



GARLAND

NOTICE OF MEETING CITY OF GARLAND, TEXAS

**Parks and Recreation Advisory Board
Work Session Room of City Hall
William E. Dollar Municipal Building
200 North Fifth Street
Garland, Texas
Dec. 06, 2023 at 7 p.m.**

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. MINUTES

a. APPROVAL OF MINUTES

Approval of Minutes for the November 1, 2023 meeting.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. CONSIDER CANCELING OR RESCHEDULING THE JANUARY 2024 PARKS AND RECREATION BOARD MEETING.

b. DEPARTMENT UPDATE - RECREATION SUPERVISOR REPORT

c. TEXAS RECREATION AND PARK SOCIETY (TRAPS) REGIONAL AWARDS UPDATE

- d. **LOU HUFF PARK REVITALIZATION PROJECT UPDATE**
- e. **CAPITAL IMPROVEMENT PROJECTS AND STUDIES - DESIGN & DEVELOPMENT DIVISION UPDATE**
- f. **VISIT GARLAND, SPECIAL EVENTS & DOWNTOWN DEVELOPMENT UPDATE**
- g. **RECREATION DIVISION UPDATE**
- 4. **FUTURE AGENDA ITEMS**
- 5. **ADJOURN**



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2023 Parks & Recreation Advisory Board

1. 1. a.

Meeting Date: 12/06/2023

Item Title: APPROVAL OF MINUTES

Summary:

APPROVAL OF MINUTES

Approval of Minutes for the November 1, 2023 meeting.

Attachments

Temp Minutes 11-01-2023

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GARLAND

MINUTES

The Parks & Recreation Board of the City of Garland convened in regular session at 7:00 p.m. on November 1, 2023, in the Work Session Room, 200 North Fifth Street, Garland, Texas, with the following members:

Present: Jerry Carter, Chair
Molly Bishop, Vice Chair
Nancy Janssen, Board Member
Tamara Aquino, Board Member
Jason Aguirre, Board Member
David Morehead, Board Member
David Parrish, Board Member
Don Koerner, Board Member

Staff Present: Matt Grubisich, Parks Director
D'Lee Williams, Recreation Director
Ziad Kharrat, Parks Special Projects Administrator
Keith Reagan, Administrative Services Manager
Mark Ellender, Landscape Architect
Robert Searle, Recreation Services Supervisor

AGENDA:

1. APPROVAL OF MINUTES

a. Approval of Minutes for the October 4, 2023 meeting.

Motion was made by Board Member David Parrish, and seconded by Vice Chair Molly Bishop that the minutes of October 4, 2023 be approved as submitted.

Vote: 7 - 0

2. PUBLIC COMMENTS
No public comments

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. CHAIR TO APPOINT BOARD MEMBERS TO COMMITTEES

Policies and Programs	Facilities and Finance	Urban Forestry
Molly Bishop (chair)	David Parrish (chair)	David Morehead (chair)
Tamara Aquino	Jason Aguirre	Jason Aguirre
Don Koerner	David Morehead	Molly Bishop
Nancy Janssen		David Parrish

b. RECREATION SUPERVISOR REPORT

Robert Searle, Granger Recreation Center Supervisor, provided the board with an update and was available to answer questions.

c. NATIONAL RECREATION AND PARK ASSOCIATION (NRPA) CONFERENCE UPDATE

Board members Tamara Aquino, Jason Aguirre, Molly Bishop, David Parrish, Jerry Carter (chair) and staff members Ziad Kharrat and Mark Ellender provided the board with an update on the National Recreation and Parks Association (NRPA) conference they attended.

d. SPRING CREEK PRESERVE UPDATE

Board member, David Parrish provided the board with an update on the Spring Creek Preserve and was available for questions.

e. DOWNTOWN GRAND OPENING VIDEO

The Downtown Grand Opening Video was shown to the board members and staff was available for questions.

f. CAPITAL IMPROVEMENT PROJECTS AND STUDIES - DESIGN & DEVELOPMENT DIVISION

Ziad Kharrat, Special Projects Administrator, provided the Parks and Recreation board members with a monthly written report on the following: Capital Improvement Projects and Studies - Design & Development Division

g. PARK OPERATIONS DIVISION UPDATE

Matt Grubisich, Parks Director, provided the Parks and Recreation board members with a monthly written report on the following: Park Operations Division.

h. RECREATION DIVISION UPDATE

D'Lee Williams, Recreation Director, provided the Parks and Recreation board members with a monthly written report on the following: Recreation Division.

i. COMMUNICATIONS/ENCLOSURES

Parks and Recreation board members were provided the following: Silver Scoop, November 2023

4. FUTURE AGENDA ITEMS

1. Security officers update

5. ADJOURN

The meeting adjourned at 8:42 p.m.



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2023 Parks & Recreation Advisory Board

1. 3. a.

Meeting Date: 12/06/2023

Item Title: CONSIDER CANCELLING OR RESCHEDULING THE JANUARY 2024 PARKS AND RECREATION BOARD MEETING

Summary:

CONSIDER CANCELING OR RESCHEDULING THE JANUARY 2024 PARKS AND RECREATION BOARD MEETING.

Background/Additional Information:

Chapter 25, Section 25.24 of the City Charter states that the place, time and dates of the general monthly meetings of the board shall be established by the board. In its capacity as the Tree Board, the board shall meet annually, or as needed, as determined by and in conjunction with the meeting of the Parks and Recreation Board. Ordinance 6140, sec 1



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2023 Parks & Recreation Advisory Board

1. 3. b.

Meeting Date: 12/06/2023

Item Title: DEPARTMENT UPDATE - RECREATION SUPERVISOR REPORT

Summary:

DEPARTMENT UPDATE - RECREATION SUPERVISOR REPORT

Background/Additional Information:

Keaton Blythe, Aquatics Supervisor, will provide the board with an update and be available to answer questions.



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2023 Parks & Recreation Advisory Board

1. 3. c.

Meeting Date: 12/06/2023

Item Title: TEXAS RECREATION AND PARK SOCIETY (TRAPS) REGIONAL AWARDS UPDATE

Summary:

TEXAS RECREATION AND PARK SOCIETY (TRAPS) REGIONAL AWARDS UPDATE

Background/Additional Information:

Staff submitted several nominations for consideration for this year's TRAPS awards. The City of Garland won the following awards:

- Part Time Employee of the Year - Nancy Tunell, Volunteer Coordinator
 - Arts and Humanities Award
 - and and Beyond Space Exhibit
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2023 Parks & Recreation Advisory Board

1. 3. d.

Meeting Date: 12/06/2023

Item Title: LOU HUFF PARK REVITALIZATION PROJECT UPDATE

Summary:

LOU HUFF PARK REVITALIZATION PROJECT UPDATE

Background/Additional Information:

Ziad Kharrat, Parks Special Projects Administrator, will provide the board with an update on the Lou Huff Park Revitalization Project and be available for questions.



GARLAND

2023 Parks & Recreation Advisory Board

1. 3. e.

Meeting Date: 12/06/2023

Item Title: CAPITAL IMPROVEMENT PROJECTS AND STUDIES - DESIGN & DEVELOPMENT
DIVISION UPDATE

Summary:

**CAPITAL IMPROVEMENT PROJECTS AND STUDIES - DESIGN & DEVELOPMENT DIVISION
UPDATE**

Attachments

12-06-2023 DD UPDATE

CAPITAL IMPROVEMENT PROJECTS AND STUDIES UPDATE

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

RECREATION CENTER AND AQUATICS IMPROVEMENTS

- 18364 - GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION – 2019 Bond Program – The schematic design phase is underway. The existing building has been demolished. City Council provided staff direction to move forward with design without any type of aquatics component. Design meetings resumed mid-July.
- 18363 - HOLLABAUGH RECREATION CENTER EXPANSION – 2019 Bond Program – CORE has been selected as the Construction Management at Risk (CMAR) contractor for the project. Construction is underway. Anticipated completion is scheduled for Summer 2024.
- 18365 - HOLFORD RECREATION CENTER AND AQUATICS CENTER – 2019 Bond Program – The City contracted with BSW Architects for design of Holford Recreation Center and Aquatics Center. Hill and Wilkinson are the Construction Management at Risk (CMAR) contractor for the project. The existing facilities have been demolished. A groundbreaking event was held on July 22, 2023, as part of Build Garland Day. Construction is underway.
- 18320 – GRANGER ANNEX RENOVATION – 2004 Bond Program – The City has contracted with Official Architects for design of the Granger Annex renovation project. Construction is nearing completion and is scheduled to be complete Fall 2023.
- 18318 – SURF AND SWIM REGIONAL AQUATICS FACILITY – 2019 Bond Program – Kimley Horn and Associates was selected to serve as the prime consultant. Design is underway.

GENERAL PARK IMPROVEMENTS

- 18385 – PLAYGROUND REPLACEMENT PROGRAM – 2019 Bond Program – This program aims to replace 25 playgrounds throughout the city and is packaged into three groups, which began with Group 1 in February 2021. The only remaining playground to be completed is in Watson Park.
- 18590 – LOU HUFF PARK – ARPA – Design is underway. Public engagement is completed, and the staff will provide an update on the engagement and the proposed concept so that it can be presented to the stakeholders and the City Council.
- 18593 – RICK ODEN SPLASH PAD – ARPA – The project aims to construct an 8,500 square foot splashpad in Rick Oden Park. Design is currently underway.
- 18592 – WYNN JOYCE PARK – ARPA – The project aims to redevelop Wynn Joyce Park. Public engagement is completed, and the design team is working on creating the proposed concept so that it can be presented to the stakeholders, Parks Board, and the City Council.
- 18591 – KINGSLEY PARK – ARPA – Design is underway.
- 18357 – JOHN PAUL JONES PARK – 2019 Bond Program/TPWD – The project aims to address erosion issues along the shoreline, improved boating access from the parking lot, a courtesy dock for boaters, kayak launch, parking lot improvements, and a new permanent restroom. Upon completion of design, TPWD will work with the City on funding towards construction as funding is available. Design is underway.
- 18588 – WATSON PARK – 2019 Bond Program/TPWD/CDBG – Construction is nearing completion. The improvements include a FUTSAL court, splash pad, playground, permanent restroom building, parking, lighting, soccer field renovation, and walkways.
- 18329 – TUCKERVILLE PARK – 2019 Bond Program – Bids have been evaluated with the construction contract will be considered by City Council on December 12, 2023.

- 18334 - AUDUBON PARK PICNIC AREA REPAVING – Design is complete. Construction will be pushed to future years as funding allows.
- 18337 - WINDSURF BAY PARK IMPROVEMENTS – Design efforts are on hold until sufficient funding becomes available to address complete shoreline improvements along the lake.

TRAILS AND GREENBELTS

- 18568 – NAAMAN FOREST CONNECTION TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect the recently completed trail within Spring Creek Greenbelt to Halff Park and Naaman Forest Blvd. This trail segment will eventually connect with a proposed trail along Brand Rd., north of PGBT.
- 18569 – DUCK CREEK AUDUBON TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect Duck Creek Trail at Bill Cody Park to Audubon Park.
- 18570 – CENTRAL PARK WALKING TRAIL – ARPA – Design in underway. This project aims to complete a loop trail around Central Park to connect to the spine trail and the other amenities in the park.
- 32181 – DUCK CREEK SOUTH EXTENSION TRAIL – The construction contract was approved by City Council on November 14, 2023, and construction will begin in December 2023.
- 18354 - MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS – This project has been re-assigned to the Engineering department, and staff is working to re-engage the design firm to complete the design. Construction is anticipated to begin in 2024.

PLANS AND STUDIES

- NO ACTIVE PLANS OR STUDIES

COMPLETED PROJECTS - 2023

*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- 18354 – ABLON PARK POND AND PIER IMPROVEMENTS
- 18583 – MONTGOMERY PARK
- 18374 – EMBREE PARK SPLASH PAD
- 18373 – LON WYNNE PARK SPLASH PAD



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2023 Parks & Recreation Advisory Board

1. 3. f.

Meeting Date: 12/06/2023

Item Title: VISIT GARLAND, SPECIAL EVENTS & DOWNTOWN DEVELOPMENT UPDATE

Summary:

VISIT GARLAND, SPECIAL EVENTS & DOWNTOWN DEVELOPMENT UPDATE

Background/Additional Information:

Dana Lodge, CVB & Events Director, has provided the Parks and Recreation board members with a written update on the following: Visit Garland, Special Events & Downtown Development

Attachments

12-06-2023 CVB & SE

Visit Garland, Special Events, & Downtown Development

Visit Garland, CVB

Future Bookings:

- UIL State Volleyball Championships – November 2023
- Rockstar Championships – December 2023
- NXL Paintball – May 2024
- Pond Hopper Nation – June 2024
- Metroplex Aquatics/American Long Course Swim Meet – July 2024
- TAAF Conference – September 2024
- US Quadball – February 2025
- Code Enforcement Association of Texas (CEAT) – 2025

Leads:

- Peak Fighting
- Ring Championships Cheer & Dance
- RealTime Strategies
- FITEQ
- USA Gymnastics
- The Allstar Cheerleading Championship
- Revolution Championships
- Parallax
- Skate IDSA
- Compete Sports Diversity
- Tribu Experientiel
- HelmsBriscoe
- Open Championship Series
- Twisted Cat
- American Junior Golf Association
- DiscoverGolf
- Andromeda Sports
- Our Vision Sports Education Foundation
- LAX USA
- United Gaming League
- Maximum Cheer & Dance
- Sports Philanthropy Network
- American Canoe Association
- Sugar Bert Boxing Promotion
- RDU Sports
- ACES
- Prep Baseball Report
- Press Play LLC
- Showstopper Travel
- International Senior Softball Association (ISSA)
- Rise Productions
- USA Flag
- The Ring Championships Cheer & Dance
- USA Fencing
- American Footgolf Federation

- FlagfootballX

Marketing Campaign

- GDBA – Throwback Thursday Movie Series, Fall Wine Walk
- Infinity Arcade – Friday the 13, Halloween Party
- Downtown Grand Opening
- D Magazine – Be Among the First to See Downtown Garland's New Makeover
- Granville Arts Center – Little Joe y La Familia, Live at the Plaza, Dia Artisan/Vendor Call, Garland Symphony Orchestra, It Came From Texas Film Festival
- Garland Landmark Museum – Notes on Garland's Latino History, Night at the Museum, Campfire Tales, Travels in History
- Wheels of Hope Car Show + Kick-Off Concert
- Garland Guzzler
- Intrinsic Smokehouse and Brewery – Snaketoberfest
- Small Business Saturday – Best Cowhides
- Texas Downtown's 2023 People's Choice Awards
- Día De Los Muertos
- Visitor Center
- Garland Parks & Rec – Trunk or Treat
- Jimmy Wallace
- The Foundry Church – Treat Street
- This Month in Garland

Downtown Development Office

- Continued Construction Updates
- Redevelopment Projects
- Small Business Saturday – Best Cowhides
- Downtown Core Team – Parking Signage, Sidewalk Space, Shared Waste Services
- Mural Projects
- Revitalization Program
- TIF 1 – Expansion and Extension
- Downtown District Website –Soft Launch (Oct.14)
- Holiday Décor – Mosca Designs, C. Scenic, 2023 Lights
- Square Grand Opening – Ribbon Cutting, Collabs with Special Events & GDBA, Box Wraps, HWI Coordination, Mosaic Mural, Mums, Event Breakdown
- Saturday Stamps

Special Events

Nov. 1, 2023

- Día de los Muertos – Granville Arts Center & The Atrium, 300 N. Fifth St.

Nov. 11, 2023

- Urban Market – Downtown Garland, 520 W. State St.

Nov. 16, 2023

- Boards and Commissions Dinner – The Atrium, 300 N. Fifth St.

Special Events

Dec. 7, 2023

- A Garland Christmas on the Square – Downtown Garland, 520 W. State St.

Dec. 9, 2023

- Urban Market – Downtown Garland, 520 W State St.

Dec. 14, 2023

- Sensory Christmas – Garland City Hall, 200 N. Fifth St.



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2023 Parks & Recreation Advisory Board

1. 3. g.

Meeting Date: 12/06/2023

Item Title: RECREATION DIVISION UPDATE

Summary:

RECREATION DIVISION UPDATE

Background/Additional Information:

D'Lee Williams, Recreation Director, provided the Parks and Recreation board members with a written update on the Recreation Division.

Attachments

12-6-2023 REC DIV UPDATE

Recreation Division Update

- Over 900 people had a spooktacular time at the “Garland Graveyard” haunted house and trunk or treat event on Oct. 27 at Bradfield Recreation Center. Congratulations to our costume winner, Aiden French!



- Snacks with Santa was held on Dec. 5 at Gale Fields Recreation Center. Participants enjoyed pictures with Santa, snacks, arts and crafts and activities.

