



GARLAND

NOTICE OF MEETING
CITY OF GARLAND, TEXAS

LIBRARY BOARD

Work Session Room of City Hall
William E. Dollar Municipal Building
200 N. Fifth Street
Garland, Texas
November 11, 2024 at 6:00 p.m.

A meeting of the Library Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

- a. Consider approval of the Library Board minutes for the October 28, 2024 meeting.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. **Parkland Partnership Update**

Staff will provide an update on the Library's partnership with Parkland.

- b. **Library Program and Services Update**

Staff will provide an update on Library Programs and Services for the public: programming and services for homeschooling families.

- c. **Library Gift Policy Review**

Review Library's Gifts and Donation policy.

4. ADJOURN

NOTE: A quorum of the City Council may be in attendance and may or may not participate in the discussions of the Committee or board.

Library Board

1. a.

Meeting Date: 11/11/2024

Subject

Consider approval of the Library Board minutes for the October 28, 2024 meeting.

Attachments

October Board Meeting DRAFT Minutes

DRAFT



GARLAND

MINUTES

The Library Board of the City of Garland convened in regular session at 6:00 p.m. on Monday, October 28, 2024, in the Work Session Chambers, 200 North Fifth Street, Garland, Texas, with the following members:

- Present:** Terri Chepregi, Chair
Adam Greenup, Vice Chair
Sarah Montoya, Board Member
Michael Degen, Board Member
Gwendolyn Daniels, Board Member
Kristin Lucido, Board Member
Susan Vaden, Board Member
- Absent:** Dorothy White, Board Member
Trellas Gotcher, Board Member
- Staff Present:** Karen Archibald, Library Director
Kathleen Cizek, Public Services Administrator
Will Massey, Assistant Library Director
Daphne Ferris, Librarian
Deanna McCauley, Department Representative II

1. APPROVAL OF MINUTES

a. Approval of Minutes

Consider approval of the Library Board minutes for the October 28, 2024, meeting.

Board Chair Chepregi made a motion to approve October 28th's minutes; Board Member Degen seconded the approval.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. Election of Officers

Members of the Board will elect a chairperson and vice-chairperson for the 2025 year.

Board Member Lucido made a motion to nominate Terri Chepregi as 2025 Library Chair. Board Member Degen seconded the motion. All voted in favor. The motion carried.

Chair Chepregi made a motion to nominate Board Member Lucido as 2025 Library Vice Chair. All voted in favor. The motion carried. No other nominations were made.

b. Capital Improvement Plan/Bond Program Updates

Update on Library construction projects funded by the 2019 Bond Program and Capital Improvement Projects.

Assistant Director Massey provided construction updates: Central's roof drain installations are nearing completion; West Library's construction is progressing with framing and sheet rock;

c. Continue Discussion for Outreach Services Policy Draft

Board will continue discussion on the updated policy draft and consider approval of draft policy.

The Library Board thoroughly discussed Outreach Services' updated policy proposal. The policy was approved with an oppose from Board Member Degen.

d. Library Program and Services Update

Update on Library Programs and Services for the public: After School for Teens and One Book, One Garland programs.

Garland's first citywide book club, One Book, One Garland, was a reported success! Branches are considering an After School for Teens program with hopes of gaining teen involvement in the Libraries and possibly becoming future volunteers.

e. Library Statistics

Review library usage statistics for August 2024.

Statistics were presented to the Board. There were not any questions or comments.

4. ADJOURN

Submitted By:

Terri Chepregi, Chair

Karen Archibald, Director of Libraries

Library Board

3. a.

Meeting Date: 11/11/2024

Subject

Parkland Partnership Update

Staff will provide an update on the Library's partnership with Parkland.

Library Board

3. b.

Meeting Date: 11/11/2024

Subject

Library Program and Services Update

Staff will provide an update on Library Programs and Services for the public: programming and services for homeschooling families.

Library Board

3. c.

Meeting Date: 11/11/2024

Subject

Library Gift Policy Review

Review Library's Gifts and Donation policy.

Attachments

LibraryGiftsDonations



Library Policy

Issue Date:
May 13, 2002

Revision Date:

Title: **Gifts and Donation Policy**

Approved by:
Library Advisory Board

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1. Purpose

The Nicholson Memorial Library System recognizes that gifts in the form of money, books, and other materials are sources of further development of the Library's collection.

2. Donations of Materials

The Nicholson Memorial Library System shall gratefully accept donations with the understanding that the Library reserves the right to decide whether the materials will be added to the collection or used in other ways to support the Library. The decision to include the materials in the Library's collection shall be based on the same principles of selection as are applied to purchases of materials by the Library. (See COLLECTION DEVELOPMENT & SELECTION POLICY) In addition, consideration shall be given to the number of copies of the item currently in the collection and the physical condition of the gift materials. The Library reserves the right to dispose of unneeded materials and to refuse gifts of materials. The Director of Libraries shall have final approval of all donations.

The Library will not assign a monetary value to items donated. Library staff will provide donors a general receipt for donations upon request.

Donations are final and become the property of the Nicholson Memorial Library System, subject to the same evaluation and weeding process as all other Library materials. The Library does not accept special collections of books to be kept together as a separate physical collection or entity. Collections may be accepted only with the understanding that they shall be integrated into the general collection, the only form of donor identification being a bookplate, if so desired.

3. Memorials & Honors

Citizens may wish to honor or memorialize an individual with the purchase of appropriate Library material to be added to the collection. Memorial donations of funds are welcomed, as they provide the Library with an opportunity to add books and other materials that it might not otherwise be able to afford. In addition, it is felt that such donations provide individuals with a rich opportunity not only to express sympathy to the family but also to provide a long-term statement of admiration and respect for the deceased. Appropriate bookplates will be added to materials in memory or honoring individuals. Memorials become the property of the Library, and are subject to the same selection, evaluation and weeding process as all other Library materials.

4. Special Items

Special items, e.g., art objects, paintings, historical items and the like, may not be appropriate for the Library's collection. However, the Library will attempt to refer the donor of such items to other libraries or institutions.