



GARLAND

NOTICE OF MEETING CITY OF GARLAND, TEXAS

**Parks and Recreation Advisory Board
Work Session Room of City Hall
William E. Dollar Municipal Building
200 North Fifth Street
Garland, Texas
August 7, 2024 at 7:00 p.m.**

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

- a. Consider approval of the Parks and Recreation board minutes for the May 1, 2024, meeting.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. Park Division Update

Matt Grubisich, Parks Director, will provide the board with an update on the following and be available to answer questions:

- May Storm Update
- Audubon Sprigging
- Special Events Support

b. 2024-25 Proposed Budget Update

Keith Reagan, Administrative Services Manager and D'Lee Williams, Recreation Director, will update the board on the Proposed Budget and be available for questions.

c. Parks and Recreation Board By-Laws Revision Discussion

Matt Grubisich, Parks Director, would like the board members to discuss the Board By-Laws and revision efforts and for the chair to assign the task to the Policies and Programs Committee.

d. Capital Improvement Projects and Studies - Design & Development Division Written Update

Mark Ellender, Landscape Architect, provided the Parks and Recreation board members with a written update on the following: Design & Development Division Update.

e. Communications/Enclosures

Staff will provide the board with the Silver Scoop, (Aug. 2024), and an Event Calendar (Aug. & Sept.) both to

be distributed at the meeting.

4. FUTURE AGENDA ITEMS
5. ADJOURN



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Parks & Recreation Advisory Board

1. 1. a.

Meeting Date: 08/07/2024

Item Title: Consider approval of the Parks and Recreation board minutes for the May 1, 2024, meeting

Summary:

Consider approval of the Parks and Recreation board minutes for the May 1, 2024, meeting.

Attachments

5-2024 Temp Minutes

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MINUTES

The Parks & Recreation Board of the City of Garland convened in regular session at 7:00 p.m. on May 1, 2024, in the Work Session Room, 200 North Fifth Street, Garland, Texas, with the following members:

- Present:** Jerry Carter, Chair
Molly Bishop, Vice Chair
Nancy Janssen, Board Member
David Morehead, Board Member
David Parrish, Board Member
Don Koerner, Board Member
- Absent:** Tamara Aquino, Board Member
Jason Aguirre, Board Member
Richard Valle, Board Member
- Staff Present:** Matt Grubisich, Parks Director
D'Lee Williams, Recreation Director
Mark Ellender, Landscape Architect
Keith Reagan, Administrative Services Manager
Yvonne V. Naser, Management Services Coordinator

AGENDA:

1. APPROVAL OF MINUTES

- a. Consider approval of the Parks and Recreation board minutes for the April 3, 2024, meeting.

Motion was made by Vice Chair Molly Bishop, and seconded by Board Member Nancy Janssen to approve the minutes of April 1, 2024, as submitted.

Vote: 5 - 0

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. **Chair Announcements**

The Chair may recognize attendees or accomplishments, and make announcements regarding Parks and Recreation events or other matters of interest to citizens, including but not limited to listed items. There will be no board discussion or votes on these matters.

- b. **Cancel or Reschedule the July 2024 Regular Parks and Recreation board meeting.**

Matt Grubisich, Parks Director, would like for the Parks and Recreation board to consider canceling or rescheduling the July 3, 2024, regular meeting due to the proximity to the July 4 holiday.

Motion was made by Board Member Don Koerner, and seconded by Board Member David Parrish to cancel the July 2024 Regular Parks and Recreation board meeting

Vote: 5 - 0

c. Recreation Supervisor Report

Jared Shuck, Athletics Supervisor, provided the Parks and Recreation board with an update on the Athletics program and was available to answer questions.

d. Capital Improvement Projects and Studies - Design & Development Division Written Update

Mark Ellender, Landscape Architect, provided the Parks and Recreation board members with a written update on the following: Design & Development Division Update.

e. Communication/Enclosures

Staff provided the Parks and Recreation board members with the Silver Scoop, May 2024, (distributed at the meeting) and an Event Calendar (May & June), (distributed at the meeting).

4. FUTURE AGENDA ITEMS

- Audubon Park discussion
- Plan of final designs
- Upgrades of park signs to enhance the quality and to improve visibility

5. ADJOURN

The meeting adjourned at 8:02 p.m.



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Parks & Recreation Advisory Board

1. 3. a.

Meeting Date: 08/07/2024

Item Title: PARK DIVISION UPDATE

Summary:

Park Division Update

Matt Grubisich, Parks Director, will provide the board with an update on the following and be available to answer questions:

- May Storm Update
 - Audubon Sprigging
 - Special Events Support
-



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Parks & Recreation Advisory Board

1. 3. b.

Meeting Date: 08/07/2024

Item Title: 2024-25 PROPOSED BUDGET UPDATE

Summary:

2024-25 Proposed Budget Update

Keith Reagan, Administrative Services Manager and D'Lee Williams, Recreation Director, will update the board on the Proposed Budget and be available for questions.



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Parks & Recreation Advisory Board

1. 3. c.

Meeting Date: 08/07/2024

Item Title: PARKS AND RECREATION BOARD BY-LAWS REVISION DISCUSSION

Summary:

Parks and Recreation Board By-Laws Revision Discussion

Matt Grubisich, Parks Director, would like the board members to discuss the Board By-Laws and revision efforts and for the chair to assign the task to the Policies and Programs Committee.



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Parks & Recreation Advisory Board

1. 3. d.

Meeting Date: 08/07/2024

Item Title: CAPITAL IMPROVEMENT PROJECTS AND STUDIES - DESIGN & DEVELOPMENT DIVISION
WRITTEN UPDATE

Summary:

Capital Improvement Projects and Studies - Design & Development Division Written Update

Mark Ellender, Landscape Architect, provided the Parks and Recreation board members with a written update on the following: Design & Development Division Update.

Attachments

8-7-2024 DD Report

CAPITAL IMPROVEMENT PROJECTS AND STUDIES UPDATE

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

RECREATION CENTER AND AQUATICS IMPROVEMENTS

- GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION – 2019 Bond Program – Design is underway with consultant. CD Phase workshop held June 26, 2024, with consultant and city staff to further discuss design and next steps.
- HOLFORD RECREATION CENTER AND AQUATICS CENTER – 2019 Bond Program – Construction is underway with substantial completion anticipated mid-2025.
- SURF AND SWIM REGIONAL AQUATICS FACILITY – 2019 Bond Program – Kimley Horn and Associates was selected to serve as the prime consultant. Pre-bid meeting held April 4, 2024. Contract negotiation is being finalized with contractor and PMO.

GENERAL PARK IMPROVEMENTS

- LOU HUFF PARK – (cash funded) – Design is underway with consultant. Public stakeholder meeting held June 18, 2024. Presentation was well received by all attendees. Site Survey & Geotech complete. Consultant is currently developing plan set.
- RICK ODEN SPLASH PAD – (cash funded) – The project aims to construct an 8,500 square foot splashpad in Rick Oden Park. Design is underway with consultant. 90% CD set received. Set is currently under review with city staff.
- WYNN JOYCE PARK – (cash funded) – The project aims to redevelop Wynn Joyce Park. Public engagement is complete. Public engagement results and developed concepts were presented to Parks Board on 2/7. Design is underway with consultant. 60% CD set received July 17, 2024
- KINGSLEY PARK – (cash funded) – Design is underway with consultant, based on revised concept.
- JOHN PAUL JONES PARK – 2019 Bond Program/TPWD – The project aims to address erosion issues along the shoreline, improved boating access from the parking lot, a courtesy dock for boaters, kayak launch, parking lot improvements, and a new permanent restroom. Upon completion of design, TPWD will work with the City on funding towards construction as funding is available. 60% CD set is underway with consultant.
- TUCKERVILLE PARK – 2019 Bond Program – The construction contract was approved by City Council on December 12, 2023. This project is currently under construction.
- AUDUBON PARK PICNIC AREA REPAVING – Design is complete. Construction will be pushed to future years as funding allows.

TRAILS AND GREENBELTS

- NAAMAN FOREST CONNECTION TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect the recently completed trail within Spring Creek Greenbelt to Halff Park and Naaman Forest Blvd. This trail segment will eventually connect with a proposed trail along Brand Rd. 60% DD set received early June 20, 2024. Consultant is incorporating commentary received from PMO & city staff review.
- DUCK CREEK AUDUBON TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect Duck Creek Trail at Bill Cody Park to Audubon Park. 30% CD set received. This set is currently being reviewed by PMO & city staff.
- CENTRAL PARK WALKING TRAIL – ARPA – Design is underway. This project aims to complete a loop trail

around Central Park to connect to the spine trail and the other amenities in the park. 60% CD set returned to consultant on May 29, 2024. Consultant is working towards 90% CD set, anticipated to receive July 31, 2024.

- DUCK CREEK SOUTH EXTENSION TRAIL – The construction contract was approved by City Council on November 14, 2023. This project is currently under construction.
- MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS – This project has been re-assigned to the Engineering department. 90% CD set received April 23, 2024.

PLANS AND STUDIES

- NO ACTIVE PLANS OR STUDIES

COMPLETED PROJECTS

*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- ABLON PARK POND AND PIER IMPROVEMENTS
- MONTGOMERY PARK
- WATSON PARK SPLASH PAD & FUTSAL COURT
- PLAYGROUND REPLACEMENT PROGRAMS PACKAGE 1-3
- EMBREE PARK SPLASH PAD
- LON WYNNE PARK SPLASH PAD
- GRANGER ANNEX RENOVATION
- HOLLABAUGH RECREATION CENTER EXPANSION



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Parks & Recreation Advisory Board

1. 3. e.

Meeting Date: 08/07/2024

Item Title: COMMUNICATIONS/ENCLOSURES

Summary:

Communications/Enclosures

Staff will provide the board with the Silver Scoop, (Aug. 2024), and an Event Calendar (Aug. & Sept.) both to be distributed at the meeting.
