



GARLAND

AGENDA

CITY COUNCIL WORK SESSION

City of Garland

Work Session Room, City Hall

William E. Dollar Municipal Building

200 North Fifth Street

Garland, Texas

Monday, August 5, 2019

6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

Regular Item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items are often accompanied by a formal presentation followed by discussion.

[Public comment will not be accepted during Work Session
unless Council determines otherwise.]

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

1. Consider the Consent Agenda

A member of the City Council may ask for discussion or further information on an item posted as a consent agenda item on the next Regular Meeting of the City Council. The Council Member may also ask that an item on the posted consent agenda be pulled from the consent agenda and considered for a vote separate from consent agenda items on the regular agenda. All discussions or deliberations on this portion of the work session agenda are limited to posted agenda items and may not include a new or unposted subject matter.

2. Written Briefings:

a. Funding Agreement for Shiloh Road

Council is requested to authorize the City Manager to sign the funding agreement with the North Central Texas Council of Government. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 20, 2019 Regular Meeting.

b. Confirmation of City Health Authority

Council is requested to confirm Dr. Timothy Lambert for a two-year term as the City Health Authority and authorize the City Manager to renew interlocal agreements with the City of Rowlett and the City of Sachse for the purpose of public health services. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 20, 2019 Regular Meeting.

c. Strategic Project Portfolio Update

An update on the Strategic Project Portfolio is attached. The summary report shows the status and condition of projects through the end of July 2019.

d. Garland Continuity of Government Plan

Council is requested to consider approving the City of Garland Continuity of Government (COG) plan. This plan establishes the framework for ensuring that the Mayor and City Council responsibilities will be maintained, preserved and/or reconstituted in the event government functions become disrupted. By doing so, the COG Plan will facilitate continuation of legal authorities so that critical services will not be lost due to government disruptions. Unless otherwise directed, this item will be scheduled for formal consideration at the August 6, 2019 Regular Meeting.

e. House Bill 914 and the Continued Receipt of Bingo Prize Fee Funds

Council is requested to approve a resolution and authorize City staff to submit proof of a vote to the Texas Lottery Commission in order to continue to receive a share of bingo prize fees. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 20, 2019 Regular Meeting.

f. Investment Portfolio Summary

Staff presents the Portfolio Summary report to Council each quarter. The report is in compliance with the requirements of the Public Funds Investment Act. Management of the City's portfolios is conducted in accordance with the City Council Financial Policy, Statement of Investment Strategy and Investment Policy.

g. Annual Review of Civil Service Retirement Stability Benefit (RSB)

This report is presented to update Council on the 457(b) Retiree Stability Benefit (RSB) plan that is available to Civil Service Employees and to provide key metrics related to the plan.

3. Verbal Briefings:

a. Update on Image Management Initiative

Staff will update Council on Image Management Initiatives during the 2018-2019 fiscal year.

b. Cost of Service for Water and Wastewater

As an outcome of the changes to the water and wastewater rate structure related to apartments, the City Council requested that a comprehensive cost of service and rate design study be performed to determine what future amendments may be needed in overall rate levels or rate design. The City's rate consultant, NewGen Strategies & Solutions, will provide a status update on the Study and will specifically discuss recommended water and sewer rate levels specific to the upcoming fiscal year 2019-2020. The discussion will cover the calculated rate differentials between residential and multi-family customers, and provide specific water and wastewater rates recommended for Council consideration.

c. Preview of 2019-20 Proposed Budget

Staff will provide an overview of the City Manager's Proposed Budget for FY 2019-20. The FY 2019-20 Proposed Budget document will officially be presented to Council at the August 6, 2019 Regular Meeting.

4. Discuss Appointments to Boards and Commissions

Mayor Scott LeMay

- Patrick Abell - TIF 3

Council Member Dylan Hedrick

- Keith Engler - TIF 3

Mayor Pro Tem Robert John Smith

- John McDonald - Board of Adjustment
- Jim Hope - Unified Building Standards
- Robert Kaaa - Environmental and Community Advisory Board
- Vonda Tyson - Community Multicultural Commission
- Lupita Torres - Garland Cultural Arts Commission
- Trellas Gotcher - Library Board
- Kenia Hudson-Ott - Parks and Recreation Board
- Christopher Ott - Planning and Zoning Commission
- Tony Torres - TIF 3 - Medical

5. Announce Future Agenda Items

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

6. Council will move into Executive Session

**EXECUTIVE SESSION
AGENDA**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

1. Pursuant to Section 551.071, TEX. GOV'T CODE to discuss confidential attorney/client information relating to the effect of new state laws on the Garland Code of Ordinances and Garland Development Code; and
2. Pursuant to Section 551.072, TEX. GOV'T CODE to discuss the purchase, exchange, lease or value of real property located generally in the area of Firewheel Parkway and Castle Drive.

7. Adjourn



GARLAND POLICY REPORT

City Council Work Session Agenda

2.a.

Meeting Date: August 5, 2019
Item Title: Funding Agreement for Shiloh Road
Submitted By: Paul Luedtke, Transportation Director
Strategic Focus Areas: Growing Economic Base
Well-Maintained City Infrastructure
Sound Governance and Finances

ISSUE

The City of Garland applied for funding through the Regional Transportation Coalition (RTC) for the reconstruction and widening of Shiloh Road between Kingsley Road and Miller Road. Along with other regional roadways, the RTC has granted the City of Garland funding for construction of this project. In order to accept the funding and have the project be officially included in the RTC's programming, the City of Garland and the NCTCOG must enter into a funding agreement.

RECOMMENDATION

Authorize the City Manager to sign the funding agreement with the NCTCOG. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 20, 2019 Regular Meeting.

BACKGROUND

Shiloh Road from LBJ to the President George Bush Turnpike is one of the most congested corridors within the City of Garland. Much of the pavement south of Walnut has also reached the end of its life cycle. The City has approached addressing these capacity and pavement issues by proceeding from the south to the north basis due to the congestion being increasingly more severe on the southern sections.

The first section of Shiloh Road between IH 635 and Kingsley was included in the 2004 Bond Program and is currently under construction. The next section to be reconstructed is between Kingsley Road and Miller Road. Funding for this was included in the 2019 Bond Program. Partnership funding from the RTC was anticipated as the \$3 million City-cost figures were developed for the Bond Program.

The RTC contribution would be up to \$20,250,000 toward an estimate overall project cost of \$23,750,000. A funding agreement is needed between the City of Garland and the NCTCOG in order for the project to be placed on the NCTCOG TIP funding schedule.

The Transportation, Infrastructure and Mobility (TIM) subcommittee of the Council has considered this item and recommended that it be forwarded for consideration to the full Council.

CONSIDERATION

A funding agreement must be signed with the NCTCOG in order to receive the funding. Having the project placed on the NCTCOG TIP will ensure the funding is secure.

Attachments

Agreement
Shiloh Road Overview

**AGREEMENT FOR AWARD OF TRANSPORTATION DEVELOPMENT CREDITS
BETWEEN
THE REGIONAL TRANSPORTATION COUNCIL
AND
The City of Garland**

This Agreement is entered into by and between the Regional Transportation Council ("RTC"), acting in its capacity as policy body for the metropolitan planning organization, and the City of Garland. The purpose of this Agreement is to outline the roles and responsibilities of each party with respect to Transportation Development Credits (TDCs) awarded for purposes of the Shiloh Road from Kingsley Road to Miller Road project.

WHEREAS, the North Central Texas Council of Governments is designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with the North Central Texas Council of Governments, and has been and continues to be the regional forum for cooperative decisions; and,

WHEREAS, 23 U.S.C. §120 permits a state to use certain toll revenue expenditures, TDCs, formerly called toll credits, as a credit toward the non-Federal share of all programs authorized by Title 23, with the exception of emergency relief programs, and for transit programs authorized by Title 49, Chapter 53; and,

WHEREAS, 43 Tex. Admin. Code §5.106 authorizes an MPO to award TDCs allocated to it by the State and 43 Tex. Admin. Code §5.110 requires an agreement be entered into between the MPO and entity awarded TDCs prior to and in order for those credits to be used; and,

WHEREAS, on December 13, 2018, the RTC awarded a total of 2,500,000 TDCs to the City of Garland for improvements to Shiloh Road from Kingsley Road to Miller Road, consisting of widening the facility from four to six lanes with sidewalks.

NOW, THEREFORE, in consideration of these premises and of the mutual covenants contained herein, NCTCOG and the City of Garland agree as follows:

AGREEMENT

1. RTC has awarded 2,500,000 TDCs to the City of Garland for use as described herein.
2. The City of Garland agrees to utilize the TDCs for the project identified and described herein as match to certain federal grant funds totaling approximately \$12,500,000.
3. Any unused TDCs shall be reallocated to other projects as solely determined by the RTC.
4. The City of Garland will be required to execute a separate funding agreement with a party other than RTC and/or NCTCOG for the federal grant funds referenced above.
5. Neither Party may assign this Agreement in whole or in part, without first obtaining the written consent of the other Party.

6. In the event any one or more of the provisions contained in this Agreement shall be for any reason held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision(s) hereof, and this Agreement shall be revised so as to cure such invalid, illegal, or unenforceable provision(s) to carry out as near as possible the original intent of the Parties.
7. The Parties shall negotiate in good faith toward resolving any disputes that arise under this Agreement, which shall be construed and enforced in accordance with the laws of the State of Texas. Venue for any action under this Agreement shall lie exclusively in Tarrant County, Texas.
8. This instrument constitutes the entire agreement of the Parties with respect to the matters contemplated herein and supersedes all prior understandings and agreements regarding such subject matter. This Agreement may be modified or amended only in writing, signed by all Parties hereto.
9. The effective date of this Agreement is the date of last signature by the parties hereto.

Signed and Duly Executed by the Parties Below:

Bryan Bradford
City Manager
City of Garland

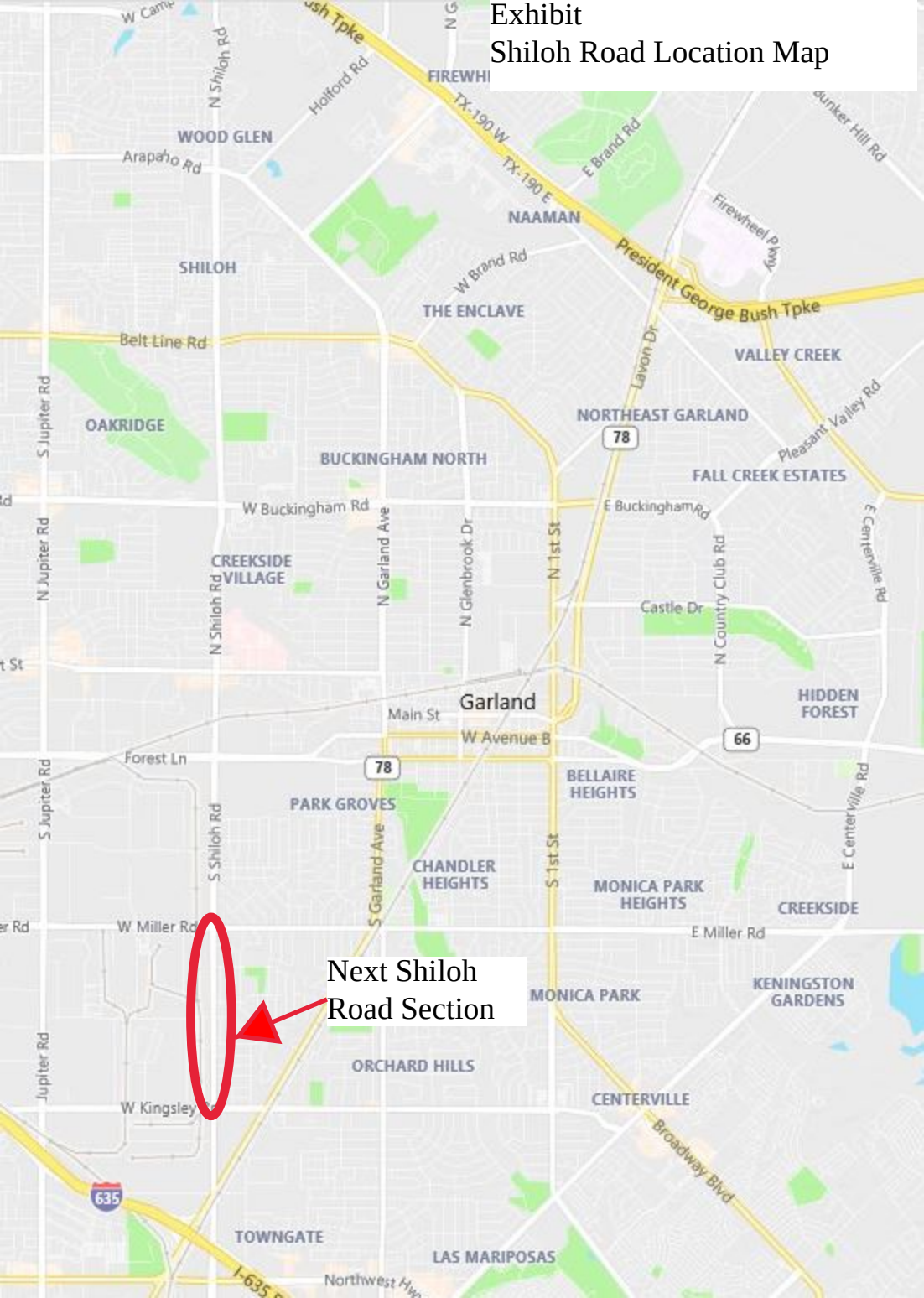
Date

Michael Morris, P.E.
Staff Director
Regional Transportation Council

Date

Exhibit

Shiloh Road Location Map





**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

2.b.

Meeting Date: August 5, 2019

Item Title: Confirmation of City Health Authority

Submitted By: Jason Chessher, Health Director

Summary of Request/Problem

Dr. Timothy Lambert has served as the Garland Health Authority since June 25, 2005. His current two year term expires October 1, 2019. Chapter 121 of the Texas Health & Safety Code requires a local health department (city or county) which employs a non-physician Director of Health have a licensed physician to aid the Director in the control of communicable diseases within the jurisdiction. State law also requires that the Director's appointment of a City Health Authority be confirmed by Council every two years. The position is paid \$16,800 annually through the Texas Department of State Health Services Immunization Grant. Rowlett reimburses Garland at \$300.00 per month and Sachse reimburses Garland at \$100.00 per month.

Through interlocal agreements with the City of Garland, Dr. Lambert also serves as the Health Authority for the City of Rowlett and the City of Sachse. Both interlocal agreements expire October 1, 2019. Staff is currently working with Rowlett & Sachse to renew the agreements and no issues with renewal are foreseen. The common Health Authority provides an effective way to track and control communicable disease outbreaks since all three cities share one school district with open campus enrollment.

Recommendation/Action Requested and Justification

Staff recommends that Council confirm Dr. Timothy Lambert for a two-year term as the City Health Authority and authorize the City Manager to renew interlocal agreements with the City of Rowlett and the City of Sachse for the purpose of public health services. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 20, 2019 Regular Meeting.



GARLAND POLICY REPORT

City Council Work Session Agenda

2.c.

Meeting Date: August 5, 2019
Item Title: Strategic Project Portfolio Update
Submitted By: Mitch Bates, Deputy City Manager
Strategic Focus Areas: Growing Economic Base
Commercially Thriving Downtown
Well-Maintained City Infrastructure
Enhanced Quality of Life through Amenities, Arts, and Events
Safe Community
Vibrant Neighborhoods and Commercial Centers
Reliable, Cost Efficient Utility Services
Customer-Focused City Services
Sound Governance and Finances
Future-Focused City Organization

ISSUE

Council is receiving an update on the Strategic Project Portfolio. The summary report shows the status and condition of projects through the end of July 2019.

CONSIDERATION

1. This update is for informational purposes only.
 2. Council Members should direct questions about a specific project to the Executive Contact listed for the project.
 3. Upon request, a project-specific briefing can be scheduled for a future Work Session, providing the Executive Contact and/or Project Manager an opportunity to brief the Council in more detail on a specific project.
-

Attachments

Strategic Project Portfolio Update - July 2019

STRATEGIC PROJECT PORTFOLIO

2019

Status Update (Projected as of July 31, 2019)

Project Name	Project Condition	Targeted Start Date	Targeted Completion Date	Executive Contact
Growing Economic Base				
<u>Complete</u>				
Prepare HyperMart Site for Future Redevelopment	Complete	November 2017	October 2018	Neill, Robby
<u>In Progress - Underway</u>				
Redevelopment of Former HyperMart Site (Ongoing)	Ongoing		Ongoing	Bradford, Bryan
Market Rosehill / I-30 to the Development Community (Ongoing)	Ongoing	May 2019	Ongoing	Bradford, Bryan
Changes to GDC Based on Issues Discovered After Adoption (Ongoing)	Ongoing	June 2015	Ongoing	Guerin, Will
TIF 3 - Project Plan and Funding Strategy	Major Variance	April 2018	January 2020	Watson, Matthew
Lavon Drive - Trees and Landscaping Enhancements	On Target		June 2020	Hesser, Andy
Implementation of Catalyst Study - Rosehill/I-30	On Target	December 2017	December 2020	Bradford, Bryan
South Garland Avenue Catalyst Area Plan	On-Hold/Re-evaluated	December 2017	To Be Determined	Bradford, Bryan
<u>Future - To Be Scheduled</u>				
TIF 3 - Expand Zone Boundaries	To Be Determined	To Be Determined	To Be Determined	Watson, Matthew
Shiloh / Walnut TIA - Update Redevelopment Plan	To Be Determined	To Be Determined	To Be Determined	Guerin, Will
Commercially Thriving Downtown				
<u>Complete</u>				
Recruit and Hire Downtown Coordinator	Complete	May 2018	October 2018	King, Becky
Downtown Infrastructure Assessment	Complete	September 2017	May 2019	Baker, John
<u>In Progress - Underway</u>				
Walnut Street Pedestrian Corridor (Heritage Crossing)	Minor Variance	March 2013	August 2019	Hesser, Andy
Wayfinding Program (including Downtown Gateways)	Minor Variance	November 2013	December 2019	Guerin, Will
Downtown Square Redesign (Conceptual Design Phase)	On Target	May 2019	April 2020	Bates, Mitch
Implement Downtown Façade Improvement Grant Program	On Target	December 2018	July 2020	King, Becky
<u>Future - To Be Scheduled</u>				
Austin Streetscapes (Sixth to Glenbrook)	To Be Determined	To Be Determined	To Be Determined	Neill, Robby
Improved Public Parking in Downtown	To Be Determined	To Be Determined	To Be Determined	Baker, John

Project Name	Project Condition	Targeted Start Date	Targeted Completion Date	Executive Contact
--------------	-------------------	---------------------	--------------------------	-------------------

Well-Maintained City Infrastructure

Complete

Pothole Repair Process Improvements - Streets Department	Complete	August 2016	August 2018	Baker, John
Operations Management System - Streets Department	Complete	March 2017	August 2018	Baker, John
Operationalize Additional \$5.0 million in Funding for Streets	Complete	October 2017	September 2018	Baker, John
Project Management Process Improvements - Engineering Department	Complete		November 2018	Baker, John
Develop Bond Program for Infrastructure, Facilities, Parks	Complete	November 2017	February 2019	Baker, John

In Progress - Underway

Establish Program Management Function for Implementation of 2019 Bond Program	Minor Variance	October 2018	December 2019	Baker, John
---	----------------	--------------	---------------	-------------

Enhanced Quality of Life through Amenities, Arts, and Events

Complete

Reorganize Events Staff and CVB Funding	Complete	March 2018	October 2018	Bates, Mitch
Dog Park (Design Phase)	Complete	July 2013	May 2019	Hesser, Andy

In Progress - Underway

Update the Long-term Master Plan for Parks and Recreation	On Target	October 2017	September 2019	Hesser, Andy
Update the Long-term Master Plan for the Library System	Minor Variance	March 2018	October 2019	King, Becky
Develop and Adopt City Council Events Policies	On Target	March 2018	October 2019	Hesser, Andy
Redevelopment of Rick Oden Park (Conceptual Master Plan)	On Target	May 2019	November 2019	Hesser, Andy
Skate Park (Design Phase)	Minor Variance	April 2017	January 2020	Hesser, Andy
Dog Park (Construction Phase)	On Target	July 2019	January 2020	Hesser, Andy
Develop a Master Plan for Aquatics Facilities	On Target	July 2019	June 2020	Hesser, Andy
Trails Master Plan (Bicycle and Pedestrian)	Minor Variance	November 2018	To Be Determined	Hesser, Andy

Scheduled - Up Next

Skate Park (Construction Phase)	On Target	February 2020	To Be Determined	Hesser, Andy
---------------------------------	-----------	---------------	------------------	--------------

Future - To Be Scheduled

Review of Sports Associations' Policies - Parks Department	To Be Determined	To Be Determined	To Be Determined	Hesser, Andy
--	------------------	------------------	------------------	--------------

Safe Community

Complete

Promote/Install 10-year Sealed Battery Smoke Detectors (Pilot Program)	Complete	January 2018	January 2019	Lee, Mark
Assess Injury Prevention Program Needs in the Community	Complete	May 2018	January 2019	Lee, Mark

In Progress - Underway

Establish Continuity of Governance Plan	Minor Variance	March 2018	August 2019	King, Becky
Develop New Deployment Model for Fire Service Levels	Minor Variance	May 2018	November 2019	Lee, Mark

Project Name	Project Condition	Targeted Start Date	Targeted Completion Date	Executive Contact
Vibrant Neighborhoods and Commercial Centers				
<u>Complete</u>				
Orchard Hills Neighborhood Enhancements	Complete	October 2017	July 2018	Bollinger, Scott
Reorganization of Building Inspections and Code Compliance	Complete	April 2018	September 2018	Olk, Jim
Where the Heart Is Program - Gatewood Neighborhood	Complete	October 2017	October 2018	Bollinger, Scott
Evaluate an After-Hours Code Enforcement Program	Complete	April 2019	July 2019	Olk, Jim
<u>In Progress - Underway</u>				
Implement Home Improvement Incentive Grant Program	On Target	November 2018	October 2019	Bollinger, Scott
Reliable, Cost Efficient Utility Services				
<u>In Progress - Underway</u>				
Cypress Cove (Ongoing)	Ongoing	August 2018	Ongoing	Baker, John
Update the Cost of Service Rate Model for Water and Sewer	On Target	December 2018	August 2019	Baker, John
Customer-Focused City Services				
<u>Complete</u>				
Library Patron Self-Service - Radio-Frequency Identification (RFID)	Complete	January 2016	December 2018	King, Becky
Alarm Permits - ePermitting Process	Complete	July 2017	February 2019	Bryan, Jeff
Building Permits - ePermitting Process	Complete	September 2015	April 2019	Olk, Jim
Optimization of City Website	Complete	January 2018	June 2019	White, Dorothy
<u>In Progress - Underway</u>				
Land Development Process - ePlan Submittal/Review	Major Variance	January 2017	September 2019	Baker, John
<u>Scheduled - Up Next</u>				
Digital Government Portal - Phase 1	On Target	July 2019	To Be Determined	Niekamp, Steven
<u>Future - To Be Scheduled</u>				
Digital Government Portal - Phase 2	To Be Determined	To Be Determined	To Be Determined	Niekamp, Steven
Digital Government Portal - Phase 3	To Be Determined	To Be Determined	To Be Determined	Niekamp, Steven
Sound Governance and Finances				
<u>Complete</u>				
Approve Process for Boards and Commissions (Expenditures, Funding, and Term Limits) (from City Council)	Complete	September 2017	October 2018	Dowl, Rene
<u>In Progress - Underway</u>				
Establish a Contract Management Function	On Target	April 2019	January 2020	Watson, Matthew

Project Name	Project Condition	Targeted Start Date	Targeted Completion Date	Executive Contact
Future-Focused City Organization				
<u>Complete</u>				
Upgrade HR/Payroll System	Complete	July 2017	July 2018	Niekamp, Steven
Develop Youth Police Academy	Complete	September 2018	September 2018	Bryan, Jeff
Establish City-wide On-line and Classroom (LMS) - pilot project	Complete	January 2018	January 2019	Smith, Kristen
Expand Diversity and Youth Outreach	Complete	May 2018	January 2019	Smith, Kristen
Replace Budgeting and Forecasting System - (research phase)	Complete	August 2018	May 2019	Niekamp, Steven
<u>In Progress - Underway</u>				
Replace Budgeting and Forecasting System - (implementation phase)	On Target	June 2019	January 2020	Young, Ron
<u>Future - To Be Scheduled</u>				
Develop a 5-Year Succession Plan for Key Positions	To Be Determined	To Be Determined	To Be Determined	Bradford, Bryan



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

2.d.

Meeting Date: August 5, 2019

Item Title: Garland Continuity of Government Plan

Submitted By: Kwa heri Harris, Emergency Management Coordinator

Summary of Request/Problem

Council is requested to consider approving the City of Garland Continuity of Government (COG) plan. This plan establishes the framework for ensuring that the Mayor and City Council responsibilities will be maintained, preserved and/or reconstituted in the event government functions become disrupted. By doing so, the COG Plan will facilitate continuation of legal authorities so that critical services will not be lost due to government disruptions.

Unless otherwise directed, this item will be scheduled for formal consideration at the August 6, 2019 Regular Meeting.

Recommendation/Action Requested and Justification

Council discussion.



GARLAND POLICY REPORT

City Council Work Session Agenda

2.e.

Meeting Date: August 5, 2019

Item Title: House Bill 914 and the Continued Receipt of Bingo Prize Fee Funds

Submitted By: Matt Watson, Finance Director

Strategic Focus Areas: Sound Governance and Finances

ISSUE

Pursuant to House Bill (HB) 914, enacted by the 86th Texas Legislature, in order to continue to receive a share of bingo prize fees after January 1, 2020, Council must affirmatively vote to do so and submit proof of that vote to the Texas Lottery Commission (TLC) by November 1, 2019. If no vote occurs or the City Council no longer wishes to receive a share of bingo prize fee funds, bingo organizations will be allowed to keep that share of the fee for themselves to fund their charitable purposes.

OPTIONS

1. Vote to approve a resolution and authorize City staff to submit proof of the vote to the TLC in order to continue to receive a share of bingo prize fees.
2. Vote to no longer receive a share of bingo prize fees.

RECOMMENDATION

Unless otherwise directed by City Council, this item will be scheduled for formal consideration at the August 20, 2019 Regular Meeting.

BACKGROUND

Currently, non-profit charitable organizations conducting bingo collect a 5% fee on prizes awarded. These funds are submitted each quarter to the TLC, which in turn remits a pro rata share of the funds to local governments at the end of each fiscal year. The City of Garland receives a share of the bingo prize fees because it elected to do so prior to September 1, 1993. Over the last five years, The City of Garland's average revenue from bingo prize fees has been approximately \$100,000. These fees are deposited within the General Fund and are programmed into the annual budget each year.

HB 914, enacted by the 86th Texas Legislature, requires that the City Council vote to continue to receive the City of Garland's pro rata share of the bingo prize fee and submit proof to the TLC no later than November 1, 2019. In addition, effective January 1, 2020, local governments will no longer receive their bingo prize fee payments from the TLC at the end of the fiscal year. If Council chooses to continue to collect the bingo prize fee, City staff will be responsible for

notifying each licensed authorized organization of the continued imposition of this fee and will be responsible for collection of the fee.

CONSIDERATION

Currently, the 5% Bingo prize fee collected from non-profit charitable organizations conducting Bingo games within the City of Garland is split between the State of Texas (50%), City of Garland (25%), and Dallas County (25%). HB 914 will require a licensed authorized organization to continue to remit to the TLC the State of Texas portion of the amount collected as the prize fee. However, in order for the City of Garland and Dallas County to continue to receive their pro rate share of the prize fee funds, the local governing boards will need to vote to continue to receive these funds and will now be responsible for collecting the fees from the licensed authorized organizations conducting bingo.

If no vote occurs by November 1, 2019, or City Council chooses to no longer receive this pro rata share of the bingo prize fee funds, approximately \$100,000 will need to be eliminated from the FY 2019-20 Proposed Budget.

Attachments

Resolution - Bingo Fees

RESOLUTION NO. _____

A RESOLUTION APPROVING THE CONTINUED RECEIPT OF ITS STATUTORILY ALLOCATED SHARE OF THE AMOUNT COLLECTED AS PRIZE FEES ON BINGO GAMES CONDUCTED WITHIN THE MUNICIPAL BOUNDARIES OF GARLAND, TEXAS; DIRECTING THE CITY MANAGER TO PROVIDE NOTICE OF THE CITY COUNCIL'S DECISION NOT LATER THAN NOVEMBER 1, 2019; DIRECTING THE CITY MANAGER TO NOTIFY EACH LICENSED AUTHORIZED BINGO ORGANIZATION WITHIN THE CITY'S JURISDICTION OF THE CONTINUED IMPOSITION OF THE FEE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, HB 914 was enacted by the 86th Texas Legislature and signed into law by the Governor; and

WHEREAS, HB 914 makes changes to the laws governing the collection and payment of bingo prize fees to counties and municipalities; and

WHEREAS, under the provisions of HB 914 and the law as amended thereby, the City may continue to receive a portion of the bingo prize fees collected under Section 2001.502, Texas Occupations Code after the effective date of HB 914 only if:

(1) the City was entitled to receive a portion of a bingo prize fee as of January 1, 2019; and

(2) the City Council:

(A) by majority vote of the members of the City Council approves the continued receipt of funds under Section 2001.502, Texas Occupations Code and notifies the Texas Lottery Commission of that decision not later than November 1, 2019; and

(B) notifies each licensed authorized organization within the City's jurisdiction of the continued imposition of the fee; and

WHEREAS, the City was entitled to receive a portion of a bingo prize fee for bingo games conducted within the City as of January 1, 2019, having previously elected to receive such fees;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS THAT:

Section 1

The City Council by majority vote hereby approves the continued receipt of funds under Section 2001.502, Texas Occupations Code.

Section 2

The City Manager shall notify the Texas Lottery Commission of the foregoing decision not later than November 1, 2019.

Section 3

The City Manager shall notify each licensed authorized organization within the City of the continued imposition of the fees authorized by Section 2001.502, Texas Occupations Code, this Resolution or other law.

Section 4

That this Resolution shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED this the ____ day of _____, 2019.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary



GARLAND POLICY REPORT

City Council Work Session Agenda

2.f.

Meeting Date: August 5, 2019

Item Title: Investment Portfolio Summary

Submitted By: Matt Watson, Finance Director

Strategic Focus Areas: Sound Governance and Finances

ISSUE

Staff presents the Portfolio Summary report to Council each quarter. The report is in compliance with the requirements of the Public Funds Investment Act. Management of the City's portfolios is conducted in accordance with the City Council Financial Policy, Statement of Investment Strategy and Investment Policy.

RECOMMENDATION

The June 30, 2019 Portfolio Summary is presented to inform the Council of the current status of the City's invested funds. Staff will be available to discuss the report with Council.

Attachments

June 30, 2019 Investment Portfolio Report



GARLAND

August 5, 2019

To: Members of the City Council,
City Manager,
and City of Garland Residents

The Portfolio Summary report is presented to Council each quarter. We certify that the June 30, 2019 report complies with the requirements of the Public Funds Investment Act. Management of the City's portfolios is maintained in accordance with the City Council Financial Policy, Statement of Investment Policy and Statement of Investment Strategy.

A blue ink signature of Matt Watson, written in a cursive style, positioned above a horizontal line.

Matt Watson
Finance Director

A black ink signature of Kathryn Ritchie, written in a cursive style, positioned above a horizontal line.

Kathryn Ritchie
Controller

City of Garland

Portfolio Summary

The City of Garland Portfolio Summary presents investment portfolio information on eight portfolios. Each portfolio has a purpose with unique investment management characteristics and objectives.

All portfolios and funds on hand are managed in compliance with the requirements of the Public Funds Investment Act. Management of the City's portfolios is conducted in accordance with the City Council Financial Policy, Statement of Investment Policy, and Statement of Investment Strategy.

Treasury Portfolio

The Treasury Portfolio is the primary source of funding City operation and maintenance expenditures. All budgeted revenues as well as bond proceeds are deposited into the Treasury Portfolio. The portfolio is managed so that sufficient liquidity is achieved at all times to support the ongoing operations, maintenance and capital improvements of the City.

General Obligation Interest & Sinking Portfolio

The General Obligation Interest & Sinking Portfolio pays periodic debt service on tax supported debt. Ad Valorem tax collections is the major revenue source. The portfolio is managed to ensure that debt is paid when it becomes due.

Rate Mitigation Portfolio

The Rate Mitigation Portfolio was established in 1997. The assets in the portfolio may be used to either pay Garland Power & Light Electric Utility debt service or to offset rate increases of the Electric Utility. The portfolio is managed according to forecasted funding requirements.

Economic Development Portfolio

The Economic Development Portfolio serves as a funding source for economic development initiatives. The portfolio maintains ample liquidity since a major expenditure can occur within a short amount of time.

CMH Landfill Portfolio

The CMH Landfill Portfolio holds invested funds that will be used to expand the Hinton Landfill when a current refuse cell reaches its capacity. The portfolio is managed so that funding is available when needed.

Water & Sewer Reserve Portfolio

The Water & Sewer Reserve Portfolio is required by Water & Sewer bond covenants. The City is required to set aside a reserve which serves as additional assurance to a bond holder that Water & Sewer debt will be paid when due.

CIP Interim Financing Portfolio

The CIP Interim Financing Portfolio is comprised of funds which will be spent in the General Obligation, the Electric Utility and the Water & Sewer Utility Capital Improvement Programs. The funds are managed to achieve maximum liquidity.

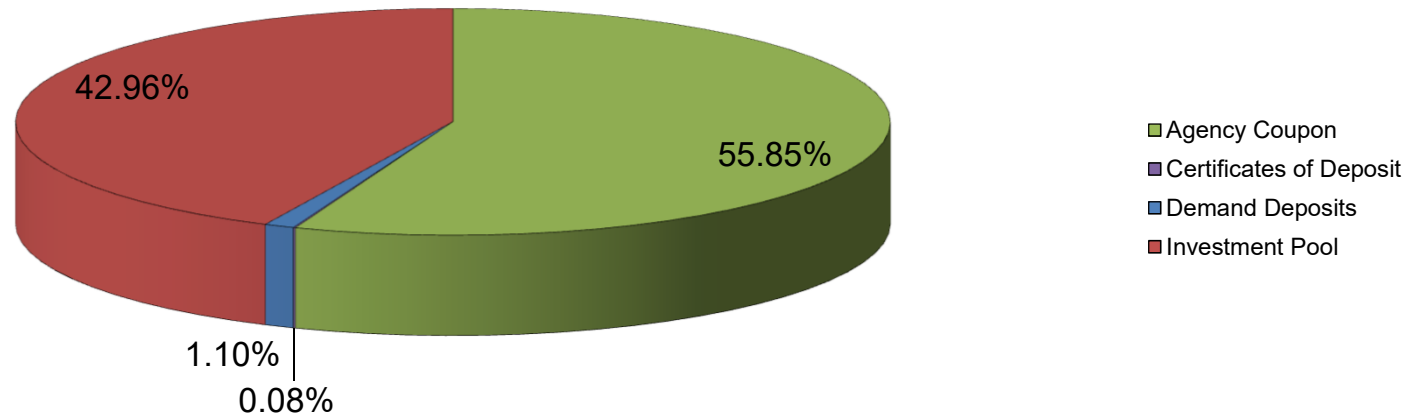
Grants & Other Portfolio

The Grants & Other Portfolio is comprised of funds that have been granted to the City by Federal or State agencies which are yet unspent. Maximum liquidity is required in this portfolio.

Safety - Securities by Type
City of Garland, Texas
June 30, 2019

<u>Security Type</u>	<u>Treasury</u>	<u>GO I & S</u>	<u>Rate Mitigation</u>	<u>Economic Development</u>	<u>CMH Landfill</u>	<u>Water & Sewer Reserve</u>	<u>CIP Interim Financing</u>	<u>Grants & Other</u>	<u>Total Book Value</u>	<u>Percent</u>
Agency Coupon	\$ 157,927,825	\$ -	\$ 121,692,919	\$ -	\$ 5,645,422	\$ -	\$ -	\$ -	\$ 285,266,166	55.85%
Certificates of Deposit	-	-	-	-	415,000	-	-	-	415,000	0.08%
Demand Deposits	5,634,909	-	-	-	-	-	-	-	5,634,909	1.10%
Investment Pool	122,846,723	9,971,668	49,757,875	4,727,869	4,904,900	7,947,894	18,224,489	1,056,095	219,437,515	42.96%
Total	\$ 286,409,458	\$ 9,971,668	\$ 171,450,795	\$ 4,727,869	\$ 10,965,322	\$ 7,947,894	\$ 18,224,489	\$ 1,056,095	\$ 510,753,590	100.00%

Safety - Securities by Type

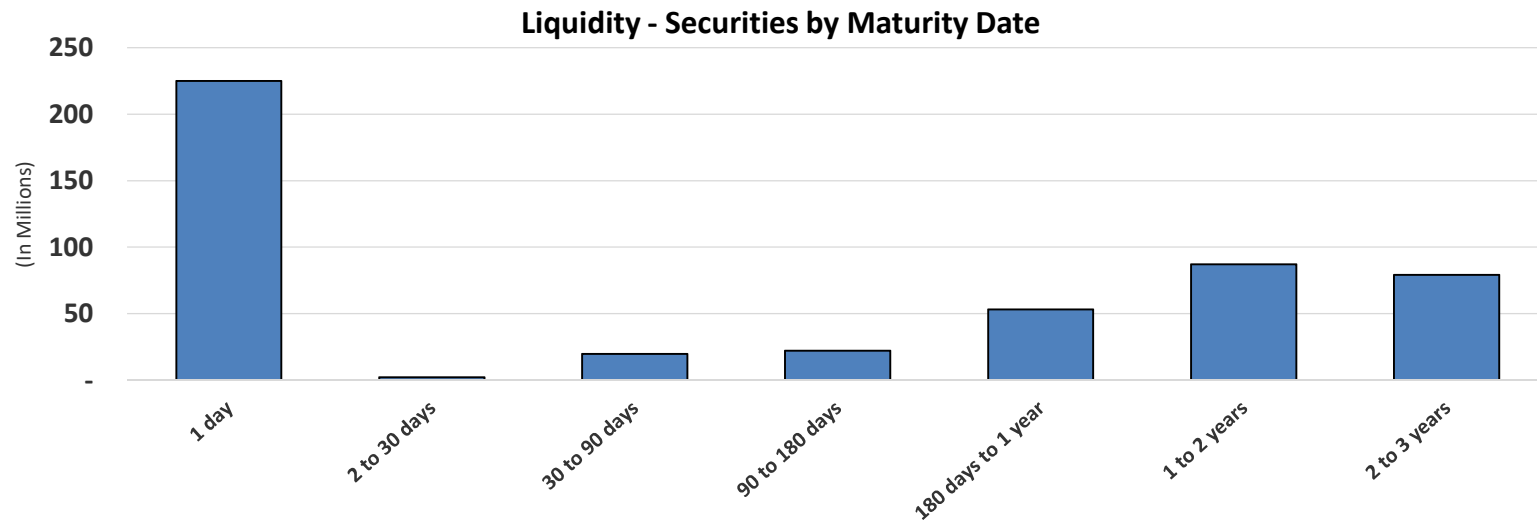


Note:

Safety and preservation of capital are the foremost objectives of the investment program. Types of securities held in the investment portfolio must be authorized by the Texas Government Code and City Council Policy.

Liquidity - Securities by Maturity Date
City of Garland, Texas
June 30, 2019

	<u>Treasury</u>	<u>GO I & S</u>	<u>Rate Mitigation</u>	<u>Economic Development</u>	<u>CMH Landfill</u>	<u>Water & Sewer Reserve</u>	<u>CIP Interim Financing</u>	<u>Grants & Other</u>	<u>Total Par Value</u>	<u>Percent</u>
1 day - Pools & Demand Deposits	\$ 128,481,632	\$ 9,971,668	\$ 49,757,875	\$ 4,727,869	\$ 4,904,900	\$ 7,947,894	\$ 18,224,489	\$ 1,056,095	\$ 225,072,424	44.07%
2 to 30 days	2,000,000	-	-	-	-	-	-	-	2,000,000	0.39%
31 to 90 days	10,000,000	-	9,750,000	-	-	-	-	-	19,750,000	3.87%
91 to 180 days	14,000,000	-	6,095,000	-	2,045,000	-	-	-	22,140,000	4.34%
181 days to 1 year	31,000,000	-	22,000,000	-	-	-	-	-	53,000,000	10.38%
1 to 2 years	48,000,000	-	35,000,000	-	4,000,000	-	-	-	87,000,000	17.04%
2 to 3 years	53,000,000	-	26,000,000	-	-	-	-	-	79,000,000	15.47%
	<u>\$ 286,481,632</u>	<u>\$ 9,971,668</u>	<u>\$ 171,352,875</u>	<u>\$ 4,727,869</u>	<u>\$ 10,949,900</u>	<u>\$ 7,947,894</u>	<u>\$ 18,224,489</u>	<u>\$ 1,056,095</u>	<u>\$ 510,712,424</u>	<u>100.00%</u>
Weighted Average Maturity Days	302	1	468	1	202	1	1	1	331	

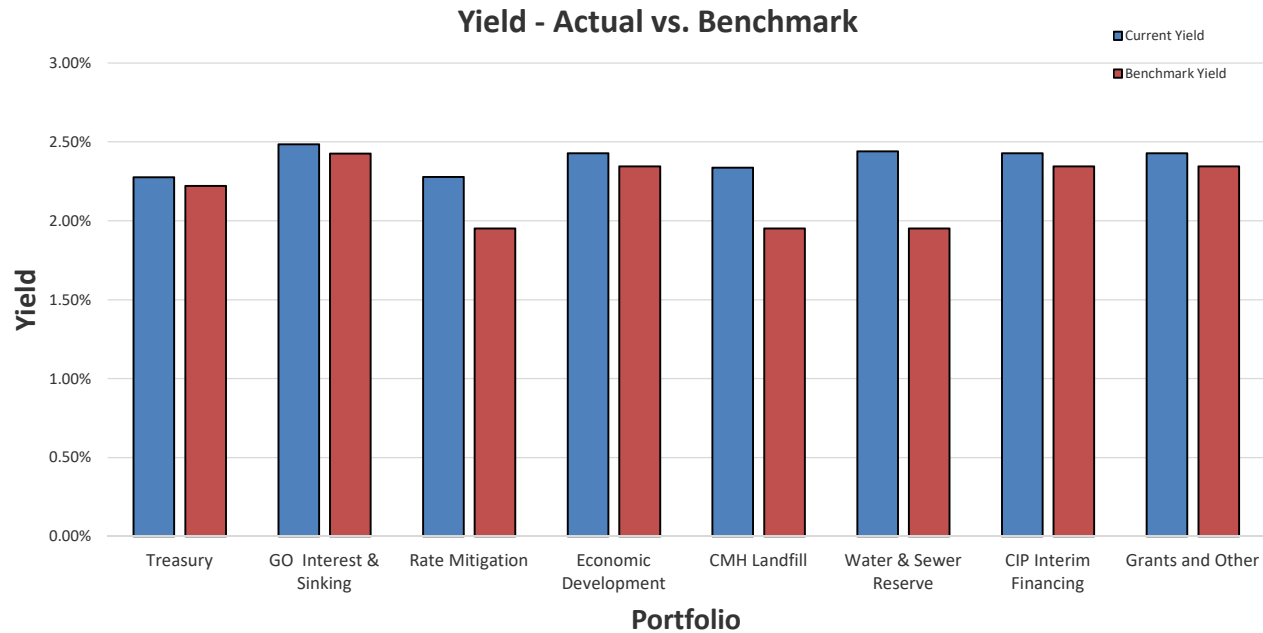


Note:

Liquidity is maintained in the investment portfolio to ensure that all operating expenditures are paid when due. Securities with varying maturities comprise the investment portfolio so that sufficient funds are always available.

Yield - Interest Income
City of Garland, Texas
June 30, 2019

<u>Portfolio</u>	<u>Interest Income Fiscal YTD</u>	<u>Current Yield</u>	<u>Benchmark Yield</u>	<u>Over (Under) Benchmark</u>	<u>Benchmark Source</u>
Treasury	\$4,471,280	2.275%	2.221%	0.054%	2 Year average UST Note
GO Interest & Sinking	\$264,052	2.485%	2.426%	0.059%	180 Day average UST Bill
Rate Mitigation	\$2,633,226	2.277%	1.951%	0.326%	3 year average UST Note
Economic Development	\$96,689	2.427%	2.345%	0.082%	90 Day average UST Bill
CMH Landfill	\$177,670	2.337%	1.951%	0.386%	3 year average UST Note
Water & Sewer Reserve	\$133,752	2.440%	1.951%	0.489%	3 year average UST Note
CIP Interim Financing	\$202,263	2.427%	2.345%	0.082%	90 Day average UST Bill
Grants and Other	\$19,161	2.427%	2.345%	0.082%	90 Day average UST Bill
Total Portfolios	<u>\$7,998,093</u>				



Note:

The investment program is designed to attain a market average rate of return taking into account the cash flow characteristics of each portfolio. Investment securities are held to maturity. Consequently, losses are not incurred.



GARLAND

City of Garland
Texas Compliance Summary
Sorted by Investment Class
October 1, 2018 - June 30, 2019

City of Garland

Investment Class		Par Value	Market Value	Book Value	Accrued Interest
> 1 Year FV	Value beginning 10/01/2018	152,725,000.00	151,392,220.06	152,570,469.95	460,306.52
	Net Change	101,500,000.00	104,558,880.98	101,701,740.44	651,396.26
	Value ending 06/30/2019	254,225,000.00	255,951,101.04	254,272,210.39	1,111,702.78
< 1 Year AC	Value beginning 10/01/2018	299,161,984.42	298,835,426.62	299,145,231.74	176,939.55
	Net Change	-42,674,560.32	-42,252,032.52	-42,663,851.86	-2,093.48
	Value ending 06/30/2019	256,487,424.10	256,583,394.10	256,481,379.88	174,846.07
Total	Value beginning 10/01/2018	451,886,984.42	450,227,646.68	451,715,701.69	637,246.07
	Net Change	58,825,439.68	62,306,848.46	59,037,888.58	649,302.78
	Value ending 06/30/2019	510,712,424.10	512,534,495.14	510,753,590.27	1,286,548.85



GARLAND

City of Garland Texas Compliance Details Sorted by Investment Class June 30, 2019

City of Garland

CUSIP	Investment #	Fund	Issuer	Investmen Type	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Investment Class: > 1 Year FV												
3130ABB21	2349	100	Federal Home Loan Bank	FAC	2,000,000.00	07/26/2019		1.375	99.938	06/28/2019	1,998,776.00	1,999,911.11
3133EGPD1	2318	100	Federal Farm Credit Bank	FAC	3,000,000.00	08/01/2019		1.180	99.921	06/28/2019	2,997,648.00	3,000,000.00
3137EAEH8	2403	100	Federal Home Loan Mort. Corp.	FAC	5,000,000.00	08/15/2019		1.375	99.893	06/28/2019	4,994,670.00	4,995,809.52
3134G3A91	2391	214	Federal Home Loan Mort. Corp.	FAC	4,750,000.00	08/22/2019		1.400	99.877	06/28/2019	4,744,200.25	4,747,350.19
3133EHYJ6	2351	100	Federal Farm Credit Bank	FAC	2,000,000.00	09/12/2019		1.375	99.854	06/28/2019	1,997,088.00	2,000,000.00
3134GBJ52	2360	214	Federal Home Loan Mort. Corp.	FAC	5,000,000.00	09/27/2019		1.500	99.847	06/28/2019	4,992,380.00	5,000,000.00
3130ACM92	2377	635	Federal Home Loan Bank	FAC	1,630,000.00	10/21/2019		1.500	99.784	06/28/2019	1,626,482.46	1,629,618.74
3133EA5N4	2361	214	Federal Farm Credit Bank	FAC	1,095,000.00	10/22/2019		1.250	99.778	06/28/2019	1,092,574.58	1,094,250.42
3130AFJZ1	2423	100	Federal Home Loan Bank	FAC	5,000,000.00	12/11/2019		2.625	100.197	06/28/2019	5,009,850.00	4,997,956.27
3130ADUB6	2407	214	Federal Home Loan Bank	FAC	5,000,000.00	12/19/2019		2.320	100.035	06/28/2019	5,001,770.00	4,999,946.67
3137EAE55	2367	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	01/17/2020		1.500	99.645	06/28/2019	1,992,910.00	1,999,560.24
3130ADN32	2404	214	Federal Home Loan Bank	FAC	5,000,000.00	02/11/2020		2.125	100.041	06/28/2019	5,002,075.00	4,997,211.91
3135G0T29	2373	100	Fed National Mort Assoc	FAC	5,000,000.00	02/28/2020		1.500	99.615	06/28/2019	4,980,785.00	4,998,379.72
3130ABUN4	2380	100	Federal Home Loan Bank	FAC	5,000,000.00	02/28/2020		1.520	99.604	06/28/2019	4,980,225.00	4,996,228.86
3130ABUN4	2381	214	Federal Home Loan Bank	FAC	3,000,000.00	02/28/2020		1.520	99.604	06/28/2019	2,988,135.00	2,997,927.99
3134GBL83	2364	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	03/27/2020		1.600	99.707	06/28/2019	2,991,237.00	3,000,000.00
3133EJ6B0	2431	100	Federal Farm Credit Bank	FAC	5,000,000.00	04/24/2020		2.600	100.498	06/28/2019	5,024,935.00	4,999,283.78
3133EJ6B0	2432	214	Federal Farm Credit Bank	FAC	3,000,000.00	04/24/2020		2.600	100.498	06/28/2019	3,014,961.00	2,999,570.27
3130ACN83	2378	100	Federal Home Loan Bank	FAC	5,000,000.00	05/15/2020		1.700	99.709	06/28/2019	4,985,450.00	5,000,000.00
3130ACN83	2382	214	Federal Home Loan Bank	FAC	5,000,000.00	05/15/2020		1.700	99.709	06/28/2019	4,985,450.00	4,998,558.69
313370E38	2435	214	Federal Home Loan Bank	FAC	2,000,000.00	06/12/2020		3.375	101.265	06/28/2019	2,025,308.00	2,013,557.17
3134GBN40	2363	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	06/29/2020		1.625	99.716	06/28/2019	1,994,336.00	2,000,000.00
3133EKPZ3	2462	100	Federal Farm Credit Bank	FAC	5,000,000.00	07/10/2020		2.125	100.141	06/28/2019	5,007,075.00	5,000,000.00
3133EKPZ3	2463	214	Federal Farm Credit Bank	FAC	5,000,000.00	07/10/2020		2.125	100.141	06/28/2019	5,007,075.00	5,000,000.00
3130ACE26	2356	100	Federal Home Loan Bank	FAC	2,000,000.00	09/28/2020		1.375	99.339	06/28/2019	1,986,792.00	1,998,886.56
3134GBL42	2359	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	09/28/2020		1.670	99.707	06/28/2019	2,991,234.00	3,000,000.00
3130AEWA4	2446	635	Federal Home Loan Bank	FAC	2,000,000.00	10/01/2020		2.625	100.857	06/28/2019	2,017,146.00	2,002,046.60
3130AEWA4	2447	214	Federal Home Loan Bank	FAC	3,000,000.00	10/01/2020		2.625	100.857	06/28/2019	3,025,719.00	3,003,069.90
3133EHF57	2372	100	Federal Farm Credit Bank	FAC	3,000,000.00	10/13/2020		1.680	99.700	06/28/2019	2,991,018.00	2,998,973.33
3134GBX56	2430	100	Federal Home Loan Mort. Corp.	FAC	5,000,000.00	11/24/2020		2.250	100.475	06/28/2019	5,023,790.00	4,976,422.35
3133EKQC3	2461	100	Federal Farm Credit Bank	FAC	5,000,000.00	12/10/2020		1.950	100.111	06/28/2019	5,005,555.00	4,997,759.99
3133EKQC3	2464	214	Federal Farm Credit Bank	FAC	10,000,000.00	12/10/2020		1.950	100.111	06/28/2019	10,011,110.00	9,995,519.97

Portfolio CITY
AP

City of Garland
Texas Compliance Details
June 30, 2019

Page 2

CUSIP	Investment #	Fund	Issuer	Investmen Type	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Investment Class: > 1 Year FV												
313371U79	2427	635	Federal Home Loan Bank	FAC	2,000,000.00	12/11/2020		3.125	101.789	06/28/2019	2,035,786.00	2,013,756.30
3133EJ2R9	2421	214	Federal Farm Credit Bank	FAC	5,000,000.00	12/14/2020		2.750	101.257	06/28/2019	5,062,885.00	4,994,458.85
3133EJ4Q9	2425	214	Federal Farm Credit Bank	FAC	3,000,000.00	01/11/2021		2.550	101.055	06/28/2019	3,031,653.00	2,999,014.58
3135G0J20	2467	100	Fed National Mort Assoc	FAC	10,000,000.00	02/26/2021		1.375	99.231	06/28/2019	9,923,100.00	9,923,598.84
3133EJ2S7	2422	100	Federal Farm Credit Bank	FAC	5,000,000.00	03/12/2021		2.770	101.613	06/28/2019	5,080,695.00	4,994,342.59
3134GTNP4	2452	100	Federal Home Loan Mort. Corp.	FAC	5,000,000.00	05/27/2021	11/27/2019	2.500	100.175	06/28/2019	5,008,775.00	5,000,000.00
3134GTNP4	2453	214	Federal Home Loan Mort. Corp.	FAC	5,000,000.00	05/27/2021	11/27/2019	2.500	100.175	06/28/2019	5,008,775.00	5,000,000.00
3133EKRVO	2465	100	Federal Farm Credit Bank	FAC	5,000,000.00	06/24/2021		1.900	100.216	06/28/2019	5,010,835.00	4,995,296.18
3133EJTF6	2443	100	Federal Farm Credit Bank	FAC	3,000,000.00	07/02/2021		2.700	101.784	06/28/2019	3,053,529.00	3,007,839.49
3133EJTF6	2444	214	Federal Farm Credit Bank	FAC	2,000,000.00	07/02/2021		2.700	101.784	06/28/2019	2,035,686.00	2,005,226.33
3130A0EN6	2428	214	Federal Home Loan Bank	FAC	3,000,000.00	12/10/2021		2.875	102.565	06/28/2019	3,076,959.00	3,017,278.63
3130AFFN2	2439	100	Federal Home Loan Bank	FAC	5,000,000.00	12/10/2021		3.000	102.798	06/28/2019	5,139,945.00	5,043,010.35
3135G0U92	2426	100	Fed National Mort Assoc	FAC	5,000,000.00	01/11/2022		2.625	102.076	06/28/2019	5,103,835.00	4,998,550.93
3133EJ5P0	2429	100	Federal Farm Credit Bank	FAC	5,000,000.00	01/18/2022		2.600	101.936	06/28/2019	5,096,815.00	4,998,782.60
3133EJ5P0	2433	214	Federal Farm Credit Bank	FAC	3,000,000.00	01/18/2022		2.600	101.936	06/28/2019	3,058,089.00	2,995,395.62
31422BCD0	2438	214	Farmer Mac	FAC	3,000,000.00	02/01/2022		2.680	101.706	06/28/2019	3,051,180.00	3,001,550.00
3133EKAK2	2445	100	Federal Farm Credit Bank	FAC	5,000,000.00	02/14/2022		2.530	101.842	06/28/2019	5,092,130.00	4,992,611.00
3133EKBV7	2448	100	Federal Farm Credit Bank	FAC	10,000,000.00	03/01/2022		2.550	101.922	06/28/2019	10,192,200.00	9,999,733.33
3133EKBV7	2449	214	Federal Farm Credit Bank	FAC	5,000,000.00	03/01/2022		2.550	101.922	06/28/2019	5,096,100.00	4,999,866.67
313378WG2	2451	100	Federal Home Loan Bank	FAC	5,000,000.00	03/11/2022		2.500	101.816	06/28/2019	5,090,825.00	5,036,181.09
3133EKEW2	2450	214	Federal Farm Credit Bank	FAC	5,000,000.00	03/28/2022		2.280	101.247	06/28/2019	5,062,355.00	5,009,103.29
3133EKNR3	2457	214	Federal Farm Credit Bank	FAC	5,000,000.00	06/03/2022		2.200	101.003	06/28/2019	5,050,150.00	4,995,036.61
313379Q69	2454	100	Federal Home Loan Bank	FAC	5,000,000.00	06/10/2022		2.125	100.870	06/28/2019	5,043,505.00	4,984,311.63
3134GSV44	2434	214	Federal Home Loan Mort. Corp.	FAC	2,750,000.00	07/15/2022	01/30/2020	2.800	100.338	06/28/2019	2,759,308.75	2,749,395.88
3133EKPC4	2460	214	Federal Farm Credit Bank	FAC	5,000,000.00	09/06/2022		2.125	100.888	06/28/2019	5,044,440.00	5,007,411.38
3130A3KM5	2459	214	Federal Home Loan Bank	FAC	5,000,000.00	12/09/2022		2.500	102.424	06/28/2019	5,121,200.00	5,067,119.31
3133EKKT2	2458	214	Federal Farm Credit Bank	FAC	5,000,000.00	02/08/2023		2.250	101.447	06/28/2019	5,072,390.00	5,028,860.20
3133834G3	2455	214	Federal Home Loan Bank	FAC	5,000,000.00	06/09/2023		2.125	101.203	06/28/2019	5,060,195.00	4,976,678.46
				Subtotal	254,225,000.00						255,951,101.04	254,272,210.39

Investment Class: < 1 Year AC

TEXSTAR	1822	100	TXSTAR	RRP	44,863,062.14			2.412	100.000	04/30/2019	44,863,062.14	44,863,062.14
TREASURY	1825	100	TEXPOOL Investment Pool	RRP	38,730,795.05			2.427	100.000	04/30/2019	38,730,795.05	38,730,795.05
FICA1	1944	100	Federally Insured Cash Account	RR2	5,634,909.05			2.400	100.000	04/30/2019	5,634,909.05	5,634,909.05
DEBTSVC	1814	111	TEXPOOL Investment Pool	RRP	4,839,215.23			2.427	100.000	04/30/2019	4,839,215.23	4,839,215.23
RATE	1815	214	TEXPOOL Investment Pool	RRP	32,523,769.07			2.427	100.000	04/30/2019	32,523,769.07	32,523,769.07

City of Garland
Texas Compliance Details
June 30, 2019

Page 3

CUSIP	Investment #	Fund	Issuer	Investmen Type	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Investment Class: < 1 Year AC												
LANDFILL	1812	635	TEXPOOL Investment Pool	RRP	4,391,655.13			2.427	100.000	04/30/2019	4,391,655.13	4,391,655.13
WTR-RES-OTHER	1833	223-02	TEXPOOL Investment Pool	RRP	3,454,313.04			2.427	100.000	04/30/2019	3,454,313.04	3,454,313.04
SWR-RES-OTHER	1834	233-02	TEXPOOL Investment Pool	RRP	4,493,580.84			2.427	100.000	04/30/2019	4,493,580.84	4,493,580.84
HCV	1865	822-01	TEXPOOL Investment Pool	RRP	864,781.25			2.427	100.000	04/30/2019	864,781.25	864,781.25
FSS ESCROW	1866	822-02	TEXPOOL Investment Pool	RRP	126,714.15			2.427	100.000	04/30/2019	126,714.15	126,714.15
SEIZURE OTHR	1905	923	TEXPOOL Investment Pool	RRP	64,600.06			2.427	100.000	04/30/2019	64,600.06	64,600.06
ED FD	2186	215	TEXPOOL Investment Pool	RRP	5,565,869.45			2.427	100.000	04/30/2019	5,565,869.45	5,565,869.45
GO CP	2268	601	TEXPOOL Investment Pool	RRP	2,795,484.82			2.427	100.000	04/30/2019	2,795,484.82	2,795,484.82
ELEC CP	2269	210	TEXPOOL Investment Pool	RRP	10,993,649.99			2.427	100.000	04/30/2019	10,993,649.99	10,993,649.99
WATER CP	2270	220	TEXPOOL Investment Pool	RRP	1,008,944.73			2.427	100.000	04/30/2019	1,008,944.73	1,008,944.73
SEWER CP	2271	230	TEXPOOL Investment Pool	RRP	3,426,409.29			2.427	100.000	04/30/2019	3,426,409.29	3,426,409.29
SYS2417	2417	100	Texpool Prime Investment Pool	RRP	38,414,866.17			2.539	100.000	04/30/2019	38,414,866.17	38,414,866.17
SYS2418	2418	214	Texpool Prime Investment Pool	RRP	17,234,106.42			2.539	100.000	04/30/2019	17,234,106.42	17,234,106.42
SYS2418	2419	635	Texpool Prime Investment Pool	RRP	513,245.21			2.539	100.000	04/30/2019	513,245.21	513,245.21
SYS2418	2420	111	Texpool Prime Investment Pool	RRP	5,132,453.01			2.539	100.000	04/30/2019	5,132,453.01	5,132,453.01
3130ACM92	2376	100	Federal Home Loan Bank	FAC	5,000,000.00	10/21/2019		1.500	99.784	06/28/2019	4,989,210.00	4,998,815.69
92937CGF9	2387	635	First Financial	BCD	167,000.00	11/01/2019		1.700	100.000	04/30/2019	167,000.00	167,000.00
38148PRZ2	2388	635	First Financial	BCD	248,000.00	11/01/2019		1.700	100.000	04/30/2019	248,000.00	248,000.00
3133EHP98	2386	100	Federal Farm Credit Bank	FAC	4,000,000.00	11/06/2019		1.600	99.838	06/28/2019	3,993,524.00	3,999,520.83
3135G0T29	2379	100	Fed National Mort Assoc	FAC	5,000,000.00	02/28/2020		1.500	99.615	06/28/2019	4,980,785.00	4,995,719.23
3134GBN40	2362	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	06/29/2020		1.625	99.716	06/28/2019	2,991,504.00	3,000,000.00
3134GBY55	2385	214	Federal Home Loan Mort. Corp.	FAC	4,000,000.00	11/17/2020		1.500	100.072	06/28/2019	4,002,892.00	4,000,000.00
3133EJ4Q9	2424	100	Federal Farm Credit Bank	FAC	5,000,000.00	01/11/2021		2.550	101.055	06/28/2019	5,052,755.00	4,997,926.39
31422BCD0	2437	100	Farmer Mac	FAC	5,000,000.00	02/01/2022		2.680	101.706	06/28/2019	5,085,300.00	5,001,973.64
				Subtotal	256,487,424.10						256,583,394.10	256,481,379.88
				Total	510,712,424.10						512,534,495.14	510,753,590.27



GARLAND POLICY REPORT

City Council Work Session Agenda

2.g.

Meeting Date: August 5, 2019

Item Title: Annual Review of Civil Service Retirement Stability Benefit (RSB)

Submitted By: Matt Watson, Finance Director

Strategic Focus Areas: Future-Focused City Organization

ISSUE

This item is presented to update Council on the 457(b) Retiree Stability Benefit (RSB) plan that is available to Civil Service Employees and to provide key metrics related to the plan.

RECOMMENDATION

The attached report is present to inform Council. Staff will be available to discuss the report with Council.

Attachments

Civil Service RSB Plan Report



City Council Work Session Agenda

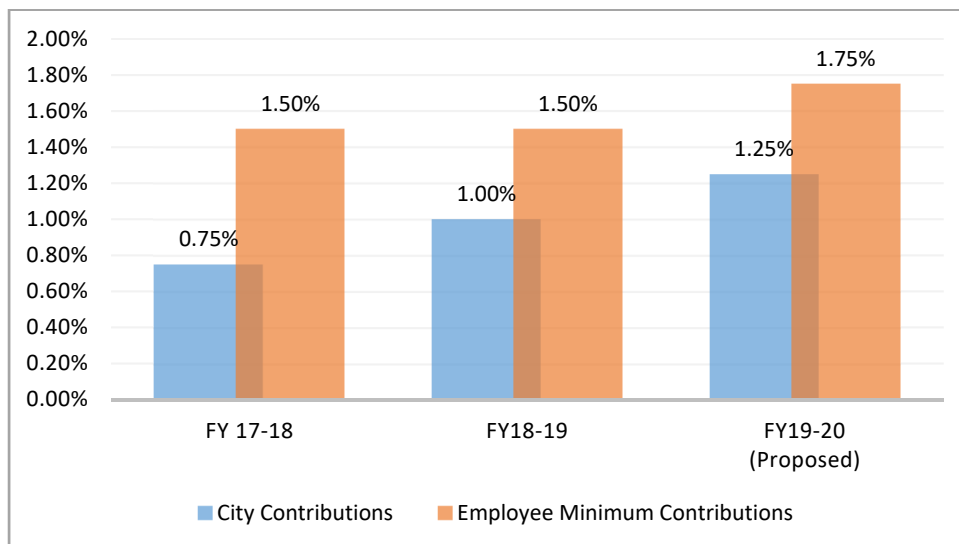
Meeting Date:	August 5, 2019
Item Title:	Annual Review of Retirement Stability Benefit Contributions
Submitted By:	Matt Watson, Managing Director- Financial Services Kristen Smith, Managing Director- Human Resources/Civil Service
Strategic Focus Area:	Future Focused City Organization

BACKGROUND

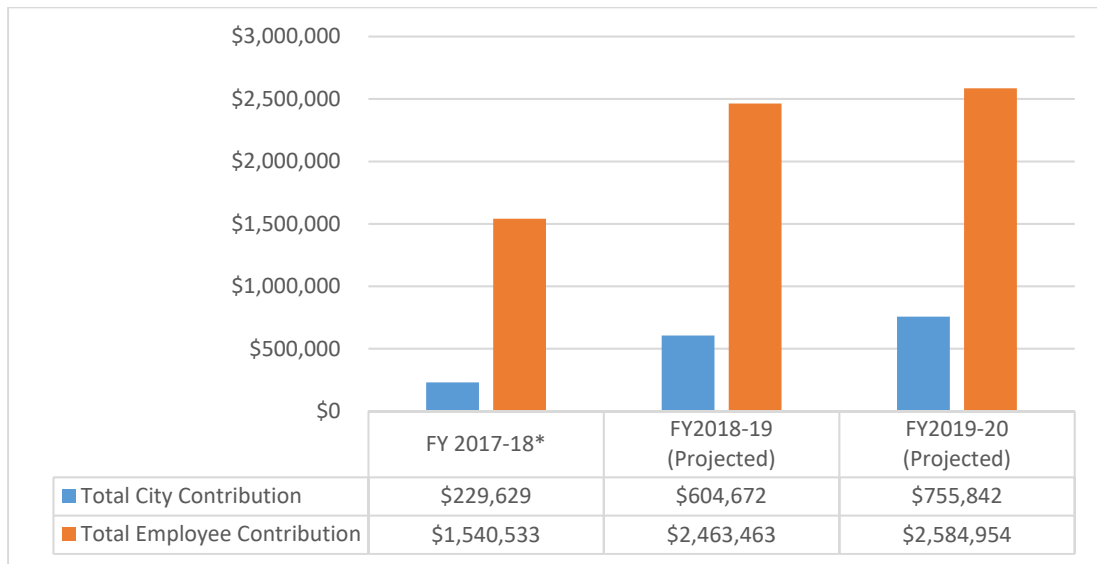
The City currently offers a Retirement Stability Benefit (RSB) to supplement retirement planning options for sworn Public Safety employees in Police and Fire. Sworn personnel do not contribute to Social Security as a provision resulting from a 1964 Civil Service Referendum and vote to opt out of this benefit.

- At adoption, City Council funded the RSB with a .5% (of gross pay) City contribution with a target implementation date of October 2017.
- Program enrollments were not available until February 2018, resulting in a pro-rated increase to .75% (of gross pay) to off-set delayed contributions.
- Each fiscal year, during the operating budget process, City Council reviews the RSB Program to determine if changes will be made and if the City's contribution rate will continue.
- The FY 2019-20 Proposed Budget includes a .25% (of gross pay) increase to the City and minimum Employee Contribution. The City Contribution is proposed to increase to 1.25%, while the minimum Employee Contribution is proposed to increase to 1.75%.
- Employee participation is optional; however, the minimum employee contribution is required in order to receive the City contribution.

City Contribution and Employee Minimum Contribution (By Fiscal Year)



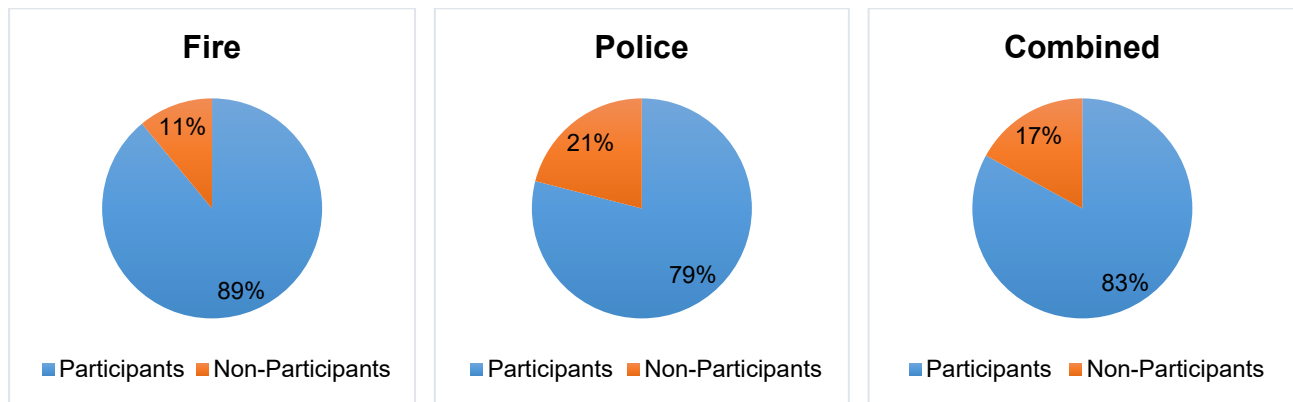
RSB Contributions (In Dollars)



**FY 17-18 reflects 8 months of participation*

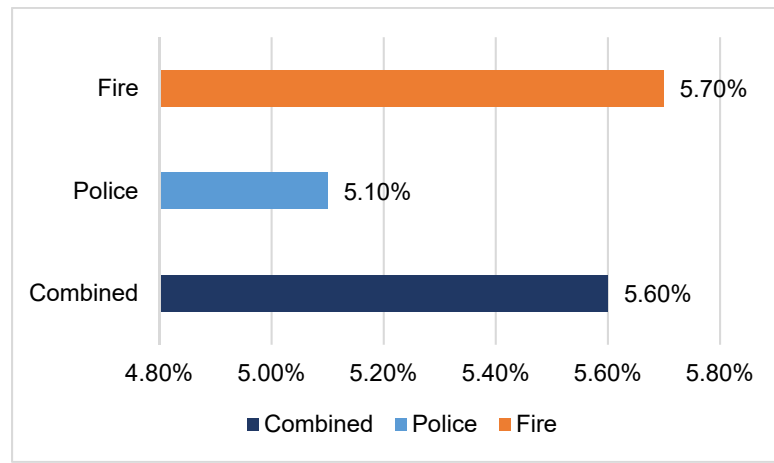
KEY METRICS

Participation



	Plan Participants	Active Employees	Percent Participation
Fire	238	266	89%
Police	280	356	79%
Combined	518	622	83%

**Average Employee Percent Contribution
(of Gross Pay)**



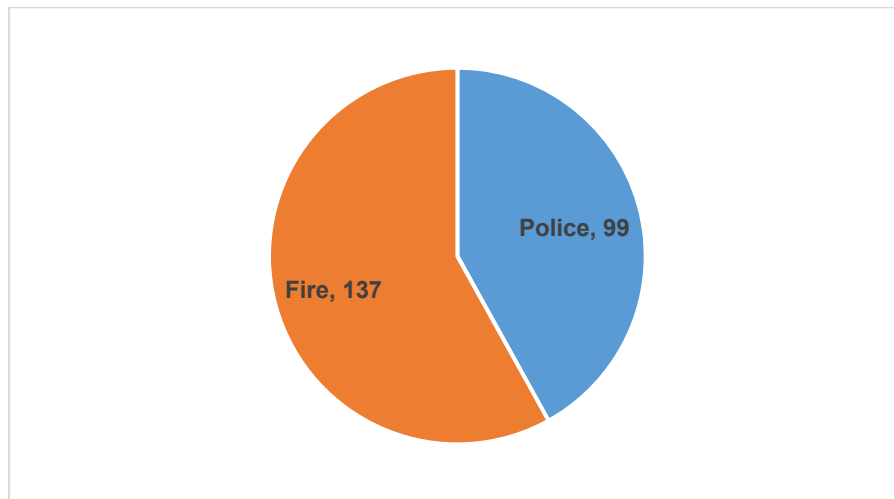
Based on current or projected salaries

Loan Utilization

Plan Participants with Loans

	Participant Count with Loans	Participant Count	% of Total Participants w/ Loans
Police	68	238	24%
Fire	91	280	38%
Combined	159	518	31%

Active Loans



	One Loan	Second Loan*	Total Number of Loans
Police	68	31	99
Fire	91	46	137
Combined	159	77	236

**RSB Plan only allows two loans per participant*



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.a.

Meeting Date: August 5, 2019

Item Title: Update on Image Management Initiative

Submitted By: Becky King, Managing Director

Summary of Request/Problem

Staff will update the City Council on Image Management Initiative accomplishments during the 2018/19 fiscal year.

Recommendation/Action Requested and Justification

Information only.

Attachments

Image Management Update

Image Management Update

City Council Work Session

Aug. 5, 2019

Minimalist Past vs Strategic Future

- Negligible funding for paid advertising beyond HOT eligible
- Limited photography inventory, promotional videos, and other marketing collaterals
- No concerted effort to sustain our brand image in the DFW area
- Little or no strategic/target marketing
- Missed opportunities to co-promote with metroplex assets/partners
- Recession brought years of funding cuts and deferred maintenance that affected the physical appearance of the community and our entertainment presence
- Under-appreciated promotable assets

Pyro Spend Comparison July 2018

Marketing expenditures for other Texas cities

Farmers Branch: \$180k

Grand Prairie: \$250k

McAllen: \$500k-\$1 million

Abilene, Frisco, Plano: \$1 million-\$2 million

Galveston: \$2 million

Irving, Fort Worth: \$4 million-\$10 million

Dallas, Grapevine, Austin, San Antonio: \$10 million+

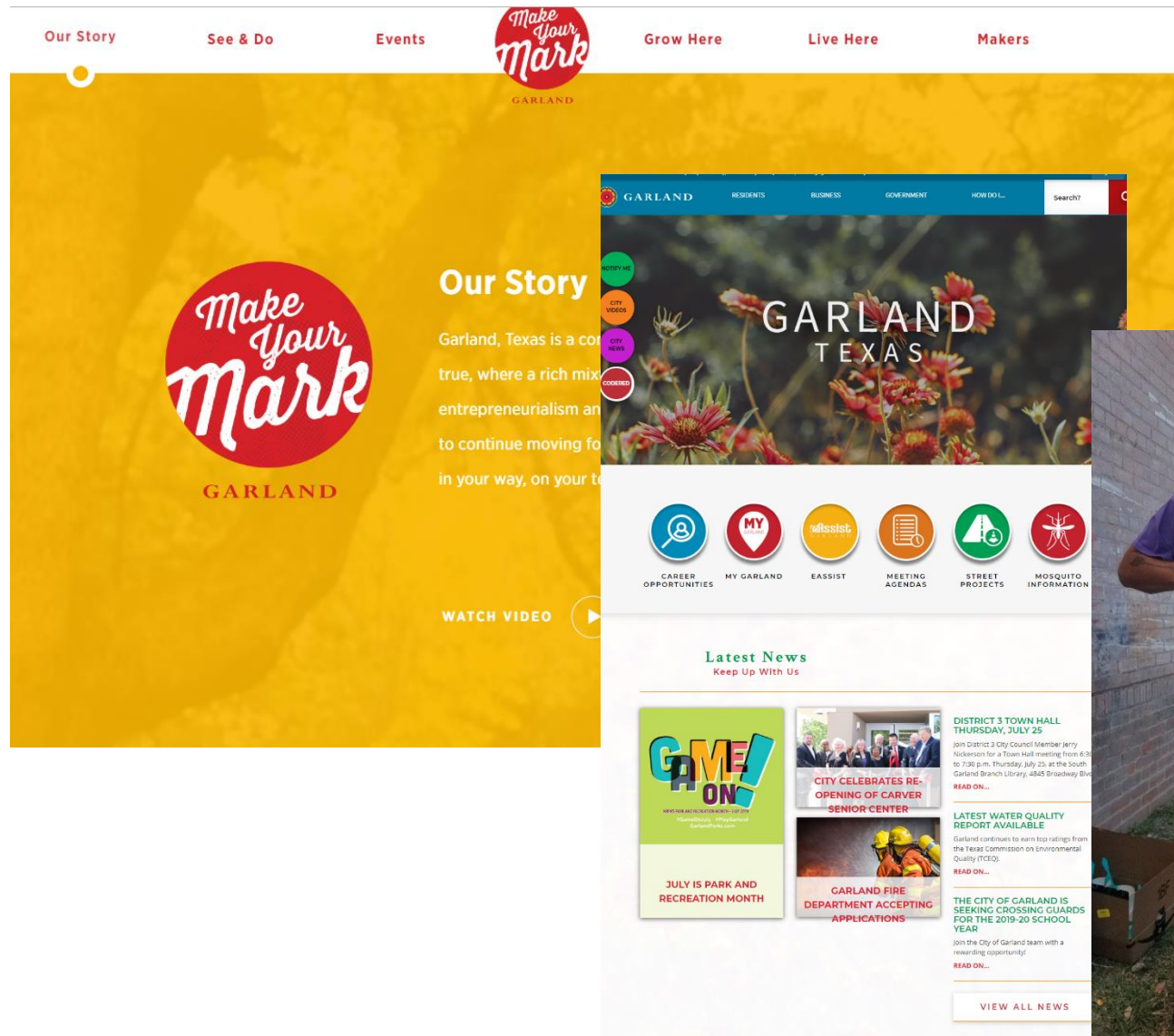
Sources: Destination Marketing Association International + published annual reports

Strategic Framework

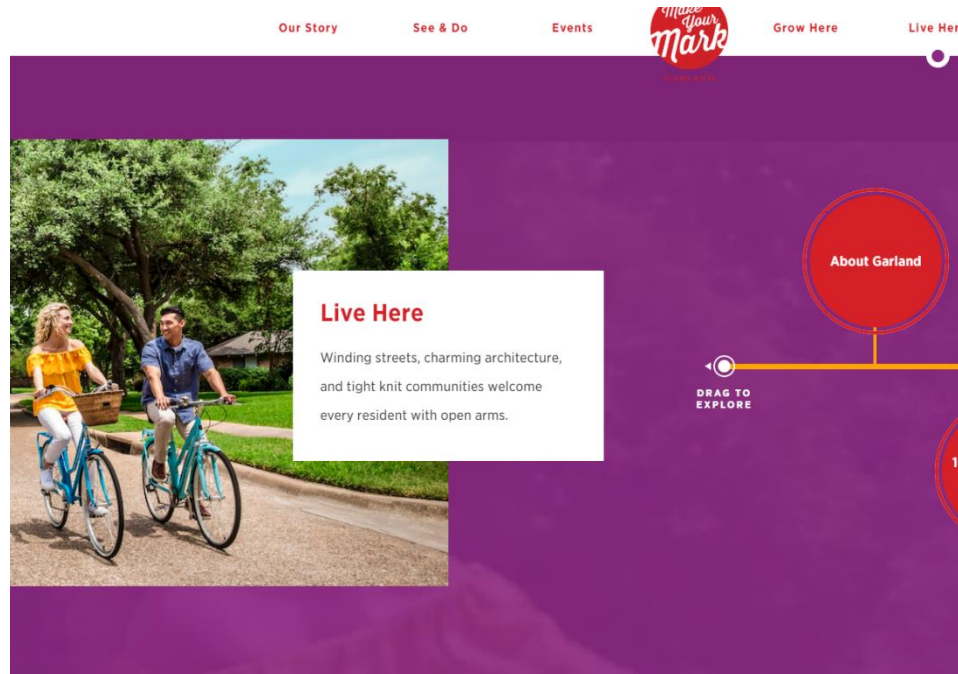
An Image Management Strategy must build a foundation that maximizes our chances for success by addressing all of the following areas:

- Identity / Branding
- Publicity / Marketing
- Partnerships / Relationships
- Physical Experience
- Quality of Life Reputation
- Events Programming
- Civic Pride and Engagement

2019 Achievements



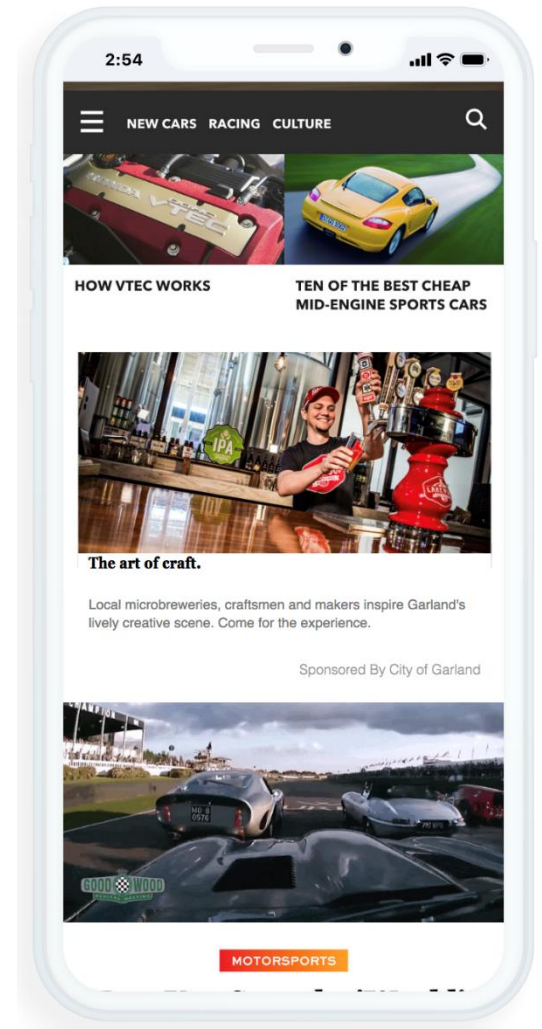
2019 Marketing Activities



- Top 5 page visits:
 - Home Page
 - Ten Reasons to Live in Garland
 - See and Do – Tin Lizard
 - See and Do – Rowlett Creek
 - See and Do – Lakewood Brewing
- Native ads driving these visits

2019 Marketing Activities

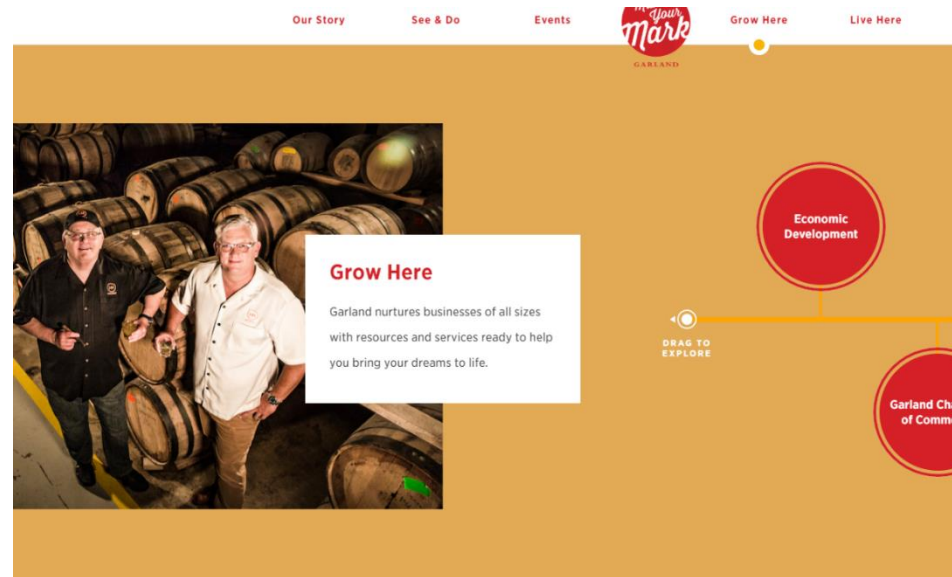
- Paid Digital Advertising is performing above the accepted \$1 per click industry benchmark, with some ads performing as well as \$0.80 per click
- During the first 2 months of the microsite launch, there were 30,788 unique page views
- Facebook campaign has 706,860 impressions and 68,153 post engagements since starting in mid-June



2019 Marketing Activities

Site visits originated from

- Dallas 40%
- Fort Worth 8%
- Garland 5%
- Arlington 4%
- Dispersed from other locations 43%



2019 Marketing Activities

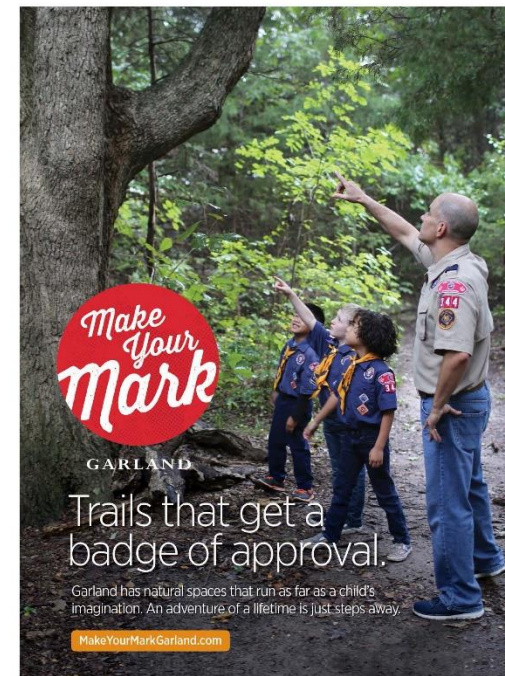
- Print ads running in D Magazine, Dallas Child, Community Profile, DFW Relocation Guide
- Outdoor advertising on I-635 and Firewheel Digital
- Purpose – raise awareness of Garland's assets to new audiences



2019 Marketing Activities

Up Next DMagazine

- August, September, November, and December issues
- Dallas Child
 - September issue
- Dallas Relocation Guide
 - Fall, and Winter issues
- Plano Profile
 - September, November issues
- Facebook and Instagram ads - ongoing



2019 Marketing Activities



GARLAND
TEXAS MADE HERE

FY2019 PRINT

[illegible]

Influencer Outreach

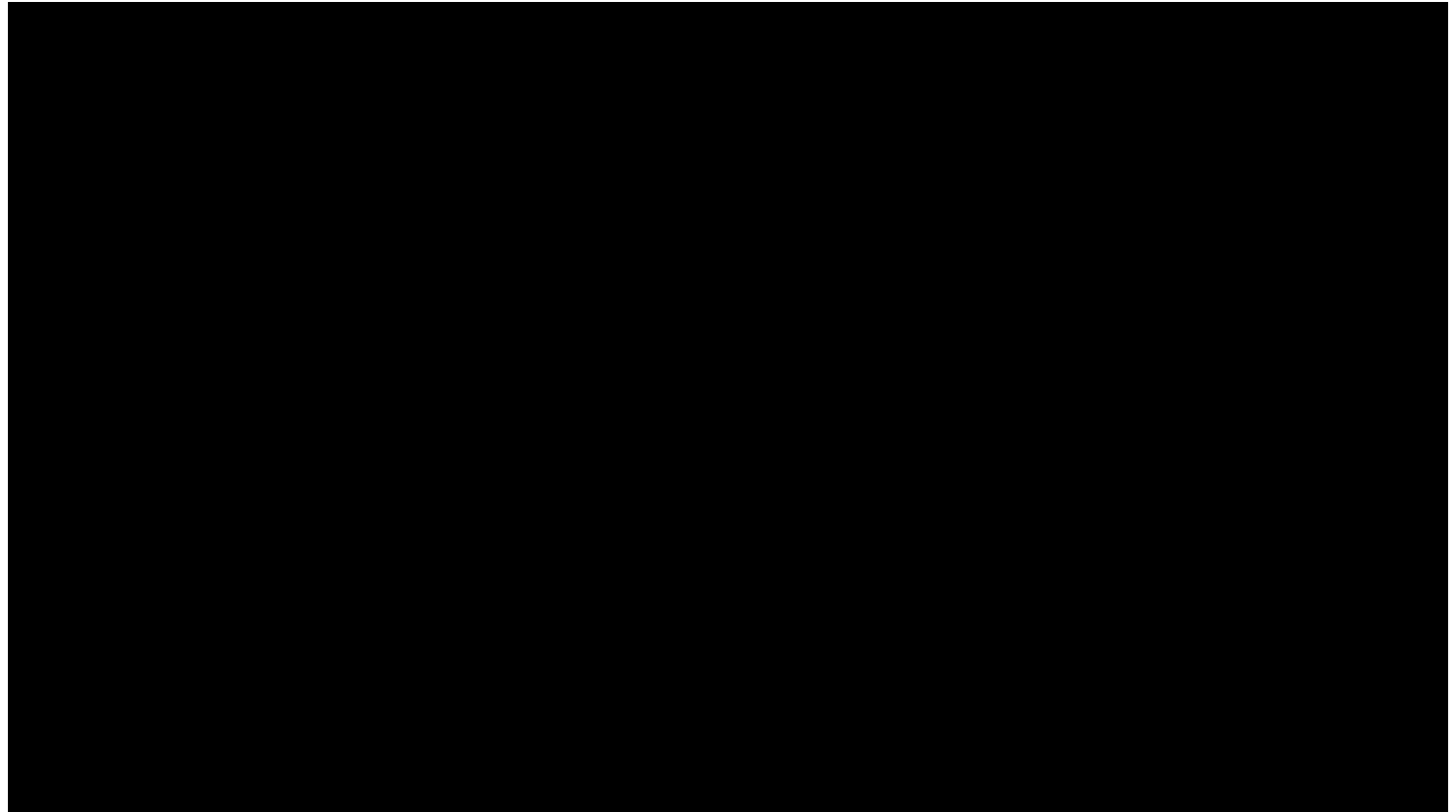


Mama Challenge
Like This Page · Paid Partnership · February 27 ·
There's no better way to learn than getting hands-on, real experience. At #GarlandISD, the students are getting skills for tomorrow's jobs today. And just in time for Mardi Gras, you can enjoy it with Cajun creations on the menu at The Bistro, one of 90 programs available at this hands-on learning center. #GarlandTx #ad
<https://www.mamachallenge.com/garland-isd-students-serve-success/> — with Garland ISD at Gilbreath-Reed Career and Tec

1
Like Comment
Write a comment...



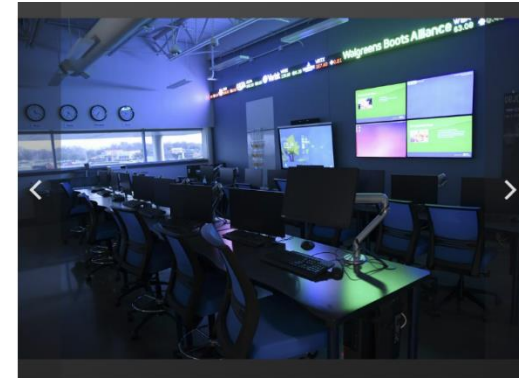
MYM Launch Event



Dallas Business Journal

Career & Workplace

Garland is building its own workforce of the future



Programs such as government & public administration, finance, business management and cybersecurity meet in high-tech classrooms at the center.

By Dallas Business Journal staff
Jul 17, 2019, 6:15pm EDT

IN THIS ARTICLE

Career & Workplace
Industry

Deloitte.
Private

The upside of disruption
Report spotlights issues and opportunities for private companies.

[Read more](#)

Only a couple of years old, Garland ISD's Gilbreath-Reed Career and Technical Center is tackling one of the biggest problems facing Texas today: the availability of a reliable, trained workforce.

As the 70th largest school district in the United States, and the 13th largest in Texas, Garland ISD offers Career and Technical Education courses that are intended to give students the skills they need to directly transition into a rapidly changing workforce. The CTE courses put an emphasis on actual work experience and hands-on training in some of the areas that the Texas economy



The center has a metal shop that lets students get hands-on training with welding and lathes.

Social Media Influencers

RESTAURANT

Intrinsic

Tavern On the Square

Main Street Café

Rosalind/Dessert Partner

Millhouse



Social Media Influencers



@KitchenGoneRogue

Liked by visitgarlandtx and 74 others

kitchengonerogue NEW Foodie Haven Find in DFW! Who knew that the Downtown Garland, TX square was so charming (and delicious)!? Not this girl ... until last night, when several of us did a @visitgarlandtx Dine Around! We walked to six places, with a half hour at each stop to snap some pics and dig into sample goodies! I was so impressed that



@ChompDallas

I loved getting to try all the places... it was my first time exploring downtown Garland! Some



Social Media Influencers



visitgarlandtx

Edit Profile

110 posts

919 followers

437 following

Visit Garland TX

The official Instagram account of Visit Garland TX. You will find food, fun and events from around the City of Garland #VisitGarlandTX

linktr.ee/visitgarlandtx

Top Posts



371 45



95 10



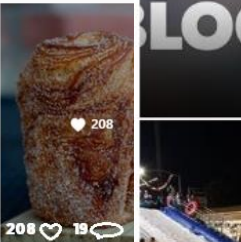
212 11



141 20



160 29



208 19



137 31



302 67



355 174

6 DFW FOOD BLOGGERS

73



57



56



56



55



56

MYM Activation Events



Mural – News Coverage

For Internal Use Only

Mural – News and Social Media



FOX 4 NEWS – STORY AIRED MAY 31 AT 6 p.m., 10 p.m., Midnight REPLAY. KDFW also posted on Twitter.

Comments



Tina Campos A wonderful concert! Thanks City of Garland for putting on such great events for your residents.

Like · Reply · Message · 3w



1



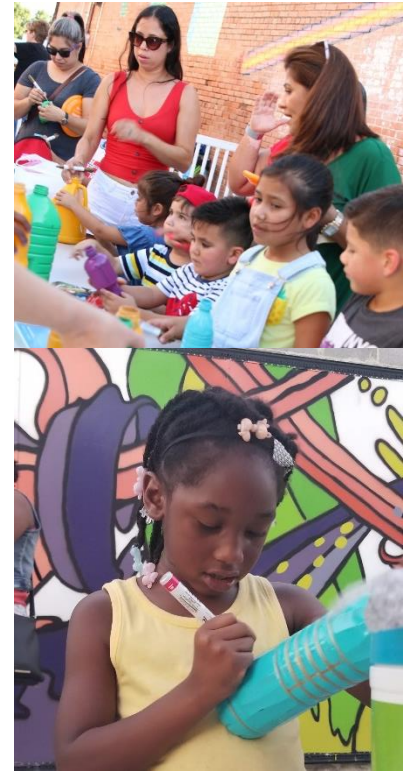
Donna Key Hey I'm in this video!! Lol great time in G town last night! Lots of fun , friends & family enjoying the music.

Like · Reply · Message · 3w



1

Community Upcycling Sculpture Garden



Earned Media – Tucker & Associates

PRINT					
News Date	Outlet Name	Outlet City	News Headline	News Text	Audience Reach
4/30/2019	Dallas Morning News	Dallas	Muy Importante	Lakewood ...	176,383
4/10/2019	Dallas Morning News	Dallas	Local Links	Women's Golf	176,383
				TOTAL PRINT	352,766
BROADCAST					
2/25/2019	NBC 5	Ft. Worth	NBC 5 Today	CTC Mardi Gras	37,469
4/17/2019	KDFW-TV	Dallas	Good Day	MYM Launch	58,726
4/11/2019	WFAA-TV	Dallas	News 8 Update		16,167
5/31/2019	Fox 4	Dallas	News at 10	506 Art Mural	49,333
				TOTAL BROADCAST	161,695
ONLINE					
4/29/2019	Dallas Observer	Dallas	Cinco De Mayo	Lakewood	1,097,748
5/16/2019	Austin Chronicle	Austin	Food and Drink	Herman Marshall	860,578
5/12/2019	GuideLive.com	Dallas	Jazz in the Square	Rosalind's	316,175
				TOTAL ONLINE	2,274,501

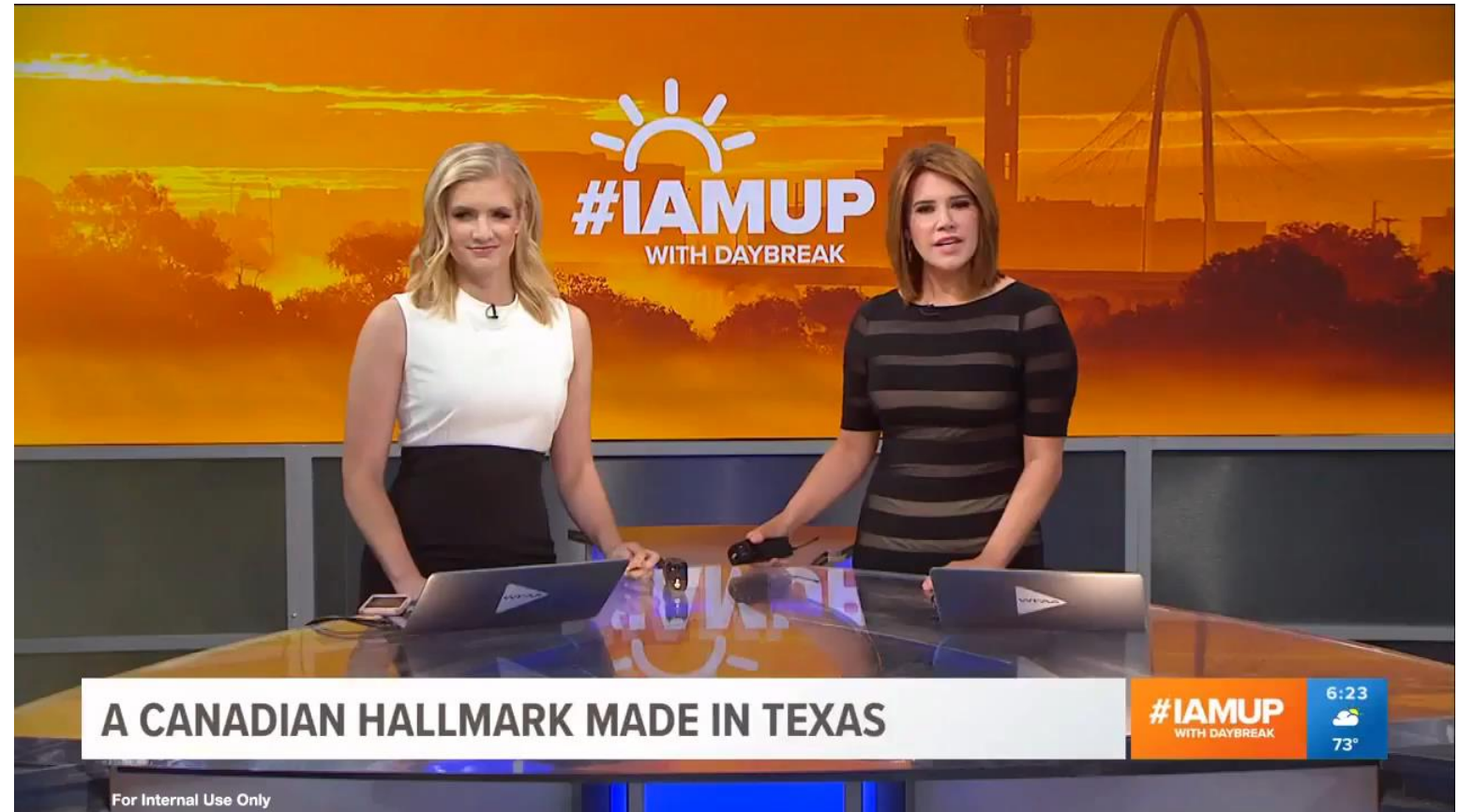
Made in Texas: Stetson & Resistol

Michael Satterfield

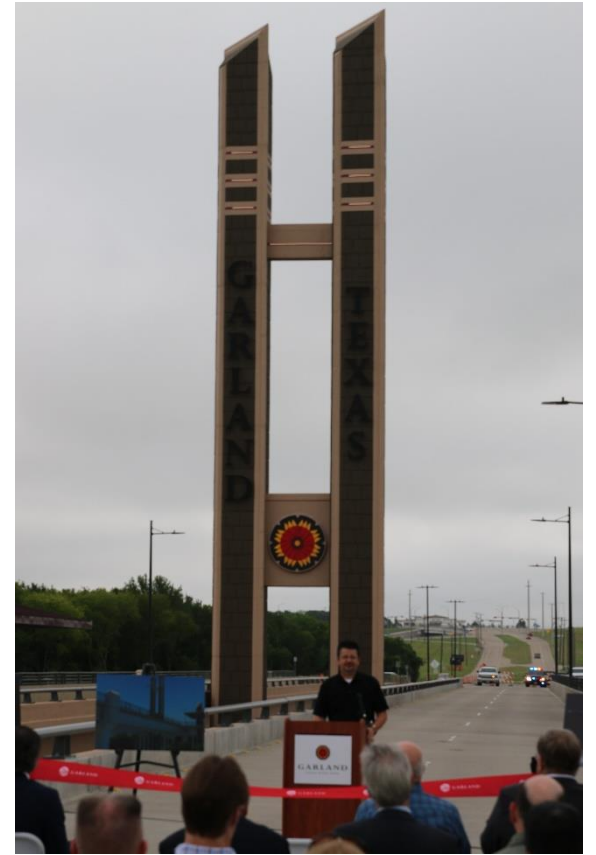
- The Gentleman Racer® was started over a decade ago by Michael as a place to share photos and stories from his automotive and motorcycle adventures. It has grown into an online magazine covering cars, art, fashion, culture, and more.



Garland's Canadian Connection



Other Recent News Coverage



Integrated Marketing Strategy



An effective marketing strategy integrates multiple resources, partnerships, and marketing tools to leverage investments and build synergy

Social Media Activities



City of Garland, Texas Government

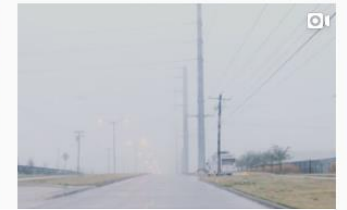
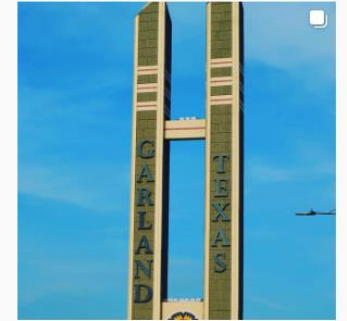
Published by Hootsuite [?] · July 12 at 12:37 PM ·

Get ready for some fun tonight. Starting at 5:30 p.m. make your mark by painting an accent color on vibrant, plastic bottles to create a community sculpture garden at #506ART Then stick around at 7 p.m. Havana NRG takes the stage as we wrap up our Sounds of Summer Concert Series. Be sure to stay until 9:15 p.m. when we'll cap things off with fireworks! Garland Parks, Recreation & Cultural Arts Visit Garland, TX Downtown Garland #GarlandTX #MakeYourMarkGarland



North Central Texas Regional Roundtable

The Road to Redevelopment
Friday, April 26, 2019
9:00 a.m. - 3:00 p.m.
Downtown Garland



Garland Texas @garlandtxgov · Jul 11

With \$900,000 in renovations, Carver Senior Center blends history and service. Just ask our Congressman, City Council or our seniors, including alumni who once walked the grounds as students at George Washington Carver School. youtu.be/ndsblsEw1ZA



GARLAND

DIGITAL AMBASSADORS

BECOME A GARLAND DIGITAL
AMBASSADOR TODAY!



CLICK A SOCIAL NETWORK TO GET
STARTED!

Braggs and Proof Points

- Best Places to Grow Your Wealth
- *Best for first-time homebuyers*
- *Top 50 in the U.S. to find a job*
- *Top 20 hardest working cities*
- *Top 25 for living the American Dream*
- *One of America's happiest cities*



Year 1
Evaluate and Plan

- * Obtained objective feedback regarding Garland's image, the key drivers and influencers of its image
- * Identified target audiences to maximize marketing investments
- * Developed a roadmap for guiding effective strategies and work plans

Years 2 - 4
Build a Strong Foundation for:
New Target Audiences and General Marketing

- * Made an initial push to overcome years of negative impressions:
 - * Identified additional promotable assets
- * Developed partnerships with public relations and media outlets
- * Developed partnerships with community organizations and influencers
- * Developed internal skills and collateral
 - * Launched Make Your Mark campaign
- * Restored lost maintenance funding (streets, parks, libraries) and event funding
- * Initiated voter-approved bond election and formation of a PMO to oversee implementation

Years 5 - 6
Enhanced Focus

- * Increase emphasis on addressing key challenges and enhancing key assets
- * Augment existing collateral with new featured assets
- * Develop Identity/branding for marketing Downtown as a Destination
- * Develop Tourism Media Buy strategy
 - * Initiate 2019 Bond Program implementation
- * Highly promote physical improvements under way from bond program

Image
Management
Initiative

Questions?



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.b.

Meeting Date: August 5, 2019

Item Title: Cost of Service for Water and Wastewater

Submitted By: Wes Kucera, Managing Director

Summary of Request/Problem

As an outcome of the changes to the water and wastewater rate structure related to apartments, the City Council requested that a comprehensive cost of service and rate design study be performed to determine what future amendments may be needed in overall rate levels or rate design. The City's rate consultant, NewGen Strategies & Solutions, will provide a status update on the Study and will specifically discuss recommended water and sewer rate levels specific to the upcoming fiscal year 2019-2020. The discussion will cover the calculated rate differentials between residential and multi-family customers, and provide specific water and wastewater rates recommended for Council consideration.

Recommendation/Action Requested and Justification

Council discussion.

Attachments

August 5th Water & Wastewater Presentation



August 5, 2019

City of Garland, Texas Water and Wastewater COS – Final Draft Results

Cost of Service Process

1. Revenue Requirements

- How much revenue does the utility need?

2. Allocation of Costs

- Who should be responsible for providing that revenue?

3. Rate Design

- How should revenue be recovered?

FY 2020 Water Revenue Requirement (in millions)

	Preliminary	Final	Variance
<u>Function</u>			
NTMWD	\$ 41.52	\$ 40.02	(\$ 1.50)
Supply/ Treatment	4.31	3.97	(0.34)
Distribution	7.90	7.96	0.06
Administration	6.86	6.91	0.05
Customer Billing	4.02	3.99	(0.03)
Debt Service	13.17	12.38	(0.79)
Total Expenses ¹	\$ 77.78	\$ 75.22	(\$ 2.56)
Total Revenues ²	80.16	75.69	(4.47)
Variance	\$ 2.38	\$ 0.47	(\$ 1.91)

Notes:

[1] Decrease in Cost of Water from North Texas Municipal Water District (NTMWD). Decrease in debt service projection.

[2] Reduction in projected consumption.

FY 2020 Sewer Revenue Requirement (in millions)

	Preliminary	Final	Variance
<u>Function</u>			
Treatment	\$ 36.19	\$ 35.71	(\$ 0.48)
Collection	11.05	10.55	(0.50)
Industrial Waste	0.67	0.67	0.00
Customer Billing	2.03	1.95	(0.08)
Total Expenses ¹	\$ 49.94	\$ 48.88	(\$ 1.06)
Total Revenues	48.08	48.30	0.22
Variance	(\$ 1.86)	(\$ 0.58)	\$ 1.28

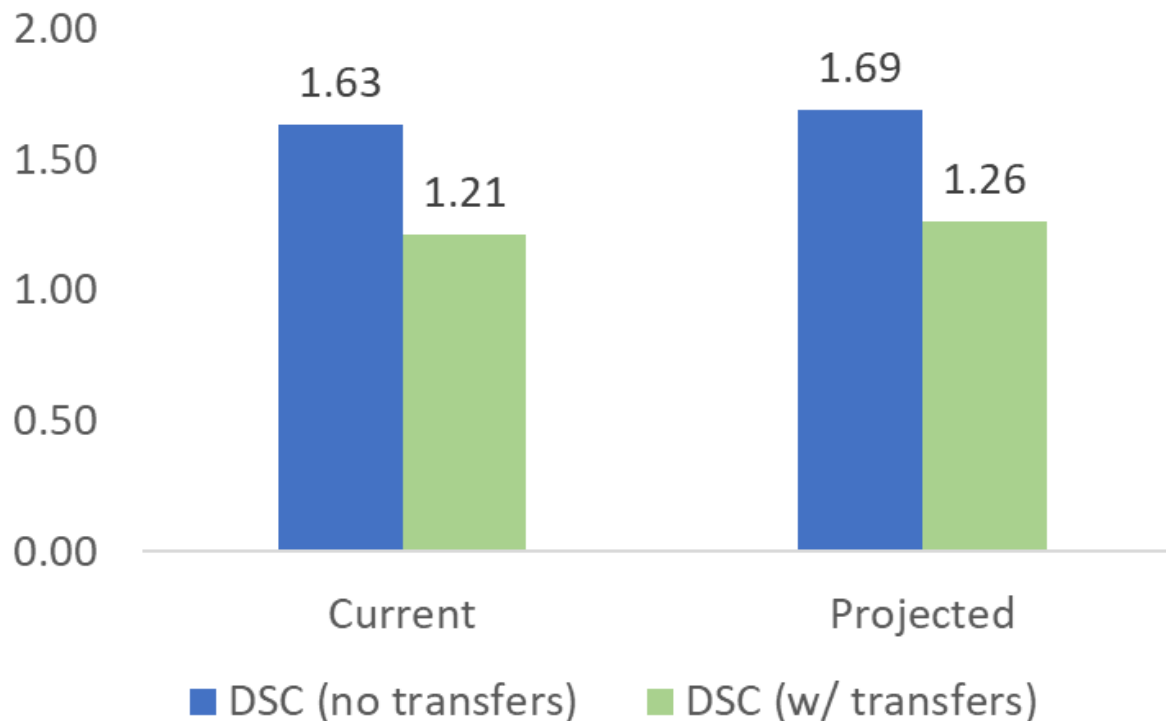
Notes:

^[1] Decrease in debt service projection.

Key Takeaways – Revenue Requirements

- No increase in water rates recommended in FY 2020
 - Maintain current multi-family per unit rate of \$11.52 as overall revenue is sufficient
- **Action item:** Adjust wastewater rates in FY 2020 as necessary to recover cost
 - Recommendation: Apply increase to fixed charge to enhance stability of revenue stream

FY 2020 Financial Metrics – Debt Service Coverage

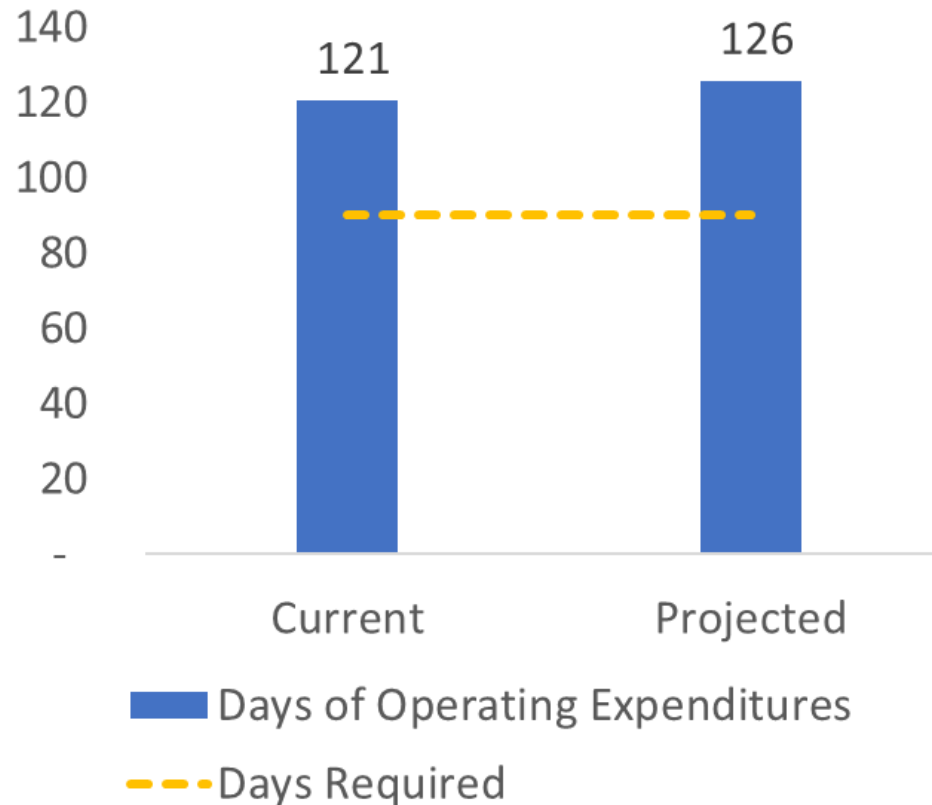


- Debt Service Coverage is an indication of utility's ability to repay debt
- Rating agency practices is to examine ratios from two perspectives – both inclusive and without General Fund Transfers

Notes:

- 1) DSC Financial Policy Target = 1.25x
- 2) DSC Bond Rate Target = 1.6x

FY 2020 Financial Metrics – Days Cash on Hand



Allocation of FY 2020 Cost of Service (Residential and Apartments)

	Residential	Unit Rate	Apt	Unit Rate
<u>Fixed Charge Components</u>		<i>Per Unit</i>		<i>Per Unit</i>
NTMWD (Unsold Water)	\$ 9,515,476	\$ 12.76	\$ 3,212,906	\$ 12.76
Debt Service	9,209,425	12.35	2,360,228	9.37
Administration	6,260,025	8.39	96,187	0.38
Customer Billing	3,620,603	4.85	55,632	0.22
Subtotal	\$ 28,605,529	\$ 38.35	\$ 5,724,953	\$ 22.73
<u>Variable Charge Components</u>		<i>Per 1,000 gal</i>		<i>Per 1,000 gal</i>
NTMWD (Sold Water)	\$ 15,215,087	\$ 3.04	\$ 3,598,568	\$ 3.04
Distribution	2,280,650	0.46	539,404	0.46
Supply/ Treatment	4,576,631	0.91	1,082,433	0.91
Subtotal	\$ 22,072,368	\$ 4.41	\$ 5,220,404	\$ 4.41
Total Allocated Cost	\$ 50,677,897	\$ 67.95 per acct or \$ 10.12 per 1,000 gal	\$ 10,945,357	\$ 43.46 per unit or \$ 9.24 per 1,000 gal

FY 2020 Water Cost of Service Results

Customer Class	Revenues	COS	Over/Under
Residential	\$ 46,325,233	\$ 50,677,897	(\$ 4,352,664)
Apartment	10,553,083	10,945,357	(392,274)
Commercial	15,553,152	11,358,000	4,195,152
Intra City	2,091,296	1,436,509	654,787
Public Institutions	1,162,803	798,595	364,208
Total	\$ 75,685,567	\$ 75,216,359	\$ 469,208

Allocation of FY 2020 Sewer Cost of Service (Residential and Apartments)

	Residential	Unit Rate	Apt	Unit Rate
<u>Fixed Charge Components</u>		<i>Per Unit</i>		<i>Per Unit</i>
Debt Service	\$ 11,546,933	\$ 15.50	\$ 3,740,063	\$ 14.94
Customer Billing	1,816,280	2.44	23,908	0.10
Subtotal	\$ 13,363,213	\$ 17.94	\$ 3,763,971	\$ 15.04
<u>Variable Charge Components</u>		<i>Per 1,000 gal</i>		<i>Per 1,000 gal</i>
Treatment	\$ 7,806,160	\$ 2.21	\$ 2,061,115	\$ 2.21
Collection	3,000,783	0.85	792,318	0.85
Subtotal	\$ 10,806,943	\$ 3.06	\$ 2,853,433	\$ 3.06
Total Allocated Cost	\$ 24,170,155	\$ 32.45 per acct or \$ 6.85 per 1,000 gal	\$ 6,617,403	\$ 26.44 per unit or \$ 7.10 per 1,000 gal

FY 2020 Sewer Cost of Service Results

Customer Class	Revenues	COS	Over/Under
Residential	\$22,246,024	\$ 24,170,155	(\$ 1,924,131)
Apartments	5,624,388	6,617,403	(993,016)
Commercial	4,674,294	3,445,633	1,228,661
Intra City	147,429	180,200	39,228
Public Institutions	378,325	271,097	107,228
Total	\$ 33,070,460	\$ 34,612,489	(\$ 1,542,029)

Key Takeaways – Cost of Service

- On a per unit basis, service to multi-family units is less than a Residential customer
- Specific to cost of service, future increases should be centered on Residential and Multi-Family classes until revenue recovery aligns with results
- Cost of Service is one metric among many and is based on a snapshot of data
 - Council's Policy Goals and Objectives may result in less weight given to results

Cost of Service Policy Action

- **Option 1 – Apply future increases across the board**
Pro: Minimizes overall rate shock
Con: Does not align with cost of service principles
- **Option 2 – Make immediate changes to align with COS**
Pro: Aligns pricing with COS principles
Con: Can lead to significant rate shock and cause confusion
- **Option 3 (RECOMMENDED) – Use Total COS as a guide and take rate action by Class / Customer as needed**
Pro: Minimizes overall rate shock, Aligns pricing to COS principles
Con: May result in minor inequity as system is rebalanced

Recommended FY 2020 Sewer Rates

	Current	Recommended
Residential		
Minimum Charge (per unit)	\$ 8.55	\$ 10.20
Volumetric Rates (per 1,000 gallons)		
All Volumes	\$ 4.50	\$ 4.50
Multi-Family		
Minimum Charge (per unit)	\$ 4.27	\$ 5.51
Volumetric Rates (per 1,000 gallons)		
All Volumes	\$ 4.89	\$ 4.89

Monthly Residential Customer Impact of Proposed Rates (5/8")

	Current	Projected
Average Bill	\$ 76.28	\$ 77.93
Variance from Current		1.65
7,500 gallons	\$ 105.54	\$ 107.19
Variance from Current		1.65
10,000 gallons	\$ 131.26	\$ 132.91
Variance from Current		1.65

Notes: Average Bill is equal to 5,000 gallons for water and 4,200 gallons for wastewater.

Monthly Apartment Customer Impact of Proposed Rates (5/8")

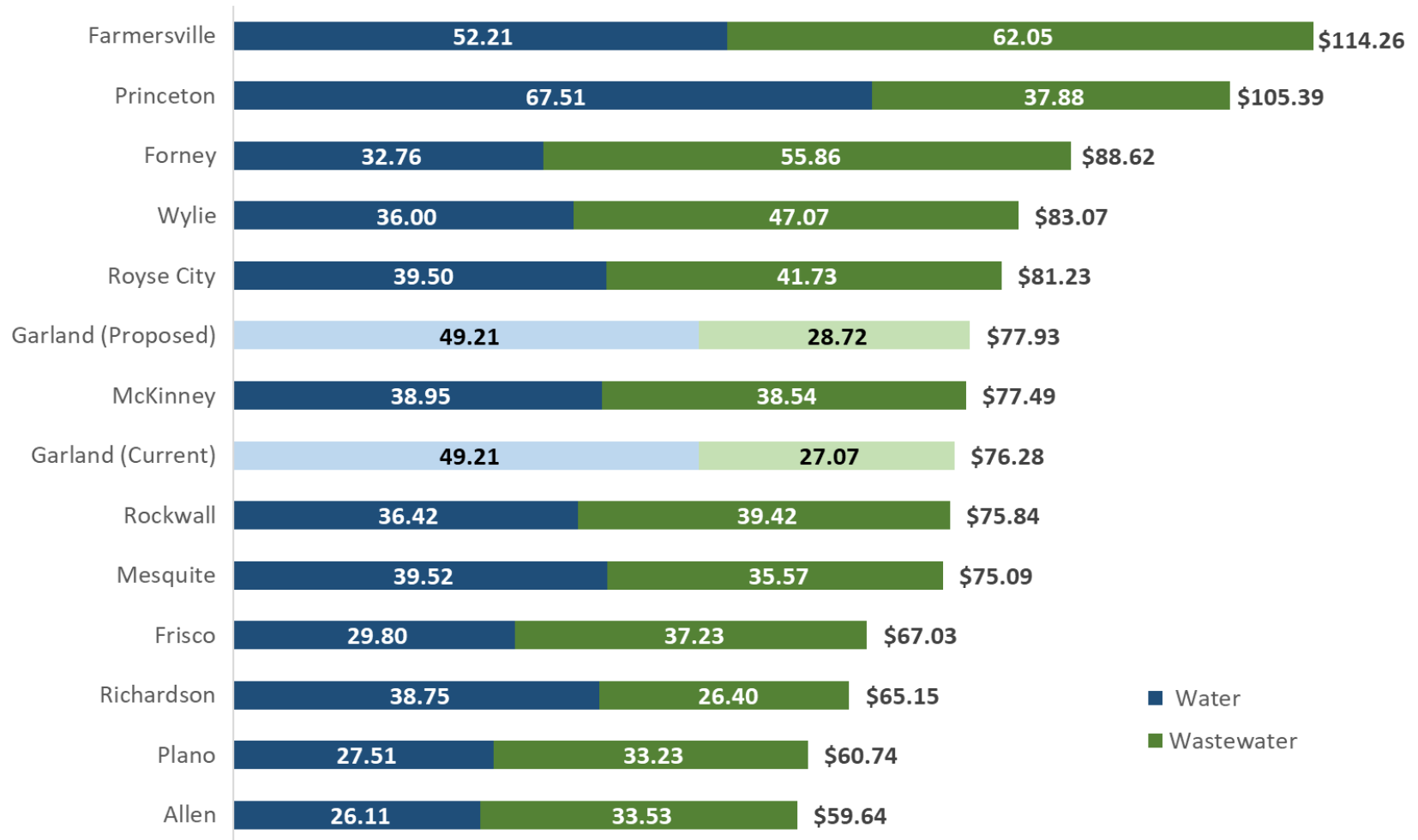
	Current	Projected
Average Bill	\$ 68.22	\$ 69.46
Variance from Current		1.24
7,500 gallons	\$ 100.30	\$ 101.54
Variance from Current		1.24
10,000 gallons	\$ 128.47	\$ 129.71
Variance from Current		1.24

Notes: Average Bill is equal to 5,000 gallons for water and 4,200 gallons for wastewater.

FY 2020 Sewer Cost of Service Results after Rate Increases

Customer Class	Revenues	COS	Over/Under	Add'l Rate Revenues	Over/Under After Increase
Residential	\$22,246,024	\$ 24,170,155	(\$ 1,924,131)	\$1,230,840	(\$ 693,291)
Apartments	5,624,388	6,617,403	(993,016)	311,189	(681,826)
Commercial	4,674,294	3,445,633	1,228,661	-	1,228,661
Intra City	147,429	180,200	39,228	-	39,228
Public Institutions	378,325	271,097	107,228	-	107,228
Total	\$ 33,070,460	\$ 34,612,489	(\$ 1,542,029)	\$1,542,029	\$ -

Regional Bill Comparison – Residential (5/8")



Notes: Average Bill is equal to 5,000 gallons for water and 4,200 gallons for wastewater.



Questions

Chris Ekrut, Director
NewGen Strategies & Solutions
275 W. Campbell Road, Suite 440
Richardson, Texas 75080
972.232.2234
cekrut@newgenstrategies.net





**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.c.

Meeting Date: August 5, 2019

Item Title: Preview of 2019-20 Proposed Budget

Submitted By: Ron Young, Budget Director

Summary of Request/Problem

Staff will provide an overview of the City Manager's Proposed Budget for FY 2019-20. The FY 2019-20 Proposed Budget document will officially be presented to Council at the August 6, 2019 Regular Meeting.

Recommendation/Action Requested and Justification

Preview only for the Proposed Budget. Questions and discussion will occur at future Budget Work Sessions after Council has received the Budget document.



GARLAND

City Council Work Session Agenda

Meeting Date: August 5, 2019

Item Title: Boards and Commissions

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Mayor Scott LeMay

- Patrick Abell - TIF 3
-

Attachments

Patrick Abell - TIF 3



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUL 12 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 07/11/2019

Name: Patrick L. Abell

Phone:

(Home)

Address: 4005 Princeton Dr

Phone:

(Other)

City, State, Zip: Garland, TX, 75042

Email:

Resident of Garland for 21 years

Resident of Texas for 41 years

✓ Dallas County Voter Registration Number [redacted] Garland City Council District Number 6 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I am very involved in the city. I have a Real Estate and Banking background.

If you have previously served on a City Board or Commission, please specify and list dates of service.

I-30 T.I.F. Board 12/2006-8/2011

List civic or community endeavors with which you have been involved.

I volunteer in the community any time I can. I consider myself a civic informer.

What is your educational background?

I have a high school diploma and hundreds of hours of professional training.

What is your occupational experience?

I have held many entrepreneurial and professional jobs in my career. I am currently a Texas REALTOR.

I hereby affirm that all statements herein are true and correct.

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Past Due ☒

Past Due ☐
Past Due ☐

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☒ No ☐
Courtney Vanover
7.12.19

Revised 03/2018



GARLAND

City Council Work Session Agenda

Meeting Date: August 5, 2019

Item Title: Boards and Commissions

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Council Member Dylan Hedrick

- Keith Engler - TIF 3
-

Attachments

Keith Engler - TIF 3



Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Date: 7/3/2019

Phone:

(Home)

Phones:

(Other

Email:

Resident of Texas for 40 years

Date Notified



GARLAND

City Council Work Session Agenda

Meeting Date: August 5, 2019

Item Title: Boards and Commissions

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Mayor Pro Tem Robert John Smith

- John McDonald - Board of Adjustment
 - Jim Hope - Unified Building Standards
 - Robert Kaaa - Environmental and Community Advisory Board
 - Vonda Tyson - Community Multicultural Commission
 - Lupita Torres - Garland Cultural Arts Commission
 - Trellas Gotcher - Library Board
 - Kenia Hudson-Ott - Parks and Recreation Board
 - Christopher Ott - Planning and Zoning Commission
 - Tony Torres - TIF 3 - Medical
-

Attachments

John McDonald - Board of Adjustment
Jim Hope - Unified Building Standards
Robert Kaaa - Environmental and Community Advisory Board
Vonda Tyson - Community Multicultural Commission
Lupita Torres - Cultural Arts Commission
Trellas Gotcher - Library Board
Kenia Hudson-Ott - Parks and Recreation
Christopher Ott - Planning and Zoning Commission
Tony Torres - TIF 3 Medical



GARLAND

TEXAS MADE HERE

**CITY OF GARLAND
RECEIVED
JUL 15 2019**

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: July 8, 2019

Name: John McDonald

Phone: [REDACTED] (Home)

Address: 1605 Trowbridge St

Phone: [REDACTED] (Other)

City, State, Zip: Garland Texas 75044

Email: [REDACTED]

Resident of Garland for 30+ years Resident of Texas for 66+ years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number D8

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I have served on the BOA for many years and a number of special mayors committees

If you have previously served on a City Board or Commission, please specify and list dates of service.

I have served on the BOA since 2001 and on several special committees. Most recent Charter Committee

List civic or community endeavors with which you have been involved.

School supply drives and donations (Masonic). NGHS scholarship presentations (SR)

What is your educational background?

MS computer science and Physics, BS in mathematics and computer Science

What is your occupational experience?

engineering, engineering management, Business and Division management for RTN

I hereby affirm that all statements herein are true and correct.

John McDonald

Board or Commission of first, second, and third choice:

- | | | |
|---|---|--|
| ☒ Board of Adjustment | ☐ Garland Youth Council ** | ☐ Parks and Recreation Board |
| ☐ Citizens Environmental and Neighborhood Advisory Committee | ☐ Property Standards Board | ☐ Plan Commission |
| ☐ Community Multicultural Commission | ☐ Library Board | ☐ Senior Citizens Advisory Committee |
| ☐ Garland Cultural Arts Commission | | ☐ Unified Building Standards Commission |

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

CSO Suit/Claim Filed
Clerk Signature & Date

Courtney Vaneer
7.16.19

Revised 03/2018



Board & Commission Application

Please Print or Type. **PLEASE DO NOT SEND RESUME.**

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Board or Commission of first, second, and third choice: (Utility Advisory Board has a separate application)

- | | | |
|---|---|--|
| ☐ Board of Adjustment | ☐ Garland Cultural Arts Commission | ☐ Parks and Recreation Board |
| ☐ Building and Fire Codes Board | ☐ Garland Youth Council | ☐ Plan Commission * |
| ☐ Citizens Environmental and Neighborhood Advisory Committee | ☐ Housing Standards Board | ☐ Plumbing and Mechanical Codes Board |
| ☐ Community Multicultural Commission | ☐ Library Board | ☒ Senior Citizens Advisory Committee |
| ☐ Electrical Board | | |

CITY OF GARLAND
RECEIVED
JUL 12 2019

CITY SECRETARY

Full Name: Jim Hope
 Home Address: 213 Faircrest Dr Bus. Address: Same
 City, State, Zip: Garland, TX 75040 City, State, Zip: Same
 Home Phone: [REDACTED] Phone (Other): [REDACTED]
 Email Address: [REDACTED]

Resident of Garland for 41 years Resident of Texas for 41 years

Are you a registered voter in Dallas County? ☒ Yes ☐ No

☒ Voter Registration No. [REDACTED] Precinct No. 2715 City Council District No. 8

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I have worked at The Senior Citizens center and been elected as an alternate to the Senior Activity Council
 If you have served on a City Board or Commission, please specify and list dates of service.

Chairman Utility Advisory Board - 6 years
member Board of Adjustment 1 year
 List civic or community endeavors with which you have been involved.

What is your educational background?

28 year Military Service - Retired
a lieutenant Colonel. Commanded an 812 man
Battalion B4-Pic-Law Masters in Senior level
munusement

What is your occupational experience?

* Plan Commission members must own property within the city.

I hereby affirm that all statements herein are true and correct.

[Signature]
Signature of Applicant

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Current ☒

Past Due ☐

Signatures

[Signature]
Tax Clerk

Status of Utility Accounts

Current ☒

Past Due ☐

[Signature]
Accounting Clerk

Suit/Claim Filed in City Secretary's Office

Yes ☐

No ☒

Courtney Vannor
City Secretary

7.15.19

Date Appointed _____

Appointed By _____

Date Notified _____

Date Disclosure Form Filed _____

Revised 4/2008



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
MAY 29 2019
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: MAY 24, 2019

Name: ROBERT M. KAAA

Phone:

(Home)

Address: 1821 LEICESTER ST.

Phone:

(Other)

City, State, Zip: GARLAND, TX 75044

Email:

Resident of Garland for 31 years

Resident of Texas for 48 years

✓ [REDACTED] [REDACTED] [REDACTED]

Garland City Council District Number 8 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

PAST DIVERSITY CHAMPION - RAYTHEON GLOBAL BUSINESS SERVICES, PAST OFFICER RAYTHEON
ASIAN PACIFIC ASSOCIATION - NORTH TX & SOUTH (US) - PROMOTE WORKPLACE DIVERSITY, INCLUSIONS AND RESPECT.

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

BOARD MEMBER - PRESERVATION SOCIETY FOR SPRING CREEK FOREST. VOLUNTEER - KEEP GARLAND BEAUTIFUL
TRASH OFF, GO GREEN GARLAND EARTH DAY, PARK CARET ELEM (GISD) NATIVE PLANTS GARDEN PROJECT.
PAST PRESIDENT / DIRECTOR GARLAND CITIZENS POLICE ACADEMY ALUMNI ASSOCIATION.

What is your educational background?

BBA - TARRANT STATE UNIVERSITY

What is your occupational experience? MANAGE MULTI-STATE SALES/USE TAX AUDITS FOR A

FORTUNE 200 COMPANY. PROVIDING MULTI-STATE TAX GUIDANCE, APPLICATIONS, RESEARCH, CONTRACT REVIEW,
AND TAX DISPUTE RESOLUTIONS.

I hereby affirm that all statements herein are true and correct.

Robert M. KAAA
Signature of Applicant

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

2 Parks and Recreation Board

3 Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

1 Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Carola Berthlin 5/29/19



GARLAND

TEXAS MADE HERE

**CITY OF GARLAND
RECEIVED
JUL 12 2019**

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: July 12, 2019

Name: Vonda Tyson

Phone: [REDACTED]

(Home)

Address: 1905 Wyster Dr.

Phone: [REDACTED]

(Other)

City, State, Zip: Garland, TX 75040

Email: [REDACTED]

Resident of Garland for 24 years

Resident of Texas for 53 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 8 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I have served on several community and work organizations over the past 22 years. I was the Leader for a Servant and Leadership program for youth at my church for three years. I was one of eight parents selected out of 2000 chosen for "Parent of the Year for volunteering and working with the youth at Bussey Middle School.

If you have previously served on a City Board or Commission, please specify and list dates of service.

I have served on the CMC for the last two years. During this time, I was voted in as Vice Chair. I also serve as the Chair for the Community, Learning, and Understanding and Education (CLUE) committee.

List civic or community endeavors with which you have been involved.

In the past two years with the Community Multicultural Commission, I have volunteered my time working with other Garland organizations, NAACP, Garland I.S.D. and V.A.C. of Greater Dallas, to promote activities and events for the City of Garland. I am a member of the Boy Ties Boys Organization, where we mentor young men to become healthy, financially, responsible and academically excellent men.

What is your educational background?

(2) Associates Degrees- Currently working on Bachelors Degree in Business Administration. I hold over six certifications in Training Development, Instructional Design, Performance Consultant and Master Training.

What is your occupational experience?

21 years service at Blue Cross Blue Shield of TX in roles of Project Management, Vendor Management and Training Specialist. I have been employed for the last three years as a Contract Specialist.

I hereby affirm that all statements herein are true and correct.

Vonda Tyson

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	<u>2</u> ☐ Garland Cultural Arts Commission	☐ Parks and Recreation Board
☐ Building and Fire Codes Board	☐ Garland Youth Council **	☐ Plan Commission *
<u>3</u> ☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plumbing and Mechanical Codes Board
☐ 1. Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Electrical Board		

* Plan Commission members must live in district ** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due
Past Due

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vanover
7.12.19

Date Notified _____

Disclosure Form Filed _____

Revised 03/2017



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
MAY 15 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 5-7-2019

Name: Lupita Torres Phone: [REDACTED] (Home)

Address: 1805 Trowbridge Street Phone: [REDACTED] (Other)

City, State, Zip: Garland, Tx 75044 Email: [REDACTED]

Resident of Garland for 47 years Resident of Texas for 71 years

☒ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 8 ☒

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.
Helped with Board of GISD Mairachi Program; GISD PTA Montclair Elementary (2000)
involved with parents + students for Programs; Multi-Ethnic Committee with GISD - 1998 to 2018;
Garland Association for Hispanic Affairs - Board of Directors - Programs

If you have previously served on a City Board or Commission, please specify and list dates of service.

~~Garland Board of Directors - serving past 2018~~
None

List civic or community endeavors with which you have been involved.
Salvation Army, Boys & Girls Club, Garland Independent School District, NAACP,
Dallas Challenge,

What is your educational background?

Associate Degree and
certification in able to run a law office and or a medical office.

What is your occupational experience?

Ran a restaurant for 25 years in Garland.

I hereby affirm that all statements herein are true and correct. Lupita Torres

Board or Commission of first, second, and third choice:		
☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☒ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due
Past Due

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Carol Bentley 5-15-19



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUN 11 2019
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: June 2, 2019

Name: Trellas Gotcher

Phone:

(Home)

Address: 1801 Travis

Phone:

(Other)

City, State, Zip: Garland, TX 75042

Email:

Resident of Garland for 25 years Resident of Texas for 50 years

✓ Dallas County Voter Registration Number [redacted] Garland City Council District Number 8 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Believe in the importance of libraries for the betterment of the citizens of the community.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Library Advisory Board for past four or five years

List civic or community endeavors with which you have been involved.

Rodgers Baptist Church, Past president or SMU Staff Association, Served on handicap committee and se

What is your educational background?

Graduated from Parks Business College in Denver, Colorado.

What is your occupational experience?

Administrative Assistant with City of El Paso and Southern Methodist University

I hereby affirm that all statements herein are true and correct.

Trellas Gotcher

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed

Appointed By

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Carol A. Benitez 6/12/19

Date Notified

Disclosure Form Filed

Revised 03/2018



GARLAND

TEXAS MADE HERE

**CITY OF GARLAND
RECEIVED
JUN 17 2019**

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: June 10, 2019

Name: Kenia Hudson

Phone: _____ (Home)

Address: 901 Bromwich ST

Phone: _____ (Other)

City, State, Zip: 75040

Email: _____

✓ Resident of Garland for 6 years Resident of Texas for 22 years
✓ Dallas County Voter Registration Number _____ Garland City Council District Number 8 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

1) Incumbent Park & Recreation Boardmember District #8

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

Board Member of Friends of Magic 11th, and Park and Recreation, Garland, TX.

What is your educational background?

B.A. in Communications U.I.A., and Marketing & Business Administration Certificate.

What is your occupational experience?

I hereby affirm that all statements herein are true and correct.

Signature of Applicant

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

claim

Current ☒
Current ☐

NO

Past Due ☐
Past Due ☒

Date Appointed _____

Appointed By _____

Carola Bentley 6-17-19



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUN 17 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 6-11-19

Name: Christopher Ott Phone: [REDACTED] (Home)

Address: 901 Bromwich St. Phone: [REDACTED] (Other)

City, State, Zip: Garland, TX 75040 Email: [REDACTED]

Resident of Garland for 30 years Resident of Texas for 43 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 8

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

- 1) Incumbent Plan Commissioner for District 8
- 2) 31 Year business owner

If you have previously served on a City Board or Commission, please specify and list dates of service.

Plan Commission 2010-
Fire board 2009-10

List civic or community endeavors with which you have been involved.

- 1) Boy Scouts adult leader
- 2) Various church activities
- 3) Friends of Maple 11th Street Foundation

What is your educational background?

Associates degree & multiple certifications

What is your occupational experience?

Self employed 31 years

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:

- | | | |
|---|---|--|
| ☐ Board of Adjustment | ☐ Garland Youth Council ** | ☐ Parks and Recreation Board |
| ☐ Citizens Environmental and Neighborhood Advisory Committee | ☐ Property Standards Board | ☐ Plan Commission |
| ☐ Community Multicultural Commission | ☐ Library Board | ☐ Senior Citizens Advisory Committee |
| ☐ Garland Cultural Arts Commission | | ☐ Unified Building Standards Commission |

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☐

Past Due ☐
Past Due ☒

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018

Carola A. Bentley 6-17-19

CITY OF GARLAND
RECEIVED
JUL 22 2019



GARLAND

TEXAS MADE HERE

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 7/14/19

Name: Tony Torres Phone: [REDACTED]

Address: 1805 Trowbridge
Garland, TX 75041 Phone: [REDACTED] (Home)

City, State, Zip: _____ Email: [REDACTED] (Other)

Resident of Garland for 47 years Resident of Texas for 73 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 8

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Owned & ran a ~~business~~ business in Garland for 25 yrs. Worked as a federal tax analyst for 35 yrs.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Garland 2000 initiative

City of Garland Bond Committee 2018

Utilities Advisory Bd - 1995

GP&L Advisory Bd - 1997

List civic or community endeavors with which you have been involved.

Founder of Garland Association For Hispanic Affairs

Co-Chair GISD bond drive 2014

What is your educational background?

Graduate degree - M. P. A.

What is your occupational experience?

Auditing, tax law and contract administration

I hereby affirm that all statements herein are true and correct.

Tony Torres

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Cultural Arts Commission	☐ Parks and Recreation Board
☐ Building and Fire Codes Board	☐ Garland Youth Council *	☐ Plan Commission
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plumbing and Mechanical Codes Board
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Electrical Board		

* Garland Youth Council has a separate application

✓ TIF Zone 3

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒
Courtney Vanover

Revised 03/2017