AGENDA

CITY COUNCIL WORK SESSION
City of Garland

REMOTE MEETING

Monday, June 15, 2020
6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

NOTICE: Due to the COVID-19 emergency, and pursuant to Section 551.125 of the Texas Government Code and the executive orders of Governor Greg Abbott suspending provisions of the Texas Government Code and other applicable laws of the State regarding normal open meetings, the City Council will hold this meeting by internet/telephonic remote means.

The meeting will be broadcast by webinar or telephone at the following URL:

https://garlandtx.zoom.us/webinar/register/WN_vB6EmxekSXipNAAoEsK-Uw

Registration for the online meeting is required. The meeting will be recorded and will be available for viewing the next day at www.garlandtx.gov.

For those without internet access to the meeting, a dial-in option is available. The toll-free numbers are:

877-853-5247
888-788-0099

Additionally, the meeting may be accessed by phone at the following number:

346-248-7799

470-250-9358
470-381-2552

The Meeting ID is: 979 3013 8779

For participants (online and by phone) who wish to speak, a public comments period is provided as the first item on the agenda. If you desire to address the City Council on a matter that is posted on this agenda, please be prepared to do so at the beginning of the meeting. After the City Council has begun its discussion of the agenda, you will not be recognized to speak. The public comments portion of the meeting is provided for citizen comments. You are invited to offer a comment or make a statement on any item on the agenda. However, please bear in mind that offering comments should not be done in the form of posing questions. Generally, due to legal restrictions, the City Council is not able to answer questions during the public comments portion of the agenda. Your comments must relate to an item on this agenda - non-germane comments are not in order.

If an Executive Session is included as part of the agenda for this meeting, the Executive Session will be conducted by teleconference between and among the members of the City Council and relevant City staff. Public access to that call is prohibited by State law.

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

1. Public Comments on Work Session Items

Persons who desire to address the City Council on any item on the Work Session agenda are allowed three minutes to speak. Speakers are taken only at the beginning of the meeting, other than invited testimony.

Speakers are grouped by Work Session item and will be taken in the order of the Work Session agenda. Speakers must submit to the City Secretary a completed speaker's card before the beginning of the meeting. Speaker cards will not be accepted after the Mayor calls the meeting to order. Speaker cards are available in the lobby, at the visitor's side of the Work Session Room, and from members of staff.

Speakers are limited to addressing items on the Work Session agenda – any item relating to a Regular Session agenda item should be addressed at the Regular Session and any item not on an agenda may be addressed during the open microphone at the end of the Regular Session.

2. Consider the Consent Agenda

A member of the City Council may ask for discussion or further information on an item posted as a consent agenda item on the next Regular Meeting of the City Council. The Council Member may also ask that an item on the posted consent agenda be pulled from the consent agenda and considered for a vote separate from consent agenda items on the regular agenda. All discussions or deliberations on this portion of the work session agenda are limited to posted agenda items and may not include a new or unposted subject matter.

3. Written Briefings:

a. Medical District Area Plan

This request is to authorize the City Manager to enter into a contract with Ninigret Partners in the amount of $136,740.00 for a redevelopment plan of the Medical District Area, anchored by the Garland VA Medical Center. This bid item is included for formal consideration on the June 16, 2020 Regular City Council meeting agenda.

b. Amend Authorized TexPool Representatives

TexPool is a state-wide investment pool available to Texas cities and other public entities. TexPool is an investment option allowed by the Public Funds Investment Act (Chapter 2256, Tx. Govt. Code) that provides security, liquidity and efficiency for the management of public funds. TexPool is operated by the Comptroller of Public Accounts and administered by Federated Investors. The City utilized TexPool to meet and manage its daily liquidity needs.

4. Verbal Briefings:

a. DART Update

Council will be updated on DART's services, activities, programs and projects within Garland.

b. Interviews for Appointment to the Dallas Area Rapid Transit Board

Dallas Area Rapid Transit notified the City that terms for Mark C. Enoch and Jonathan R. Kelly will expire on June 30, 2020. Information was posted on the City's website for 21 days regarding the qualifications of a DART Board Member in order to provide an opportunity for citizens to apply for the position. Applications and/or resumes were received from four (4) applicants. Council is scheduled to formally appoint a representative to the DART Board of Directors at the June 16, 2020 Regular Meeting.

c. Revision of Guidelines for Neighborhood Vitality Matching Grant Program.

Community Services Committee recommends the following revisions to the current Neighborhood Vitality Matching Grant program guidelines:

Registered voluntary associations can apply for up to $10,000 for an eligible project without providing a match. Every dollar over $10,000 requires a 25% match from the applicant. Registered mandatory associations can apply for any eligible project up to $100,000 or 25% of the project cost, whichever is greater, up to $75,000 for the City's matching contribution.

d. COVID-19 Response Update and Further Actions

Staff will provide an update to Council and ask for Council direction on various matters related to COVID-19 and actions being taken by the City:

- *Boards and Commissions*
- *COVID Funding - Community Programs*
- *Other COVID Updates*

e. 2020-2021 Final Discussion of the CDBG, HOME and ESG Federal Grant Allocations

Information is being provided to Council for final review of the Community Development Block Grant (CDBG), HOME Infill Partnership Grant (HOME) and the Emergency Solutions Grant (ESG) funding allocations.

f. Discuss the FY 21 Preliminary Budget Forecast, Property Tax Exemptions, and The Property Tax Rate

At the June 1, 2020, Work Session staff provided information related to the preliminary FY 2021 budget forecast and the impacts of increasing certain City of Garland property tax exemptions. In addition, the impacts of adjusting the property tax rates beyond the 3.5% threshold for new revenue as authorized under Chapter 26 of Texas Tax Code was presented.

5. Announce Future Agenda Items

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

6. Adjourn

GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda **3. a.**

Meeting Date: June 15, 2020

Item Title: Medical District Area Plan

Submitted By: Angela Self, Comprehensive Planning Administrator

---

Summary of Request/Problem

This request is for the development of a Medical District Area Plan. The plan will establish a revitalization/redevelopment concept incorporating physical analysis, a market assessment, and stakeholder engagement for a proposed Medical District anchored by the Garland VA Medical Center, including connections to the Forest/Jupiter DART station. This project will engage key stakeholders to confirm priorities and assess partnership opportunities. In addition, the project will identify infrastructure and mobility improvements providing added value to the area.

A Purchasing Report for a contract with Ninigret Partners, LLC is on the June 16, 2020 City Council meeting agenda for consideration. The amount is for $136,740. This amount is in line with previous catalyst area plans.

Ninigret Partners, LLC was founded in 2001, to provide customized business strategy consulting services blending customer insights, behavioral economics, and design principles to achieve desired economic outcomes. They describe their process as one that allows them to watch, listen, and learn to assist their clients to better understand the issues they face to provide them with relevant, usable information for better decisions. Ninigret Partners has been a part of several projects in the North Texas region, including the following:

- Arapaho TOD Innovation District, Richardson, Texas (North Texas CLIDE Award, Texas American Planning Association Economic Development Award)
- Connected Dallas Strategic Mobility Plan
- Farmers Branch I-35 District Plan

In addition, they have completed several medical district plans, including the following:

- Pittsburg Oakland Innovation District Assessment (University of Pittsburg Medical Center, Pittsburgh VA Hospital)
- New Haven, Connecticut, Downtown Crossing/ Yale Medical District Plan (including commuter rail)
- Detroit Innovation District Plan (Detroit Medical Center & Henry Ford Hospital (including streetcar)

Ninigret Partners will collaborate with Interface Studio and WGI, Inc. Interface Studio is a full-service planning and urban design firm providing expertise in redevelopment and action planning, placemaking, and consensus building. WGI is a full-service firm providing a range of infrastructure services, including land development and municipal engineering, transportation engineering, and landscape architecture.

A scope of work for Ninigret Partners is attached.

Recommendation/Action Requested and Justification

A Purchasing Report is on the June 16, 2020 City Council meeting agenda for consideration.

Attachments

Medical District Scope of Work Attachment

Ninigret | Partners

TO: Angela Self
City of Garland, TX

FROM: Kevin Hively
Ninigret Partners

DATE: 5/26/20

RE: Revised Scope for Garland Medical District – Transportation changes

The following is the revised scope and budget for the Garland Medical District. It reflects the integrated work based upon the revisions requested by the city. Any additional services required from the city beyond this scope of work will be scoped and priced upon formal request from the city of Garland.

INTEGRATED SCOPE

BASE CONDITIONS

Internal Team Discussion / Document Review

- Review all pertinent plans, documents, studies, and capital improvement projects
- Interviews with key Garland city government officials to get "background" on area, issues, and concerns

Demographic & Economic Analysis

- Demographic and income baseline and trends
- Business performance in Garland
- Identification of types of businesses located in the Medical District and adjacent to it
- Labor shed analysis of location
- Real estate market segment overview: Housing, retail, commercial/industrial, market snapshot and trends

VA Case Study "Reverse Engineering"

- Identify 2-3 similar VA campus models to understand the underlying development patterns and impacts and how they may inform planning for the Garland Medical District
- Outreach to VA and its community division / public affairs group to understand what efforts and tools are used in managing community impact of VA facilities
- Includes interviews with planning officials in those host communities to understand any joint management or VA engagement activities that take place

District Physical Analysis

- Community asset base e.g., parks, institutions, noteworthy buildings
- Urban design issues e.g. walkability, frontages, curb appeal
- Quality of life issues e.g., crime, vandalism, cleanliness
- In depth parcel analysis and status including size, utilization, vacancy, use, ownership patterns, underlying zoning

Mobility and District Access

- Peak period traffic congestion as available via open data sources (e.g., Google Maps)
- Number of travel lanes
- Bicycle & pedestrian facilities
- Transit route, frequency, ridership, and parking information for both rail and bus services from DART
- Collision data Capital projects and improvement plans

Area Tour

- Assuming social distancing is relaxed and travel restrictions are lifted, the team will do a series of on the ground research activities in the district to verify information gathered in the data

Deliverables

- Presentation on findings of base conditions including maps, charts, and documented analysis.

Base Condition Fee: $31,470

PUBLIC ENGAGEMENT

The team will work with the city to design a participation plan to engage stakeholders at key milestones throughout the process to provide feedback on findings and preliminary recommendations for the area brand, quality of life amenities, and physical/economic future of the Medical District. We anticipate engaging with property owners, businesses, developers, and residents as appropriate. We are conscious of the need for flexibility and adaptation in planning during the health crisis. This may include moving to online tools.

- Engaging with the VA regarding the planning of campus and its associated services: If this has not happened in Garland we encourage it, as well as including the VA public affairs team on the planning concepts

- 15 interviews with key stakeholders: Depending on the start date and current health situation, these one-on-one interviews may be conducted in-person or by phone. Key stakeholders, such as property owners, business owners, City leadership, will be identified by the City.

- 1 focus group/workshop: The team will work with the City to determine the appropriate mix of developers, business owners, and property owners to test the ideas in focus group / workshop setting.

- 3 city council sessions: The team will conduct three work sessions with the city council. The topics and format will be done in conjunction with city staff input and guidance.

Deliverables

- Materials for engagement activities
- Execution of engagement models
- Report on results of engagement

Engagement Fee: $16,800

CONCEPT DEVELOPMENT

Future Land Use and Revitalization/Redevelopment Concept: this will integrate the market findings, physical and mobility considerations into conceptual development options and their tradeoffs. This will include some test fits of development ideas to understand density, scale and other key issues. These will not be photo-realistic renderings.

Mobility Enhancement Concepts: this will include enhanced connections between the Medical District and the Forest/Jupiter DART Station**;** updates to the bicycle network; development of a pedestrian safety toolbox**;** improving access to local public transportation, relevant Transportation Demand Management strategies, and evaluation of potential bike / car share feasibility, locations, and siting guidelines

Prioritization: a facilitated discussion with staff, potentially a few stakeholders, and the consulting team to determine concept and priorities for establishing critical paths to implementation

Deliverables

- Presentation and visuals regarding the concepts identified above

Concept Stage Fee: $52,370

FINAL PLAN

The final plan will reflect the input of the stakeholders, city staff, information gathered during the research process and the experience of the team. The final plan will be a graphically rich document, allowing people to “see” the plan with a narrative that explains the key issues and concepts in a user friendly document. It will not include photo-realistic renderings.

Deliverables: the final plan will include

- Executive summary style narrative and visualization of key findings and recommendations
- Critical path to implementation for the concept
- Appendix including earlier analyses, complete reporting of findings from public sessions

Final Plan Fee: $31,600

TOTAL FEES & EXPENSES: $136,740 (includes $4,500 in travel expenses and incidentals required for the workshops and council sessions)

OTHER

Project Communication: We anticipate biweekly calls / video conferences for one hour to go over progress, address issues.

Schedule: Once the contract is signed, we will set up a call with the team to discuss schedule. Because of the present public health situation this schedule is likely to be fluid

Additional Services: Will be scoped and priced upon request from the city.

TEAM DETAIL SCOPES

PHYSICAL PLANNING SCOPE OF SERVICES – LEAD INTERFACE STUDIO

Physical analysis: Interface Studio will review data provided by the City and collect field data to produce maps and graphics that summarize the analysis of existing physical conditions. Visualization of the data will include:

- Area context
- Current land use, vacancy and zoning
- Recent investments and proposed development
- Urban design assets, such as walkability, frontages, noteworthy buildings/spaces
- Community assets, such as institutions, employment center, arts and cultural resources
- Quality of life issues, such as trash, vandalism or other issues
- Crime statistics, if made available by the Garland Police Department

Cost estimate: $7,160

In-depth parcel research and redevelopment database: To maximize the plan's functionality and support its implementation, Interface Studio will develop a comprehensive database that details ownership (public by agency, private by name), land use, current zoning, parcel size, most recent sale date, and sale price by parcel. Particular attention will be given to vacant and vacant publicly-owned parcels, with an eye toward their reuse in the future. The intent is to work with the City to identify critical opportunity sites for potential redevelopment.

Cost estimate: $2,800

Public Engagement: Interface Studio will work with the City to design a participation plan to engage stakeholders at key milestones throughout the process to provide feedback on findings and preliminary recommendations for the area brand, quality of life amenities, and physical/economic future of the Medical District. We anticipate engaging with property owners, businesses, developers, and residents as appropriate. Depending on the level of change from previous planning initiatives, the engagement may require more or less engagement with residents. We are conscious of the need for flexibility and adaptation in planning during the health crisis. As a start, we recommend the following engagement:

- 15 interviews with key stakeholders: Depending on the start date and current health situation, these one-on-one interviews may be conducted in-person or by phone. Key stakeholders, such as property owners, business owners, City leadership, will be identified by the City.

- 1 focus group/workshop: The team will work with the City to determine the appropriate mix of developers, business owners, and property owners to test the ideas .

- 3 city council sessions: The team will conduct three work sessions with the city council. The topics and format will be done in conjunction with city staff input and guidance.

Cost estimate: $14,320 (6750)

Future Land Use and Revitalization/Redevelopment Concept: Interface Studio will work with Ninigret Partners to develop a land use plan and redevelopment conceptual plan that centers around the proposed VA Clinic and DART Station. This will entail a review of previous planning documents and regulatory requirements, the physical analysis, the market assessment, public input, and consultation with local partners and property owners. The plan will include strategies for revitalization that identify opportunities for change and redevelopment that are integrated with the surrounding community, the specific VA facility needs, and opportunities for the design to support better connections and benefit all users. The conceptual plan will develop density and configuration scenarios, development potential, and phasing and assembly strategies.

Cost estimate: $14,370

Preliminary and Final Plans: All of the analysis and recommendations will be organized into one well-tailored, place-specific, graphic-heavy document that describes in detail the policies, goals and action steps developed during the planning process. The draft document will be designed for use in fundraising and to guide public investment and action. A draft copy will be provided to the City for review and comment before editing into a final document.

Cost estimate: $10,600

MOBILITY SCOPE OF SERVICES – LEAD WGI

Background Information, Data Collection, and Existing Conditions Analysis: $4,000
WGI will begin by gathering and reviewing recent reports, plans and studies that are relevant to the Medical District target area. In particular, we will review the Envision Garland Comprehensive Plan, DART vision plans for the area, City of Garland transportation and land use plans that would affect the study area, and any current construction project lists and capital improvement programs/plans. We will also collect information on recently proposed development projects and capital expenditures on infrastructure, streets or other improvements in the area. All of the strategies and proposed investments will be summarized graphically on a map for discussion purposes. This summary will be the starting point for understanding the context of the project. In particular, WGI will review proposed development and capital projects throughout the area to determine their impact on infrastructure and the mobility plan. While the plan will focus on the 140-acre Medical District, WGI will review plans affecting the area between the Medical District and the Forest/Jupiter DART Station.

WGI will also request and process data within and adjacent to the target area and the DART station from the City of Garland, including the following:

- Peak period traffic congestion as available via open data sources (e.g., Google Maps)
- Number of travel lanes
- Bicycle facilities
- Pedestrian facilities
- Transit route, frequency, ridership, and parking information for both rail and bus services from DART
- Collision data

WGI will also conduct a field review of the study area to verify characteristics of key roadways and intersections, and identify gaps in equitable access between key areas of the study area, including the Forest/Jupiter DART station, the community retail centered at the Walnut/Jupiter intersection, and the future VA hospital/facility. This will include a review of a recent City contract to install/improve a walkability path between the VA hospital and the DART station.

WGI will conduct an interview with transportation leadership within the City to determine their vision for transportation, past decisions and information to guide the updated mobility plan, and the ability to make this area more multi-modal. Based on this data and analysis, WGI will provide a "Mobility Needs" summary, describing gaps in the current mobility infrastructure and operations of the study area (and potentially the City of Garland), as well as anticipated issues with known and anticipated development and other changing conditions.

Mobility Plan: Vision Plan and Strategies $12,500

WGI will provide support in developing a draft statement of goals and objectives, particularly with respect to transportation and infrastructure.

More importantly, the future success of the target area will be supported by multimodal transportation. Accessibility and a street character that encourages alternative modes of transportation are at the heart of the attractiveness and competitive advantage of districts with the goals included in the comprehensive plan. For the target area, this requires careful attention to the design of the streets and public realm surrounding the station. The process of designing streets around transit requires a balance between the need to accommodate car and truck traffic while also creating space for walking, bicycling and transit.

The overall goal of the mobility plan will be to allow more people to access the target area with increased mode choice. This would increase access and equity within the study area. We will consider the impact of future transportation options, such as bike and/or car sharing and buses, and how to accommodate and integrate their possible implementation. With these goals in mind, the mobility plan will be developed and include the following subjects:

- Connections between the Medical District and the Forest/Jupiter DART Station including the recently awarded contract from the city
- Updates to the bicycle network
- Development of a pedestrian safety toolbox
- Improving access to local public transportation
- Development of Transportation Demand Management strategies with major employers
- Evaluation of potential bike / car share feasibility, locations, and siting guidelines

Building a culture of respect for all users of the target area will require more than just infrastructure. It will involve a multi-faceted set of solutions that includes policies for pedestrians and bicyclists, programs that will educate motorists, pedestrians, and bicyclists, strategies to encourage people to walk and bike more, and policies to enforce certain user behavior. These will all be included in the mobility plan.

WGI will make recommendations for key streets within the study area regarding needs and opportunities related to vehicle travel lanes, parking areas, pedestrian facilities, bicycle facilities, and accommodation of any transit routes along the road. WGI will note at intersections where pedestrians and bicyclists could be better accommodated and develop guidelines for these vulnerable users. This will also include evaluation of a connection between the VA facility and the Riverset community, including whether an off-street connection can be made along Duck Creek. WGI will also find opportunities for improvements without significant infrastructure changes (e.g., curb extensions without moving curbs). We will also review existing parking supply and demand in the area, as well as existing zoning code with respect to parking. We will evaluate TNCs and passenger and commercial loading in the right-of-way. Lastly, WGI will evaluate the feasibility of bicycle and car share systems in the area, as well as potential locations and site guidelines.

WGI will support the land use and development plan with respect to the mobility and open space plans and the design of key physical spaces, including gateways, streets, plazas, and signage. WGI will review proposed zoning and evaluate potential for trip generation as a result. WGI will determine potential mode split and make recommendations for policies and designs that can achieve a lower single-occupancy vehicle mode split and parking rates.

Defining Paths to Implementation and Completing the Plan $3,500

WGI will help to develop a Short-term Action Plan and Implementation Plan. We will organize recommendations relating to mobility and infrastructure to align the goals with the recommendations and identify necessary partners and funding sources. We will also prioritize items that could catalyze other improvements throughout the study area, as well as projects that could be tested/demonstrated to build support for the vision and refine concepts. We will also attend one meeting to roll out the plan to the public and/or other key stakeholders as determined by the City.

GARLAND
POLICY REPORT

City Council Work Session Agenda		**3. b.**
Meeting Date:	June 15, 2020	
Item Title:	Amend Authorized TexPool Representatives	
Submitted By:	Matt Watson, Finance Director	
Strategic Focus Areas:	Sound Governance and Finances	

ISSUE
Amend authorized representatives who can perform and inquire on TexPool transactions.

OPTIONS
1. Approve Resolution amending authorized TexPool Representatives.
2. Do not approve the Resolution amending authorized TexPool Representatives.

RECOMMENDATION
Unless otherwise directed by Council, this item will be scheduled for formal consideration at the June 16, 2020 Regular Meeting.

BACKGROUND
TexPool is a state-wide investment pool available to Texas cities and other public entities. TexPool is an investment option allowed by the Public Funds Investment Act (Chapter 2256, Tx. Govt. Code) that provides security, liquidity and efficiency for the management of public funds. TexPool is operated by the Comptroller of Public Accounts and administered by Federated Investors. The City utilized TexPool to meet and manage its daily liquidity needs.

Texpool requires Council approval in order to make changes to the individuals authorized to transmit, withdraw, issue a letter of instruction, or view reports related to the investment of City funds. The Financial Services Department is requesting to add Cameron Thatcher, Cash and Debt Manager, to the list of authorized representatives. If Council concurs, the list of authorized representatives with TexPool will include the following individuals and roles.

1. Matt Watson, Finance Director, authorized representative with primary responsibility for TexPool transactions and receiving confirmations and monthly statements.
2. Kathryn Ritchie, Controller, authorized representative of the City to transmit and withdraw funds.
3. Cameron Thatcher, Cash & Debt Manager, authorized representative of the City to transmit and withdraw funds.
4. John Corley, Accountant, designated with inquiry rights only to allow for access to reports

for the month-end reconciliation process. This individual cannot perform transactions.

CONSIDERATION

For security purposes, TexPool requires the governing body approve a resolution to amend the list of authorized representatives. This request is in compliance with the Public Funds Investment Act and the City Council Investment Policy.

Attachments

TexPool Resolution

RESOLUTION NO.

A RESOLUTION AMENDING THE CITY'S AUTHORIZED REPRESENTATIVES FOR PURPOSES OF PARTICIPATION IN THE TEXAS LOCAL GOVERNMENT INVESTMENT POOL; DESIGNATING A PERSON WITH PRIMARY RESPONSIBILITY; PROVIDING AN ADDITIONAL BUT LIMITED REPRESENTATIVE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Garland, Texas is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the City of Garland, Texas to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, TexPool and Texpool Prime are public funds investment pools overseen by the Texas Comptroller of Public Accounts and managed conservatively to provide a safe, efficient, and liquid investment alternative to Texas governments;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

The individuals whose signatures appear in this Resolution are hereby declared to be authorized representatives of the City of Garland, Texas (each an "Authorized Representative") and are each hereby authorized to transmit funds for investment in TexPool/TexPool Prime, to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds on behalf of the City.

An Authorized Representative may be deleted and deauthorized by a written instrument signed by two remaining Authorized Representatives if the deleted Authorized Representative (1) is assigned job duties that no longer require access to the City's TexPool/TexPool Prime account, or (2) is no longer employed by the City; and

1. Name: Matt Watson
Title: Managing Director
Phone/Fax: (972)205-2355/(972)205-2810
Email: mwatson@garlandtx.gov

____
Signature

2. Name: Kathryn Ritchie
Title: Controller
Phone/Fax: (972)205-2367/(972)205-2810
Email: kritchie@garlandtx.gov

____
Signature

3. Name: Cameron Thatcher
Title: Cash & Debt Manager
Phone/Fax: (972)205-2469/(972)205-2810
Email: cthatcher@garlandtx.gov

____
Signature

Section 2

That Matt Watson will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the agreement(s) that governs the City's participation in Texpool/Texpool Prime.

Section 3

That the following person is designated an additional Authorized Representative only to make inquiries of selected information and may not perform transactions.

1. Name: John Corley
   Title: Accountant
   Phone/Fax: (972)205-2352/(972)205-2810
   Email:jcorley@garlandtx.gov

Section 4

That this Resolution and its authorization shall remain in full force and effect until amended or revoked by the City of Garland, Texas, and until TexPool Participant Services receives a copy of any such amendment or revocation.

Section 5

This Resolution shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED this the 16th day of June, 2020.

CITY OF GARLAND, TEXAS

____
Mayor

ATTEST:

____
City Secretary

GARLAND

CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda **4. a.**

Meeting Date: June 15, 2020

Item Title: DART Update

Submitted By: Rene Dowl, City Secretary

Summary of Request/Problem

Council will be updated on DART's services, activities, programs and projects within Garland.

Recommendation/Action Requested and Justification

Council discussion.

Attachments

DART Update

DART Briefing to the Garland City Council

Gary C. Thomas
President/Executive Director

June 15, 2020

DART let's go.

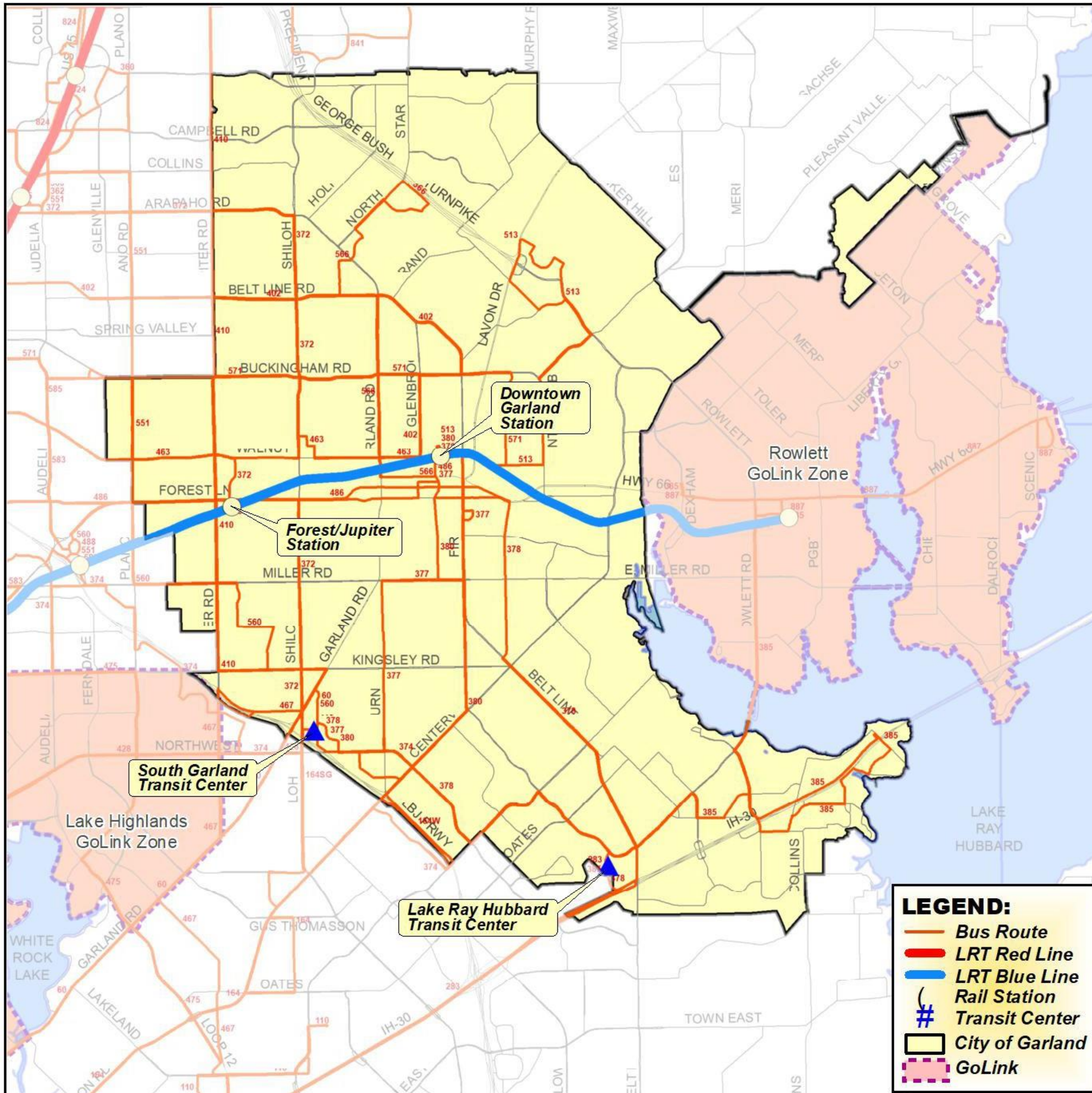
Agenda

- DART Service in Garland
- Ridership Update
- DART Response to COVID-19
- Capital Projects Update
  - Silver Line Corridor
  - Dallas Central Business District (CBD) Second Alignment D2
- DARTzoom: A New Bus Network Update
- DART Discount GoPass Tap Card

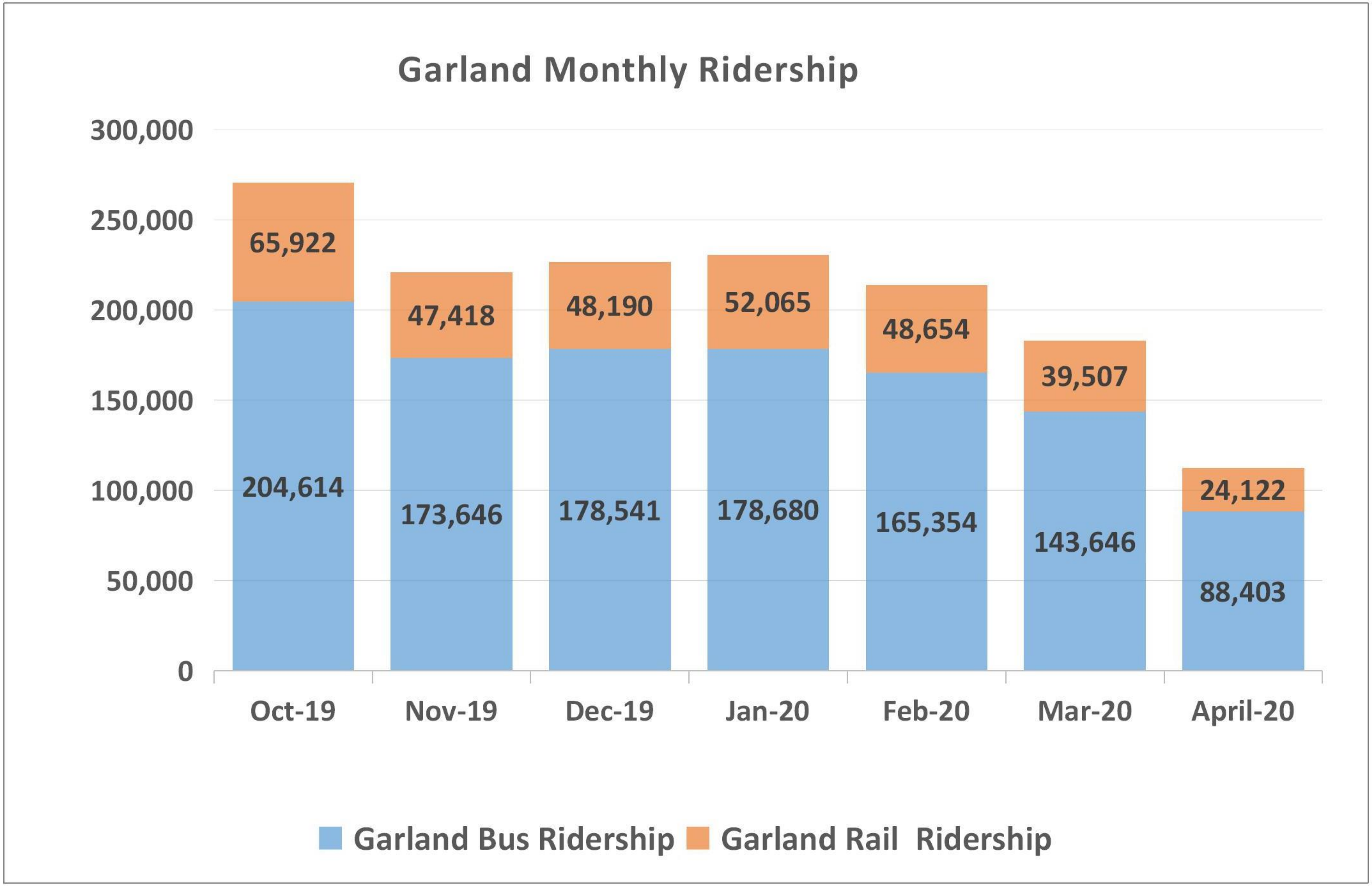
DART let's go.

DART Service in the City of Garland

Garland Service Map

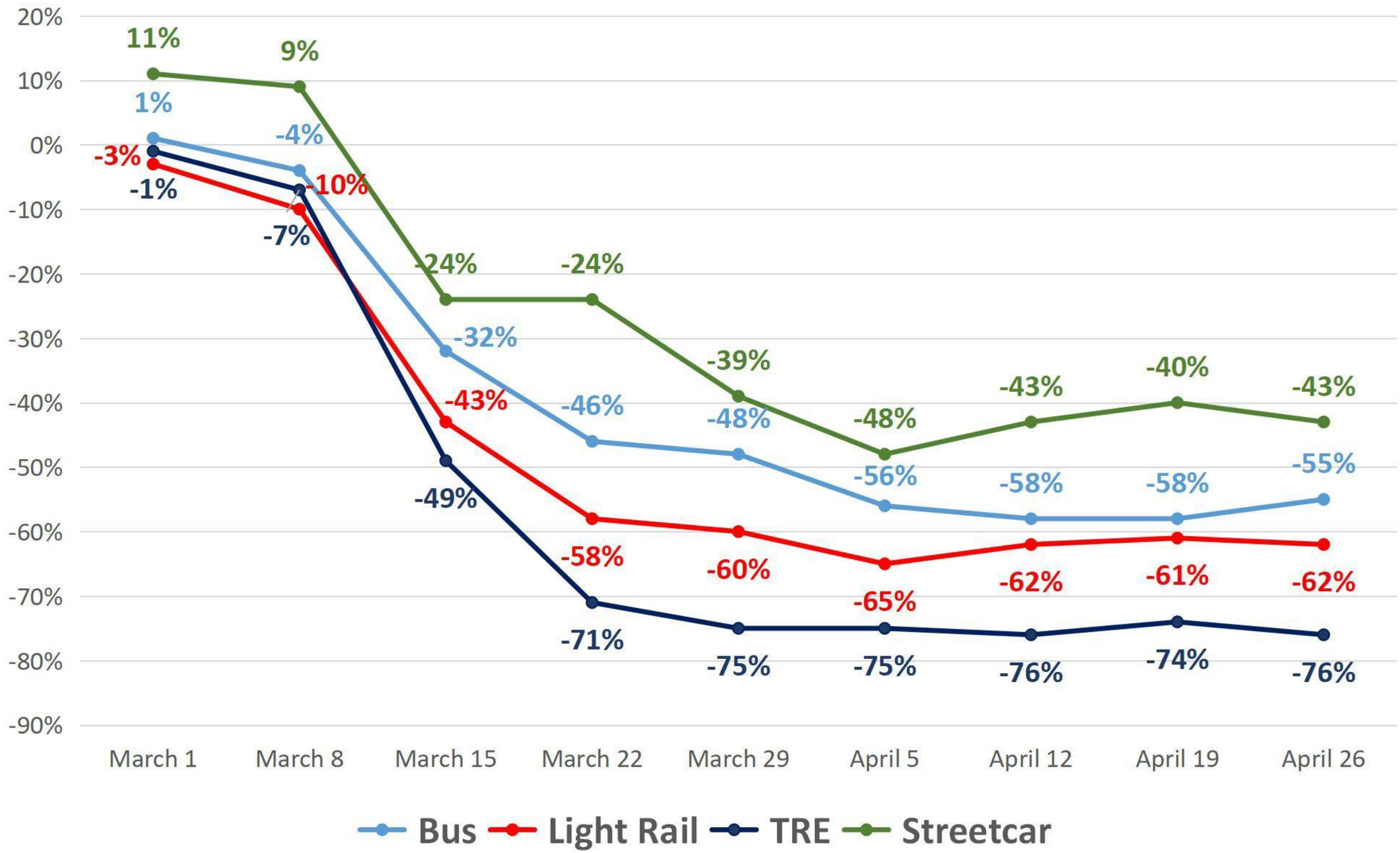


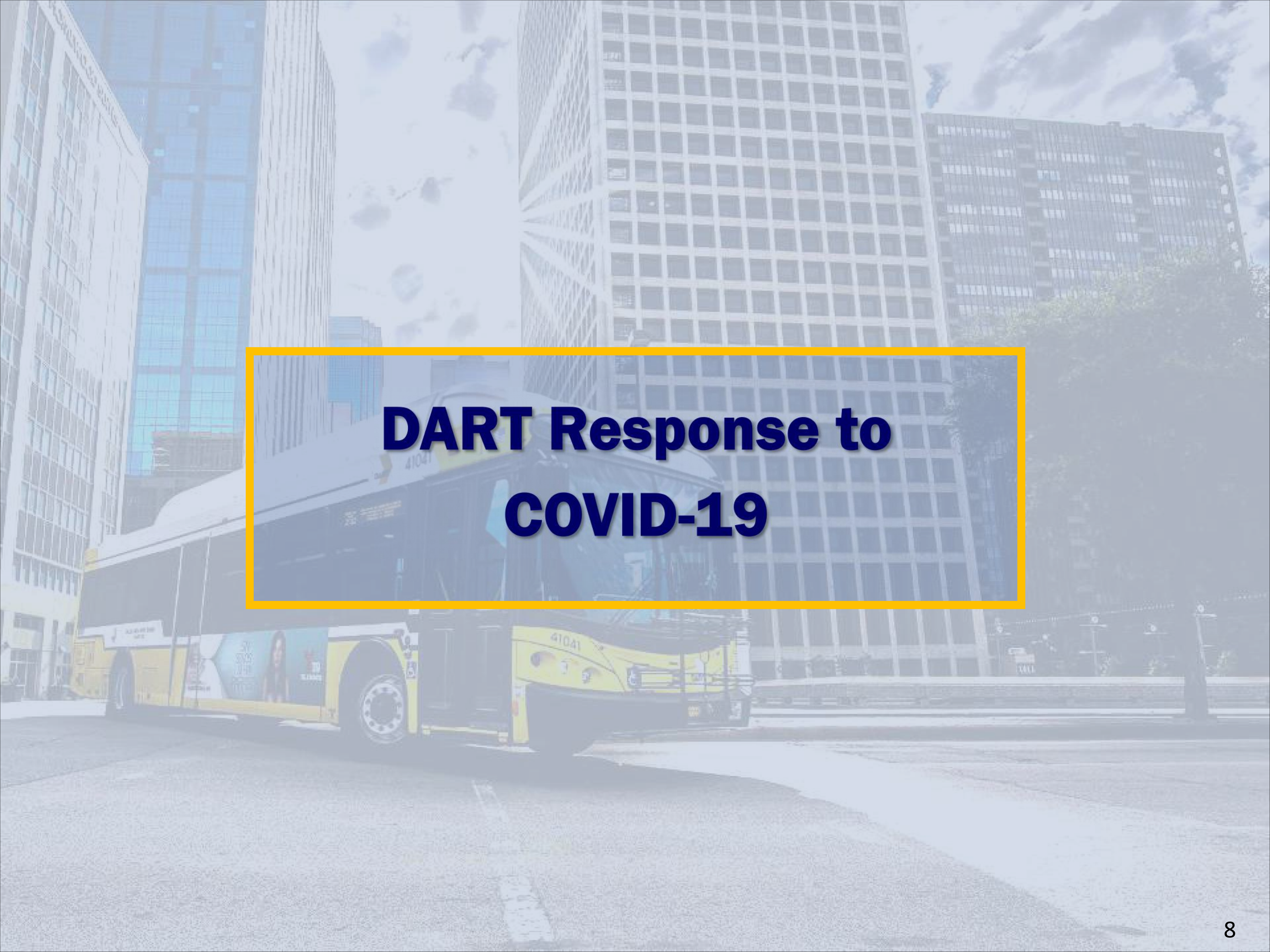
Ridership Update


Garland Monthly Ridership
300,000
250,000
200,000
150,000
100,000
50,000
0
65,922
204,614
47,418
173,646
48,190
178,541
52,065
178,680
48,654
165,354
39,507
143,646
24,122
88,403
Oct-19
Nov-19
Dec-19
Jan-20
Feb-20
Mar-20
April-20
Garland Bus Ridership
Garland Rail Ridership

DART let's go.

Weekday Ridership During COVID-19 Compared to Last Year





DART Response to COVID-19

Temporary Garland Service Schedule Adjustments

- On April 6, DART began operating bus and light rail on a modified weekday service schedule
- All light rail service is operating at a 20-minute frequency throughout the day
- All bus routes are impacted by adjusted service schedules, with weekday service operating less frequently, but at least once per hour
- Insert buses have been added and DART continues to run two-car trains to reduce overcrowding and promote social distancing
- Ridership levels will contiue to be monitored and extra buses will be added where needed

DART let's go.

Bus and Rail Safety

- Strongly recommend face coverings and six-feet social distancing between riders and transit operators
- Recommend buying transit passes through GoPass app instead of ticket vending machines to avoid contact with surfaces
- Light rail vehicles are cleaned with EPA approved cleaning agents at the eight terminus stations throughout the day
- Buses are cleaned on a rotating basis with EPA approved cleaning agents. Over 70% of buses are equipped with SanUVAire Breathe Safe Germicidal UV Systems
- Currently using rear door bus boarding

DART let's go.

DART Serves

- On April 13, DART Serves was launched to assist communities in the DART Service Area
- DART operators are continuing to provide free grocery pickup and delivery to Paratransit customers
- DART and Garland ISD began partnering together on April 21 to deliver meals for students each Tuesday. Families receive a week's supply of meals through a partnership with Good Samaritans of Garland
- Food and essentials are loaded into DART buses and distributed at four locations:
  - Walnut Glen Elementary
  - Austin Academy
  - Shorehaven Elementary
  - Handley Elementary

DART Serves

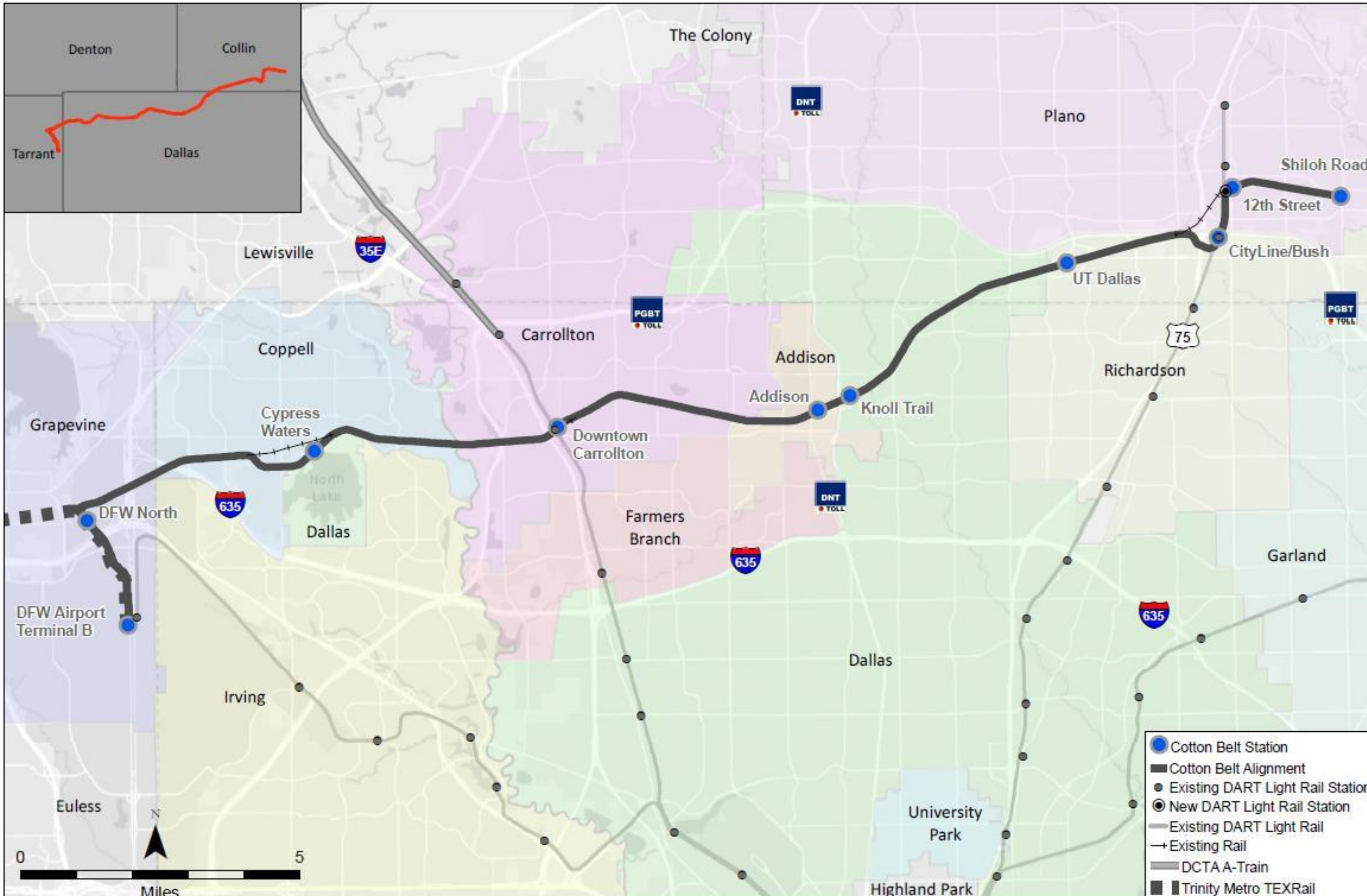
COMMITTED TO OUR COMMUNITIES

DART let's go.

Capital Projects Update

Silver Line Corridor

Silver Line Corridor Regional Rail Project



Cotton Belt Corridor Regional Rail Project

COTTON BELT

Silver Line Project

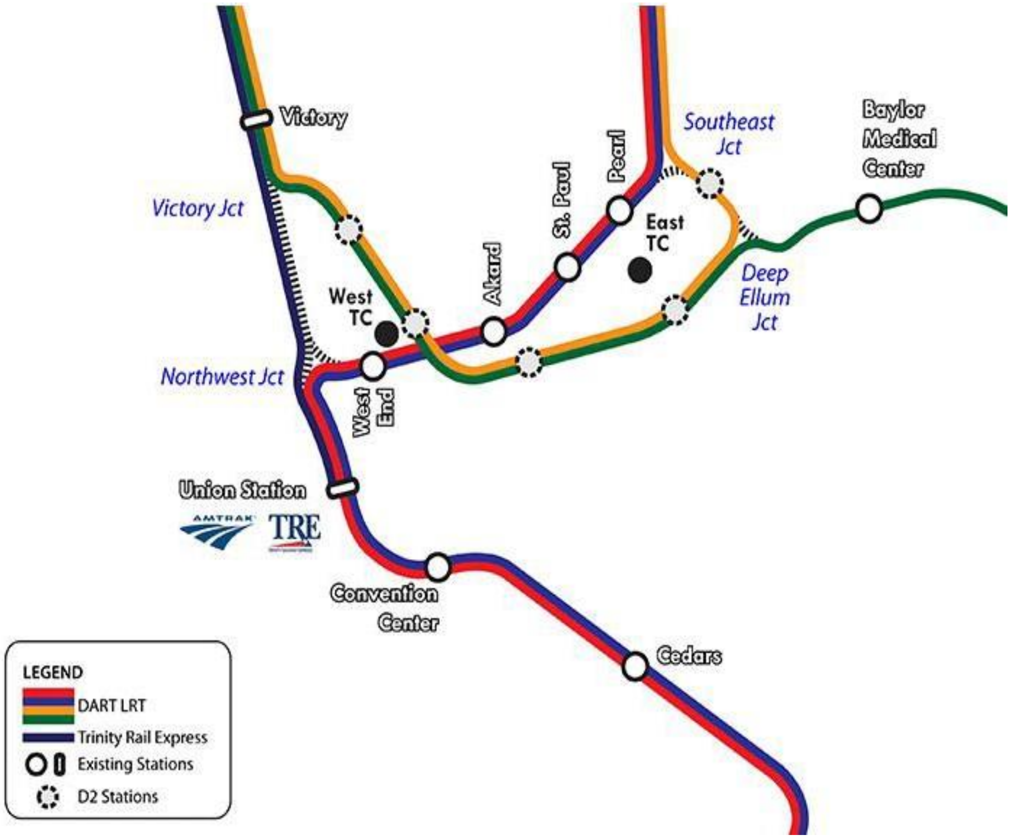
- 26-mile long, regional rail project which will extend from Plano to DFW International Airport
- Will provide rail connections and service to northern part of DART Service Area
- Design-Build Status: 223 of 420 design submittals have been received and design is 53% complete
- Vehicle Status: 119 of 164 vehicle design related submittals have been received and vehicle design is 75% complete
- Anticipated date for vehicle design completion is September 2020

DART let's go.

Dallas Central Business District Second Alignment (D2 Subway)

D2 Subway Benefits

- Increase System Capacity
- Provide Operational Flexibility
- Improve System Reliability and Quality
- Provide Access to New Markets
- Support Economic Development



DART let's go.

Key Milestones for FTA Schedule

Activity	Date
20 percent design submittal	Mar 2020
Draft Supplemental Environmental Impact Statement (SDEIS)	
- *Notice of Availability (see www.DART.org/D2)*	May 15, 2020
- *Public Hearings on SDEIS*	Jun 11, 2020
- *45-day comment period ends*	Jun 29, 2020
Core Capacity Submittal for Project Rating - *Six-month advance notice to enter engineer*ing	Aug/Sept 2020
30 percent design submittal	Sept 2020
Final EIS/Record of Decision (FEIS/ROD)	Oct 2020
Entry into Engineering - *FTA Rating* - *Readiness documents review complete*	Summer 2021

DART let's go.

DARTzoom: A New Bus Network Update

Bus Network Redesign Update

- We have now completed the initial research and analysis work for the project, and the results are posted on the new project website
  www.dartzoom.org

- Current work focuses on public involvement

- Due to the pandemic, we have postponed person-to-person meetings, and our focus is on online communications and engagement for the time being

Project Public Outreach

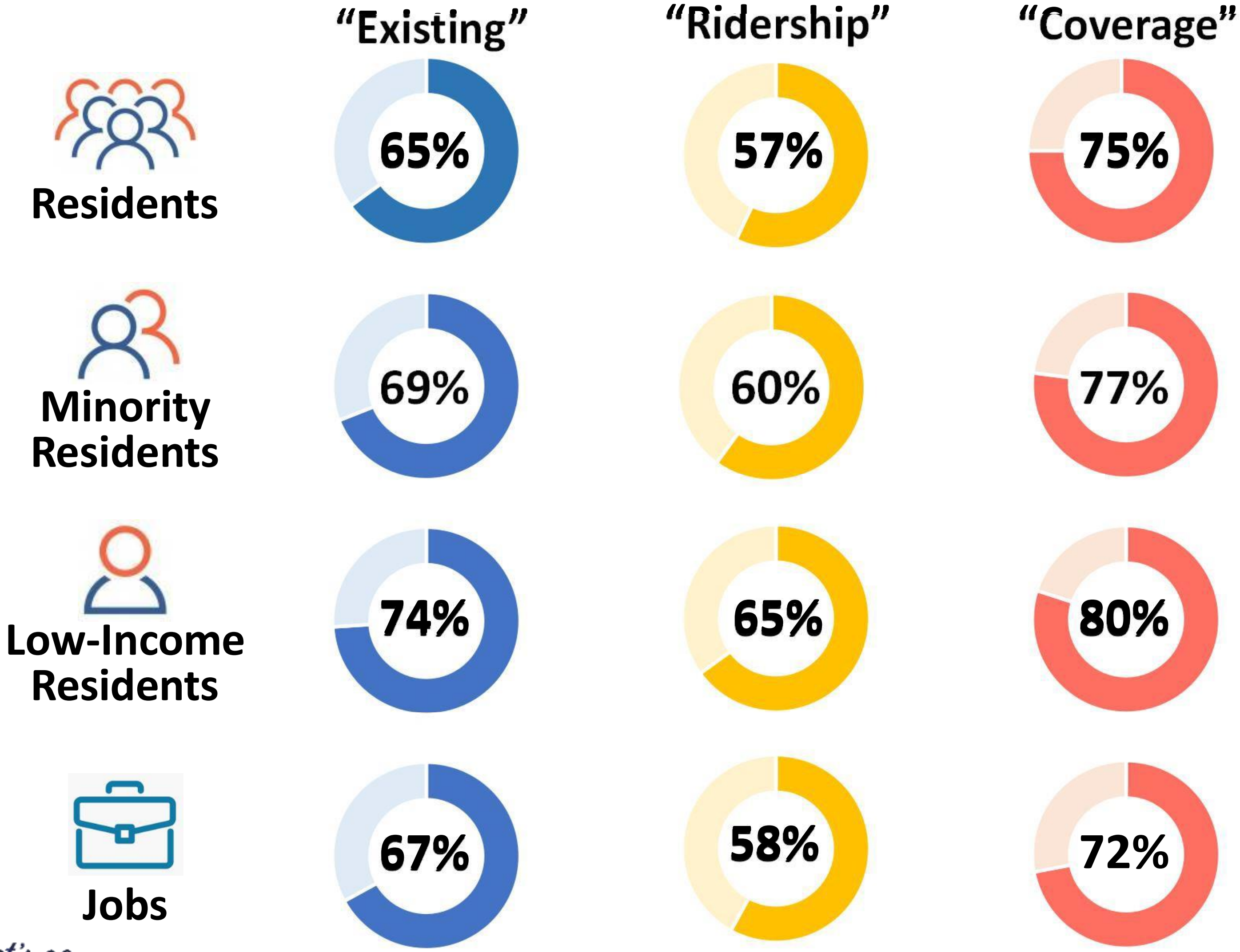
Date	Forum	Attendees
Thu 23 Apr Noon	Webinar	96
Fri 24 Apr Noon	Telephone Town Hall	16
Sat 25 Apr 10am	Telephone Town Hall	11
Sat 25 Apr 7pm	Webinar in Spanish	2
Mon 27 Apr Noon	Telephone Town Hall in Spanish	1
Mon 27 Apr 8pm	Webinar	25
Wed 29 Apr Noon	Webinar	50
Tues 19 May Noon	Facebook Live Event	651
Overall		852

Project Input

- We are conducting an online survey at dartzoom.org, asking the public for project feedback

- Input from project participants has covered a wide range of topics, including:
  1. Bus routes or travel patterns
  2. Bus stops and facilities, including provision of shelters and benches
  3. Service quality, including electronic information and on time performance
  4. General service

Garland Proximity to Transit



Note: 1. Proximity is measured as being located within 1/2 mile of a bus or rail stop or within GoLink service area.
2. Statistics is based on weekday midday data.

Next steps

- The Board of Directors will consider analysis and input collected through the latter part of this year to determine the appropriate mix between a ridership-based and coverage-based approach for the network design

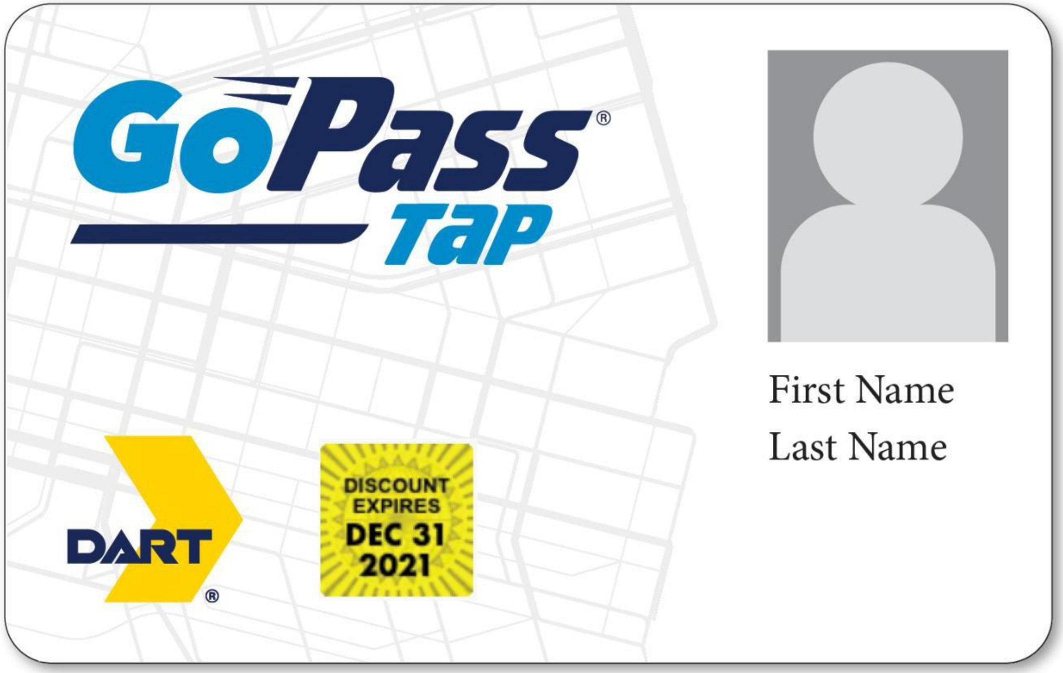
- We will continue to update the public on dartzoom.org as new information becomes available

- Target date for implementation of redesigned bus network is 2022

Discount GoPass Tap Card Program

New Pilot Program
Discount GoPass® Tap Card

The Discount GoPass Tap Card is a reloadable fare payment card that provides qualified DART riders a convenient way to pay for bus and train fares at half the cost of the regular fare



Benefits

Benefits of your Discount GoPass® Tap Card

Save 50% on regularly-priced fares.

Get the best fare every time you ride, automatically.

Never pay more than the total cost of a Reduced Day Pass in a calendar day, or the total cost of a Reduced Monthly Pass in a calendar month.

Reload your card at hundreds of participating retailers, **online at GoPass.org** or by calling DART Customer Service at 214-979-1111, Option 1.

Recover your account balance if your card is ever lost or stolen.

Check your balance by managing your account online or over the phone.

DART let's go.

Who Qualifies?

- Anyone (current or new DART riders) who participates in any of the following programs:

CHIP
Children's Health Insurance Program

Medicare

SNAP
Supplemental Nutrition Assistance Program

TEXAS WIC
Smart Choices • Healthy Families
Special Supplemental Nutrition Program for Women, Infants and Children

CEAP
Comprehensive Energy Assistance Program

DHA
Housing Solutions for North Texas

TEXAS Medicare Medicaid PLAN
Your Health Plan ★ Your Choice

TANF
Temporary Assistance for Needy Families

DART let's go.

Questions?

DART® let's go.

GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda **4. b.**

Meeting Date: June 15, 2020

Item Title: Interviews for Appointment to the Dallas Area Rapid Transit Board

Submitted By: Rene Dowl, City Secretary

Summary of Request/Problem

Information was posted on the City's website for 21 days regarding the qualifications of a DART Board Member in order to provide an opportunity for citizens to apply for the position.

By statute the DART Board consists of 15 Board Members. The City of Garland has a single full voting member, currently filled by Jonathan Kelly, and another member, currently Mark Enoch, that jointly represents the cities of Garland, Rowlett, and Glen Heights.

Council is scheduled to interview the applicants at this meeting.

Recommendation/Action Requested and Justification

Candidate interviews.

Attachments

Ashimi Application
Cheney Application
Enoch Application
Foster Application
Kelly Application

CITY OF GARLAND
RECEIVED
MAY 12 2020
CITY SECRETARY

Letter of Intent as City Representative to the Board of Director of DART.

Garland City Council
City of Garland

c/o The City Secretary

Honorable City Council Members,

In conjunction with my resume, this letter of intent indicates my interest and willingness to apply for one of the City of Garland Representatives to the Board of Directors of Dallas Area Rapid Transit. I would like to use such an opportunity to contribute to the economic development that the transit system brings to our city and entire Dallas County.

My experience and community services serves as preparation for the immense responsibilities that the Board perform and I look forward to rendering my service should the Council considered my appointment.

Sincerely,

Bashir B. Ashimi

BASHIR B. ASHIMI

[redacted]

EXPERIENCE

2004 –2011
STATE COORDINATOR, NATIONAL POVERTY ERADICATION PROGRAMME

OYO STATE, NIGERIA

- Chief Executive and Operating Officer of the Federal Government Anti-Poverty Program in Oyo State.
- Coordinated and monitored the implementation of all poverty eradication activities of the Federal Government in the State.
- Coordinated and monitored the implementation of all poverty eradication related program by all stakeholders in the state.
- Provided the mechanism for collaboration and cooperation among the Federal, State and Local Governments as well as with International Donor Agencies, Non-Governmental Organizations and Private Sector Organizations in the effort to eradicate poverty in the State.
- Regularly updated the baseline data on poverty reduction related facilities and infrastructure and/or activities in the state.
- Advised on all matters relevant to the successful implementation of all poverty eradication related program in Oyo State.
- Organized quarterly meeting of State Coordination's Committees (SCC)
- Facilitated timely holding of the meetings of the State Poverty Eradication Council (SPEC) and provided detailed reports.
- Advised on new program initiatives
- Rendered Monthly Reports to the National Coordinator of the (National Poverty Eradication Program NAPEP).

2001- 2004
VICE PRESIDENT FINANCE & ADMINISTRATION, AFRICA MUTUAL FUNDS CORP

DALLAS, TX
An investment House issuing Mutual Funds, Certificate of Deposits in 9 markets in Africa available on www.africamutualfunds.com.

- Responsible for office administration including human resources, payroll management, employee records.
- Portfolio Manager for Bond Funds
- Managed client accounts, including meetings with clients in several countries.
- Re-engineered work processes, procedures and strategies for investments in Treasury Bills.
- Monitored performance of underlying stocks of our mutual funds.
- Prepared Quarterly Financial Statements for Board review.
- Acted as Secretary to the Board of Directors.
- Maintained company's bank accounts, write checks and transfer money between accounts and in different currencies.
- Represented company president in making presentations to investors.

1997-2002
PRODUCTION SUPERVISOR, ERICSSON

RICHARDSON, TX
A Telecommunication equipment manufacturer and services.

- Supervised over 50 employees in all facets of cellular phones and telecommunication equipment.
- Trained, motivated and evaluated production performance of line operators
- Responsible for equipment readiness and schedule preventive maintenance to insure maximum production capabilities
- Interface with other departments to coordinate production process.

1998-1999
TAX EXAMINER, US DEPARTMENT OF TREASURY, INTERNAL REVENUE SERVICE
DALLAS, TX

- Examined Individual Tax Returns
- Requested documentations to support claims
- Adjustment of returns
- Recommended action for questionable returns

1996-1997
CUSTOMER SERVICE MANAGER, MONTGOMERY WARD, INC

RICHARDSON, TX

- Resolved customer complaints regarding returns and credits.
- Maintained adequate return record and contract warranty
- Corresponded with the manufacturers on claims and credit
- Recipient of Outstanding Customer Service Award, 1996.

1989-1996
ACCOUNT SUPERVISOR, INDUSTRIAL CATERERING SERVICES

LEWISVILLE,TX

- Supervised up to 30 caterers providing franchise support to both independent centers and customers.
- Assisted plant manager in product orders, caterers scheduling
- Obtained adequate health and foodservice permits from cities and state agencies.

1982-1989
ACCOUNT EXECUTIVE/ ESTIMATOR, LEHIGH PRESS CORPORATION

CARROLTON, TX

- Publisher and Lithographer in magazines and catalogues
- Publisher of Text books

EDUCATION

DECEMBER 1984
M.A. POLITICAL ECONOMY, UNIVERSITY OF TEXAS AT DALLAS
RICHARDSON,

TX

MAY 1982

B.B.A BUSINESS ECONOMICS, UNIVERSITY OF NORTH TEXAS

DENTON,

TX

SKILLS

- Managerial and Supervisory of several lower level employees
- Excellent interpersonal skills
- Team player
- Strong Communications and Presentation skills that promote interactive discussion
- Strong debating and persuasive skills

COMMUNITY AND CIVIC ACTIVITY

- Proud Garland Resident since 1989
- 2019- Present- Commission Member, Community Multicultural Commission Garland City Government, Garland, TX
- 2004 - 2011 Saki West PDP Stakeholders Member.
- 1990 – August 2004: Imam (Spiritual Leader) Nigerian Muslims Association of Dallas/Fort Worth Metroplex Dallas, TX
- 1998 – Senatorial Delegate at the Republican State Convention
- 1992 – Present: Member/Patron Organization of Nigeria Nationals (ONN) Dallas, Texas U.S.A.
- 2001 – Present Committee Member National Council of Nigerian Muslims in U.S.A. Washington D.C. U.S.A.
- 2002 – August 2004: Member North Area Plan Implementation Committee Garland City Government, Garland, Texas U.S.A.
- February 2003 – August 2004: Commission Member, Community Multicultural Commission Garland City Government, Garland, Texas U.S.A.
- 2001 – Present Chairman Board of Trustee Nigerian Muslims Youth Platform Houston, Texas U.S.A.
- 1999 – Present: Vice President, PDP of Texas, Inc. Dallas
- Member, Dallas Community Interfaith Lectures and Discussion Series (A community activity to ease religious tension among various groups)
- Co-Founder Yoruba International Union, Dallas Texas

U.S.A.

- Enumerator, Community Awareness Campaigner U.S. Census 2000, 2020
- Voters registrations and mobilization for political inclusion in both local, state, and national political processes in U.S.A.
- Active Members of UNT and UTD Alumni Associations
- Active Member Garland Independent School District Parents' Teachers' Association
- Active Member of the Garland Citizen Police Academy Alumni Association
- Head of school for the Yoruba Institute

HOBBIES

Reading, Volunteering, Public speaking, researching into socio-political issues such as Education reform, Economic Developments, Community Developments, etc.

SKILLS

- Microsoft Word
- Microsoft Excel
- QuickBooks Pro
- Window XP

To the City Council

June 2, 2020

City of Garland, Texas

Please accept my application as the Dallas Area Rapid Transit Board of Directors Representative for the City of Garland, Texas

I have previously served as your representative for the five years May,2010 to June, 2016

Sincerely,

Michael T. Cheney

[redacted]

Garland, Texas 75044

GARLAND

TEXAS MADE HERE

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly: Date: June 2, 2020

Name: Michael T. Cheney Phone: [redacted] *(Home)*

Address: [redacted] Phone: [redacted] *(Other*

City, State, Zip: Garland, Texas 75044 Email: [redacted]

Resident of Garland for 20 years Resident of Texas for 34 years

Dallas County Voter Registration Number [redacted] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☑ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☑ No

Please list any experience that qualifies you to serve in the areas you have indicated.

CPA, over 40 years' business experience, board of Directors several public and private businesses

If you have previously served on a City Board or Commission, please specify and list dates of service.

Dallas Area Rapid Transit Board Representative May, 2010 to June, 2016

List civic or community endeavors with which you have been involved.

Boy Scouts: Assistant Scoutmaster Troop 295 2010 to present, Treasurer Troop 295 2015 to present, Chisholm Trail District Unit Commissioner, Scouting for Food Drive District Chairman, Eagle Scout, Vigil Honor Order of the Arrow

Stop the Bleed Coalition local coordinator of instruction

What is your educational background?

Bachelor of Arts Economics/Accounting University of Michigan 1967

What is your occupational experience?

CPA Price Waterhouse Coopers CPA's, Various positions as Chief Financial Officer from 1967 to 2018

I hereby affirm that all statements herein are true and correct. Michael Cheney

Board or Commission of first, second, and third choice:

___ Board of Adjustment	___ Garland Youth Council **	___ Parks and Recreation Board
___ Citizens Environmental and Neighborhood Advisory Committee	___ Property Standards Board	___ Plan Commission
___ Community Multicultural Commission	___ Library Board	___ Senior Citizens Advisory Committee
___ Garland Cultural Arts Commission		___ Unified Building Standards Commission

***Garland Youth Council has a separate application*

FOR OFFICE USE ONLY

Ad Valorem Tax Status Current____ Past Due____
Utility Account Status Current____ Past Due____

CSO Suit/Claim Filed Yes ___ No ___
Clerk Signature & Date ______________________

Date Appointed ______________________

Appointed By ______________________

Date Notified ______________________

Disclosure Form Filed ______________________

Revised 03/2018

Michael T. Cheney, CPA

[redacted]
Garland TX 75044 Email [redacted]

EXPERIENCE

Director **2011 to 2015**

Dallas Area Rapid Transit (DART) - Director on the 15-member Board of Directors. Appointed to the Board in May 2011 by the City of Garland. Served as the Chairman of the Audit Committee.

Consultant

2011 to 2012

TGGT Midstream LLC – A spin-off from Exco, Inc. and BG Petroleum. It is a $1.5 billion asset pipe installation company. The general ledger was converted from Excaliber to Microsoft Soloman.

2008 to 2009

Lineage Holdings, LLC – This Company was formed by The Gores Group ("Gores"), a venture capital company, as the successor to the Tyco Electronics Company Power Systems Group. The $400 million revenue with international operations was acquired by Gores at the end of 2007. The company required the transition of accounting and administrative functions from the centralized Tyco facility. Additionally, a three-year re-statement audit was completed for the company. In December, 2008 the acquisition of the $100 million revenue public company, Cherokee International Corp, was completed and the company was taken private and merged as a division of Lineage Holdings, LLC. Consulting activities were performed in conjunction with the consulting activities of FTI Consulting Inc. (NYSE: FCN).

Chief Financial Officer

Hackney Ladish Holding Corp. **2006 to 2008**

A $75 million manufacturer of butt-welded pipe fittings for the oil and gas pipeline industry. The company operates plants with 350 employees (union and non-union) in two states. The company is a $57 million leveraged purchase by a venture capitalist from Trinity Industries, Inc., a multi-billion dollar publicly traded company. The accounting and manufacturing system is BPCS using manufacturing standard costs.

- Managed the transition from Trinity Industries to a stand-alone accounting system.
- Completed the acquisition accounting and initial financial statements for the certified audit.
- Installed and administered the personnel systems for the company (payroll, benefits administration, personnel procedures, and related accounting processes).
- Installed cash flow monitoring procedures, monthly financial reporting procedures, and key performance indicator reporting, banking, and manufacturing standard cost processes.

Consultant **2003 to 2006**

- PricewaterhouseCoopers – Review of Sarbanes-Oxley 404 assurance audit work papers and audit materials as a member of the integrated audit team on five publicly traded company engagements. Responsible for training staff in SOX audit testing procures and for the evaluation of a multi-billion dollar publicly traded company's control environment.
- Radiologix Inc. (medical scanning equipment management company) – Co-management of the internal control documentation and testing team to meet the requirements of Sarbanes-Oxley Act 404 compliance.
- Safety-Kleen Inc. (liquid waste management company) – inventory controls
- Commercial Metals, Inc. (commodities trading and steel recycling company – SOX testing
- Bell Helicopter – revenue and accounts receivable

Prima Industrie SpA (publicly traded Italian company) **1993 to 2002**

Prima US, Inc. (wholly owned subsidiary of Prima Industrie SpA)

Chief Financial Officer (2000 to 2002)
North American Operations consists of two US operating companies manufacturing industrial lasers and laser machine tools. Consolidated operations total $60 million in sales and 160 employees.

Managed the financial (audit, tax, credit and collection, payroll, budgeting, forecasting, insurance, and related functions) and the HR and IT functions in two operating companies Laserdyne Prima, Inc (formally named Prima US, Inc.) and Convergent Prima, Inc. Member of the Board of Directors of each of the corporations. Reported to the President North American Operations.

- Led the restructuring of both operating companies to reduce costs and improve operating efficiencies resulting in cost savings of over 20% during a period of stagnant sales growth in the capital goods/specialty machine tool business.
- Supervised the due diligence for both acquisitions ($6.3 million and $8.5 million).

Chief Operating Officer (1993 to 2000)
This was a start-up company to market, sell, and service the laser machine tool products manufactured by the Italian parent company. Developed sales leads, made sales presentations and closed sales on laser machine tool systems from $500k to $1 million in unit value. Reported to CEO in Italian parent company.

Other Experience

- Independent Consultant (1985 to 1993)
- CFO, Secretary, Treasurer, The Continuum Company, Inc.- Publicly traded life insurance software applications provider (1980 to 1985)
- Division CFO, WR Grace Corporation - Consumer Goods Wholesale Distribution (1977 to 1980)
- Subsidiary Controller, Old El Paso Mexican food canning (1973 to 1977)
- PricewaterhouseCoopers Big 4 Public Accounting (1968 to 1973)
- General Motors Accounting (1967 to 1968)

Education

University of Michigan, Ann Arbor, Michigan – BA Economics (1967)

Professional Licenses

Certified Public Accountant – Michigan (1970)

Board of Directors

Dallas Area Rapid Transit (DART), Director and Chairman of the Audit Committee (2011 - 2016)

Boy Scouts of America

Assistant Scoutmaster Troop 295
Eagle Scout
Vigil Honor Order of the Arrow
Unit Commissioner Chisholm Trail District
Chairman 2020 Scouting for Food drive

GLAST, PHILLIPS & MURRAY
A PROFESSIONAL CORPORATION

MARK C. ENOCH, J.D., M.B.A.
[redacted]
BOARD CERTIFIED – CIVIL TRIAL LAW
TEXAS BOARD OF LEGAL SPECIALIZATION

14801 QUORUM DRIVE, SUITE 500
DALLAS, TEXAS 75240-6657

[redacted]

May 8, 2020

Via email
Mayor@GarlandTX.gov

Mayor Scott LeMay
Mr. David Gibbons
Ms. Deborah Morris
Mr. Jerry Nickerson
Mr. Jim Bookhout
Mr. Rich Aubin
Mr. Robert Vera
Mr. Dylan Hedrick
Mr. Robert John Smith
200 N. Fifth Street
Garland, Texas 75040

Re: Board of Directors Position on Dallas Area Rapid Transit

Dear Mayor LeMay and Honorable Council Members:

The purpose of this letter is to formally request reappointment to the DART Board of Directors. If you would like and when convenient, I would like to meet with you to answer any questions you might have. I will, of course, make myself available at any time convenient for you.

I look forward to discussing matters of importance to the city with you including your thoughts about DART's bus network redesign project and how we might improve DART's service to Garland.

The last two years have been very exciting as we worked to improve our bus service, plan the D2 route and build the Silver Line. I am very interested in your thoughts about the current service that we are providing to the region generally and Garland in particular as DART continues to work on service effectiveness and responsiveness in light of the COVID-19 situation.

Not surprisingly, the effects of the pandemic and government response to it have negatively affected DART's ridership and we have adjusted service in response. As Chair of DART's Budget and Finance Committee, I will be especially mindful of containment of costs so that DART will be financially able to provide increased services once the situation improves.

The next two years will be quite a challenge to the agency as we deal with what we predict will be a shortfall in the hundreds of millions of dollars due to the effects of the COVID-19 virus. It will be important to maintain the quality of our equipment as we prioritize services. In my years at DART, I believe I have gained experience that will benefit not only the region but specifically Garland as we face those issues together.

I have very much appreciated the opportunity to serve Garland as one of its representatives on the DART Board of Directors and I again respectfully request that the Council favorably consider my application for reappointment.

If you have questions, please do not hesitate to call.

Sincerely,

Mark C. Enoch

Mark C. Enoch

cc: Mr. Bryan Bradford, City Manager
(*via email* *admin@GarlandTX.gov*)

[redacted]

June 2, 2020

City of Garland
200 North Fifth Street
Garland, Texas 75040
Attn: City Secretary's Office

RE: Application for City of Garland Boards/Commissions/Committees
Dallas Area Rapid Transit Board

Dear Sirs,

I am pleased to submit for consideration my application for a position on the Dallas Area Rapid Transit Board, representing Garland, Texas.

I am a 30 year resident of Garland, I have a strong sense of civic pride in my city, and I actively support the preservation and development of Garland. An important component of Garland's economy and vitality is the availability and accessibility of DART. As a long time Garland and Dallas County taxpayer I have a vested interest in Garland's ongoing relationship with DART, and I would like to be a contributor to that success in the future. I am a regular patron of DART's services, mostly limited to riding light rail to/from the central Dallas area for various purposes. Additionally, my spouse is a commuter to the central Dallas business district and is a daily DART rail rider. My engagement with riding DART along with the regular feedback I receive from my spouse gives me personal and unique perspective on what a Garland resident might experience, observe and perceive as a customer. I am certain that I would be able to draw upon these engagements in representing Garland in this endeavor.

I possess a BBA in Business Administration and have a strong professional background in financial management and reporting. I am currently employed as a Program Manager for Raytheon Technologies. In in this position I am entrusted as a steward of the US taxpayer's finances, and I have the obligation to exercise maximum fiduciary responsibility to ensure fair and equitable expenditure of our military's budgets. For this position I also am required to maintain Secret security clearance from the US Department of Defense, this is an honor that requires the utmost integrity in conduct. I can honestly say my current professional experience most likely holistically parallels what the City of Garland would require to be a representative of their interests.

If you believe this overview of my educational, professional and personal qualifications personifies the candidate you desire for appointment to the Dallas Area Rapid Transit Board, I would be interested in discussing an appointment further.

Sincerely,

Gregory Foster

GARLAND

TEXAS MADE HERE

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly: Date: June 2, 2020

Name: Gregory Foster Phone: ____ (Home)

Address: [redacted] Phone: (214) 763-5107 (Other)

City, State, Zip: Garland, Tx 75040 Email: [redacted]

Resident of Garland for 30 years Resident of Texas for 45 years

Dallas County Voter Registration Number [redacted] Garland City Council District Number 8

Have you ever been convicted of a felony? ____ Yes X No

Have you ever been convicted of a Class A misdemeanor? ____ Yes X No

Please list any experience that qualifies you to serve in the areas you have indicated.

Please see cover letter for service qualifications.

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

Please see attached cover letter for overview of engagement.

What is your educational background?

I have a Bachelors degree in Business Administration, Production + Operations Mgmt.

What is your occupational experience?

I am a Program Manager at Raytheon, I have a long career in Supply Chain and business management.

I hereby affirm that all statements herein are true and correct. Gregory S. Foster (Signature of Applicant)

Board or Commission of first, second, and third choice: 1 Dallas Area Rapid Transit Board

____ Board of Adjustment
____ Citizens Environmental and Neighborhood Advisory Committee
____ Community Multicultural Commission
____ Garland Cultural Arts Commission
____ Garland Youth Council**
____ Property Standards Board
____ Library Board
____ Parks and Recreation Board
____ Plan Commission
____ Senior Citizens Advisory Committee
____ Unified Building Standards Commission

***Garland Youth Council has a separate application*

FOR OFFICE USE ONLY

Ad Valorem Tax Status Current____ Past Due___

Utility Account Status Current____ Past Due___

CSO Suit/Claim Filed Yes___ No___

Clerk Signature & Date

Date Appointed ____

Appointed By ____

Date Notified ____

GREGORY S. FOSTER

[redacted]

SUPPLY CHAIN, MATERIALS, PLANNING AND PROCUREMENT MANAGER

Results-oriented Supply Chain Professional with a progressive career in manufacturing environments. Extensive tactical experience in Supply Chain, Production Planning, Master Scheduling, Procurement, Inventory Control, Logistics and Customer Service. Consistent contributor to P&L, organizational efficiency and bottom line.

PROFESSIONAL EXPERIENCE

Raytheon Company
Raytheon is a defense contractor and industrial corporation with manufacturing concentrations in weapons and military and commercial electronics.

Raytheon Missile Systems, Raytheon Precision Manufacturing (RPM)

Manager II Program Management, February 2016 - Present
Responsible for planning and project management support for the fabrication of metal components for Raytheon programs.

- Tactical oversight of program execution, cost/schedule/scope management for fifteen Raytheon programs
- Significant customer engagement/support and reporting on program performance including EAC preparation and presentation
- Development and presentation of executive summaries, financial reports, risk & opportunity management
- Proposal development and analysis, from RFP to proposal submission

Raytheon Space and Airborne Systems

Manager II Procurement, Supplier Integrated Product Team (SIPT) Lead, September 2013 – February 2016
Responsible for oversight and management of an internal Raytheon Integrated Product Team (IPT) and staff of procurement buyers in the administration of Internal Organization Transfers (IOT) to internal Raytheon performer Raytheon Precision Manufacturing (RPM).

- Manage unique business relationship with Raytheon Precision Manufacturing (RPM), as both Performer (RMS/RPM) advocate and customer (SAS) advocate
- Accountable for overall performance (management and reporting) of the Performer to achieve prime contract technical, financial and quality objectives
- Lead all program and technical interfaces between the Performer and SAS programs for delivery, cost, schedule, and quality of Inter-Organization Transfers (IOTs) placed with RPM
- Responsible for implementing strategic improvements at RPM and across SAS to improve business relationships and reduce cost and risk of product delivery

Raytheon Missile Systems, EO Innovations

Production Planning Manager, August 2012 – September 2013
Responsible for leading a Production Planning team supporting a high mix, job shop environment. Responsible for multiple functions comprised of Program Planning, Customer Service and Order Entry, and Methods. Manager of staff of exempt and non-exempt personnel and cost center budget. Monitor and develop new processes both internal to the team and as a part of a cross-functional leadership team in the organization.

- Professional development of the Production Planning Team including training and assignments
- Resolve production planning problems by analyzing data and developing solutions
- Providing management control information by collecting, analyzing and summarizing production data and trends
- Lead and participation in cross-functional organization teams
- Achieve production planning operational objectives by contributing production planning information and recommendations to strategic plans and reviews
- Identify and resolve barriers, prepare and complete action plans, implement change
- Meet production planning financial objectives by forecasting requirements; prepare annual budgets; schedule expenditures; analyze variances; initiate corrective actions
- Lead in the development and execution of departmental construct and strategies; align with organization and customer needs

VLSIP Technologies, Inc.
VLSIP Technologies is a manufacturer of semiconductor modules used in the medical, defense, and telecommunications industries.

Director of Materials, May 2007 – August 2012
Responsible for overseeing all Production Planning, Production Control, Procurement, Inventory Control, Logistics and Customer Service activities through a staff of exempt and non-exempt employees.

- Develop and maintain inventory goals to optimize service level to customer, minimize company exposure to excess and obsolete inventory, and maximize inventory turns
- Plan manufacturing schedule consistent with organizational revenue objectives and expected customer service level
- Heavy Production Control activities balancing customer commitments with inventory availability and manufacturing capacity
- Responsible for development and tracking of annual and period budgets for Inventory and Procurement
- Extensive Forecasting for both internal and external users
- Responsible for development and monitoring metrics for customer OTD, inventory levels and turns and Purchasing PPV
- Extensive Customer Service presence and interface within all levels of customer's organization
- Responsible for sourcing and supplier selection on a cross functional team from a diverse supply base based on technical, customer, and financial requirements
- Ongoing monitoring and reporting of supplier performance metrics including cost, quality and delivery
- Prepared and supplied annual supplier scorecards
- As part of a cross functional team, participate in on site supplier assessments for domestic and international suppliers, for initial supplier selection and then annually thereafter
- Draft and execute supply agreements and contracts with top-tier, key suppliers

Celerity, Inc. (Formerly dba Millipore and Mykrolis)
Celerity is a manufacturer of gas processing control devices for the semiconductor industry.

Materials Manager, April 2004 - April 2007
Responsible for overseeing Production Planning, Procurement, Inventory Control, and Logistics activities through a staff of exempt and non-exempt employees

- Managed the purchasing, logistics, warehouse and inventory control functions
- Provided support to production scheduling on all material flow issues to meet production schedules and customer requirements
- Interfaced with product line coordinators on the planning and forecasting of customer orders to meet shipments
- Planned and ordered materials in accordance with supplier selections and company guidelines
- Analyzed figures from sales forecasts, orders, and production records to develop an inventory plan
- Planned for elimination of obsolete inventory items
- Developed inventory goals and measurements to drive high inventory turns
- Maintained a supplier quality evaluation system
- Managed projects of diverse scope, including low-cost region sourcing, PPV management, VMI stocking programs and Lean Manufacturing initiatives
- Estimated personnel needs and assign work to meet objectives
- Managed staffing, training and performance evaluations to develop and improve staff
- Heavy tactical use of Oracle, MRP and Agile systems

Master Scheduler, February 1998 - April 2004
Responsible for compiling, developing and tracking a comprehensive manufacturing forecast from a diverse customer and sales base; driving demand for Planning and Procurement.

- Provided manufacturing organization with a production schedule enabling organization to meet customer expectations based upon materials coverage, labor and equipment capacity and product mix
- Generated reports for manufacturing to evaluate demand, capacity, and delivery performance
- Loaded key planning data to enable MRP to post requirements including Bills of Operations and planning factors
- Modified or canceled production orders due to changes in demand
- Evaluated MRP recommendations and released production orders to meet production plan
- Identified and resolved bottlenecks in overall capacity due to excessive demand
- Maintained and evaluated product forecasts
- Generated Engineering change requests, established ECO effective dates and implemented in the production process
- Researched and resolved MRP data corruption problems
- Provided leadership, training and evaluation for production planners
- Provided assembly managers with a rough capacity analysis identifying peaks in demand and identified material shortages

OTHER PROFESSIONAL EXPERIENCE

***Vari-Lite, Inc*.**
Vari-Lite is a manufacturer of automated lighting systems for the entertainment industry.

Materials Manager, September 1997 - January 1998

The Kroger Co., dba. America's Beverage Company
America's Beverage Company is a manufacturer of private label soft drinks.

Materials Manager, March 1995 – September 1997

Fitz and Floyd, Inc.
Fitz and Floyd, Silvestri and Omnibus, Inc. is a designer and importer of fine china and ceramic giftware***.***

Buyer/Planner, Inventory Analyst, June 1993 – March 1995

EDUCATION AND PROFESSIONAL DEVELOPMENT

Bachelor of Business Administration (BBA), Production and Operations Management, University of North Texas, Denton, Texas

Other Training:

- Raytheon R6Sigma Specialist - 2012
- Raytheon Earned Value Management Certification - 2013
- Raytheon Procurement Level 4 Certification - 2015
- Raytheon Material Program Manager Level 4 Certification - 2018
- Raytheon Program Manager Level 6 Certification – 2018
- Raytheon Program Manager Level 5 Certification – 2019
- Raytheon Program Manager Level 4 Certification – 2019
- Raytheon Front Line Leadership Program – 2012
- Lean Manufacturing trained
- ASQ Six Sigma Green Belt training

Technologies: MS Word, Excel, PowerPoint, Windows Platform, MS Project and Outlook, Lotus Notes/Database, Oracle 11.x GUI, SAP, MAS 200, Infor ERP LN, SAP PRISM

COMMUNITY AND PHILANTHROPIC ENDEAVORS

Phoenix House Dallas Associates Group, Co-Chair – Special Events
Volunteer work for the Phoenix House Feinberg Academy of Dallas, an adolescence substance abuse treatment facility.

CITY OF GARLAND
RECEIVED
MAY 1 2 2020
CITY SECRETARY

GARLAND
TEXAS MADE HERE

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 5/12/2020

Name: Jonathan Kelly

Phone: [redacted] (Home)

Address: 6809 Galway Dr

Phone: same (Other

City, State, Zip: Garland, TX 75044

Email: [redacted]

Resident of Garland for 44 years Resident of Texas for 49 years

✓ Dallas County Voter Registration Number 1081822903 Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☑ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☑ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Strong background in Business & Financial; DART Rider for over 15 years. Daily for about 10 years.

If you have previously served on a City Board or Commission, please specify and list dates of service.

TIF 2 Board - 2014 to 2018; Bond Committee 2020 (both in Garland); DART Board 2016 to present

List civic or community endeavors with which you have been involved.

Currently serving as Board Member DART (Secretary); Prior - TIF Board & Bond committee. Volunteering

What is your educational background?

GISD K-12 (NGHS); BS Intl Economics - Texas Tech; MBA - University of Dallas

What is your occupational experience?

Wealth Managment; Investment Portfolio Manager; Vice President at Northern Trust

I hereby affirm that all statements herein are true and correct. ______

Board or Commission of first, second, and third choice:

___ Board of Adjustment	___ Garland Youth Council **	___ Parks and Recreation Board
___ Citizens Environmental and Neighborhood Advisory Committee	___ Property Standards Board	___ Plan Commission
___ Community Multicultural Commission	___ Library Board	___ Senior Citizens Advisory Committee
___ Garland Cultural Arts Commission		___ Unified Building Standards Commission

***Garland Youth Council has a separate application*

FOR OFFICE USE ONLY

Ad Valorem Tax Status Current ✓ Past Due ___

Utility Account Status Current ✓ Past Due ___

CSO Suit/Claim Filed Yes ___ No ✓

Clerk Signature & Date Courtney Vanover 5.11.20

Date Appointed ______

Appointed By ______

Date Notified ______

Disclosure Form Filed ______

Revised 03/2018

Vanover, Bradley

From: Vanover, Courtney
Sent: Tuesday, May 12, 2020 2:51 PM
To: Vanover, Bradley
Subject: FW: Board Application - DART

Follow Up Flag: Follow up
Flag Status: Flagged

Please print

From: City Secretary <CitySecretary@garlandtx.gov>
Sent: Tuesday, May 12, 2020 2:32 PM
To: 'Jonathan R Kelly' <JRK6@ntrs.com>
Cc: Vanover, Courtney <CVanover@garlandtx.gov>
Subject: RE: Board Application - DART

Good afternoon Mr. Kelly,

Your application will be processed and submitted to the Council; the email below will be attached and serve as a signature.

Regards,

René Dowl

Eloyce René Dowl, TRMC, CMC
City Secretary
200 N. 5th Street
4th Floor
Garland, TX 75040
P: 972-205-2404
F: 972-205-2504
rdowl@garlandtx.gov
www.garlandtx.gov

From: Jonathan R Kelly <JRK6@ntrs.com>
Sent: Tuesday, May 12, 2020 1:55 PM
To: City Secretary <CitySecretary@garlandtx.gov>
Subject: Board Application - DART

Rene,
I am attaching my application to be reappointed to the DART Board. I'm working from home and cannot print using my work computer, so I was not able to sign the form, and I am hoping that this email can serve as my signature. The form is

filled out and is accurate. I can sign at the meeting if needed, assuming it will be in-person. Please let me know if you need a wet signature.

Sincerely,
Jonathan Kelly

NORTHERN TRUST

Jonathan R. Kelly
Vice President I Senior Portfolio Manager
2501 North Harwood, Ste 2010, Dallas, Texas 75201
O +1 214-520-4709 I F +1 214-520-4727 I JRK6@ntrs.com

GARLAND
POLICY REPORT

City Council Work Session Agenda		**4. c.**
Meeting Date:	June 15, 2020	
Item Title:	Revision of Guidelines for Neighborhood Vitality Matching Grant Program	
Submitted By:	Scott Bollinger, Neighborhood Resource Manager	
Strategic Focus Areas:	Growing Economic Base Well-Maintained City Infrastructure Enhanced Quality of Life through Amenities, Arts, and Events Vibrant Neighborhoods and Commercial Centers	

ISSUE

Community Services Committee recommends the following revisions to the current Neighborhood Vitality Matching Grant program guidelines:

Registered voluntary associations can apply for up to $10,000 for an eligible project without providing a match. Every dollar over $10,000 requires a 25% match from the applicant. Registered mandatory associations can apply for any eligible project up to $100,000 or 25% of the project cost, whichever is greater, up to $75,000 for the City's matching contribution.

OPTIONS

1. Accept Committee recommendation, effective immediately.
2. Reject Committee recommendation, keeping current guidelines as is.
3. Modify Committee recommendation.

BACKGROUND

The Neighborhood Vitality Matching Grant program was established in 2005 to implement the 2004 Neighborhood Vitality bond funding, providing a financial means for Garland residents to reinvest in their neighborhoods. The guidelines were revised in 2008 and again in 2015 to provide more clarity and support to applicants. The 2019 bond election provided additional Neighborhood Vitality bond funding, allowing the matching grant program to continue.

CONSIDERATION

City Council is asked to place the revised guidelines, if approved, on an upcoming Regular City Council Consent Agenda. Office of Neighborhood Vitality Staff will be available to answer questions.

Attachments

Proposed NVMG Guidelines

Office of Neighborhood Vitality
800 Main Street, 2nd Floor
P.O. Box 469002, Garland, TX 75046
Neighborhoods@GarlandTx.gov
972-205-2445

NEIGHBORHOOD VITALITY MATCHING GRANT
Guidelines

AT A GLANCE

For Whom: Neighborhood Associations (Voluntary or Mandatory)

For What: Neighborhood beautification/enhancement projects on public property.

For….Why?: To build community as you beautify your neighborhood. Projects, challenges, successes—these bring neighbors together, weaving the social fabric necessary to create and sustain self-sufficient, thriving neighborhoods.

Application deadlines are March 23 and September 23. Carefully review the guidelines below and contact the Office of Neighborhood Vitality (ONV) to get started!

DESCRIPTION

The City Council allocated Neighborhood Vitality Matching Grant (NVMG) funds for Garland neighborhood groups to improve the physical features of their neighborhoods. Projects must provide a public benefit which promotes stronger, safer, and healthier communities. These guidelines present the eligibility requirements, funding match contribution, overview of the application process, and other rules governing the grant.

The Office of Neighborhood Vitality (ONV) is available to offer assistance through every step of the process. Contact the ONV by phone at 972-205-2445 or at neighborhoods@garlandtx.gov.

NEIGHBORHOOD ELIGIBILITY

As the NVMG is an investment by the City of Garland, only applications from homeowner and neighborhood associations (voluntary and mandatory) that have been registered for at least one year will be considered. Newly-formed associations that have participated in neighborhood capacity activities through the ONV are eligible to apply within six months. **Not organized or registered? Contact the ONV to learn how to get started.**

Individual residents, nonprofits or businesses are not eligible to receive funding. Associations, as the primary applicant, may collaborate with other associations, businesses, and nonprofits. City staff and departments can also partner with associations as co-applicants.

Age of the neighborhood and number of residential units impacted are factors in determining which projects to award matching funds, but all associations are encouraged to apply, or to work with staff to prepare for application.

PROJECT ELIGIBILITY

Physical improvements or additions to the neighborhood, located within city limits on public property or the public right-of-way, that provide a wide public benefit are eligible through the NVMG. Generally, projects cannot involve private property; however, residents are encouraged to work with ONV staff to assist with solutions that may involve private property. Other factors that affect project eligibility include:

Maintenance projects
Funds that would typically appear in the operating budget of a neighborhood association or individual homeowner's operating budget are not eligible for NVMG funding. This includes grounds keeping, common area and equipment upkeep, and the tools and equipment required for maintaining neighborhood features. Project must not require ongoing maintenance from the City of Garland.

Inadequate public benefit or neighborhood support
Applications that benefit only a small portion of the residents of a neighborhood or do not demonstrate widespread support among the neighborhood's residents are not eligible for NVMG funding. Mandatory association applications must be signed by a duly designated officer of the association capable of representing the interests of the association.

Conflicts with City of Garland
Proposals must comply with applicable City of Garland codes and policies, and applicable federal, state, and local laws. Projects cannot create a public safety hazard or conflict with existing or approved municipal projects.

Not intended to be exhaustive, the following provides examples of project eligibility:

Eligible	**Not Eligible**
Sign Toppers	Sidewalk Construction/Repairs
Entry Features (new construction)	Irrigation Upgrades
Common Area or Recreational Improvements (new construction)	Repairs or Maintenance of Existing Structures or Facilities
Picnic tables, benches or pavilions	Speed Humps
Neighborhood Park Improvements	Lighting Upgrades
Safety Lighting (new installation)	Projects Incurring Costs Before Grant is Approved
Neighborhood Art Installation	Security Cameras

APPLICATION PROCESS

Application Deadlines
NVMG applications are accepted twice per year. To be considered for award, applications must be submitted by March 23 and September 23, respectively. Application packets are available from the City of Garland website, GarlandTx.gov, or can be obtained through the ONV.

The NVMG application packets have all the requirements fully explained. All applicants are highly encouraged to contact ONV for assistance during any part of the application process.

Application requirements include:

- Contact names for the applicants, project, and association
- Project purpose, description, and benefits
- Project implementation, funding and maintenance plan
- Supporting documentation (photographs, maps, identified donations, estimates)

Letter of Intent

The Letter of Intent, also available on the City of Garland website or through the ONV, is a document that assists residents with identifying obstacles or potential issues with their NVMG application. It is encouraged for projects requiring any type of construction, but is required for projects of $25,000 or more. Letters of Intent are due two months before full NVMG applications, corresponding to July 23 and January 23 to be considered for the spring and fall cycles, respectively.

Application Review

Applications will be read and evaluated by an internal review board consisting of members from various city departments to ensure that the minimum criteria are met. Any group that does not meet the funding criteria will be notified. Applications approved by the review board will be presented to the City Council for approval.

Eligible NVMG applications will be rated using the following criteria:

Criteria	Explanation of Criteria
Neighborhood Status/ Maturity	The condition and age of the neighborhood demonstrates a need for intervention. The applying association also has the capacity to execute the project and conduct necessary maintenance.
Public Benefit	Project helps improve the quality of life in the neighborhood and/or aesthetics of the area, while also providing widespread public benefit
Project Feasibility	The project is cost effective, achievable, realistic, sufficiently funded, no ongoing maintenance required from the City of Garland.
Community Involvement	Demonstrated and proposed participation by residents in the planning, execution and long-term maintenance of proposed project.
Project Impact	What is the impact this project will have both short term and long term? Does it align with your neighborhood goals? How will implementation or completion of the project impact the environment or surrounding area?
Match	Match is realistic and appropriate to the project. Letters of intent are provided for in-kind donations or cash.

MATCH REQUIREMENTS & FUNDING RESTRICTIONS

Applicants are eligible to receive up to $100,000 within a five-year time-frame. The completion date of the applicant's first project will serve as the benchmark for the five-year timeframe. An association may not apply for additional funding if a previous grant project has not been completed.

Registered voluntary associations can apply for up to $10,000 for an eligible project without providing a match. Every dollar over $10,000 requires a 25% match from the applicant. Registered mandatory associations can apply for any eligible project up to $100,000 or 25% of the project cost, whichever is greater, up to $75,000 for the City's matching contribution.

Each association will be expected to provide a match based on the size, scope and cost of the project, following the guidelines above. The association match may include cash contributions, materials (specific to the project), or unskilled labor ("sweat equity") where applicable at the rate of $12.00 per hour. Professional services will be rated at the fair market value for the type of service provided.

Disbursement of Funds

An applicant may not begin to incur costs to be paid by the NVMG before signing a funding agreement with the City of Garland. The applicant will act as the General Contractor for most approved projects. Funds for the project will be disbursed by the city to the neighborhood association after the completion of the project.

Applicant must expend required match as indicated in the proposal prior to the expenditure of City funds and must formally submit a request in writing to the ONV with all supporting documents.

Cancellation of Projects

Failure to meet the terms of the Funding Agreement may result in the cancellation of the project and a one-year application restriction. Applicants must begin implementation within 12 months of City Council approval to avoid termination of the project. Requests for time extensions must be submitted to the Office of Neighborhood Vitality in writing.

For further assistance contact the Office of Neighborhood Vitality at
neighborhoods@GarlandTx.gov or 972-205-2445.

GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda **4. d.**

Meeting Date: June 15, 2020

Item Title: COVID-19 Response Update and Further Actions

Submitted By: Rene Dowl, City Secretary

Summary of Request/Problem

Staff will also provide an update on COVID related developments.

Recommendation/Action Requested and Justification

Council discussion.

GARLAND
POLICY REPORT

City Council Work Session Agenda **4. e.**

Meeting Date:	June 15, 2020
Item Title:	2020-2021 Final Discussion of the CDBG, HOME and ESG Federal Grant Allocations
Submitted By:	Mona Woodard, Neighborhood Services Administrator
Strategic Focus Areas:	Enhanced Quality of Life through Amenities, Arts, and Events Vibrant Neighborhoods and Commercial Centers Customer-Focused City Services

ISSUE

Information provided to Council for final review of the Community Development Block Grant (CDBG), HOME Infill Partnership Grant (HOME) and the Emergency Solutions Grant (ESG) funding allocations.

OPTIONS

1. Move forward with formal approval of the 2020-2021 CDBG, HOME and ESG federal grant allocations
2. Do not approve moving forward with the 2020-2021 CDBG, HOME and ESG federal grant allocations

A public hearing was held on May 19, 2020, during the regular City Council meeting on this item. There have been two previous discussion meetings that were held during the May 18, 2020 Work Session and June 1, 2020 Work Session for this item. Unless Council directs otherwise, formal approval of the 2020-2021 CDBG, HOME and ESG grant programs is scheduled for June 16, 2020 during the regular Council meeting.

RECOMMENDATION

Staff recommends approval of the 2020-2021 CDBG, HOME and ESG Federal Grant Program Allocations.

BACKGROUND

The City expects to receive the following funding from the Department of Housing and Urban Development for FY 2020-2021:

CDBG: $2,270,608
HOME: $736,708
ESG: $188,189

The proposed final budget must be submitted to the Department of Housing and Urban Development by August 15, 2020, for all federal grant applications.

Attachments

Proposed 2020/21 Federal Grant Allocations

GARLAND
HOUSING AND COMMUNITY SERVICES

2020-2021 Federal Grant Funding

June 15, 2020 Work Session

Purpose and Timeline

Council is being asked to begin the process of making decisions on how to allocate fiscal year 2020-21 CDBG, HOME and ESG funding. Worksheets were provided to Council for review and individual recommendations. To date, there have been 2 previous Council Work Sessions discussing this item.

2020-2021 Grant Process	
Final Allocation Discussion	June 15, 2020 – Work Session
Allocation Adoption	June 16, 2020 – Council Meeting

FY 2020/21 - Community Development Block Grant

- Anticipated CDBG Funding $2,270,608
- Anticipated CDBG Carryover Funding $468,351

- Administration $454,122
- Public Services – 15% Set Aside $340,591
  - 10 Public Service Applications Received
  - Averaged Council Recommendations of Funding
- CDBG Projects $1,944,246
  - Projects are included for review

FY 2020/21 - Community Development Block Grant

- Public Services Averaged Council Recommendations as of 6-1-20

Entity	Application Funding Requested	Average Allocation
Garland Police Boxing Program	$25,000	$28,796
Garland Elderly Yard Care Program	$21,500	$23,548
Garland Parks S.T.A.R.S Program	$80,000	$30,724
Achievement Center of Texas	$60,000	$58,953
Hope Clinic	$100,000	$78,257
Hopes Door/New Beginning Center	$60,000	$35,066
Counseling Institute of Texas	$60,000	$19,817
Meals on Wheels Program	$8,500	$10,566
Salvation Army Rent Assistance Program	$62,500	$36,550
Garland Senior Ombudsman Program	$18,000	$18,314
TOTAL Public Service Allocation		**$340,591**

FY 2020/21 - Community Development Block Grant

- City Project Proposed Allocations

Entity		Staff Recommendation
Code Enforcement		$250,000
Minor Home Repair Grant – Elderly/Disabled		$200,000
Single Family Rehabilitation Program		$400,000
Parkland Health Clinic Renovation		$500,000
Sidewalk Repair Program		$50,000
Housing Initiatives Program		$544,246
TOTAL Public Service Allocation		**$1,944,246**

- City Project Applications Not Funded

Entity		
Habitat for Humanity of Greater Garland		$250,000
Infrastructure Projects		$2,865,000

FY 2020/21 - HOME Partnership Grant

- Anticipated New HOME Funding $736,708
- Carryover HOME Funding – (Sale of Homes) $674,457

- Available Funding for Administration $73,671
- 15% CHDO Set Aside $110,506
    - 1 application received – Habitat for Humanity
- Available Funding for Projects $1,226,988
    - New Construction or Infill Renovation Projects
    - Down Payment Assistance Program
- Department currently has 8 HOME Infill construction projects underway.

FY 2020/21 - Emergency Solutions Grant

- ESG Funding $188,199

- Administration $14,115
- Shelter Operations/Street Outreach – 2 Applications $112,919
  - Hopes Door/New Beginning Center - $62,106
  - Metro Relief Street Outreach – $50,813
- Homeless Prevention – 1 Application $52,665
  - Hopes Door/New Beginning Center
- Data Collection $8,500
  - Required Contract for Data Collection

  - All funding must be used for Homeless Prevention Activities

Discussion/Questions

GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda **4. f.**

Meeting Date: June 15, 2020

Item Title: Discuss the FY 21 Preliminary Budget Forecast, Property Tax Exemptions, and The Property Tax Rate

Submitted By: Matt Watson, Finance Director

Summary of Request/Problem

At the June 1, 2020, Work Session staff provided information related to the preliminary FY 2021 budget forecast and the impacts of increasing certain City of Garland property tax exemptions. In addition, the impacts of adjusting the property tax rates beyond the 3.5% threshold for new revenue as authorized under Chapter 26 of Texas Tax Code was presented. Staff was asked to provide additional information for further consideration or approval. Council will continue this discussion and provide direction to staff.

Recommendation/Action Requested and Justification

Any changes to the property tax exemptions must be made before July 1, 2020 for Fiscal Year 2021. In addition, the City of Garland is located in an area declared a disaster area during the current tax year by the Governor of Texas. Therefore, the City Council can direct a designated employee to calculate the voter-approval rate of the City in the manner provided for a special taxing unit by using up to a 7.8%(estimated increase in property tax valuations for tax year 2020) threshold for new revenue instead of 3.5% as authorized under Chapter 26 of the Texas Tax Code.

An ordinance relating to the above items is scheduled for formal approval on the June 16, 2020 Regular Meeting and will include all changes made by Council during this Work Session agenda item. A draft ordinance is attached.

Attachments

Draft Ordinance

FY 21 Preliminary Budget Forecast, Property Tax Exemptions, and The Property Tax Rate

ORDINANCE NO.____

AN ORDINANCE AMENDING SECTIONS 40.01 AND 40.07 OF CHAPTER 40 "TAXATION" OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS RELATING TO CERTAIN EXEMPTIONS FROM REAL PROPERTY TAXES; DIRECTING A DESIGNATED EMPLOYEE TO CALCULATE THE VOTER-APPROVAL TAX RATE OF THE CITY OF GARLAND, TEXAS IN THE MANNER PROVIDED FOR A SPECIAL TAXING UNIT; PROVIDING A SAVINGS CLAUSE AND A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That Sec. 40.01 of Chapter 40, "Taxation" of the Code of Ordinances of the City of Garland, Texas, is hereby amended to read as follows:

"Sec. 40.01 Residence homestead tax exemption for persons over 65 and for disabled persons

There is hereby granted, beginning with the tax year 2020, an exemption from taxation in the amount of $56,000 of the appraised value of the residential homestead of persons 65 years of age or older and of the residential homestead of disabled persons. The qualifications, conditions, and limitations governing the availability and applicability of the exemption granted by this section shall be those contained in Section 11.13 and other applicable provisions of the Texas Tax Code."

Section 2

That Sec. 40.07 of Chapter 40, "Taxation" of the Code of Ordinances of the City of Garland, Texas, is hereby amended to read as follows:

Sec. 40.07 Residence homestead exemption

There is hereby granted, beginning in the tax year 2020, an exemption from taxation of a percentage of the appraised value of a residence homestead in the amount of ten percent (10%). The qualifications, conditions, and limitations governing the availability and applicability of the exemption granted by this section shall be those contained in Section 11.13 and other applicable provisions of the Texas Tax Code."

Section 3

That the City of Garland, Texas, being located in an area declared a disaster area during the current tax year by the Governor of Texas, the City Council hereby directs the Tax Administrator to calculate the voter-approval tax rate of the City in the manner provided for a special taxing unit under Chapter 26 of the Texas Tax Code.

Section 4

That Chapter 40, "Taxation" of the Code of Ordinances of the City of Garland, Texas, as amended, shall be and remain in full force and effect save and except as amended by this Ordinance.

Section 5

That the terms and provisions of this Ordinance are severable and are governed by Sec. 10.06 of the Code of Ordinances of the City of Garland, Texas.

Section 6

That this Ordinance shall be and become effective immediately upon and after its passage and approval.

PASSED AND APPROVED this the 16th day of June, 2020.

CITY OF GARLAND, TEXAS

____
Mayor

ATTEST:

____
City Secretary

City of Garland

Budget Forecast, Property Tax Exemptions & Property Tax Rates

City Council Work Session

June 15, 2020

Property Tax Exemptions and Tax Rate Caps
Impact on General Fund Revenue

Loss of General Fund Revenue

Cap % Target	Loss of Revenue	Plus 2% on HSE	Plus $5,000 SE	Total	GF Deficit
3.5%	$2,300,000	$620,000	$280,000	$3,200,000	$6,900,000
4.5%	$1,700,000	$620,000	$280,000	$2,600,000	$6,300,000
5.5%	$1,200,000	$620,000	$280,000	$2,100,000	$5,800,000
No Cap	$0	$620,000	$280,000	$900,000	$4,600,000

* Cap % Target on existing Property values only.

1) Above Scenario assumes Homestead Exemption (HSE) increased to 10% and Senior Exemption (SE) increased to $56,000. Currently, the HSE is 8% and the SE is $51,000 in Garlan
2) General fund is projected to have a $3.7 million deficit before Revenue Caps or any changes to HSE or SE.

Property Tax Exemptions and Tax Rate Caps
Impact on Resident with $200,000 Home (Annual)

Resident under 65

Cap Target	Increase in Valuation	Savings Due to Cap	Savings Due to HSE	Savings Due to SE	Net Increase
3.5%	$113	$(25)	$(31)	$0	$57
4.5%	$113	$(18)	$(31)	$0	$64
5.5%	$113	$(12)	$(31)	$0	$70
No Cap	$113	$0	$(31)	$0	$82

Resident over 65

Cap Target	Increase in Valuation	Savings Due to Cap	Savings Due to HSE	Savings Due to SE	Net Increase
3.5%	$113	$(17)	$(31)	$(39)	$26
4.5%	$113	$(12)	$(31)	$(39)	$31
5.5%	$113	$(8)	$(31)	$(39)	$35
No Cap	$113	$0	$(31)	$(39)	$43

Property Tax Exemptions and Tax Rate Caps
Impact on Commercial with $1 Million Value (Annual)

$1 Million Commercial Property

Cap Target	Increase in Valuation	Savings Due to Cap	Net Increase
3.5%	$470	$(139)	$331
4.5%	$470	$(102)	$368
5.5%	$470	$(65)	$405
No Cap	$470	$0	$470

1) Commercial Property will Experience No Material Benefits or Cost due to HSE and SE.

Questions