



GARLAND

NOTICE OF MEETING CITY OF GARLAND, TEXAS

**Parks and Recreation Advisory Board
Work Session Room of City Hall
William E. Dollar Municipal Building
200 North Fifth Street
Garland, Texas
November 1, 2023, at 7:00 p.m.**

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. **APPROVAL OF MINUTES**

- a. Approval of Minutes for the October 4, 2023 meeting.

2. **PUBLIC COMMENTS**

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. **ITEMS FOR INDIVIDUAL CONSIDERATION**

- a. CHAIR TO APPOINT BOARD MEMBERS TO COMMITTEES
- b. RECREATION SUPERVISOR REPORT
- c. NATIONAL RECREATION AND PARK ASSOCIATION (NRPA) CONFERENCE UPDATE
- d. SPRING CREEK PRESERVE UPDATE

- e. DOWNTOWN GRAND OPENING VIDEO
 - f. CAPITAL IMPROVEMENT PROJECTS AND STUDIES - DESIGN & DEVELOPMENT DIVISION
 - g. PARK OPERATIONS DIVISION UPDATE
 - h. RECREATION DIVISION UPDATE
 - i. COMMUNICATIONS/ENCLOSURES
4. **FUTURE AGENDA ITEMS**
5. **ADJOURN**



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2023 Parks & Recreation Advisory Board

1. 1. a.

Meeting Date: 11/01/2023

Item Title: APPROVAL OF MINUTES

Summary:

Approval of Minutes for the October 4, 2023 meeting.

Background/Additional Information:

Approval of Minutes for the October 4, 2023 meeting.

Attachments

Temp Minutes 10-4-2023

DRAFT



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MINUTES

The Parks & Recreation Board of the City of Garland convened in regular session at 7:00 p.m. on October 4, 2023, in the Work Session Room, 200 North Fifth Street, Garland, Texas, with the following members:

Present: Jerry Carter, Chair
Molly Bishop, Vice Chair
Nancy Janssen, Board Member
Tamara Aquino, Board Member
Jason Aguirre, Board Member
David Morehead, Board Member
David Parrish, Board Member
Don Koerner, Board Member

Staff Present: Matt Grubisich, Parks Director
D'Lee Williams, Recreation Director
Ziad Kharrat, Parks Special Projects Administrator
Keith Reagan, Administrative Services Manager
Yvonne V. Naser, Management Services Coordinator
Jesse Johnson, Recreation Services Supervisor
Nancy Tunell, Volunteer Coordinator

AGENDA:

1. APPROVAL OF MINUTES

a. Approval of Minutes for the September 6, 2023 Meeting

Motion was made by Board Member David Parrish, and seconded by Board Member Jason Aguirre that the minutes of September 6, 2023 be approved as submitted.

Vote: 7 - 0

2. PUBLIC COMMENTS

No citizen comments

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. CONSIDER ELECTION OF PARKS AND RECREATION BOARD CHAIR AND VICE CHAIR

A motion was made by Board Member David Parrish and seconded by Board Member Don Koerner to nominate Jerry Carter as Chair.

A motion was made by Board Member David Parrish and seconded by Board Member David Morehead to nominate Molly Bishop as Vice Chair.

Vote: 7 - 0

b. RECREATION SUPERVISOR REPORT

Jesse Johnson, Audubon Recreation Center Supervisor, provided the board with an update and was available to answer questions.

c. PARKS VOLUNTEER PROGRAM PRESENTATION

Nancy Tunell, Volunteer Coordinator, provided the board with an update on the Parks Volunteer Program and was available to answer questions.

d. NATIONAL RECREATION AND PARK ASSOCIATION (NRPA) AND COMMISSION FOR ACCREDITATION OF PARKS AND RECREATION AGENCIES (CAPRA) UPDATE

D'Lee Williams, Recreation Director, provided an update on the National Recreation and Park Association (NRPA) and Commission for Accreditation of Parks and Recreation (CAPRA) to the board members and was available for questions.

e. AUDUBON SIGN PLAN PRESENTATION - PHASE I AND II

Ziad Kharrat, Parks and Recreation Special Projects Administrator, provided the board with an update on new signage being installed at Audubon Park and was available to answer questions.

f. BOND STUDY COMMITTEE UPDATE

Matt Grubisich, Park Director, provided an update on the Bond Study Committee and was available for questions.

g. CAPITAL IMPROVEMENT PROJECTS AND STUDIES - DESIGN & DEVELOPMENT DIVISION UPDATE

Ziad Kharrat, Special Projects Administrator, provided the Parks and Recreation board members with a monthly written report on the following: Capital Improvement Projects and Studies - Design & Development Division

h. VISIT GARLAND, SPECIAL EVENTS & DOWNTOWN DEVELOPMENT UPDATE

Dana Lodge, CVB & Events Director, provided the Parks and Recreation board members with a monthly written report on the following: Visit Garland, Special Events & Downtown Development

i. RECREATION DIVISION UPDATE

D'Lee Williams, Recreation Director, provided the Parks and Recreation board members with a monthly written report on the following: Recreation Division

j. PARK DIVISION UPDATE

Matt Grubisich, Parks Director, provided the Parks and Recreation board members with a monthly written report on the following: Park Operations Division

k. COMMUNICATIONS/ENCLOSURES

Parks and Recreation board members were provided the following: *Silver Scoop*, October 2023

4. FUTURE AGENDA ITEMS

None provided at this time

5. ADJOURN

The meeting adjourned at 8:53 p.m.



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2023 Parks & Recreation Advisory Board

1. 3. a.

Meeting Date: 11/01/2023

Item Title: CHAIR TO APPOINT BOARD MEMBERS TO COMMITTEES

Summary:

CHAIR TO APPOINT BOARD MEMBERS TO COMMITTEES

Background/Additional Information:

The committees of the Parks and Recreation Board are “Program and Policies”, and “Facilities and Finance”. Each is a four-member committee, with one member serving as the chair who is appointed by the board chair. The Tree Board has one committee, the Urban Forestry committee, comprised of four members, one of which is a committee chair who is appointed by the board chair.

Facilities/Finance: To review and recommend for Board consideration the acquisition and development of all parklands including capital improvement project plans and bid awards.

Policies/Program: To assist the Director and recommend for Board consideration the formulation of policies, procedures, rules, regulations, fees and charges governing the utilization of all park lands and facilities; to study and recommend names for park lands and facilities consistent with established guidelines; to make recommendations to provide a year-round recreation program for all residents of the City of Garland.

Urban Forestry Committee: To assist the Director and recommend for Board consideration a tree planting and forestry program to be undertaken by the city on properties owned and controlled by the City (or on private or public properties, with consent of the owners and authorities thereof), and assist in the promotion and implementation of the tree program.



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2023 Parks & Recreation Advisory Board

1. 3. b.

Meeting Date: 11/01/2023

Item Title: RECREATION SUPERVISOR REPORT

Summary:

RECREATION SUPERVISOR REPORT

Background/Additional Information:

Robert Searle, Granger Recreation Center Supervisor, will provide the board with an update and be available to answer any questions.



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2023 Parks & Recreation Advisory Board

1. 3. c.

Meeting Date: 11/01/2023

Item Title: NATIONAL RECREATION AND PARK ASSOCIATION (NRPA) CONFERENCE
UPDATE

Summary:

NATIONAL RECREATION AND PARK ASSOCIATION (NRPA) CONFERENCE UPDATE

Background/Additional Information:

Board members who attended the NRPA Conference in Dallas will provide updates.



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2023 Parks & Recreation Advisory Board

1. 3. d.

Meeting Date: 11/01/2023

Item Title: SPRING CREEK PRESERVE UPDATE

Summary:

SPRING CREEK PRESERVE UPDATE

Background/Additional Information:

David Parrish will provide the board with an update on Spring Creek Forest Preserve recognition as part of the National Old-Growth Forest Network and be available for questions.



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2023 Parks & Recreation Advisory Board

1. 3. e.

Meeting Date: 11/01/2023

Item Title: DOWNTOWN GRAND OPENING VIDEO

Summary:

DOWNTOWN GRAND OPENING VIDEO

Background/Additional Information:

Recap Downtown Grand Opening Video to be shown to board members.



GARLAND

2023 Parks & Recreation Advisory Board

1. 3. f.

Meeting Date: 11/01/2023

Item Title: CAPITAL IMPROVEMENT PROJECTS AND STUDIES - DESIGN & DEVELOPMENT
DIVISION

Summary:

CAPITAL IMPROVEMENT PROJECTS AND STUDIES - DESIGN & DEVELOPMENT DIVISION

Attachments

CAP UPDATES



Parks and Recreation Board

CAPITAL IMPROVEMENT PROJECTS AND STUDIES

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

RECREATION CENTER AND AQUATICS IMPROVEMENTS

- 18364 - GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION – 2019 Bond Program – The schematic design phase is underway. The existing building has been demolished. City Council provided staff direction to move forward with design without any type of aquatics component. Design meetings resumed mid-July.
- 18363 - HOLLABAUGH RECREATION CENTER EXPANSION – 2019 Bond Program – CORE has been selected as the Construction Management at Risk (CMAR) contractor for the project. Construction is underway. Anticipated completion is scheduled for Summer 2024.
- 18365 - HOLFORD RECREATION CENTER AND AQUATICS CENTER – 2019 Bond Program – The City contracted with BSW Architects for design of Holford Recreation Center and Aquatics Center. Hill and Wilkinson are the Construction Management at Risk (CMAR) contractor for the project. The existing facilities have been demolished. A groundbreaking event was held on July 22, 2023, as part of Build Garland Day. Construction is underway.
- 18320 – GRANGER ANNEX RENOVATION – 2004 Bond Program – The City has contracted with Official Architects for design of the Granger Annex renovation project. Construction is nearing completion and is scheduled to be complete Fall 2023.
- 18318 – SURF AND SWIM REGIONAL AQUATICS FACILITY – 2019 Bond Program – Kimley Horn and Associates was selected to serve as the prime consultant. Design is underway.

GENERAL PARK IMPROVEMENTS

- 18385 – PLAYGROUND REPLACEMENT PROGRAM – 2019 Bond Program – This program aims to replace 25 playgrounds throughout the city and is packaged into three groups, which began with Group 1 in February 2021. The only remaining playground to be completed is in Watson Park.
- 18590 – LOU HUFF PARK – ARPA – Design is underway. Public engagement is the focus of current efforts. A public meeting was held on Thursday, May 18 at Gale Fields Recreation Center. An additional neighborhood engagement for the Rainbow Estates Neighborhood was held on Thursday, June 1. An online survey was provided for additional input. The design team is working to compile all the feedback and will present the proposed concept to the stakeholder, Parks Board, and the City Council.
- 18593 – RICK ODEN SPLASH PAD – ARPA – The project aims to construct an 8,500 square foot splashpad in Rick Oden Park. Design is currently underway.
- 18592 – WYNN JOYCE PARK – ARPA – The project aims to redevelop Wynn Joyce Park. A second public engagement meeting is planned for Thursday, September 28, 2023, at 6pm at the Granger Recreation Center. This will be the final public meeting, and the online survey will run until mid-October.

- 18591 – KINGSLEY PARK – ARPA – Design is underway.
- 18357 – JOHN PAUL JONES PARK – 2019 Bond Program/TPWD – The project aims to address erosion issues along the shoreline, improved boating access from the parking lot, a courtesy dock for boaters, kayak launch, parking lot improvements, and a new permanent restroom. Upon completion of design, TPWD will work with the City on funding towards construction as funding is available. The design contract was considered by the City Council on September 19, 2023.
- 18588 – WATSON PARK – 2019 Bond Program/TPWD/CDBG – Construction is underway. The improvements include a FUTSAL court, splash pad, playground, permanent restroom building, parking, lighting, soccer field renovation, and walkways.
- 18329 – TUCKERVILLE PARK – 2019 Bond Program – Staff has reviewed the final submittal and plans to advertise for bids in September 2023.
- 18334 - AUDUBON PARK PICNIC AREA REPAVING – Design is complete. Construction will be pushed to future years as funding allows.
- 18337 - WINDSURF BAY PARK IMPROVEMENTS – Design efforts are on hold until sufficient funding becomes available to address complete shoreline improvements along the lake.

TRAILS AND GREENBELTS

- 18568 – NAAMAN FOREST CONNECTION TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect the recently completed trail within Spring Creek Greenbelt to Halff Park and Naaman Forest Blvd. This trail segment will eventually connect with a proposed trail along Brand Rd., north of PGBT.
- 18569 – DUCK CREEK AUDUBON TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect Duck Creek Trail at Bill Cody Park to Audubon Park.
- 18570 – CENTRAL PARK WALKING TRAIL – ARPA – Design in underway. This project aims to complete a loop trail around Central Park to connect to the spine trail and the other amenities in the park.
- 32181 – DUCK CREEK SOUTH EXTENSION TRAIL – Design is underway. This project is supported by Dallas County. Bid advertisements for construction are scheduled to begin on September 21, 2023.
- 18354 - MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS – This project has been re-assigned to the Engineering department, and staff is working to re-engage the design firm to complete the design. Construction is anticipated to begin in 2024.

PLANS AND STUDIES

- NO ACTIVE PLANS OR STUDIES

COMPLETED PROJECTS - 2023

*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- 18354 – ABLON PARK POND AND PIER IMPROVEMENTS
- 18583 – MONTGOMERY PARK
- 18374 – EMBREE PARK SPLASH PAD
- 18373 – LON WYNNE PARK SPLASH PAD



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2023 Parks & Recreation Advisory Board

1. 3. g.

Meeting Date: 11/01/2023

Item Title: PARK OPERATIONS DIVISION UPDATE

Summary:

PARK OPERATIONS DIVISION UPDATE

Background/Additional Information:

- Participated in the Tri-City cleanup
 - Added fresh mulch to all the landscape beds on Forest Lane
 - Opened Downtown square
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2023 Parks & Recreation Advisory Board

1. 3. h.

Meeting Date: 11/01/2023

Item Title: RECREATION DIVISION UPDATE

Summary:

RECREATION DIVISION UPDATE

Background/Additional Information:

- Jared Shuck joined Team Garland on Oct. 30, 2023, as the new Athletics Supervisor. Jared will oversee day-to-day athletic operations, which includes managing athletic league and tennis center contracts, working with CVB to bring athletic tourism to Garland and overseeing athletic rentals. Jared's experience as an Aquatics/Athletics Supervisor and Assistant Athletic Director will assist the division with bringing new programs and athletic events to the City of Garland.
 - Athletics and Aquatics Manager, Samantha Cairy, and Aquatics Supervisor, Keaton Blythe, will attend the International Association of Amusement Parks and Attractions (IAAPA) institute. Nov. 12 – 15 in Orlando, Florida.
 - **Upcoming Special Events:**
 - Snacks with Santa, Fields Recreation Center, Dec. 3, 2023, 5:30 - 8:30 p.m.
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GARLAND

2023 Parks & Recreation Advisory Board

1. 3. i.

Meeting Date: 11/01/2023

Item Title: COMMUNICATIONS/ENCLOSURES

Summary:

COMMUNICATIONS/ENCLOSURES

Background/Additional Information:

Silver Scoop, November 2023 (will be given at meeting)
