



GARLAND

AGENDA

CITY COUNCIL WORK SESSION

City of Garland

Work Session Room, City Hall

William E. Dollar Municipal Building

200 North Fifth Street

Garland, Texas

Monday, August 1, 2022

6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

1. Public Comments on Work Session Items

Persons who desire to address the City Council on any item on the Work Session agenda are allowed three minutes to speak. Speakers are taken only at the beginning of the meeting, other than invited testimony.

Speakers are grouped by Work Session item and will be taken in the order of the Work Session agenda. Speakers must submit to the City Secretary a completed speaker's card before the beginning of the meeting. Speaker cards will not be accepted after the Mayor calls the meeting to order. Speaker cards are available in the lobby, at the visitor's side of the Work Session Room, and from members of staff.

Speakers are limited to addressing items on the Work Session agenda – any item relating to a Regular Session agenda item should be addressed at the Regular Session and any item not on an agenda may be addressed during the open microphone at the end of the Regular Session.

2. Consider the Consent Agenda

A member of the City Council may ask for discussion or further information on an item posted as a consent agenda item on the next Regular Meeting of the City Council. The Council Member may also ask that an item on the posted consent agenda be pulled from the consent agenda and considered for a vote separate from consent agenda items on the regular agenda. All discussions or deliberations on this portion of the work session agenda are limited to posted agenda items and may not include a new or unposted subject matter.

3. Written Briefings:

a. COVID-19 Briefing

Staff will provide an update to Council and ask for direction, if needed, on various matters related to COVID-19 and actions being taken by the City.

b. Investment Portfolio Summary

Staff presents the Portfolio Summary report to Council each quarter. The report is in compliance with the requirements of the Public Funds Investment Act. Management of the City's portfolios is conducted in accordance with the City Council Financial Policy, Statement of Investment Strategy and Investment Policy.

c. Fire Station No. 6 - Construction Bid Award

Council is requested to approve the bid award being considered at the August 2, 2022 Regular Meeting. The bid exceeds budgeted projects by \$755,000. Approval of the bid will avoid any future escalation of the project and retain the existing design and scope of the project.

d. Consider Assistance for 2022 Labor Day Parade

The Noon Exchange Club of Garland has requested the City Council consider waiving expenditures for City services required for the Labor Day Parade in Downtown Garland on Monday, September 5, 2022. The City Council Policy on Special Events states that requests from nonprofit organizations for donated services in excess \$5,000 be brought to the City Council for consideration. Unless otherwise directed by Council, staff will proceed with the proposed assistance for the Special Event.

4. Verbal Briefings:

a. Garland Housing Finance Corporation 2021 Annual Report

The Garland Housing Finance Corporation will provide Council their 2021 Annual Report.

b. Preview of 2022-23 Proposed Budget

Staff will provide an overview of the City Manager's Proposed Budget for FY 2022-23. The FY 2022-23 Proposed Budget document will officially be presented to Council at the August 2, 2022, Regular Meeting.

c. Municipal Setting Designations

Staff will brief the City Council on Municipal Setting Designations (MSD's), as these types of requests may come forward in the future for Council consideration.

d. Administrative Services Committee Report

Council Member Robert John Smith, Chair of the Administrative Services Committee, will provide an additional committee report on the following items:

- *Council Ethics Policy*

5. Discuss Appointments to Boards and Commissions

Council Member Jeff Bass

- James VanDyke - Board of Adjustment
- Merrill Balanciere - Community Multicultural Commission
- James Dobbins - Environmental and Community Advisory Board
- Charles Msewe - Library Board
- Bobby Bradley - Parks and Recreation Board
- Eric Scholl - Property Standards Board
- Carol Cooper - Senior Citizens Advisory Board
- Bill Swisher - Tax Increment Finance #2 South Board

6. Announce Future Agenda Items

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

7. Council will move into Executive Session

**EXECUTIVE SESSION
AGENDA**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

The City Council will adjourn into executive session pursuant to Sections 551.072, 551.087, and 551.071 of the Texas Government Code to deliberate or discuss:

1. The purchase, exchange, lease or value of real property in the vicinity of Centerville and Kingsley (551.072) and attorney/client matters concerning privileged and unprivileged client information related to the same (551.071).
2. Economic development matters related to commercial or financial information that the City has received from one or more business prospects that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect (551.087), and attorney/client matters concerning privileged and unprivileged client information related to the same (551.071).

8. Adjourn



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3. a.

Meeting Date: August 1, 2022

Item Title: COVID-19 Briefing

Summary of Request/Problem

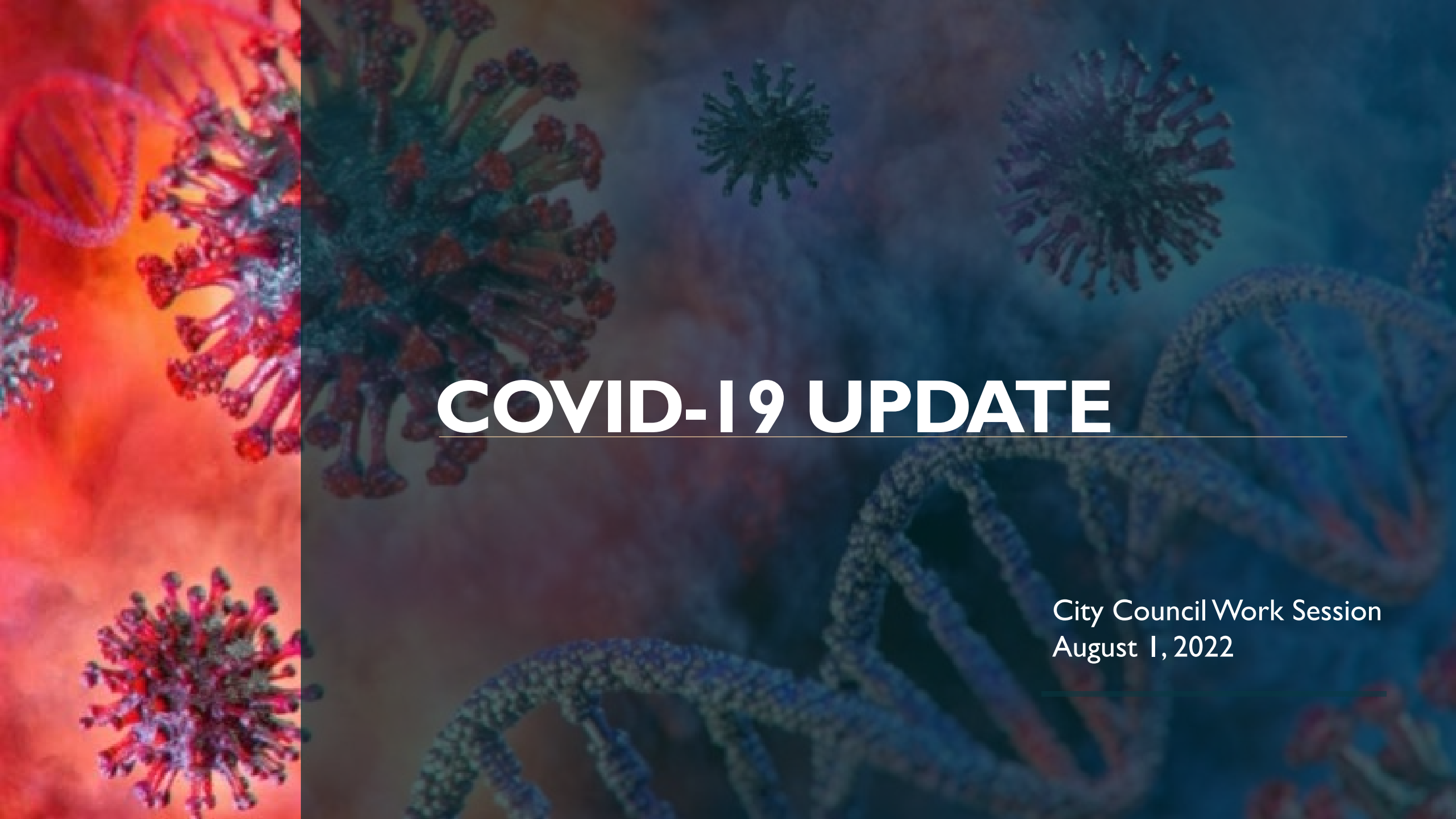
Staff will provide an update to Council and ask for direction, if needed, on various matters related to COVID-19 and actions being taken by the City.

Recommendation/Action Requested and Justification

Council discussion.

Attachments

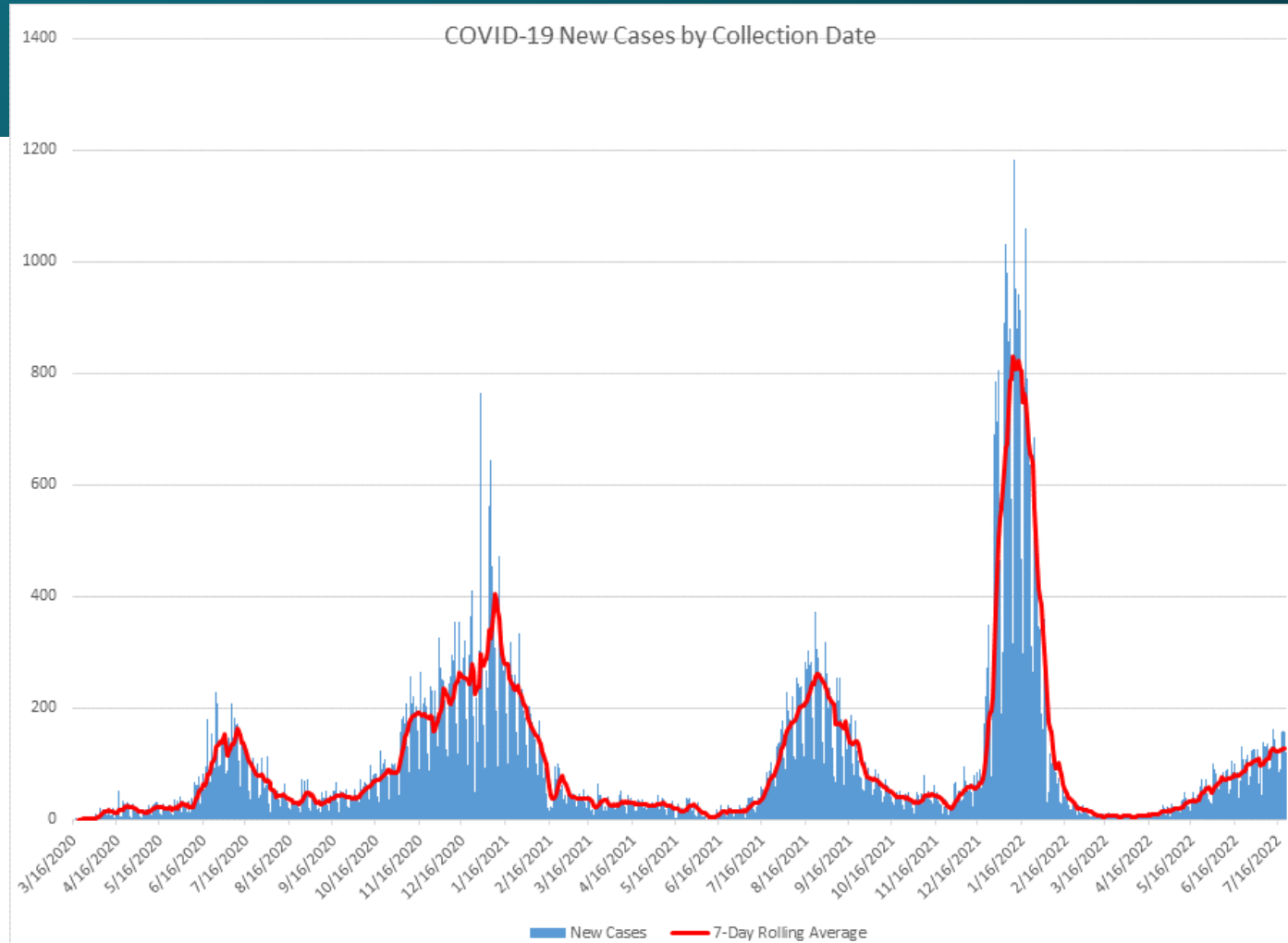
COVID-19 Presentation



COVID-19 UPDATE

City Council Work Session
August 1, 2022

Garland Impacts



Total Confirmed
64,979

Total Recovered
63,081

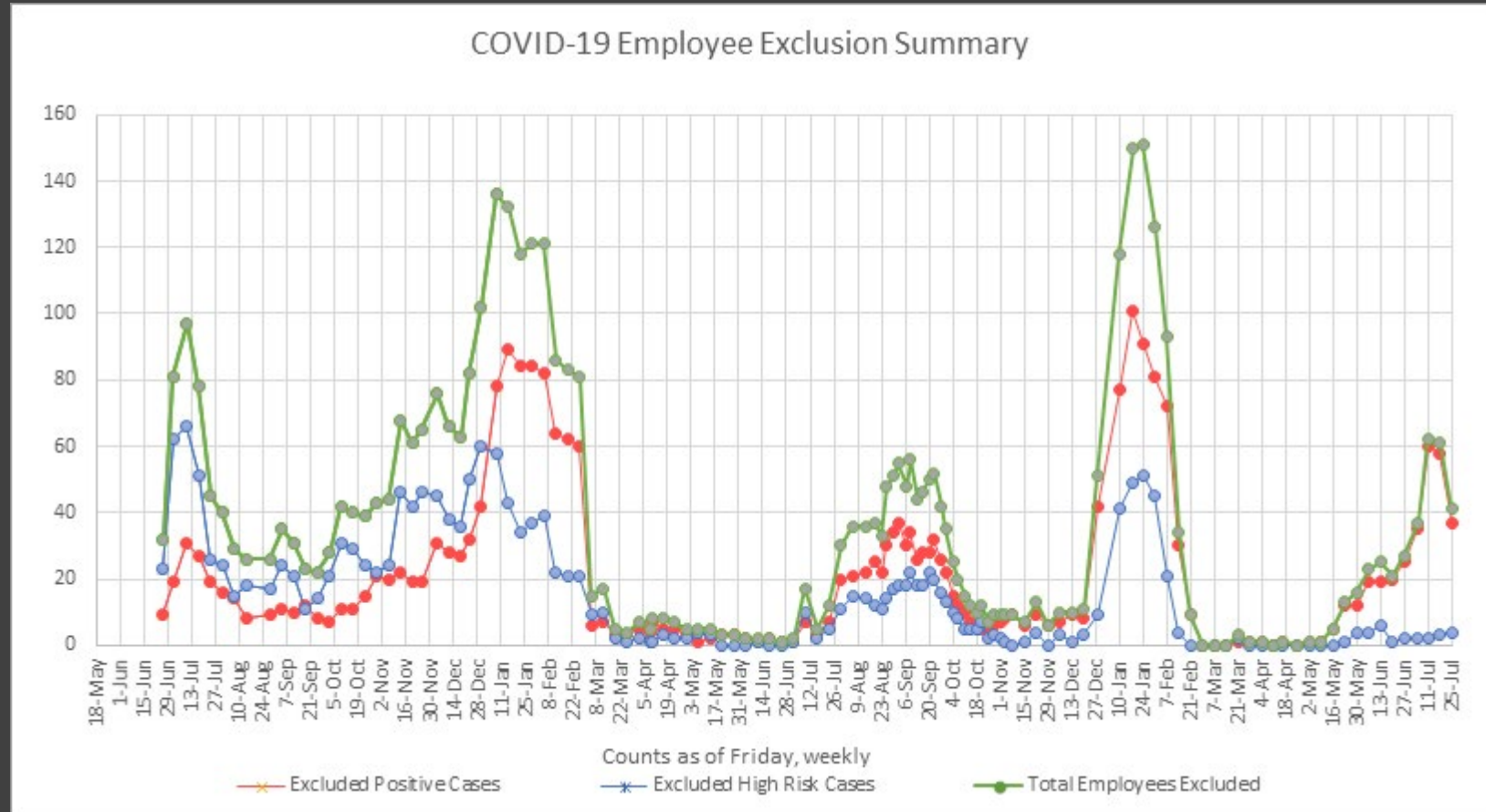
Total Deaths
770

Active Cases
1,128

Current Staff Impacts

41 COG employees excluded due to COVID-19 as of July 22, 2022

Total
Recovered
865
All
Departments



Garland Vaccinations Administered

Doses thru 7/22/22

Moderna Doses – Initial Series	35,311
Moderna Boosters	4,056
Pfizer Doses – Initial Series	8,673
Pfizer Boosters	3,705
Single Doses (Initial + Booster)	895
Total	52,640
Doses Administered week of July 17 - 23	125

Hospitalized COVID Patients and Percent COVID Patients to All Hospital Patients Dallas County

07/25/22 Numbers

285

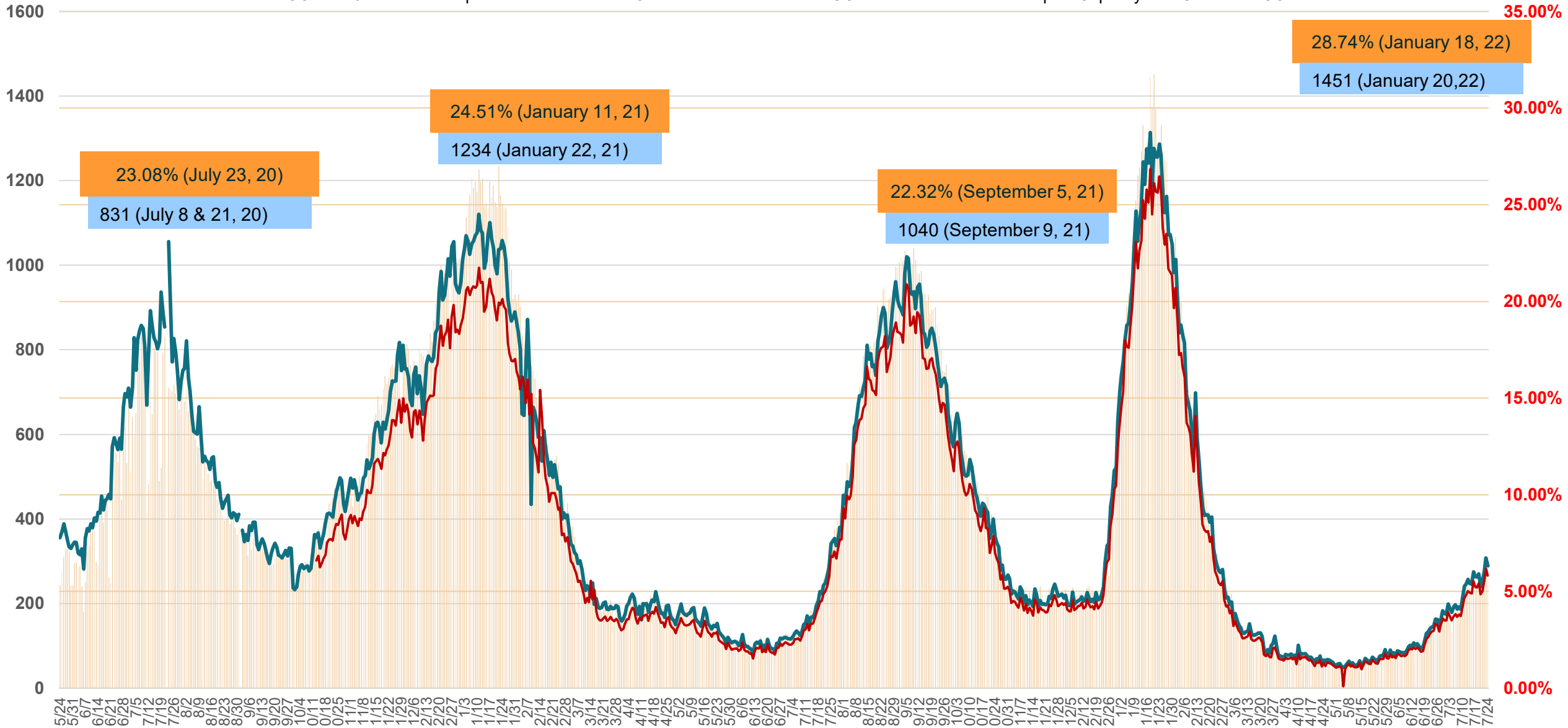
6.46%

5.84%

COVID-19 Patients Hospitalized

% OF ALL INPATIENTS with COVID

% of Hospital Capacity with Confirmed COVID





QUESTIONS



GARLAND POLICY REPORT

City Council Work Session Agenda

3. b.

Meeting Date: August 1, 2022

Item Title: Investment Portfolio Summary

Submitted By: Matt Watson, Finance Director

Strategic Focus Areas: Sound Governance and Finances

ISSUE

Staff presents the Portfolio Summary report to Council each quarter. The report is in compliance with the requirements of the Public Funds Investment Act. Management of the City's portfolios is conducted in accordance with the City Council Financial Policy, Statement of Investment Strategy and Investment Policy.

RECOMMENDATION

The June 30, 2022 Portfolio Summary is presented to inform the Council of the current status of the City's invested funds. Staff will be available to discuss the report with Council.

Attachments

June 30, 2022 Investment Portfolio Report



GARLAND

August 1, 2022

To: Members of the City Council,
City Manager,
and City of Garland Residents

The Portfolio Summary report is presented to Council each quarter. We certify that the June 30, 2022 report complies with the requirements of the Public Funds Investment Act. Management of the City's portfolios is maintained in accordance with the City Council Financial Policy, Statement of Investment Policy and Statement of Investment Strategy.

Matt Watson
Finance Director

Kathryn Ritchie
Controller

Don Daugherty
Cash & Debt Manager

City of Garland

Portfolio Summary

The City of Garland Portfolio Summary presents investment portfolio information on eight portfolios. Each portfolio has a purpose with unique investment management characteristics and objectives.

All portfolios and funds on hand are managed in compliance with the requirements of the Public Funds Investment Act. Management of the City's portfolios is conducted in accordance with the City Council Financial Policy, Statement of Investment Policy, and Statement of Investment Strategy.

Treasury Portfolio

The Treasury Portfolio is the primary source of funding City operation and maintenance expenditures. All budgeted revenues as well as bond proceeds are deposited into the Treasury Portfolio. The portfolio is managed so that sufficient liquidity is achieved at all times to support the ongoing operations, maintenance and capital improvements of the City.

General Obligation Interest & Sinking Portfolio

The General Obligation Interest & Sinking Portfolio pays periodic debt service on tax supported debt. Ad Valorem tax collections is the major revenue source. The portfolio is managed to ensure that debt is paid when it becomes due.

Rate Mitigation Portfolio

The Rate Mitigation Portfolio was established in 1997. The assets in the portfolio may be used to either pay Garland Power & Light Electric Utility debt service or to offset rate increases of the Electric Utility. The portfolio is managed according to forecasted funding requirements.

Economic Development Portfolio

The Economic Development Portfolio serves as a funding source for economic development initiatives. The portfolio maintains ample liquidity since a major expenditure can occur within a short amount of time.

CMH Landfill Portfolio

The CMH Landfill Portfolio holds invested funds that will be used to expand the Hinton Landfill when a current refuse cell reaches its capacity. The portfolio is managed so that funding is available when needed.

Water & Sewer Reserve Portfolio

The Water & Sewer Reserve Portfolio is required by Water & Sewer bond covenants. The City is required to set aside a reserve which serves as additional assurance to a bond holder that Water & Sewer debt will be paid when due.

CIP Interim Financing Portfolio

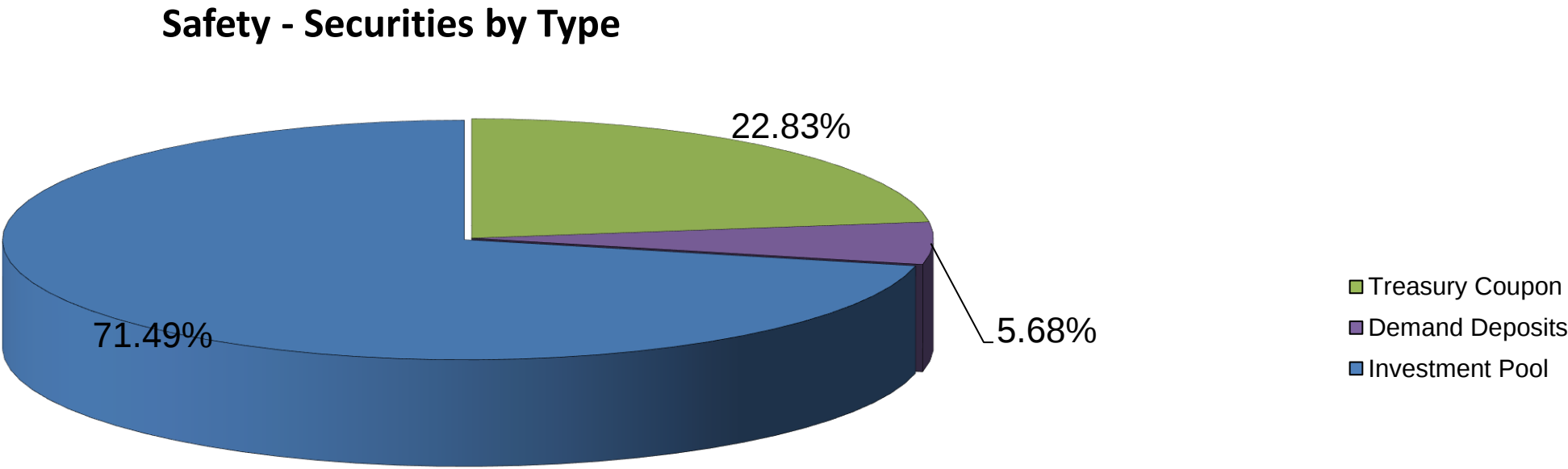
The CIP Interim Financing Portfolio is comprised of funds which will be spent in the General Obligation, the Electric Utility and the Water & Sewer Utility Capital Improvement Programs. The funds are managed to achieve maximum liquidity.

Grants & Other Portfolio

The Grants & Other Portfolio is comprised of funds that have been granted to the City by Federal or State agencies which are yet unspent. Maximum liquidity is required in this portfolio.

Safety - Securities by Type
 City of Garland, Texas
 June 30, 2022

<u>Security Type</u>	<u>Treasury</u>	<u>GO I & S</u>	<u>Rate Mitigation</u>	<u>Economic Development</u>	<u>CMH Landfill</u>	<u>Water & Sewer Reserve</u>	<u>CIP Interim Financing</u>	<u>Grants & Other</u>	<u>Total Book Value</u>	<u>Percent</u>
Treasury Coupon	\$ 104,580,198	\$ -	\$ 79,773,353	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 184,353,552	22.83%
Demand Deposits	45,846,084	-	-	-	-	-	-	-	45,846,084	5.68%
Investment Pool	290,997,848	10,629,986	182,268,842	2,239,837	11,269,656	8,349,285	8,633,672	62,926,419	577,315,547	71.49%
Total	<u>\$ 441,424,131</u>	<u>\$ 10,629,986</u>	<u>\$ 262,042,195</u>	<u>\$ 2,239,837</u>	<u>\$ 11,269,656</u>	<u>\$ 8,349,285</u>	<u>\$ 8,633,672</u>	<u>\$ 62,926,419</u>	<u>\$ 807,515,183</u>	<u>100.00%</u>



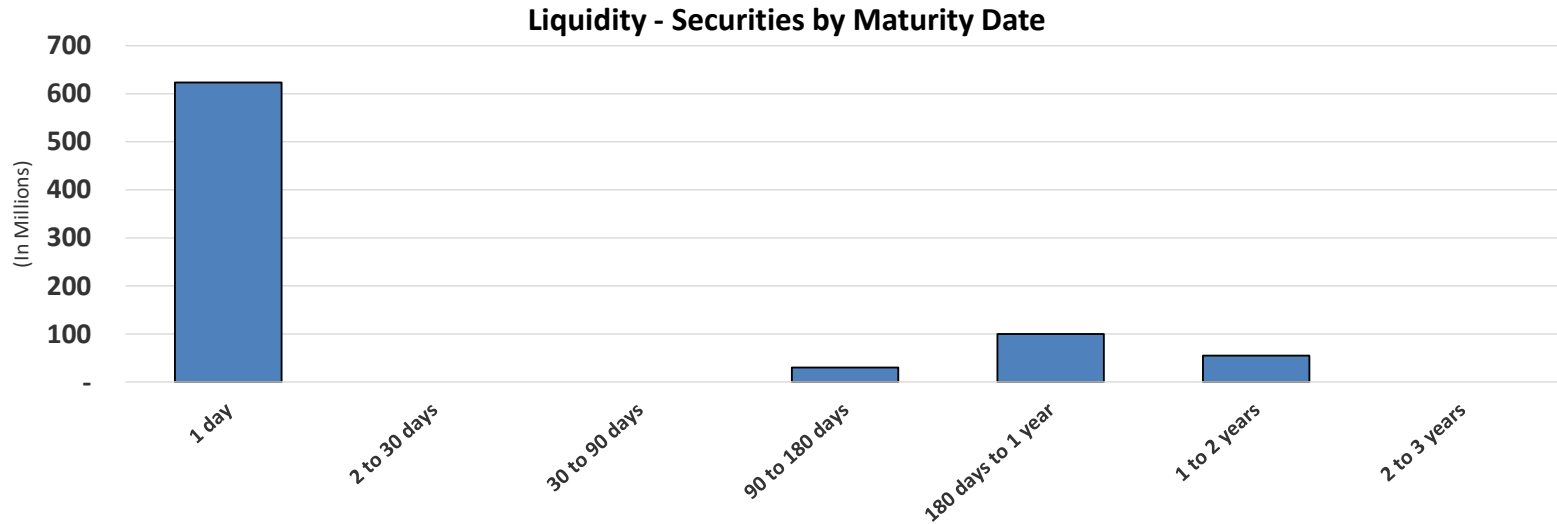
Note:
 Safety and preservation of capital are the foremost objectives of the investment program. Types of securities held in the investment portfolio must be authorized by the Texas Government Code and City Council Policy.

Liquidity - Securities by Maturity Date

City of Garland, Texas

June 30, 2022

	<u>Treasury</u>	<u>GO I & S</u>	<u>Rate Mitigation</u>	<u>Economic Development</u>	<u>CMH Landfill</u>	<u>Water & Sewer Reserve</u>	<u>CIP Interim Financing</u>	<u>Grants & Other</u>	<u>Total Par Value</u>	<u>Percent</u>
1 day - Pools & Demand Deposits	\$ 336,843,933	\$ 10,629,986	\$ 182,268,842	\$ 2,239,837	\$ 11,269,656	\$ 8,349,285	\$ 8,633,672	\$ 62,926,419	\$ 623,161,631	77.11%
2 to 30 days	-	-	-	-	-	-	-	-	-	0.00%
31 to 90 days	-	-	-	-	-	-	-	-	-	0.00%
91 to 180 days	5,000,000	-	25,000,000	-	-	-	-	-	30,000,000	3.71%
181 days to 1 year	70,000,000	-	30,000,000	-	-	-	-	-	100,000,000	12.37%
1 to 2 years	30,000,000	-	25,000,000	-	-	-	-	-	55,000,000	6.81%
Total	<u>\$ 441,843,933</u>	<u>\$ 10,629,986</u>	<u>\$ 262,268,842</u>	<u>\$ 2,239,837</u>	<u>\$ 11,269,656</u>	<u>\$ 8,349,285</u>	<u>\$ 8,633,672</u>	<u>\$ 62,926,419</u>	<u>\$ 808,161,631</u>	<u>100.00%</u>
Weighted Average Maturity Days	84	1	93	1	1	1	1	1	77	

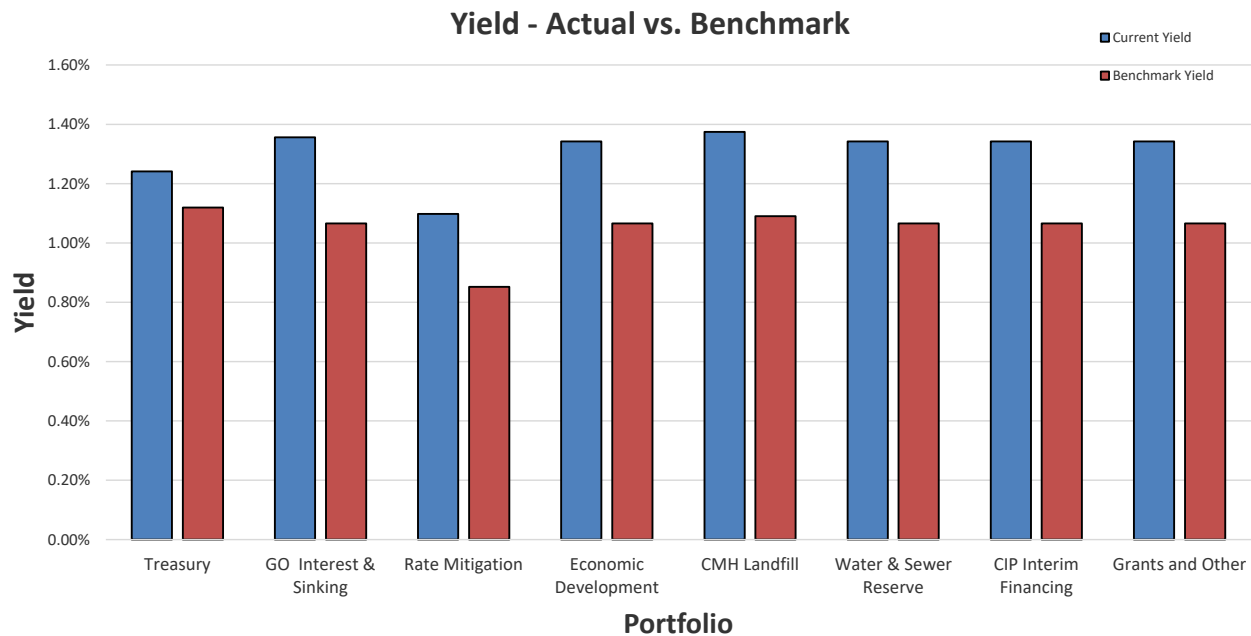


Note:

Liquidity is maintained in the investment portfolio to ensure that all operating expenditures are paid when due. Securities with varying maturities comprise the investment portfolio so that sufficient funds are always available.

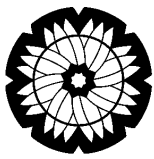
Yield - Interest Income
City of Garland, Texas
June 30, 2022

Portfolio	Interest Income Fiscal YTD	Current Yield	Benchmark Yield	Over (Under) Benchmark	Benchmark Source
Treasury	\$ 1,346,235	1.241%	1.119%	0.122%	Average 6 month CMT
GO Interest & Sinking	25,102	1.356%	1.066%	0.290%	Average 1 month CMT
Rate Mitigation	562,853	1.098%	0.852%	0.246%	Average 1 year CMT
Economic Development	4,264	1.343%	1.066%	0.277%	Average 1 month CMT
CMH Landfill	26,064	1.375%	1.090%	0.285%	Average 3 month CMT
Water & Sewer Reserve	15,876	1.343%	1.066%	0.277%	Average 1 month CMT
CIP Interim Financing	45,499	1.343%	1.066%	0.277%	Average 1 month CMT
Grants and Other	87,959	1.343%	1.066%	0.277%	Average 1 month CMT
Total Portfolios	\$ 2,113,852				



Note:

The investment program is designed to attain a market average rate of return taking into account the cash flow characteristics of each portfolio. Investment securities are held to maturity. Consequently, losses are not incurred.



City of Garland
Texas Compliance Summary
Sorted by Issuer
October 1, 2021 - June 30, 2022

City of Garland

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GARLAND

Issuer			Par Value	Market Value	Book Value	Accrued Interest
Farmer Mac	Value beginning	10/01/2021	5,000,000.00	5,043,098.60	5,000,254.66	22,333.33
	Net Change		-5,000,000.00	-5,043,098.60	-5,000,254.66	-22,333.33
	Value ending	06/30/2022	0.00	0.00	0.00	0.00
Federal Farm Credit Bank	Value beginning	10/01/2021	25,000,000.00	25,185,763.80	24,995,286.64	67,859.72
	Net Change		-25,000,000.00	-25,185,763.80	-24,995,286.64	-67,859.72
	Value ending	06/30/2022	0.00	0.00	0.00	0.00
Federal Home Loan Bank	Value beginning	10/01/2021	20,000,000.00	20,163,522.65	20,005,203.22	115,746.53
	Net Change		-20,000,000.00	-20,163,522.65	-20,005,203.22	-115,746.53
	Value ending	06/30/2022	0.00	0.00	0.00	0.00
Federally Insured Cash Account	Value beginning	10/01/2021	5,717,472.51	5,717,472.51	5,717,472.51	0.00
	Net Change		7,379.82	7,379.82	7,379.82	0.00
	Value ending	06/30/2022	5,724,852.33	5,724,852.33	5,724,852.33	0.00
Fed National Mort Assoc	Value beginning	10/01/2021	5,000,000.00	5,034,577.25	4,999,840.76	29,166.67
	Net Change		-5,000,000.00	-5,034,577.25	-4,999,840.76	-29,166.67
	Value ending	06/30/2022	0.00	0.00	0.00	0.00
Insured Cash Shelter Account	Value beginning	10/01/2021	40,063,956.11	40,063,956.11	40,063,956.11	35.09
	Net Change		57,275.88	57,275.88	57,275.88	0.00
	Value ending	06/30/2022	40,121,231.99	40,121,231.99	40,121,231.99	35.09
TEXPOOL Investement Pool	Value beginning	10/01/2021	457,505,629.27	457,505,629.27	457,505,629.27	0.00
	Net Change		41,268,978.33	41,268,978.33	41,268,978.33	0.14
	Value ending	06/30/2022	498,774,607.60	498,774,607.60	498,774,607.60	0.14

Portfolio CITY

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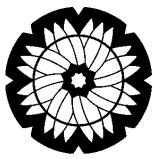
CS (PRF_CS) 7.1.1

Report Ver. 7.3.6.1

City of Garland
Texas Compliance Summary
October 1, 2021 - June 30, 2022

Page 2

Issuer			Par Value	Market Value	Book Value	Accrued Interest
Texpool Prime Investment Pool	Value beginning	10/01/2021	57,997,716.61	57,997,716.61	57,997,716.61	0.00
	Net Change		152,578.59	152,578.59	152,578.59	0.00
	Value ending	06/30/2022	58,150,295.20	58,150,295.20	58,150,295.20	0.00
TXSTAR	Value beginning	10/01/2021	20,354,815.12	20,354,815.12	20,354,815.12	0.00
	Net Change		35,829.02	35,829.02	35,829.02	0.00
	Value ending	06/30/2022	20,390,644.14	20,390,644.14	20,390,644.14	0.00
UNIVERSITY OF TEXAS SYSTEM	Value beginning	10/01/2021	10,000,000.00	9,996,280.56	9,996,280.56	0.00
	Net Change		-10,000,000.00	-9,996,280.56	-9,996,280.56	0.00
	Value ending	06/30/2022	0.00	0.00	0.00	0.00
UNIVER TEXAS SYSTEM	Value beginning	10/01/2021	7,500,000.00	7,496,516.67	7,496,516.67	0.00
	Net Change		-7,500,000.00	-7,496,516.67	-7,496,516.67	0.00
	Value ending	06/30/2022	0.00	0.00	0.00	0.00
United States Treasury	Value beginning	10/01/2021	40,000,000.00	39,953,520.00	39,950,954.44	10,557.09
	Net Change		145,000,000.00	141,263,320.00	144,402,597.15	77,668.46
	Value ending	06/30/2022	185,000,000.00	181,216,840.00	184,353,551.59	88,225.55
Total	Value beginning	10/01/2021	694,139,589.62	694,512,869.15	694,083,926.57	245,698.43
	Net Change		114,022,041.64	109,865,602.11	113,431,256.28	-157,437.65
	Value ending	06/30/2022	808,161,631.26	804,378,471.26	807,515,182.85	88,260.78



City of Garland
Texas Compliance Details
Sorted by Issuer
June 30, 2022

City of Garland

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GARLAND

CUSIP	Investment #	Fund	Investment Type	Investment Class	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Issuer: Federally Insured Cash Account												
FICA1	1944	100	CD's Rolling	< 1 Y	5,724,852.33			0.698	100.000	04/30/2021	5,724,852.33	5,724,852.33
				Subtotal	5,724,852.33						5,724,852.33	5,724,852.33
Issuer: Insured Cash Shelter Account												
ICSA	1991	100	CD's Rolling	< 1 Y	40,121,231.99			0.950	100.000	04/30/2021	40,121,231.99	40,121,231.99
				Subtotal	40,121,231.99						40,121,231.99	40,121,231.99
Issuer: TEXPOOL Investement Pool												
TREASURY	1825	100	Investment Pool Accounts	< 1 Y	228,557,947.50			1.343	100.000	10/30/2020	228,557,947.50	228,557,947.50
DEBTSVC	1814	111	Investment Pool Accounts	< 1 Y	9,639,321.80			1.343	100.000	10/30/2020	9,639,321.80	9,639,321.80
RATE	1815	214	Investment Pool Accounts	< 1 Y	169,690,058.66			1.343	100.000	10/30/2020	169,690,058.66	169,690,058.66
LANDFILL	1812	635	Investment Pool Accounts	< 1 Y	8,738,065.59			1.343	100.000	10/30/2020	8,738,065.59	8,738,065.59
WTR-RES-OTHER	1833	223-02	Investment Pool Accounts	< 1 Y	3,513,953.75			1.343	100.000	10/30/2020	3,513,953.75	3,513,953.75
SWR-RES-OTHER	1834	233-02	Investment Pool Accounts	< 1 Y	4,571,164.86			1.343	100.000	10/30/2020	4,571,164.86	4,571,164.86
HCV	1865	822-01	Investment Pool Accounts	< 1 Y	1,418,920.44			1.343	100.000	10/30/2020	1,418,920.44	1,418,920.44
FSS ESCROW	1866	822-02	Investment Pool Accounts	< 1 Y	153,563.89			1.343	100.000	10/30/2020	153,563.89	153,563.89
SEIZURE OTHR	1905	923	Investment Pool Accounts	< 1 Y	65,715.52			1.343	100.000	10/30/2020	65,715.52	65,715.52
ED FD	2186	694	Investment Pool Accounts	< 1 Y	2,239,837.29			1.343	100.000	10/30/2020	2,239,837.29	2,239,837.29
GO CP	2268	601	Investment Pool Accounts	< 1 Y	3,071,372.51			1.343	100.000	10/30/2020	3,071,372.51	3,071,372.51
ELEC CP	2269	210	Investment Pool Accounts	< 1 Y	2,229,188.18			1.343	100.000	10/30/2020	2,229,188.18	2,229,188.18
WATER CP	2270	220	Investment Pool Accounts	< 1 Y	737,137.27			1.343	100.000	10/30/2020	737,137.27	737,137.27
SEWER CP	2271	230	Investment Pool Accounts	< 1 Y	539,098.96			1.343	100.000	10/30/2020	539,098.96	539,098.96
JAG-2018	2469	871-18	Investment Pool Accounts	< 1 Y	0.01			1.343	100.000	10/30/2020	0.01	0.01
TWDB ESCROW	2475	228-02	Investment Pool Accounts	< 1 Y	1,360,552.99			1.343	100.000	10/30/2020	1,360,552.99	1,360,552.99
TWDB RESERVE	2477	228-03	Investment Pool Accounts	< 1 Y	264,166.62			1.343	100.000	10/30/2020	264,166.62	264,166.62
COVID 19	2502	941	Investment Pool Accounts	< 1 Y	7,635,713.23			1.343	100.000	10/30/2020	7,635,713.23	7,635,713.23
RTR PROJECT	2504	692	Investment Pool Accounts	< 1 Y	696,322.35			1.343	100.000	10/30/2020	696,322.35	696,322.35
JAG-2019	2521	871-19	Investment Pool Accounts	< 1 Y	34,867.26			1.343			34,867.26	34,867.26
JAG-2020	2522	871-20	Investment Pool Accounts	< 1 Y	31,348.08			1.343			31,348.08	31,348.08
ARP	2524	943	Investment Pool Accounts	< 1 Y	53,586,290.84			1.343			53,586,290.84	53,586,290.84
				Subtotal	498,774,607.60						498,774,607.60	498,774,607.60
Issuer: Texpool Prime Investment Pool												
SYS2417	2417	100	Investment Pool Accounts	< 1 Y	42,049,256.74			1.485	100.000	10/30/2020	42,049,256.74	42,049,256.74

Portfolio CITY
AP

CM (PRF_CM) 7.1.1
Report Ver. 7.3.6.1

**City of Garland
Texas Compliance Details
June 30, 2022**

CUSIP	Investment #	Fund	Investment Type	Investment Class	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Issuer: Texpool Prime Investment Pool												
SYS2418	2418	214	Investment Pool Accounts	< 1 Y	12,578,783.13			1.485	100.000	10/30/2020	12,578,783.13	12,578,783.13
SYS2418	2419	635	Investment Pool Accounts	< 1 Y	2,531,590.77			1.485	100.000	10/30/2020	2,531,590.77	2,531,590.77
SYS2418	2420	111	Investment Pool Accounts	< 1 Y	990,664.56			1.485	100.000	10/30/2020	990,664.56	990,664.56
				Subtotal	58,150,295.20						58,150,295.20	58,150,295.20
Issuer: TXSTAR												
TEXSTAR	1822	100	Investment Pool Accounts	< 1 Y	20,390,644.14			0.985	100.000	10/30/2020	20,390,644.14	20,390,644.14
				Subtotal	20,390,644.14						20,390,644.14	20,390,644.14
Issuer: United States Treasury												
91282CAR2	2527	214	Treasury Coupon Securities	> 1 Y	10,000,000.00	10/31/2022		0.125	99.341	06/30/2022	9,934,110.00	9,998,847.03
9128283C2	2542	214	Treasury Coupon Securities	> 1 Y	5,000,000.00	10/31/2022		2.000	99.956	06/30/2022	4,997,810.00	5,031,562.91
9128283C2	2543	100	Treasury Coupon Securities	> 1 Y	5,000,000.00	10/31/2022		2.000	99.956	06/30/2022	4,997,810.00	5,031,562.91
91282CAX9	2526	214	Treasury Coupon Securities	> 1 Y	10,000,000.00	11/30/2022		0.125	99.089	06/30/2022	9,908,980.00	9,998,193.92
91282CBN0	2555	100	Treasury Coupon Securities	> 1 Y	5,000,000.00	02/28/2023		0.125	98.316	06/30/2022	4,915,820.00	4,966,221.16
91282CBU4	2544	100	Treasury Coupon Securities	> 1 Y	10,000,000.00	03/31/2023		0.125	98.050	06/30/2022	9,805,080.00	9,984,674.40
91282CBU4	2545	214	Treasury Coupon Securities	> 1 Y	10,000,000.00	03/31/2023		0.125	98.050	06/30/2022	9,805,080.00	9,984,674.40
912828ZH6	2556	100	Treasury Coupon Securities	> 1 Y	10,000,000.00	04/15/2023		0.250	97.972	06/30/2022	9,797,270.00	9,929,756.10
912828ZH6	2557	214	Treasury Coupon Securities	> 1 Y	10,000,000.00	04/15/2023		0.250	97.972	06/30/2022	9,797,270.00	9,929,756.10
912828ZH6	2558	100	Treasury Coupon Securities	> 1 Y	5,000,000.00	04/15/2023		0.250	97.972	06/30/2022	4,898,635.00	4,958,806.82
91282CCD1	2547	100	Treasury Coupon Securities	> 1 Y	10,000,000.00	05/31/2023		0.125	97.519	06/30/2022	9,751,950.00	9,968,821.81
91282CCK5	2528	100	Treasury Coupon Securities	> 1 Y	10,000,000.00	06/30/2023		0.125	97.277	06/30/2022	9,727,730.00	9,986,170.81
91282CCK5	2546	214	Treasury Coupon Securities	> 1 Y	10,000,000.00	06/30/2023		0.125	97.277	06/30/2022	9,727,730.00	9,965,072.41
9128284U1	2559	100	Treasury Coupon Securities	> 1 Y	20,000,000.00	06/30/2023		2.625	99.722	06/30/2022	19,944,540.00	19,937,722.63
91282CCN9	2554	100	Treasury Coupon Securities	> 1 Y	5,000,000.00	07/31/2023		0.125	97.039	06/30/2022	4,851,955.00	4,951,214.96
91282CCU3	2540	100	Treasury Coupon Securities	> 1 Y	5,000,000.00	08/31/2023		0.125	96.781	06/30/2022	4,839,060.00	4,995,105.70
91282CCU3	2541	214	Treasury Coupon Securities	> 1 Y	5,000,000.00	08/31/2023		0.125	96.781	06/30/2022	4,839,060.00	4,995,105.70
91282CAK7	2550	214	Treasury Coupon Securities	> 1 Y	5,000,000.00	09/15/2023		0.125	96.703	06/30/2022	4,835,155.00	4,959,326.17
91282CAK7	2551	100	Treasury Coupon Securities	> 1 Y	5,000,000.00	09/15/2023		0.125	96.703	06/30/2022	4,835,155.00	4,959,326.17
91282CDD0	2552	214	Treasury Coupon Securities	> 1 Y	10,000,000.00	10/31/2023		0.375	96.699	06/30/2022	9,669,920.00	9,922,735.58
91282CDD0	2553	100	Treasury Coupon Securities	> 1 Y	10,000,000.00	10/31/2023		0.375	96.699	06/30/2022	9,669,920.00	9,922,735.58
91282CDM0	2548	214	Treasury Coupon Securities	> 1 Y	5,000,000.00	11/30/2023		0.500	96.668	06/30/2022	4,833,400.00	4,988,079.16
91282CDM0	2549	100	Treasury Coupon Securities	> 1 Y	5,000,000.00	11/30/2023		0.500	96.668	06/30/2022	4,833,400.00	4,988,079.16
				Subtotal	185,000,000.00						181,216,840.00	184,353,551.59
				Total	808,161,631.26						804,378,471.26	807,515,182.85



GARLAND POLICY REPORT

City Council Work Session Agenda

3. c.

Meeting Date: August 1, 2022
Item Title: Fire Station No. 6 - Construction Bid Award
Submitted By: Laura Dunn, Capital Project Management Director
Strategic Focus Areas: Safe Community
Customer-Focused City Services
Sound Governance and Finances

ISSUE

Fire Station No. 6 was recently advertised for construction services through a competitive bidding process. There were nine (9) qualified bids received, ranging from \$9,123,222 to \$10,493,000. The company selected to provide the best value for the City was the third-lowest bidder. The bid exceeds the project budget by 16 percent.

As part of the Council retreat in May, additional inflation/escalation funding was approved for 2023, covering approximately 60% of the overage. There is an additional need for up to \$755,000 in Certificates of Obligation required in the 2023 Capital Improvement Program to award the bid. (This is in addition to the amount previously approved at the May 2022 retreat.)

OPTIONS

1. Approve the bid award being considered as part of the Consent Agenda on August 2.
2. Do not approve the bid and direct Staff to:
 - a. rebid the project,
 - b. redesign to the approved budget and rebid, or
 - c. hold the project for consideration of additional funding in 2023.

RECOMMENDATION

Staff recommends Option 1, advancing with awarding the bid to avoid any future escalation.

BACKGROUND

As part of the 2019 Bond Program, voters approved relocating and rebuilding Fire Station No. 6. The existing fire station was built in 1980 and is located off of Holford Road. Land was acquired for the new facility in May 2020 near President George Bush Turnpike and Campbell Road. The new 12,800 square-foot facility is designed to include key features such as three apparatus bays and support areas, living quarters with a kitchen/day room, individual sleeping quarters, a fitness center, and a storm shelter.

CONSIDERATION

1) There is additional debt capacity anticipated for 2023 based upon the certified property values, which could cover the additional funding request of \$755,000.

2) Within the current project budget, there are certain items where budget needs to be retained for owner-furnished equipment in the facility. The full budget may not be required to purchase the equipment, potentially resulting in savings to the project, and ultimately reducing the amount of Certificates of Obligation required. However, the project is not at a stage where the project team is ready to determine if funding can be released and shifted to construction.

3) If the bid is not awarded, redesigning and rebidding the project could take at least 10-12 months with additional cost. Also, with time there is the risk of the unprecedented inflation rates and construction market becoming even less favorable, resulting in even higher bids.



GARLAND POLICY REPORT

City Council Work Session Agenda

3. d.

Meeting Date: August 1, 2022
Item Title: Consider Assistance for 2022 Labor Day Parade
Submitted By: Dana Lodge, CVB & Events Director
Strategic Focus Areas: Enhanced Quality of Life through Amenities, Arts, and Events
Customer-Focused City Services

ISSUE

The Noon Exchange Club of Garland has requested the City Council consider waiving expenditures for City services required for the Labor Day Parade in Downtown Garland on Monday, September 5, 2022. The City Council Policy on Special Events states that requests from nonprofit organizations for donated services in excess \$5,000 be brought to the City Council for consideration.

OPTIONS

The City Council may:

1. Approve the proposed recommendations for special events assistance
2. Deny or revise proposed funding levels, or
3. Return the item to staff for further review and recommendations

RECOMMENDATION

Staff recommends Council approve funding assistance (waiving fees and charges for City services) in the amount of \$28,220 for the parade.

For the 2022 Labor Day Parade, planning discussions via email to each necessary department has been conducted to capture costs and layout plans for the event. In addition, meetings between representatives from Transportation, Police, Health, Environmental Waste, Fire, Park Maintenance and Cultural Arts were held throughout May, June and July to prepare for this event.

At the meetings, these areas below were studied and plans were made for each:

- Traffic Plan/Street Closure Plan
- Emergency Services (EMS and Fire) Plans
- Police and Event Security Plans
- Environmental Waste Plan
- Setup/Teardown Plan

Based off of these planning meetings, it has been determined that this year's estimated costs for the Labor Day Parade will be:

CITY SERVICE	Monday, September 5, 2022	DESCRIPTION:
Police	\$15,000	Security and safety/Overtime rate
Transportation Services	\$1,200	Oversight of street closures
Environmental Waste Services	\$500	Delivery and removal of (50) waste containers and (1) dumpster
Cultural Arts Facilities	\$320	Plaza Theater rental fee and hired sound technician for karaoke
Equipment Rental	\$4,200	Public restrooms (11), Golf Carts (11)
Contracted Cleaning Services	\$5,500	Post-Event Cleanup with street sweepers
In-Kind Equipment & Services	\$1,500	Parks Staff OT, Misc. Equipment
TOTAL:	\$28,220	

Unless otherwise directed by Council, staff will proceed with the proposed assistance for the Special Event.

BACKGROUND

This annual event spotlights the unity among Garland's diverse community. By assisting various nonprofit organizations through the donation of City services for nonprofit special events, the City promotes and celebrates the diversity and vitality of the community. From parades and festivals to various multicultural events, the City of Garland is showcased through the efforts of these nonprofit organizations.

CONSIDERATION

The 2021-22 annual operating budget has \$116,500 budgeted in the General Fund to provide assistance in covering fees and charges for City services for special events held by nonprofit organizations. The proposed assistance for the Labor Day Parade is within the budgeted amount.

Attachments

2022 Special Event Permit Application
2022 Special Event Assistance Program Application
2022 Parade Route Map
Noon Exchange Club 501(C) 3 Nonprofit Certificate

YTD Nonprofit Expenses Report 2022

From: noreply@civicplus.com
To: [Special Events](#)
Subject: [EXTERNAL] Online Form Submittal: Third Party Special Event Application
Date: Tuesday, May 10, 2022 8:11:28 AM

Third Party Special Event Application

Applicant/Event Host Information

Event Host/Contact Person	Javier
Event Host/Contact Person	Solis
Host Organization Title	Noon Exchange Club of Garland
Organization Type	Non-Profit - 501(c)(3) or (c)(6) Certificate Required
Address	8105 Lake Bend Dr.
City	Rowlett
State	TX
Zip Code	75088
Best Phone Number	214-837-2878
Email Address	javier.solis1962@gmail.com
Liability Insurance:	<i>Field not completed.</i>
Nonprofit Certificate	501(c)3 Determination Letter.pdf
Mitigation Strategy Plan	<i>Field not completed.</i>

Event Description

Event Name/Title	Noon Exchange Labor Day Parade 2022
Event Start Date	9/5/2022
Event End Date	9/5/2022
Link to Event Website (If applicable)	http://www.noonexchangeclubofgarland.org/labor-day-parade-2022.html
Event Type	Parade/March
Detailed Event Description	76th Annual Noon Exchange Labor Day Parade

Event Location & Maps

Event Location	Garland Downtown Square
List Park and/or Venue Name	Central Park and Downtown Garland
Location of Event	520 W State St.
City	Garland
State	TX
Zip Code	765040
Street Closures/ Neighboring Streets	Glenbrook to Austin St.
Site Map/ Event Layout	2022 Parade Route.jpg

Layout/ Map Requirements

1) All Equipment/ Activity/ Food/ Beverage/ Merchandise Vendors & Locations including Tent Size

2) Sound/Power/Staging Locations

3) Street Closures (If Applicable)

4) EMS/ PD/ Restroom/ Trash Container Locations (If Applicable)

5) Activities/Festivities/Signage Locations

Event Schedule

Event Start Date & Time	9/5/2022 9:00 AM
Event End Date & Time	9/5/2022 12:00 PM
Event Setup Date & Time	9/5/2022 6:00 AM
Event Teardown Date & Time	9/5/2022 1:00 PM

(Section Break)

Multiple Day Schedule

If your event occurs on multiple or consecutive days, enter Start and End times for each day of the week on which your event will occur.

First Event Day - Start Date & Time	Field not completed.
First Event Day - End Date &	Field not completed.

Time

Second Event Day - Start Date & Time	Field not completed.
--------------------------------------	----------------------

Second Event Day - End Date & Time	Field not completed.
------------------------------------	----------------------

Third Event Day - Start Date & Time	Field not completed.
-------------------------------------	----------------------

Third Event Day - End Date & Time	Field not completed.
-----------------------------------	----------------------

More Dates & Times?	Field not completed.
---------------------	----------------------

Event Activities, Entertainment & Equipment

<u>Activities, Entertainment & Equipment.</u> - Check all that applies to your event.	*Food/ Food Vendors
--	---------------------

List ALL equipment vendors for above checked elements & location of setup.	Food trucks. Plaza Theater
--	----------------------------

Entertainment:	DJ/Disc Jockey
----------------	----------------

Does your event involve entertainment?	No
--	----

<u>Stage:</u> - List all Stages/Grandstands/Scaffolding and dimensions: (Number of Stages, Size and Location) - List N/A if there will <u>NOT</u> be a stage.	None
---	------

<u>Tents:</u> - List all tents and dimensions: (Number of Tents, Size and Location) - List N/A if there will NOT be any tents.	Field not completed.
--	----------------------

Public Participation, Vendors, & Fees

Are you advertising/inviting the	Yes - Open to the Public
----------------------------------	--------------------------

public to participate?

Estimated Amount of Attendance

8000

Does this event have an Admission or Registration Fee?

Yes, there is an admission fee

Benefiting Organization

Noon Exchange Club of Garland

Benefiting Organization Type

Non-Profit - 501(c)3 or (c)(6) Certificate Required

Benefiting Non-Profit - 501(c)3 or other Certificate Required

[501\(c\)3 Determination Letter_1.pdf](#)

Alcohol:

- Will there be any Alcohol Vendors at your event?

No alcohol onsite

Food:

- Will there be any Food & Non-Alcoholic Beverage Vendors at your event?

*Food/Beverage Sales

Merchandise:

- Will there be any merchandise vendors at your event?

No Merchandise onsite

List all Vendors, Types and Locations

Food trucks

Signage, Security, & Waste Management

Signage:

- Will any signs or banners be used for the event?

Yes - please describe below.

If yes, please describe size and location.

American flags posted on parade route.

Event Flyer:

- Is there a draft or final event flyer for the event?

No - I do NOT have an event flyer

Police/ Security/ Crowd Control:

- Does your event require a police/security presence? (Traffic or Crowd Control)

Yes - Police/ Security is needed at my event

If yes, please indicate the

I request police be hired, staffed & overseen by GPD

method by which you will hire the required officers.

& Special Events Office (Subject to Approval)

Waste:

Will extra trash barrels or dumpsters be needed for the event?

Yes - I need extra trash barrels or dumpsters

If yes, please list number and location of extra trash barrels or dumpsters needed.

Trash cans along parade route and at the Richland College parking lot.

Portable Restrooms:

- Will there be portable restrooms at your event?

Yes - I will have portable restrooms at my event

(Section Break)

Other:

Please explain any further special requests or further event information we need to know about your event.

Walnut St. will need to be blocked for entry of only GISD school buses.

Email not displaying correctly? [View it in your browser.](#)



Special Event Assistance Program Application

Date Submitted 5-10-2022

(Must be minimum 45 days prior to event)

Please type or print legibly

SECTION 1: Event Information

Event title: Noon Exchange Labor Day Parade

Event location: Glenbrook and Downtown Garland

Event date(s): 9/5/2020 Start time: 9:00am End time: 12:00 pm

Event description: Annual Noon Exchange Labor Day Parade

Is this a new event? Yes ☐ No ☒ - If no, # years event has been held prior to current year: 76th

Previous Attendance: 8000 Estimated Attendance this year: 8000

Event Purpose/Mission? Promote Americanism and community pride

How will this event benefit the Garland community? Family and community engagement

How will the proceeds of this event be used? No proceeds expected

SECTION 2: Event Host Information – Proof of 501(c)3, 501(c)4, 501(c)6 status (official IRS letter)

Applicant's Name (event host): Javier Solis

Applicant's Address: 8105 Lakebend. Dr. Rowlett, TX 75088

Best Phone (on-site): 214-837-2878 Email: javier.solis1962@gmail.com

Host Organization: Noon Exchange Club of Garland

Organization's Address: 8105 Lakebend. Dr. Rowlett, TX 75088

Organization tax ID #: 31-1058827

Non- Profit Status: (circle one) ☒ 501(c)3 ☐ 501(c)4 ☐ 501(c)6 ☐ Neither

NOTE: Upon approval of the event application, and at least ten (10) days prior to the event, the event host shall provide the City with evidence of public event liability insurance in the amount of \$500,000 per occurrence for bodily injury and property damage arising from the event. The insurance shall be written with an insurance company authorized to transact business in the State of Texas and have a current rating of "A" or better by A.M. Best Key Rating Guide.

SECTION 3: Event Logistics

Listed below are logistical elements that may be a part of your event. "Services available through City" indicates what the City of Garland may be able to provide through the Special Event Assistance Program. The "Applicant's Responsibilities" section refers to logistical elements which may be a part of your event, but that are typically provided by the event Host or producer. Please check all in both sections that apply to your event:

*May be subject to additional permit, fees, or approval

Services Available through City

- ☐ Barricades
- ☐ Electrical Power (if available)
- ☒ Park Use (Approval by Director of Parks Dept.)
- ☒ Police/ Security
- ☒ Preparation of City-owned Facility/ Property
- ☐ Running Water (if available)
- ☒ Street Closures
- ☒ Traffic/ Crowd Control
- ☒ Trash/ Recycling Containers

Applicant's Responsibility

- ☐ Alcohol at Event*
- ☐ Amusement Rides*
- ☐ Animals*
- ☒ Clean up Event Area or Facility
- ☐ Fireworks*
- ☐ Food/ Beverages*
- ☐ Generators*
- ☐ Jumpers/Bounce House* Merchandising*
- ☒ Off-site Parking & Transportation
- ☐ Open Flames*
- ☐ Overnight Security*
- ☒ Portable Restrooms
- ☒ Signs/ Banners* (City signage ordinances apply)
- ☐ Sound Amplification*
- ☐ Stage/ Grandstand/ Scaffolding
- ☐ Temporary Fencing
- ☐ Tents

SECTION 4: Supplemental Application Materials

Listed below are additional documents that are required in order to complete the application for event assistance. Each item is due at the time the application is submitted, unless otherwise indicated.

- ☒ Copy of proposed event site plan and/or route plan (parades/runs)
- ☒ Proof of 501(c)3, 501(c)4, 501(c)6 status (official IRS letter)
- ☒ Third Party Special Event Application
- ☒ Copy of the group's Insurance Certificate, listing City of Garland as additional insured
(due no later than 10 days prior to the event date)

I certify that the event for which this application has been prepared will be open to all citizens, and that attendance will not be limited by age, sex race, physical impairment, or other means. I further certify that the event's Host by a non-profit organization. On behalf of the Event Host, I agree to abide by the Special Events Guidelines provided with this Application. I further certify that the facts contained in this Application are accurate.

The Event Host does hereby fully release, discharge and Indemnify the City of Garland and its officers, agents, servants, and employees from and against any and all claims from injuries, damage or loss which might occur during the special event set forth in this Application, regardless of cause and even if caused by the City of Garland.

Javier Solis

Print name

Event Chair

Title

Javier Solis

Digitally signed by Javier Solis
Date: 2022.05.10 13:08:44 -05'00'

Signature

5-10-2022

Date

PRE-EVENT BUDGET

Budget must be submitted on this form or in this format for review. If applying as a pre-existing event, applicant must submit final total profit/loss from the previous year's event as well.

PROJECTED REVENUE

Admission fees/ticket sales	0
Booth sales/rental	0
Souvenir/merchandise sales	0
Concession sales	0
Donations	0
Sponsorships	0
Other _____	0
Total projected revenue	0

PROJECTED EXPENSES

Administrative Expenses:	
Staff	0
Facility rental	0
Supplies	0
Operating Expenses:	
Entertainment	0
Portable restrooms	0
Generators Tent	0
Stage/sound/lighting	0
Food, lodging	0
Decorations/signage	300
Rental expense (tables, chairs, etc.)	0
Other <u>Labor expenses</u>	1000
Advertising/Promotion Expenses:	
Posters/flyers (design & printing)	300
Brochures (design & printing)	0
Print ads	0
Radio/television ads	0
Total projected expense	1300

PROJECTED PROFIT OR (LOSS)	-1300
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Javier Solis

Digitally signed by Javier Solis
Date: 2022.05.10 13:11:26 -05'00'

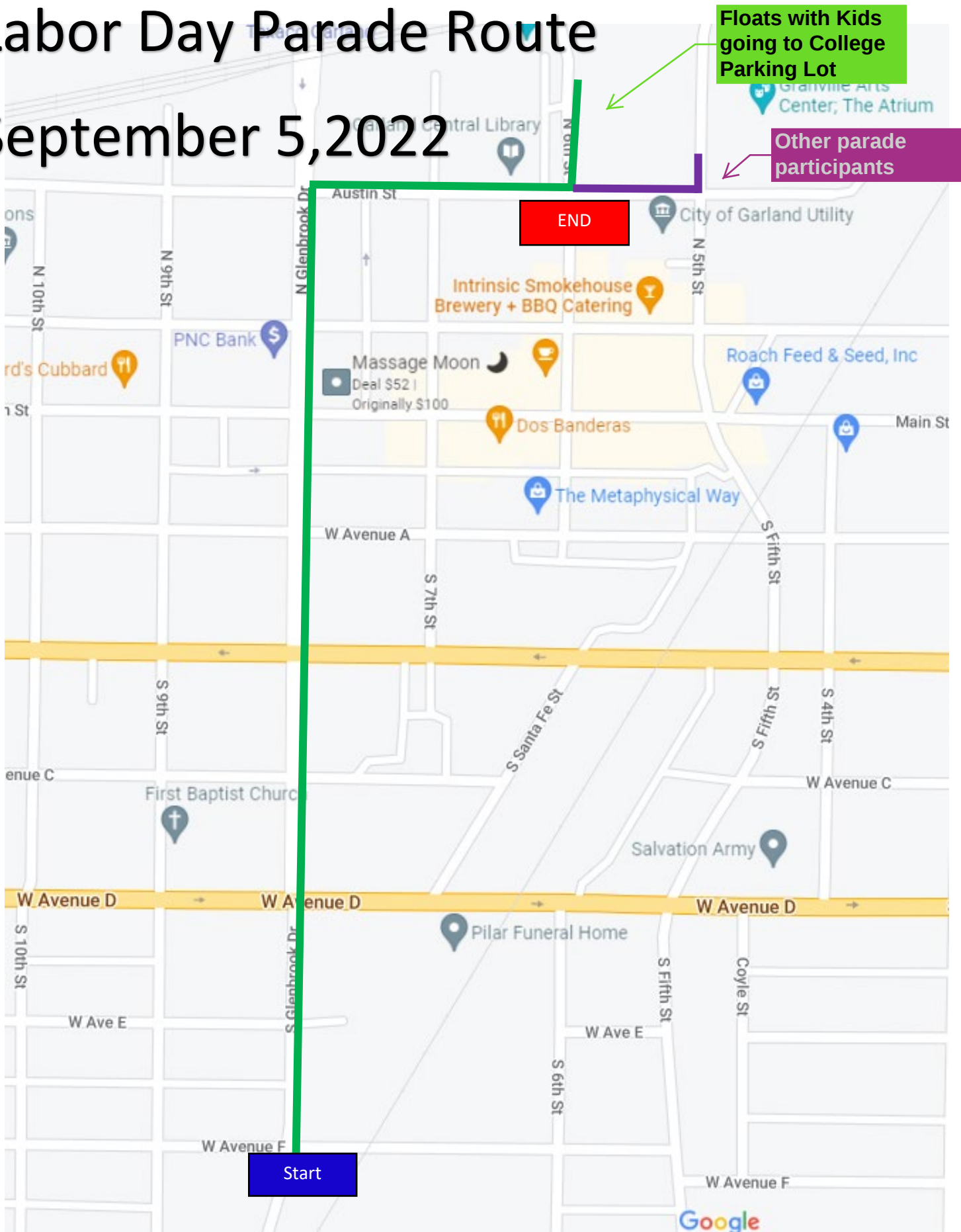
Signature of organization representative

5-10-2022

Date

Labor Day Parade Route

September 5, 2022



INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 30 2000

NOON EXCHANGE CLUB OF GARLAND
PO BOX 472791
GARLAND, TX 75047

Employer Identification Number:
31-1058827

DLN:
17053098075010

Contact Person:
SANDRA TOWNLEY

ID# 75816

Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
June 30

Form 990 Required:
Yes

Addendum Applies:
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(2).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, if you are involved in an excess benefit transaction, that transaction might be subject to the excise taxes of section 4958. Additionally, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key district office.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(2) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the

Noon Exchange Club of Garland

Balance Sheet As of June 30, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
PayPal Bank	146.40
Petty Cash Fundraising	0.00
Texas Security Bank CD	155,053.24
Texas Security Bank Checking	92,207.96
Total Bank Accounts	\$247,407.60
Accounts Receivable	
Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
Uncategorized Asset	0.00
Undeposited Funds	300.00
Total Other Current Assets	\$300.00
Total Current Assets	\$247,707.60
Fixed Assets	
Accumulated Depreciation	-3,840.00
Vehicles	3,840.00
Total Fixed Assets	\$0.00
TOTAL ASSETS	\$247,707.60
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Credit Cards	
Texas Security Bank Credit Card	1,475.73
Total Credit Cards	\$1,475.73
Total Current Liabilities	\$1,475.73
Total Liabilities	\$1,475.73
Equity	
Opening Balance Equity {3}	54,497.16
Retained Earnings	147,006.21
Net Income	44,728.50
Total Equity	\$246,231.87
TOTAL LIABILITIES AND EQUITY	\$247,707.60



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. a.

Meeting Date: August 1, 2022

Item Title: Garland Housing Finance Corporation 2021 Annual Report

Summary of Request/Problem

The Garland Housing Finance Corporation will provide Council their 2021 Annual Report.

Recommendation/Action Requested and Justification

Council discussion.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. b.

Meeting Date: August 1, 2022

Item Title: Preview of 2022-23 Proposed Budget

Submitted By: Allyson Bell Steadman, Budget Director

Summary of Request/Problem

Staff will provide an overview of the City Manager's Proposed Budget for FY 2022-23. The FY 2022-23 Proposed Budget document will officially be presented to Council at the August 2, 2022, Regular Meeting.

Recommendation/Action Requested and Justification

Preview only for the Proposed Budget. Questions and discussion will occur at future Budget Work Sessions after Council has received the Budget document.



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

4. c.

Meeting Date: August 1, 2022

Item Title: Municipal Setting Designations

Submitted By: Will Guerin, Planning Director

Summary of Request/Problem

Staff will brief the City Council on Municipal Setting Designations, as these types of requests may come forward with future developments.

Per the Texas Commission on Environmental Quality (TCEQ), a Municipal Setting Designation (MSD) is an official state designation given to property within a municipality or its extraterritorial jurisdiction that certifies that designated groundwater at the property is not used as potable water, and is prohibited from future use as potable water because that groundwater is contaminated in excess of the applicable potable-water protective concentration level. The prohibition must be in the form of a city ordinance, or a restrictive covenant that is enforceable by the city and filed in the property records.

Recommendation/Action Requested and Justification

Unless otherwise directed, staff will bring forward any necessary code amendments to include Municipal Setting Designations at a future Council meeting.

Attachments

Staff Presentation

Draft MSD Procedures

MSD information guide for cities



GARLAND

Municipal Setting Designations (MSD)

Garland City Council

Work Session

August 1, 2022

Municipal Setting Designations

A Municipal Setting Designation (MSD) is an official state designation given to property within a municipality or its extraterritorial jurisdiction that certifies that designated groundwater at the property is not used as potable water, and is prohibited from future use as potable water because that groundwater is contaminated in excess of the applicable potable-water protective concentration level. The prohibition must be in the form of a city ordinance, or a restrictive covenant that is enforceable by the city and filed in the property records.



Municipal Setting Designations

The purpose of the MSD law is to provide a less expensive and faster alternative to the existing state environmental regulations governing the investigation and cleanup of contaminated groundwater. The statute substitutes a municipal ordinance or restrictive covenant in lieu of TCEQ regulations to protect the public against exposure to the contaminated groundwater.

The City is not required by statute to accept, process or support MSD applications. However, for an MSD to be certified by TCEQ, municipal support for the application is paramount. Therefore, MSD certification is significantly controlled by the City.



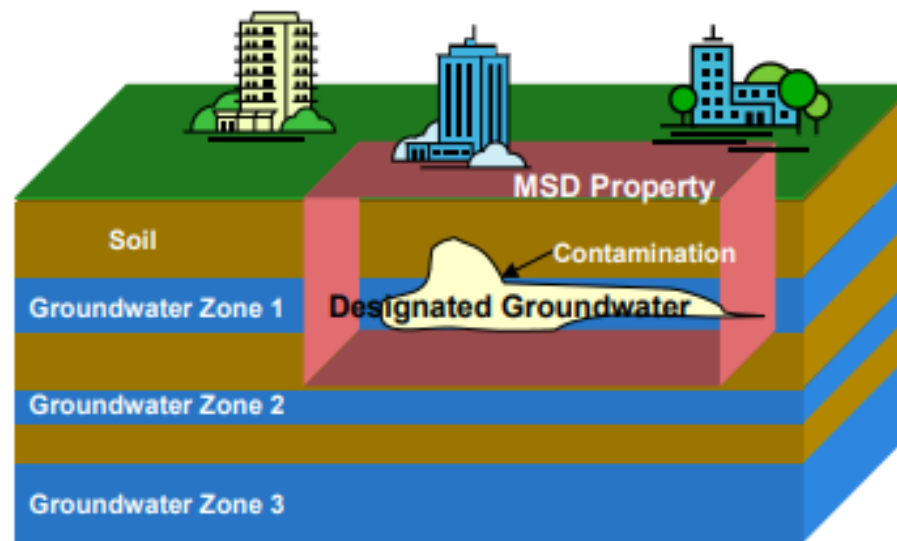


Figure 4. Three-dimensional cross-section of an MSD property and the designated groundwater zone.



General Process

- Application submittal through City of Garland.
- Staff review.
- Public notifications and public hearings.
- City Council action / ordinance approval.
- TCEQ issues MSD Certificate to applicant.



Next steps



QUESTIONS?



City of Garland
Municipal Setting Designation (MSD) Procedures

1. Applicant to discuss MSD option with environmental consultant
 - Evaluate if property is eligible for MSD
2. Applicant to schedule pre-application meeting with City staff
 - Pre-application meeting is required. Meeting should include applicant, City staff, and TCEQ staff, to discuss any questions and to provide the necessary tools and guidance to the Applicant.
3. Submit application with \$5,000 application fee payable to City of Garland.
 - Submit application to:
City of Garland Planning & Development Department
*Must schedule an application submittal appointment date in advance.
4. City staff reviews MSD application
 - Deficiency letter send out to applicant within thirty (30) calendar days of receiving the application
 - Applicant submit revisions/corrections within thirty (30) days from the date of the deficiency letter
5. Application deemed complete.
 - All deficiencies are addressed
6. Public meeting notice sent by regular mail to property owners within 400 feet of the subject property; municipalities in which the MSD property is located, with a boundary located within one-half mile from the MSD property boundary, or that owns or operates a groundwater supply well located within five miles from the MSD property boundary; and private water well owners registered with the Commission and each retail public utility that owns or operates a groundwater well supply within 5 miles via Certified Mail (per TCEQ requirements), publish in newspaper, post at City Hall and at proposed MSD site.
 - Applicant shall reimburse the City for all mailing and publication costs.
7. City holds public meeting
 - Public meeting is held to explain the nature of the MSD application and address and answer any questions or concerns from citizens.
8. MSD application scheduled to go to City Council hearing
 - Reimbursables are submitted prior to City Council hearing

- Council approves or denies application
- If approved, Council will pass a resolution supporting the application

9. City Council approves the MSD ordinance.

- Council enacts an ordinance or restrictive covenant prohibiting the potable use of designated groundwater from beneath the MSD property and to appropriately restrict other uses of and contact with the designated groundwater

10. MSD ordinance is certified and recorded with the County.

- Provide applicant with a copy of the resolution and ordinance

11. Applicant provide Resolutions of Support from any Cities with Municipal Water Wells within 5 miles.

12. Applicant to submit application for MSD Certification with TCEQ.

13. TCEQ issues MSD Certificate to applicant.

14. Final COC with MSD Deed Restriction be filed with County Clerk and proof of filing be submitted to the TCEQ.

15. Applicant to obtain certificate of completion or a No Further Action letter from TCEQ.

16. Applicant to provide copies of MSD Certificate and Certificate of Completion or other documentation issued by TCEQ with proof of filing to City of Garland for records.

- Documentation must be received within 30 days of issuance by TCEQ
- TCEQ will then issue a final letter indicating proof of filing has been received and all requirements completed.



TCEQ GENERAL INFORMATION

Remediation Division

GI-326 • Revised February 2013

Municipal Setting Designations: A Guide for Cities

INTRODUCTION

In 2003, the 78th Texas Legislature passed a Municipal Setting Designations (MSDs) law, effective September 1, 2003, that relates to the potability of groundwater and the requirements for removing contaminants from groundwater. The law authorized the Texas Commission on Environmental Quality (TCEQ) to receive, process and certify MSD applications for properties with contaminated groundwater that are located in cities or their extraterritorial jurisdiction. The TCEQ can certify an application **only** if there is local city support. The city has the choice to either support or not support an MSD application. Because of this need for city support, city officials can expect to be contacted by persons who wish to pursue state certification of an MSD. Cities can also pursue MSDs for their own use.

The MSD law provides a new alternative to persons addressing the groundwater contamination they are responsible for causing, as well as to persons who “volunteer” to address groundwater contamination. The MSD law sets conditions for MSD properties that limit requirements for contaminated groundwater to be investigated and remediated (cleaned up or controlled) to make the groundwater suitable for use as potable water, when that groundwater is not used for potable

water and will not be used for potable water in the future.

This document is provided as reference material to city governments regarding MSDs. This document explains:

- what an MSD is,
- the purpose behind the law, and
- identifies potential considerations when the city is deciding its position on MSD certification.

Further information on MSDs can be accessed from the MSD Web page: www.tceq.texas.gov/remediation/msd.html.

Or contact the TCEQ Remediation Division directly at 512-239-2200 and ask to speak with a staff member knowledgeable about MSDs.

MSD OVERVIEW

An MSD is an official designation given to property within a municipality or its extraterritorial jurisdiction that certifies that designated groundwater at the property is not used as potable water, and is prohibited from future use as potable water because that groundwater is contaminated in excess of the applicable potable-water protective concentration level. The prohibition must be in the form of a city ordinance, or a restrictive covenant that is

enforceable by the city and filed in the property records. The MSD property can be a single property, multi-property, or a portion of property.

Definitions:

Groundwater - The water present below ground surface.

Potable Water - The statute defines potable water as water that is used for drinking, showering, bathing, cooking purposes, or for irrigating crops intended for human consumption.

Potable-Water Protective Concentration Level - A maximum concentration of a contaminant in groundwater that is protective for people using the groundwater for potable purposes. Potable-water protective concentration levels are specific to each contaminant and are reported in units of milligrams of contaminant per liter of water (mg/l).

BACKGROUND AND PURPOSE OF THE MSD

The purpose of the MSD law is to provide a less expensive and faster alternative to the existing state environmental regulations governing the investigation and cleanup of contaminated groundwater. The statute substitutes a municipal ordinance or restrictive covenant in lieu of TCEQ regulations to protect the public against exposure to the contaminated groundwater.

In many cities, some of the chemicals spilled onto the ground by commercial or industrial activities have seeped through the soil and into groundwater. Because groundwater is frequently a source of potable water for people, the state regulations typically require the investigation and remediation of the contaminated groundwater to support potable water use. In almost every case,

potable water use of groundwater is the most protective basis the state uses to regulate the cleanup of contaminated groundwater.

In some city locations, however, no one is using groundwater as potable water in the vicinity of the contaminated groundwater zone, and there is no plan to use that groundwater as potable water in the future because a public water supply that relies on another source of water is available. For such instances, the MSD law provides an alternative to the standard TCEQ regulatory requirements. Instead of restoring or controlling the contaminated groundwater zone so it can be used as potable water, a prohibition is placed on the designated groundwater beneath the MSD property to prevent people from using the contaminated groundwater as potable water, as the means to protect the public.

However, if there is a potable-use water well within one-half mile of the MSD property boundary, then the extent of any groundwater contamination beyond the MSD boundary does have to be determined and remediated in accordance with the statute. If there is no such well, then the contamination would not be assessed or remediated for potable purposes, but assessment could be required for other purposes.

Because people, animals, fish and plants (ecological receptors) can potentially be exposed to the contamination in other ways, the law allows the TCEQ to require the contamination to be investigated and remediated for other concerns unrelated to potable water use. For example, the inhalation of vapors originating from the groundwater contaminants, or the discharge of

groundwater contaminants to lakes or streams can be a concern.

By providing this alternative way to address contaminated groundwater that will not be used as potable water, persons may be more inclined to develop and redevelop properties in municipal areas that have contaminated groundwater.

AUTHORITY TO ESTABLISH AN MSD

The 78th Texas Legislature passed House Bill 3152, and subsequently that legislation was codified in the Texas Solid Waste Disposal Act (Texas Health and Safety Code, Chapter 361, Subchapter W, Sections 361.801-808). The legislation provided new authority for cities to support MSDs [see Local Government Code, Section 211.003, Subsection (a), and Local Government Code, Section 212.003, Subsection (a), and Local Government Code, Section 401.005]. The Texas Health and Safety Code was subsequently modified by House Bill 2018, of the 80th Legislature and by House Bill 2826, 82nd Legislature. The statutes can be downloaded from www.statutes.legis.state.tx.us.

ELIGIBILITY CRITERIA

The statute specifies two eligibility requirements:

1. The proposed MSD property must be within the corporate limits or extraterritorial jurisdiction of a municipality authorized by statute, and
2. There must be a public water supply system that meets state requirements that “supplies or is capable of supplying drinking water” to the MSD property and all

properties within one-half mile of the MSD property.

ALLOWABLE APPLICANTS

Any person, including a local government, can apply for an MSD. “Person” is defined as an individual, corporation, organization, government or governmental subdivision or agency, or business trust, partnership, association or any other legal entity [see Texas Health and Safety Code, Section 361.003(23)].

This means that cities can also apply for an MSD. An MSD can be used to address groundwater contamination the applicant is responsible for, or for any other property where there is groundwater contamination, provided the eligibility criteria are met.

STATUTORY NOTIFICATION REQUIREMENTS

The MSD statute requires the applicant to provide a letter to notify the parties identified below that an MSD application is to be submitted to the TCEQ. The notice must be completed in advance of or at the same time an application is submitted to the TCEQ. Specifically, the notice letter must be provided to:

- Each municipality:
 - In which the MSD property is located;
 - With a boundary located within one-half mile from the MSD property boundary; or
 - That owns or operates a groundwater supply well located within five miles from the MSD property boundary;

- Each owner of a “private water well registered with the commission”¹ that is located within five miles from the MSD property boundary; AND
- Each retail public utility² that owns or operates a groundwater supply well located within five miles of the MSD property boundary.

The applicant is required in the notice letter to:

- Identify the location of the proposed MSD property,
- State the reason for the MSD certification,
- State that municipalities and retail public utilities can provide comments to the TCEQ,
- Identify the type of groundwater contaminants
- Name the party responsible for the contamination, if known
- State the eligibility criteria, and
- State the time period for the TCEQ Executive Director to certify or deny the MSD or to request additional information.

For proposed MSDs located in a municipality with a population of two million or more, a statement must be included in the notice letter that the notified municipality or retail public utility has 120 days from receipt of the notice to pass a resolution opposing the application for an MSD.

¹ Statutory language refers to the TCEQ, but the Texas Water Development Board and the Texas Department of Licensing and Regulation must also be consulted.

² Retail public utility as defined by Texas Water Code Section 13.002.

Notified parties have up to 60 days after they receive the notice letter to file comments with the TCEQ, if they choose to do so. The TCEQ cannot take action to deny or certify the application until 60 days after those notices are received. Where the proposed MSD is located in a municipality with a population of two million or more, then the TCEQ cannot take action to deny or certify the application until 120 days after municipalities and retail public utilities have received their notices.

THE CITY ROLE

The city is not required by statute to accept, process or support MSD applications. However, for an MSD to be certified by TCEQ, municipal support for the application is paramount. Therefore, MSD certification is significantly controlled by the city. For a city where the proposed MSD property is located and the city has a population of less than two million, the statute allows an MSD application to be certified only if the city council supports the application with a resolution and either:

- Adopts an ordinance to prohibit potable use of the designated groundwater from beneath the MSD property and to appropriately restrict other uses of and contact with the designated groundwater, OR
- The MSD property is subject to a restrictive covenant that is enforceable by the municipality to prohibit potable use of designated groundwater from beneath the MSD property and to appropriately restrict other uses of and contact with the designated groundwater.

The statute also defines a role for cities that border the proposed MSD within one-half mile of the proposed MSD boundary or who own or operate a groundwater supply well located within 5 miles of the proposed MSD boundary. In these cases, the applicant must also provide a notice to that city of their intent to file an MSD application with the TCEQ. Further, for a proposed MSD located in a municipality with a population less than two million, the statute allows an application to be certified in such situations only if the city council of that bordering city also adopts a resolution in support of the MSD application. Where the proposed MSD is located in a municipality with a population of two million or more, a city notified of the MSD application is not required to pass a resolution of support, however, if the city opposes the MSD, it must pass a resolution opposing the MSD within 120 days of receiving notice.

As stated earlier, no municipality is under statutory obligation to support an MSD application, but without municipal support, the TCEQ is statutorily required to deny the application because it is incomplete. An application is not complete until the resolution and ordinance or restrictive covenant, as applicable, are adopted by the city where the proposed MSD is located, and by the other cities, if applicable. However, in accordance with the statute, the ordinance restrictive covenant, and documentation of a resolution supporting the MSD or documentation of no resolution opposing the MSD (in cities of a population of two million or more) can be submitted to the TCEQ after the TCEQ processes and “precertifies” the application.

In all cases, the TCEQ will need assurance that applicants have the firm support of each required city before submitting an application to the TCEQ.

Therefore, it is up to the city to decide what is in its best interest regarding each MSD property that is proposed to be located within its border or within a bordering city. The statute does not prohibit a city from imposing additional application procedures and requirements on the applicant.

Outside of providing support for the application, the municipality also needs to confirm the status of public water availability for the TCEQ when the city owns or operates a public drinking water supply system that serves the MSD area. Specifically, the TCEQ must have verification that a public drinking water supply system exists that “supplies or is capable of supplying drinking water” to the MSD property and all surrounding properties within one-half mile of the MSD property. The applicant must provide this information in the application, but the TCEQ also prefers to directly verify this with the public drinking water supplier. A city letter signed by an appropriate city official verifying the availability, or the extent of public drinking water service they provide to the proposed MSD area, is sufficient.

If a city does not support an MSD, it should directly inform the applicant of this fact. Additionally, it can also document this conclusion in a letter submitted to the TCEQ.

MSDs Located in a City with a Population of 2 million or More:

For a MSD located within a municipality with a population of two million or more, in order for the MSD application to be certified, any Retail Public Utility that owns or operates a groundwater supply well within 5 miles of the MSD property or a city with a boundary located within one-half mile of the proposed MSD boundary, or that owns or operates a groundwater supply well within 5 miles of the MSD property, is not required to pass a resolution of support. If no resolution opposing the MSD is adopted by any such municipality or retail public utility within 120 days of receiving their notice, the applicant would be considered to have complied with the MSD eligibility requirements.

THE RETAIL PUBLIC UTILITY ROLE

By statute, retail public utilities (RPU) have a role in certain instances. The applicant is required to identify every RPU, if any, that owns or operates a groundwater supply well located within five miles of the MSD property and provide notice to each identified RPU of the applicant's intent to submit an MSD application to the TCEQ.

For a proposed MSD located in a municipality with a population less than two million, if an RPU owns or operates a groundwater supply well located within 5 miles of the proposed MSD boundary, then for the MSD application to be certified, the applicant must provide a copy of a resolution in support of the MSD application from the governing body of each applicable RPU. For a proposed MSD located in a municipality with a population of two million or more, an RPU notified of the MSD application is not required to pass a resolution of support. However, if the RPU opposes the MSD application, then it must pass a resolution opposing the MSD within 120 days of receiving notice. As is the case for a municipality,

the RPU is under no statutory obligation to support an MSD application. The TCEQ is also directing applicants to obtain firm support of each RPU before submitting an application to the TCEQ.

An RPU is also asked to support the TCEQ in processing the application by confirming to what extent its system supplies or is capable of supplying water to the MSD property and all properties within one-half mile of the MSD property. This information is needed for the application. A letter from each RPU signed by an appropriate official with the RPU verifying the extent of its public drinking water service to the proposed MSD area is sufficient.

City and Retail Public Utility Support

The applicant is not to submit an MSD application to the TCEQ until they have "firm" municipal and RPU support for the application. Firm support can be demonstrated by providing the TCEQ with a direct indication from an individual within the municipality or RPU who has authority to advise the city council or governing body that they will recommend that the required resolutions or ordinance be adopted.

THE TCEQ ROLE

As with cities and RPUs, the TCEQ's role is established by statute. The TCEQ is to receive and process applications, verify proposed MSD properties meet statutory eligibility requirements, and verify that applications are administratively complete. If the MSD property is statutorily eligible and the application is complete, then the TCEQ will certify the application.

The TCEQ has statutory authority to deny an application when:

- The eligibility requirements are not met,

- The application is incomplete or inaccurate, or
- Based on comments or information from applicant-notified parties or other information, the TCEQ determines the MSD would negatively impact the current and future regional water resource needs or obligations of a municipality, a RPU, or a private well owner.

If the application is certified, the TCEQ is required to provide a copy of the certification to parties who received notice from the applicant, as well as to all parties who provided comment during the 60-day comment period on the application and to anyone else who requested a copy. The TCEQ will also be available to help municipalities obtain an understanding of the MSD statute and program.

The TCEQ's responsibilities subsequent to MSD certification are determined under the statute, i.e., Texas Health & Safety Code Section 361.808 (Investigation and Response Action Requirements).

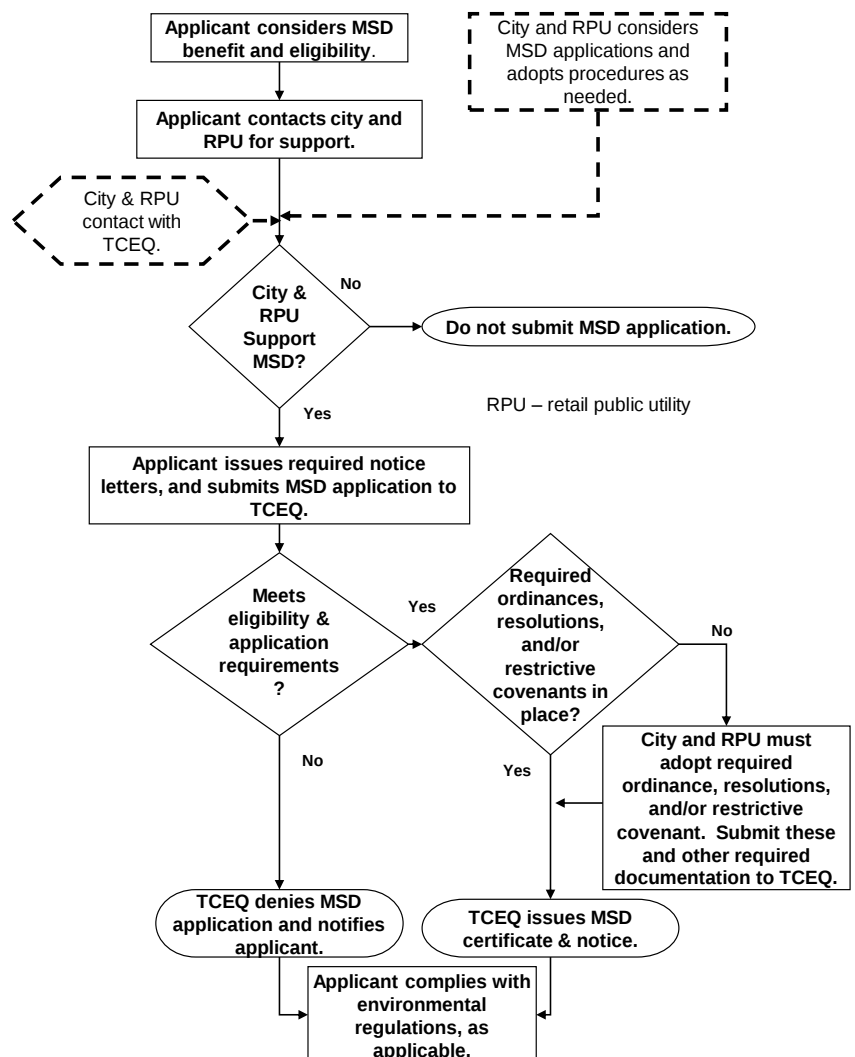
CERTIFICATION PROCESS

In general, an applicant must provide notice to parties identified by statute that an MSD application will be submitted to the TCEQ, and subsequently submit an MSD application for TCEQ consideration. However, as indicated in Figure 1 the process also involves city and RPU support. Note that there are action steps for the applicant,

notified cities, RPUs, and the TCEQ. The TCEQ must certify, deny or request additional information within 90 days of receiving the application.

If the city anticipates there will be local interest in applying for an MSD and if the city is in general willing to support MSDs, then as indicated in Figure 1, the city may choose to establish procedures for an applicant to follow when seeking city support. The City of Fort Worth is an example of a city that has adopted procedural ordinances for MSD applicants to follow.

Figure 1. MSD application process. (Dashed lines denote optional actions.)



CONSIDERATIONS IN SUPPORTING MSDS

The practical outcome of an MSD is that the requirement to investigate and remediate existing contaminated groundwater for potable water use purposes will be lessened or eliminated. Instead of the TCEQ regulations, public protection is provided through the MSD potable water use prohibition.

The following considerations are presented to aid cities unfamiliar with MSDs and that are unsure of factors that may need to be considered.

WATER RESOURCE CONSIDERATIONS

Current and future dependence on groundwater for potable water

Consider what the source of your current or future potable water supply is and whether existing contaminated groundwater in the MSD area threatens a potable groundwater supply the city or its citizens rely on, or will rely on in the future. An MSD is authorization to take that contaminated groundwater zone within the MSD boundary out of use for potable water, indefinitely. Figures 2 and 3 illustrate the location of the major and minor groundwater aquifers in the state. These aquifers are relied on for potable water in many areas of the state

In considering whether to support MSDs in general, if the city relies on surface water or groundwater located far from the MSD area for potable water, then the existing groundwater contamination within the city might not be a particularly important consideration. However, if groundwater beneath the city is relied on for potable water by the city or its citizens, then the

groundwater contamination may pose a threat to the potable water supply.

Relevant factors to consider when evaluating if there is any such threat to the potable groundwater supply may include the following, as well as other potential factors:

- what groundwater zone(s) are used for potable water,
- what groundwater zones are contaminated and what is the level of understanding of the degree and extent of the groundwater contamination,
- the degree of any natural or anthropogenic hydraulic connection between the potable groundwater supply and the contaminated groundwater,
- the degree of knowledge of existing local water well locations;
- relative proximity of existing and planned potable-water wells to the groundwater contamination,
- the design of those potable-water wells and integrity of those wells against being contaminated by the contaminated groundwater,
- potential for future water well installations outside the MSD potable water use prohibition,
- the local hydrogeology and possibly the regional hydrogeology (aquifer recharge, groundwater flow, aquifer interconnectivity, etc.), and
- the nature and chemical/physical properties of the groundwater contaminants.

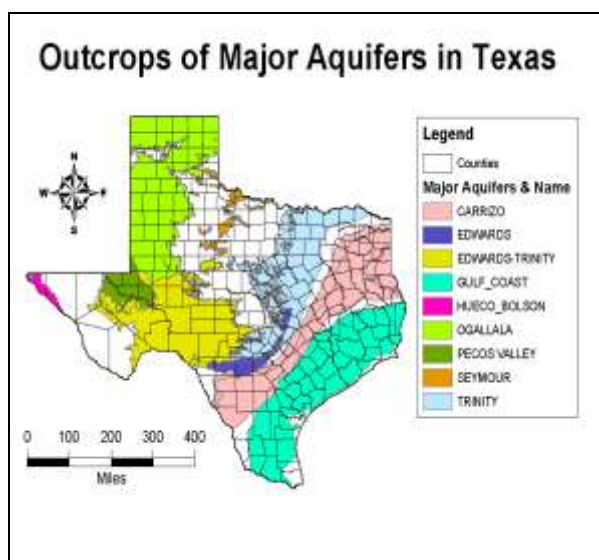


Figure 2. Outcrops of major aquifers in Texas.

Considering these factors, it may become apparent MSDs can be appropriately sited anywhere within the city, or only within certain areas of the city, if at all. There may be ways to shore up any uncertainties in the appropriateness of MSDs by placing particular information or action requirements on the applicants.

Irrigation and Industrial water sources

If the groundwater is used for “non-potable water” purposes in the vicinity of the MSD property, the TCEQ is not prohibited by statute from requiring the person to investigate and remediate the groundwater to address those non-potable considerations. Examples of non-potable groundwater use include irrigation of lawns, watering pets and livestock, and industrial process or cooling water. Historically, the TCEQ has typically applied its potable-water protective concentration levels to such instances of non-potable use of groundwater.

Additionally, pumping of groundwater for non-potable use can spread the existing groundwater contamination.

The frequency of non-potable groundwater use in the area might give an indication of whether the municipality might prefer the MSD to cover the full extent of groundwater contamination, or provide the necessary insight into the appropriate scope and scale of a municipal groundwater use prohibition ordinance, or restrictive covenant.

MSD MANAGEMENT CONSIDERATIONS

MSDs frequently bring up management questions, some of which might not be unique to or a true consequence of an MSD.

The city goals

Depending on the goals for the city, MSDs might be an important alternative. The restrictive covenant or ordinance used to prohibit potable water use must at least cover the entire MSD property. Additionally, the city may want to place such limits outside the MSD boundary as a safeguard against future potable water use in the MSD area, or in anticipation of other MSDs.

If the city supports use of MSDs and is also contemplating or is already undertaking a significant Brownfield redevelopment or revitalization project for a city sector, then MSD scale is important. A multi-property or “regional” MSD or a “regional” ordinance that prohibits the use of the designated groundwater as potable water might be advantageous. An MSD applies to all contamination in the designated groundwater **within** the MSD boundary, even if it extends across multiple real estate tracts that have their different sources of contamination within the MSD property.

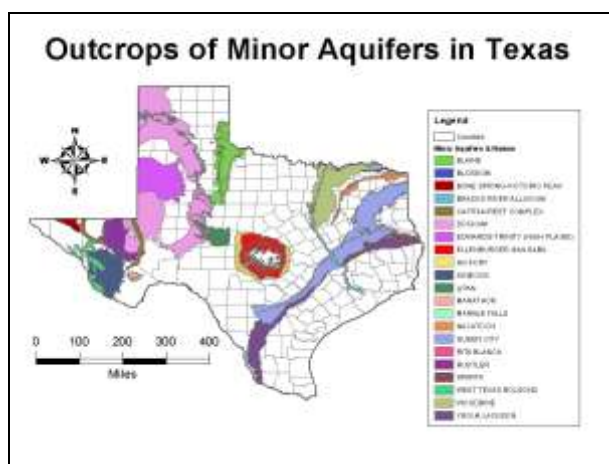


Figure 3. Outcrops of minor aquifers in Texas.

A regional groundwater ordinance could support subsequent MSD applications filed on a property-by-property basis for the different tracts of land within the physical limits of that ordinance. This would allow applications to be filed as additional properties with groundwater contamination are discovered. The ordinance does need to stipulate that the reason for the potable water use prohibition is that the groundwater is contaminated.

Be aware that the statute requires notices to and resolutions from different parties within certain radial distances from the **boundary** of the MSD property. Moreover, the regulatory flexibility a certified MSD provides is tied to whether there are potable-water wells located within one-half mile of the MSD boundary. As the size of the proposed MSD property is increased, the radial distances commensurately reach farther out and can shift notification and MSD support requirements as well as relative proximity to potable water wells, depending on what falls within those radial distances.

Repeal of ordinance

The MSD certificate is predicated on the ordinance or restrictive covenant

remaining in effect. Therefore, if the city changes its support for the MSD by withdrawing the ordinance, there would be no prohibition against the use of the contaminated groundwater for potable water within the MSD. Accordingly, the TCEQ and the city need to be in communication if the city withdraws or revokes the MSD ordinance. As a courtesy, the TCEQ requests that the city notify it at least 60 days in advance of making any such change.

Coverage of the potable water use prohibition and potable-water well installation

The MSD statute requires only that the designated groundwater **within** the MSD boundary be prohibited from potable use. The MSD prohibition **is not required** to extend beyond the boundary of the MSD or to cover the extent of contaminated groundwater that may extend beyond the MSD boundary, currently or in the future. There may be no other natural or legal controls or safeguards outside the boundary of the MSD that prevents installation of a potable-water well within one-half mile of the MSD property, subsequent to MSD certification.

If the TCEQ becomes aware of such a situation, then the person responsible for the MSD groundwater contamination will have to assess and remediate for potable purposes in accordance with Texas Health & Safety Code Section 361.808. Unfortunately, the TCEQ may not be made aware of new wells in the vicinity of the MSD.

If future potable use of groundwater in the vicinity of the MSD property is a concern, then local initiatives to monitor and report water well installation in the vicinity of existing MSDs may have

merit. Some cities may already have other ordinances or controls that prohibit water wells or require a city permit to be obtained before a water well can be installed. Such controls are not typically sufficient to satisfy the MSD ordinance requirements, but can effectively provide an added measure of protection.

Alternatively, the city may also consider notification of the MSD to local citizens as a means to safeguard against future potable water use in the MSD area.

Technical expertise and technical information

When evaluating the appropriateness of MSDs, a city may encounter some complex legal and technical matters. A consideration is what city department(s) should evaluate MSD proposals; what problems, if any, are anticipated in arriving at a conclusion; and what information is needed to support a good decision on the matter. The MSD statute requires the applicant to provide the specific information listed in the statute, but the city might have a need to be provided other, additional information. If so, the city might consider defining procedures for MSD applicants.

CONTAMINANT CONSIDERATIONS

The appropriateness of a particular MSD in some instances can be dependent on the nature of the contaminants and the expected behavior of the groundwater contaminants over time. Detailed contaminant behavior information is not required at the time of submitting an MSD application. Therefore, the MSD application may be prepared and submitted to the TCEQ at the “front end” of a remediation project. This may result in the TCEQ having

little to no technical information regarding contaminant conditions at the property at the time of processing an MSD application.

Further, once an application is certified, the requirements of Texas Health and Safety Code Section 361.808 take effect. As discussed previously, depending on the presence or absence of local potable-water wells, the applicability of other exposure concerns in the MSD property and surrounding area, there may not be a requirement to define the nature and extent of groundwater contamination, or to evaluate the potential for the contamination to spread further (laterally, or to deeper groundwater zones).

Also, the groundwater contamination at an MSD property may have a potentially short or long legacy, depending on the nature of the contaminant and site conditions. Some groundwater contaminants, such as benzene, are less persistent in the environment than others. This means that once the contaminant source is mitigated, the dissolved groundwater contaminant commonly degrades or naturally reduces in concentration due to bacterial, chemical and/or physical processes in the environment.

Other contaminants, such as some chlorinated solvents, are not as readily amenable to natural degradation and may be more persistent in the environment. Additionally, some contaminants degrade to a more toxic groundwater contaminant. For example, tetrachloroethylene, also known as perchloroethylene or “perc,” a commonly used dry cleaning chemical, degrades through several intermediate chemicals to the more toxic chemical, vinyl chloride.

All other factors being equal, the longer legacy contaminants might naturally warrant more concern than short legacy contaminants. Unfortunately, in many instances the longer legacy contaminants are also among the most difficult and therefore among the most expensive to cleanup.

PUBLIC AWARENESS CONSIDERATIONS

The statutory notice requirements were presented earlier in the **STATUTORY NOTIFICATION REQUIREMENTS** section of this document. Recipients of the notice have 60 days from the date it is received to file comments with the TCEQ. The city might consider whether it prefers that additional parties, such as landowners or other potential stakeholders, are notified of the proposed MSD.

AN MSD EXAMPLE

Figure 4 illustrates an example MSD. The figure is of a three-dimensional cross-section of a slice into the ground beneath property in a city. In the cross-section, three different groundwater zones are depicted. The “box” labeled “MSD Property” depicts the lateral and vertical boundaries of the MSD (MSD property).

In this example, only Groundwater Zone 1 is contaminated. An MSD can only be applied to existing contaminated groundwater zones, not to clean or uncontaminated groundwater zones. Therefore, as indicated by the vertical boundary of the box, only Groundwater Zone 1 is included in the MSD. The portion of Groundwater Zone 1 that is within the MSD boundary is deemed the “designated groundwater” for the MSD

and as such **prohibited** from current and future use as potable water.

Groundwater Zones 2 and 3 are not contaminated, and therefore, they are not eligible to be included in the MSD. In this example, only Groundwater Zone 1 is prohibited as a potable water supply. Unless there is a potable-water well within one-half mile of that MSD boundary, the groundwater contamination will not be investigated or remediated for potable water use.

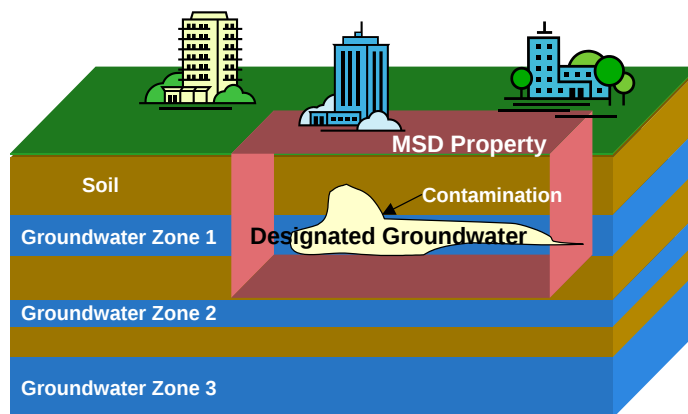


Figure 4. Three-dimensional cross-section of an MSD property and the designated groundwater zone.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. d.

Meeting Date: August 1, 2022

Item Title: Administrative Services Committee Report

Summary of Request/Problem

Council Member Robert John Smith, Chair of the Administrative Services Committee, will provide an additional committee report on the following items:

- Council Ethics Policy

Recommendation/Action Requested and Justification

Council discussion.



GARLAND

City Council Work Session Agenda

Meeting Date: August 1, 2022

Item Title: Board and Commission Appointment

Submitted By: Courtney Vanover, Department Coordinator I, City Secretary

Summary:

Council Member Jeff Bass

- James VanDyke - Board of Adjustment
- Merrill Balanciere - Community Multicultural Commission
- James Dobbins - Environmental and Community Advisory Board
- Charles Msewe - Library Board
- Bobby Bradley - Parks and Recreation Board
- Eric Scholl - Property Standards Board
- Carol Cooper - Senior Citizens Advisory Board
- Bill Swisher - Tax Increment Finance #2 South Board

Attachments

James VanDyke - BOA

Merrill Balanciere - CMC

James Dobbins - Environmental

Charles Msewe - Library

Bobby Bradley

Eric Scholl - Property Standards

Carol Cooper

Bill Swisher - TIF South



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUL 20 2022
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Date: July 19, 2022

Name: James VanDyke

Phone

(home)

Address: 6810 Galway Drive

Phone

(other)

City, State, Zip: Garland, TX 75044

Email

Resident of Garland for 9 years

Resident of Texas for 19 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

My work at an architecture firm helps me understand the issues involved with Building Codes

If you have previously served on a City Board or Commission, please specify and list dates of service.

I have served on the Garland Board of Adjustment since September 2018

List civic or community endeavors with which you have been involved.

Society for Professional Services Marketing, Urban Land Institute, Buckner Foster Care, Lakepointe Firewheel Church, Austin Academy PTA Board

What is your educational background?

MBA in Marketing from SMU, Bachelors in Mass Communications from Samford University

What is your occupational experience?

Vice President for Marketing and Technology at REES Architecture, Marketing Director for Rockwall ISD

I hereby affirm that all statements herein are true and correct.

James VanDyke

Board or Commission of first, second and third choice:

1st Board of Adjustment

☐ Building and Fire Codes Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Civil Service Commission

☐ Community Multicultural Commission

☐ Electrical Board

☐ Garland Cultural Arts Commission

☐ Garland Youth Council **

☐ Property Standards Board

☐ Library Board

☐ Parks and Recreation Board

2nd Plan Commission *

☐ Plumbing and Mechanical Codes Board

☐ Senior Citizens Advisory Committee

* Plan Commission members must live in district

** Garland Youth Council has a separate application

Return completed application to:

City Secretary's Office
200 N. Fifth St.
Garland, TX 75040
Fax: 972-205-2504
Email: RDowl@GarlandTX.gov

Courtney Vanover
7.20.22

Revised 05/2021



GARLAND

TEXAS MADE HERE

Disclosure Form

For Ordinance Boards and Commission Applicants

1. Name: James VanDyke

Title: Board of Adjustment Member
(City Council Member, Plan Commissioner, e.g.)
2. Spouse: Lisa Erin VanDyke

Minor Children
or Dependents: Henry VanDyke
Grant VanDyke
Luke VanDyke

3. Identify by name and address each business entity in which you, your spouse or any of your minor children or dependents have a substantial interest.

Business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust or any other entity recognized by law.

Substantial interest means: (a) the ownership of 10 percent or more of the voting stock or shares of the business entity; (b) the ownership of either 10 percent or more or \$5,000 or more of the fair market value of the business entity; or (c) funds received from the business entity exceed 10 percent of the recipient's gross income for the previous year.

Rees Associates, Inc.

4. Identify (by street address, legal or lot and block description) all real property located within Garland owned by you through beneficial ownership, partnership, joint ownership or through corporate ownership of a corporation in which you have an interest of one percent or more. You must also include all real property leased by you or held by you with a right of first refusal.

6810 Galway Drive, Garland, TX 75044

Return completed Disclosure Form to:

City Secretary - City of Garland

P.O. Box 469002

Garland, TX 75046-9002

Vanover, Courtney

From: Kurth, Christine
Sent: Wednesday, July 20, 2022 8:52 AM
To: Vanover, Courtney; City Taxes
Subject: RE: Account Status - James VanDyke

Morning ☺

Here you go.

Thank you

Christine Kurth
Call Center Supervisor
972-205-2677
Email: CKurth@garlandtx.gov



GARLAND

From: Vanover, Courtney <CVanover@garlandtx.gov>
Sent: Wednesday, July 20, 2022 8:48 AM
To: City Taxes <citytaxes@garlandtx.gov>; Kurth, Christine <CKurth@garlandtx.gov>
Subject: Account Status - James VanDyke

Good Morning,

I need to check the account status for the following please:

James VanDyke—Excellent/Current
6810 Galway Dr.

Thank you,

Courtney Vanover

Department Coordinator II
City Secretary's Office
972-205-2406

Our Mission

We are committed to preserve public trust, deliver quality services, promote economic growth, protect our community and enhance the quality of life for the good of our city and our future.



GARLAND

Vanover, Courtney

From: Alameda, Cynthia
Sent: Wednesday, July 20, 2022 8:54 AM
To: Kurth, Christine; Vanover, Courtney; City Taxes
Subject: RE: Account Status - James VanDyke

All taxes paid. (city, county, school)

From: Kurth, Christine
Sent: Wednesday, July 20, 2022 8:52 AM
To: Vanover, Courtney <CVanover@garlandtx.gov>; City Taxes <citytaxes@garlandtx.gov>
Subject: RE: Account Status - James VanDyke

Morning ☺

Here you go.

Thank you

Christine Kurth
Call Center Supervisor
972-205-2677
Email: CKurth@garlandtx.gov



GARLAND

From: Vanover, Courtney <CVanover@garlandtx.gov>
Sent: Wednesday, July 20, 2022 8:48 AM
To: City Taxes <citytaxes@garlandtx.gov>; Kurth, Christine <CKurth@garlandtx.gov>
Subject: Account Status - James VanDyke

Good Morning,

I need to check the account status for the following please:

James VanDyke—Excellent/Current
6810 Galway Dr.

Thank you,

Courtney Vanover



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUL 27 2022
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly:

Name: Merrill J, Balanciere

Address: 1110 Gloucester Drive

City, State, Zip: Garland Tx 75040

Resident of Garland for 31 years

Resident of Texas for 60 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 8

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Served on 2020-21 Cultural Arts Committee, 2021-2022 Multi Cultural Commission, Served Boys and Girls Club Board, Leadership Garland Class XXII, Distinguished Leader Award 2022.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Cultural Arts 2021, Multi Cultural Commission 2022

List civic or community endeavors with which you have been involved.

Youth Leadership Garland, Youth AWANA Leader at North Dallas Community Bible Fellowship, First Baptist Church Upward Basketball and football coach.

What is your educational background?

AAS Cisco College, Texas National Guard Academy Officer Candidate School. US Army Engineer Basic Course

What is your occupational experience?

8 Years Army National Guard. 30 Years fire service with Dallas and Garland Fire Departments.

I hereby affirm that all statements herein are true and correct.

Merrill J Balanciere

Board or Commission of first, second and third choice:		
☐ Board of Adjustment	☐ Garland Cultural Arts Commission	☒ 3 Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Garland Youth Council **	☐ Plan Commission *
☐ Civil Service Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☒ Community Multicultural Commission	☐ Property Standards Board	☐ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status
CSO Suit/Claim Filed

Current ☒
Current ☐
Yes No

Past Due
Past Due

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

Clerk Signature & Date

Courteney Vanover
7-27-22

Revised 05/2021



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUL 26 2022

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly:

Date: July 16, 2022

Name: James M. Dobbins

Phone:

Address: 1014 Palm Desert Drive

Phone:

City, State, Zip: Garland, TX 75044

Email:

Resident of Garland for 8 years

Resident of Texas for 41 years

Dallas County Voter Registration Number [REDACTED]

Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated. I did environmental work for the Texas Department of Transportation for 32 years.

If you have previously served on a City Board or Commission, please specify and list dates of service.

2017 to date - Vice Chair of the Environmental & Community Advisory Board.

List civic or community endeavors with which you have been involved.

Big Brothers/Big Sisters volunteer for eight years - Adopt a Highway volunteers, Benefits Advisory Board volunteer for four years (Employee Retirement System of Texas) - serving a second term.

What is your educational background?

B.A. - Southwestern University - Georgetown, TX.

What is your occupational experience?

Texas Department of Transportation - 32 years
Richardson Public Library - two years

I hereby affirm that all statements herein are true and correct.

James M. Dobbins
City Secretary

Board or Commission of first, second and third choice:

☐ Board of Adjustment

☐ Garland Cultural Arts Commission

☐ Parks and Recreation Board

☒ Citizens Environmental and Neighborhood Advisory Committee

☐ Garland Youth Council **

☐ Plan Commission *

☐ Civil Service Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Community Multicultural Commission

☐ Property Standards Board

☐ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Current ☒

Past Due

Date Appointed

Utility Account Status

Current ☒

Past Due

Appointed By

CSO Suit/Claim Filed

Yes ☐ No ☒

Date Notified

Clerk Signature & Date

Colleen Vanover
7-26-22

Disclosure Form Filed

Revised 05/2021



GARLAND

TEXAS MADE HERE

**CITY OF GARLAND
RECEIVED
JUL 27 2022
CITY SECRETARY**

Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 or KDC@cityofgarlandTX.gov

Please Type or Print Clearly:

Date: 7-27-22

Name: Charles Msewe Phone: [REDACTED]

Address: 5821 Indian Hills Dr Phone: [REDACTED]

City, State, Zip: Garland, TX 75044 Email: [REDACTED]

Resident of Garland for 26 years

Resident of Texas for 37 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I have been on the Board for the latter part of the past year.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Library Board

List civic or community endeavors with which you have been involved.

Volunteer Services at our Church and Chaplain at Southwestern Medical Ctr.

What is your educational background?

Beyond Master Degree

What is your occupational experience?

Psychological Services @ Dallas Co. Juvenile Dept.

I hereby affirm that all statements herein are true and correct. Msewe

Board or Commission of first, second and third choice:

☐ Board of Adjustment

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Civil Service Commission

☐ Community Multicultural Commission

☐ Garland Cultural Arts Commission

☒ Garland Youth Council **

☒ Library Board

☐ Property Standards Board

☐ Parks and Recreation Board

☐ Plan Commission *

☐ Senior Citizens Advisory Committee

☐ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Utility Account Status

CSO Suit/Claim Filed

Current ✓

Current ✓

Yes

No

Past Due

Past Due

Date Appointed

Appointed By

Date Notified

Courtney Vanover
7-27-22



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUL 21 2022
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 7/12/2022

Name: Bobby Bradley

Phone: [REDACTED]

Address: 4615 Firewheel Dr

Phone: [REDACTED]

City, State, Zip: Garland, TX 75044

Email: [REDACTED]

Resident of Garland for 25 years

Resident of Texas for 51 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Business ownership in multiple companies for over 30 years.

If you have previously served on a City Board or Commission, please specify and list dates of service.

None

List civic or community endeavors with which you have been involved.

Habitat for Humanity Board.

What is your educational background?

BA in Economics & Finance from UTD. Grad studies in Political Economy (degree not completed)

What is your occupational experience?

Business ownership in multiple companies for over 30 years.

I hereby affirm that all statements herein are true and correct.

[Signature]
Signature of Applicant

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed

Yes ☐ No ☒

Date Notified _____



Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly:

Date: 7/14/22

Name: Eric Scholl

Phone: [REDACTED]

Address: 417 Thunderbrook Rd.

Phone: [REDACTED]

City, State, Zip: Garland, TX 75044

Email: [REDACTED]

Resident of Garland for 8 years

Resident of Texas for 9 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I have served on the Property Standards Board since 2018 and have been a licensed Realtor in the area since 2015.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Property Standards Board: 2018 - Present

List civic or community endeavors with which you have been involved.

Our Real Estate Brokerage regularly host community events and dinners for the GPD.

What is your educational background?

Bachelors Degree in Political Science.

What is your occupational experience?

Development Coordinator with multiple non-profits in Washington D.C.

Hospitality Management.

Realtor

I hereby affirm that all statements herein are true and correct.

Eric Scholl

Board or Commission of first, second and third choice:		
☐ Board of Adjustment	☐ Garland Cultural Arts Commission	☐ Parks and Recreation Board
☐ Environmental & Community Advisory Board	☐ Garland Youth Council **	☒ Plan Commission *
☐ Civil Service Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Community Multicultural Commission	☒ Property Standards Board	☐ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status
CSO Suit/Claim Filed

Current

Current

Yes

No

Past Due

Past Due

Date Appointed

Appointed By

Date Notified

Clerk Signature & Date

Courtney Vanover
7-15-22

Disclosure Form Filed

Revised 05/2021



GARLAND

TEXAS MADE HERE



Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly:

Date: July 9, 2022

Name: Carol Cooper

Phone

(Home)

Address: 7509 Oakhurst Trail

Phone

(Other)

City, State, Zip: Garland, TX 75044

Email

Resident of Garland for 48 years

Resident of Texas for 50 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I am 74 and believe I understand or can listen and learn what Garland seniors want and need both in and from their Senior Center. I have been a consistent user of the Senior Center since 2011 (upon retirement). I am currently attending exercise class and events at Gale Fields. I was the Purchasing Director for Garland when the downtown Senior Center was built. I've developed lots of thoughts over the years of what a Garland Senior Center could be. I have served on several professional association boards over the years. My life experience would be an asset for the Senior Citizen Advisory Commission

If you have previously served on a City Board or Commission, please specify and list dates of service.

no

List civic or community endeavors with which you have been involved.

This would be my first

What is your educational background?

University of Texas at Dallas. Several professional certifications.

What is your occupational experience?

Public Purchasing

I hereby affirm that all statements herein are true and correct.

Carol Cooper

Board or Commission of first, second and third choice:

☐ Board of Adjustment

☐ Garland Cultural Arts Commission

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Garland Youth Council **

☐ Plan Commission *

☐ Civil Service Commission

☐ Library Board

☒ Senior Citizens Advisory Committee

☐ Community Multicultural Commission

☐ Property Standards Board

☐ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Current

Past Due

Date Appointed

Utility Account Status

Current

Past Due

Appointed By

CSO Suit/Claim Filed

Yes

No

Date Notified

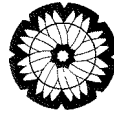
Clerk Signature & Date

Courney Vanover
7-23-22

Disclosure Form Filed

Revised 05/2021

Received 7/28/22
by the City
Secretary's Office



GARLAND

TEXAS MADE HERE

Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 Email: RDowLaGarlandTX.gov

Please Type or Print Clearly:

Date: 7-14-2022

Name: Bill Swisher

Phone: [REDACTED]

(Home)

Address: 4422 Scenic Cir

Phone: [REDACTED]

(Other)

City, State, Zip: 75043

Email: [REDACTED]

Resident of Garland for 35 years Resident of Texas for 40 years

Dallas County Voter Registration Number [REDACTED] [REDACTED] [REDACTED] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Financial Advisor for 38 years. Served on Garland Planning and Zoning Commission for 8 1/2 year (chairman for 4 years). Past TIF board member for 4 years. Past Garland Streets and Transportation Committee for 2 years. Past Garland Residence Finance Committee for 2 years. Past Garland Cultural Arts Committee for 2 years.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Planning and zoning. Lake Cities Coalition member for 5 years helping establish zoning, building standard of the Lake Ray Hubbard lake front leases of adjacent property owners. See above.

List civic or community endeavors with which you have been involved.

First Baptist Church in Dallas, 22 year member of Dallas Safari Club (past president),
Outdoor Tomorrow Foundation (past chairman)

What is your educational background?

Ba in Business with Marjor in Marketing and a minor in Statistics and Finance

What is your occupational experience?

38 years in the Securities industry as a wealth advisor.

I hereby affirm that all statements herein are true and correct.

Board or Commission of first, second and third choice:		
Board of Adjustment	Garland Cultural Arts Commission	Parks and Recreation Board
Environmental & Community Advisory Board	Garland Youth Council	Plan Commission
Civil Service Commission	Library Board	Senior Citizens Advisory Committee
Community Multicultural Commission	Property Standards Board	Unified Building Standards Commission
** Garland Youth Council has a separate application		

FOR OFFICE USE ONLY

Ad Valorem Tax Status	Current _____	Past Due _____	Date Appointed _____
Utility Account Status	Current _____	Past Due _____	Appointed By _____
CSO Suit Claim Filed	Yes _____ No _____		Date Notified _____
Clerk Signature & Date	Courtney Vanover 7-28-22		Disclosure Form Filed _____

Revised 05/2021