



GARLAND

NOTICE OF MEETING CITY OF GARLAND, TEXAS

LIBRARY BOARD

Work Session Room of City Hall
William E. Dollar Municipal Building
200 N. Fifth Street
Garland, Texas
January 13, 2025 at 6:00 p.m.

A meeting of the Library Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

a. Approval of Minutes

Consider approval of the Library Board minutes for the November 11, 2024 meeting.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. Introduction of New Library Team Member

Introduction of Kelly Page as the new Senior Librarian, Youth Services Selector.

b. Capital Improvement Plan/Bond Program Updates

Update on Library construction projects funded by the 2019 Bond Program and Capital Improvement Projects.

c. Library Program and Services Update

Introduction of the Genrefication Project for picture books at all locations.

d. Library Statistics

Handout in folder.

e. Announce Future Agenda Items

A Board member, with a second by another member, may ask that an item be placed on a future agenda of

the Library Board. No substantive discussion of that item will take place at the time.

4. ADJOURN

NOTE: A quorum of the City Council may be in attendance and may or may not participate in the discussions of the Committee or board.

Library Board

1. a.

Meeting Date: 01/13/2025

Subject

Approval of Minutes

Consider approval of the Library Board minutes for the November 11, 2024 meeting.

Attachments

November DRAFT Minutes

DRAFT



GARLAND

MINUTES

The Library Board of the City of Garland convened in regular session at 6:00 p.m. on Monday, November 11, 2024, in the Work Session Room of City Hall, 200 North Fifth Street, Garland, Texas, with the following members:

- Present:** Terri Chepregi, Chair
Kristin Lucido, Vice Chair
Dorothy White, Board Member
Sarah Montoya, Board Member
Gwendolyn Daniels, Board Member
Adam Greenup, Board Member
Susan Vaden, Board Member
- Absent:** Michael Degen, Board Member
Trellas Gotcher, Board Member
- Staff Present:** Karen Archibald, Library Director
Will Massey, Assistant Library Director
Kathleen Cizek, Public Services Administrator
Dorothy Shepherd, Librarian
Deanna McCauley, Department Representative II

1. APPROVAL OF MINUTES

- a.** Consider approval of the Library Board minutes for the October 28, 2024 meeting.

Board Member Daniels made a motion to approve October 28th's minutes; Board Vice Chair Lucido seconded the approval.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. Parkland Partnership Update**

Staff will provide an update on the Library's partnership with Parkland.

Director of Libraries Archibald reported legal teams are currently reviewing the inter-local agreement. South Library is hopeful to begin hosting by the end of this year.

- b. Library Program and Services Update**

Staff will provide an update on Library Programs and Services for the public: programming and services for homeschooling families.

Dorothy Shepherd provided details surrounding the inception of South's Homeschool Library. Multiple activities were showcased via a slideshow presentation of photos and videos. Children of all ages, accompanied by their parents and/or caregivers, are welcome to attend the monthly themed events.

c. Library Gift Policy Review

Review Library's Gifts and Donation policy.

Director of Libraries Archibald reviewed the Gift and Donation Policy with the Board.

4. ADJOURN

Submitted By:

Terri Chepregi, Chair

Karen Archibald, Director of Libraries

Library Board

3. a.

Meeting Date: 01/13/2025

Subject

Introduction of New Library Team Member

Introduction of Kelly Page as the new Senior Librarian, Youth Services Selector.

Library Board

3. b.

Meeting Date: 01/13/2025

Subject

Capital Improvement Plan/Bond Program Updates

Update on Library construction projects funded by the 2019 Bond Program and Capital Improvement Projects.

Library Board

3. c.

Meeting Date: 01/13/2025

Subject

Library Program and Services Update

Introduction of the Genrefication Project for picture books at all locations.

Library Board

3. d.

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Subject

Library Statistics

Handout in folder.

Attachments

September 2024 Stats

	Sep-23	Sep-24	Change	YTD 2023	YTD 2024	Change
Physical Checkouts	28,611	26,227	-8%	402,064	328,718	-18%
Digital Checkouts	29,103	32,915	13%	331,482	398,862	20%
System Total	57,714	59,142	2.5%	733,546	727,580	-0.81%

Library Visits: Counts the number of individuals coming to Central Library Express, North Garland Library, South Garland Library, and Walnut Creek Branch Library

	Sep-23	Sep-24	Change	YTD 2023	YTD 2024	Change
CEN/CLE	6,938	7,046	-10%	124,172	72,807	-41%
NGB	6,223	5,267	-15%	52,754	63,199	20%
SGB	8,652	8,967	4%	86,239	101,345	18%
WCB	2,504	2,128	-15%	26,051	28,225	8%
System Total	24,317	22,584	-7%	289,216	265,576	-8%

Programs: Provides the number of library sponsored programs offered each month.

	# of Programs 2023	# of Programs 2024	Change	YTD 2023	YTD 2024	Change
CEN/CLE	62	50	-19%	465	561	21%
NGB	23	35	52%	195	224	15%
SGB	40	32	-20%	311	313	1%
WCB	12	20	67%	93	179	92%
System Total	137	137	0%	1,064	1,277	20%

Participants: Provides the number of participants or attendees at library programs each month.

	# Participants Sep 2023	# Participants Sep 2024	Change	YTD 2023	YTD 2024	Change
CEN/CLE	775	934	21%	11,225	7,643	-32%
NGB	758	351	-54%	4,482	4,755	6%
SGB	496	768	55%	4,592	5,270	15%
WCB	178	123	-31%	1,962	2,920	49%
System Total	2,207	2,176	-1%	22,261	20,588	-8%

Library Outreach: Library sponsored outreach/programming outside of the library.

	Sep 2022	Sep 2023	Change	Sep 2024	Change
# of Events	7	4	-42%	3	-25%
# of Contacts	497	233	-233%	330	41%
Library Cards Issued	2	11	450%	30	172%

Library Board

3. e.

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Announce Future Agenda Items

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