



GARLAND

AGENDA

CITY COUNCIL WORK SESSION

City of Garland

Work Session Room, City Hall

William E. Dollar Municipal Building

200 North Fifth Street

Garland, Texas

Monday, July 18, 2022

6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

1. Public Comments on Work Session Items

Persons who desire to address the City Council on any item on the Work Session agenda are allowed three minutes to speak. Speakers are taken only at the beginning of the meeting, other than invited testimony.

Speakers are grouped by Work Session item and will be taken in the order of the Work Session agenda. Speakers must submit to the City Secretary a completed speaker's card before the beginning of the meeting. Speaker cards will not be accepted after the Mayor calls the meeting to order. Speaker cards are available in the lobby, at the visitor's side of the Work Session Room, and from members of staff.

Speakers are limited to addressing items on the Work Session agenda – any item relating to a Regular Session agenda item should be addressed at the Regular Session and any item not on an agenda may be addressed during the open microphone at the end of the Regular Session.

2. Consider the Consent Agenda

A member of the City Council may ask for discussion or further information on an item posted as a consent agenda item on the next Regular Meeting of the City Council. The Council Member may also ask that an item on the posted consent agenda be pulled from the consent agenda and considered for a vote separate from consent agenda items on the regular agenda. All discussions or deliberations on this portion of the work session agenda are limited to posted agenda items and may not include a new or unposted subject matter.

3. Written Briefings:

a. City Council Committees - Pending Items List

The Pending Items List for the Council Committees is being provided for Council's review.

b. COVID-19 Briefing

Staff will provide an update to Council and ask for direction, if needed, on various matters related to COVID-19 and actions being taken by the City.

c. Amendments to Chapter 31, Article VII Flood Damage Prevention, Section 31.104 of the Code of Ordinances

Council is requested to adopt a resolution authorizing the proposed amendments to Chapter 31, Article VII Flood Damage Prevention, Section 31.104 of the Code of Ordinances. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 2, 2022 Regular Meeting.

d. AT&T Cellular Site Lease Agreement

Council is requested to approve and amendment and lease agreement extending the lease agreement for equipment mounted on the Forest Lane Water Tower for an additional 15 years. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 16, 2022 Regular Meeting.

e. Neighborhood Vitality Matching Grant Spring 2022 Applications

Council is requested to consider the Rustic Oaks Estates HOA matching grant application as submitted. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 2, 2022 Regular Meeting.

f. Duck Creek Lift Station Transfer of Ownership

Council is requested to transfer ownership and maintenance responsibility of the wastewater lift station and force main to the Town of Sunnyvale. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 16, 2022 Regular Meeting.

g. Volunteer Appointment - Civil Service Commission

Council is requested to consider appointing Marisol Trevizo for an additional three-year term. This item will be scheduled for formal consideration at the July 19, 2022 Regular Meeting.

4. Verbal Briefings:

a. Environmental Protection Agency (EPA) Final Report on Globe Union Lead Remediation Project

Representatives from the Environmental Protection Agency will brief Council on the completion of the remediation project regarding lead contamination from the former Globe Union site.

b. Facility Naming

At the request of Council Member BJ Williams and Council Member Jeff Bass, Council is requested to consider naming a City of Garland facility in honor of former Garland Mayor and Assistant City Manager, The Honorable Ronald E. Jones. Staff is requested to bring forth a list of available facilities for Council consideration.

c. Public Safety Committee Report

Council Member Robert Vera, Chairman of the Public Safety Committee, and Chief Jeff Bryan, Staff Liaison to the Committee will provide a committee report on the following items assigned to the Committee:

- *Review proposed changes to the Oversized Vehicle Ordinance*
- *Update on the Flock Safety System*

d. Administrative Services Committee Report

Council Member Robert John Smith, chair of the Administrative Services Committee, will provide a committee report on the following items:

- *Council Ethics Policy*

5. Discuss Appointments to Boards and Commissions

Mayor Scott LeMay

- Sarah Lockett - Garland Youth Council
- Alexis Olvera - Garland Youth Council

Council Member Jeff Bass

- Menal Yasin - Garland Youth Council
- Nkemsinachi Ukachi-Nwata - Garland Youth Council
- Beena Varnan - Cultural Arts Commission and Tax Increment Finance # 3 Board
- Scott Roberts - Plan Commission
- William Peace - Tax Increment Finance #1 Downtown Board
- Eric Barron - Unified Building Standards Board

Mayor Pro Tem Deborah Morris

- Kashina Daceus - Garland Youth Council
- Cesar Garcia - Garland Youth Council

Council Member Ed Moore

- Amy Rosas - Garland Youth Council
- Joann Simon - Garland Youth Council

Council Member BJ Williams

- Bryan Panameno - Garland Youth Council
- Briana T. White - Garland Youth Council

Council Member Margaret Lucht

- A'leena Bradley - Garland Youth Council
- Stephen Hogue - Garland Youth Council

Council Member Robert Vera

- Daniyal Saleem - Garland Youth Council
- Bryan Calderon - Garland Youth Council

Council Member Dylan Hedrick

- Hailey Gonzalez - Garland Youth Council
- Medina Yasin - Garland Youth Council

Deputy Mayor Pro Tem Robert John Smith

- Preston Miles Bass - Garland Youth Council
- Ayooluwa Joy Okunade - Garland Youth Council

6. Announce Future Agenda Items

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

7. Council will move into Executive Session

**EXECUTIVE SESSION
AGENDA**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

The City Council will adjourn into executive session pursuant to Texas Government Code sections 551.087, 551.086, 552.133, and 551.071, to discuss and deliberate:

- 1. Competitive matters, and to discuss, vote on, and take final action with regard to pending or contemplated litigation, settlement offer(s), regarding legal and financial issues related to a request from the Texas Municipal Power Agency for approval of its generation budget under the TMPA Joint Operating Agreement (551.806, 552.133), and attorney/client matters concerning privileged and unprivileged client information related to the same (551.071).**
- 2. Competitive matters of a public power utility (551.086) concerning generation units and attorney/client matters concerning privileged and unprivileged client information related to the same (551.071).**

8. Adjourn



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3. a.

Meeting Date: July 18, 2022

Item Title: City Council Committees - Pending Items List

Summary of Request/Problem

The Pending Items List for the Council Committees is being provided for Council's review.

Recommendation/Action Requested and Justification

Information only.

Attachments

Community Services Pending Items List

DSC Pending Items List

ASC Committee - Pending Items List

Transportation Infrastructure Mobility Committee - Pending Items List

Public Safety Pending Items List

Item	Assigned by Council	Discussed by Committee	Reported to Council
		10-11-21	
107. Review of Spring 2020 Neighborhood Vitality Matching Grant Applications		8-24-20, 11-10-20, 3-9-21, 6-8-21	12-15-2020
108. Review of Fall 2020 Neighborhood Vitality Matching Grant applications		11-10-20, 3-9-21	12-15-2020
109. Review Neighborhood Vitality Grant Landscaping Policy	4-5-21	6-8-21	8-2-2021
110. Review of Spring 2021 Neighborhood Vitality Matching Grant Applications		6-8-21	7-19-21
111. Discuss Public Tracking and Identification of EWS Brush Trucks	4-19-21	12-7-21	2-14-22
112. Review Home Occupation Ordinance concerning transient worker parking in neighborhoods	6-21-21, 9-13-21	8-3-21	9-13-21
113. Regulating Food Trucks and Trailers	8-2-21	10-11-21, 11-9-21, 12-7-21, 2-1-22, 3-1-22, 4-5-22, 6-7-22	2-14-22, 6-20-22
114. Review Fall 2021 Neighborhood Vitality Matching Grant Applications		11-9-21	12-6-21
115. Sidewalks and Traffic Calming Programs and Funding	10-29-21	11-9-21, 12-7-21, 2-1-22, 4-5-22, 6-7-22	
116. Review Park Fee Structure for Senior Citizens	12-13-21	2-1-22	4-5-22
117. Review Chapter 25, Parks and Recreation Code of Ordinance pertaining to Dog Parks, Parking Hours, Parking, and General Park Rules	12-13-21	2-1-22, 3-1-22, 6-7-22	
118. Discounted Food Service Health Permit Renewals Based on Health Inspection Score History	3-14-22	4-5-22, 6-7-22	6-20-22
119. Short Term Rentals	5-27-22		

Non-shaded rows are pending committee discussion.

Updated Tuesday June 28, 2022

Development Services Committee Pending Items List

Dylan Hedrick, Chair
Jeff Bass
Deborah Morris

Judson Rex, Staff Liaison
Courtney Vanover, Secretary

Total Number of Items Assigned: 2

Number brought forward to Council for Discussion/Action: 0

As of June 29, 2022 the Development Services Committee has 2 assigned item listed below.

Item	Assigned by Council	Discussed by Committee	Reported to Council
Horizontal Style Multi-family Additions (original Urban Style Multi-family discussion)	January 5, 2022	June 21, 2022 July 18, 2022	
Covered Parking	June 29, 2022	July 18, 2022	

**Administrative Services Committee
Pending Items List**

Updated: 07/05/2022

Robert J. Smith – District 8, Chairman
Deborah Morris – District 2
Ed Moore – District 3
Brian England, City Attorney
Twane Duckworth, Managing Director, Risk Management, Staff Liaison
Rene Dowl, City Secretary, Recording Secretary

Item	Assigned by Council	Current Status	Anticipated Date for Presentation to Council
1. Garland Foundation for Development	Councilwoman Morris - 09/14/20	City Attorney presentation at 1/21/21 meeting with follow-up discussion scheduled for 3/11/21 meeting.	April 19, 2021 Work Session
2. Donation Handling	Councilman Bookhout - 10/12/20	Initial discussion at 1/21/21 meeting. CM recommendations to be presented to ASC at 3/11/21 meeting	April 19, 2021 Work Session
3. Council Policy Review (reviewed every Jan. by policy)	Annual Review	Initial discussion at 1/21/21 meeting. Follow-up discussion scheduled for 3/11/21 meeting.	April 19, 2021 Work Session
4. Senior / Homestead Exemption Rates (reviewed every day by policy)	Annual Review	Initial discussion on 1/21/21. Follow-up discussion scheduled for 3/11/21.	April 19, 2021 Work Session
5. Reporting on items pending in Committee	Councilman Aubin – 11/30/2020	Initial Discussion on 1/21/21. Based on ASC recommendations, staff to present draft at 3/11/21.	April 19, 2021 Work Session
6. City Council Ethics Ordinance	Councilman Aubin - 2/2/20	Initial discussion on 3/11/21, 7/15/21, 10/28/21, 12/2/21,	May 17, 2021 and July 18, 2022 Work Session
7. Community Special Events Policy	Councilman Moore 10/2021	Initial Discussion 6/30/22	Pending
8. Non-Profit Access to Purchase Equipment	Councilman Smith 10/2021	Initial Discussion 6/30/22	Pending

Transportation Infrastructure & Mobility Committee Pending Items List

Dylan Hedrick, Chair – District 7

Jeff Bass - District 1

Robert Vera - District 6

Crystal Owens, Managing Director of Public Works, Staff Liaison

Item	Assigned by Council	Discussed by Committee	Reported to Council
1. Update on SH190/PGBT extension to I-20	08/20/2018		
2. Erosion Participation Program	01/13/2020	01/14/2020 02/18/2020 10/19/2020 11/17/2020 12/15/2020 01/19/2021 03/16/2021 04/20/2021 05/18/2021 06/20/2021	06/20/2022 (no action)
3. Flood Prone Properties Buy-out Program		09/21/2021 10/19/2021 06/20/2022	02/28/2022 06/20/2022 (no action)
4. Review of the City's Classification under the CRS – Community Rating System of the National Flood Insurance		02/15/2022 04/19/2022 06/20/2022	02/28/2022 07/19/2022

July 2022

Garland City Council - Public Safety Committee Pending Items List

Item (Requested by)	Assigned by Council	Discussed by Committee	Reported to Council
1. Reimbursement from Garland ISD for the Cost of the Police Department's School Resource Officer (SRO) Program (Gibbons/Vera)	11/01/2018	12/03/2018 02/04/2019	03/04/2019
2. Review of Safelight Program Policies & Procedures (Smith/Williams)	11/06/2017	02/05/2018 04/02/2018 09/18/2018 12/03/2018 02/04/2019	03/19/2018 10/01/2018 03/04/2019
3. Panhandling (Bookhout/Dodson)	01/07/2019	02/04/2019 04/01/2019	05/06/2019
4. Alarm Permit Fees for Senior Citizens (Aubin/Dodson)	11/12/2018	04/01/2019	05/06/2019
5. Shopping Cart Ordinance (Aubin/Bookhout)	07/15/2019	08/05/2019	08/19/2019
6. Downtown Square Curfew (Morris/Smith)	11/04/2019	12/02/2019	01/13/2020
7. Review of Ordinances Related to Skateboarding (Bookhout/Smith)	11/19/2019	12/02/2019	01/13/2020
8. Parking Near or Around Intersections (Vera/Bookhout)	12/2/2019	02/03/2020	03/02/2020
9. Community Service Alternatives For Parking Citation Fines (Smith/Hedrick)	12/16/2019	02/03/2020	03/02/2020
10. Coyotes (Vera)	?	TBD	TBD
11. Consider an Ordinance Requiring Lawn Service Vehicles to Have Placards While Operating in Residential Areas (Bookhout/Smith)	5/18/2020	08/03/2020 09/28/2020	11/09/2020
12. Review Costs Associated with EMS Runs (Bookhout/Vera)	07/20/2020	08/03/2020	TBD

Updated: 6/29/2022

Item (Requested by)	Assigned by Council	Discussed by Committee	Reported to Council
13. Discuss & consider creating specific rules for the use of the Downtown Square including (Morris, LeMay)	08/17/2020	09/28/2020 10/26/2020	11/09/2020
14. Consider an Ordinance Prohibiting Vehicles From Parking on City Owned Property Except in Designated Parking Spaces (Vera/LeMay)	12/14/2020	02/01/2021	02/15/2021
15. Discuss Topics Related to Street Racing on Garland Streets (Vera/LeMay)	01/04/2021	02/01/2021	02/15/2021
16. Review Parking Ordinance for Unregistered Vehicles Stored on Streets (Williams/Morris)	04/05/2021	04/19/2021	05/17/2021
17. Consider Requiring Key Storage System for Apartment Complexes (Aubin/LeMay)	03/15/2021	04/19/2021	05/17/2021
18. Review and Consider Modifying Parking Enforcement Actions on Streets Under Construction (Smith/Morris)	05/03/2021	6/21/2021	7/19/2021
19. Review Emergency Transport Policy for Fire Transports to Hospitals (Williams/Vera)	06/07/2021	6/21/2021 11/08/2021	12/06/2021
20. Discuss Options for Enforcement of 18 Wheelers Parking on Roadways (Vera/Bass)	11/08/2021	2/14/2022 6/6/2022	7/18/2022
21. Discuss Options for Enforcement of 18 Wheelers Parking in Community Retail Districts (Williams/Vera)	11/08/2021	2/14/2022 6/6/2022	7/18/2022
22. Update on the Flock Safety System		6/6/2022	7/18/2022

Updated: 6/29/2022



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3. b.

Meeting Date: July 18, 2022

Item Title: COVID-19 Briefing

Summary of Request/Problem

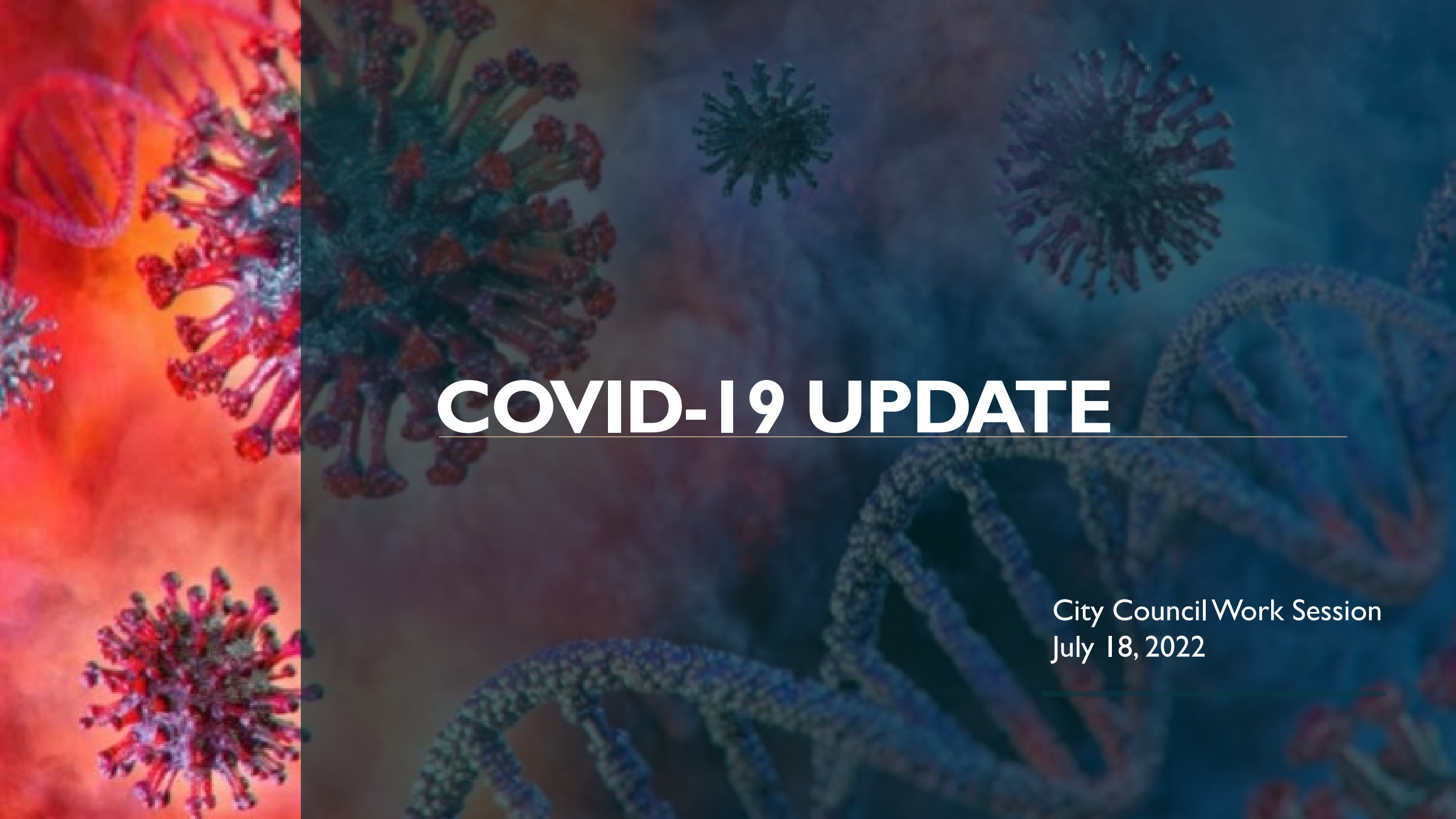
Staff will provide an update to Council and ask for direction, if needed, on various matters related to COVID-19 and actions being taken by the City.

Recommendation/Action Requested and Justification

Council discussion.

Attachments

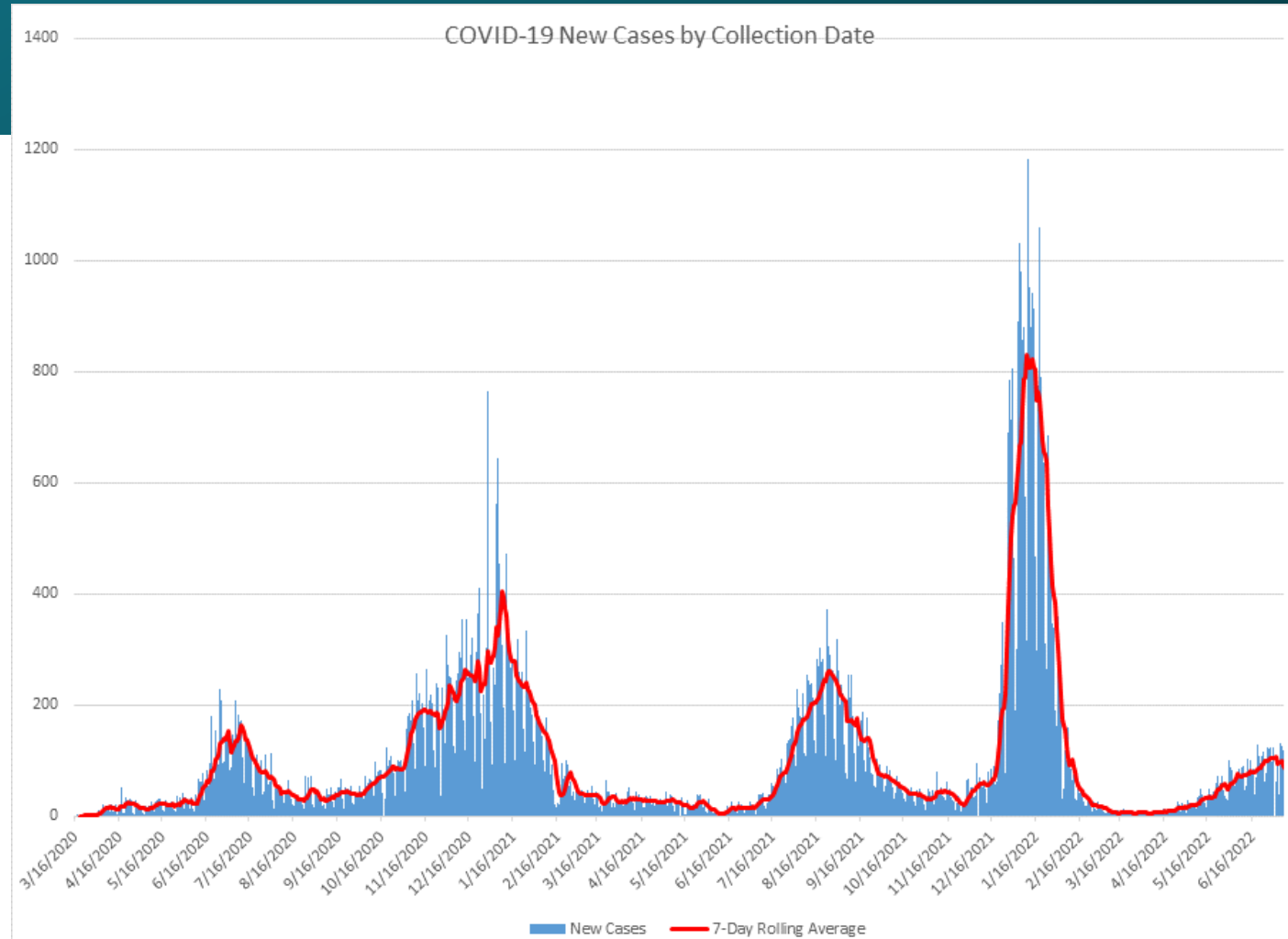
COVID-19 Presentation



COVID-19 UPDATE

City Council Work Session
July 18, 2022

Garland Impacts



Total Confirmed
63,851

Total Recovered
62,005

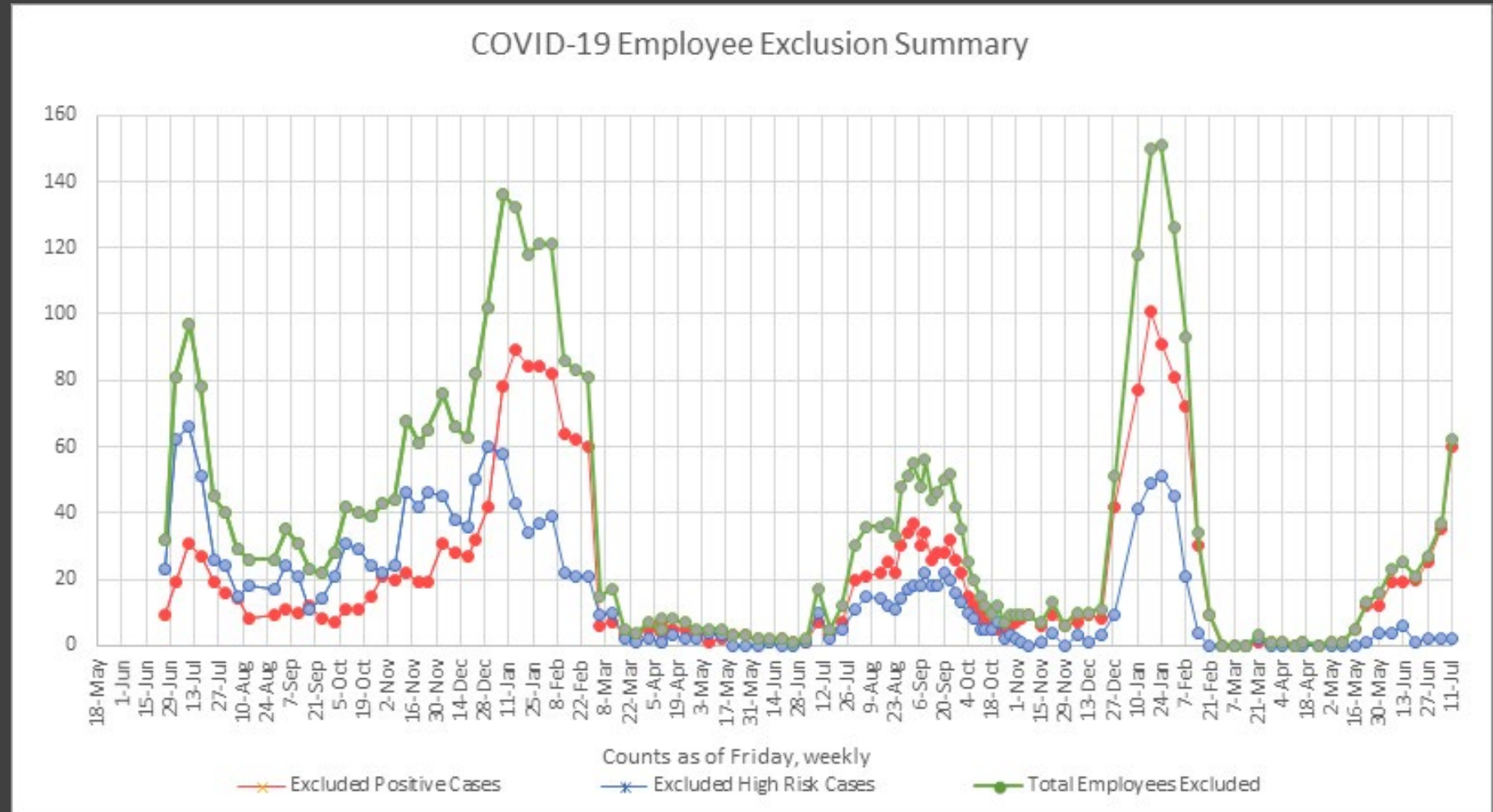
Total Deaths
767

Active Cases
1,079

Current Staff Impacts

62 COG employees excluded due to COVID-19 as of July 8, 2022

Total
Recovered
795
All
Departments



Garland Vaccinations Administered

Doses thru 7/9/22

Moderna Doses – Initial Series	35,303
Moderna Boosters	3,980
Pfizer Doses – Initial Series	8,631
Pfizer Boosters	3,602
Single Doses (Initial + Booster)	894
Total	52,410
Doses Administered week of July 3 - 9	77

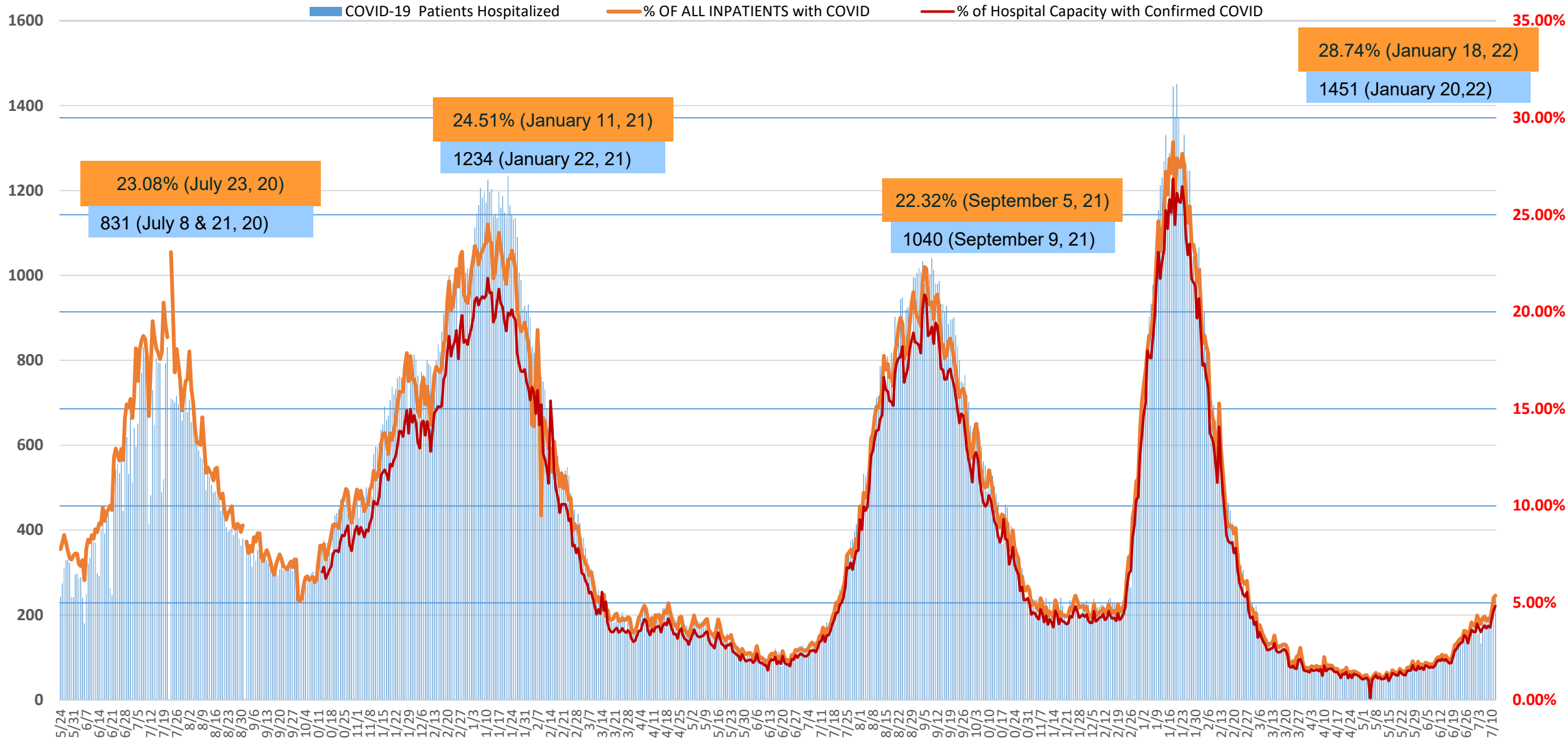
Hospitalized COVID Patients and Percent COVID Patients to All Hospital Patients Dallas County

07/12/22 Numbers

238

5.37%

4.84%





QUESTIONS



GARLAND POLICY REPORT

City Council Work Session Agenda

3. c.

Meeting Date: July 18, 2022

Item Title: Amendments to Chapter 31, Article VII Flood Damage Prevention, Section 31.104 of the Code of Ordinances

Submitted By: Michael Polocek, Engineering Director

Strategic Focus Areas:

ISSUE

Consider amendments to Chapter 31: Article VII Flood Damage Prevention, Section 31.104 of the Code of Ordinances.

OPTIONS

1. Adopt a Resolution authorizing the proposed amendments to Chapter 31, Article VII Flood Damage Prevention, Section 31.104 of the Code of Ordinances.
2. Take no action.

RECOMMENDATION

Option 1 – Authorize the approval of the proposed amendments to Chapter 31, Article VII Flood Damage Prevention, Section 31.104 of the Code of Ordinances.

Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 2, 2022 Regular Meeting.

BACKGROUND

The City participates in the Federal Emergency Management Agency's (FEMA) Community Rating System (CRS). The CRS program is a voluntary incentive program that recognizes and encourages community floodplain management practices that exceed the minimum requirements of the National Flood Insurance Program (NFIP). The CRS is based on a points system where the City accrues a certain number of points for various management practices implemented by the City. The accrual of points results in a certain percentage discount in flood insurance premiums paid by property owners in Garland.

One of Garland's practices is adopting and implementing a Flood Damage Prevention Ordinance. The Ordinance must contain certain FEMA requirements to qualify for the points provided under the CRS. Periodically, FEMA will add or adjust requirements for Cities' Ordinances to remain compliant with the program.

The following modifications to Chapter 31 Engineering, Article VII Flood Damage Prevention in

the Code of Ordinances are required for the City to remain compliant with the CRS program:

- Section 31.104 (A) (4) the following verbiage was added:

All new construction or substantial improvements shall be constructed with electrical, heating, ventilation, plumbing, and air-conditioning equipment and other service facilities that are designed or located **with the minimum required freeboard set forth in sections 31.104(B) and 31.104(D)** so as to prevent water from entering or accumulating within the components during conditions of flooding;

- Section 31.104 (B) (1) the following verbiage was added:

Residential construction. New construction and substantial improvement of any residential structure shall have the lowest floor (including basement), elevated two (2) feet above the base flood elevation. **The bottom of all associated machinery and equipment shall be elevated a minimum of one (1) foot above the base flood elevation.** A registered professional engineer, architect, or land surveyor shall submit a certification to the floodplain administrator that the standard of this subsection as proposed in section 31.103(C)(1)(a), is satisfied.

- Section 31.104 (B) (4) (b) the following verbiage was added:

All manufactured homes, **including machinery and equipment,** shall be elevated in compliance with subsection (1) above.

- Section 31.104 (D) (1) the following verbiage was deleted and added:

All new construction and substantial improvements of residential structures shall have the lowest floor (including basement, **machinery, and equipment**) elevated above the highest adjacent grade **at least as high as a minimum of one (1) foot higher than** the depth number specified in feet on the FIRM (at least ~~two (2)~~ **three (3)** feet if no depth number is specified).

CONSIDERATION

1. Council action is required to approve proposed amendments to Chapter 31, Article VII Flood Damage Prevention, Section 31.104 of the Code of Ordinances.
2. The proposed amendments have been reviewed and prepared by the City Attorney's Office.

Attachments

Flood Damage Prevention Ch. 31.104

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 31, "ENGINEERING" OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS, TO ENSURE THE CITY REMAINS IN COMPLIANCE WITH THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S COMMUNITY RATING SYSTEM; AMENDING MULTIPLE PROVISIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY UNDER THE PROVISIONS OF SECTION 10.05 OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A SEVERABILITY CLAUSE; AND SETTING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That Section 31.104, "Provisions for Flood Hazard Reduction", of Article VII, "Flood Damage Prevention", of Chapter 31 "Engineering," of the Code of Ordinances of the City of Garland, Texas, is hereby amended to read as follows:

"Section 31.104 Provisions for Flood Hazard Reduction.

(A) General standards. In all areas of special flood hazards, the following provisions are required for all new construction and substantial improvements:

- (1) All new construction or substantial improvements shall be designed (or modified) and adequately anchored to prevent flotation, collapse or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;
- (2) All new construction or substantial improvements shall be constructed by methods and practices that minimize flood damage;
- (3) All new construction or substantial improvements shall be constructed with materials resistant to flood damage;
- (4) All new construction or substantial improvements shall be constructed with electrical, heating, ventilation, plumbing, and air-conditioning equipment and other service facilities that are designed or

located with the minimum required freeboard set forth in Sections 31.104(B) and 31.104(D) so as to prevent water from entering or accumulating within the components during conditions of flooding;

(5) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system;

(6) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the system and discharge from the systems into floodwaters; and

(7) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.

(B) Specific standards. In all areas of special flood hazards where base flood elevation data has been provided as set forth in section 31.102(B), section 31.103(B)(8), or subsection (C)(3), the following provisions are required:

(1) Residential construction. New construction and substantial improvement of any residential structure shall have the lowest floor (including basement), elevated two (2) feet above the base flood elevation. The bottom of all associated machinery and equipment shall be elevated a minimum of one (1) foot above the base flood elevation. A registered professional engineer, architect, or land surveyor shall submit a certification to the floodplain administrator that the standard of this subsection as proposed in section 31.103(C)(1)(a), is satisfied.

(2) Nonresidential construction. New construction and substantial improvements of any commercial, industrial, or other nonresidential structure shall either have the lowest floor (including basement) elevated two (2) feet above the base flood level or, together with attendant utility and sanitary facilities, be designed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capacity of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. A registered professional

engineer or architect shall develop and review structural design, specifications, and plans for the construction, and shall certify that the design and methods of construction are in accordance with accepted standards of practice as outlined in this subsection. A record of such certification which includes the specific elevation (in relation to mean sea level) to which such structures are floodproofed shall be maintained by the floodplain administrator.

(3) Enclosures. New construction and substantial improvements, with fully enclosed areas below the lowest floor that are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or meet or exceed the following minimum criteria:

(a) A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided.

(b) The bottom of all openings shall be no higher than one foot above grade.

(c) Openings may be equipped with screens, louvers, valves, or the coverings or devices provided that they permit the automatic entry and exit of floodwaters.

(4) Manufactured homes.

(a) All manufactured homes to be placed within zone A shall be installed using methods and practices which minimize flood damage. For the purpose of this requirement, manufactured homes must be elevated and anchored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces.

(b) All manufactured homes, including machinery and equipment, shall be elevated in compliance with subsection (1) above.

(c) All manufactured homes to be placed or substantially improved within zones A1-30, AH and AE on the FIRM shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is two (2) feet above the base flood elevation; and be securely anchored to an adequately anchored foundation system in accordance with the provision of subsection (a) above.

(5) Recreational vehicles. Recreational vehicles placed on sites within zones A1-30, AH, and AE on the flood insurance rate maps either: (a) be on the site for fewer than 1809 consecutive days; or (b) be fully licensed and ready for highway use; or (c) meet the permit requirements of section 31.103(C)(1) and the elevation and anchoring requirements for manufactured homes in subsection (4) above. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick-disconnect type utilities and security devices, and has no permanently attached additions.

(6) Lowest finished floor elevations. Any requirement contained in this article regarding the certification of the lowest finished floor elevation of a building or structure shall mean the as-built elevation of the building or structure. A certification based upon construction plans shall only be valid during the course of construction and an as-built certification shall be submitted upon the completion of construction. The certification shall be in the form prescribed by the Federal Emergency Management Agency under the National Flood Insurance Program.

(C) Standards for subdivision proposals.

(1) All subdivision proposals, including manufactured home parks and subdivisions shall be consistent with section 31.100(B), (C), and (D) of this article.

(2) All proposals for the development of subdivisions, including manufactured home parks and subdivisions, shall meet development permit requirements of section

31.102(D), section 31.103(C), and the provisions of this section.

(3) Base flood elevation data shall be generated for subdivision proposals and other proposed development including manufactured home parks and subdivisions, which contain greater than 30 lots or 3 acres, whichever is less, if not otherwise provided pursuant to section 31.102(B) or section 31.103(B)(8) of this article.

(4) All subdivision proposals, including manufactured home parks and subdivisions, shall have adequate drainage provided to reduce exposure to flood hazards.

(5) All subdivision proposals, including manufactured home parks and subdivisions, shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize or eliminate flood damage.

(D) Standards for areas of shallow flooding (AO/AH zones). Located within the areas of special flood hazard, established in section 31.102(B), are areas designated as shallow flooding. These areas have special flood hazards associated with base flood depths of one (1) to three (3) feet where a clearly defined channel does not exist and where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow; therefore, the following provisions apply:

(1) All new construction and substantial improvements of residential structures shall have the lowest floor (including basement, machinery, and equipment) elevated above the highest adjacent grade a minimum of one (1) foot higher than the depth number specified in feet on the FIRM (at least three (3) feet if no depth number is specified).

(2) All new construction and substantial improvements of nonresidential structures:

(a) Shall have the lowest floor (including basement) elevated above the highest adjacent grade at least as high as the depth number specified in feet on the

FIRM (at least two (2) feet if no depth number is specified); or

(b) Together with attendant utility and sanitary facilities shall be designed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy.

(3) A registered professional engineer or architect shall submit a certification to the floodplain administrator that the standards of this section, as proposed in section 31.103(C)(1)(a), are satisfied.

(4) Within zones AH or AO adequate drainage paths shall be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

(E) Floodways. Portions of the areas of special flood hazard, established in section 31.102(B), are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of floodwaters which carry debris, potential projectiles and erosion potential, the following provisions shall apply:

(1) The placement of any manufactured home within the floodways is prohibited. Other encroachments are prohibited, including fill, new construction, substantial improvements and other development unless certification by a professional registered engineer is provided demonstrating that encroachments shall not result in any increase in flood levels within the community during the occurrence of the base flood discharge.

(2) If subsection (1) above is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of this section.

(F) Penalties for noncompliance. No structure or land shall hereafter be constructed, located, extended, converted or altered without full compliance with the terms of this article and other applicable regulations. Violation of the

provisions of this article by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Any person who violates this article or fails to comply with any of its requirements shall upon conviction thereof be fined not more than \$500.00 for each violation and in addition shall pay all costs and expenses involved in the case. Nothing herein contained shall prevent the City from taking such other lawful action as is necessary to prevent or remedy any violation."

Section 2

That Chapter 31 of the Code of Ordinances for the City of Garland, Texas, as amended, shall be and remain in full force and effect save and except as amended by this Ordinance.

Section 3

That a violation of any provision of this Ordinance shall be a misdemeanor punishable in accordance with Sec. 10.05 of the Code of Ordinances of the City of Garland, Texas.

Section 4

That the terms and provisions of this Ordinance are severable and are governed by Sec. 10.06 of the Code of Ordinances of the City of Garland, Texas.

Section 5

That this Ordinance shall be and become effective immediately upon and after its passage and approval.

PASSED AND APPROVED this the _____ day of _____, 2022.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary



GARLAND POLICY REPORT

City Council Work Session Agenda

3. d.

Meeting Date: July 18, 2022
Item Title: AT&T Cellular Site Lease Agreement
Submitted By: Wes Kucera, Managing Director
Strategic Focus Areas: Reliable, Cost Efficient Utility Services

ISSUE

New Cingular Wireless PCS, LLC is requesting a renewal of their lease agreement for equipment mounted on the Forest Lane Water Tower.

OPTIONS

- A. Approve amendment and lease agreement extending the lease an additional fifteen (15) years.
- B. Allow the lease agreement to expire on October 31, 2026.

RECOMMENDATION

Staff recommends approving the amendment and lease agreement extension.

BACKGROUND

New Cingular Wireless PCS, which is managed by AT&T Mobility Corporation, has owned and maintained cellular equipment mounted on the Forest Lane Water Tower located at 2343 Forest Lane, since October 9, 1996. The original lease has been amended four times over the last 27 years. The current lease agreement will expire on October 31, 2026. New Cingular Wireless desires to enter into a Fifth Amended Agreement which will commence on November 1, 2026 and will extend the lease until October 31, 2041 with three (3) automatic renewals of five (5) years each.

CONSIDERATION

Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 16, 2022 Regular Meeting.

Attachments

Fifth Amendment Lease Agreement
Memorandum of Lease

Market: N. TX
Cell Site Number: DX0301
Cell Site Name: Forest/Shiloh
Fixed Asset Number: 10077814

FIFTH AMENDMENT TO LEASE AGREEMENT

THIS FIFTH AMENDMENT TO LEASE AGREEMENT (“**Fifth Amendment**”) dated as of the later date below is by and between City of Garland, Texas, a home-rule municipality duly incorporated and existing under the constitution and laws of the State of Texas, having a mailing address at 200 North Fifth Street, P.O. Box 469002, Garland, TX 75046-9002 (“**Lessor**”) and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address at 1025 Lenox Park Blvd. NE, 3rd Floor, Atlanta, GA 30319 (“**Lessee**”).

WHEREAS, Lessor (and Lessee (or its affiliate or predecessor in interest) entered into a Lease Agreement dated October 9, 1996, as amended by First Amendment to Lease Agreement dated December 19, 2001, as amended by Second Amendment to Lease Agreement dated July 10, 2008, as amended by Third Amendment to Lease Agreement dated February 21, 2011, and as further amended by Fourth Amendment to Lease Agreement dated July 1, 2014, whereby Lessor leased to Lessee certain Premises, therein described, that are a portion of the Property located at 2343 Forest Lane, Garland, TX 75042 (collectively the “**Lease**”); and

WHEREAS, the term of the Lease will expire on October 31, 2026, and the parties mutually desire to renew the Lease, memorialize such renewal period and modify the Lease in certain other respects, all on the terms and conditions contained herein; and

WHEREAS, Lessor and Lessee desire to amend the Lease to extend the term of the Lease; and

WHEREAS, Lessor and Lessee desire to adjust the rent in conjunction with the modifications to the Lease contained herein; and

WHEREAS, Lessor and Lessee, desire to amend the Lease to modify the notice section thereof; and

WHEREAS, Lessor and Lessee, in their mutual interest, wish to amend the Lease as set forth below accordingly.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Lessor and Lessee agree as follows:

1. **Term.** The term of the Lease shall be amended to provide that the current term, which commenced on November 1, 2021, shall expire on October 31, 2026 (“**Current Term**”), and commencing on November 1, 2026, will be automatically renewed, upon the same terms and conditions of the Lease, for three (3) additional five (5) year terms (each a “**Renewal Term**”).

Hereafter, “**Term**” shall include the Current Term and any applicable Renewal Term. The Terms will automatically renew without further action by Lessee, unless Lessee notifies Lessor in writing of Lessee’s intention not to renew the Lease at least sixty (60) days prior to the expiration of the Current Term or any Renewal Term. Lessor agrees and acknowledges that, except as such permitted use or other rights may be amended herein, Lessee may continue to use and exercise its rights under the Lease as permitted prior to the first Renewal Term.

2. **Modification of Rent.** Commencing on November 1, 2026, the current rent payable under the Lease shall be Two Thousand Seven Hundred Fifty and No/100 Dollars (\$2,750.00) per month (the “**Rent**”), and shall continue during the Term, subject to adjustment, if any, as provided below. In the event of any overpayment of Rent prior to or after the Effective Date, Lessee shall have the right to deduct from any future Rent payments an amount equal to the overpayment amount.

3. **Future Rent Increase / Monthly Payments.** The Lease is amended to provide that commencing on November 1, 2027, Rent shall increase by two percent (2%) over the Rent paid during the previous year and every year thereafter.

4. **Acknowledgement.** Lessor acknowledges that: 1) this Fifth Amendment is entered into of the Lessor’s free will and volition; 2) Lessor has read and understands this Fifth Amendment and the underlying Lease and, prior to execution of this Fifth Amendment, was free to consult with counsel of its choosing regarding Lessor’s decision to enter into this Fifth Amendment and to have counsel review the terms and conditions of this Fifth Amendment; 3) Lessor has been advised and is informed that should Lessor not enter into this Fifth Amendment, the underlying Lease between Lessor and Lessee, including any termination or non-renewal provision therein, would remain in full force and effect.

5. **Notices.** Sections 3 and 4 of the Second Amendment to Lease Agreement are hereby deleted in its entirety and replaced with the following:

NOTICES. All notices, requests, demands and communications hereunder will be given by first class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid, to be effective when properly sent and received, refused or returned undelivered. Notices will be addressed to the parties as follows.

If to Lessor:

City of Garland, Texas
Attn: City Manager
200 North Fifth Street
P.O. Box 469002
Garland, TX 75046-9002

If to Lessee:

New Cingular Wireless PCS, LLC
Attn: TAG – LA

Re: Cell Site #: DX0301
Cell Site Name: Forest/Shiloh (TX)
Fixed Asset #: 10077814
1025 Lenox Park Blvd. NE
3rd Floor
Atlanta, GA 30319

With a copy to:

New Cingular Wireless PCS, LLC
Attn: Legal Department
Re: Cell Site #: DX0301
Cell Site Name: Forest/Shiloh (TX)
Fixed Asset #: 10077814
208 S. Akard Street
Dallas, TX 75202-4206

The copy sent to the Legal Department is an administrative step which alone does not constitute legal notice. Either party hereto may change the place for the giving of notice to it by thirty (30) days prior written notice to the other as provided herein.

6. **Charges.** All charges payable under the Lease such as utilities and taxes shall be billed by Lessor within one (1) year from the end of the calendar year in which the charges were incurred; any charges beyond such period shall not be billed by Lessor, and shall not be payable by Lessee. The foregoing shall not apply to monthly Rent which is due and payable without a requirement that it be billed by Lessor. The provisions of this subsection shall survive the termination or expiration of the Lease.

7. **Memorandum of Lease.** Either party will, at any time upon fifteen (15) days prior written notice from the other, execute, acknowledge and deliver to the other a recordable Memorandum of Lease substantially in the form of the Attachment 1. Either party may record this memorandum at any time, in its absolute discretion.

8. **Other Terms and Conditions Remain.** In the event of any inconsistencies between the Lease and this Fifth Amendment, the terms of this Fifth Amendment shall control. Except as expressly set forth in this Fifth Amendment, the Lease otherwise is unmodified and remains in full force and effect. Each reference in the Lease to itself shall be deemed also to refer to this Fifth Amendment.

9. **Capitalized Terms.** All capitalized terms used but not defined herein shall have the same meanings as defined in the Lease.

[NO MORE TEXT ON THIS PAGE - SIGNATURES TO FOLLOW ON NEXT PAGE]

IN WITNESS WHEREOF, the parties have caused this Fifth Amendment to be effective as of the last date written below.

LESSOR:

City of Garland, Texas,
a home-rule municipality duly incorporated
and existing under the constitution and laws
of the State of Texas

LESSEE:

New Cingular Wireless PCS, LLC,
a Delaware limited liability company

By: AT&T Mobility Corporation
Its: Manager

By: [NOT FOR EXECUTION]

By: [NOT FOR EXECUTION]

Print Name: _____

Print Name: _____

Its: _____

Its: _____

Date: _____

Date: _____

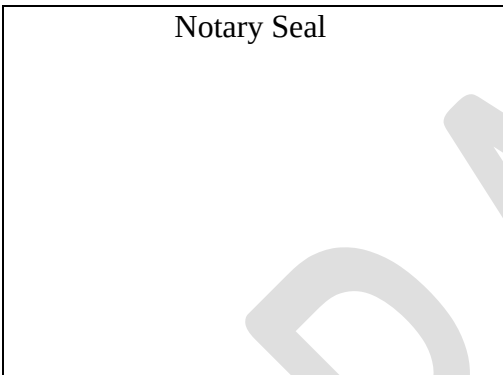
[ACKNOWLEDGEMENTS APPEAR ON THE NEXT PAGE]

LESSOR ACKNOWLEDGEMENT

STATE OF _____)
) SS.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that said person signed this instrument, on oath stated that said person was authorized to execute the instrument and acknowledged it as the _____ of **City of Garland, Texas, a home-rule municipality** **duly incorporated and existing under the constitution and laws of the State of Texas**, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: _____.



(Signature of Notary)

(Legibly Print or Stamp Name of Notary)
Notary Public in and for the State of

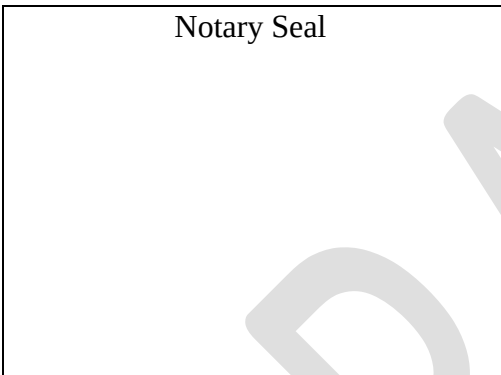
My appointment expires: _____

LESSEE ACKNOWLEDGEMENT

STATE OF _____)
) SS.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he/she signed this instrument, on oath stated that he/she was authorized to execute the instrument and acknowledged it as the _____ of AT&T Mobility Corporation, the Manager of **New Cingular Wireless PCS, LLC, a Delaware limited liability company**, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: _____.



(Signature of Notary)

(Legibly Print or Stamp Name of Notary)
Notary Public in and for the State of

My appointment expires: _____

Attachment 1

Memorandum of Lease

DRAFT

**THIS DOCUMENT PREPARED BY,
and
WHEN RECORDED RETURN TO:**

Catherine Abejar, Lease Processing
MD7, LLC
10590 West Ocean Air Drive
Suite 300
San Diego, CA 92130

PARCEL #:

SPACE ABOVE FOR RECORDER'S USE

Re: Cell Site #: DX0301
Cell Site Name: Forest/Shiloh (TX)
Fixed Asset Number: 10077814
State: TX
County: Dallas

**MEMORANDUM
OF
LEASE**

This Memorandum of Lease is entered into on this ____ day of _____, 202____, by and between City of Garland, Texas, a home-rule municipality duly incorporated and existing under the constitution and laws of the State of Texas, having a mailing address at 200 North Fifth Street, P.O. Box 469002, Garland, TX 75046-9002 (hereinafter referred to as "**Lessor**") and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 1025 Lenox Park Blvd. NE, 3rd Floor, Atlanta, GA 30319 (hereinafter referred to as "**Lessee**").

1. Lessor and Lessee (or its affiliate or predecessor-in-interest) entered into a certain Lease Agreement dated October 9, 1996, as amended by that certain First Amendment to Lease Agreement dated December 19, 2001, as amended by that certain Second Amendment to Lease Agreement dated July 10, 2008, as amended by that certain Third Amendment to Lease Agreement dated February 21, 2011, as amended by that certain Fourth Amendment to Lease Agreement dated July 1, 2014, and as further amended by that certain Fifth Amendment to Lease Agreement dated _____, 202____ (hereinafter, collectively, the "**Lease**") for the purpose of installing, operating and maintaining a communications facility and other improvements at Lessor's real property located in the City of Garland, County of Dallas, commonly known as 2343 Forest Lane. All of the foregoing are set forth in the Lease.

2. Commencing on November 1, 2026, the Agreement shall extend for three (3) successive five (5) year options to renew.
3. The portion of the land being leased to Lessee (the “**Premises**”) is described in **Exhibit 1** annexed hereto.
4. This Memorandum of Lease is not intended to amend or modify and shall not be deemed or construed as amending or modifying, any of the terms, conditions or provisions of the Lease, all of which are hereby ratified and affirmed. In the event of a conflict between the provisions of this Memorandum of Lease and the provisions of the Lease, the provisions of the Lease shall control. The Lease shall be binding upon and inure to the benefit of the parties and their respective heirs, successors, and assigns, subject to the provisions of the Lease.

[NO MORE TEXT ON THIS PAGE - SIGNATURES TO FOLLOW ON NEXT PAGE]

IN WITNESS WHEREOF, the parties have executed this Memorandum of Lease as of the day and year first above written.

LESSOR:

City of Garland, Texas,
a home-rule municipality duly incorporated and
existing under the constitution and laws of the
State of Texas

LESSEE:

New Cingular Wireless PCS, LLC,
a Delaware limited liability company

By: AT&T Mobility Corporation
Its: Manager

By: [NOT FOR EXECUTION]

By: [NOT FOR EXECUTION]

Print Name: _____

Print Name: _____

Its: _____

Its: _____

Date: _____

Date: _____

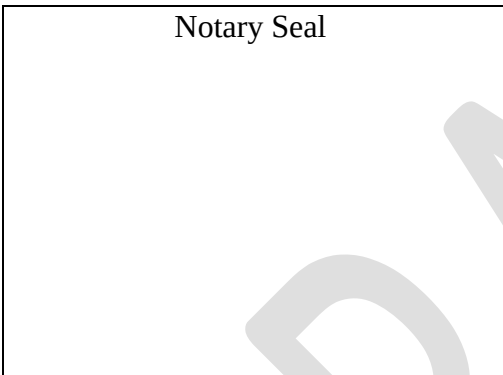
[ACKNOWLEDGEMENTS APPEAR ON NEXT PAGE]

LESSOR ACKNOWLEDGEMENT

STATE OF _____)
) SS.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that _____
is the person who appeared before me, and said person acknowledged that said person signed this
instrument, on oath stated that said person was authorized to execute the instrument and
acknowledged it as the _____ of **City of**
Garland, Texas, a home-rule municipality duly incorporated and existing under the
constitution and laws of the State of Texas, to be the free and voluntary act of such party for the
uses and purposes mentioned in the instrument.

DATED: _____.



(Signature of Notary)

(Legibly Print or Stamp Name of Notary)
Notary Public in and for the State of

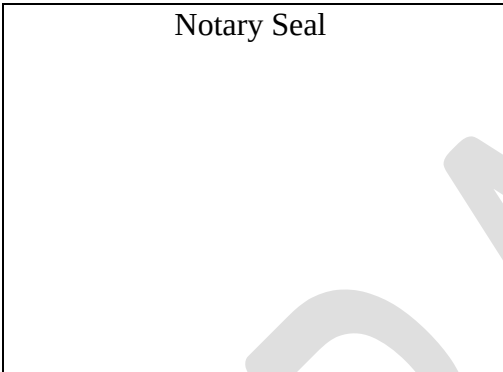
My appointment expires: _____

LESSEE ACKNOWLEDGEMENT

STATE OF _____)
) SS.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that _____
is the person who appeared before me, and said person acknowledged that he/she signed this
instrument, on oath stated that he/she was authorized to execute the instrument and acknowledged
it as the _____ of AT&T Mobility Corporation, the Manager of **New**
Cingular Wireless PCS, LLC, a Delaware limited liability company, to be the free and
voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: _____.



(Signature of Notary)

(Legibly Print or Stamp Name of Notary)
Notary Public in and for the State of

My appointment expires: _____

Exhibit 1 to Memorandum of Lease

Legal Description

Street Address: 2343 Forest Lane, Garland, TX 75042

Parcel #: _____

That certain Premises (and access and utility easements) on a portion of the real property described as follows:

[INSERT LEGAL DESCRIPTION HERE]

DRAFT



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3. e.

Meeting Date: July 18, 2022

Item Title: Neighborhood Vitality Matching Grant Spring 2022 Applications

Submitted By: Scott Bollinger, Neighborhood Resource Manager

Summary of Request/Problem

The Community Services Committee recommends approval for the Rustic Oaks Estates HOA matching grant application as submitted.

Recommendation/Action Requested and Justification

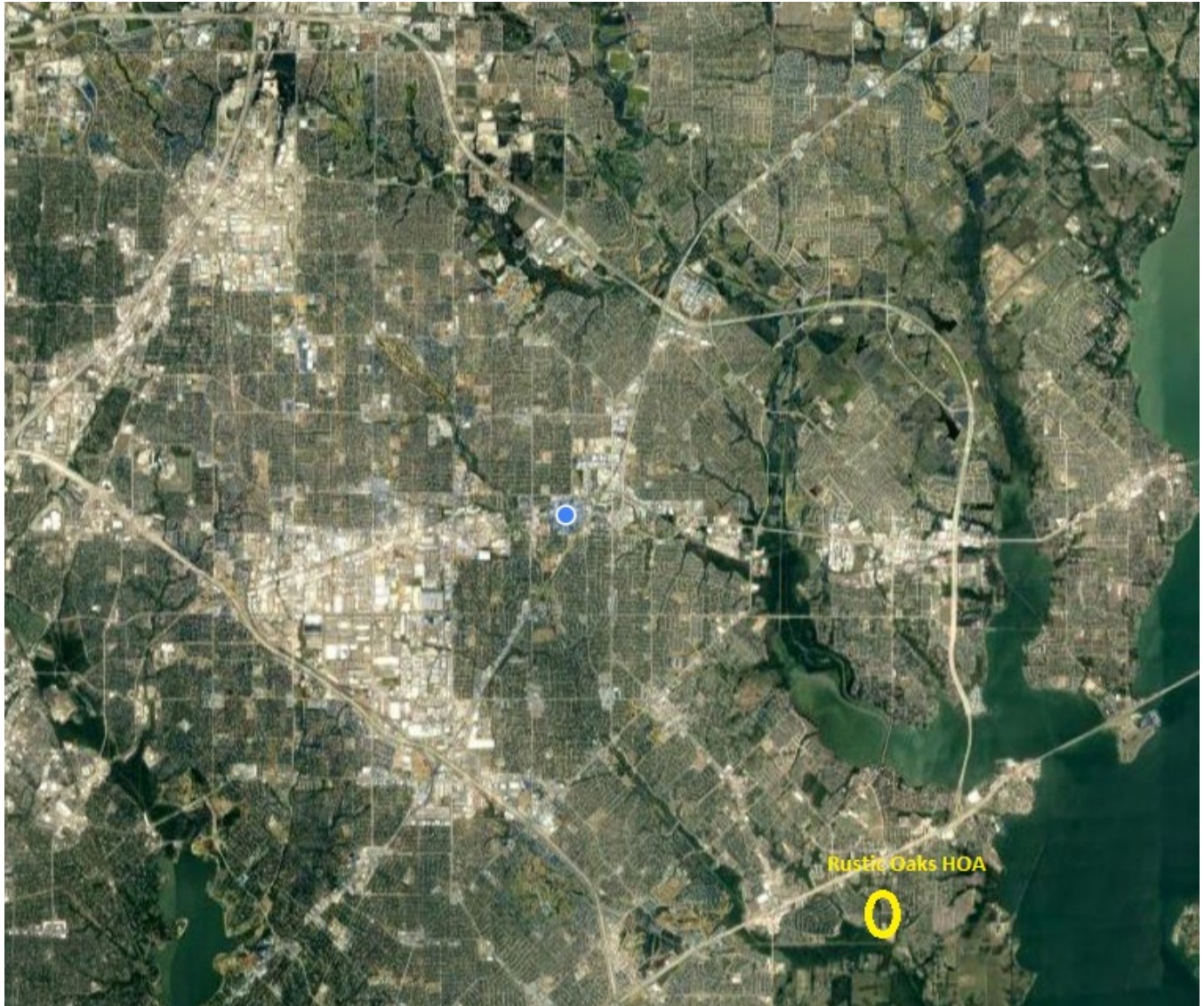
Staff has reviewed the applications to ensure compliance with the program guidelines. Any issues identified during the review process are indicated on the project summary sheets.

Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 2, 2022 Regular Meeting.

Attachments

2022 Spring NVMG Projects

Proposed Project Locations for Matching Grant Program
Spring 2022



Rustic Oaks Estates



NEIGHBORHOOD VITALITY MATCHING GRANT SPRING 2022

Neighborhood-Based Group: Rustic Oaks Estates HOA

Project Name: Pond and Park Beautification

Project Location: 6198 Silverleaf Lane

Total Project Cost:	\$118,964.68
Requesting Amount:	\$89,223.51
Neighborhood Match:	\$29,741.17
Match %:	25%

Project Summary

- Pond improvements, including improving current flow, improve retention system, adjust contours to improve drainage, install erosion control, and create sediment forebay.
- Install associated improvements—lighting and seating

Location

Identified Neighborhood Boundaries

North – English Oak / Mulberry

South – Rustic Glen

West – Guthrie Road

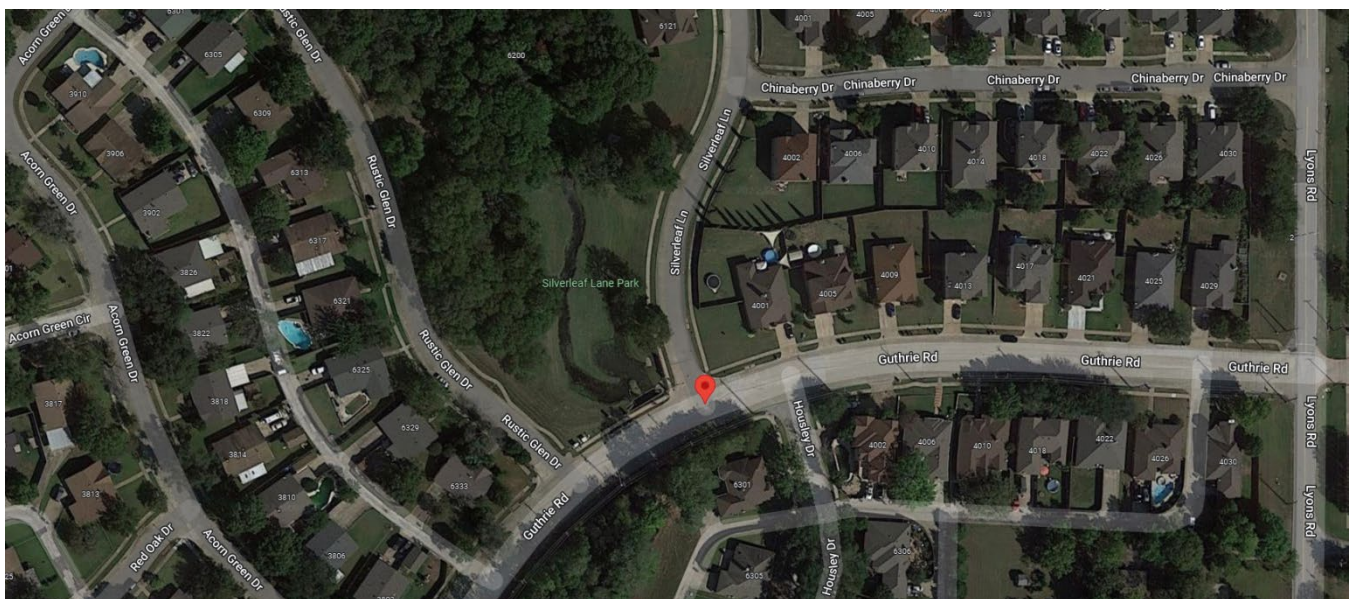
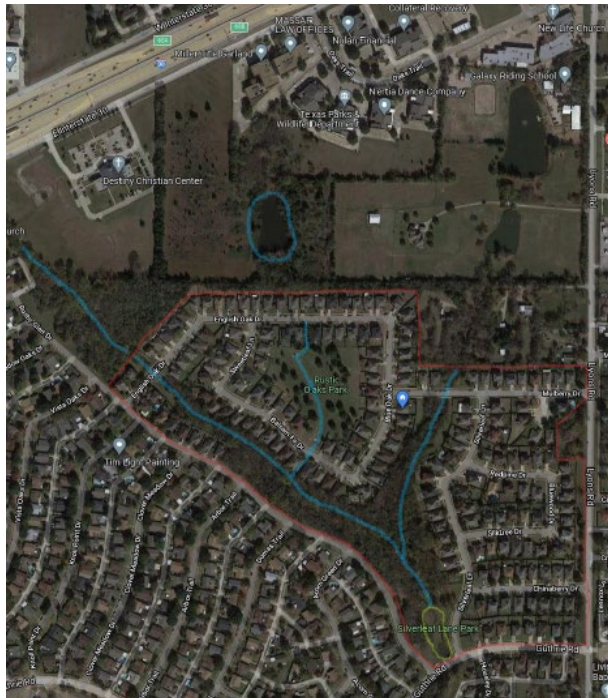
East – Lyons Road

Stated Goals

“To create a community environment by beautifying our pond and park.”

Stated Maintenance

Water quality analysis and water treatment monthly; maintenance plan attached, funded by HOA.



Note: "Silverleaf Lane Park" is not a City of Garland park

Line Item Request Summary

Sediment Testing	\$ 6,000
Survey	7,250
Project Planning and Documentation	7,300
Project Submittal and Coordination with USACE	7,500
Project Submittal and Coordination with City of Garland	7,000
Project Equipment and Labor	40,950
Turf Reinforcement Mat	4,300
Excavation of Sediment Forebay	10,400
Installation of 200 linear feet of erosion prevention	20,100
Pond Medics Subtotal	110,800.00
Installation of two (2) heavy-duty park benches including concrete base	2,385.76
Installation of six (6) 90W LED solar street lights with metal poles	5,748.92
TOTAL	118,934.68

Application Phase Comments

Neighborhood Vitality

- A license agreement will be required, allowing for the improvements to be accessed by the general public within reasonable operating hours.
- Surrounding neighborhoods visit this pond, via Neighborhood Vitality's observations.
- Rustic Oaks HOA has already spent \$400 with Pond Medics in order to obtain a feasibility study on the Pond Improvements, and paid \$150 to Lake Management Services in order to analyze and treat the water in the pond with chemicals to improve the appearance of algae and quality of the water. This was done at the HOA's expense.
- Rustic Oaks has entered into a maintenance agreement with Lake Management Services for the ongoing treatment for the pond, also at the HOA's expense.

Building Inspection

- No additional comments.

Engineering

- Engineering has no regulatory objection to the current proposal.
- Letter of Intent comments still apply where applicable, with additional notes below:
 - Clarification is needed prior to construction: where will the solar LED lighting and bench seating be located
 - The proposed dredging and grading work within the floodplain will require a permit through the Engineering Department.

Letter of Intent Phase Comments

Office of Neighborhood Vitality

- As a reminder, organic plant material, or "softscape," is not eligible. Hardscaping is eligible. Other elements described in the Letter of Intent are eligible.
- Maintenance plan will need to be clearly defined in the application.

Building Inspection

- Any new electrical work would require a permit.

Engineering

- Refer to extracted sheet from record drawing #DEV200014 for the existing pond as-builts. Sheet number 13 reflects the pond grading and 100-year floodplain delineation. There is an inline weir that acts as a

spillway for the pond, just upstream of the Guthrie Road culverts. The design intent was to maintain a normal pool elevation of 443.0, which would be approximately 2 feet deep upstream of the spillway.

- Contact EngineeringRecords@garlandtx.gov to obtain the full record drawings.
- Any improvements within the 100-year floodplain shall adhere to all criteria in the City's Flood Damage Prevention Ordinance (Ch. 31, Article VII of the Code of Ordinances).
- Any improvements within the Drainage Easement around the pond must be reviewed and approved by the Engineering Department. Any private improvements within this easement would require a Real Property Improvement Authorization to be executed with the Engineering Dept.
- See attached GIS map:
 - There is an existing 21" wastewater main (green line) that runs along the creek within a 20' wide Sanitary Sewer Easement. Any private improvements within this easement would require a Real Property Improvement Authorization to be executed with the Engineering Dept.
 - There are existing storm sewer pipes (purple lines) that discharge stormwater into the pond.
- Any modification to the pond spillway or grading within the pond would require a permit through the Engineering Department.
- Modifications to the pond functionality, such as adding fountains, would require a revised Operation and Maintenance (O&M) Manual to be submitted for review and approval to the Engineering and Stormwater Departments. See Technical Standards Manual Appendix 4B for assistance.
- Recommend evaluating removal / dredging of silt in the pond bottom that has accumulated over the years to restore to original designed pond volume.
- Texas811 should be called to locate all public and private / franchise utility lines prior to construction.



GARLAND POLICY REPORT

City Council Work Session Agenda

3. f.

Meeting Date: July 18, 2022

Item Title: Duck Creek Lift Station Transfer of Ownership

Submitted By: Wes Kucera, Managing Director

Strategic Focus Areas: Reliable, Cost Efficient Utility Services

ISSUE

Transfer of ownership of the Duck Creek Lift Station, located at 600 Duck Creek Way in Sunnyvale, Texas, to the Town of Sunnyvale.

OPTIONS

- A. Transfer ownership and maintenance responsibility of the wastewater lift station and force main to the Town of Sunnyvale.
- B. Retain ownership and maintenance responsibility of the wastewater lift station and force main.

RECOMMENDATION

Staff recommends transferring ownership of and maintenance responsibility of the wastewater lift station and force main to the Town of Sunnyvale.

BACKGROUND

In addition to treating its own wastewater, the City of Garland provides treatment services for the Cities of Rowlett, Sachse and portions of Dallas, Richardson and Sunnyvale. As part of the wastewater treatment services for the Town of Sunnyvale, a sewer lift station was constructed in the 1980's to provide wastewater service to the houses along Duck Creek Way. The City of Garland has maintained and repaired the lift station and force main since it was constructed. The Town of Sunnyvale has agreed to accept ownership and undertake all maintenance responsibilities. The lift station and force main only serve residences in the Town of Sunnyvale along Duck Creek way. (5 residences) As a condition of and concurrent with the conveyance, Garland grants an easement to allow Sunnyvale entry and access to the lift station for maintenance and other related purposes.

CONSIDERATION

Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 16, 2022 Regular Meeting.

Attachments

Agreement Conveying Lift Station
Lift Station Easement
Lift Station Exhibit

AGREEMENT CONVEYING DUCK CREEK LIFT STATION

THIS AGREEMENT, dated _____, 2022, to transfer ownership of a Lift Station, is by and between the City of Garland, Texas, a Texas home-rule municipality (“Garland”) and Town of Sunnyvale, Texas, a home-rule municipality (“Sunnyvale”) (collectively, the “Parties”).

RECITALS:

WHEREAS, Garland and Sunnyvale are political subdivisions within the State of Texas, and each is engaged in the provision of governmental services for the benefit of its citizens; and

WHEREAS, both Garland and Sunnyvale are home rule municipalities as allowed by **Tex. Const. Art. 5**; and

WHEREAS, Garland has maintained a Lift Station located near Duck Creek Way and East Fork Road (the “Lift Station”); and

WHEREAS, the Lift Station is on Garland property; and

WHEREAS, the Lift Station does not service any Garland residents or businesses; and

WHEREAS, the Lift Station does serve residents of Sunnyvale; and

WHEREAS, the Town of Sunnyvale is willing to accept ownership and undertake maintenance responsibilities for the Lift Station; and

WHEREAS, Garland has agreed to convey and transfer the Lift Station to Sunnyvale; and

WHEREAS, Garland makes no warranty as to the condition of the Lift Station; and

WHEREAS, Sunnyvale agrees to accept the Lift Station “as-is”; and

WHEREAS, Sunnyvale agrees to assume the obligation to provide or perform maintenance on the Lift Station; and

WHEREAS, Garland, as a condition of and concurrent with the conveyance, grants an easement to allow Sunnyvale entry and access to the Lift Station for maintenance and other related purposes, said easement to be described more fully by separate instrument; and

WHEREAS, this Agreement memorializes the conveyance of the Lift Station from Garland to Sunnyvale.

NOW, THEREFORE, in consideration of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Garland hereby agrees as follows:

1. Transfer of Lift Station. On the Effective Date, Garland conveys and transfers to Sunnyvale, the Lift Station located near Duck Creek Way and East Fork Road. This conveyance does not include any ownership rights to the real property upon which the Lift Station is located. Garland retains full ownership of the real property (subject to an easement described under separate instrument) upon which the Lift Station is located.

2. Maintenance Obligation. Sunnyvale accepts the obligation to perform all necessary maintenance upon the Lift Station beginning on the Effective Date.

3. Easement. Garland shall, by separate instrument, grant Sunnyvale an easement to allow Sunnyvale access to the Lift Station.

4. "As-Is", "Where-Is". **GARLAND MAKES NO WARRANTY, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE GOODS AND SERVICES BEING PROVIDED UNDER THIS AGREEMENT ARE BEING OFFERED AND SOLD AAS IS@, AWHERE-IS@.**

5. Waiver of DTPA. **SUNNYVALE WAIVES ITS RIGHTS UNDER THE DECEPTIVE TRADE PRACTICES-CONSUMER PROTECTION ACT, SECTION 17.41 ET SEQ., BUSINESS & COMMERCE CODE, A LAW THAT GIVES CONSUMERS SPECIAL RIGHTS AND PROTECTIONS. AFTER CONSULTATION WITH AN ATTORNEY OF ITS OWN SELECTION, SUNNYVALE VOLUNTARILY CONSENTS TO THIS WAIVER.**

6. Severability. If any provision of this Agreement or the application of any such provision to any person or circumstance shall be held invalid, illegal or unenforceable in any respect by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect any other provision hereof.

7. Modifications. Any modification to this Agreement must be in writing and signed by the respective Parties.

8. Effective Date. This Agreement shall become effective immediately upon execution by all Parties hereto.

9. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which shall constitute but one and the same instrument.

EXECUTED this ____ day of _____, 2022.

CITY OF GARLAND, TEXAS

By: _____
Bryan Bradford
City Manager

Approved as to form:

Stephen M. Hines
Sr. Assistant City Attorney

EXECUTED this ____ day of _____, 2022.

TEXAS **TOWN OF SUNNYVALE,**

By: _____
Jeff Jones
Town Manager

Approved as to form:

Town Attorney

SANITARY SEWER EASEMENT

STATE OF TEXAS

§

§

§ **KNOW ALL BY THESE PRESENTS:**

§

COUNTY OF DALLAS

§

That the City of Garland, Texas, a Texas home-rule municipality, ("Grantor"), for and in consideration of Ten and No/100 Dollars (\$10.00) and other good and valuable consideration to Grantor, the sufficiency of which is hereby acknowledged, paid in hand by the Town of Sunnyvale, Texas, a Texas home-rule municipality, ("Grantee"), has **GRANTED AND CONVEYED**, and by these presents does **GRANT AND CONVEY** unto Grantee a perpetual privilege, right, and easement (the "Easement") in and to those certain lots, tracts, or parcels of land situated in the County of Dallas, State of Texas, and more particularly described in Exhibit A attached hereto and incorporated herein by reference (the "Easement Area").

The Easement hereby granted is for the purpose of giving to Grantee, its successors and assigns, the right to alter, rebuild, and perpetually maintain the wastewater lift station located within the Easement Area, together with the right to enter the Easement Area to inspect, operate, repair, replace, and remove the lift station.

Notwithstanding the above, by its acceptance of this Easement, Grantee agrees that (i) it shall not enter onto Grantor's adjoining property unless access to the Easement Area is not available through either publicly dedicated roadways or other lands owned by Grantee or over which Grantee has access rights; (ii) Grantee agrees to promptly close any gates which are opened in connection with the exercise of its rights hereunder; (iii) Grantee shall repair any damage to the Easement Area or any lands owned by Grantor adjacent to the Easement Area caused by the exercise of Grantee's rights hereunder; and (iv) to the extent allowed by law, Grantee shall indemnify, defend and hold harmless Grantor from and against any and all damages or liabilities of any kind or nature related to or connected with Grantee's exercise of its rights hereunder.

TO HAVE AND TO HOLD the Easement, together with all and singular the rights and appurtenances thereto and in anywise belonging unto Grantee, its successors, assigns, and the public forever.

EXECUTED this the ____ day of May_, 2022.

GRANTOR:

The City of Garland, Texas,
a Texas home-rule municipality

By: _____

Name: _____

Title: _____

ACKNOWLEDGMENT

STATE OF TEXAS

§

§

COUNTY OF DALLAS

§

This instrument was acknowledged before me on the ____ day of May, 2022, by _____, _____ of the City of Garland, Texas, a Texas home-rule municipality, on behalf of the City of Garland.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the ____ day of May, 2022.

Notary Public in and for the State of Texas

Typed or Printed Name of Notary

My Commission Expires: _____

EXHIBIT A

See Attached

EXHIBIT "A"
LIFT STATION EASEMENT

900 SQUARE FEET (0.021 ACRES)
CITY OF GARLAND
TRACT 1 - 3.83 AC.
VOL. 75225, PG. 1907
D.R.D.C.T.

Being a tract of land located on Duck Creek Way in the Town of Sunnyvale, Texas, situated in the S. Coats Survey, Abstract No. 254, Dallas County, Texas, and being part of that called 3.83 acre tract of land described as Tract I in Warranty Deed from B.W. Cruce, Jr. to the City of Garland, Texas, as recorded in Volume 75225, Page 1907 of the Deed Public Records of Dallas County, Texas, and being more particularly described as follows:

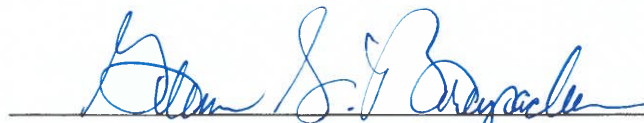
BEGINNING at a 3/4" aluminum disc stamped "CITY OF GARLAND ESMT SURVEY MONUMENT" set on a 5/8" iron rod (ADCOG) in the northeast line of said City of Garland tract and the southwest line of a called 63.538 acre tract of land described as Part 1 in General Warranty Deed to Sunnyvale Real Estate Investments, LP. as recorded in Volume 2003006 Page 12479 of the Official Public Records of Dallas County Texas, from which a 1/2 inch iron rod found for the most easterly corner of said City of Garland tract and most southerly corner of said Sunnyvale Real Estate Investments, LP. tract bears South 63 degrees 01 minutes 04 seconds East a distance of 908.89 feet as described in said Part 1;

THENCE South 26 degrees 58 minutes 56 seconds West, departing said northeast line, a distance of 30.00 feet to ADCOG set;

THENCE North 63 degrees 01 minutes 04 seconds West a distance of 30.00 feet to ADCOG set;

THENCE North 26 degrees 58 minutes 56 seconds East a distance of 30.00 feet to ADCOG set in said northeast line of City of Garland tract, from which a 1/2 inch iron rod with yellow plastic cap stamped "DC&A RPLS 3935" found for the southwest corner of said 63.538 acre tract bears North 63 degrees 01 minutes 04 seconds West a distance of 919.44 feet;

THENCE, South 63 degrees 01 minutes 04 seconds East with said northeast line of City of Garland tract a distance of 30.00 feet to the PLACE OF BEGINNING and containing a calculated area of 900 square feet or 0.021 acres, more or less.



GLENN S. BREYSACHER, RPLS
CITY SURVEYOR, CITY OF GARLAND, TEXAS



NOTE: A DRAWING OF EVEN DATE
ACCOMPANIES THIS DESCRIPTION.



GARLAND
TEXAS MADE HERE

ENGINEERING DEPARTMENT

EXHIBIT "A"
SHEET 1 OF 2

PATH: G:\....\R.O.W...\Duck Creek Way\22052DuckCreekWay.dwg

DRAWN: JMB
DATE: 3/07/2022
SCALE: NONE

EXHIBIT "A"

LIFT STATION EASEMENT

900 SQUARE FEET (0.021 ACRES)

CITY OF GARLAND, TX

PART OF TRACT 1 - 3.83 AC.

VOL. 75225, PG. 1907

D.R.D.C.T.

SUNNYVALE REAL ESTATE INVESTMENTS, LP.

PART 1 - 63.538 ACRES

VOL. 2003006 PG. 12479

O.P.R.D.C.T.

LIFT STATION EASEMENT

900 SQ. FT. (0.021 ACS.)

PLACE OF BEGINNING

N:6979489.083

E:2571599.317

CITY OF GARLAND, TX

TRACT II - 1.64 ACS.

VOL. 75225, PG. 1907

D.R.D.C.T.

CITY OF DALLAS
2.75 ACRES
VOL. 313, PG. 563
D.R.D.C.T.

FOR MOST NORTHERLY EAST COR. OF TRACT
1 (VOL. 75225, PG. 1907) & MOST
SOUTHERLY SE COR. OF PART 1 - 63.538
ACS. (VOL. 2003006, PG. 12479) (CM)

LINE	BEARING	DISTANCE
L1	S 26°58'56" W	30.00'
L2	N 63°01'04" W	30.00'
L3	N 26°58'56" E	30.00'
L4	S 63°01'04" E	30.00'

LEGEND

ADCOG- 3/4" Alum. disc stamped "CITY OF GARLAND

ESMT SURVEY MONUMENT" set on 5/8" iron rod

IRF- Iron rod found

YCIRF- Yellow capped iron rod found

(CM)- Controlling Monument

D.R.D.C.T.- Deed Records of Dallas County, Texas

O.P.R.D.C.T.- Official Public Records of Dallas County, Texas



GARLAND

TEXAS MADE HERE

ENGINEERING DEPARTMENT

EXHIBIT 'A'

SHEET 2 OF 2

DRAWN: JMB

DATE: 3/07/2022

SCALE: 1"=30'

PATH: G:\...\\R.O.W.\...\\Duck Creek Way\22052DuckCreekWay.dwg

NOTE: A DESCRIPTION OF EVEN DATE
ACCOMPANIES THIS DRAWING.

The coordinates & bearings shown hereon
are NAD83(2011) (EPOCH 2010) tied to
the Texas Coordinate System of 1983,
North Central Zone (4202), established
from conventional survey methods, using
City of Garland control monuments GPS
400 (Y=6976457.386, X=2577623.608)
and GPS 401 (Y=6976937.727,
X=2577279.114).

1/2" YCIRF

"DC&A RPLS 3935"
FOR SW COR. OF PART 1
63.538 AC. TRACT (CM)

31.45'

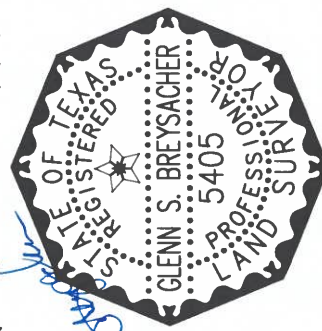
N 63°01'04" W - 919.44'

545.08'

EAST FORK ROAD
(VARIABLE WIDTH R.O.W.)

DUCK CREEK WAY

GRAVEL





GARLAND POLICY REPORT

City Council Work Session Agenda

3. g.

Meeting Date: July 18, 2022
Item Title: Volunteer Appointment- Civil Service Commission
Submitted By: Kristen Smith, HR Director
Strategic Focus Areas: Sound Governance and Finances

ISSUE

Under the State of Texas Local Government Code, Chapter 143.006 and the City of Garland Firefighters' and Police Officers' Civil Service Commission Rules and Regulations (Local Rules), a three member Civil Service Commission is appointed by the City Manager and confirmed by City Council on a staggered three-year basis.

OPTIONS

For 2022, the application process was advertised along with other available Boards and Commissions. The incumbent and current Commission Chair, Marisol Trevizo, applied for and was selected for consideration for an additional term following 10+ years of service.

RECOMMENDATION

The City Manager is requesting City Council confirmation for an additional three-year term.

BACKGROUND

Mrs. Trevizo is both a Garland resident and business owner, with direct professional experience in municipal government. In addition to the Commission, she has served in various volunteer roles including UNIDOS and the Cinco de Mayo Planning Committee.

Residence

1606 Skyline Dr.
Garland, Texas 75043
Council District 3

Business

Pilar Funeral Home
Funeral Director, Owner
650 W. Avenue D
Garland, TX 75040

Education

- Master of Public Administration, University of North Texas
- Bachelor of Arts- Spanish & Elementary Education, University of Texas at Arlington

Prior Board Service

- Civil Service Commission, Chair

Other Relevant Experience

- Assistant to the City Manager- City of Fort Worth
- Management Assistant- City of Dallas

CONSIDERATION

This item will be scheduled for formal consideration at the July 19, 2022 Regular Meeting.

Attachments

City Council Policy Report_2022 Civil Service Commission Appointment



City Council Regular Meeting Agenda

Meeting Date: Monday, July 18, 2022

Item Title: Volunteer Appointment- Civil Service Commission

Submitted By: Kristen Smith, Managing Director

BACKGROUND

Under the State of Texas Local Government Code, Chapter 143.006 and the City of Garland Firefighters' and Police Officers' Civil Service Commission Rules and Regulations (Local Rules), a three member Civil Service Commission is appointed by the City Manager and confirmed by City Council on a staggered three-year basis.

For 2022, the application process was advertised along with other available Boards and Commissions. The incumbent and current Commission Chair, Marisol Trevizo, applied for and was selected for consideration for an additional term following 10+ years of service.

Mrs. Trevizo is both a Garland resident and business owner, with direct professional experience in municipal government. In addition to the Commission, she has served in various volunteer roles including UNIDOS and the Cinco de Mayo Planning Committee.

The City Manager is requesting City Council confirmation for an additional three-year term. This item will be scheduled for formal consideration at the July 19, 2022 Regular Meeting.

Attachment A

Marisol Trevizo

Residence

1606 Skyline Dr.
Garland, Texas 75043
Council District 3

Business

Pilar Funeral Home
Funeral Director, Owner
650 W. Avenue D
Garland, TX 75040

Education

- Master of Public Administration, University of North Texas
- Bachelor of Arts- Spanish & Elementary Education, University of Texas at Arlington

Prior Board Service

- Civil Service Commission, Chair

Other Relevant Experience

- Assistant to the City Manager- City of Fort Worth
- Management Assistant- City of Dallas



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. a.

Meeting Date: July 18, 2022

Item Title: Environmental Protection Agency (EPA) Final Report on Globe Union Lead Remediation Project

Submitted By: Jason Chessher, Managing Director

Summary of Request/Problem

Representatives from the Environmental Protection Agency will brief Council on the completion of the remediation project regarding lead contamination from the former Globe Union site.

Recommendation/Action Requested and Justification

This briefing is intended to provide Council with information and an opportunity to pose questions about the project.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. b.

Meeting Date: July 18, 2022

Item Title: Facility Naming

Summary of Request/Problem

At the request of Council Member BJ Williams and Council Member Jeff Bass, Council is requested to consider naming a City of Garland facility in honor of former Garland Mayor and Assistant City Manager, The Honorable Ronald E. Jones. Staff is requested to bring forth a list of available facilities for Council consideration.

Recommendation/Action Requested and Justification

Council discussion.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. c.

Meeting Date: July 18, 2022

Item Title: Public Safety Committee Report

Submitted By: Jeffrey Bryan, Chief of Police

Summary of Request/Problem

Council Member Robert Vera, Chairman of the Public Safety Committee, and Chief Jeff Bryan, Staff Liaison to the Committee will provide a committee report on the following items assigned to the Committee:

- Review proposed changes to the Oversized Vehicle Ordinance
- Update on the Flock Safety System

Recommendation/Action Requested and Justification

Council discussion.

Attachments

Oversized Vehicle Ordinance-Amended
Parking Amendments

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 24.44, "CIVIL PENALTY," LOCATED WITHIN CHAPTER 24, ARTICLE III, OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; AND SECTION 32.57, "OVERSIZED AND OTHER VEHICLES-RESTRICTIONS IN RESIDENTIAL ZONES," LOCATED WITHIN CHAPTER 32, ARTICLE II, DIVISION I, OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY UNDER THE PROVISIONS OF SECTION 10.05 OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A SEVERABILITY CLAUSE; AND SETTING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That Section 24.44 "Civil Penalty," of Article III, "ADMINISTRATION ENFORCEMENT AND ADJUDICATION OF PARKING OFFENSES," of Chapter 24, "MUNICIPAL COURT AND ADMINISTRATIVE ADJUDICATION," of the Code of Ordinances of the City of Garland, Texas, is hereby amended *in part* to read as follows:

"Sec. 24.44 Civil penalty

(A) A parking violation that is made a civil offense under this article shall have a penalty as follows:

(1) For a violation involving an oversized vehicle as defined in Sec. 32.57 of the Code of Ordinances:

(a) For the first offense within a 12-calendar month period \$75.00;

(b) For a second offense within a 12-calendar month period \$100.00;

(c) For a third or greater offense within a 12-calendar month period \$150.00.

(2) For a violation involving all other vehicles:

(a) For the first offense within a 12-calendar month period \$25.00;

(b) For a second offense within a 12-calendar month period \$50.00;

(c) For a third or greater offense within a 12-calendar month period \$75.00.

..."

Section 2

That Section 32.57 "Oversized and other vehicles-Restrictions in residential zones," of Division I, "Property Maintenance," of Article II, "PROPERTY MAINTENANCE AND NUISANCE ABATEMENT," of Chapter 32, "PROPERTY SANITATION AND HOUSING SERVICES," of the Code of Ordinances of the City of Garland, Texas, is hereby amended *in part* to read as follows:

"Sec. 32.57 Oversized and other vehicles-Restrictions

...

(B) Parking oversized vehicles in nonindustrial zones:

- (1) A person commits an offense if the person parks or stands an oversized vehicle at any place within an area zoned agricultural, neighborhood office and community office, community retail, light commercial, or planned development.
- (2) The owner of an oversized vehicle commits a civil offense if the owner allows, suffers, or permits the parking or standing of the oversized vehicle at any place within an area zoned agricultural, neighborhood office and community office, community retail, light commercial, or planned development.
- (3) It shall be an affirmative defense to prosecution under this section that the oversized vehicle was:

(a) In the process of loading or unloading material at the address where the oversized vehicle is located;

(b) The oversized vehicle's driver is present and in control of the vehicle, waiting to be loaded or unloaded;

(c) At a fueling site being fueled;

(d) At a business that has a valid certificate of occupancy to utilize or repair oversized vehicles when authorized in writing by the business; or

(e) On the premises of a dining or lodging establishment while the operator of the oversized vehicle is dining or a registered guest of the lodging establishment.

..."

Section 3

That Chapters 24 and 32 of the Code of Ordinances for the City of Garland, Texas, as amended, shall be and remain in full force and effect save and except as amended by this Ordinance.

Section 4

That a violation of any provision of this Ordinance shall be a misdemeanor punishable in accordance with Sec. 10.05 of the Code of Ordinances of the City of Garland, Texas.

Section 5

That the terms and provisions of this Ordinance are severable and are governed by Sec. 10.06 of the Code of Ordinances of the City of Garland, Texas.

Section 6

That this Ordinance shall be and become effective immediately upon and after its passage and approval.

PASSED AND APPROVED this the 19th day of July 2022.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

PUBLISHED:

City Secretary

Sec. 24.44 Civil Penalty

- (A) A parking violation that is made a civil offense under this article shall have a penalty as follows:
- (1) For a violation involving an oversized vehicle as defined in Sec. 32.57 of the Code of Ordinances:
 - (a) For the first offense within a 12 calendar month period \$75.00;
 - (b) For a second offense within a 12 calendar month period \$100.00;
 - (c) For a third or greater offense within a 12 calendar month period \$150.00.
 - (2) For a violation involving an all other vehicles:
 - (a) For the first offense within a 12 calendar month period \$25.00;
 - (b) For a second offense within a 12 calendar month period \$50.00;
 - (c) For a third or greater offense within a 12 calendar month period \$75.00.

Sec. 32.57 Oversized and other vehicles—Restrictions ~~in residential zones~~

- (B) Parking oversized vehicles in nonindustrial zones:
- (1) A person commits an offense if the person parks or stands an oversized vehicle at any place within an area zoned agricultural, neighborhood office and community office, community retail, light commercial, or planned development.
 - (2) The owner of an oversized vehicle commits a civil offense if the owner allows, suffers, or permits the parking or standing of the oversized vehicle at any place within an area zoned agricultural, neighborhood office and community office, community retail, light commercial, or planned development.
 - (3) It shall be an affirmative defense to prosecution under this section that the oversized vehicle was:
 - (a) In the process of loading or unloading material at the address where the oversized vehicle is located;
 - (b) The oversized vehicle's driver is present and in control of the vehicle, waiting to be loaded or unloaded;

- (c) At a fueling site being fueled;
- (d) At a business that has a valid certificate of occupancy to utilize or repair oversized vehicles **when authorized in writing by the business**; or
- (e) On the premises of a dining or lodging establishment while the operator of the oversized vehicle is dining or a registered guest of the lodging establishment.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. d.

Meeting Date: July 18, 2022

Item Title: Administrative Services Committee Report

Submitted By: Rene Dowl, City Secretary

Summary of Request/Problem

Administrative Services Committee Report

Council Member Robert John Smith, chair of the Administrative Services Committee, will provide a committee report on the following items:

- *Council Ethics Policy*

Recommendation/Action Requested and Justification

Council Discussion.

Attachments

DRAFT Ethics Ordinance

CHAPTER 10

ARTICLE V. CODE OF ETHICS

Sec. 10.50 Policy and general principles

(A) Purpose. It is hereby declared to be the policy of the City that the proper operation of democratic government requires that:

- (1) Public officials be independent, impartial, and responsible only to the people, without regard for self-interest;
- (2) Governmental decisions and policy be made using the proper procedures of the governmental structure;
- (3) No City official have any financial interest, direct or indirect, or engage in any business, transaction, or professional activity or incur any obligation of any nature that is in conflict with the proper discharge of his or her duties in the public interest;
- (4) Public office not be used for personal gain; and
- (5) The City Council at all times be maintained as a nonpartisan body.

(B) Principles of conduct.

- (1) The City Council further believes that an elected or appointed official of the City assumes a public trust and should recognize the importance of high ethical standards within the organization of which they are a part. Essential values and ethical behaviors that an elected or appointed official should exemplify include the following:
 - (a) Commitment beyond self;
 - (b) Obedience and commitment to the law;
 - (c) Commitment to the public good;
 - (d) Respect for the value and dignity of all individuals;
 - (e) Accountability to the public;
 - (f) Truthfulness;
 - (g) Fairness; and
 - (h) Responsible application of resources.

(2) In keeping with the values set forth above, and to assist in the fulfillment of responsibilities to the persons they serve, each elected or appointed official should subscribe to the following principles:

- (a) To conduct himself or herself and to operate with integrity and in a manner that merits the trust and support of the public;
- (b) To uphold all applicable laws and to abide by all governing policies of the City Council, going beyond the letter of the law to protect or enhance the City's ability to accomplish its missions;
- (c) To treat others with respect, doing for and to others what the official would have done for and to him or her in similar circumstances;
- (d) To be a responsible steward of the taxpayer resources;
- (e) To take no action that could benefit the official personally at the unwarranted expense of the City, avoiding even the appearance of a conflict of interest and to exercise prudence and good judgment at all times;
- (f) To carefully consider the public perception of personal and professional actions and the effect such actions could have, positively or negatively, on the City's reputation both in the community and elsewhere; and
- (g) To strive for personal and professional growth to improve effectiveness as an elected or appointed official.

(3) In order to implement the policy and principles set forth in this section, the City Council has determined that it is advisable to enact this Code of Ethics for all City officials, whether elected or appointed, paid or unpaid, advisory or administrative, to serve not only as a guide for official conduct of the City's public servants, but also as a basis for discipline for those who refuse to abide by its terms, the overriding interest being that officers of the City shall at all times strive to avoid even the appearance of impropriety.

(4) This section is a statement of purpose and principles only. Nothing in this section may be used to create a cause of action against an official under this article.

Sec. 10.51 Definitions

The following words, terms, and phrases, when used in this article, shall have the meaning subscribed to them in this section, except where the context clearly indicates a different meaning:

Ad hoc means a temporary body formed for a specific purpose and for a short duration.

Affinity means a relationship by “affinity” (by marriage) as determined and computed in sections 573.024 and 573.025 of the Texas Government Code.

Benefit means anything reasonably regarded as a gain or advantage, including a benefit to any other person in whose welfare the beneficiary has a direct and substantial interest.

Business entity has the meaning provided by Sec. 572.002 of the Texas Government Code.

City Council means the legislative and governing body of the City consisting of the Mayor and Councilmembers. Under the City Charter, the Mayor is a member of the City Council and, unless otherwise expressly provided in this article, the term “City Council” shall necessarily include the Mayor.

Clear and convincing evidence means that measure or degree of proof that produces in a person's mind a firm belief or conviction that the evidence is highly and substantially more likely to be true than untrue.

Compensation means money or any other thing of value that is received, or is to be received, in return for or in connection with an act or decision or forbearance of an act or decision.

Confidential information includes, without limitation, the following information however obtained or transmitted, other than information that has lawfully been disclosed to the public:

- (1) All information held by the City that is not available to the public under the Texas Public Information Act or other law providing for a privilege, exemption from disclosure, or requirement that such information not be released to the public;
- (2) Any information pertaining to a subject that will be or was discussed at a meeting closed to the public pursuant to the Texas Open Meetings Act;
- (3) Any information protected by attorney-client, attorney work product, or other applicable legal privilege; and
- (4) Any information deemed confidential by law.

Consanguinity means a relationship by “consanguinity” (by blood) as determined and computed in sections 573.022 and 573.023 of the Texas Government Code.

Frivolous complaint means a sworn complaint filed under the provisions of this article that is groundless and brought in bad faith or groundless and brought for the purpose of harassment to the subject or subjects of the complaint.

Indirect substantial interest means a substantial interest or benefit gained through a third party.

Just cause means such cause as is found to exist upon a reasonable inquiry that would lead a reasonably intelligent and prudent person to believe that a person has committed an act constituting an ethical violation under this article.

Official means any member of the City Council, any appointed member of a board or commission established by ordinance, Charter or state law, and any member of a committee created, appointed or established by the City Council whether on a permanent or ad hoc basis but excepting those members of boards, commissions, or organizations not operating under the direct authority and subject to the direct control of, the City Council. As used in this article, the term “official” always includes a member of the City Council.

Relative means any person related within the first degree of consanguinity or affinity to an official, to an official's spouse and to a resident of the same household of an official.

Resident of the same household means an individual who, on a continuous basis, lives in the same household and shares the common resources of life with an official.

Substantial interest means a substantial interest in a business entity or real property as determined under Chapter 171 of the Texas Local Government.

Sec. 10.52 Conflicts of interest

(A) No official may participate in any vote or decision if the official or a relative of the official has a substantial interest in the subject of the vote or decision and is or would be required to abstain under the provisions of Chapter 171 of the Texas Local Government Code.

(B) No member of the City Council may:

- (1) Represent or appear on behalf of a private interest of another before any department or agency of the City or any City board, commission, or committee;
- (2) Represent for compensation or other benefit any private interest of another in any action or proceeding involving the City; or
- (3) Voluntarily participate on behalf of others in any litigation to which the City might be a party.

(C) No other official may, for compensation or other benefit:

- (1) Represent or appear on behalf of the private interests of another before the board, commission, or committee of which the official is a member; or
- (2) Appear before the City Council or before any other board, commission, or committee on appeal from such board, commission, or committee concerning such matter.

(D) No official may accept any compensation, benefit, gift or favor from any person or business entity that might reasonably tend to:

(1) Influence the official in the discharge of official duties; or

(2) Influence the official in the discharge of those official duties to grant any improper favor, service, or thing of value.

(E) No official may use the position of the office to improperly influence others or to secure privileges or exemptions to themselves or others.

(F) No official may engage in any activity as an official that may give the official an advantage over others engaged in a similar business, vocation, or activity as the official in a private capacity.

(G) In any zoning matter, other than city-wide amendments to the zoning ordinance, which may come before the City Council, any member of the City Council who has, or had within the twelve-month period preceding the vote or decision, a substantial interest in any property within 200 feet of the zoning request (or within the area of official notification of the zoning matter, whichever is greater) shall:

(1) Disclose, in writing, the existence of such interest to the City Secretary and the City Attorney in conformance with the provisions of Chapter 171, Texas Local Government Code; and

(2) Thereafter abstain from voting on the matter.(H) For purposes of this article, a substantial interest is considered to exist if the official had a substantial interest in the subject of a vote or decision within the twelve-month period preceding the vote or decision.

Sec. 10.53 Campaign contribution disclosure for matters before the City Council

The City shall make available on the City website a copy of the most recent version of the campaign finance report of each member of City Council.

10.54 Conflicting outside employment

(A) General rule. A City official shall not:

(1) Receive any fee, compensation, or benefit for services as an officer of the City from any source other than the City, except as may otherwise be provided by law or as approved by the City Council;

(2) Solicit, accept, or engage in concurrent outside employment that could reasonably be expected to impair independence of judgment in, or faithful performance of, official duties; or

(3) Personally provide services for compensation, directly or indirectly, to a person or organization that is requesting an approval, investigation, or determination from the body or department of which the official is a member.

(B) Exception. Subsection (A)(3) does not apply to a wages, salary, or employment benefits received by member of the City Council from a vendor who is required to file a vendor's conflicts disclosure statement under Sec. 176.003 of the Texas Local Government Code if the wages, salary, or employment benefits are received in the ordinary course of employment without regard to the vendor's relationship with the City and are the primary source of income for the official.

Sec. 10.55 Unfair advancement of private interests

(A) General rule. An official may not use his or her official position to unfairly advance or impede the personal interests of the official or another person by granting or securing, or by attempting to grant or secure, for any person (including himself or herself) any form of special consideration, treatment, exemption, or advantage beyond that which is lawfully available to a member of the public under the same or similar circumstances.

(B) Special rules. The following special rules apply in addition to the general rule set forth above:

(1) Acquisition of interest in impending matters. An official may not acquire an interest in any matter if the official knows that the interest will be affected by impending official action of the City.

(2) Acquisition of interest in decided matter. An official may not acquire an interest in any matter affected by an official action of the City for a period of one year after the date of the official action.

(3) Reciprocal favors. An official may not enter into an agreement or understanding with any other person that a vote or other official action by the official will be rewarded or reciprocated by the other person other than by that person's favorable, lawful vote in an election in which the official is a candidate.

(4) Appointment of relatives. No person who is a relative of a member of the City Council shall be appointed to any board or commission by the City Council other than as a member of the Garland Youth Council.

Sec. 10.56 Former City officials

(A) Duty of continuing confidentiality. A former City official shall not use or disclose the City's confidential information acquired during service as an official. This rule does not prohibit:

(1) A disclosure of information that no longer constitutes confidential information;

(2) The lawful reporting of illegal or unethical conduct to authorities designated by law as having authority to investigate the alleged illegal or unethical conduct; or

(3) A disclosure required by a court order or otherwise required as a matter of law.

(B) Time limit for representing outside commercial entities. For a period of one year after termination of his or her duties, a former official may not represent any person, group, or entity (other than himself, herself, his or her relative, a non-profit charitable organization, or a business entity created by the City to perform governmental functions) before:

(1) The City Council (if the official was a member of the City Council) or the board or commission of which the official was a member; or

(2) A City department (including, without limitation, the Office of the City Manager) having responsibility for making recommendations to, or taking any action on behalf of, the City Council or the board or commission of which the former official was a member.

(C) Participation in litigation. Without the express consent of the City Council, a former official may not participate in any litigation to which the City is a party in a manner adverse to the interests of the City if the matter is one in which the former official personally participated prior to termination of his or her official duties, or is a matter substantially related to such a matter, and the former official supported or advocated the action or conduct that is the basis for the litigation.

(D) Improper statements. In connection with the representation of private interests, a former official shall not state or imply that he or she is able to influence City action on any basis other than the merits.

(E) No revolving door. Within one year after the termination of official duties, a former official shall not have any financial interest, direct or indirect, in any contract with the City, or be financially interested, directly or indirectly, in the sale to the City of any land, goods, or services. Any violation of this subsection, with knowledge, express or implied, of the person or corporation contracting with the City will render the contract involved voidable by the City Manager or the City Council. This subsection applies only to contracts or sales made on a discretionary basis and not to contracts or sales made on a competitive bid basis.

(F) For a period of one year after termination of his or her official duties, a former City official may not, either individually or as the officer or principal of a business entity:

(1) Submit a proposal on behalf of the former official or on behalf of the business entity for any City contract unless that contract is required by state law to be competitively bid; or

(2) Negotiate or enter into any City contract unless that contract is required by state law to be competitively bid.

Sec. 10.57 Prohibited political campaign activity

No official or candidate for City Council may meet with any employee, employees or group of employees of the City for political campaign purposes while any such employee is on duty unless part of an approved City Council activity.

Sec. 10.58 Confidential information

(A) Improper access. With respect to confidential information, a City official shall not use his or her position to obtain confidential information for any purpose other than the performance of official responsibilities.

(B) Improper disclosure or use. A City official shall not intentionally or knowingly disclose any confidential information gained by reason of the official's position. This rule does not prohibit:

- (1) A disclosure of information that no longer constitutes confidential information; or
- (2) The lawful reporting of illegal or unethical conduct to authorities designated by law as having authority to investigate the alleged illegal or unethical conduct.

Sec. 10.59 Public property and resources

No official may use City resources, supplies, equipment, facilities, or expend City funds (including, without limitation, the use of City personnel) for any purpose other than the conduct of official City business, unless otherwise provided for by law, ordinance, or City policy.

Sec. 10.60 Disclosure of interest

(A) Any officer, whether elected or appointed, who has a substantial interest in any matter pending before the City, shall disclose, in writing, such interest to the City Attorney and shall refrain from further discussion of the matter.

(B) In addition to the above disclosure, the officer:

- (1) Shall not be physically present when the subject is discussed in executive session unless requested by a majority of the City Council; and
- (2) Shall not vote on the matter.

Sec. 10.61 Complaints against Councilmembers or other officers

(A) Who may file a complaint. Any person who believes that there has been a violation of this article may file a complaint alleging an ethics violation with the City Secretary.

(B) Form of the complaint. A complaint filed under this section must:

- (1) Be in writing;
- (2) Be sworn to before a notary public;
- (3) Cite the specific provision of this article which the complainant believes has been violated;
- (4) State the approximate date of the alleged violation, or the date on which the alleged violation became known to the complainant; and(5) Supporting documentation, if it exists, should be included with the complaint.

(C) Anonymous and frivolous complaints. Anonymous complaints will not be accepted for filing or further action. Frivolous complaints, as determined from the allegations of the complaint, will not be accepted for filing or for further action. A person who files a frivolous complaint may not file another complaint under this article for a period of one year from the date of filing of the complaint stricken as frivolous.

(D) City Secretary's action. Upon acceptance, the City Secretary will forward a copy of the complaint to the following persons within one business day:

- (1) The official against whom the complaint is filed;
- (2) The City Attorney; and
- (3) The City Council.

The City Secretary may not accept or process any complaint within ninety days prior to an election.

(E) City Attorney's review and action. The City Attorney shall conduct a preliminary review of the complaint to determine whether:

- (1) The complaint is timely filed as set forth in this article; and
- (2) The complaint complies with the requirements of this article as to the form of the complaint.

If in the judgment of the City Attorney the complaint is defective as to form or appears to be frivolous on its face, the complainant shall be given an opportunity to amend and resubmit the complaint to cure the deficiencies. If, in the judgment of the City Attorney, the complaint is not timely filed in accordance with this article, the City Attorney shall forward the complaint directly to the with the recommendation that it be dismissed summarily. If in the judgment of the City Attorney the complaint is correctly submitted as to form and is timely filed, the City Attorney shall notify the Ethics Hearing Board in writing, and shall forward the complaint for further action.

(F) Official's response. The official complained against may file a written response to the complaint within fourteen days after the complaint is filed with the City Secretary. If the official files a response admitting to the violation, the City Secretary shall then forward the complaint, with the official's response, to the City Council for action. If the official files a response denying any portion of the complaint, the City Secretary shall then forward the complaint, with the official's response, to the Ethics Hearing Board. If the official declines to file a response within the 14-day timeframe for doing so, the City Secretary shall then forward the complaint to the Ethics Hearing Board.

Sec. 10.62 Ethics Hearing Board

(A) Creation and composition of an Ethics Hearing Board. Upon receipt of an ethics' complaint, an ad hoc Ethics Hearing Board consisting of five (5) members shall be formed to consider and investigate the complaint.

(B) Composition. The Ethics Hearing Board shall be composed of the chair of the Plan Commission, chair of the Board of Adjustment, chair of the Property Standards Board, and two other members selected by lot by the City Secretary from a pool of members of the Plan Commission and Board of Adjustment. However, an appointee may not be a member of an Ethics Hearing Board if the councilmember that appointed him or her is the subject of the investigation. In the event a complaint is filed against a councilmember that appointed the chair of the Plan Commission, Board of Adjustment, or Property Standards Board, the position(s) shall be filled by lot by the City Secretary from a pool of members of the Plan Commission and Board of Adjustment. The chair of the Plan Commission shall serve as the chair of the Ethics Hearing Board, unless the councilmember that appointed him or her is the subject of the investigation; in which case, the chair of the Board of Adjustment shall serve as the chair of the Ethics Hearing Board. In the event that neither the chair of the Plan Commission nor the chair of the Board of Adjustment is eligible, or able, to serve as the chair of the Ethics Hearing Board, the position shall be filled by a majority vote of the Ethics Hearing Board.

(C) Jurisdiction. The Ethics Hearing Board shall have jurisdiction to review and make findings concerning any alleged violation of this article by any person subject to those provisions, if a complaint is filed within one year after the date the alleged violation is first discovered by, or reported to, a city official. The Board may not consider any alleged violation that occurred more than one year before the date of the filing of a complaint. The termination of a City official's duties does not affect the jurisdiction of the Ethics Hearing Board with respect to alleged violations occurring prior to the termination of the official's official duties.

(D) Powers. The Ethics Hearing Board has the following powers only:

- (1) To establish, amend, and rescind rules and procedures governing its own internal organization and operations in a manner and form consistent with this article;
- (2) To meet as often as necessary to fulfill its responsibilities;

- (3) To request from the City Manager through the City Council the appointment of such staff as is necessary to carry out its duties;
- (4) To review, index, maintain on file, and dispose of sworn complaints;
- (5) To make findings of fact as necessary for the disposition of a complain;
- (6) To make notifications, extend deadlines, and conduct investigations; and
- (7) Such other powers as are specifically granted in this article.

(E) Special legal counsel. In the event a member of the City Council is the subject of an ethic's complaint that has be referred to the Ethics Hearing Board, the City Attorney shall hire outside legal counsel to provide counsel and legal advice to the Ethic Hearing Board.

Sec. 10.63 Preliminary investigation of ethics complaint by Ethics Hearing Board

(A) Preliminary consideration of the complaint. Each complaint that is filed shall be evaluated to determine whether the complaint states an ethical violation and whether the alleged violation is supported by just cause.

(B) Preliminary investigation. Within 21 days after receipt of a complaint, a preliminary finding shall be made as to whether or not the complaint states a claim under this article and is supported by just cause.

(C) Summary dismissal of a complaint after preliminary investigation. If, by the affirmative vote of a simple majority of the total members, it is determined that the complaint does not state a claim under this article or does not have just cause, based upon the statements and evidence submitted, the complaint shall be dismissed. Written notice of the dismissal must be sent to both the person who made the complaint and the person about whom the complaint was made, identifying the reason or reasons for dismissal. If the complaint is not dismissed, it will be fully and fairly investigated by hearing.

Sec. 10.64 Ethics Hearing Board Procedures

(A) Evidentiary hearing. Not less than 10 days before the hearing, written notice shall, by certified mail or personal service, be given of the hearing to both the person who made the complaint and the person about whom the complaint was made. The notice must state the specific provision or provisions of this article alleged in the complaint to have been violated.

(B) Ex parte communications. Ex parte communications are those communications that do not involve all parties in the complaint. It is a violation of this article for:

- (1) The complainant, the person charged in the complaint, or any person acting on their behalf to engage or attempt to engage, directly or indirectly, in any ex parte

communication about the subject matter of a complaint with a member of the Ethics Hearing Board; or

(2) A member of the Ethics Hearing Board to:

(a) Knowingly entertain an ex parte communication prohibited by the subsection above; or

(b) Knowingly communicate, directly or indirectly, with any person, other than a member of the hearing board, its staff, or its legal counsel, about any issue of fact or law relating to the complaint.

Sec. 10.66 Hearing rules of the Ethics Hearing Board

(A) The rules contained in this section apply to all hearings on complaints not summarily dismissed under this article.

(B) General rules.

(1) A determination that a violation of this article has occurred can be made only upon an affirmative vote of a simple majority of the total members, otherwise the complaint must be dismissed.

(2) A finding that a violation occurred must be supported by clear and convincing evidence.

(C) Procedural rules.

(1) A majority of the total members must be present for a hearing.

(2) Any member of the Board who is not present at a hearing on a complaint may not participate in any discussion, voting, or disposition regarding the complaint.

(3) All witnesses must be sworn, and the members of the Board or its legal counsel shall conduct questioning of witnesses.

(4) The Board may consider any and all relevant, probative evidence and may establish time limits and other rules relating to the participation of any person in the hearing, subject to subsections (D) and (E) of this section.

(5) The Board may request the presence of and hear testimony from witnesses on its own motion.

(D) Rights of the official charged. The person charged in the complaint has the following rights:

(1) To attend the hearing;

- (2) To make a statement;
- (3) To present and cross-examine witnesses; and
- (4) To be represented by legal counsel or another advisor.

(E) Rights of the complainant. The complainant has the following rights:

- (1) To attend the hearing;
- (2) To make a statement;
- (3) To be accompanied by legal counsel or another advisor.

The legal counsel or other advisor to the complainant may advise the complainant during the course of the hearing, but may not speak on behalf of the complainant, except to represent the complainant while testifying. The complainant may not present or cross-examine witnesses, except with the permission of the Board.

Sec. 10.67 Disposition of complaints

(A) Written decision required. All reasonable efforts shall be made to issue a written decision within 45 days after receipt of a complaint. The written decision must either:

- (1) Dismiss the complaint, with the grounds for dismissal set forth; or
- (2) Find that there has been a violation of this article and identify in the decision the particular provision or provisions violated.

(B) Copies of the findings and decision must be forwarded to the following persons:

- (1) The complainant;
- (2) The official charged in the complaint;
- (3) The City Attorney; and
- (4) The City Council.

A copy of the findings and decision must also be forwarded to the City Secretary, who shall make it available to the public as authorized by law.

(C) Similar charges barred. If the complaint is dismissed because the evidence failed to establish a violation of this article, another complaint shall not be accepted for filing if based upon substantially the same evidence.

Sec. 10.68 Referral for council action

If after a full investigation and Ethics Board hearing it is determined that a violation of this article has occurred, the City Council may consider the following sanctions:

(A) Letter of notification. A letter of notification may be issued when the City Council finds that a violation of this article was clearly unintentional or when the action or conduct found to have been a violation of this article was performed by the official in reliance on an opinion of the City Attorney. A letter of notification must advise the official to whom the letter is directed of any steps to be taken to avoid future violations.

(B) Letter of admonition. A letter of admonition may be issued when the City Council finds that the violation of this article was minor or may have been unintentional, but where the circumstances call for a more substantial response than a letter of notification.

(C) Reprimand. A reprimand may be issued when the City Council finds that a violation of this article was committed intentionally or through disregard of this article.

(D) Censure. A resolution of censure may be issued when the City Council finds that a serious or repeated violation of this article has been committed intentionally or through culpable disregard of this article.

(E) Removal or suspension from office. Any official, other than a City Councilmember, may be removed or suspended from office when the City Council finds that a serious or repeated violation of this article was committed intentionally or through culpable disregard of this article. Removal shall be in compliance with the City Charter and other applicable law. Any term of suspension shall be set by the City Council.

(F) Suspension or revocation of privileges of members of City Council. The City Council may suspend or revoke any, or a combination of, the following privileges:

- (1) leadership roles on City Council;
- (2) committee memberships;
- (3) participation as a City Official at public events, other than meetings of the City Council; or
- (4) the inclusion or removal of a councilmember's name on official plaques or dedications.

Sec. 10.69 Petition for declaratory ruling

Any official against whom public allegations of ethics violations have been made in the media or elsewhere has the right to file a sworn statement with the City Secretary affirming his or her innocence, and to request the Ethics Hearing Board to review the allegations and make known its findings to the public.



GARLAND

City Council Work Session Agenda

Meeting Date: July 18, 2022

Item Title:

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Mayor Scott LeMay

- Sarah Lockett - Garland Youth Council
 - Alexis Olvera - Garland Youth Council
-

Attachments

Sarah Lockett - Garland Youth Council

Alexis Olvera - Garland Youth Council



Application 2022-2023

Name: Sarah Lockett

Address: 1313 Kynn Dr

City Council District: _____ Home Phone: _____

Cell Phone: _____ Parent/Guardian Cell Phone: _____

Email (primary): _____

Parent/Guardian Email: _____

Grade Level (2022-2023): 11th School: South Garland High School

Please answer the following questions. Feel free to type your answers on a separate sheet of paper and attach to the application.

1. What activities/organizations do you currently participate in?

I am part of the class of 2024 Early College High School Program at South Garland High School.

2. How did you hear about the Garland Youth Council?

My high school counselor told me about this opportunity.

3. Why do you want to serve on the Garland Youth Council?

I want to use this opportunity to talk to new people.

4. What are some challenges you feel Garland youth face in our community?

A challenge that Garland youth face in our community is peer pressure.

5. What do you see as positives for you living in Garland?

There is a lot of high school to go.



Appointee Agreement

2022-2023

As an appointee to the 2022-23 Garland Youth Council, I understand the importance of being an active participant in GYC meetings and activities. If appointed, I agree to do the following:

- ❖ Attend regular meetings and assigned committee meetings.
- ❖ Contribute ideas and energy to GYC meetings and activities.
- ❖ Contact the GYC Staff Liaison in advance if I am unable to attend meetings or events.
- ❖ Actively participate in GYC events and activities.
- ❖ Check emails regularly and promptly reply or acknowledge receipt.
- ❖ Promote the GYC to my classmates and friends and encourage them to attend meetings and participate in activities.

I have reviewed the 2022-2023 GYC calendar (page 5) and acknowledge that I am available to participate in meetings and activities. I understand that missing more than two regularly scheduled GYC meetings will prompt a review of my commitment to GYC.

Signature Sarah Lockett Date 5-31-2022

Parent/Guardian Signature Sarah Lockett



Ryan Rossing

600 Colonel Dr.
Garland, TX 75043
rrossing@garlandisd.net

31 May 2022

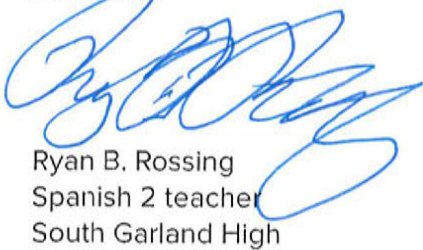
City Hall

Attn: Elisa Morales
200 N. Fifth St.
Garland, TX 75040

Ms. Morales,

I have had the pleasure of having Sarah Lockett in my Spanish 2 class for the 2021-2022 academic school year. Sarah has demonstrated excellent character throughout the school year. She is a hard working student. She always submitted her assignments on time and strove to do her best and learn as much as possible. She has demonstrated great empathy towards her classmates by helping any peers in need. I know her to always be respectful, courteous and kind. I feel that Sarah's keen intellect, pleasant disposition and strong integrity would make her a valuable member to any program.

Sincerely,



Ryan B. Rossing
Spanish 2 teacher
South Garland High

South Garland High School

600 Colonel Dr, Garland, TX 75043



To whom it concerns,

Sarah Lockett has been in my Accelerated Geometry and Advanced Quantitative Reasoning classes this year as a sophomore. She is a pleasure to teach and work with, I am glad to write a reference letter for her to serve the community.

She is excellent at taking notes and paying attention to the details. Sarah desired to understand how the math worked so she would understand the concept behind the math not just the numbers.

Sarah has and shows compassion towards those around her in a very caring and gentle way. I have seen her grow throughout this year to advocate for herself as the second semester was a dual credit high school and college course with a college professor in our class.

I am proud to recommend Sarah as a youth advocate for my community.

I look forward to hearing and seeing great thing accomplished by this lovely young woman.

Sarah Felton

Math Teacher

South Garland High School

smfelton@garlandisd.net

214-709-4608



Application 2022-2023

Name: Alexis Olvera

Address: 613 Cascade Dr, Garland, Tx 75041

City Council District: _____ Home Phone: _____

Cell Phone: _____ Parent/Guardian Cell Phone: 214 527 6722

Email (primary): _____

Parent/Guardian Email: _____

Grade Level (2022-2023): 11 School: South Garland High School

Please answer the following questions. Feel free to type your answers on a separate sheet of paper and attach to the application.

1. What activities/organizations do you currently participate in?

I am currently in 2 sports both soccer and tennis and have recently been placed in National Honor Society.

2. How did you hear about the Garland Youth Council?

My counselors at school mentioned and recommended me to apply for it.

3. Why do you want to serve on the Garland Youth Council?

As a teen or youth in Garland I notice the importance of opinions and outcomes to certain situations and I believe if I have the opportunity to have a heard voice I will take it.

4. What are some challenges you feel Garland youth face in our community?

I feel that Garland youth faces many challenges in which they don't feel like they can speak on or talk about, but I do know that feeling alone, worrying about the soon approaching

5. What do you see as positives for you living in Garland?

Future is a big one which many I think Garland is very loving high schoolers feel. and family oriented which is good because it is welcoming to everyone. Another positive thing that comes to mind is the opportunities it gives with jobs, academics, and even communital service in which it shows its love and interest for the community.



Appointee Agreement

2022-2023

As an appointee to the 2022-23 Garland Youth Council, I understand the importance of being an active participant in GYC meetings and activities. If appointed, I agree to do the following:

- ❖ Attend regular meetings and assigned committee meetings.
- ❖ Contribute ideas and energy to GYC meetings and activities.
- ❖ Contact the GYC Staff Liaison in advance if I am unable to attend meetings or events.
- ❖ Actively participate in GYC events and activities.
- ❖ Check emails regularly and promptly reply or acknowledge receipt.
- ❖ Promote the GYC to my classmates and friends and encourage them to attend meetings and participate in activities.

I have reviewed the 2022-2023 GYC calendar (page 5) and acknowledge that I am available to participate in meetings and activities. I understand that missing more than two regularly scheduled GYC meetings will prompt a review of my commitment to GYC.

Signature Alexis Olvera Date 5/5/22

Parent/Guardian Signature Felice Olvera



To whom it may concern,

I first met Alexis Olvera when he became my student in Dual Credit Pre-Calculus in August of 2021. He is a confident young man who is intelligent, resourceful and kind. Alexis is among the top working students I have seen in my career and he has displayed this from the moment I met him. Any who have the pleasure of meeting him speak highly of the effort he puts into anything he does.

Alexis has an ability to grasp concepts faster than his peers. He is able to make connections and anticipate what problems will arise in mathematical issues. Dual Credit precalculus is only taken by the top Early College students on our campus. The class is quite challenging and inquiry based. Most students struggle in the course and less than half of the students were able to successfully complete both semesters. Alexis has the intrinsic motivation to challenge himself and push through each exploration. He has a strong mathematical background, and in areas where he sees an opportunity for growth he does not shy away from it. He gave up things that most teenagers wouldn't to make sure he had enough time outside of class to complete all the assignments that were required of him, and prepare for each examination. If he had any time that was not accounted for already you could find him studying mathematics or in tutorials getting help mastering a topic. This same growth mindset and work ethic can be seen outside the classroom. Alexis is in our automobile collision repair course, and has been since his sophomore year. He is able to perform various repairs such as, fixing paint jobs, dents, scratches, and other body work.

Each collaborative group Alexis is a part of he is able to guide and integrate into with ease. I witness him seeing his classmates struggle and use questioning to help them arrive at their own conclusion or solution. Those around him know they can count on him to provide an aid without giving away the purpose or answer of the lesson. He is sensitive to the needs of others and shows true compassion for his peers. There were various incidents among his friend group this school year, and I witnessed Alexis handle each one with maturity and care for others. I do not think he has ever met a stranger or seen someone in need that he did not assist.

College is daunting for many students, but I know wholeheartedly that Alexis Olvera will be successful. If given the opportunity, this young man will not disappoint you in how far he will go. I recommend him for any endeavor he chooses to take on without reservation.



Isis Carrington

ibcarrin@garlandisd.net

South Garland High School

AP Calculus AB

Honors & Dual Credit Precalculus

Academic Decathlon

To Whom It May Concern:

I am honored to write this letter of recommendation for Alexis Olvera Castillo. He was in my DC Government and Economics classes this year. This was my first time to work with a DC class and Alexis set the bar very high for the students in both classes. I was able to see his many outstanding qualities as a student and as a young adult.

Alexis is extremely disciplined and self-motivated. The class was online but there was a syllabus and specific deadlines to meet. I would make sure the students were on task in the class and meeting the required deadlines. When I would check on Alexis, he would always be up to date on the assignments and the grades on the assignments were always exceptional. I never had to remind him to do his work and or make sure he turned in his work. He always did his best on all assignments.

Alexis was also very helpful to the students in the class. He had a keen understanding of both subjects and was willing to help students that were struggling. The students felt comfortable seeking help from him. Not all students are able to do this and do it well which he did.

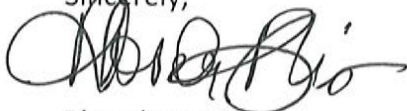
Alexis is very out going and well liked by his peers. He has fun with his friends in class but he knows how to have fun but yet still get his work completed. He is a wise and mature young man. It is not often I see students with such qualities. It is refreshing to have a student in class that has it "so together".

Education is important to Alexis as is demonstrated by his being a part of the ECHS program at South Garland HS. He made the decision as a freshman that he wanted a more in-depth high school experience. By choosing to be a part of this unique program, he was stating that he wanted more and he was willing to do whatever was needed to achieve his goal. He takes his classes and his grades seriously. He maintains a good GPA and is on his way to achieving one of his goals, graduating from high school with his associate degree in college and receiving a high school diploma. What an amazing accomplishment for a young adult.

As busy as Alexis is with high school and college work, he maintains an active life out side of school. He is actively involved in the community and maintains a close relationship with his family. He enjoys being with his family and doing things with them. He realizes the importance of family and how it will help him to be successful to have a strong support system.

As I stated earlier, Alexis has many outstanding qualities and I have just named a few. He will be successful in whatever he sets his mind to do. He has set forth goals and he is determined to achieve them and I believe he will. He is a kind, caring and mature young man that knows what he wants and is willing to do what it takes to be successful. He is an excellent role model for his peers. South Garland HS and the ECHS program are very fortunate to have a young man such as Alexis to represent them.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rhonda Lewis', written in a cursive style.

Rhonda Lewis

Social Studies teacher/SGHS



GARLAND

City Council Work Session Agenda

Meeting Date: July 18, 2022

Item Title:

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Council Member Jeff Bass

- Menal Yasin - Garland Youth Council
 - Nkemsinachi Ukachi-Nwata - Garland Youth Council
 - Beena Varnan - Cultural Arts Commission and Tax Increment Finance # 3 Board
 - Scott Roberts - Plan Commission
 - William Peace - Tax Increment Finance #1 Downtown Board
 - Eric Barron - Unified Building Standards Board
-

Attachments

Menal Yasin - Garland Youth Council

Nkemsinachi Ukachi-Nwata - Garland Youth Council

Beena Varnan

Scott Roberts - Plan

William Peace

Eric Barron

Application 2022–2023

Name- Menal Yasin

Address- 236 Southwood dr. Garland, TX 75040

City Council District- Garland District 5

Home Phone- [REDACTED]

Cell Phone- [REDACTED]

Parent/Guardian Cell Phone- [REDACTED]

Email (primary)- [REDACTED]

Parent/Guardian Email- [REDACTED]

Grade Level (2022-2023)- 10th grade

School- Garland High School

GYC@GARLANDTX.GOV

Appointee Agreement 2022–2023

As an appointee to the 2022-23 Garland Youth Council, I understand the importance of being an active participant in GYC meetings and activities. If appointed, I agree to do the following:

- Attend regular meetings and assigned committee meetings.
- Contribute ideas and energy to GYC meetings and activities.
- Contact the GYC Staff Liaison in advance if I am unable to attend meetings or events.
- Actively participate in GYC events and activities.
- Check emails regularly and promptly reply or acknowledge receipt.
- Promote the GYC to my classmates and friends and encourage them to attend meetings and participate in activities.

I have reviewed the 2022-2023 GYC calendar (page 5) and acknowledge that I am available to participate in meetings and activities. I understand that missing more than two regularly scheduled GYC meetings will prompt a review of my commitment to GYC.

Signature- *Menal Yasin*

Date- May 28, 2022

Parent/Guardian Signature- *Jemila Mohammedaman*

1. What activities/organizations do you currently participate in?

I am currently the Historian for the freshmen class of 2025. Being the Historian means I go to different school events, and take pictures to document them on the freshmen' Instagram page. I'm also an IB Ambassador (I am one of the spokespeople for the Ib program). I go to different events and advocate for students to join the program. I'm a part of the Orchestra AVAPA program. I'm also a part of youth and government where I proposed an issue and debated it in Austin. My issue was about solving the growing homeless population in Texas. Some clubs I am a part of are the Multicultural club, book club, and Unicef club. Also, I recently joined a health class where I am CPR Certified. I'm a part of a local organization called Islamic Relief at my local mosque. Where I volunteer about once a month to help organize and feed food to the homeless. With this organization, I have 25 hours of volunteer work.

2. How did you hear about the Garland Youth Council?

I heard about Garland Youth Council through my older sister who was a member.

3. Why do you want to serve on the Garland Youth Council?

I want to serve on the Garland Youth Council because I believe that every voice matters. A voice gives your opinions a platform, and gifts you with the opportunity to have perspective and knowledge on things that matter. No two voices are the same, each voice has something different to say. "Democracy works better when we recognize every voice matters."-Abdulazeez Henry Musa To further explain, in a world that needs to represent freedom and democracy, a voice is a powerful symbol of this. Therefore, these new varieties of ideas can be imputed into the council in hopes of creating something new and diverse. If I were elected to Garland Youth I will actively input my ideas into the council, so that new fresh ideas can always be on the table.

4. What are some challenges you feel Garland youth face in our community?

I feel that mental health is taking a heavy toll on the everyday experiences of the youth. Whatever the cause, this rise in anxiety is a real problem for our youth. A study published in 2019 states that roughly 20% of the youth are diagnosed with a mental health problem. This number doubled in 2020 and is projected to increase rapidly by 2022. For example, anxiety can lead to serious mental health problems like depression, substance use, and even suicide. It can interfere with the ability to focus and learn causing school problems that can have a lifelong impact. If I were elected as a member of the Garland youth council my first priority would be to solve this growing issue.

5. What do you see as positives for you living in Garland?

An overall healthy environment, amazing schools, multiple libraries, sites to see like vibrant street art, and a diverse community are some positives to living in Garland.

2 Letters of Recommendation

To Whom It May Concern

It is my absolute pleasure to recommend Menal Yasin for a place on the Garland Youth Council. Menal was my student at Garland High School for the 2021-2022 school year. I had the honor and privilege to be her teacher for Freshman Biology. Menal rose to the challenge of taking the course as an International Honors student and proved herself daily to be an excellent student and positive addition to the classroom.

I thoroughly enjoy my time working with Menal in the classroom and have come to know her as a truly valuable asset to my classroom and our school. She is honest, patient, dependable, and incredibly hard-working. Her positive nature encourages others, and her love of learning has driven her to succeed in all her academic endeavors. Menal's drive to learn more about scientific concepts and her ability to learn new things quickly has been a huge advantage in her classes and her grades have reflected that. She works well in groups by assisting others with ease and kindness. She has shown herself on a number of occasions to be a student of high moral character including times when her peers have struggled and she works diligently to aid them.

Menal's most endearing characteristic is her poise. She is a calming presence in an otherwise hectic world. She has taken on the challenge of enrolling in the International Baccalaureate program at Garland High School, and her level-headed approach to a very high-level academic program makes me certain she will continue to be a strong problem solver and contributor to the world. I am so proud to see young people show this sort of positivity and she exemplifies a young woman who takes the moral high ground in every aspect of her life.

Menal proves herself to be a highly active participant in her school and community. She has many volunteer hours including working with the homeless and serving the IB program as an ambassador. She is also part of the youth and government program, Orchestra AVAPA program, and the Multicultural Club, just to name a few. Her involvement in and out of school makes her a great candidate for any leadership role.

Without a doubt, I confidently recommend Menal Yasin for a place on the Garland Youth Council. As a dedicated and knowledgeable student and an all-around great person, you will not find a more appreciative young woman to bestow your generosity upon.

Please feel free to contact me at stacy.elizabeth.grizzle@gmail.com should you like to discuss Menal's qualifications and character further. I'd be happy to expand on my recommendation.

Sincerely,

Stacy Grizzle

June 1, 2022

To Whom It May Concern:

It is with great pleasure that I am recommending Menal Yasin to you. I am a teacher at Garland High School and I have known Menal for 1 year. Miss Yasin holds herself to the highest of standards and her integrity is beyond reproach.

Menal Yasin would be a great asset to the City Youth Council. She has a laser focus and stays mission-oriented even when there are distractions around her. Miss Yasin has maintained a rigorous schedule of classes while balancing busy family life with clubs, community service, and school. She can engage in conversation but keep an open mind. Menal has shown that she has the maturity to handle such a responsibility as City Youth Council.

I believe that Menal Yasin will be an excellent candidate for your program. Miss Yasin has constantly risen to meet challenges before and will do so again. It is with great confidence and joy that I recommend her to your organization. Please feel free to call if you have any further questions.

Sincerely,

Ted Ford

AP Government
Garland High School
214-681-2622
dtford@garlandisd.net

Garland Youth Council -Application (2022-2023)

Name: Nkemsinachi Ukachi-Nwata

Address: 1610 Arbor Creek Dr Garland,TX

City Council District:

Home Phone: [REDACTED]

Cell Phone: [REDACTED]

Parent/Guardian Cell Phone: [REDACTED]

Email (primary): [REDACTED] (school [REDACTED])

Parent/Guardian Email: [REDACTED]

Grade Level (2022-2023): 12

School: North Garland High School

Please answer the following questions. Feel free to type your answers on a separate sheet of paper and attached to the application.

1. What activities/organizations do you currently participate in?

Activities/organizations that I currently participate in are GYC, National Honor Society, Beta Club, African Student Organization, HOSA, Speech & Debate, Student Council, my church youth group, as well as being a founder of an organization called “Mbaise Youth Association”.

2. How did you hear about the Garland Youth Council?

My sister's best friend is in the Rowlett youth council, and that made me want to look into GYC. (I also received an email through my school).

3. Why do you want to serve on the Garland Youth Council?

I want to serve on the Garland Youth council because I want to be able to provide a voice for those who feel unheard. I want to help our community become less divided and feel more united. Being an immigrant I know what it's like to feel unwelcomed and I want to make sure no one in our community feels that way.

4. What are some challenges you feel Garland youth face in our community?

I think some challenges the Garland youth face is a lack of opportunity. What I mean by a lack of opportunity is that in many communities there are many clubs , organizations, fundraisers, summer activities, etc, for the youth to participate in. While Garland may have some of those , we do not have nearly as much or it is not being advertised enough to the youth .

5. What do you see as positives for you living in Garland?

Positives for me living in Garland is the diversity. When I immigrated to America from Nigeria at the age of 5, I was scared that I would not see people who looked like me and that I would feel like an outsider . However Garland not only has a large Nigerian community, but also introduced me to many other cultures and ethnicities.

I have reviewed the 2022-2023 GYC calendar (page 5) and acknowledge that I am available to participate in meetings and activities. I understand that missing more than two regularly scheduled GYC meetings will prompt a review of my commitment to GYC.

Signature: Nkemsinachi Ukachi-Nwata

Date: Jun 1, 2022

Parent/Guardian Signature : Erasmus Nwata



GARLAND

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JUL 13 2022

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: BJD@cityofgarlandTX.gov

Please Type or Print Clearly:

Date: 7-8-22

Name: Beena Varnan

Phone:

(Home)

Address: 601 Sologrande Dr.

Phone:

(Other)

City, State, Zip: Garland, TX, 75044

Email:

✓ Resident of Garland for 21 years Resident of Texas for 26 years

✓ Dallas County Voter Registration Number [redacted] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I have finance background and would like to serve where ever I am needed. In addition, I have been in committees at my current job to make differences.

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

HOA

What is your educational background?

MBA from UTD and undergrad in Social Science with Economic as minor

What is your occupational experience?

I am currently a finance manager at State institution. Prior to that I had worked as auditor, and financial industries.

I hereby affirm that all statements herein are true and correct.

Beena Varnan

Board or Commission of first, second and third choice

☒ Board of Adjustment

☐ Garland Cultural Arts Commission

☐ Parks and Recreation Board

☐ Environmental & Community Advisory Board

☐ Garland Youth Council **

☒ Plan Commission *

☒ Civil Service Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Community Multicultural Commission

☐ Property Standards Board

☐ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Current

Past Due

Date Appointed

Utility Account Status

Current

Past Due

Appointed By

CSO Suit/Claim Filed

Yes

No

Date Notified

Clerk Signature & Date

Courtney Varnan
7-13-22

Disclosure Form Filed

Revised 05/2021



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JUL 14 2022
CITY SECRETARY**

Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Date: July 13, 2022

Name: Scott Roberts

Phone

(Home)

Address: 1026 Creekwood

Phone

(Other)

City, State, Zip: Garland, Texas 75044

Email

Resident of Garland for 41 years

Resident of Texas for 54 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Registered Architect, (also see below)

If you have previously served on a City Board or Commission, please specify and list dates of service.

36 years of service including-Garland Plan Commission 2008- present; North Area Plan Implementation Committee (15 years); Central Area Plan Implementation committee +

List civic or community endeavors with which you have been involved.

Garland Green and Clean; Founding Member of Garland Habitat for Humanity,
Donated house plans to Garland Housing Department +

What is your educational background?

Bachelor of Architecture, Texas Tech 1976

What is your occupational experience?

48 years as an Architect working for architects, a developer including 36 self employed. Have designed all types of buildings from small houses to high rise hotels. +

I hereby affirm that all statements herein are true and correct. _____

Board or Commission of first, second and third choice:

☐ Board of Adjustment

☐ Electrical Board

☐ Parks and Recreation Board

☐ Building and Fire Codes Board

☐ Garland Cultural Arts Commission

☒ Plan Commission *

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Garland Youth Council **

☐ Plumbing and Mechanical Codes Board

☐ Civil Service Commission

☐ Property Standards Board

☐ Senior Citizens Advisory Committee

☐ Community Multicultural Commission

☐ Library Board

* Plan Commission members must live in district

** Garland Youth Council has a separate application

Return completed application to:

City Secretary's Office
200 N. Fifth St.
Garland, TX 75040
Fax: 972-205-2504
Email: RDowl@GarlandTX.gov

Courtney Vanover 7/14/22

Revised 05/2021

Business Entity List

Creative Architects
1026 Creekwood Drive
Garland, Texas 75044
100% ownership

Longworth Duplexes
9708 Miami
Lubbock, Texas 79423
25% ownership

Property Ownership in Garland

Personal Residence
1026 Creekwood
Garland, Texas 75044

Some of the bio information got cut off in printing the form so below is more complete biographical information.

Architect Registration: Texas.....No. 8,343
NCARB Certified.....No. 27,684
Texas Tech University: Degree: Bachelor of Architecture 1976
Certified Aging-In-Place Specialist
Certified Green Professional

Professional Activities & Awards (abbreviated) :

Chairman - City of Garland Plan Commission (14 years)
Chairman -City of Garland Capital Improvements Advisory Committee (14 years)
Vice Chairman – City of Garland Charter Review Committee
2019 Associate of the Year – Dallas Builders Association
Listed in Best 50 Architects - 2019, 2020 D-Home Magazine
Honored Life Director – Dallas Builders Association
Past Chairman - Garland Central Area Plan Implementation Committee
Past Chairman - North Garland Area Plan Implementation Committee
Past President - Metro East Division – Dallas Builders Association
Member - Board of Directors: Green Built Texas
2015 Preservation Dallas Achievement Award Recipient
Winner – 2017 Arc Awards “Best Architectural Design - Modern”
Winner – 2015 ARC Awards “Best Conceptual Design”
Winner – 2015 ARC Awards “Best Addition”
Winner - 2013 ARC Awards “Outstanding Service – Builders Services”
Winner - 2012 ARC Awards “Best Commercial Remodel”
Winner - 2011 ARC Awards “Best Conceptual Design – Multi-Family”
“Living Over the Workplace” – An Old Concept is New Again
“Zoning Changes and What They Mean to You” (Garland News)
“Builder and Client: Working With Your Architect” (Builder/Architect)
Speaker – “Lot Development” Dallas Builders Association Seminar Series
Speaker - “Architectural Design Trends” - Dallas Builders Association



GARLAND

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Disclosure Form For Ordinance Boards and Commission Applicants

1. Name: Scott Roberts
- Title: Plan Commissioner
(City Council Member, Plan Commissioner, e.g.)
2. Spouse: Debra Roberts
- Minor Children
or Dependents: NA

3. Identify by name and address each business entity in which you, your spouse or any of your minor children or dependents have a substantial interest.

Business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust or any other entity recognized by law.

Substantial interest means: (a) the ownership of 10 percent or more of the voting stock or shares of the business entity; (b) the ownership of either 10 percent or more or \$5,000 or more of the fair market value of the business entity; or (c) funds received from the business entity exceed 10 percent of the recipient's gross income for the previous year.

4. Identify (by street address, legal or lot and block description) all real property located within Garland owned by you through beneficial ownership, partnership, joint ownership or through corporate ownership of a corporation in which you have an interest of one percent or more. You must also include all real property leased by you or held by you with a right of first refusal.

see next page for items 3 & 4

Return completed Disclosure Form to:
City Secretary - City of Garland
P.O. Box 469002
Garland, TX 75046-9002

Return completed Disclosure Form to:
City Secretary - City of Garland
P.O. Box 469002
Garland, TX 75046-9002



GARLAND

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Disclosure Form For Ordinance Boards and Commission Applicants

1. Name: Scott Roberts
- Title: Plan Commission
(City Council Member, Plan Commissioner, e.g.)
2. Spouse: Debra Roberts - wife
- Children: _____
- or Dependents: _____

3. Identify by name and address each business entity in which you, your spouse or any of your parents, children, or dependents have a substantial interest.

Creative Architects - 1026 Creekwood Garland, Texas

Business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust or any other entity recognized by law.

Substantial interest means: (a) the ownership of 10 percent or more of the voting stock or shares of the business entity; (b) the ownership of either 10 percent or more or \$5,000 or more of the fair market value of the business entity; or (c) funds received from the business entity exceed 10 percent of the recipient's gross income for the previous year.

NOTE: Investment or ownership in a publicly held company whose stock is publicly traded on the New York Stock Exchange or any other public stock exchange, in an amount less than \$10,000.00 does not constitute a substantial economic interest in a business entity.

4. Identify (by street address, legal or lot and block description) all real property located within Garland in which you have a substantial interest.

Residence - 1026 Creekwood Garland, Texas

Substantial economic interest in real property means: (a) The interest is an equitable or legal ownership with a fair market value of \$2,500.00 or more; or (b) the ownership of, a lease, or right of first refusal on any real property located within the City; including any partnership; any joint or corporate ownership; or any equitable or beneficial interest as a beneficiary of a trust.



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CITY OF GARLAND
RECEIVED
JUL 08 2022
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly:

Date: 7-8-2022

Name: William F. Pence Phone

Address: 1241 DELCRESS DR Phone

City, State, Zip: GARLAND, TX 75040 Email

Resident of Garland for 50 years

Resident of Texas for 70 years

↓ Dallas County Voter Registration Number [REDACTED] City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.

- ① HOUSING STANDARDS BOARD - 4/1996 - 8/1999
 - ② UAB - 8/2001 - 7/2003
 - ③ COMMUNITY MULTI-CULTURAL COMMISSION 7/2004 - 8/2005
- List civic or community endeavors with which you have been involved.
- AMBASSADOR OF THE YEAR - GARLAND CHAMBER OF COMMERCE
 - NOON EXCHANGE CLUB - BOOK OF GOLDEN DEEDS HALL.

What is your educational background?

HIGH SCHOOL / COLLEGE COURSES
LEADERSHIP GARLAND 1998

What is your occupational experience?

CITY OF GARLAND POLICE DEPT. (1968-1994)
JAM PACK AUTO GROUP - DIRECTOR, CUSTOMER RELATIONS

I hereby affirm that all statements herein are true and correct.

W. Pence

Board or Commission of first, second and third choice:

- | | | |
|--|---|--|
| ☐ Board of Adjustment | ☐ Garland Cultural Arts Commission | ☐ Parks and Recreation Board |
| ☒ Citizens Environmental and Neighborhood Advisory Committee | ☐ Garland Youth Council ** | ☐ Plan Commission * |
| ☐ Civil Service Commission | ☐ Library Board | ☐ Senior Citizens Advisory Committee |
| ☒ Community Multicultural Commission | ☐ Property Standards Board | ☐ Unified Building Standards Commission |

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status
CSO Suit/Claim Filed

Current ✓
Current ✓
Yes ✓ No ✓

Past Due
Past Due

Date Appointed
Appointed By
Date Notified
Disclosure Form Filed

Clerk Signature & Date

Courtney Vanover
7-8-22

Revised 05/2021



Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly:

Date: 7/11/2022

Name: Eric D. Barron

Phone: [REDACTED]

Address: 7526 Vineyard Trl

Phone: [REDACTED]

City, State, Zip: Garland, TX 75044

Email: [REDACTED]

Resident of Garland for 3 years

Resident of Texas for 35 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Owner of general contracting firm based out of Richardson - 4 years
Spent time as insurance/bond broker for construction industry for 5 years previous

If you have previously served on a City Board or Commission, please specify and list dates of service.
Community Multicultural Commission - 2016

List civic or community endeavors with which you have been involved.

Member of Richardson Kiwanis Club

What is your educational background?

Some college

What is your occupational experience?

10 years in insurance before starting general contracting firm 4 years ago

I hereby affirm that all statements herein are true and correct. G

Board or Commission of first, second and third choice:

☐ Board of Adjustment

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Civil Service Commission

☐ Community Multicultural Commission

☐ Garland Cultural Arts Commission

☐ Garland Youth Council **

☐ Library Board

☐ Property Standards Board

☐ Parks and Recreation Board

☐ Plan Commission *

☐ Senior Citizens Advisory Committee

☒ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Utility Account Status

CSO Suit/Claim Filed

Clerk Signature & Date

Current

Current

Yes

No

Past Due

Past Due

Past Due

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

Courtney Vanover
7-12-22

Revised 05/2021



GARLAND

City Council Work Session Agenda

Meeting Date: July 18, 2022

Item Title:

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Mayor Pro Tem Deborah Morris

- Kashina Daceus - Garland Youth Council
 - Cesar Garcia - Garland Youth Council
-

Attachments

Kashina Daceus - Garland Youth Council

Cesar Garcia - Garland Youth Council



2022-2023 Application

Deadline: June 3, 2022

Please send or email your application to:

City Hall, Attn: Elisa Morales
200 N. Fifth St.
Garland, TX 75040
GYC@GarlandTX.gov

Applications are reviewed and GYC members are appointed by the members of City Council in July. All applicants are notified by email and mail prior to the Aug. 6th retreat.

For more information, visit GarlandTX.gov or the [Garland Youth Council Facebook page](#).



Garland Youth Council

Mission

The mission of the City's Youth Council is to provide a forum which educates Garland's youth to the various workings of City business and allows youth to be a voice to address their particular ideas and concerns.

Purpose

- ❖ To serve as a vehicle between City Council and Garland youth throughout the city.
- ❖ To promote and educate participants to the local political process.
- ❖ To assist the Mayor and Council in scheduling meetings which address youth concerns.
- ❖ To assure youth adherence to the criteria for membership in the Youth Council.
- ❖ To serve as ambassadors and messengers for the City of Garland.

To apply for an appointed position on the Garland Youth Council, please complete the following steps and return the completed application packet:

- ✓ Complete form and answer questions on page 3.
- ✓ Submit two letters of recommendation.
- ✓ Review the attached calendar and determine that you will be able to attend regularly scheduled meetings consistently (keep calendar for your records).
- ✓ Review the GYC Appointee Agreement on page 4. Both applicant and parent/guardian must sign.



Application 2022-2023

Name: Kashina Daceus

Address: 250 N 5th St Garland, TX 75040

City Council District: Garland Home Phone: [REDACTED]

Cell Phone [REDACTED] Parent/Guardian Cell Phone: [REDACTED]

Email (primary): [REDACTED]

Parent/Guardian Email: [REDACTED]

Grade Level (2022-2023): 11th School: International Leadership of Texas Garland High School

Please answer the following questions. Feel free to type your answers on a separate sheet of paper and attach to the application.

1. What activities/organizations do you currently participate in?
2. How did you hear about the Garland Youth Council?
3. Why do you want to serve on the Garland Youth Council?
4. What are some challenges you feel Garland youth face in our community?
5. What do you see as positives for you living in Garland?



Appointee Agreement

2022-2023

As an appointee to the 2022-23 Garland Youth Council, I understand the importance of being an active participant in GYC meetings and activities. If appointed, I agree to do the following:

- ❖ Attend regular meetings and assigned committee meetings.
- ❖ Contribute ideas and energy to GYC meetings and activities.
- ❖ Contact the GYC Staff Liaison in advance if I am unable to attend meetings or events.
- ❖ Actively participate in GYC events and activities.
- ❖ Check emails regularly and promptly reply or acknowledge receipt.
- ❖ Promote the GYC to my classmates and friends and encourage them to attend meetings and participate in activities.

I have reviewed the 2022-2023 GYC calendar (page 5) and acknowledge that I am available to participate in meetings and activities. I understand that missing more than two regularly scheduled GYC meetings will prompt a review of my commitment to GYC.

Signature Kahmer D. Date 5/2/22

Parent/Guardian Signature Barbara D.



GYC Meetings & Activities for 2022-2023

Mandatory Events

Retreat

Saturday, Aug. 6

9 a.m. to 1 p.m.

Group Dynamix

Induction

Tuesday, Aug. 16

5:30 to 7:30 p.m.

Granville Arts Center - The Atrium, 300 N. Fifth St.

Regular Meetings

Second Tuesday of every month

5:30 to 7 p.m.

City Hall, 200 N. Fifth St.

Committee Meetings

Fourth Tuesday of every month

5:30 to 7 p.m.

City Hall, 200 N. Fifth St.

1. I am currently in Girl's Cybersecurity club, Interactive club (a community service club), Varsity Choir, National Honors Society, and Chinese National Honors Society.
2. I heard about the Garland Youth Council through my school!
3. The reason why I want to serve the Garland Youth Council is so that I can be a voice for my peers and fellow youths. As a 1st generation child, I never had many opportunities to voice my struggles and pains in fear of dishonoring my family. I believe the Garland Youth Council will not only allow me to voice my hardships but also for other teens in similar situations and the general youth in Garland. In being a part of this council, I hope to inspire my peers and fellow teens to take a stand and fight for the concerns of the community. It is an undeniable fact that the Garland youth are the future and it is important that they understand that they are heard and seen so that they also amplify the voices of those in need not only in Garland but across the DFW metroplex.
4. I believe some challenges the Garland youth may face in the Garland community is not having their issues addressed properly. Of course, City Hall members may take note of certain issues and matters but oftentimes those issues and matters are pushed away and ignored for projects or events that won't help the adolescences of Garland. As a member of the Garland Youth Council, I will make sure this does not happen and that the needs of our youth are met.
5. Being able to be a part of a beautiful and active community is definitely a major positive for me. I also love seeing how the community brings each other together through celebrations, events, and festivals. It gives off a lovely cheerful and welcoming vibe that makes me smile.



International Leadership of Texas High School – Garland

4413 North Shiloh, Garland, TX 75044 ♦ 972-414-3414 * Fax 972-495-2234

June 2, 2022

To Whom It May Concern,

I am pleased to write this letter on behalf of an exceptional student, Kashina Daceus.

Kashina is on A-B Honor Roll, a member of the National Honor Society and Chinese National Honor Society, received an “Outstanding” rating in Art and Choir UIL competitions this year, and won the “Unselfishness” award, being recognized for her character by the staff out of over 150 student in her grade level. But that’s just on paper. In person, she’s even more impressive.

Kashina is kind, smart, and funny, and popular with her peers for all the right reasons. She is one of our most active and creative students. She is constantly looking for opportunities to help others, both at school and at home. She is deeply committed to making the world a better place, and does so both by the example she sets for her peers, and with her actions.

Kashina fully exemplifies the character traits of ILTexas, and is a model of the school motto “Others Before Self.” I whole-heartedly and unreservedly recommend her for your consideration. Her leadership skills, academic excellence, and true spirit of servant leadership will ensure that she is successful in anything she puts his heart into, and I know that she would use her talents to the enrichment of the Garland Youth Council. I am also confident that she would use her experience in your organization to improve the experience of her fellow students.

Sincerely,

Karen Marx

Principal

International Leadership of Texas, Garland High School

To: Garland Youth Council

This letter is to recommend Kashina Daceus to join your youth council. Kashina is in my intermediate Chinese class this year, and she is a very responsible student, with the leadership traits of integrity, knowledge, initiative and bearing. Kashina is a wonderful individual who is eager to learn, who is self-disciplined and always willing to help others around her. She is a great team member who brings synergy to other people.

Please let me know if you have any questions or further discussion.

Best regards,

Peggy Huang

LOTE Chinese Teacher Lead

仰之弥高， 钻之弥坚

International Leadership of Texas-Garland High School

Email: phuang@iltexas.org



2022-2023 Application

Deadline: June 3, 2022

Please send or email your application to:

City Hall, Attn: Elisa Morales
200 N. Fifth St.
Garland, TX 75040
GYC@GarlandTX.gov

Applications are reviewed and GYC members are appointed by the members of City Council in July. All applicants are notified by email and mail prior to the Aug. 6th retreat.

For more information, visit GarlandTX.gov or the [Garland Youth Council Facebook page](#).



Garland Youth Council

Mission

The mission of the City's Youth Council is to provide a forum which educates Garland's youth to the various workings of City business and allows youth to be a voice to address their particular ideas and concerns.

Purpose

- ❖ To serve as a vehicle between City Council and Garland youth throughout the city.
- ❖ To promote and educate participants to the local political process.
- ❖ To assist the Mayor and Council in scheduling meetings which address youth concerns.
- ❖ To assure youth adherence to the criteria for membership in the Youth Council.
- ❖ To serve as ambassadors and messengers for the City of Garland.

To apply for an appointed position on the Garland Youth Council, please complete the following steps and return the completed application packet:

- ✓ Complete form and answer questions on page 3.
- ✓ Submit two letters of recommendation.
- ✓ Review the attached calendar and determine that you will be able to attend regularly scheduled meetings consistently (keep calendar for your records).
- ✓ Review the GYC Appointee Agreement on page 4. Both applicant and parent/guardian must sign.



Application 2022-2023

Name: Cesar Garcia

Address: 818 garden dr

City Council District: Garland Home Phone: [REDACTED]

Cell Phone: [REDACTED] Parent/Guardian Cell Phone: [REDACTED]

Email (primary): [REDACTED]

Parent/Guardian Email: [REDACTED]

Grade Level (2022-2023): 11th School: Rowlett high school

Please answer the following questions. Feel free to type your answers on a separate sheet of paper and attach to the application.

1. What activities/organizations do you currently participate in?

Acdec, football, echs

2. How did you hear about the Garland Youth Council?

Online

3. Why do you want to serve on the Garland Youth Council?

To be part of the community and it looks great for college and to gain experience.

4. What are some challenges you feel Garland youth face in our community?

lack of motivation, people now a days don't have the mindset to go beyond and do great things.

5. What do you see as positives for you living in Garland?

something about living in garland just makes me feel safe and every person who lives here seems to be filled with heart like every person here really special.



Appointee Agreement

2022-2023

As an appointee to the 2022-23 Garland Youth Council, I understand the importance of being an active participant in GYC meetings and activities. If appointed, I agree to do the following:

- ❖ Attend regular meetings and assigned committee meetings.
- ❖ Contribute ideas and energy to GYC meetings and activities.
- ❖ Contact the GYC Staff Liaison in advance if I am unable to attend meetings or events.
- ❖ Actively participate in GYC events and activities.
- ❖ Check emails regularly and promptly reply or acknowledge receipt.
- ❖ Promote the GYC to my classmates and friends and encourage them to attend meetings and participate in activities.

I have reviewed the 2022-2023 GYC calendar (page 5) and acknowledge that I am available to participate in meetings and activities. I understand that missing more than two regularly scheduled GYC meetings will prompt a review of my commitment to GYC.

Signature Wendy Garcia Date 06/03/22

Parent/Guardian Signature M. Garcia



GYC Meetings & Activities for 2022-2023

Mandatory Events

Retreat

Saturday, Aug. 6

9 a.m. to 1 p.m.

Group Dynamix

Induction

Tuesday, Aug. 16

5:30 to 7:30 p.m.

Granville Arts Center - The Atrium, 300 N. Fifth St.

Regular Meetings

Second Tuesday of every month

5:30 to 7 p.m.

City Hall, 200 N. Fifth St.

Committee Meetings

Fourth Tuesday of every month

5:30 to 7 p.m.

City Hall, 200 N. Fifth St.

Cesar Munguia Garcia
One essay why I want to join garland youth council

I always wanted to be something in government and when I grow up I feel like I could make a lot of great changes. Youth garland council will be the first step to follow that dream. I also feel like being in the group will lead to me meeting great and amazing people too. I always feel like a friend will come in handy when you need it and I'm sure when I enter the council I'll make friends for life. I want to help people more than anything and that's what the council does. I'll make a great difference and it fills that little dark hole in me. Of course as well it will help with my college transcript it will help get a good job or get into a good college. Me and my friends will I see embation in them and there's nothing much that would make me more happy then get to be in the council with them, I want to climb the ladder to the top with them and all of us could make the world a better place. It's true that you can make it to the top all by yourself with hard work and effort. As well from the one time I had my visit there it felt safe and fun and they really made it worthwhile. I put my heart into the council and with it I will make it a great year for everyone there and I will walk in it boldly and with courage. I'll get to learn about the government and how this great city filled with heart and everyone feels like they are something special, I love the city and getting to do something for it is a dream and a bliss. That is why I want to join the garland youth council. I do already do a lot like acdc and football but doing this too will fill me with joy because of all the things I'll get to do it will make me feel like I really made it to the top. I really hope I get into the youth council I have so many thoughts that I could put in, it feels like a bomb of eximent to get in and get ready to roll in and start the good work. I do great at Rowlett high school and if I can represent my school I think it will make everyone I know proud. Now I know there's a lot of reasons why I want to join but the biggest reason is still for this to be the stepping stone to get out there and do great things for one day to be in a position where I'll get to do laws and speeches that help people where one day I can stand up to the evil in this world and I really do think garland youth council will get me there.

June 3, 2022

Erik Goen
Rowlett High School
4700 President George Bush Hwy
Rowlett, TX 75088

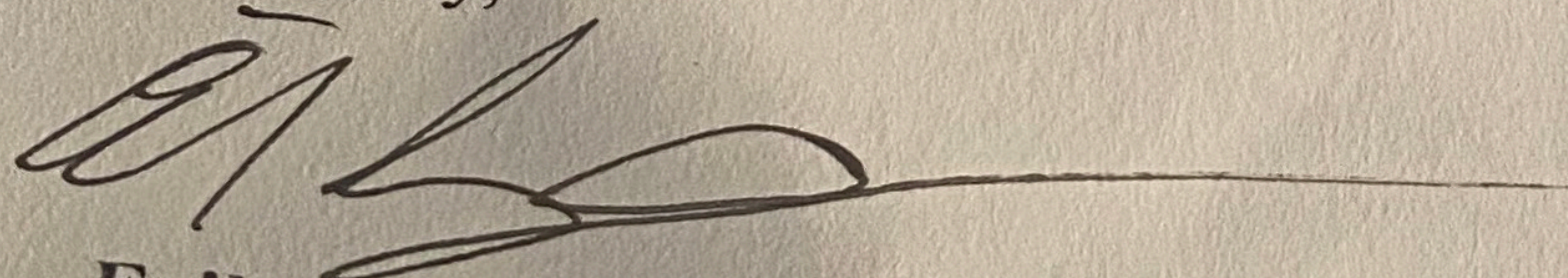
To Whom It May Concern:

It is my sincere pleasure to recommend Cesar Munguia for Garland Youth Council.

Cesar is one of my students in Rowlett's Academic Decathlon [AcDec]. During his time in AcDec, he has shown his talent for public speaking, leadership, and impromptu speaking. As a student Cesar is driven to be successful in all his endeavors. He is a stellar student with a competitive GPA. He is also a part of our Early College High School program, where he has been taking college courses since he was a freshman. Cesar also competes for the Rowlett Eagles on the football team.

These are just a few of the commendations that have accompanied Cesar in his high school journey, and as previously mentioned, Cesar takes his education seriously, and I'm certain that he will bring these same qualities to the Garland Youth Council. Therefore, I wholeheartedly recommend Cesar Munguia for this role.

Sincerely,



Erik Goen, M.Ed
English I P-Tech Academy
Chess/Game Club Sponsor
LTAB Poetry Slam Sponsor
Class of 2023 Sponsor
Rowlett High School

June 3, 2022

Erik Goen
Rowlett High School
4700 President George Bush Hwy
Rowlett, TX 75088

To Whom It May Concern:

Melissa Huffman
4700 President George Bush Hwy
Rowlett, TX 75088

May 26, 2022

Cesar Mungia
818 Garden Dr
Garland, TX 75040

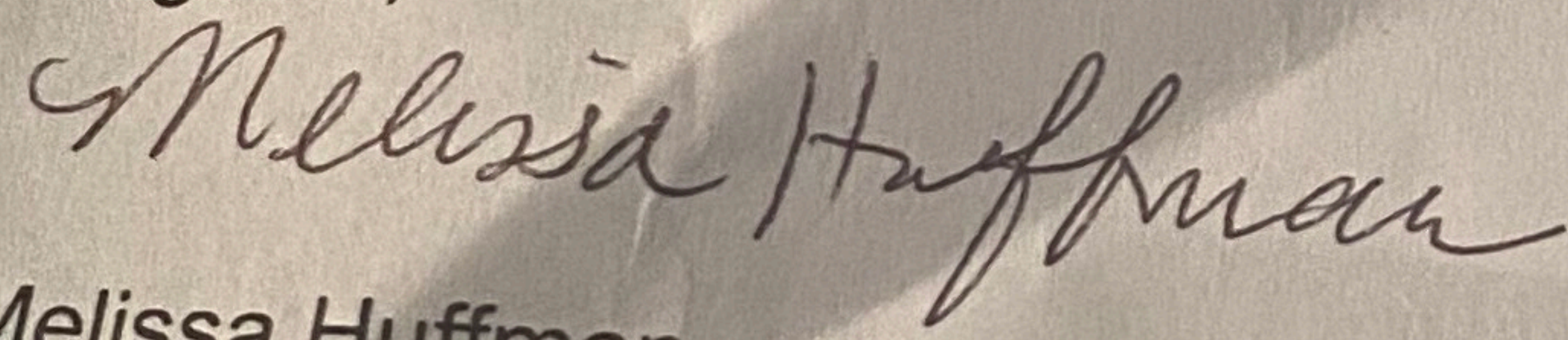
To Whom it May Concern:

I am pleased to recommend Cesar Mungia for The Garland Youth Council. There are many reasons why I endorse him. To begin, he is self-motivated. From my experience, he doesn't require an "overlooker." Cesar independently completes his coursework even under tight time constraints. No doubt, this is a quality that is required for not only a leadership position but success in life.

In addition, he is a great teammate. Further, he is a collaboration oriented student whom others look up to. As collaboration is a skill needed for success in all facets of careers, I feel strongly that this trait will serve him well in this endeavor.

Due to his strong work ethic and team-oriented attitude, Cesar would be an excellent candidate for any office that he is running for. I have no doubts his ability will continue to grow as well.

Regards,



Melissa Huffman
English II ECHS Teacher
Class of 2024 Sponsor
Rowlett High School



GARLAND

City Council Work Session Agenda

Meeting Date: July 18, 2022

Item Title:

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Council Member Ed Moore

- Amy Rosas - Garland Youth Council
 - Joann Simon - Garland Youth Council
-

Attachments

Amy Rosas - Garland Youth Council
Joann Simon - Garland Youth Council



Application 2021-2022

Name: Amy Rosas

Address: 3004 Apple Valley Dr

City Council District: _____ Home Phone: _____

Cell Phone: _____ Parent/Guardian Cell Phone: _____

Email (primary): _____

Parent/Guardian Email: _____

Grade Level (2021-2022): 10 School: Lakeview Centennial High School

Please answer the following questions. Feel free to type your answers on a separate sheet of paper and attach to the application.

1. What activities/organizations do you currently participate in?

I am currently enrolled in the P-Tech program and a member of the National Spanish Honor Society.

2. How did you hear about the Garland Youth Council?

I heard about it by attending a volunteer fair.

3. Why do you want to serve on the Garland Youth Council?

I want to play apart in my community and work along side peers my age while doing so.

4. What are some challenges you feel Garland youth face in our community?

I feel as though the average high schooler does not get enough say in our community.

5. What do you see as positives for you living in Garland?

I enjoy living in the suburbs and it is small enough of a city where I am able to join programs like these.



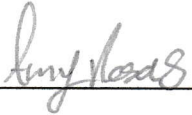
Appointee Agreement

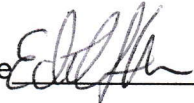
2021-2022

As an appointee to the 2021-22 Garland Youth Council, I understand the importance of being an active participant in GYC meetings and activities. If appointed, I agree to do the following:

- ❖ Attend regular meetings and assigned committee meetings.
- ❖ Contribute ideas and energy to GYC meetings and activities.
- ❖ Contact the GYC Staff Liaison in advance if I am unable to attend meetings or events.
- ❖ Actively participate in GYC events and activities.
- ❖ Check emails regularly and promptly reply or acknowledge receipt.
- ❖ Promote the GYC to my classmates and friends and encourage them to attend meetings and participate in activities.

I have reviewed the 2021-2022 GYC calendar (page 5) and acknowledge that I am available to participate in meetings and activities. I understand that missing more than two regularly scheduled GYC meetings will prompt a review of my commitment to GYC.

Signature  Date 5/03/2022

Parent/Guardian Signature 





Friday, June 3, 2022

To Whom It May Concern:

I am pleased to write this letter of recommendation on behalf of Miss Amy Rosas. As a mathematics teacher at Lakeview Centennial High School, I have had the pleasure of having Miss Rosas in my Honors Precalculus course this school year. Amy demonstrates daily that she is a capable and motivated student with all of the qualities necessary to pursue further studies at the next level.

In my class Amy displays impressive analytical skills and a keen intellect. She is consistent, thoughtful, and keeps me on my toes. She is not afraid to ask for help or take initiative when needed. Amy is committed to her education and even to the education of her peers. Miss Rosas participates in class activities and offers valuable contributions to class discussions. Amy's hard work and dedication is notable and as such, she is a member of the National Hispanic Honor Society.

Here at Lakeview Centennial High School, Amy is a part of the P-Tech Criminal Justice Pathway. And outside of school she is employed at La Nena Mexican Restaurant and she volunteers at the Garland Central Library. In brief, Miss Rosas is a highly motivated student. Her previous involvement and graduation from the Youth Leadership of Garland will make her a great addition to the Garland Youth Council and I therefore recommend her without reservation.

Sincerely,

Melissa Thomas

Mrs. Thomas

Math Teacher

Lakeview Centennial High School

College and Career Magnet



Friday, June 3, 2022

To Whom It May Concern:

I am pleased to write this letter of recommendation on behalf of Miss Amy Rosas. As a mathematics teacher at Lakeview Centennial High School, I have had the pleasure of having Miss Rosas in my Honors Precalculus course this school year. Amy demonstrates daily that she is a capable and motivated student with all of the qualities necessary to pursue further studies at the next level.

In my class Amy displays impressive analytical skills and a keen intellect. She is consistent, thoughtful, and keeps me on my toes. She is not afraid to ask for help or take initiative when needed. Amy is committed to her education and even to the education of her peers. Miss Rosas participates in class activities and offers valuable contributions to class discussions. Amy's hard work and dedication is notable and as such, she is a member of the National Hispanic Honor Society.

Here at Lakeview Centennial High School, Amy is a part of the P-Tech Criminal Justice Pathway. And outside of school she is employed at La Nena Mexican Restaurant and she volunteers at the Garland Central Library. In brief, Miss Rosas is a highly motivated student. Her previous involvement and graduation from the Youth Leadership of Garland will make her a great addition to the Garland Youth Council and I therefore recommend her without reservation.

Sincerely,

Melissa Thomas

Mrs. Thomas

Math Teacher

Lakeview Centennial High School

College and Career Magnet

June 3, 2022

Garland, Texas

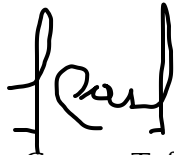
Ref.: Amy Rosas

Dear Sir or Madame,

I hereby recommend Miss Amy Rosas to the Garland Youth Council for her interest in leadership activities in her community. Miss Amy Rosas outstands for her interest in the school and community service. I have known Miss Amy for two years; I had the honor to have her in Spanish IV AP (Language and Culture), where she outstood for her excellent work and participation. Now she is an active member of the “Sociedad Honoraria Hispánica”. Since I know her, she has demonstrated great interest in going further in her education. Miss Amy Rosas is always enthusiastic and ready for challenges.

It is a pleasure to recommend Miss Amy Rosas to the Garland Youth Council for her citizenship and extraordinary attitude towards the community and all what involves a preparation for the future. I am sure she will be a great asset to any organization or community she serves in the near future. If you have questions regarding her plans in life, experience, activities, and others, do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alfonso'.

Alfonso Casares Tafur
Spanish III, III Pre-AP, IV AP, V AP
Sociedad Honoraria Hispánica Sponsor
World Languages-Department Lead
Lakeview Centennial High School
ACasares@garlandisd.net

Garland Youth Council Application

2022-2023

Name: Joann Simon

Address: 4117 Claridge Terrace Garland, TX 75043

City Council District: District 3

Home Phone:

Cell Phone:

Parent/Guardian Cell Phone:

Email:

Parent/Guardian Email:

Grade Level (2022-2023): 10th

School: North Garland High School

Garland Youth Council Application

2022-2023

1. What activities/organizations do you currently participate in?

- **NG STRONG (School Christian Club)- Secretary**
- **St. Paul's Mar Thoma Church Praise & Worship Leader**
- **HOSA (Future Health Professionals)**
- **Student Council**
- **AVID Ambassador**

2. How did you hear about the Garland Youth Council?

Attending some of the multiple events the Garland Youth Council conducts, I've met multiple members of the GYC. These connections have led me to know more about the GYC and want to participate in their events.

3. Why do you want to serve on the Garland Youth Council?

The Garland Youth Council is an excellent organization that guides the youth in the works of the city! Therefore, I want to serve the GYC as a voice for the youth of our community. I want to understand the way our community plays a huge role in keeping Garland a great place!

4. What are some challenges you feel Garland youth face in our community?

The Garland Council does an amazing job in making Garland the best place to be! Although, the youth in our community tend to shy away from providing a voice for their opinions and ideas. Many youths have wonderful visions to make Garland a better place than it already is, but they feel as if their words have no say. We must strive to make each and every youth feel as though they are important and are heard!

5. What do you see as positives for you living in Garland?

As for me, there is no other place on the earth I would rather be than live in Garland! Garland is filled with diverse people and amazing events that allow every connection to build. Garland is the ultimate epitome of creating a sense of community and leadership. Garland's exceptional leadership is what creates Garland city a remarkable place!

Garland Youth Council Application

2022-2023



Appointee Agreement 2022-2023

As an appointee to the 2022-23 Garland Youth Council, I understand the importance of being an active participant in GYC meetings and activities. If appointed, I agree to do the following:

- ❖ Attend regular meetings and assigned committee meetings.
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- ❖ Contact the GYC Staff Liaison in advance if I am unable to attend meetings or events.
- ❖ Actively participate in GYC events and activities.
- ❖ Check emails regularly and promptly reply or acknowledge receipt.
- ❖ Promote the GYC to my classmates and friends and encourage them to attend meetings and participate in activities.

I have reviewed the 2022-2023 GYC calendar (page 5) and acknowledge that I am available to participate in meetings and activities. I understand that missing more than two regularly scheduled GYC meetings will prompt a review of my commitment to GYC.

Signature *[Signature]* Date June 3, 2022

Parent/Guardian Signature *[Signature]*



Garland Youth Council Application

2022-2023

June 2nd, 2022

To Whom It May Concern:

This letter serves as a formal recommendation for Joann Simon. I have known Joann for almost a year now. I had the pleasure of being her Honors English teacher during her freshman year at North Garland High School.

When I think about Joann and her academic career, I am filled with such pride and graciousness. Joann is an extremely tenacious, bright, and trustworthy young woman. Her initiative to be successful is apparent in her responsibilities to her educational focus. Not only has she maintained all A's during her first year of high school, she has taken several AP and college-level courses through the PTECH program. This type of academic rigor is impressive for someone of Joann's age. These classes are often challenging for her peers, but Joann excels through them with ease. Taking on the PTECH program and accelerated courses shows a true testament to her integrity and motivation as an individual.

Joann's academic achievements are not her only focus though. While balancing her arduous collegiate program, Joann balances multiple leadership positions in various programs. She is the secretary for the NG Strong club, a faith based club at her high school. She is the ambassador of the AVID program, a college focused program here at North Garland. She maintains participation in HOSA, Student Council, Dance, and a multitude of other extra curriculars. Her ability to collaborate, work effectively with peers, and push herself is clear in her abilities within her community, church, and in the classroom.

Joann's abilities to maintain a lucrative academic transcript and balance various positions of leadership is impeccable. However, these are only a few attributes that make Joann shine. Joann's natural ability to connect with her peers and her capacity for leading her peers make her so impressive. She thrives when being able to show her tenderness and leadership abilities with her collaborative groups. Her character is authentic and true to who she strives to be. Joann is unabashadley herself. That quality is rare among adults, and even rarer among her generation. I know my class and my life were better because she was in it.

I formally recommend Joann for the Garland Youth Council. She will make an unprecedented addition to your organization. Please feel free to contact me if you wish to further discuss Joann and her abilities. You can reach me via phone at 972-675-3120 or via email at mmedcalf@garlandisd.net.

Sincerely,



Monica Medcalf
PTECH/ECHS Honors English Instructor
Project GOAL Lead Mentor
North Garland High School

Garland Youth Council Application

2022-2023



North Garland High School

2109 W. Buckingham Road, Garland Texas 75042

Telephone 972-675-3120

Fax 972-675-3145

Janizelle Esquivel

June 03, 2022

To whom it may concern,

It is my pleasure to recommend Joann Simon to your organization. She is a hardworking and determined student, and I am certain that she would be a positive addition to your organization. Ms. Simon is quite personable and has always been willing to step up and lead throughout her AVID course, which makes me quite certain that she would be wonderful for your organization.

Joann has continuously shown great academic strengths, taking not only honors but Dual Credit courses as a freshmen as well. Throughout the year she has participated in extracurricular activities including, AVID, NG Strong, HOSA, and Student Council along with her rigorous course load. She is always willing to take initiative and assist peers in any event.

Joann, with her amicable personality, is able to get along well with peers and teachers alike. Her constant kindness and enthusiasm has made her a joy to have in class this academic year. I highly recommend her for your program without reservation. Do not hesitate to contact with any questions at Jesquive@garlandisd.net.

Sincerely,

Janizelle Esquivel

Jesquive@garlandisd.net

AVID I Sponsor

Speech & Debate coach

North Garland High School



GARLAND

City Council Work Session Agenda

Meeting Date: July 18, 2022

Item Title:

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Council Member BJ Williams

- Bryan Panameno - Garland Youth Council
 - Briana T. White - Garland Youth Council
-

Attachments

Bryan Panameno - Garland Youth Council

Briana T. White - Garland Youth Council



2022-2023 Application

Deadline: June 3, 2022

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200 N. Fifth St.
Garland, TX 75040
GYC@GarlandTX.gov

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Garland Youth Council

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Purpose

- ❖ To serve as a vehicle between City Council and Garland youth throughout the city.
- ❖ To promote and educate participants to the local political process.
- ❖ To assist the Mayor and Council in scheduling meetings which address youth concerns.
- ❖ To assure youth adherence to the criteria for membership in the Youth Council.
- ❖ To serve as ambassadors and messengers for the City of Garland.

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- ✓ Complete form and answer questions on page 3.
- ✓ Submit two letters of recommendation.
- ✓ Review the attached calendar and determine that you will be able to attend regularly scheduled meetings consistently (keep calendar for your records).
- ✓ Review the GYC Appointee Agreement on page 4. Both applicant and parent/guardian must sign.



Application 2022-2023

Name: Bryan Panameno

Address: 729 Waikiki Dr Garland, TX 75043

City Council District: Garland Home Phone: [REDACTED]

Cell Phone: [REDACTED] Parent/Guardian Cell Phone: [REDACTED]

Email (primary): [REDACTED]

Parent/Guardian Email: [REDACTED]

Grade Level (2022-2023): 11 School: Lakeview Centennial High School

Please answer the following questions. Feel free to type your answers on a separate sheet of paper and attach to the application.

1. What activities/organizations do you currently participate in?

I am currently enrolled in the Collegiate Academy program and part of dual credit classes.

2. How did you hear about the Garland Youth Council?

I heard of the Garland Youth Council from a close friend.

3. Why do you want to serve on the Garland Youth Council?

I want to serve on the Garland Youth Council because it would be a great way to serve my community, and a chance to get to know more people. I would love the chance to speak up for my peers as part of the Garland Youth Council.

4. What are some challenges you feel Garland youth face in our community?

I feel as though many high school students do not get the opportunity to play a role in our community.

5. What do you see as positives for you living in Garland?

I enjoy living in a quiet and small community like Garland because I feel like everyone is able to connect and be part of the community. Another positive of living in Garland is everyone being able to connect in a special way.



Appointee Agreement

2022-2023

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- ❖ Contribute ideas and energy to GYC meetings and activities.
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- ❖ Check emails regularly and promptly reply or acknowledge receipt.
- ❖ Promote the GYC to my classmates and friends and encourage them to attend meetings and participate in activities.

I have reviewed the 2022-2023 GYC calendar (page 5) and acknowledge that I am available to participate in meetings and activities. I understand that missing more than two regularly scheduled GYC meetings will prompt a review of my commitment to GYC.

Signature Bryan Romero Date _____

Parent/Guardian Signature [Signature]



GYC Meetings & Activities for 2022-2023

Mandatory Events

Retreat

Saturday, Aug. 6

9 a.m. to 1 p.m.

Group Dynamix

Induction

Tuesday, Aug. 16

5:30 to 7:30 p.m.

Granville Arts Center - The Atrium, 300 N. Fifth St.

Regular Meetings

Second Tuesday of every month

5:30 to 7 p.m.

City Hall, 200 N. Fifth St.

Committee Meetings

Fourth Tuesday of every month

5:30 to 7 p.m.

City Hall, 200 N. Fifth St.

May 2, 2022

To whom it may concern,

I am writing this recommendation on behalf of Bryan Panameño. Mr. Panameño has many wonderful qualities that will continue to follow him and contribute to his success in life. In addition to being an outstanding student, he is humble, cooperative, and respectful of teachers and classmates. He is willing and ready at any time to collaborate with different people and enjoy the learning process with them. He is a very positive young man and this rubs off on those around him.

As his teacher, I am sure that Bryan will represent the other young people in his community in a meaningful way, as he is observant and shares with people of different ethnicities and genders. These experiences will enable him to be an objective voice on the council. Also, he would be a great representation of minority groups in the Garland community.

I highly recommend that Bryan Panameño be considered to be part of the Garland Youth Council. I believe he will use his past experiences to benefit all of those he comes in contact with. This opportunity will give him the space to develop as a leader by being exposed to different activities and forums that will help him develop the skills necessary to be successful in a diverse community like Garland. Do not hesitate to contact me with further questions.

Sincerely,



Melisa M. Lebrón-Díaz

Spanish Teacher- Lakeview Centennial High School- College & Career Magnet

MMLebron@garlandisd.net



6/3/2022

To Whom It May Concern:

I am writing this reference at the request of Bryan Panameno who is applying to the Garland Youth Council.

I have gotten to know Bryan while teaching at Lakeview Centennial College & Career Magnet and in our Principles of Business, Marketing, and Finance Class. He is a standout student and a leader in class.

Bryan has a number of strengths to offer any program. He is a great student in all of his classes and he holds many leadership qualities that will be valuable to you.

In conclusion, I would highly recommend Bryan Panameno for any program he wishes to pursue. If you should ever need any additional information you can feel free to contact me at 817-366-9594 or by email at cjflemin@garlandisd.net anytime.

Sincerely,

A handwritten signature in black ink, appearing to be 'C. Fleming'.

Christopher Fleming

Marketing Teacher, Lakeview Centennial College & Career Magnet
CTE Department Chair
DECA Advisor



Appointee Agreement

2022-2023

As an appointee to the 2022-23 Garland Youth Council, I understand the importance of being an active participant in GYC meetings and activities. If appointed, I agree to do the following:

- ❖ Attend regular meetings and assigned committee meetings.
- ❖ Contribute ideas and energy to GYC meetings and activities.
- ❖ Contact the GYC Staff Liaison in advance if I am unable to attend meetings or events.
- ❖ Actively participate in GYC events and activities.
- ❖ Check emails regularly and promptly reply or acknowledge receipt.
- ❖ Promote the GYC to my classmates and friends and encourage them to attend meetings and participate in activities.

I have reviewed the 2022-2023 GYC calendar (page 5) and acknowledge that I am available to participate in meetings and activities. I understand that missing more than two regularly scheduled GYC meetings will prompt a review of my commitment to GYC.

Signature Brian White Date 5-26-22

Parent/Guardian Signature Stan White





Application 2022-2023

Name: Briana T. White

Address: 5657 Southern Fern Rd. Garland, Tx 75043

City Council District: 3 Home Phone: _____

Cell Phone: _____ Parent/Guardian Cell Phone: _____

Email (primary): _____

Parent/Guardian Email: _____

Grade Level (2022-2023): 9 School: North Garland

Please answer the following questions. Feel free to type your answers on a separate sheet of paper and attach to the application.

See attached

1. What activities/organizations do you currently participate in?
2. How did you hear about the Garland Youth Council?
3. Why do you want to serve on the Garland Youth Council?
4. What are some challenges you feel Garland youth face in our community?
5. What do you see as positives for you living in Garland?

1. What activities/organizations do you currently participate in?

I am currently a member of Youth and Government and Delta Academy. With Youth and Government, I wrote and presented bills to be voted on. One of the bills I wrote was on Mental Health. I was able to present this bill at the State Capitol in Austin. Delta Academy is an organization through Delta Sigma Theta Sorority where we have the opportunity to participate in community service and leadership and enhance academic achievement.

2. How did you hear about the Garland Youth Council?

Because I am interested in politics and law, I looked for ways I can participate in my local government and discovered the Garland Youth Council through Facebook.

3. Why do you want to serve on the Garland Youth Council?

It is my hope that the Garland Youth Council will allow me to grow as a community leader. My goal is to go into politics and law in college and beyond. The Garland Youth Council will give me the opportunity to learn how my local government works.

4. What are some challenges you feel Garland youth face in our community?

The youth of Garland need mental health support. With the uptick in violence, social media influences and civil unrest, many of my friends are not ok. I would like to see more healthy outlets so that the youth are better supported.

5. What do you see as positives for you living in Garland?

I love the diversity of Garland, Texas. Also, the schools are great! I attend Austin Academy and it has been a very good experience. I have learned and grown so much from my time at Austin and feel prepared for high school.

March 23, 2022

Re: Garland Youth Council

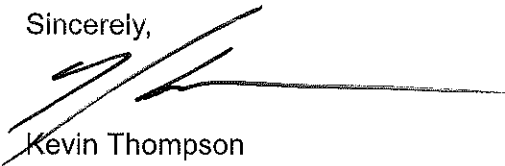
To whom it may concern

It is a great pleasure to recommend Briana White for admission to the Garland Youth Council. She has that combination of a positive attitude and the belief that she can always improve, which is essential for a leader. I have had the pleasure of coaching Briana as part of the Texas Junior Youth in Government (JYG), which functions as a parliamentary debate club. Briana has impressed me with her ability to discuss difficult concepts that arose during debates. Briana's personal strengths are extremely impressive. She's an active, outgoing presence in class with a great sense of humor.

Briana's cheerful nature and openness to feedback means she's always learning, an impressive strength that will continue to serve her well as she meets challenges in high school, college and beyond. Briana has a great capacity to draw connections between past and present and to ground her understanding of current issues in the appropriate context. Briana has a heightened social awareness that can pave the way for her to become a motivated activist driven to promote civil rights and work towards social equity, should she so choose.

Briana White has my highest recommendation for admission to the Garland Youth Council. She has demonstrated success in all that she puts her mind to, whether it's writing a bill for debate or collaborating with others. Briana's endless curiosity, combined with her willingness to take risks, leads me to believe there will be no limit to her growth and achievements. Please don't hesitate to contact me at kethomps@garlandisd.net if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kevin Thompson', with a long horizontal line extending to the right.

Kevin Thompson
US History
Austin Academy

May 25, 2022

To Whom It May Concern:

Re: Briana White/Garland Youth Council

I had the pleasure of having Briana in art class this year. It was her first year in a new school and I remember getting an email from mom worried about her making friends and fitting in, especially after working from home for a year plus! At first she did seem to be a little shy and quiet, yet super sweet and definitely a hard worker. Since then she has blossomed so much. Despite the occasional get to "work AND talk, or don't talk" warning, she has made VERY good friends. When she has needed a reminder about socializing a little less she instantly gets to work and sets the example for her friends to do the same. It's for this reason that I think Briana would be a great candidate for the Garland Youth Council.

Briana's ability to develop friendships and general leadership skills in addition to a high intelligence makes for an even greater recipe for success. I've been most impressed with her interpretations of art and ability to articulate the function as well as the significance; which shows real insight and empathy. Not the typical traits for teenagers of any age.

I appreciate you considering Briana for this opportunity and I hope she gets the chance to shine at it too!

Sincerely,

Jessica Thompson
Art Teacher
Austin Academy for Excellence
jbthomps@garlandisd.net



GARLAND

City Council Work Session Agenda

Meeting Date: July 18, 2022

Item Title:

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Council Member Margaret Lucht

- A'leena Bradley - Garland Youth Council
 - Stephen Hogue - Garland Youth Council
-

Attachments

A'leena Bradley - Garland Youth Council

Stephen Hogue - Garland Youth Council



Application 2022-2023

Name: A'leena Bradley

Address: 2701 Saturn Rd

City Council District: Garland Home Phone: N/A

Cell Phone: [REDACTED] Parent/Guardian Cell Phone: [REDACTED]

Email (primary): [REDACTED]

Parent/Guardian Email: [REDACTED]

Grade Level (2022-2023): 12 School: South Garland HS

Please answer the following questions. Feel free to type your answers on a separate sheet of paper and attach to the application.

1. What activities/organizations do you currently participate in? I am currently apart of the Early college program at South Garland. I am also apart of our spirit group, student council,

2. How did you hear about the Garland Youth Council? My counselor mentioned it to me. My grand father is also apart and a manager of a city council himself.

3. Why do you want to serve on the Garland Youth Council? I think that it would be an amazing opportunity for me to put my leadership skills to the test.

4. What are some challenges you feel Garland youth face in our community? I think that some challages the youth face are; lack of parents

5. What do you see as positives for you living in Garland? Under standment, feeling of depression and anxiety. A lot of us younger people feel like we are going unheard in many situation.

3 | Page your neighbors can be. Also how helpful everyone in Garland is.



Appointee Agreement

2022-2023

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- ❖ Promote the GYC to my classmates and friends and encourage them to attend meetings and participate in activities.

I have reviewed the 2022-2023 GYC calendar (page 5) and acknowledge that I am available to participate in meetings and activities. I understand that missing more than two regularly scheduled GYC meetings will prompt a review of my commitment to GYC.

Signature A'Kune Brueley Date 5-18-22

Parent/Guardian Signature Kristina Alcocer Cepine



Dear Sir or Madam:

3 June 2022

I write to you on the behalf of my student, A'Leena Bradley. I've gotten to know her over the past year and can say from experience that she is driven, kind, responsible, reliable, thoughtful, and talented. I met A'Leena in my English 1301 class, a dual credit English course students may take as juniors. She participates in classroom discussion, works incredibly well on group assignments, and always seeks to do and be the best version of herself. She works to achieve the objectives on assignments that are academically-rigorous, but also does extremely well on more creativity-oriented projects that we have done in class. No matter the assignment, A'Leena is up for the challenge. I've never seen a more hardworking and dedicated student who takes pleasure in bettering herself and those around her.

While A'Leena works hard in my course, she is also first in her class academically, the class of 2023 president, a student in the Early College High School program at South Garland High School, and even helps with management and spirit for team sports here at SGHS. I have the pleasure of working with A'Leena on class of 2023 activities as a co-sponsor, and I believe she has excellent leadership skills that include (but aren't limited to) bringing people together, brainstorming ideas for student activities and involvement, and encouraging her fellow class-mates to get involved. Her maturity and genuine care for her fellow humans gives me hope for the future.

I know that anything A'Leena wants to do in life, whatever it is, it will begin with dedication and care. South Garland High School is a better place because she is here. She understands her responsibilities and works hard to accomplish them. As A'Leena finds success, she lifts up everyone around her as she climbs. Her ability to build relationships and communicate well with everyone she meets will propel her to great heights as she ventures into the world. Thank you for your consideration of A'Leena Bradley. I know that anywhere she goes, she will be the most thoughtful and motivated representative around.

Sincerely,

A handwritten signature in cursive script, reading "Sarah K. Warren". The signature is fluid and elegant, with a long horizontal flourish extending to the right.

Dr. Sarah Warren

Dual Credit and College Prep English Teacher
South Garland High School

Jun 2, 2022

Kristen Martin
Teacher, South Garland High School
600 Colonel Drive
Garland, TX 75043

To Whom It May Concern:

I write this letter in support of A'leena Bradley's application for the Garland Youth Leadership Council. I had the pleasure of teaching A'leena in her 10th grade English Language Arts class during the 2020-2021 school year at South Garland High School. She always impressed me with her ability to be open-minded, compassionate, and forth-right, which set her apart from her peers.

Throughout the year A'leena was an active participant in our class discussions, both in-person and virtually. She showed empathy and support for her classmates, but did not shy away from contributing to multiple perspectives when it came to more controversial topics. She respected others' opinions, even if they differed from her own and, in doing so, continued to develop her observational skills, all qualities that make her an outstanding individual.

Because A'leena has served in several community service organizations, she has accumulated quite the breadth of experiences. As a part of the Early College High School program and Student Council, A'leena has been involved in planning school and grade-level activities like Spirit Days and Homecoming. She has gathered and contributed to food and clothing donations for local charities, as well as taken an interest in creating a Leadership Council for the ECHS program and run by the ECHS students.

Beyond that, I know that some of her most rewarding experiences have been assisting other students, whether that might be her peers or her third graders through the FTI program. In English class, A'leena would routinely stop in the middle of her assignment to answer a question someone had while I was assisting students on the other side of the room. They don't ask her because she'll just give them the answer. That's not how A'leena works. They ask her because she takes the minute or two or more it takes to help them understand on their own. She genuinely cares about lifting others up because she knows that the more we understand about each other and the world, the more successful we will be as human beings.

Please feel free to contact me if you have any questions at: kmartin@garlandisd.net

Sincerely,

Kristen Martin



2022-2023 Application

Deadline: June 3, 2022

Please send or email your application to:

City Hall, Attn: Elisa Morales
200 N. Fifth St.
Garland, TX 75040
GYC@GarlandTX.gov

Applications are reviewed and GYC members are appointed by the members of City Council in July. All applicants are notified by email and mail prior to the Aug. 6th retreat.

For more information, visit GarlandTX.gov or the [Garland Youth Council Facebook page](#).



Garland Youth Council

Mission

The mission of the City's Youth Council is to provide a forum which educates Garland's youth to the various workings of City business and allows youth to be a voice to address their particular ideas and concerns.

Purpose

- ❖ To serve as a vehicle between City Council and Garland youth throughout the city.
- ❖ To promote and educate participants to the local political process.
- ❖ To assist the Mayor and Council in scheduling meetings which address youth concerns.
- ❖ To assure youth adherence to the criteria for membership in the Youth Council.
- ❖ To serve as ambassadors and messengers for the City of Garland.

To apply for an appointed position on the Garland Youth Council, please complete the following steps and return the completed application packet:

- ✓ Complete form and answer questions on page 3.
- ✓ Submit two letters of recommendation.
- ✓ Review the attached calendar and determine that you will be able to attend regularly scheduled meetings consistently (keep calendar for your records).
- ✓ Review the GYC Appointee Agreement on page 4. Both applicant and parent/guardian must sign.



Application 2022-2023

Name: Stephen Hogue

Address: 2816 Old Orchard RD. Garland, TX 75041

City Council District: 5 Home Phone: _____

Cell Phone: [REDACTED] Parent/Guardian Cell Phone: [REDACTED]

Email (primary): [REDACTED]

Parent/Guardian Email: [REDACTED]

Grade Level (2022-2023): 10 School: International Leadership of Texas Garland High School

Please answer the following questions. Feel free to type your answers on a separate sheet of paper and attach to the application.

1. What activities/organizations do you currently participate in?
Student council, student ambassador, mentor/mentor, interact club, scare club, baseball.
2. How did you hear about the Garland Youth Council?
I attended a Garland event, volunteering with my school and seen the current Garland Youth Council members and I aspired to be like them.
3. Why do you want to serve on the Garland Youth Council?
I want to better my city and I want to be informed of the current events in the city of Garland.
4. What are some challenges you feel Garland youth face in our community?
I feel the youth in Garland don't always have a voice that is heard. I feel the youth struggle to escape the shadows of the adults.
5. What do you see as positives for you living in Garland?
I love the square and downtown area. I like the community that is our city. I like that Garland tries to include all by events and voting.



Appointee Agreement

2022-2023

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- ❖ Contact the GYC Staff Liaison in advance if I am unable to attend meetings or events.
- ❖ Actively participate in GYC events and activities.
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- ❖ Promote the GYC to my classmates and friends and encourage them to attend meetings and participate in activities.

I have reviewed the 2022-2023 GYC calendar (page 5) and acknowledge that I am available to participate in meetings and activities. I understand that missing more than two regularly scheduled GYC meetings will prompt a review of my commitment to GYC.

Signature SPH Date 05-16-2022

Parent/Guardian Signature Nina Hogue



GYC Meetings & Activities for 2022-2023

Mandatory Events

Retreat

Saturday, Aug. 6

9 a.m. to 1 p.m.

Group Dynamix

Induction

Tuesday, Aug. 16

5:30 to 7:30 p.m.

Granville Arts Center - The Atrium, 300 N. Fifth St.

Regular Meetings

Second Tuesday of every month

5:30 to 7 p.m.

City Hall, 200 N. Fifth St.

Committee Meetings

Fourth Tuesday of every month

5:30 to 7 p.m.

City Hall, 200 N. Fifth St.



International Leadership of Texas High School – Garland

4413 North Shiloh, Garland, TX 75044 ♦ 972-414-3414 * Fax 972-495-2234

May 25, 2022

To Whom It May Concern,

I am pleased to write this letter on behalf of an exceptional student, Steven Hogue.

Stevie is on A Honor Roll, a founding member of the Interact Service Club, and the 9th Grade Eagle of the Year. But that's just on paper. In person, he's even more impressive.

Stevie is kind, smart, and funny, and popular with his peers for all the right reasons. He's also one of our most active students. If there's something going on, Stevie is right in the middle. Sports, clubs, classes, events, he is always on campus, cheerfully participating. He is always ready, willing, and able to assist in any way. Several times this year, of his own initiative, he spent personal time to write thoughtful notes to every teacher.

Stevie fully exemplifies the character traits of ILTexas, and is a model of the school motto "Others Before Self." He has represented our campus as a Student Ambassador, leading tours for visitors. I whole-heartedly and unreservedly recommend him for your consideration. His leadership skills, academic excellence, and true spirit of empathy will ensure that he is successful in anything he puts his heart into, and I know that he would use his talents to the enrichment of the any organization he participates in.

Sincerely,

A handwritten signature in black ink that reads "Karen Marx". The signature is fluid and cursive.

Karen Marx

Principal

International Leadership of Texas, Garland High School

To whom it may concern,

I enthusiastically offer this letter of recommendation for Stephen Hogue's application to the Garland Youth City Council. I have known Stephen both as a student and a family friend. He was in my Algebra 1 class this year and through his hard work and determination, he earned one of the highest grades in my class. Knowing him before he was a student in my class, I knew he had apprehensions when it came to math, but he forged through them and has become a much more confident mathematician.

As his former Algebra 1 teacher I am confident that whatever tasks this Council should appoint to Stephen, he will complete to the highest level and have it done before it is due. In my class he was regularly given assignments with due dates in the future and with what remaining time there was in class, he would work through those assignments and usually would finish them in the same class period. He is also exceptionally responsible when he should happen to miss a class. If it was a planned absence he would email the day before informing me of his absence and work out a time to collect his assignments and possibly arrange to stay for tutoring if need be. In the very rare occurrence of an unplanned absence he was just as diligent about getting in contact and getting his work picked up and completed.

While I have taught many students, Stephen is one I will always remember for his hard work and determination in his studies, but also for his kindness. Before Stephen was my student he was a family friend and he attended the same school as my daughter. He jumped in when my daughter was first starting kindergarten and was afraid to walk to her class by herself. He volunteered to walk her to class and make sure she felt secure before heading off to his own class. He continued walking her to class for most of the year until she finally felt like she could handle the task.

Please do not hesitate to contact me if there is any other information that I can provide.

Sincerely,

Amber Manfrede

Math Teacher

International Leadership of Texas GHS

Letter recommendation for Stephen Hogue

Dear council,

With great pleasure I'd like to introduce you to Mr Hogue, this young man is outstanding in so many ways. When it comes to volunteering giving his time or just being a good friend for his fellow classmates he stands out above all the students I have seen in 17 years of teaching. This young man is a go getter end time I can see him doing great things with his life. Having a mother that works at the same school that he is attending at IL Texas Garland high school. I watch this proud mother humbly hear all the wonderful things her son does for the school, I admirer this families humbleness with always the giving the same response "Well that is Stevie". At this point if he was to run for any office I could see that being his campaign slogan. **Well That is Stevie Vote for Him** it's got a nice ring to don't you think. Mr. Hogue is your typical all-American boy, with his hopes and dreams to make this world a better place where ever he is. Academically Stevie's a good worker turns things in on time and pushes himself in every class he has. I would not say school comes easy for Stevie but he never gives up on even the most difficult challenges. When Stephen has his mindset and he knows' what he wants Mr. Hogue accomplishes all of his goals. Outside of the academic of school he also loves to play baseball he is on team as a freshman and shows great skills in this sport. Beside doing sports in school he has been a part of a few clubs and extracurricular activities outside of his normal day-to-day education.

Last semester Steve told me about this opportunity to work with the city of Garland in a youth program and I couldn't think of a better person to do this then him. I could see one day Mr. Hogue being a government official one day. I will tell you now I would vote for him, He is a true Mr. Smith goes to Washington kind of personality. When you meet him, you will see the parts of Jimmy Stewart I'm talking about with his overly polite manners and see the good in everyone. I don't know about you, but we need more people like him this world. Without a doubt he should be considered for the opportunity and if you have any questions or want more information please reach out.

Mr. John Alexander Taylor

Fine Arts Department Teacher

@/ JTAYLOR@ILTEXAS.ORG

214-734-3963 Cell



International Leadership of Texas High School – Garland

4413 North Shiloh, Garland, TX 75044 ♦ 972-414-3414 * Fax 972-495-2234

May 2, 2022

To Whom it May Concern:

It is with pleasure that I write this letter of recommendation on behalf of Stephen Hogue. I got to know Stephen when he enrolled in my Advanced Placement Human Geography class at the International Leadership of Texas Garland High School. Stephen is one of my most dedicated students, and I have been lucky to the opportunity to get to know him.

Stephen is an exemplary student who works diligently both in and outside of the classroom. Whether it is classwork, a major project, or an exam, Stephen always strives to give his best to everything he does. In Human Geography, we study not only places around the world, but the people who live therein and how they have used and changed their surroundings. We discuss many topics ranging from population and migration, to political patterns, land use, and development, just to name a few. Stephen has shown an ability to find nuances in difficult topics, and goes the extra mile by helping his peers understand varied perspectives. His insightful opinions have helped to lead class discussions on several occasions.

As freshman, Stephen has taken ten classes each semester, and chose to challenge himself with AP coursework. Despite having a heavy class load, Stephen has also been involved in several extracurricular activities and is excellent at managing his time without procrastination. Even when deadlines are weeks away, Stephen can be found working on assignments and projects as soon as they are provided, which gives him ample time to research and have any questions answered well before deadlines.

Stephen has taken our school motto of "Others Before Self" to heart. Outside of class, he can often be found volunteering with campus events, helping with Student Council and the Interact Club. He is a dependable young person, and well-liked by his peers as well as by the staff at our school. Because of his exemplary behavior and dependability, he is often asked to help with campus tours and assist new students who transfer to our school.

I have no doubt that Stephen's hard work and determination will serve the city of Garland to the highest standards. Therefore, it is without reservation that I highly recommend Stephen for the Garland Youth Council. If you have any questions, please feel free to contact me at nmerino@iltexas.org.

Sincerely,

Natalia Merino
Social Studies Instructor
ILTexas Garland High School
972-414-3414

To Whom it may Concern,

I had the opportunity to work directly with Stephen Hogue as the Student Council Sponsor this year at International Leadership of Texas Garland High School. Stephen was elected to be our 9th grade representative. His role was to represent the interest of the freshman class in our meetings. He would advocate for his class and vote in their interest on student council proposals and resolutions. Stephen was also responsible for contributing to the preparation and execution of Student Council Events.

Stephen is an amazing young man. For starters, he is very optimistic. He is always in a good mood and will always bring a positive attitude to any situation. He has the ability to articulate the positive in any situation. He also has an incredible work ethic to match his positive attitude. Stephen did not miss a single meeting all year. In fact, he was nearly always the first person to arrive each week. He also was heavily involved in every single Student Council activity this year. From selling tickets, to promoting events, to set up and clean up; Stephen was always there. He also takes AP classes at school and is constantly looking for a challenge.

I can tell that Stephen has an interest in public service and politics. Stephen ran an excellent campaign this year. He was active in lunch and in the hallways, shaking hands, talking to his classmates, showing he was interested in their needs and wants, building support. He was the first to have his posters completed and hung around the school. And he topped it off with an excellent speech in-front of the student body. He had pretty stiff competition, however his strategy and work ethic paid off with his victory.

I know that Stephen is a quality young man who comes from a strong family. He is someone who would do well in the Garland Youth Council Program. I know that he would work well with the city council as well as his peers. He brings qualities to the room that any group would benefit from. As well, he is a sponge that will soak up the experience in ways that few others would. Finally, he will use this experience to further the greater good. He has one of the strongest servant leadership hearts of any young person that I have worked with. I would like to offer my full recommendation for Stephen Hogue to get admitted into the Garland Youth Council Program.

James Roberts
International Leadership of Texas Garland H.S.

AP U.S. History

AP World History

U.S. History Advanced

Planning and Governance

Head Cross Country

Head Track and Field

Student Council



GARLAND

City Council Work Session Agenda

Meeting Date: July 18, 2022

Item Title:

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Council Member Robert Vera

- Daniyal Saleem - Garland Youth Council
 - Bryan Calderon - Garland Youth Council
-

Attachments

Daniyal Saleem - Garland Youth Council

Bryan Calderon - Garland Youth Council



2022-2023 Application

Deadline: June 3, 2022

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200 N. Fifth St.
Garland, TX 75040
GYC@GarlandTX.gov

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Garland Youth Council

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Application 2022-2023

Name: Daniyal Saleem

Address: 1101 Crest Park Dr. Garland, TX 75042

City Council District: 6th Home Phone: _____

Cell Phone: [REDACTED] Parent/Guardian Cell Phone: _____

Email (primary): [REDACTED]

Parent/Guardian Email: [REDACTED]

Grade Level (2022-2023): 12th School: North Garland High School

Please answer the following questions. Feel free to type your answers on a separate sheet of paper and attach to the application. Text

1. What activities/organizations do you currently participate in?

2. How did you hear about the Garland Youth Council?

3. Why do you want to serve on the Garland Youth Council?

4. What are some challenges you feel Garland youth face in our community?

5. What do you see as positives for you living in Garland?



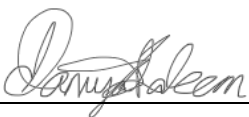
Appointee Agreement

2022-2023

As an appointee to the 2022-23 Garland Youth Council, I understand the importance of being an active participant in GYC meetings and activities. If appointed, I agree to do the following:

- ❖ Attend regular meetings and assigned committee meetings.
- ❖ Contribute ideas and energy to GYC meetings and activities.
- ❖ Contact the GYC Staff Liaison in advance if I am unable to attend meetings or events.
- ❖ Actively participate in GYC events and activities.
- ❖ Check emails regularly and promptly reply or acknowledge receipt.
- ❖ Promote the GYC to my classmates and friends and encourage them to attend meetings and participate in activities.

I have reviewed the 2022-2023 GYC calendar (page 5) and acknowledge that I am available to participate in meetings and activities. I understand that missing more than two regularly scheduled GYC meetings will prompt a review of my commitment to GYC.

Signature  Date 06/01/2022

Parent/Guardian Signature 



GYC Meetings & Activities for 2022-2023

Mandatory Events

Retreat

Saturday, Aug. 6

9 a.m. to 1 p.m.

Group Dynamix

Induction

Tuesday, Aug. 16

5:30 to 7:30 p.m.

Granville Arts Center - The Atrium, 300 N. Fifth St.

Regular Meetings

Second Tuesday of every month

5:30 to 7 p.m.

City Hall, 200 N. Fifth St.

Committee Meetings

Fourth Tuesday of every month

5:30 to 7 p.m.

City Hall, 200 N. Fifth St.



2022-2023 Application

Deadline: June 3, 2022

Please send or email your application to:

City Hall, Attn: Elisa Morales
200 N. Fifth St.
Garland, TX 75040
GYC@GarlandTX.gov

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Garland Youth Council

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Purpose

- ❖ To serve as a vehicle between City Council and Garland youth throughout the city.
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- ❖ To assure youth adherence to the criteria for membership in the Youth Council.
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- ✓ Submit two letters of recommendation.
- ✓ Review the attached calendar and determine that you will be able to attend regularly scheduled meetings consistently (keep calendar for your records).
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Application 2022-2023

Name: Bryan Caleron

Address: 1513 cross courts drive

City Council District: garland Home Phone: [REDACTED]

Cell Phone: [REDACTED] Parent/Guardian Cell Phone: [REDACTED]

Email (primary): [REDACTED]

Parent/Guardian Email: [REDACTED]

Grade Level (2022-2023): 11th School: North Garland

Please answer the following questions. Feel free to type your answers on a separate sheet of paper and attach to the application.

1. What activities/organizations do you currently participate in?

Soccer, Track, P tech

2. How did you hear about the Garland Youth Council?

from friend

3. Why do you want to serve on the Garland Youth Council?

I want gain experince and be part of garland city and build a better life.

4. What are some challenges you feel Garland youth face in our community?

Unable to get work done and always wait till the last second and never being fullhearted.

5. What do you see as positives for you living in Garland?

Its a nice home town where people look after eachother and always care for one another.



Appointee Agreement

2022-2023

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- ❖ Promote the GYC to my classmates and friends and encourage them to attend meetings and participate in activities.

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Signature Bruno M Date 06/02/22

Parent/Guardian Signature Esther Montano



GYC Meetings & Activities for 2022-2023

Mandatory Events

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9 a.m. to 1 p.m.

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City Hall, 200 N. Fifth St.

Committee Meetings

Fourth Tuesday of every month

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City Hall, 200 N. Fifth St.

To whom it may Concern:

I am writing this recommendation on behalf of Bryan Calderon. Bryan Calderon is an amazing person, student and friend. He has many skills and qualities that would make him a perfect fit for the Garland Youth council. He is a hard worker, respectful, determined, cooperative, dependable, and an amazing friend. I can depend on him for anything because I know he can get things done. He works hard when he is given a task and gets it done no matter what.

I have known Bryan for a long time now and from these past few years I have grown to know him and actually admire him. He is a hard working student and is a great friend. He is always respectful to his peers, teachers and family. He is also a great and amazing person to be around with, because of how friendly he is with others.

I highly recommend Bryan Calderon to be considered as a part of the Garland Youth Council.

Sincerely
Bryan Panameno

Lakeview Centennial Academy Student.

To Whom it may Concern:

I am glad to recommend Bryan Calrdon for the garland youth council. I have known him for a good amount of time and he has always shown leadership and boldness. Whenever there's a problem Bryan finds a way out. I am glad to have him as friend because he is always on my back

Bryan works hard on everything we do from projects to videos of entertainment. No matter what you have to work on with Bryan he will make sure it gets done smoothly and neat. I know Bryan has his heart set on this and he won't let you down.

He is in p tch so he has a strong understanding on how working and acting like a responsible adult is like. So i am with a strong heart recommending Bryan to the garland youth council.

Regards
Cesar Garcia

Rowlett student member.



GARLAND

City Council Work Session Agenda

Meeting Date: July 18, 2022

Item Title:

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Council Member Dylan Hedrick

- Hailey Gonzalez - Garland Youth Council
 - Medina Yasin - Garland Youth Council
-

Attachments

Hailey Gonzalez - Garland Youth Council

Medina Yasin - Garland Youth Council



2022-2023 Application

Deadline: June 3, 2022

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200 N. Fifth St.
Garland, TX 75040
GYC@GarlandTX.gov

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Garland Youth Council

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Application 2022-2023



Name: Hailey Gonzalez

Address: 3018 Beltline Rd. Apt#2206

City Council District: District 7 Home Phone: [REDACTED]

Cell Phone: [REDACTED] Parent/Guardian Cell Phone: [REDACTED]

Email (primary): [REDACTED]

Parent/Guardian Email: [REDACTED]

Grade Level (2022-2023): 12th School: Naaman Forest High School

Please answer the following questions. Feel free to type your answers on a separate sheet of paper and attach to the application.

1. What activities/organizations do you currently participate in?
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Signature *Hailey Gonzalez* Date 04/28/2022

Parent/Guardian Signature *Neil Gonzalez*



GYC Meetings & Activities for 2022-2023

Mandatory Events

Retreat
Saturday, Aug. 6
9 a.m. to 1 p.m.
Group Dynamix

Induction Tuesday,
Aug. 16
5:30 to 7:30 p.m.
Granville Arts Center - The Atrium, 300 N. Fifth St.

Regular Meetings
Second Tuesday of every month
5:30 to 7 p.m.
City Hall, 200 N. Fifth St.

Committee Meetings Fourth
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City Hall, 200 N. Fifth St.



3

Application

Deadline: June 3, 2022

2022-202

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1 | Page



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Application 2022-2023

Name: Medina Yasin

Address: 236 Southwood dr. Garland, TX 75040

City Council District: District 2

Home Phone: [REDACTED]

Cell Phone: [REDACTED]

Parent/Guardian Cell Phone: [REDACTED]

Email (primary): [REDACTED]

Parent/Guardian Email: [REDACTED]

Grade Level (2022-2023): 12th

School: Richland Collegiate High School



Appointee Agreement 2022-2023

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- Promote the GYC to my classmates and friends and encourage them to attend meetings and participate in activities.

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Signature Date 06/01/2022

Parent/Guardian Signature Jemila Mohammedaman



GYC Meetings & Activities for 2022-2023

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City Hall, 200 N. Fifth St.



GARLAND

City Council Work Session Agenda

Meeting Date: July 18, 2022

Item Title:

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Deputy Mayor Pro Tem Robert John Smith

- Preston Miles Bass - Garland Youth Council
 - Ayooluwa Joy Okunade - Garland Youth Council
-

Attachments

Preston Miles Bass - Garland Youth Council

Ayooluwa Joy Okunade - Garland Youth Council



2022-2023 Application

Deadline: June 3, 2022

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Garland, TX 75040
GYC@GarlandTX.gov

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Application 2022-2023

Name: Preston Miles Bass

Address: 7018 Clear Spring Parkway

City Council District: District 1 Home Phone: [REDACTED]

Cell Phone: [REDACTED] Parent/Guardian Cell Phone: [REDACTED]

Email (primary): [REDACTED]

Parent/Guardian Email: [REDACTED]

Grade Level (2022-2023): 9th School: International Leadership of Texas GHS

Please answer the following questions. Feel free to type your answers on a separate sheet of paper and attach to the application.

1. What activities/organizations do you currently participate in?

I volunteer at Amazing Grace Food Pantry, I am also going to be in Jazz Band for high school.

2. How did you hear about the Garland Youth Council?

My dad told me about it.

3. Why do you want to serve on the Garland Youth Council?

I want to help people my age with their problems.

4. What are some challenges you feel Garland youth face in our community?

I feel that our youth are being challenged by the temptation of vape pens or drugs.

5. What do you see as positives for you living in Garland?

I get to be a part of our wonderful community.



Appointee Agreement

2022-2023

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Signature Rebecca Date 7/12/2022

Parent/Guardian Signature JPB



GYC Meetings & Activities for 2022-2023

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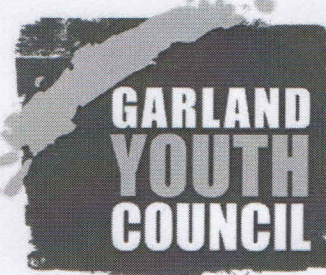
City Hall, 200 N. Fifth St.

Committee Meetings

Fourth Tuesday of every month

5:30 to 7 p.m.

City Hall, 200 N. Fifth St.



Application 2022-2023

Name: Ayooluwa Okunode

Address: 2321 North Court Garland TX 75044

City Council District: 8th Home Phone: [REDACTED]

Cell Phone: [REDACTED] Parent/Guardian Cell Phone: [REDACTED]

Email (primary): [REDACTED]

Parent/Guardian Email: [REDACTED]

Grade Level (2022-2023): 10th School: International Leadership of Texas Garland High School

Please answer the following questions. Feel free to type your answers on a separate sheet of paper and attach to the application.

1. What activities/organizations do you currently participate in?

Interact Club
Chess Club

Junior World Affairs Council
Book Club
Academic Decathlon

Richardson Teen Advisory Board
Volunteering at Richardson Public Library & IL Texas
Garland High School

2. How did you hear about the Garland Youth Council?

I heard about Garland Youth Council through my school.

3. Why do you want to serve on the Garland Youth Council?

I want to serve on the Garland Youth Council because I want to be in an environment that will help uplift youth voices. I want to help raise awareness on issues that us, the youth, face everyday in our community. I want to be the change I'd want to see in the community. I also want to connect with other youths from around.

4. What are some challenges you feel Garland youth face in our community?

Some challenges I feel Garland youth face in our community is that there is a lack of recreational activities that teens can do that bring us together as a community and also keep teens off the streets. There is also a lack of volunteer opportunities and programs that teens open or expressed to be public.

5. What do you see as positives for you living in Garland?

Positives I see living in Garland is that there is more diversity and I get to do more in Garland.

Garland to help mold me into a well rounded person.



Appointee Agreement

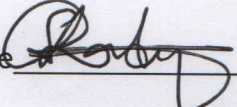
2022-2023

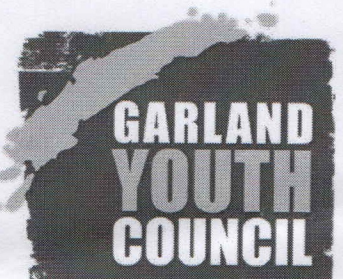
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Signature  Date 11-05-22

Parent/Guardian Signature 





May 23, 2022

To Whom it May Concern:

It is with pleasure that I write this letter of recommendation on behalf of Ayooluwa Joy Okunade. I met Joy at when she enrolled in my Advanced Placement Human Geography class at the International Leadership of Texas Garland High School. Joy entered my classroom eager to learn and give her best. As the school year progressed, she proved to be one of my most hard working and enthusiastic students.

Whether in the classroom or in extracurricular activities, Joy holds herself to the highest standards. She not only completes assignments and projects well before their deadlines, she goes the extra mile to ensure they are of the highest quality. I often overheard other students admiring Joy's work and asking her for help on their own assignments. One of the things that truly impresses me about Joy is that she is not selfish with her knowledge and achievements. She is very willing to help tutor other students when they are having trouble understanding concepts in the classroom.

In Human Geography, we study places around the world, the people who live therein and how they have used and changed their surroundings. We discuss many topics ranging from population and migration, to political patterns, land use, and development, just to name a few. Joy not only learned these concepts, but has also discovered how to find connections between these concepts and her everyday life. This knowledge will undoubtedly help her to be a voice for Garland youth and be able to skillfully serve the city of Garland's unique needs.

At ILTexas, we strive to help our students become servant leaders. Our school pledge ends with, "I will change the world." Joy has taken this pledge to heart. She has chosen to get involved in extracurricular activities aimed at helping to serve her community. Furthermore, Joy has taken the fervor that she has for the community and making the world a better place, and has instilled some of that in her fellow students through her original poetry, which have won her standing ovations from our student body.

I have no doubt that Joy will serve the city of Garland with the same zeal that she has served at her school. Therefore, it is without reservation that I highly recommend Joy for a position on the Garland Youth Council. If you have any questions, please feel free to contact me at nmerino@iltexas.org.

Sincerely,

Natalia Merino
Social Studies Instructor
ILTexas Garland High School
972-414-3414