



GARLAND

NOTICE OF MEETING CITY OF GARLAND, TEXAS

Parks and Recreation Advisory Board
Work Session Room of City Hall
William E. Dollar Municipal Building
200 North Fifth Street
Garland, Texas
October 2, 2024 at 7:00 p.m.

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

- a. Consider approval of the Parks and Recreation board minutes for the September 4, 2024, meeting.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. Consider the Election of the Parks and Recreation Board Chair
- b. Consider the Election of the Parks and Recreation Board Vice Chair
- c. Consider for Council recommendation the revised Parks and Recreation board By-Laws.

Matt Grubisich, Parks Director, and the Policies and Program Committee, will present the recommended by-law changes and seek approval from the Parks and Recreation Board for Council recommendation.

- d. Recreation Supervisor Report

Rhonda McTyre, Recreation Supervisor, will provide the Parks and Recreation board with an update and be available to answer questions.

- e. Parks Foundation Update

Matt Grubisich, Parks Director, and Molly Bishop, Parks and Recreation Vice Chair, will provide the Parks and Recreation board with an update and be available to answer questions.

- f. Bond Study Committee Update

Matt Grubisich, Parks Director, and Jerry Carter, Parks and Recreation Chair, will provide an update on the Bond Study Committee Update.

g. Park Security Update

Matt Grubisich, Parks Director, will update the Parks and Recreation board on Park Security and be available for questions.

h. Capital Improvement Projects and Studies - Design & Development Division Written Update

Mark Ellender, Parks Planning Administrator, will provide the Parks and Recreation board members with a written update on the following: Design & Development Division Update.

4. FUTURE AGENDA ITEMS

5. ADJOURN



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Parks & Recreation Advisory Board

1. 1. a.

Meeting Date: 10/02/2024

Item Title: APPROVAL OF MINUTES

Summary:

Consider approval of the Parks and Recreation board minutes for the September 4, 2024, meeting.

Attachments

Temp Minutes 9-4-2024

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MINUTES

The Parks & Recreation Board of the City of Garland convened in regular session at 7:00 p.m. on September 4, 2024, in the Work Session Room, 200 North Fifth Street, Garland, Texas, with the following members:

Present: Jerry Carter, Chair
Nancy Janssen, Board Member
Tamara Aquino, Board Member
Jason Aguirre, Board Member
David Morehead, Board Member
David Parrish, Board Member
Richard Valle, Board Member
Don Koerner, Board Member

Absent: Molly Bishop, Vice Chair

Staff Present: Matt Grubisich, Parks Director
Mark Ellender, Parks Planning Administrator
Keith Reagan, Administrative Services Manager
Yvonne V. Naser, Management Services Coordinator

AGENDA:

1. APPROVAL OF MINUTES

- a. Consider approval of the Parks and Recreation board minutes for the August 7, 2024, meeting.

Motion was made by Board Member David Parrish, and seconded by Board Member David Morehead that the minutes of August 7, 2024, be approved as submitted.

Vote: 7 - 0

- b. Consider approval of the Parks and Recreation Policies and Program Sub-Committee minutes for the August 26, 2024, meeting.

Motion was made by Board Member Nancy Janssen, and seconded by Board Member Tamara Aquino that the minutes of August 26, 2024, be approved as submitted

Vote: 7 - 0

2. PUBLIC COMMENTS

2. Andres Franco

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. Representatives from the IT Department will provide an update and training to the Parks and Recreation board members on the new Park Board Teams Channel.

Eileen Navarro, Business Relationship Manager, and Sean O'Bryant, Application Solutions Manager, provided an update and training on the new Park Board Teams Channel and were available for questions.

b. 2024/25 Proposed Budget Update

Keith Reagan, Administrative Services Manager, updated the board on the Proposed Budget and was available to answer questions.

c. Capital Improvement Projects and Studies - Design & Development Division Written Update

Mark Ellender, Parks Planning Administrator, provided the Parks and Recreation board members with a written update on the following: Design & Development Division Update.

d. Communications/Enclosures

Staff provided the board with the Silver Scoop, (Sept. 2024), and an Event Calendar (Sept. & Oct.) and were distributed at the meeting.

4. FUTURE AGENDA ITEMS

1. Matt Grubisich, Parks Director, reminded board members that the Chair and Vice Chair election will be at the next meeting, October 2, 2024.
2. Tamara Aquino, Board Member, requested to know when the Tree Planting Initiative would be presented? December or January.
3. Tamara Aquino, Board Member, requested the plan for parks to add lights to parks and trails.

5. ADJOURN

The meeting adjourned at 8:23 p.m.



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Parks & Recreation Advisory Board

1. 3. a.

Meeting Date: 10/02/2024

Item Title: CONSIDER THE ELECTION OF THE PARKS AND RECREATION BOARD CHAIR

Summary:

Consider the Election of the Parks and Recreation Board Chair

Background/Additional Information:

Newly appointed board positions will become effective at the following Parks and Recreation Board meeting.



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Parks & Recreation Advisory Board

1. 3. b.

Meeting Date: 10/02/2024

Item Title: CONSIDER THE ELECTION OF THE PARKS AND RECREATION BOARD VICE CHAIR

Summary:

Consider the Election of the Parks and Recreation Board Vice Chair

Background/Additional Information:

Newly appointed board positions will become effective at the following Parks and Recreation Board meeting.



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Parks & Recreation Advisory Board

1. 3. c.

Meeting Date: 10/02/2024

Item Title: CONSIDER FOR COUNCIL RECOMMENDATION THE REVISED PARKS AND RECREATION BOARD BY - LAWS

Summary:

Consider for Council recommendation the revised Parks and Recreation board By-Laws.

Matt Grubisich, Parks Director, and the Policies and Program Committee, will present the recommended by-law changes and seek approval from the Parks and Recreation Board for Council recommendation.



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Parks & Recreation Advisory Board

1. 3. d.

Meeting Date: 10/02/2024

Item Title: RECREATION SUPERVISOR REPORT

Summary:

Recreation Supervisor Report

Rhonda McTyre, Recreation Supervisor, will provide the Parks and Recreation board with an update and be available to answer questions.



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Parks & Recreation Advisory Board

1. 3. e.

Meeting Date: 10/02/2024

Item Title: PARKS FOUNDATION UPDATE

Summary:

Parks Foundation Update

Matt Grubisich, Parks Director, and Molly Bishop, Parks and Recreation Vice Chair, will provide the Parks and Recreation board with an update and be available to answer questions.



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Parks & Recreation Advisory Board

1. 3. f.

Meeting Date: 10/02/2024

Item Title: BOND STUDY COMMITTEE UPDATE

Summary:

Bond Study Committee Update

Matt Grubisich, Parks Director, and Jerry Carter, Parks and Recreation Chair, will provide an update on the Bond Study Committee Update.



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Parks & Recreation Advisory Board

1. 3. g.

Meeting Date: 10/02/2024

Item Title: PARK SECURITY UPDATE

Summary:

Park Security Update

Matt Grubisich, Parks Director, will update the Parks and Recreation board on Park Security and be available for questions.



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Parks & Recreation Advisory Board

1. 3. h.

Meeting Date: 10/02/2024

Item Title: Capital Improvement Projects and Studies - Design & Development Division Written Update

Summary:

Capital Improvement Projects and Studies - Design & Development Division Written Update

Mark Ellender, Parks Planning Administrator, will provide the Parks and Recreation board members with a written update on the following: Design & Development Division Update.

Attachments

10-2-2024 DD Written Report

CAPITAL IMPROVEMENT PROJECTS AND STUDIES UPDATE

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

RECREATION CENTER AND AQUATICS IMPROVEMENTS

- GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION – 2019 Bond Program – Design is underway with consultant. CD plan set page turn scheduled with City Staff/Consultant for September 23, 2024.
- HOLFORD RECREATION CENTER AND AQUATICS CENTER – 2019 Bond Program – Construction is underway with substantial completion anticipated mid-2025.
- SURF AND SWIM REGIONAL AQUATICS FACILITY – 2019 Bond Program – Kimley Horn and Associates is the prime consultant. Fain Group was awarded construction contract. Notice to Proceed (NTP) issued to contractor on July 29, 2024. Project contract days – 610. Substantial Completion – March 21, 2026.

GENERAL PARK IMPROVEMENTS

- LOU HUFF PARK – (cash funded) – Design is underway with consultant. Pre-submittal meeting for City Department feedback held August 27, 2024.
- RICK ODEN SPLASH PAD – (cash funded) – The project aims to construct an 8,500 square foot splashpad in Rick Oden Park. Design is underway with consultant. Bid set expected end of September.
- WYNN JOYCE PARK – (cash funded) – The project aims to redevelop Wynn Joyce Park. Public engagement is complete. Design is underway with consultant. 90% CD set with City Commentary sent to consultant for incorporation.
- KINGSLEY PARK – (cash funded) – Design is underway with consultant, based on revised concept.
- JOHN PAUL JONES PARK – 2019 Bond Program/TPWD – The project aims to address erosion issues along the shoreline, improved boating access from the parking lot, a courtesy dock for boaters, kayak launch, parking lot improvements, and a new permanent restroom. Upon completion of design, TPWD will work with the City on funding towards construction as funding is available. 60% CD set is underway with consultant.
- TUCKERVILLE PARK – 2019 Bond Program – The construction contract was approved by City Council on December 12, 2023. This project is currently under construction.

TRAILS AND GREENBELTS

- NAAMAN FOREST CONNECTION TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect the recently completed trail within Spring Creek Greenbelt to Halff Park and Naaman Forest Blvd. This trail segment will eventually connect with a proposed trail along Brand Rd. Consultant is incorporating commentary received from PMO & city staff review.
- DUCK CREEK AUDUBON TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect Duck Creek Trail at Bill Cody Park to Audubon Park. 30% CD set received. This set is currently being reviewed by PMO & city staff.
- CENTRAL PARK WALKING TRAIL – ARPA – Design is underway. This project aims to complete a loop trail around Central Park to connect to the spine trail and the other amenities in the park. 90% CD set received August 12, 2024. Anticipated to Bid early October.
- DUCK CREEK SOUTH EXTENSION TRAIL – The construction contract was approved by City Council on November 14, 2023. This project is nearing completion, and it is making great progress.

- MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS – This project has been re-assigned to the Engineering department. 90% CD set received April 23, 2024.

PLANS AND STUDIES

- NO ACTIVE PLANS OR STUDIES

COMPLETED PROJECTS

*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- ABLON PARK POND AND PIER IMPROVEMENTS
- MONTGOMERY PARK
- WATSON PARK SPLASH PAD & FUTSAL COURT
- PLAYGROUND REPLACEMENT PROGRAMS PACKAGE 1-3
- EMBREE PARK SPLASH PAD
- LON WYNNE PARK SPLASH PAD
- GRANGER ANNEX RENOVATION
- HOLLABAUGH RECREATION CENTER EXPANSION