

DRAFT



GARLAND

MINUTES

The Administrative Services Committee of the City of Garland convened in regular session at 4:30 p.m. on DAY, April 24, 2019, in the Work Session Room, 217 North Fifth Street, Garland, Texas, with the following members:

Present: Rich Aubin
Jim Bookhout
Robert John Smith

Absent: Rick Vasquez, Assistant City Manager
Jerry Nickerson
Anita Rushlau, Board Member

Staff Present: Bryan Bradford, City Manager
Rene Dowl, City Secretary
Brad Neighbor, City Attorney

Attendees: Kristin Smith

1. APPROVAL OF MINUTES

Approval of the minutes of the February 27, 2019 meeting. Motion was made by Mayor Pro Tem Aubin to approve the minutes, seconded by Council Member Bookout. Motion carried with 3 ayes, 0 anys.

2. ITEMS FOR INDIVIDUAL CONSIDERATION

A) Study of OPEB Unfunded Liability compared to 13 peer cities

Matt Watson, Director of Finance, presented the staff report. There was discussion by the committee.

Motion was made by Council Member Smith to suggest a requirement of 10 years service and/or 60 years of age as the requirement to receive 100% City contribution on OPEB for all new employees, seconded by Council Member Bookhout. Motion carried 3 ayes, 0 nays.

B) Policy review of approved minutes in Agenda Quick

René Dowl presented the staff report, informing the committee that all boards and commissions are currently drafting agendas and minutes in AgendaQuick; the Council minutes are also being

produced and posted in AgendaQuick as of April 2019. There was no further discussion or action on this item.

3. DISCUSSION OF TIMING AND NEXT STEPS OF OTHER AGENDA ITEMS

A) Cost of lobby efforts: The committee will review this item after the 86th Legislative Session has concluded.

B) Future consideration of a comprehensive non-profit policy for city facilities: Some issues related to the development of a policy could be addressed at the May meeting: i.e. a list of questions to be categorized after dialog with organizations; it was the consensus of the committee to postpone this item to the October meeting.

C) Senior tax exemption: The committee will bring this item back in May with a recommendation to Council.

4. ADJOURN

CITY OF GARLAND, TEXAS

/s/ Robert John Smith, Chair

/s/ Eloyce René Dowl, Secretary