot, a courtesy dock for boaters, kayak launch, parking lot improvements, and a new permanent restroom. Upon completion of design, TPWD will work with the City on funding towards construction as funding is available. Design is underway with consultant.
- 18329 – TUCKERVILLE PARK – 2019 Bond Program – The construction contract was approved by City Council on December 12, 2023. This project is currently under construction.
- 18334 - AUDUBON PARK PICNIC AREA REPAVING – Design is complete. Construction will be pushed to future years as funding allows.

TRAILS AND GREENBELTS

- 18568 – NAAMAN FOREST CONNECTION TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect the recently completed trail within Spring Creek Greenbelt to Halff Park and Naaman Forest Blvd. This trail segment will eventually connect with a proposed trail along Brand Rd., north of PGBT.
- 18569 – DUCK CREEK AUDUBON TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect Duck Creek Trail at Bill Cody Park to Audubon Park.
- 18570 – CENTRAL PARK WALKING TRAIL – ARPA – Design is underway. This project aims to complete a loop trail around Central Park to connect to the spine trail and the other amenities in the park. 60% submittal anticipated late April 2024.

- 32181 – DUCK CREEK SOUTH EXTENSION TRAIL – The construction contract was approved by City Council on November 14, 2023. This project is currently under construction.
- 18354 - MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS – This project has been re-assigned to the Engineering department, and staff is working to re-engage the design firm to complete the design. Construction is anticipated to begin in 2024.

PLANS AND STUDIES

- NO ACTIVE PLANS OR STUDIES

COMPLETED PROJECTS - 2023

*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- 18354 – ABLON PARK POND AND PIER IMPROVEMENTS
- 18583 – MONTGOMERY PARK
- 18588 – WATSON PARK
- 18385 – PLAYGROUND REPLACEMENT PROGRAM
- 18374 – EMBREE PARK SPLASH PAD
- 18373 – LON WYNNE PARK SPLASH PAD
- 18320 – GRANGER ANNEX RENOVATION
- 18385 – PLAYGROUND REPLACEMENT PROGRAM
- 18588 – WATSON PARK



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Parks & Recreation Advisory Board

1. 3. e.

Meeting Date: 05/01/2024

Item Title: COMMUNICATIONS/ENCLOSURES

Summary:

Communication/Enclosures

Staff will provide the Parks and Recreation board members with the Silver Scoop, May 2024, (will be distributed at the meeting) and an Event Calendar (May & June), (will be distributed at the meeting).
