GARLAND

AGENDA

CITY COUNCIL WORK SESSION
City of Garland
Work Session Room, City Hall
William E. Dollar Municipal Building
200 North Fifth Street
Garland, Texas
Monday, April 1, 2019
6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

Regular Item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items are often accompanied by a formal presentation followed by discussion.

[Public comment will not be accepted during Work Session unless Council determines otherwise.]

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

1. Consider the Consent Agenda

A member of the City Council may ask for discussion or further information on an item posted as a consent agenda item on the next Regular Meeting of the City Council. The Council Member may also ask that an item on the posted consent agenda be pulled from the consent agenda and considered for a vote separate from consent agenda items on the regular agenda. All discussions or deliberations on this portion of the work session agenda are limited to posted agenda items and may not include a new or unposted subject matter.

2. Written Briefings:

a. Charity Care Policy

Council is requested to consider authorizing the amendment of the City of Garland Code of Ordinances, Chapter 21, Article II, Emergency Ambulance Service, Sec. 21.26, to include a Charity Care policy. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the April 16, 2019 Regular Meeting.

b. Properties Acquisition for HOME Funding

Council is requested to approve the purchase of four single properties by the Housing and Community Services Department. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the April 16, 2019 Regular Meeting.

c. Notice of Intent to Issue Certificates of Obligation

Council is requested to approve a notice of intent resolution to meet the legal requirements for issuing certificates of obligation in the amount of approximately $30 million to fund a portion of the CIP and pay related issuance costs of approximately $150,000. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the April 16, 2019 Regular Meeting.

d. Water and Sewer System Revenue Bonds, Series 2019 and Principal Forgiveness Agreement with the Texas Water Development Board

Council is requested to consider authorizing the issuance of $6,670,000 of Water and Sewer System Revenue Bonds, Series 2019 to be purchased by the TWDB, as well as the execution of a Principal Forgiveness Agreement with the TWDB in the amount of $975,037. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the May 21, 2019 Regular Meeting.

e. Consider assistance request for Nonprofit Special Event - Wheels of Hope

The Hope Clinic has requested the City Council to consider waiving expenditures for city services required for their event, Wheels of Hope in Downtown Garland on Saturday, April 27, 2019. The City Council Policy on Special Event Policies states that requests from nonprofit organizations for donated services in excess of $5,000 be brought to the City Council for consideration.

3. Verbal Briefings:

a. Transportation, Mobility and Infrastructure Committee Report

Mayor Pro Tem Rich Aubin, Chair of the Transportation, Mobility and Infrastructure Committee, will provide a committee report on the following items:

- *Discuss and consider various options from TxDOT regarding the timing and reconstruction of the Bass Pro/IH30 interchange*

Unless otherwise directed by Council, this item will be scheduled for formal consideration at the April 16, 2019 Regular Meeting.

b. Internal Audit Committee Report

Mayor Pro Tem, Rich Aubin, Chair of the Internal Audit Committee, will provide a committee report on the following items:

- *Fiscal Year 2018 External Audit*
- *Software Licensing Audit*
- *Kraft Employee Retention Agreement Audit*
- *Cash Count Follow-up*
- *Peer Review Report*

c. Consider assistance request for Nonprofit Special Event - Cinco de Mayo

Downtown Square Events organization has requested the City Council to consider waiving expenditures for city services required for their event celebrating Cinco De Mayo in Downtown Garland on Sunday, May 5, 2019. The City Council Policy on Special Event Policies states that requests from nonprofit organizations for donated services in excess of $5,000 be brought to the City Council for consideration.

d. 2019-2020 CDBG, HOME and ESG Budget

Discussion of applications, funding history, and available funds for the Community Development Block Grant (CDBG), HOME Infill Partnership Grant (HOME) and the Emergency Solutions Grant (ESG) budgets are provided for Council's information and review. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the April 16, 2019 Regular Meeting.

4. Announce Future Agenda Items

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

5. Adjourn

GARLAND
POLICY REPORT

City Council Work Session Agenda **2.a.**

Meeting Date: April 1, 2019
Item Title: Charity Care Policy
Submitted By: Mark Lee, Fire Chief
Strategic Focus Areas: Safe Community

ISSUE

Council is requested to authorize the amendment of the City of Garland Code of Ordinances, Chapter 21, Article II, Emergency Ambulance Service, Sec. 21.26, to include a Charity Care Policy.

OPTIONS

1. Authorize the amendment of the City of Garland Code of Ordinances, Chapter 21, Article II, Emergency Ambulance Service, Sec. 21.26, to include a Charity Care policy.
2. Take no action.

RECOMMENDATION

Staff recommends Option 1: Authorize the amendment of the City of Garland Code of Ordinances, Chapter 21, Article II, Emergency Ambulance Service, Sec. 21.26, to include a charity care policy. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the April 16, 2019 Regular Meeting.

BACKGROUND

Overview of the Ambulance Supplemental Payment Program

The Ambulance Supplemental Payment Program (ASPP) is a federally approved program that allows public (governmental) providers the opportunity to obtain additional federal funding for medical transportation services provided to Medicaid and uninsured recipients. Approved by the Centers for Medicare and Medicaid Services (CMS) and administered by the State of Texas Health and Human Services Commission (HHSC), the ASPP is funded through a Medicaid 1115 Waiver that allowed the State of Texas to expand Medicaid Managed Care, provide incentive payments for health care improvement, and provide supplemental funding to hospitals, dental, and ambulance service providers.

Providers participating in the ASPP receive supplemental payment through submission of an annual cost report. The cost report compares the provider's actual costs of providing

ambulance services with Medicaid and uninsured charges and payments. The upper payment limit for supplemental payment is based on the lesser of costs or charges minus any payments already received through interim billing. The supplemental payment due to the provider is the federal share only; in Texas, the federal share is about 57%, a figure that is adjusted on an annual basis. HHSC also applies a proportional "haircut" to all provider payments to ensure that the total disbursements provided through the 1115 Waiver do not exceed the allowable budget.

Programmatic Updates – 1115 Waiver Renewal & Implications

The 1115 Waiver was originally approved for a five-year period and was slated to end on September 30, 2016. CMS agreed to a 15 –month extension of the original waiver to December 31, 2017 to allow HHSC time to develop an independent analysis of Texas uncompensated care costs and the need for continued funding. HHSC submitted this report in August 2016 and a 21-month long extension was granted to preserve supplemental payments to participation providers. The waiver was also renewed for an additional five years – through fiscal year (FY) 2022. The waiver will continue to fund Medicaid providers and maintain level funding at $3.1 billion for the first and second year of the five-year agreement. In the third year, CMS will transition to a new method of distribution the Uncompensated Care payments. This new methodology will be based upon uncompensated charity care costs only. As defined by the Texas Administrative Code, charity care is healthcare services provided without expectation of reimbursement to individuals who meet the provider's charity care policy.

Redesigning the reimbursement methodology was a condition mandated by CMS during the waiver renewal process. As a result, the design and implementation of a charity care or hardship policy must be in place prior to October 1, 2019 for the City to continue to participate in the ASPP. A defined charity care policy will provide a formalized process to identify patients who are unable to pay. This will include full or partial discounts given to individuals who meet the City's financial assistance policy. CMS and HHSC have advised providers to adhere to the charity care principles of the Healthcare Financial Management Association (HFMA), outlined in Valuation and Financial Statement Presentation of Charity Care and Bad Debts by institutional Healthcare Providers.

CONSIDERATION

Since FY 2013, the City of Garland has been receiving additional Medicaid revenues through the federally approved Ambulance Supplemental Payment Program (ASPP). This program helps to offset a portion of the costs of ambulance services provided to Medicaid and uninsured recipients. The City receives these funds through the completion of an annual cost report, as prepared by Public Consulting Group.

As demonstrated in the table below, the City of Garland / Garland Fire Department has already realized nearly $2.8 million in additional revenue in the first five fiscal years of the 1115 Waiver period. An additional $1.1 million is anticipated for the FY 2018 and FY 2019 cost reports, but will adversely impact the anticipated payment for the FY 2020 report. Beginning in this period, the City will be able to decrease bad debt expense associated with uncollectible accounts with an implementation of a charity care policy. Unlike bad debt, for every $100 in patient charges associated with charity care, the City will be eligible to receive more than $50 in ASPP reimbursement. Adoption of the charity care policy will help the City to continue to be able to collect these critical ASPP funds.

Federal Fiscal Year	Revenue
FY 13 (October 1, 2012 - September 30, 2013)	$ 157,112
FY 14 (October 1, 2013 - September 30, 2014)	$ 631,779
FY 15 (October 1, 2014 - September 30, 2015)	$ 592,924
FY 16 (October 1, 2015 - September 30, 2016)	$ 750,060
FY 17 (October 1, 2016 - September 30, 2017)	$ 663,545
FY 18 (October 1, 2017 - September 30, 2018)*	$ 581,765
FY 19 (October 1, 2018 - September 30, 2019)*	$ 581,765
Total	**$ 3,958,950**

*Projected revenues

The State of Texas recently received approval from the Centers for Medicare and Medicaid Services (CMS) to continue the TASPP through FY 2022. However, with the extension of the TASPP, the reimbursement methodology was revised to reimburse providers for uncompensated charity care costs only, beginning October 1, 2019.

If a charity care policy is not in place by October 1, 2019, the City of Garland will no longer be eligible to participate in the Ambulance Supplemental Payment Program.

Attachments

Charity Care Policy Ord

Charity Care Policy App.

CCP Guidelines

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 21, "FIRE PREVENTION AND PROTECTION", OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING FOR A CHARITY CARE POLICY FOR EMERGENCY AMBULANCE SERVICES PROVIDED BY THE FIRE DEPARTMENT; PROVIDING A SAVINGS CLAUSE AND A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That Chapter 21, "FIRE PREVENTION AND PROTECTION", of the Code of Ordinances of the City of Garland, Texas, is hereby amended by adding a new subsection 21.26(D) to read as follows:

"(D) The City Manager, or his designee, shall adopt a Charity Care Policy and the procedures for administering the policy. The Charity Care Policy shall provide that the fees charged for ambulance services provided by the City may be fully or partially waived if the City is entitled to receive partial reimbursement under the federally approved Ambulance Supplemental Payment Program for the services provided to the person as follows:

(1) A 100% waiver if the person's adjusted gross income falls below 125% of the federal poverty line;
(2) A 75% waiver if the person's adjusted gross income falls below 150% of the federal poverty line;
(3) A 50% waiver if the person's adjusted gross income falls below 175% of the federal poverty line; or
(4) A 25% waiver if the person's adjusted gross income falls below 200% of the federal poverty line."

Section 2

That Chapter 21, "FIRE PREVENTION AND PROTECTION", of the Code of Ordinances of the City of Garland, Texas, as amended, shall be and remain in full force and effect save and except as amended by this Ordinance.

Section 3

That the terms and provisions of this Ordinance are severable and are governed by Sec. 10.06 of the Code of Ordinances of the City of Garland, Texas.

Section 4

That this Ordinance shall be and become effective immediately upon and after its passage and approval.

PASSED AND APPROVED this the _____ day of _____, 2019.

CITY OF GARLAND, TEXAS

_____
Mayor

ATTEST:

_____
City Secretary

City of Garland
Digitech Computer, Inc.
Billing on behalf of the City of Garland
480 Bedford Road
Building 600, 2nd Floor
Chappaqua, NY 10514
(888)555-1212
Fax: 914-741-1325 Attn: Fran
EM:Company@digitechcomputer.com

Application for **City of Garland** Charity Care Program

Date: _____

Patient Name: _____

Address: _____

_____

Phone: _____

Date of Service/Account Number: _____

Please help us assist you in determining your eligibility for a Charity Care adjustment for your outstanding Ambulance bill.

1. How many people in family unit? _____

2. What is your household's monthly income? _____

Please provide proof of income (i.e.: pay stub or tax return)

I understand this application is not a guarantee for an approval and all information is subject to verification.

I certify the above information is true.

Signature: _____ Date: _____

Print Name: _____

CHARITY CARE POLICY GUIDELINES

(Effective 5/1/2019)

POLICY

It is the policy of the City of Garland to provide hardship assistance by allowing a reduction of the ambulance transport fee due to certain definable circumstances of the person who received the ambulance service or the party responsible for the payment of the transport fee,

PURPOSE

To recognize that City of Garland may provide ambulance services to individuals who may not have the means to pay the ambulance transport fee due to circumstances beyond their control.

GUIDELINES

1. These guidelines are provided to the professional billing service contractor (Digitech) currently performing ambulance billing services for City of Garland. The Contractor may rely on these guidelines and provide hardship assistance without further City of Garland approval; however, City of Garland reserves the right to review any of the bills that received hardship assistance in order, to ascertain if the Contractor is acting in conformity with the guidelines. City of Garland further reserves the right to modify this policy at any time.

2. These guidelines are provided to determine various "steps" at which different actions might be taken in relation to a patient's outstanding *balance.* In all cases, a patient or head of household's (H of H) income level will primarily be determined by obtaining a copy of their most recently filed Federal tax return. However, this would not be the only consideration as some sources of income are not necessarily reflected in this document, such as Social Security income.

   Based upon the Federal poverty guidelines published in the Federal Register, a patient/H of H may receive:

   A. A 100% write-off if the Adjusted Gross Income (AGI) falls below the 125% level,
   B. A 75% write-off if the AGI falls below the 150% level,
   C. A 50% write-off if the AGI falls below the 175% level, or,
   D. A 25% write-off if the AGI falls below the 200% level

GARLAND
POLICY REPORT

City Council Work Session Agenda **2.b.**

Meeting Date: April 1, 2019
Item Title: Properties Acquisition for HOME Funding
Submitted By: Mona Woodard, Neighborhood Services Administrator
Strategic Focus Areas: Vibrant Neighborhoods and Commercial Centers

ISSUE

The Housing and Community Services Department is requesting the purchase of four single family homes to fulfill grant fund obligations for HOME funding to provide safe, affordable housing for low to moderate income citizens, these 4 properties are currently under contract pending City Council approval and are listed below with purchase offer pricing and council district.

Address	Purchase Offer Price	Council District
1425 Blanco Lane	$181,000.00	1
2121 McIntosh Drive	$205,000.00	1
1934 Geary Drive	$215,000.00	3
4938 Creekridge Lane	$185,000.00	3

OPTIONS

The City Council may:

1. Approve the purchase of the above listed four single family properties by the Housing and Community Services Department.
2. Deny the purchase request.

RECOMMENDATION

Staff recommends that the City Council approve the purchase of the properties for use with grant HOME funding. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the April 16, 2019 Regular Meeting.

BACKGROUND

The City of Garland is an entitlement community which receives federal grant funding from the HOME Investment Partnership Program. This HOME funding's sole purpose is to further affordable housing. The Housing and Community Services Department seeks to increase the availability of safe and decent housing for low income families and individuals by providing flexible lending on the sale of single family acquired, rehabilitated existing homes and new home construction.

CONSIDERATION

Monthly loan payments and sales of previous HOME projects result in program income generation. It is a HUD requirement that this program income be utilized prior to the annual allocation being spent down. Due to recent project sales it is necessary that the Housing & Community Services Department acquire properties that fall within program parameters for use as feasible projects.

GARLAND
POLICY REPORT

City Council Work Session Agenda **2.c.**

Meeting Date: April 1, 2019
Item Title: Notice of Intent to Issue Certificates of Obligation
Submitted By: Matt Watson, Finance Director
Strategic Focus Areas: Sound Governance and Finances

ISSUE

On March 5, 2019, Council approved the 2019 Capital Improvement Program (CIP), which contemplates a Certificate of Obligation (CO) bond sale in the amount of approximately $30 million to fund a portion of the CIP. Council is asked to consider approving a notice of intent resolution at the April 16, 2019 Regular Meeting to provide legal authorization for the certificates. Approval of the notice of intent resolution will not obligate the City to issue debt.

OPTIONS

1. Consider approval of a notice of intent resolution on April 16, 2019 to meet the legal requirements for issuing certificates of obligation in an amount of approximately $30 million to fund a portion of the CIP and pay related issuance costs of approximately $150,000.
2. Do not approve a funding source for a portion of the CIP.

RECOMMENDATION

Unless otherwise directed by Council, this item will be scheduled for formal consideration at the April 16, 2019 Regular Meeting.

BACKGROUND

The City Manager formally submitted the proposed CIP to Council at the Regular Meeting on February 19, 2019 and staff made copies of the proposed CIP available for public inspection and review the next day in libraries and the City Secretary's Office. The City Council held a Special Budget Work Session on February 26, 2019 to review the proposed program. In addition, a Public Hearing on the Proposed CIP was held on February 26, 2019. The 2019 Capital Improvement Program was approved by Council on March 5, 2019 by Ordinance No. 7043.

The adopted CIP is a $279.7 million work program for 2019. The work program will require the issuance of Certificates of Obligation. The CO's will fund $24.8 million tax-supported projects and $3.8 million revenue and internal service projects.

In compliance with City Council's Financial Policy, Certificates of Obligation debt is issued so the debt maturities are aligned with the useful lives of the capital improvements being funded. CO principal maturities range from 5 years to 20 years. CO's require approval by Council and publication of a notice of intention for issuance.

CONSIDERATION

Legal

Council approval of a resolution to publish a notice of intent to issue certificates of obligation will meet the legal requirements for debt issuance but will not obligate the City to issue the debt. Legally, a notice of intention must be published in a newspaper of general circulation at least twice during the 30-day period preceding a certificate of obligation bond sale.

Financial

Since neither cash nor voter authorized bonds are available to fund a portion of the adopted 2019 CIP, staff requests the issuance of Certificates of Obligation. Based on information from the City's Financial Advisors, Hilltop Securities Inc., the proposed certificates of obligation can be sold at an estimated interest rate of 3.1% in the current interest rate environment. At this interest rate, the City will incur additional debt service (principal and interest payments) for the certificate of approximately $2.8 million per year for fiscal years 2020 to 2024, approximately $2.5 million per year for fiscal years 2025 to 2029, approximately $1.2 million for fiscal years 2030 to 2034 and approximately $622,000 for fiscal years 2035 to 2039. The actual interest rate, annual debt service and issue costs will be finalized at the time of the bond sale (May 21, 2019). The Interest and Sinking debt service tax rate is not impacted as a result of this debt issuance.

GARLAND
POLICY REPORT

City Council Work Session Agenda **2.d.**

Meeting Date:	April 1, 2019
Item Title:	Water and Sewer System Revenue Bonds, Series 2019 and Principal Forgiveness Agreement with the Texas Water Development Board
Submitted By:	Matt Watson, Finance Director
Strategic Focus Areas:	Reliable, Cost Efficient Utility Services Sound Governance and Finances

ISSUE

Council is requested to consider the issuance of $6,670,000 of Water and Sewer System Revenue Bonds, Series 2019 to be purchased by the Texas Water Development Board (TWDB) at a below market interest rate. In addition, Council is requested to consider the execution of a Principal Forgiveness Agreement with the TWDB for $975,037. The purpose of this transaction is to receive financial assistance from the TWDB totaling $7,645,037 to fund the multi-year Radio Read Water Meter Retrofit project approved in the 2019 CIP.

OPTIONS

1. Authorize the issuance of $6,670,000 of Water and Sewer System Revenue Bonds, Series 2019 to be purchased by the TWDB, as well as the execution of a Principal Forgiveness Agreement with the TWDB in the amount of $975,037.
2. Do not approve the transaction.

RECOMMENDATION

Unless otherwise directed by Council, this item will be scheduled for formal consideration at the May 21, 2019 Regular Meeting.

BACKGROUND

The Texas Water Development Board (TWDB) Drinking Water State Revolving Fund (DWSRF), authorized by the Safe Drinking Water Act, provides low-cost financial assistance to eligible Water and Wastewater capital projects. The DWSRF loan program is administered for the U.S. Environmental Protection Agency (EPA), and the State of Texas by the TWDB. The program provides long-term fixed-rate loans at below market interest rates.

The Water Department submitted several capital projects for consideration for this program and was invited to submit an application for the Radio Read Water Meter Retrofit CIP project.

There are over 69,000 active water meters being read on a monthly basis by the Customer Service Department and this CIP project provides for the phased replacement and upgrades to these meters. On October 1, 2018, Council authorized staff to submit a funding application to the Texas Water Development Board (TWDB) through the Drinking Water State Revolving Fund in an amount not to exceed $7.7 million for this project.

On February 25, 2019, the TWDB approved a commitment for financial assistance in the amount of $7,645,037 from the Drinking Water State Revolving Fund through the TWDB's proposed purchase of $6,670,000 City of Garland, Texas Water and Sewer System Revenue Bonds, Series 2019 and the execution of a Principal Forgiveness Agreement in the amount of $975,037.

CONSIDERATION

Currently, the City utilizes Commercial Paper (CP) to fund the Radio Read Water Meter Retrofit Project. CP is a short-term debt instrument that is issued incrementally as funds are needed to finance the Water and Wastewater Capital Improvement Program. CP interest is paid at maturity, but principal is rolled forward by issuing new CP. This process continues for approximately 3 years until Water and Sewer Revenue Bonds are eventually issued to refinance the outstanding CP. By utilizing CP, the City is able to lower its overall debt payments due to the deferral of principal payments and by taking advantage of short-term interest rates.

The Financial Service Department and the City's Financial Advisor, Hilltop Securities, have evaluated the debt service cost associated with the DWSRF program and has compared it to the debt service cost associated with the continued use of the Water and Sewer Commercial Paper Program. Due to the $975,037 in principal forgiveness and a below market interest rate of approximately 1.2%, the DWSRF program is estimated to save the Water Utility Fund an additional $3.5 million in debt service cost over the next 20 years, when compared to the debt service cost associated with the continued use of the CP Program.

GARLAND
POLICY REPORT

City Council Work Session Agenda	**2.e.**
Meeting Date:	April 1, 2019
Item Title:	Consider Assistance Request for Nonprofit Special Event - Wheels of Hope
Submitted By:	Christopher Hallmark, Special Events & Marketing Supervisor
Strategic Focus Areas:	Enhanced Quality of Life through Amenities, Arts, and Events Customer-Focused City Services

ISSUE

The Hope Clinic has requested the City Council to consider waiving expenditures for city services required for their event, Wheels of Hope in Downtown Garland on Saturday, April 27, 2019. The City Council Policy on Special Event Policies states that requests from nonprofit organizations for donated services in excess of $5,000 be brought to the City Council for consideration.

OPTIONS

The City Council may:

1. Approve the Wheels of Hope event as a Special Event.
2. Approve, deny or revise proposed funding levels in accordance with the Special Event Assistance Program.
3. Approve the following event dates and times.
4. Approve the following site plan with street closures.
5. Return the item to staff for further review and recommendations.

RECOMMENDATION

Over the past several years the event has grown exponentially and the city has taken a more proactive planning role for the event to prevent any risk management issues such as providing perimeter fencing for safety and street closures, providing public restrooms, setup and teardown, and increasing the number of police officers and paramedics to make sure the event is a safe event. Additionally, we have included contract cleaning services to keep our public areas clean after the event. We have had no issues in this area due to the City's planning and oversight of these areas.

For the 2019 Wheels of Hope event, planning discussions via email to each necessary department has been conducted to capture costs and layout plans for the event. In addition, meetings between representatives from Transportation, Police, Health, Environmental Waste, Fire, Park Maintenance, and Cultural Arts have been held on:

- February 13, 2019
- March 5, 2019
- April 5, 2019

At the meetings, the below areas were studied and plans were made for each:

- Traffic Plan/Street Closure Plan
- Emergency Services (EMS and Fire) Plans
- Police and Event Security Plans
- Environmental Waste Plan
- Setup/Teardown Plan

Based off of these planning meetings, it has been determined that this year's estimated cost for Wheels of Hope will be:

CITY SERVICE	APRIL 27, 2019	DESCRIPTION
Police	$1,200	Security and safety/ Overtime rate
Transportation Services	$600	Oversight of street closures
Environmental Waste Services	$300	Delivery and removal of (50) waste containers
Cultural Arts Facilities	$320	Plaza Theater rental fee
Contract Cleaning Services	$1,400	Post-event cleaning cost
Equipment Rental	$5,050	Public Restrooms and Barricades
In-Kind Equipment & Services	$500	Staffing
ESTIMATED TOTAL:	**$9370**	

Staff recommends that the Council decide the following issues:

1. Approve the Wheels of Hope event as a special event;

2. Waive the estimated costs for providing city services of $9,370 and in accordance with the Special Event Assistance Program due to budget constraints.

3. Approve the following event date(s) and time(s) of Saturday, April 27, 2019, from 10 a.m. to 3 p.m.

4. Approve the following site plan including street closures. See attached.

BACKGROUND

This annual event spotlights the unity among Garland's diverse community. By assisting various nonprofit organizations through the donation of City services for nonprofit special events, the City promotes and celebrates the diversity and vitality of the community. From parades and festivals to various multicultural events, the City of Garland is showcased through the efforts of these nonprofit organizations.

CONSIDERATION

The 2018-19 annual operating budget has $106,000 budgeted in the General Fund (non-departmental) to provide assistance in covering fees and charges for City services for special events held by nonprofit organizations.

Attachments

Wheels of Hope Application & Permit

Wheels of Hope 2019 - Map

SE19-0509
Approved 3/5/19

CITY OF GARLAND
BUILDER'S REVIEWED COPY
ONLY PLANS BEARING THIS
STAMP ARE APPROVED TO
BE USED FOR CONSTRUCTION

GARLAND
TEXAS MADE HERE

Special Event Assistance Program Application

Date Submitted March 4, 2019
(Must be minimum 45 days prior to event)

Please type or print legibly

SECTION 1: Event Information

Event title: Wheels of Hope Classic Car Show 5
Event location: Downtown Garland on the square & surrounding area
Event date(s): * Friday, April 26, 2019 in the Plaza Start time: 3:00 PM End time: 7:00 PM
Event description: Classic Car Show - Saturday, April 27, 2019 6:00 AM - 4:30 PM

Is this a new event? Yes (No) - If no, # years event has been held prior to current year: 4 yrs
Previous Attendance: 3000 Estimated Attendance this year: 3000+
Event Purpose/Mission? raise funds to assist the citizens of Garland w/affordable healthcare
How will this event benefit the Garland community? Assist the uninsured residents of Garland with their medical care and provide education programs
How will the proceeds of this event be used? see above = to Hope Clinic

SECTION 2: Event Host Information – Proof of 501(c)3, 501(c)4, 501(c)6 status (official IRS letter) on file

Applicant's Name (event host): Dana Cooper
Applicant's Address: 622 Clara Barton Garland, TX 75040
Best Phone (on-site): 214-763-9644 Email: dcooper@veritexbank.com
Host Organization: Hope Clinic
Organization's Address: 800 S 6th Street Garland, TX 75040
Organization tax ID #: 75-2960314
Non- Profit Status: (circle one) (501(c)3) | 501(c)4 | 501(c)6 | Neither

NOTE: Upon approval of the event application, and at least ten (10) days prior to the event, the event host shall provide the City with evidence of public event liability insurance in the amount of $500,000 per occurrence for bodily injury and property damage arising from the event. The insurance shall be written with an insurance company authorized to transact business in the State of Texas and have a current rating of "A" or better by A.M. Best Key Rating Guide.

SECTION 3: Event Logistics

Listed below are logistical elements that may be a part of your event. "Services available through City" indicates what the City of Garland may be able to provide through the Special Event Assistance Program. The "Applicant's Responsibilities" section refers to logistical elements which may be a part of your event, but that are typically provided by the event Host or producer. Please check all in both sections that apply to your event:

*May be subject to additional permit, fees, or approval

Services Available through City

- ☑ Barricades
- ☑ Electrical Power (if available)
- ☐ Medical/ EMS
- ☐ Park Use (Approval by Director of Parks Dept.)
- ☑ Police/ Security
- ☐ Preparation of City-owned Facility/ Property
- ☐ Running Water (if available)
- ☑ Street Closures
- ☑ Traffic/ Crowd Control
- ☑ Trash/ Recycling Containers

Applicant's Responsibility

- ☐ Alcohol at Event*
- ☐ Amusement Rides*
- ☐ Animals*
- ☐ Clean up Event Area or Facility
- ☐ Fireworks*
- ☐ Food/ Beverages*
- ☐ Generators*
- ☑ Jumpers/Bounce House* Merchandising*
- ☐ Off-site Parking & Transportation
- ☐ Open Flames*
- ☐ Overnight Security*
- ☐ Portable Restrooms
- ☐ Signs/ Banners* (City signage ordinances apply)
- ☑ Sound Amplification*
- ☐ Stage/ Grandstand/ Scaffolding
- ☐ Temporary Fencing
- ☐ Tents

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SECTION 4: Supplemental Application Materials

Listed below are additional documents that are required in order to complete the application for event assistance. Each item is due at the time the application is submitted, unless otherwise indicated.

- ☑ Copy of proposed event site plan and/or route plan (parades/runs)
- ☑ Proof of 501(c)3, 501(c)4, 501(c)6 status (official IRS letter)
- ☐ Third Party Special Event Application
- ☐ Copy of the group's Insurance Certificate, listing City of Garland as additional insured (due no later than 10 days prior to the event date)

I certify that the event for which this application has been prepared will be open to all citizens, and that attendance will not be limited by age, sex race, physical impairment, or other means. I further certify that the event's Host by a non-profit organization. On behalf of the Event Host, I agree to abide by the Special Events Guidelines provided with this Application. I further certify that the facts contained in this Application are accurate.

The Event Host does hereby fully release, discharge and Indemnify the City of Garland and its officers, agents, servants, and employees from and against any and all claims from injuries, damage or loss which might occur during the special event set forth in this Application, regardless of cause and even if caused by the City of Garland.

Dana Cooper
Print name

Event Coordinator
Title

Dana Cooper
Signature

March 4, 2019
Date

GARLAND

Garland Health Department
Special Event Noise Variance

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THIS PERMITTED SET OF PLANS IS TO BE KEPT ON THE JOB SITE AT ALL TIMES & AVAILABLE FOR USE BY INSPECTORS AT THEIR REQUEST.

Event	SE 19-0509
Event name:	Wheels of Hope Classic Car Show 5
Event Address:	Downtown Garland
Date of review:	March 5, 2019
Prepared by:	Michael Saporito
Extension:	x3454

Plans: [x] APPROVED

[ ] RETURNED FOR REVISIONS AS HEREIN STATED

Noise During Special Events: Garland Code of Ordinances, Section 22.76 authorizes the Health Department to grant a variance to the environmental noise limits set forth in Section 22.69 & Section 22.70 when a reasonable request is made and the variance is in the general public interest and welfare.

Sound amplifying equipment must be used reasonably and in agreement with the following requirements:

1) Amplified sound loudspeakers must be directed away from neighboring homes and businesses.
2) Noise that could be considered a nuisance, including amplified music may only be produced between the hours of 6:00 a.m. and 4:30 p.m. on April 27, 2019
3) Unreasonably loud outdoor activity and Amplified sound (PA system and/or music) may not continue beyond the specified time in this variance (4:30 p.m.)
4) A representative of the Garland Health Department, the Garland Police Department, or other City official may modify or revoke this variance based on nuisance conditions caused by event activities. To reduce the likelihood of permit revocation, please take all appropriate measures to minimize nuisance noise at adjacent or nearby properties.

Additional Health Department permits are required for any food service activities. Contact the Health Department at (972) 205-3460 for details.

CENTRAL LIBRARY

FIFTH STREET CROSSING APARTMENTS

GRANVILLE ARTS CETNTER

AUSTIN STREET

Area in RED indicates street closures/ car show event area.

FIFTH STREET CROSSING APARTMENTS

DUCKWORTH BUILDING

FIFTH STREET CROSSING APARTMENTS

FIFTH STREET CROSSING APARTMENTS

CITY HALL

CITY HALL PARKING GARAGE

PLAZA THEATER

Car show Registration

INTRINSIC

STATE STREET

SEVENTH STREET

Car show vehicle entrance

ROSALINDS

SIXTH STREET

DOWNTOWN SQUARE

FIFTH STREET CROSSING PARKING

ROACH FEED & SEED

MAIN STREET

DOS BANDERAS

BAKERS FURNITURE

GARLAND

PARKS, RECREATION & CULTURAL ARTS

AVE A

GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda **3.a.**

Meeting Date: April 1, 2019

Item Title: Transportation, Mobility and Infrastructure Committee Report

Summary of Request/Problem

Mayor Pro Tem Rich Aubin, Chair of the Transportation, Mobility and Infrastructure Committee, will provide a committee report on the following items:

- Discuss and consider various options from TxDOT regarding the timing and reconstruction of the Bass Pro/IH30 interchange

Unless otherwise directed by Council, this item will be scheduled for formal consideration at the April 16, 2019 Regular Meeting.

Recommendation/Action Requested and Justification

Council discussion.

Attachments

Alternative A Bass Pro IH30 Interchange

RESOLUTION NO.

A RESOLUTION RECOMMENDING TO TxDOT ALTERNATIVE A FOR THE RECONSTRUCTION OF THE INTERCHANGE OF IH 30 AND BASS PRO; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the interchange of Bass Pro Drive and IH 30 is currently an unconventional "jug handle" interchange that provides poor access to the adjacent properties on Harbor Point peninsula;

WHEREAS, the current configuration requires the use of circuitous paths between IH 30 and the Harbor Point development, which negatively impacts the economic values of these properties;

WHEREAS, the current interchange precludes high value development of the four corners adjacent to this interchange;

WHEREAS, TxDOT has developed two alternatives for reconstruction: Alternative A, which would reconstruct Bass Pro Drive as a four lane divided roadway at grade with IH 30 traversing over Bass Pro (similar to the interchange at Bobtown Rd and IH 30); and Alternative B, which would raise Bass Pro Drive higher (due to new design standards), reconstructing it as a four lane divided highway over IH 30 with an elevated diamond interchange (similar to Galatyn Parkway and US 75);

WHEREAS, TxDOT has asked the City for its preference of either Alternative A or Alternative B;

WHEREAS, Alternative B would create a sight obstruction between IH 30 and adjacent development whereas Alternative A would elevate IH 30 and provide better visibility of the adjacent businesses;

WHEREAS, A bicycle and pedestrian walkway across the new Lake Ray Hubbard Bridge will be constructed on the south side of IH 30 with the forthcoming frontage road project, and such connectivity is desired between this multiuse path and John Paul Jones Park. Alternative A would provide a level pathway between these two facilities while Alternative B would introduce steep grades across IH 30 and require the City to pay significant costs toward the wider bridge necessary to accommodate this design of the multi-use path.

WHEREAS, although Alternative A will necessitate the detour of Harbor Point traffic during construction and require the temporary

closure of the Bass Pro Drive bridge for a significant period of time, the reconstruction of the Bass Pro Drive interchange will not start until the frontage roads for IH 30 are complete to Dalrock Road, thereby lessening adverse impacts of the reconstruction;

WHEREAS, Alternative A will provide the best long-term benefit to the City and will greatly enhance the values of the properties within the Harbor Point area;

WHEREAS, the City has a responsibility to foster the long-term economic vitality of the City while protecting the viability of existing businesses; **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:**

Section 1

That the City Council recommends to TxDOT Alternative A, which would reconstruct Bass Pro Drive at grade and reconstruct IH 30 to traverse over Bass Pro Drive.

Section 2

That this Resolution shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED this the _____ day of April, 2019.

CITY OF GARLAND, TEXAS

_____
Mayor

ATTEST:

_____
City Secretary

GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda **3.b.**

Meeting Date: April 1, 2019

Item Title: Internal Audit Committee Report

Submitted By: Lynae McClean, Audit Manager

Summary of Request/Problem

Mayor Pro Tem, Rich Aubin, Chair of the Internal Audit Committee, will provide a committee report on the following items:

- Fiscal Year 2018 External Audit
- Software Licensing Audit
- Kraft Employee Retention Agreement Audit
- Cash Count Follow-up
- Peer Review Report

Recommendation/Action Requested and Justification

Council discussion.

GARLAND
POLICY REPORT

City Council Work Session Agenda		**3.c.**
Meeting Date:	April 1, 2019	
Item Title:	Consider Assistance Request for Nonprofit Special Event - Cinco De Mayo	
Submitted By:	Christopher Hallmark, Special Events & Marketing Supervisor	
Strategic Focus Areas:	Enhanced Quality of Life through Amenities, Arts, and Events Customer-Focused City Services	

ISSUE

Downtown Square Events organization has requested the City Council to consider waiving expenditures for city services required for their event celebrating Cinco De Mayo in Downtown Garland on Sunday, May 5, 2019. The City Council Policy on Special Event Policies states that requests from nonprofit organizations for donated services in excess of $5,000 be brought to the City Council for consideration.

OPTIONS

The City Council may:

1. Approve the Cinco de Mayo event as a Special Event.
2. Approve the following event dates and times.
3. Approve, deny or revise proposed funding levels in accordance with the Special Event Assistance Program.
4. Approve, deny or revise the additional requested funds for non-city service event support.
5. Approve the following site plan with street closures.
6. Return the item to staff for further review and recommendations.

RECOMMENDATION

Over the past several years the event has grown exponentially and the city has taken a more proactive planning role for the event to prevent any risk management issues such as providing perimeter fencing to comply with TABC rules, providing public restrooms, some setup and teardown, and increasing the number of police officers and paramedics to make sure the event is a safe event. Additionally, we have included contract cleaning services to keep our public areas clean after the event. We have had no issues in this area due to the city's planning and oversight of these areas.

For the 2019 Cinco De Mayo event, planning discussions via email to each necessary department has been conducted to capture costs and layout plans for the event. In addition, meetings between representatives from Transportation, Police, Health, Environmental Waste,

Fire, Park Maintenance, and Cultural Arts have been held on:

- February 6, 2019
- February 13, 2019
- March 5, 2019
- April 5, 2019

At the meetings, the below areas were studied and plans were made for each:

- Traffic Plan/Street Closure Plan
- Emergency Services (EMS and Fire) Plans
- Police and Event Security Plans
- Environmental Waste Plan
- Setup/Teardown Plan

Based off of these planning meetings and with meetings with the Cinco de Mayo planning committee, it has been determined that this year's estimated cost for Cinco de Mayo will be:

CITY SERVICE	MAY 5, 2019	DESCRIPTION:
Police	$3,000	Security and safety/ Overtime rate
Transportation Services	$100	Oversight of street closures
Environmental Waste Services	$500	Delivery and removal of (50) waste containers.
Cultural Arts Facilities	$390	Plaza Theater rental fee
Contract Cleaning Services	$1,600	Post-event cleanup costs
Equipment Rental	$3,600	Public restrooms, Barricades
In-Kind Equipment & Services	$1,300	Stage, chairs, bounce houses, electricity, Staffing OT
TOTAL:	**$10,490**	
Additional Funds	$8,000	Music/Entertainment Contracts
TOTAL:	**$18,490**	

Based on the original application for assistance, the estimated costs for City services are $10,490. The Cinco de Mayo planning committee has requested an additional $8,000 in assistance to support their event for music and entertainment contracts.

Staff recommends that the Council decide the following issues:

1) Approve the Cinco de Mayo event as a special event;

2) Approve the following event date(s) and time(s) of Sunday, May 5, 2019, from 1 to 10 p.m.

3) Waive the cost of providing city services for $10,490 and in accordance with the Special Event Assistance Program due to budget constraints.

4) Staff requests additional discussion on their request for additional funds of $8,000 for music and entertainment contracts due to budget constraints.

5) Approve the following site plan including street closures. See attached.

BACKGROUND

This annual event spotlights the unity among Garland's diverse community. By assisting various nonprofit organizations through the donation of City services for nonprofit special events, the City promotes and celebrates the diversity and vitality of the community. From parades and festivals to various multicultural events, the City of Garland is showcased through the efforts of these nonprofit organizations.

CONSIDERATION

The 2018-19 annual operating budget has $106,000 budgeted in the General Fund (non-departmental) to provide assistance in covering fees and charges for City services for special events held by nonprofit organizations.

Attachments

Cinco de Mayo Application & Permit

Cinco de Mayo 2019 - Map

SE19-015

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GARLAND
TEXAS MADE HERE

Special Event Assistance Program Application

Date Submitted 1-29-19
(Must be minimum 45 days prior to event)

Please type or print legibly

Approved
2/4/19

SECTION 1: Event Information

Event title: Cinch de Mayo

Event location: Downtown Garland

Event date(s): May 5, 2019 Start time: 8:00 End time: 9:00

Event description: Community celebration of Cinco de Mayo

Is this a new event? Yes No - If no, # years event has been held prior to current year: 7 years

Previous Attendance: 1000 to 2000 Estimated Attendance this year: 2000

Event Purpose/Mission? Celebrate the culture of Garland through music and dance and community engagment.

How will this event benefit the Garland community? Recognize and celebrate the diversity of residents in Garland

How will the proceeds of this event be used? Plan for the following year and grants in the arts for local start up youth groups.

SECTION 2: Event Host Information – Proof of 501(c)3, 501(c)4, 501(c)6 status (official IRS letter)

Applicant's Name (event host): Javier Solis

Applicant's Address: 720 Stadium Drive, Garland 75046

Best Phone (on-site): 214-837-2878 Email: javier.solis1962@gmail.com

Host Organization: Downtown Square Events

Organization's Address: 720 Stadium Drive, Garland 75046

Organization tax ID #: 473043490

Non- Profit Status: (circle one) 501(c)3 | 501(c)4 | 501(c)6 | Neither

NOTE: Upon approval of the event application, and at least ten (10) days prior to the event, the event host shall provide the City with evidence of public event liability insurance in the amount of $500,000 per occurrence for bodily injury and property damage arising from the event. The insurance shall be written with an insurance company authorized to transact business in the State of Texas and have a current rating of "A" or better by A.M. Best Key Rating Guide.

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- ☐ Off-site Parking & Transportation
- ☐ Open Flames*
- ☐ Overnight Security*
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- ☐ Signs/ Banners* (City signage ordinances apply)
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- ☐ Temporary Fencing
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- ☐ Third Party Special Event Application
- ☐ Copy of the group's Insurance Certificate, listing City of Garland as additional insured (due no later than 10 days prior to the event date)

I certify that the event for which this application has been prepared will be open to all citizens, and that attendance will not be limited by age, sex race, physical impairment, or other means. I further certify that the event's Host by a non-profit organization. On behalf of the Event Host, I agree to abide by the Special Events Guidelines provided with this Application. I further certify that the facts contained in this Application are accurate.

The Event Host does hereby fully release, discharge and Indemnify the City of Garland and its officers, agents, servants, and employees from and against any and all claims from injuries, damage or loss which might occur during the special event set forth in this Application, regardless of cause and even if caused by the City of Garland.

Javier Solis
Print name

Coordinator
Title

Javier Solis
Signature

1-29-19
Date

GARLAND

Garland Health Department
Special Event Noise Variance

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Event	SE 19-015
Event name:	Cinco de Mayo
Event Address:	Downtown Garland
Date of review:	January 30, 2019
Prepared by:	Michael Saporito
Extension:	x3454

Plans: [x] APPROVED

[ ] RETURNED FOR REVISIONS AS HEREIN STATED

Noise During Special Events: Garland Code of Ordinances, Section 22.76 authorizes the Health Department to grant a variance to the environmental noise limits set forth in Section 22.69 & Section 22.70 when a reasonable request is made and the variance is in the general public interest and welfare.

Sound amplifying equipment must be used reasonably and in agreement with the following requirements:

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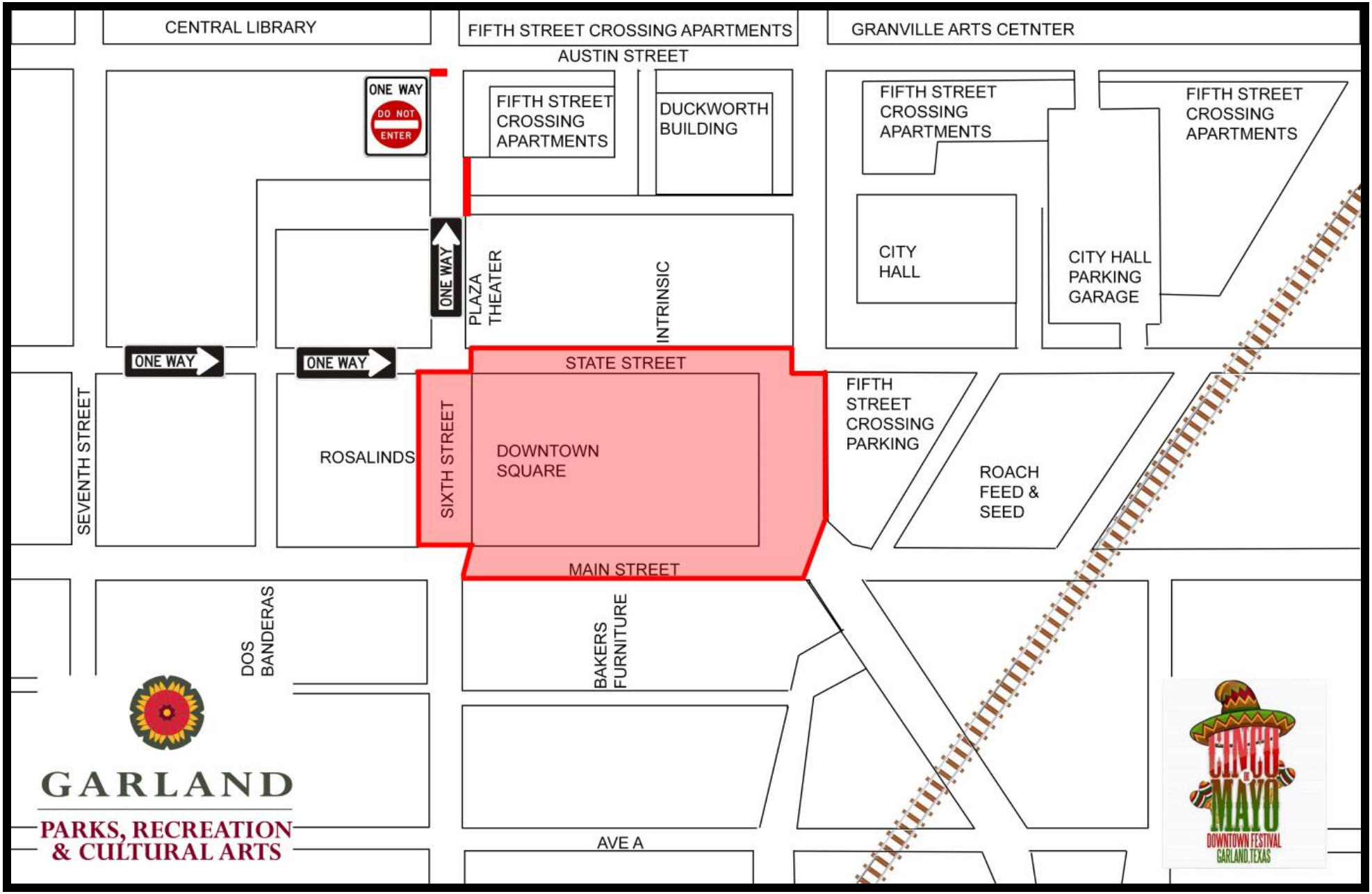
3) Unreasonably loud outdoor activity and Amplified sound (PA system and/or music) may not continue beyond the specified time in this variance (9:00 p.m.)
4) A representative of the Garland Health Department, the Garland Police Department, or other City official may modify or revoke this variance based on nuisance conditions caused by event activities. To reduce the likelihood of permit revocation, please take all appropriate measures to minimize nuisance noise at adjacent or nearby properties.

Additional Health Department permits are required for any food service activities. Contact the Health Department at (972) 205-3460 for details.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FIFTH STREET CROSSING APARTMENTS
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PLAZA THEATER
INTRINSIC
CITY HALL
CITY HALL PARKING GARAGE
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STATE STREET
FIFTH STREET CROSSING PARKING
SEVENTH STREET
ROSALINDS
SIXTH STREET
DOWNTOWN SQUARE
ROACH FEED & SEED
MAIN STREET
DOS BANDERAS
BAKERS FURNITURE
GARLAND
PARKS, RECREATION & CULTURAL ARTS
AVE A
CINCO DE MAYO
DOWNTOWN FESTIVAL
GARLAND,TEXAS

GARLAND
POLICY REPORT

City Council Work Session Agenda **3.d.**

Meeting Date: April 1, 2019

Item Title: 2019-2020 CDBG, HOME and ESG Budget

Submitted By: Mona Woodard, Neighborhood Services Administrator

Strategic Focus Areas: Enhanced Quality of Life through Amenities, Arts, and Events
Vibrant Neighborhoods and Commercial Centers

ISSUE

Discussion of applications, funding history, and available funds for the Community Development Block Grant (CDBG), HOME Infill Partnership Grant (HOME) and the Emergency Solutions Grant (ESG) budgets are provided for Council's information and review.

RECOMMENDATION

This item is being brought back before Council on April 1, 2019, Work Session for discussion of CDBG, HOME, and ESG grant proposals. Council was provided staff recommendations for funding in the workbook provided at the March 18, 2019, Work Session. Final discussion on this item will be scheduled for April 15, 2019, Work Session. Budget adoption is scheduled for April 16,2019.

BACKGROUND

The City expects to receive the following funding for 2019-2020:

CDBG: $2,127,843
HOME: $748,755
ESG: $168,535

The proposed budget for fiscal year 2019/2020 must be submitted to the Department of Housing and Urban Development (HUD) by August 15, 2019, for CDBG, HOME, and ESG. To this point, there have been two public input meetings to solicit feedback on the proposed use of funds.

CONSIDERATION

Staff received applications requesting a total of $540,239 for the public services category. In the City-sponsored project category, there is a total of $5,423,855 that was requested. There is an estimated total of $249,756 available in CDBG funding for reprogramming to other projects. HUD regulations limit CDBG monies used for grant planning and administration to no more than 20% of the entitlement funding available and for public services, a maximum of 15% is allowed. Funding available in the public services category total $319,176, grant administration totals $425,568 and City-sponsored projects total $1,632,855.

HOME entitlement funding available totals $748,755 and requests equal that amount. HUD regulations allow up to 10% of grant funding to be used for administration and 15% of grant funding must be used by Community Housing Development Organizations. The balance of this funding will be used for City-sponsored housing programs.

Total funds available for the ESG program is $168,535. Housing and Community Services Department will use the maximum allowed funding for administration ($12,640) and data collection ($9,283). Other categories include Shelter Operations ($54,009), Homeless Prevention ($50,633) and Rapid Re-housing ($41,970). The Department received requested in the amount of $191,558.