



GARLAND

AGENDA

CITY COUNCIL WORK SESSION

City of Garland

Work Session Room, City Hall

William E. Dollar Municipal Building

200 North Fifth Street

Garland, Texas

August 6, 2018

6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

Regular Item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items are often accompanied by a formal presentation followed by discussion.

**[Public comment will not be accepted during Work Session
unless Council determines otherwise.]**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

1. Consider the Consent Agenda

A member of the City Council may ask for discussion or further information on an item posted as a consent agenda item on the next Regular Meeting of the City Council. The Council Member may also ask that an item on the posted consent agenda be pulled from the consent agenda and considered for a vote separate from consent agenda items on the regular agenda. All discussions or deliberations on this portion of the work session agenda are limited to posted agenda items and may not include a new or unposted subject matter.

2. Written Briefings:

a. City Council Committees - Pending Items List

The Pending Items List for the Council Committees is being provided quarterly for Council's review.

b. Portfolio Summary

Staff presents the Portfolio Summary report to Council each quarter. The report is in compliance with the requirements of the Public Funds Investment Act. Management of the City's portfolios is conducted in accordance with the City Council Financial Policy, Statement of Investment Strategy, and Investment Policy.

c. Air North Texas Partnership

Council is requested to approve the City of Garland participation in the Air North Texas Partnership to support clean air activities in the region. Various city departments are already engaged in these activities. There is no financial cost to join. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 21, 2018 Regular Meeting.

d. Consider and/or act upon approving an extension of the line of duty illness/injury leave at full pay for Firefighter/Paramedic Jonathan Diffie

Council is requested to approve an extension of injury leave for a period of up to 12 months (as may be medically necessary) in accordance with Texas Local Government Code Section 143.073 (b) for Firefighter/Paramedic Jonathan Diffie, and granting full pay during the extended leave. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 21, 2018 Regular Meeting.

e. Texas Department of Transportation (TxDOT) Selective Traffic Enforcement Program (STEP) 2019 Comprehensive Grant

Council is requested to consider accepting a Texas Department of Transportation (TxDOT) - Selective Traffic Enforcement Program (STEP) - Comprehensive Grant. Unless otherwise directed by Council, this item will be scheduled for formal

consideration at the August 21, 2018 Regular Meeting.

f. Abandonment and sale of a portion of Lookout Drive to Robson / I-35 W Investors, LP

Council is requested to approve the sale and abandonment of a portion of Lookout Drive, public right-of-way, between existing Lookout Drive and Campbell Road, to Robson/I-35 W Investors, LP for fair market value in the amount of \$32,423.79. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 21, 2018 Regular Meeting.

g. Parking Restriction on Avenue D

Council is requested to restrict parking on the north and south side of Avenue D between Ninth Street and S. Santa Fe Street.

h. Sale of City Property - 2350 N. Glenbrook Dr. to C.S.I. Congregation of Dallas

Council is requested to approve the sale of property at 2350 N. Glenbrook to C.S.I. Congregation of Dallas. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 21, 2018 Regular Meeting.

i. Temporary Street Repair Parking Prohibitions

Council is requested to adopt an ordinance that authorizes the Chief of Police, at the request of the Director of Streets, to temporarily prohibit or otherwise restrict parking along a street or alley within or adjacent to the site of a construction, repair or maintenance project. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 7, 2018 Regular Meeting.

3. Verbal Briefings:

a. Garland Cultural Arts Commission Overview and Update

The Garland Cultural Arts Commission will provide an overview and update on projects and activities pertaining to cultural arts for Garland citizens.

b. Citizens Environmental and Neighborhood Advisory Committee - 2018 Annual Report

The Citizens Environmental and Neighborhood Advisory Committee will provide Council with an annual report.

c. Preview of 2018-19 Proposed Budget

Staff will provide an overview of the City Manager's Proposed Budget for FY 2018-19. The FY 2018-19 Proposed Budget document will officially be presented to Council at the August 7, 2018 Regular Meeting.

d. Consider amendments to City Council policies regarding meals for Boards and Commissions

At the request of Council Member Jim Bookhout and Mayor Lori Barnett Dodson, Council is requested to consider a policy that will provide for meals to be served for the members of Boards and Commissions at their meetings.

e. Fire Department Risk Analysis and Standards of Coverage Study

With the closing of Baylor of Garland the Fire Department's EMS response model is exhibiting signs of strain in some districts. EMS assets need to be reviewed for best use. Combined with the potential rebuild of some aging fire stations, the need for a comprehensive look at Fire Department efficiencies need to be examined. With this in depth look, department optimization can also be explored.

f. Street Department Construction Program Update

The Director of the Street Department will provide an update to the City Council on the status of the Street Department's infrastructure construction program.

g. Wind Surf Bay Park - Labor Day

Staff will present proposed plans for managing crowd sizes at Wind Surf Bay Park for the Labor Day holiday.

h. Discuss GDC Requirements for Automobile Repair

At the request of Council Member Jim Bookhout and Mayor Lori Barnett Dodson, Council is requested to discuss the GDC requirements for Automobile Repair parking - specifically concerning the lack of adequate vehicle storage on small sites.

i. Consider amending Planned Development (PD) 77-8 located along the west side of Broadway between Little Lane and just north of Duck Creek Drive

At the request of Council Member Jim Bookhout and Mayor Lori Barnett Dodson, Council is requested to consider amending Planned Development (PD) 77-8, located along the west side of Broadway, between Little Lane and just north of Duck Creek Drive. The current zoning on several of the lots needs to be re-examined. In addition, there is an existing PD condition requiring all development within the PD to be master-site-planned and developed cohesively. This PD ordinance was adopted by City Council in 1977.

j. D.R. Horton Tract - South of Garland City Limits

Staff will provide a briefing on the current status of the D.R. Horton tract which was recently disannexed from the City of Dallas. As shown on the attached map, the tract is located immediately south of Garland City Limits and between Bobtown Road and Lake Ray Hubbard.

4. Discuss Appointments to Boards and Commissions

Mayor Lori Barnett Dodson

- Alexis Ferrusquia - Garland Youth Council
- Victoria Penick - Garland Youth Council

Council Member David Gibbons

- Olivia Glick - Garland Youth Council
- Jibran Haroon - Garland Youth Council

Council Member Deborah Morris

- John Ball - Citizens Environmental and Neighborhood Advisory Committee

Council Member Jerry Nickerson

- Brian Nguyen - Garland Youth Council
- Leah Tharakan - Garland Youth Council

Council Member Jim Bookhout

- Esther Akapo - Garland Youth Council

Council Member Robert Vera

- Quenton Busby - Garland Youth Council

Deputy Mayor Pro Tem Scott LeMay

- Max Luna - Garland Youth Council
- Michelle Nguyen - Garland Youth Council

5. Announce Future Agenda Items

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

6. Adjourn



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

2.a.

Meeting Date: August 6, 2018

Item Title: City Council Committees - Pending Items List

Summary of Request/Problem

The Pending Items List for the Council Committees is being provided quarterly for Council's review.

Recommendation/Action Requested and Justification

Information only.

Attachments

Administrative Services - Pending Items List

Community Services - Pending Items List

Public Safety Committee - Pending Items List

Transportation Infrastructure & Mobility - Pending Items List

**Administrative Services Committee
Pending Items List**

Robert Smith, Chair
Rich Aubin
Jim Bookhout
René Dowl, Staff Liaison

Item	Assigned by Council	Discussed by Committee	Reported to Council
1. Combining Electrical/Plumbing and Building/Fire Boards	06-19-17	09-19-17	Adopted Ord. 6952 Unified Building Standards Commission 1-16-18
2. . City taxes assessed on seniors	11-02-16		
3. Remote Attendance	07-09-18		
4. All Boards and Commissions Meeting to be held at City Hall	07-09-18		

Community Services Committee Pending Items List

Robert Vera, Chair
Scott LeMay
Deborah Snyder Morris
Kevin Slay, Staff Liaison

Item	Assigned by Council	Discussed by Committee	Reported to Council
1. Review Sidewalk Replacement Program	7-17-17	8-14-17	
2. Limiting the Number of Dog's at a Residence	11-06-17	12-11-17	
3. Short Term Property Rentals	06-18-18		

Updated Wednesday, August 1, 2018

Garland City Council - Public Safety Committee Pending Items List

Chairman Scott LeMay - District 7
 Jim Bookhout – District 4
 Robert Vera - District 6
 Mitch Bates, Chief of Police, Staff Liaison

Item (Requested by)	Assigned by Council	Discussed by Committee	Reported to Council
1. Review of Safelight Program Policies & Procedures (Robert J. Smith/B. J. Williams)	11/06/2017	02/05/2018 04/02/2018 Pending	03/19/2018 Pending
2. Review of commercial vehicles parked in residential areas overnight (B. J. Williams/Anita Goebel)	01/08/2018	04/02/2018 08/20/2018	07/09/2018 Pending
3. Review Use of Fireworks for celebratory purposes (Rich Aubin/Anita Goebel)	2/20/2018	04/02/2018 08/20/2018	07/09/2018 Pending
4. Review Share-Bike Drops (B. J. Williams/Scott LeMay)	02/20/2018	04/02/2018 08/20/2018	07/09/2018 Pending

Updated: 07/30/18

Transportation Infrastructure & Mobility Committee Pending Items List

Rich Aubin, Chair - District 5
Jerry Nickerson - District 3
Robert John Smith - District 8
John Baker, Staff Liaison

Item	Assigned by Council	Discussed by Committee	Reported to Council
1. Sidewalk Study (study of current sidewalk policies, programs & funding)	07/09/2018		

July 2018



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

2.b.

Meeting Date: August 6, 2018

Item Title: Portfolio Summary

Submitted By: Matt Watson, Finance Director

Summary of Request/Problem

Staff presents the Portfolio Summary report to Council each quarter. The report is in compliance with the requirements of the Public Funds Investment Act. Management of the City's portfolios is conducted in accordance with the City Council Financial Policy, Statement of Investment Strategy, and Investment Policy.

Recommendation/Action Requested and Justification

The June 30, 2018 Portfolio Summary is presented to inform the Council of the current status of the City's invested funds. Staff will be available to discuss the report with Council.

Attachments

Portfolio Summary



GARLAND

August 6, 2018

To: Members of the City Council,
City Manager,
and City of Garland Residents

The Portfolio Summary report is presented to Council each quarter. We certify that the June 30, 2018 report is in compliance with the requirements of the Public Funds Investment Act. Management of the City's portfolios is maintained in accordance with the City Council Financial Policy, Statement of Investment Policy and Statement of Investment Strategy.

A handwritten signature in black ink, appearing to read "Steve Anderson", written over a horizontal line.

Steve Anderson
Investment & Debt Director

A handwritten signature in blue ink, appearing to read "Matt Watson", written over a horizontal line.

Matt Watson
Finance Director

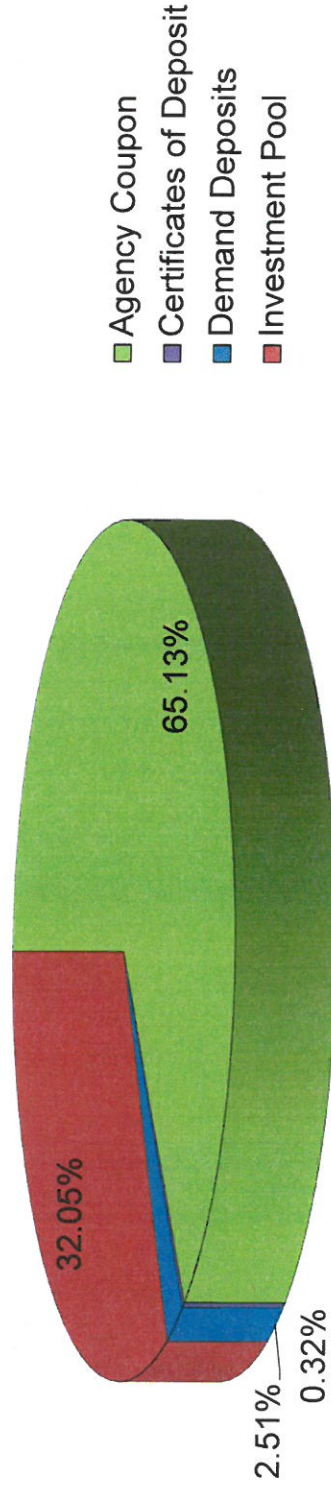
A handwritten signature in black ink, appearing to read "Kathryn Ritchie", written over a horizontal line.

Kathryn Ritchie
Controller

Safety - Securities by Type
City of Garland, Texas
June 30, 2018

<u>Security Type</u>	<u>Treasury</u>	<u>GOI & S</u>	<u>Rate Mitigation</u>	<u>Economic Development</u>	<u>CMH Landfill</u>	<u>Water & Sewer Reserve</u>	<u>CIP Interim Financing</u>	<u>Grants & Other</u>	<u>Total Book Value</u>	<u>Percent</u>
Agency Coupon	\$158,558,594	\$ -	\$127,932,219	\$ -	\$ 8,329,101	\$ 4,000,008	\$ -	\$ -	\$298,819,921	65.13%
Certificates of Deposit	-	-	-	-	415,000	1,062,000	-	-	1,477,000	0.32%
Demand Deposits	11,503,287	-	-	-	-	-	-	-	11,503,287	2.51%
Investment Pool	79,891,735	10,011,085	28,006,328	4,984,006	996,768	2,950,211	19,164,438	1,029,015	147,033,586	32.05%
Total	\$249,953,616	\$ 10,011,085	\$155,938,546	\$ 4,984,006	\$ 9,740,869	\$ 8,012,219	\$ 19,164,438	\$ 1,029,015	\$458,833,795	100.00%

Safety - Securities by Type

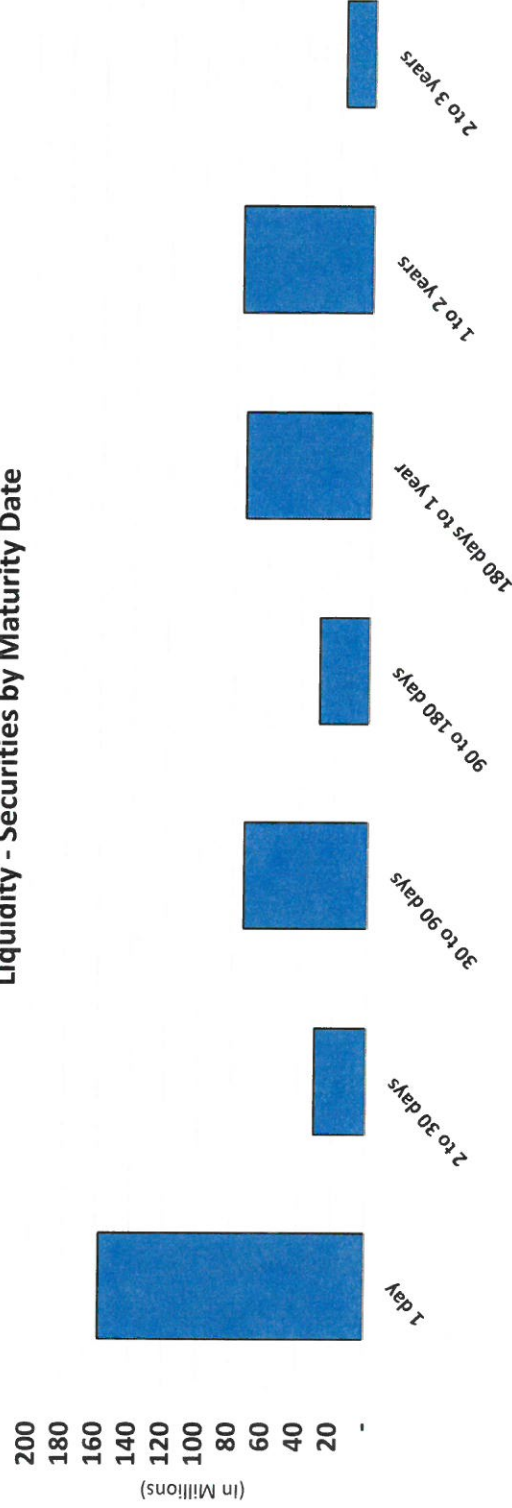


Note:
Safety and preservation of capital are the foremost objectives of the investment program. Types of securities held in the investment portfolio must be authorized by the Texas Government Code and City Council Policy.

Liquidity - Securities by Maturity Date
City of Garland, Texas
June 30, 2018

	Treasury	GO I & S	Rate Mitigation	Economic Development	CMH Landfill	Water & Sewer Reserve	CIP Interim Financing	Grants & Other	Total Par Value	Percent
1 day - Pools & Demand Deposits	\$ 91,395,022	\$ 10,011,085	\$ 28,006,328	\$ 4,984,006	\$ 996,768	\$ 2,950,210	\$ 19,164,438	\$ 1,029,015	\$ 158,536,871	34.53%
2 to 30 days	14,500,000	-	14,000,000	-	-	2,000,000	-	-	30,500,000	6.64%
31 to 90 days	33,000,000	-	37,000,000	-	2,625,000	440,000	-	-	73,065,000	15.92%
91 to 180 days	14,000,000	-	11,000,000	-	2,200,000	2,000,000	-	-	29,200,000	6.36%
181 days to 1 year	42,250,000	-	29,125,000	-	1,875,000	622,000	-	-	73,872,000	16.09%
1 to 2 years	44,000,000	-	30,845,000	-	2,045,000	-	-	-	76,890,000	16.75%
2 to 3 years	11,000,000	-	6,000,000	-	-	-	-	-	17,000,000	3.70%
	<u>\$ 250,145,022</u>	<u>\$ 10,011,085</u>	<u>\$ 155,976,328</u>	<u>\$ 4,984,006</u>	<u>\$ 9,741,768</u>	<u>\$ 8,012,210</u>	<u>\$ 19,164,438</u>	<u>\$ 1,029,015</u>	<u>\$ 459,063,871</u>	<u>100.00%</u>
Weighted Average Maturity Days	187	1	219	1	190	235	1	1		260

Liquidity - Securities by Maturity Date

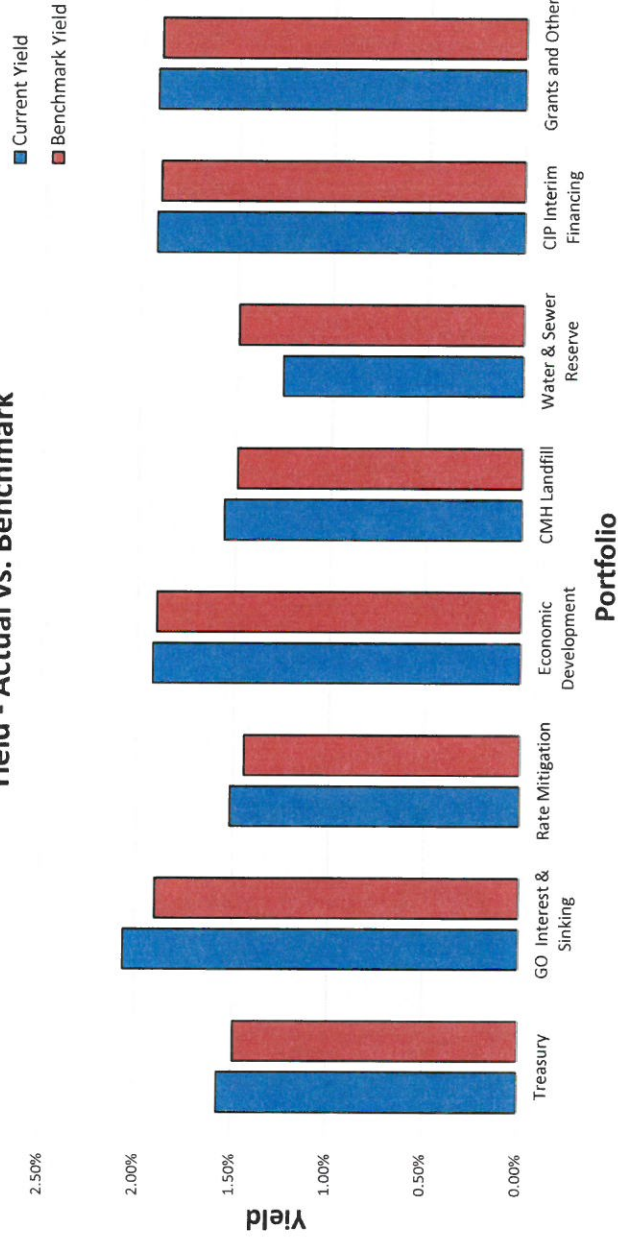


Note: Liquidity is maintained in the investment portfolio to ensure that all operating expenditures are paid when due. Securities with varying maturities comprise the investment portfolio so that sufficient funds are always available.

Yield - Interest Income
City of Garland, Texas
June 30, 2018

Portfolio	Interest Income		Current Yield	Benchmark Yield	Unrealized Gain	
	Fiscal YTD	(Loss)			(Loss)	(Loss)
Treasury	\$2,225,541		1.573%	1.491%		(\$1,081,560)
GO Interest & Sinking	\$143,276		2.063%	1.902%		\$0
Rate Mitigation	\$1,587,892		1.518%	1.446%		(\$612,702)
Economic Development	\$76,226		1.921%	1.902%		\$0
CMH Landfill	\$102,108		1.559%	1.491%		(\$31,776)
Water & Sewer Reserve	\$72,932		1.258%	1.491%		(\$6,398)
CIP Interim Financing	\$129,764		1.921%	1.902%		\$0
Grants and Other	\$11,086		1.921%	1.902%		\$0
Total Portfolios	\$4,348,826					(\$1,732,437)

Yield - Actual vs. Benchmark



Note:

The investment program is designed to attain a market average rate of return taking into account the cash flow characteristics of each portfolio. Investment securities are held to maturity. Consequently, losses are not incurred. Unrealized Gain / Loss is reported to draw attention to possible gains or losses only if securities were sold prior to maturity.



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City of Garland

City of Garland Texas Compliance Summary Sorted by Investment Class October 1, 2017 - June 30, 2018

Investment Class		Par Value	Market Value	Book Value	Accrued Interest
> 1 Year FV	Value beginning 10/01/2017	271,390,000.00	270,645,211.75	271,396,322.87	454,096.70
	Net Change	-19,725,000.00	-20,591,540.06	-19,940,020.00	432,781.55
	Value ending 06/30/2018	251,665,000.00	250,053,671.69	251,456,302.87	886,878.25
< 1 Year AC	Value beginning 10/01/2017	172,083,688.95	172,056,295.42	172,079,632.60	25,105.68
	Net Change	35,315,184.16	34,991,390.67	35,297,859.06	165,372.99
	Value ending 06/30/2018	207,398,873.11	207,047,686.09	207,377,491.66	190,478.67
Total	Value beginning 10/01/2017	443,473,688.95	442,701,507.17	443,475,955.47	479,202.38
	Net Change	15,590,184.16	14,399,850.61	15,357,839.06	598,154.54
	Value ending 06/30/2018	459,063,873.11	457,101,357.78	458,833,794.53	1,077,356.92



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City of Garland Texas Compliance Details Sorted by Investment Class June 30, 2018

City of Garland

CUSIP	Investment #	Fund	Issuer	Investment Type	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Investment Class: > 1 Year FV												
3133EGML6	2308	214	Federal Farm Credit Bank	FAC	7,500,000.00	07/18/2018		0.750	99.950	06/29/2018	7,496,272.50	7,499,856.56
3133EGML6	2309	100	Federal Farm Credit Bank	FAC	2,500,000.00	07/18/2018		0.750	99.950	06/29/2018	2,498,757.50	2,499,952.19
3130ABVJ2	2348	223-02	Federal Home Loan Bank	FAC	2,000,000.00	07/24/2018		1.250	99.952	06/29/2018	1,999,056.00	2,000,012.78
3134G73Q2	2241	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	07/27/2018		1.000	99.936	06/29/2018	2,998,092.00	3,000,000.00
3134G73Q2	2242	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	07/27/2018		1.000	99.936	06/29/2018	1,998,728.00	2,000,000.00
3133EGPL3	2313	100	Federal Farm Credit Bank	FAC	6,000,000.00	07/27/2018		0.830	99.928	06/29/2018	5,995,692.00	5,999,917.67
3133EGPL3	2314	214	Federal Farm Credit Bank	FAC	3,000,000.00	07/27/2018		0.830	99.928	06/29/2018	2,997,846.00	2,999,958.83
3133EGPL3	2398	100	Federal Farm Credit Bank	FAC	1,000,000.00	07/27/2018		0.830	99.928	06/29/2018	999,282.00	999,986.28
3136G1AK5	2221	100	Fed National Mort Assoc	FAC	2,000,000.00	07/30/2018		1.000	99.929	06/29/2018	1,998,582.00	1,999,989.83
3136G1AK5	2300	214	Fed National Mort Assoc	FAC	1,500,000.00	07/30/2018		1.000	99.929	06/29/2018	1,498,936.50	1,500,284.69
3133EE6G0	2210	100	Federal Farm Credit Bank	FAC	2,000,000.00	08/06/2018		1.150	99.931	06/29/2018	1,998,624.00	2,000,000.00
3130A6XE2	2310	100	Federal Home Loan Bank	FAC	4,000,000.00	08/10/2018		1.250	99.920	06/29/2018	3,996,820.00	4,001,954.22
3130A6XE2	2311	214	Federal Home Loan Bank	FAC	4,000,000.00	08/10/2018		1.250	99.920	06/29/2018	3,996,820.00	4,001,954.22
3130A8TF0	2320	100	Federal Home Loan Bank	FAC	10,000,000.00	08/15/2018		0.800	99.856	06/29/2018	9,985,640.00	10,000,348.63
3133EGSB2	2336	100	Federal Farm Credit Bank	FAC	4,000,000.00	08/24/2018		0.850	99.839	06/29/2018	3,993,576.00	3,999,800.66
3130A9CX7	2337	214	Federal Home Loan Bank	FAC	3,000,000.00	09/07/2018		1.000	99.816	06/29/2018	2,994,495.00	3,000,202.93
3133EGUK9	2321	100	Federal Farm Credit Bank	FAC	10,000,000.00	09/19/2018		0.930	99.772	06/29/2018	9,977,290.00	10,000,000.00
3133EGUK9	2322	214	Federal Farm Credit Bank	FAC	10,000,000.00	09/19/2018		0.930	99.772	06/29/2018	9,977,290.00	10,000,000.00
3133EGUK9	2323	214	Federal Farm Credit Bank	FAC	10,000,000.00	09/19/2018		0.930	99.772	06/29/2018	9,977,290.00	9,999,350.00
3133EGUY9	2335	214	Federal Farm Credit Bank	FAC	3,000,000.00	09/20/2018		0.875	99.754	06/29/2018	2,992,623.00	2,999,942.11
3130A9LV1	2338	100	Federal Home Loan Bank	FAC	3,000,000.00	09/27/2018		0.900	99.732	06/29/2018	2,991,984.00	3,000,110.10
949763BK1	2324	233-02	First Financial	BCD	115,000.00	09/28/2018		1.150	100.000	06/29/2018	115,000.00	115,000.00
949763BK1	2325	223-02	First Financial	BCD	110,000.00	09/28/2018		1.150	100.000	06/29/2018	110,000.00	110,000.00
55266CTF3	2326	223-02	First Financial	BCD	105,000.00	09/28/2018		1.050	100.000	06/29/2018	105,000.00	105,000.00
55266CTF3	2327	233-02	First Financial	BCD	110,000.00	09/28/2018		1.050	100.000	06/29/2018	110,000.00	110,000.00
3134GAMV3	2328	214	Federal Home Loan Mort. Corp.	FAC	5,000,000.00	09/28/2018		1.000	99.755	06/29/2018	4,987,755.00	5,000,453.76
3130A9AE1	2333	214	Federal Home Loan Bank	FAC	3,000,000.00	10/01/2018		0.875	99.714	06/29/2018	2,991,426.00	3,000,007.64
3130A9AE1	2334	100	Federal Home Loan Bank	FAC	2,000,000.00	10/01/2018		0.875	99.714	06/29/2018	1,994,284.00	2,000,000.00
3136G2R58	2249	100	Fed National Mort Assoc	FAC	4,000,000.00	10/26/2018		1.040	99.672	06/29/2018	3,986,900.00	4,000,000.00
3136G2PF8	2239	100	Fed National Mort Assoc	FAC	2,000,000.00	10/29/2018	07/29/2018	1.125	99.688	06/29/2018	1,993,770.00	2,000,000.00
3130ACU69	2390	214	Federal Home Loan Bank	FAC	4,000,000.00	11/15/2018		1.500	99.778	06/29/2018	3,991,148.00	3,999,482.63
3135G0G72	2251	100	Fed National Mort Assoc	FAC	3,000,000.00	12/14/2018		1.125	99.547	06/29/2018	2,986,437.00	2,999,707.73

City of Garland
Texas Compliance Details
June 30, 2018

CUSIP	Investment #	Fund	Issuer	Investment Type	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Investment Class: > 1 Year FV												
313376BR5	2346	214	Federal Home Loan Bank	FAC	2,000,000.00	12/14/2018		1.750	99.796	06/29/2018	1,995,924.00	2,004,428.26
3133EHZG1	2358	214	Federal Farm Credit Bank	FAC	2,000,000.00	12/21/2018		1.300	99.599	06/29/2018	1,991,982.00	1,999,803.56
3134G9ZR1	2303	100	Federal Home Loan Mort. Corp.	FAC	1,250,000.00	12/28/2018		1.000	99.398	06/29/2018	1,242,485.00	1,250,000.00
3134GAQT4	2329	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	01/17/2019	07/17/2018	1.000	99.341	06/29/2018	2,980,251.00	3,000,000.00
3134GAQT4	2330	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	01/17/2019	07/17/2018	1.000	99.341	06/29/2018	1,986,834.00	2,000,000.00
3133EFWD5	2262	100	Federal Farm Credit Bank	FAC	5,000,000.00	01/25/2019		1.230	99.394	06/29/2018	4,969,720.00	5,000,000.00
3134G9J88	2316	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	01/25/2019		1.000	99.365	06/29/2018	2,980,965.00	2,999,829.43
3133EJCW7	2405	100	Federal Farm Credit Bank	FAC	5,000,000.00	02/15/2019		1.950	100.000	06/29/2018	5,000,000.00	4,999,315.56
912828P53	2406	100	United States Treasury	TRC	5,000,000.00	02/15/2019		0.750	99.093	06/29/2018	4,954,690.00	4,962,062.13
3135G0J53	2394	100	Fed National Mort Assoc	FAC	5,000,000.00	02/26/2019		1.000	99.170	06/29/2018	4,958,500.00	4,972,840.63
313378QK0	2392	214	Federal Home Loan Bank	FAC	2,125,000.00	03/08/2019		1.875	99.735	06/29/2018	2,119,373.00	2,125,935.05
313378QK0	2393	635	Federal Home Loan Bank	FAC	1,875,000.00	03/08/2019		1.875	99.735	06/29/2018	1,870,035.00	1,875,825.04
3130ADVE9	2408	214	Federal Home Loan Bank	FAC	5,000,000.00	03/21/2019		2.125	99.890	06/29/2018	4,994,525.00	4,998,288.33
3133EHA52	2366	214	Federal Home Loan Bank	FAC	4,000,000.00	03/27/2019		1.375	99.335	06/29/2018	3,973,428.00	4,000,000.00
3137EADZ9	2339	214	Federal Farm Credit Bank	FAC	2,000,000.00	04/15/2019		1.125	99.078	06/29/2018	1,981,562.00	1,996,354.30
3133EJBZ1	2399	214	Federal Home Loan Mort. Corp.	FAC	5,000,000.00	05/08/2019		2.000	99.723	06/29/2018	4,986,190.00	4,998,976.67
912828R44	2400	100	Federal Farm Credit Bank	TRC	5,000,000.00	05/15/2019		0.875	98.742	06/29/2018	4,937,110.00	4,951,323.28
3135G0K77	2383	214	United States Treasury	FAC	1,000,000.00	06/13/2019	09/13/2018	1.250	98.936	06/29/2018	989,361.00	996,742.31
313379EE5	2347	214	Fed National Mort Assoc	FAC	3,000,000.00	06/14/2019		1.625	99.274	06/29/2018	2,978,226.00	3,006,810.36
3130ABB21	2349	100	Federal Home Loan Bank	FAC	2,000,000.00	07/26/2019	04/26/2019	1.375	98.814	06/29/2018	1,976,288.00	1,998,631.11
3133EGPD1	2318	100	Federal Home Loan Bank	FAC	3,000,000.00	08/01/2019		1.180	98.340	06/29/2018	2,950,224.00	3,000,000.00
3137EAEH8	2403	100	Federal Farm Credit Bank	FAC	5,000,000.00	08/15/2019		1.375	98.829	06/29/2018	4,941,450.00	4,961,523.81
3134G3A91	2391	214	Federal Home Loan Mort. Corp.	FAC	4,750,000.00	08/22/2019		1.400	98.676	06/29/2018	4,687,129.00	4,728,645.66
3133EHYJ6	2351	100	Federal Farm Credit Bank	FAC	2,000,000.00	09/12/2019		1.375	98.764	06/29/2018	1,975,294.00	2,000,000.00
3134GBJ52	2360	214	Federal Home Loan Mort. Corp.	FAC	5,000,000.00	09/27/2019	09/27/2018	1.500	98.769	06/29/2018	4,938,475.00	5,000,000.00
3130ACM92	2377	635	Federal Home Loan Bank	FAC	1,630,000.00	10/21/2019		1.500	98.737	06/29/2018	1,609,419.62	1,628,370.99
3133EA5N4	2361	214	Federal Farm Credit Bank	FAC	1,095,000.00	10/22/2019		1.250	98.420	06/29/2018	1,077,705.57	1,091,819.34
3130ADUB6	2407	214	Federal Home Loan Bank	FAC	5,000,000.00	12/19/2019		2.320	99.719	06/29/2018	4,985,970.00	4,999,832.38
3137EAE55	2367	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	01/17/2020		1.500	98.429	06/29/2018	1,968,582.00	1,998,752.52
3130ADN32	2404	214	Federal Home Loan Bank	FAC	5,000,000.00	02/11/2020		2.125	99.389	06/29/2018	4,969,460.00	4,992,649.58
3135G0T29	2373	100	Fed National Mort Assoc	FAC	5,000,000.00	02/28/2020		1.500	98.310	06/29/2018	4,915,500.00	4,995,918.54
3130ABUN4	2380	100	Federal Home Loan Bank	FAC	5,000,000.00	02/28/2020		1.520	98.435	06/29/2018	4,921,795.00	4,990,500.54
3130ABUN4	2381	214	Federal Home Loan Bank	FAC	3,000,000.00	02/28/2020		1.520	98.435	06/29/2018	2,953,077.00	2,994,780.63
3134GBL83	2364	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	03/27/2020	09/27/2018	1.600	98.389	06/29/2018	2,951,691.00	3,000,000.00
3130ACN83	2378	100	Federal Home Loan Bank	FAC	5,000,000.00	05/15/2020	05/15/2019	1.700	98.292	06/29/2018	4,914,635.00	5,000,000.00
3130ACN83	2382	214	Federal Home Loan Bank	FAC	5,000,000.00	05/15/2020	05/15/2019	1.700	98.292	06/29/2018	4,914,635.00	4,996,906.23

City of Garland
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CUSIP	Investment #	Fund	Issuer	Investment Type	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Investment Class: > 1 Year FV												
3134GBN40	2363	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	06/29/2020		1.625	98.066	06/29/2018	1,961,338.00	2,000,000.00
3130ACE26	2356	100	Federal Home Loan Bank	FAC	2,000,000.00	09/28/2020		1.375	97.225	06/29/2018	1,944,500.00	1,997,983.84
3134GBL42	2359	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	09/28/2020	09/28/2018	1.670	97.790	06/29/2018	2,933,709.00	3,000,000.00
3133EHF57	2372	100	Federal Farm Credit Bank	FAC	3,000,000.00	10/13/2020		1.680	97.873	06/29/2018	2,936,217.00	2,998,173.33
Subtotal					251,665,000.00							250,053,671.69
											251,456,302.87	
Investment Class: < 1 Year AC												
TEXSTAR	1822	100	TXSTAR	RRP	8,923,643.92			1.963	100.000	06/29/2018	8,923,643.92	8,923,643.92
TREASURY	1825	100	TEXPOOL Investment Pool	RRP	46,891,608.86			1.921	100.000	06/29/2018	46,891,608.86	46,891,608.86
FICA1	1944	100	Federally Insured Cash Account	RR2	5,510,579.56			1.620	100.000	06/29/2018	5,510,579.56	5,510,579.56
ICSA	1991	100	Insured Cash Shelter Account	RR2	5,992,707.44			1.800	100.000	06/29/2018	5,992,707.44	5,992,707.44
DEBTSVC	1814	111	TEXPOOL Investment Pool	RRP	5,001,890.40			1.921	100.000	06/29/2018	5,001,890.40	5,001,890.40
RATE	1815	214	TEXPOOL Investment Pool	RRP	11,186,105.64			1.921	100.000	06/29/2018	11,186,105.64	11,186,105.64
LANDFILL	1812	635	TEXPOOL Investment Pool	RRP	495,848.50			1.921	100.000	06/29/2018	495,848.50	495,848.50
WTR-RES-2009	1826	223-01	TEXPOOL Investment Pool	RRP	258.22			1.921	100.000	06/29/2018	258.22	258.22
WTR-RES-OTHER	1833	223-02	TEXPOOL Investment Pool	RRP	788,307.33			1.921	100.000	06/29/2018	788,307.33	788,307.33
SWR-RES-2009	1827	233-01	TEXPOOL Investment Pool	RRP	750,911.29			1.921	100.000	06/29/2018	750,911.29	750,911.29
SWR-RES-OTHER	1834	233-02	TEXPOOL Investment Pool	RRP	1,410,734.27			1.921	100.000	06/29/2018	1,410,734.27	1,410,734.27
HCV	1865	822-01	TEXPOOL Investment Pool	RRP	818,370.47			1.921	100.000	06/29/2018	818,370.47	818,370.47
FSS ESCROW	1866	822-02	TEXPOOL Investment Pool	RRP	147,472.08			1.921	100.000	06/29/2018	147,472.08	147,472.08
SEIZURE OTHR	1905	923	TEXPOOL Investment Pool	RRP	63,172.46			1.921	100.000	06/29/2018	63,172.46	63,172.46
ED FD	2186	215	TEXPOOL Investment Pool	RRP	6,718,186.79			1.921	100.000	06/29/2018	6,718,186.79	6,718,186.79
GO CP	2268	601	TEXPOOL Investment Pool	RRP	5,239,336.54			1.921	100.000	06/29/2018	5,239,336.54	5,239,336.54
ELEC CP	2269	210	TEXPOOL Investment Pool	RRP	7,679,208.42			1.921	100.000	06/29/2018	7,679,208.42	7,679,208.42
WATER CP	2270	220	TEXPOOL Investment Pool	RRP	3,136,734.05			1.921	100.000	06/29/2018	3,136,734.05	3,136,734.05
SEWER CP	2271	230	TEXPOOL Investment Pool	RRP	3,077,895.59			1.921	100.000	06/29/2018	3,077,895.59	3,077,895.59
ELEC NOTES	2298	208	TEXPOOL Investment Pool	RRP	31,263.07			1.921	100.000	06/29/2018	31,263.07	31,263.07
SYS2417	2417	100	Texpool Prime Investment Pool	RRP	22,342,301.49			2.205	100.000	06/29/2018	22,342,301.49	22,342,301.49
SYS2418	2418	214	Texpool Prime Investment Pool	RRP	16,820,222.23			2.205	100.000	06/29/2018	16,820,222.23	16,820,222.23
SYS2418	2419	635	Texpool Prime Investment Pool	RRP	500,919.48			2.205	100.000	06/29/2018	500,919.48	500,919.48
SYS2418	2420	111	Texpool Prime Investment Pool	RRP	5,009,195.01			2.205	100.000	06/29/2018	5,009,195.01	5,009,195.01
3133EHTM5	2350	635	Federal Farm Credit Bank	FAC	2,625,000.00	09/04/2018		1.300	99.890	06/29/2018	2,622,120.38	2,625,000.00
3133EHV9	2357	214	Federal Farm Credit Bank	FAC	2,000,000.00	09/14/2018		1.250	99.861	06/29/2018	1,997,230.00	2,000,000.00
3130ACMK7	2375	635	Federal Home Loan Bank	FAC	2,200,000.00	10/16/2018		1.375	99.806	06/29/2018	2,195,749.60	2,199,904.74
3133EHF3	2345	233-02	Federal Farm Credit Bank	FAC	2,000,000.00	11/01/2018		1.250	99.727	06/29/2018	1,994,554.00	1,999,995.56
3130ACU69	2389	100	Federal Home Loan Bank	FAC	3,000,000.00	11/15/2018		1.500	99.778	06/29/2018	2,993,361.00	2,999,445.44

City of Garland
Texas Compliance Details
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CUSIP	Investment #	Fund	Issuer	Investment Type	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Investment Class: < 1 Year AC												
3132X0F71	2397	214	Farmer Mac	FAC	5,000,000.00	01/25/2019		1.880	99.764	06/29/2018	4,988,240.00	5,000,000.00
3130ADNE8	2401	100	Federal Home Loan Bank	FAC	5,000,000.00	02/12/2019		1.875	99.774	06/29/2018	4,988,740.00	4,996,975.43
91527PBB2	2341	223-01	First Financial	BCD	227,000.00	02/25/2019		1.300	100.000	06/29/2018	227,000.00	227,000.00
02006LX57	2342	223-01	First Financial	BCD	248,000.00	02/25/2019		1.500	100.000	06/29/2018	248,000.00	248,000.00
857894SY6	2343	233-01	First Financial	BCD	147,000.00	02/25/2019		1.350	100.000	06/29/2018	147,000.00	147,000.00
3133EHA52	2365	100	Federal Farm Credit Bank	FAC	5,000,000.00	03/27/2019		1.375	99.335	06/29/2018	4,966,785.00	5,000,000.00
3130ACM92	2376	100	Federal Home Loan Bank	FAC	5,000,000.00	10/21/2019		1.500	98.737	06/29/2018	4,936,870.00	4,994,939.75
92937CGF9	2387	635	First Financial	BCD	167,000.00	11/01/2019		1.700	100.000	06/29/2018	167,000.00	167,000.00
38148PRZ2	2388	635	First Financial	BCD	248,000.00	11/01/2019		1.700	100.000	06/29/2018	248,000.00	248,000.00
3133EHP98	2386	100	Federal Farm Credit Bank	FAC	4,000,000.00	11/06/2019		1.600	98.825	06/29/2018	3,953,016.00	3,998,140.83
3135G0T29	2379	100	Fed National Mort Assoc	FAC	5,000,000.00	02/28/2020		1.500	98.310	06/29/2018	4,915,500.00	4,989,216.80
3134GBN40	2362	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	06/29/2020		1.625	98.066	06/29/2018	2,942,007.00	3,000,000.00
3134GBY55	2385	214	Federal Home Loan Mort. Corp.	FAC	4,000,000.00	11/17/2020		1.500	99.491	06/29/2018	3,979,640.00	4,000,000.00
Subtotal					207,398,873.11						207,047,686.09	207,377,491.66
Total					459,063,873.11						457,101,357.78	458,833,794.53



GARLAND POLICY REPORT

City Council Work Session Agenda

2.c.

Meeting Date: August 6, 2018
Item Title: Air North Texas Partnership
Submitted By: Paul Luedtke, Transportation Director
Strategic Focus Areas: Safe Community
Customer-Focused City Services
Sound Governance and Finances
Future-Focused City Organization

ISSUE

The City of Garland has been encouraged by the North Central Texas Council of Governments (NCTOG) to become an Air North Texas partner to support clean air activities in the region. Various city departments are already engaged in these activities. There is no financial cost to join.

RECOMMENDATION

Direct staff to partner with the Air North Texas Program. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 21, 2018 Regular Meeting.

BACKGROUND

Air North Texas is a public awareness campaign that encourages residents of North Texas to make clean air choices.

Air North Texas is composed of a coalition of regional organizations committed to improving the air in North Texas.

The goal is to generate a consistent regionwide brand that promotes behavioral and lifestyle changes that impacts our health and the environment.

The following organizations are Air North Texas Partners:

American Lung Association – DFW Region
Brookhaven College
City of Anna
City of Arlington
City of Bedford
City of Cedar Hill

City of Dallas
City of Denton
City of Fort Worth
City of Grand Prairie
City of Grapevine
City of Kennedale
City of Mesquite
City of North Richland Hills
City of Plano
City of Richardson
Cedar Valley College
DART
DCTA
DFW Airport
Health and Wellness Alliance for Children
Hood County
Insta-brite Technologies
NCTCOG
The North Texas Commission
Dallas County
Parker County
Tarrant County
Trinity Metro
TxDOT – Dallas
TxDOT – Fort Worth
U.S. Green Building Council – North Texas Chapter
University of North Texas Health Science Center
University of Texas at Arlington
UT Southwestern

The City of Garland is currently taking action to create public awareness to improve air quality in North Texas, including;

- 1) partnering with Dallas Area Rapid Transit and VBikes to promote the use of sustainable transportation during the City's Earth Day event and Healthy Living Healthy Neighborhoods Class,
- 2) maintaining fleet vehicle emissions and safety inspections and ensuring tires are properly inflated,
- 3) encouraging residents to conserve water in order to save electricity, and
- 4) enforcing speed limits and other driving violations that impact air quality.

There are other actions the City could undertake at its discretion. These would incur no cost other than a minor amount of staff time and are as follows:

- 1) encouraging employees to carpool, ride mass transit or take other sustainable transportation to work through COGNOTES and COGNET,
- 2) add no-idling information to existing driver training for employees,
- 3) add AirNorthTexas.org website to a relevant City page, and
- 4) participate in bi-monthly Air North Texas Conference calls and annual recognition event.

CONSIDERATION

Through joining Air North Texas, the City would partner with other city governments, nonprofit organizations and transportation authorities committed to clean air in the region. Membership includes free advertising collateral and clean air campaign materials. There is no cost to join and the agreement is non-binding.

Attachments

Proposed Air North Texas Commitments
Air North Texas

Proposed Air North Texas Commitments for Garland, TX

Clean Air Action Commitments	Department(s) Responsible	Action(s)
Conserve electricity	GP&L	Continue existing programs
Enforce vehicle idling restriction	EWS, Police, Fire, other dept. with fleet vehicles	Add no idling training and information to driver training Post NCTCOG 5-minute idling sign limits in loading docks
Enforce speed limits and other driving violations that impact air quality Enforce smoking vehicle law	Police	Continue existing practice
Encourage water conservation to save electricity	Water Utilities	Continue existing programs
Encourage employees to carpool Encourage employees to ride mass transit Encourage employees to bicycle or walk to work Encourage employees to maintain consistent driving speed and avoid quick accelerations and heavy braking Encourage employees to bring lunch or carpool to lunch Promote Clean Air Action Day	Marketing Dept. helps disseminate information GoGreenGarland	Post information on COGNET and COGNOTES – employee newsletter Issue press release announcing Air North Texas membership and commitment, share on social media Advertise TryParkingIt.com Promote Bike to Work Day Continue to partner with DART, VBikes and other relevant groups to provide information on sustainable transportation at Earth Day and other events Add Air North TX information to relevant City website including URL: airnorthtexas.org
Maintain vehicle emissions and safety inspections Ensure tires are properly inflated	Fleet	Continue existing practice
Participate in bi-monthly Air North TX Conference Calls Distribute survey Provide annual status report on implemented tasks, participate in annual recognition event	Transportation	Share relevant information with other departments In conjunction with marketing Provide update in conjunction with GoGreenGarland



AIR NORTH TEXAS

Current Air Quality Index

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FACTS](#)[CURRENT OZONE
ACTIVITY](#)[CLEAN AIR
ACTION DAY](#)

ABOUT AIR NORTH TEXAS



WHAT

Air North Texas is a regional public awareness campaign and partnership that seeks to improve air quality in North Texas.

WHO

The campaign was formed by the North Central Texas Council of Governments with support of a task force made up of government agencies, nonprofit organizations, transportation authorities and others.

HOW

Air North Texas offers all North Texans, including individuals, businesses and governments, resources related to improving air quality. Air North Texas [Annual Reports](#) offer details about how the campaign is implemented.

WHY

[Ten counties](#) in North Texas fall under nonattainment for the pollutant ozone, according to the Environmental Protection Agency (EPA). North Texas must meet ozone emissions standards as set by the EPA or face federal sanctions. The Air North Texas campaign was created to help alleviate the air quality problem in our region.

AIR QUALITY RESOURCES

Partner Resources

Air North Texas partners can log in and download campaign materials here.

Parent/Teacher Resources

Links and downloadable materials to help educate kids about air quality.

[Sign up for Air Pollution Alerts](#)

Helpful Links

A compilation of sites that provide information on a variety of air quality related topics.

Clean Air Corner

Air North Texas's blog. Formerly known as Clean Air Mail.

Air Quality Index Widgets

Instructions on how to add interactive AQI widgets to your website.

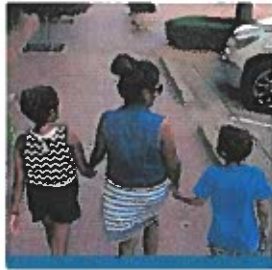
How to Take Action

Guidance on how to implement various clean air strategies into your routine.

TAKE ACTION



North Texans, businesses and local governments can improve air quality by joining together to implement focused strategies on Ozone Action Days which reduce ozone-causing pollution and protect our health and the environment.



Individuals



Businesses



Governments

-
- About Us ●
-
-
-
-

MEET ARLO



OUR PARTNERS



2016-2017 PARTNER OF THE YEAR

City of Grand Prairie

CONTACT US

Air North Texas

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817-695-9240

817-640-3028 (fax)

North Central Texas Council of Governments

P.O. Box 5888

Arlington, TX 76005-5888



GARLAND POLICY REPORT

City Council Work Session Agenda

2.d.

Meeting Date: August 6, 2018

Item Title: Consider and/or act upon approving an extension of the line of duty illness/injury leave at full pay for Firefighter/Paramedic Jonathan Diffie.

Submitted By: Mark Lee, Fire Chief

Strategic Focus Areas: Safe Community

ISSUE

Firefighter Jonathan Diffie suffered an on-the-job injury while lifting heavy equipment on 03/21/2016. He was originally off work from 03/23/2016 returning to limited duty effective 03/28/2016. He hasn't recovered and has remained on limited duty or off on injury leave since that time. On 08/24/2017, Jonathan's doctor has removed his limited duty status and he remains off on injury leave through this date. In accordance with Texas Local Government Code Section 143.073 (a), a municipality shall provide a leave of absence with full pay for a period commensurate with the line of duty injury and the leave shall continue for at least one year if necessary.

OPTIONS

1. Approve an extension with full pay.
2. Approve an extension with partial pay.
3. Deny the extension and require the firefighter to utilize all vacation, holiday, and sick leave that has been accumulated prior to being placed on temporary leave.

RECOMMENDATION

Staff recommends Council approve an extension of injury leave for a period of up to 12 months (as may be medically necessary) in accordance with Texas Local Government Code Section 143.073 (b) for Firefighter/Paramedic Jonathan Diffie, and granting full pay during the extended leave. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 21, 2018 Regular Meeting.

BACKGROUND

Firefighter Jonathan Diffie suffered an on-the-job injury while lifting heavy equipment on 03/21/2016. He had lost time beginning 03/23/2016, and ending 03/28/2016, when he returned to limited duty. He subsequently was unable to continue in a limited duty assignment due to complications of the original injury. He returned to injury leave on 08/24/2017 and remains off seeking treatment for his injury. Firefighter Diffie has suffered many complications from surgery and treatment of the original injury. He continues to seek treatments and surgery to correct the underlying issues with regards to his injury.

CONSIDERATION

Firefighter/Paramedic Diffie's injury occurred while working in our Support Services division. He was mounting emergency equipment on apparatus when he lifted the equipment and injured the back. Firefighter Diffie has committed himself to working as much as he can as evidenced by the long span of time working on limited duty. His pain didn't relinquish and became intolerable. Return trips to his physician indicated complications that also increased the pain. He has followed the direction of his treating physicians and continues to do so. After speaking with Firefighter/Paramedic Diffie recently he indicated that his physician feels there is more treatment/surgery needed which will require more time for approval processes, the actual treatment, and hopefully future return to full duty. This request is for an additional 12 months in accordance with the allowable limit of Texas Local Government Code Section 143.073 (b).



GARLAND POLICY REPORT

City Council Work Session Agenda

2.e.

Meeting Date: August 6, 2018

Item Title: Texas Department of Transportation (TxDOT) Selective Traffic Enforcement Program (STEP) 2019 Comprehensive Grant

Submitted By: Mitch Bates, Chief of Police

Strategic Focus Areas: Safe Community
Sound Governance and Finances

ISSUE

Council is requested to consider accepting a Texas Department of Transportation (TxDOT) – Selective Traffic Enforcement Program (STEP) – Comprehensive Grant.

OPTIONS

1. Accept TxDOT STEP grant funding.
2. Do Not Accept TxDOT STEP grant funding.

RECOMMENDATION

Option 1: Accept TxDOT Grant Funding for the Selective Traffic Enforcement Program (STEP) Comprehensive Grant for FY 2018-2019. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 21, 2018 Regular Meeting.

BACKGROUND

The Garland Police Department has successfully participated in STEP enforcement grants for many years. The purpose of this grant is to save lives, reduce motor vehicle crashes and injuries, and change behavior related to driving habits. TxDOT has changed their methodology beginning in FY2019. Rather than aggressively enforcing traffic laws specific to red light and intersection violations, seatbelt violations, speed violations and driving while intoxicated violations, grant enforcement will be focused on high visibility patrols/traffic stops within identified enforcement zones that historically have had major crashes. It is anticipated that increased police presence in these areas will change driver behavior as well as have a positive effect on crime in these zones. The enforcement activities will also be supplemented by additional public information and education campaigns throughout the grant period.

CONSIDERATION

The grant for FY 2018-2019 is in the amount of \$368,526.86. If accepted, TxDOT will reimburse the City of Garland \$225,907.50. The grant requires the City to provide \$142,619.36 in matching funds. This will be accomplished in part through fringe benefits expenditures, TMRS contributions, vehicle mileage costs, and administrative time spent on grant related paperwork. Consequently, the City can satisfy the contractual match requirements without expending any additional funds.

Attachments

Comprehensive Grant Agreement 2019

Texas Traffic Safety eGrants

Fiscal Year 2019

Organization Name: City of Garland - Police Department

Legal Name: City of Garland

Payee Identification Number: 17560005344000

Project Title: STEP Comprehensive

ID: 2019-GarlandPD-S-1YG-00010

Period: 10/01/2018 to 09/30/2019

FOR REVIEW ONLY - NOT A LEGAL DOCUMENT

TEXAS TRAFFIC SAFETY PROGRAM GRANT AGREEMENT

THE STATE OF TEXAS
THE COUNTY OF TRAVIS

THIS AGREEMENT IS MADE BY and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the Department and the, **City of Garland** hereinafter called the Subgrantee, and becomes effective then fully executed by both parties. For the purpose of this agreement, the Subgrantee is designated as a(n) **Local Government/Transit District**.

AUTHORITY: Texas Transportation Code, Chapter 723, the Traffic Safety Act of 1967, and the Highway Safety Performance Plan for the Fiscal Year 2019.

Name of the Federal Agency: **National Highway Traffic Safety Administration**

CFDA Number:
CFDA Title:
Funding Source: Section
DUNS: **801609462**
FAIN:

Project Title: **STEP Comprehensive**
This project is **Not Research and Development**

Grant Period: This Grant becomes effective on **10/01/2018** or on the date of final signature of both parties, whichever is later, and ends on **09/30/2019** unless terminated or otherwise modified.

Total Awarded: **\$368,526.86**
Amount Eligible for Reimbursement by the Department: **\$225,907.50**
Match Amount provided by the Subgrantee: **\$142,619.36**

FOR REVIEW ONLY - NOT A LEGAL DOCUMENT

TEXAS TRAFFIC SAFETY PROGRAM GRANT AGREEMENT

The signatory of the Subgrantee hereby represents and warrants that she/he is an officer of the organization for which she/he has executed this agreement and that she/he has full and complete authority to enter into this agreement on behalf of the organization.

Subgrantee Signature

By checking this box, I agree to use electronic signatures. Furthermore, I confirm that I have signature authority to execute this document and it is an electronic representation of my signature for all purposes when I use it on documents, including legally binding contracts—just the same as a pen-and-paper signature.

Name:

Title:

Date:

TxDOT Signature

By checking this box, I agree to use electronic signatures. Furthermore, I confirm that I have signature authority to execute this document and it is an electronic representation of my signature for all purposes when I use it on documents, including legally binding contracts—just the same as a pen-and-paper signature.

Name:

Title:

Date:

Texas Traffic Safety Program

GRANT AGREEMENT GENERAL TERMS AND CONDITIONS

Definitions: For purposes of these Terms and Conditions, the "Department" is also known as the "State" and the "prospective primary participant" and the "Subgrantee" is also known as the "Subrecipient" and "prospective lower tier participant"

ARTICLE 1. COMPLIANCE WITH LAWS

The Subgrantee shall comply with all federal, state, and local laws, statutes, codes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this agreement, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, nondiscrimination laws and regulations, and licensing laws and regulations. When required, the Subgrantee shall furnish the Department with satisfactory proof of compliance.

ARTICLE 2. STANDARD ASSURANCES

The Subgrantee assures and certifies that it will comply with the regulations, policies, guidelines, and requirements, including 2 CFR, Part 200, and the Department's Traffic Safety Program Manual, as they relate to the application, acceptance, and use of federal or state funds for this project. Also, the Subgrantee assures and certifies that:

A. It possesses legal authority to apply for the grant, and that a resolution, motion, or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained in the application, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide any additional information that may be required.

B. It and its subcontractors will comply with Title VI of the Civil Rights Act of 1964 (Public Law 88-352), as amended, and in accordance with that Act, no person shall discriminate, on the grounds of race, color, sex, national origin, age, religion, or disability.

C. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970, as amended; 42 USC (United States Code) §§4601 et seq.; and United States Department of Transportation (USDOT) regulations, "Uniform Relocation and Real Property Acquisition for Federal and Federally Assisted Programs," 49 CFR, Part 24, which provide for fair and equitable treatment of persons displaced as a result of federal and federally assisted programs.

D. It will comply with political activity (Hatch Act) (applies to subrecipients as well as States). The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

E. It will comply with the federal Fair Labor Standards Act's minimum wage and overtime requirements for employees performing project work.

F. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

G. It will give the Department the access to and the right to examine all records, books, papers, or documents related to this Grant Agreement.

H. It will comply with all requirements imposed by the Department concerning special requirements of law, program requirements, and other administrative requirements.

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I. It recognizes that many federal and state laws imposing environmental and resource conservation requirements may apply to this Grant Agreement. Some, but not all, of the major federal laws that may affect the project include: the National Environmental Policy Act of 1969, as amended, 42 USC §§4321 et seq.; the Clean Air Act, as amended, 42 USC §§7401 et seq. and sections of 29 USC; the Federal Water Pollution Control Act, as amended, 33 USC §§1251 et seq.; the Resource Conservation and Recovery Act, as amended, 42 USC §§6901 et seq.; and the Comprehensive Environmental Response, Compensation, and Liability Act, as amended, 42 USC §§9601 et seq. The Subgrantee also recognizes that the U.S. Environmental Protection Agency, USDOT, and other federal agencies have issued, and in the future are expected to issue, regulations, guidelines, standards, orders, directives, or other requirements that may affect this Project. Thus, it agrees to comply, and assures the compliance of each contractor and each subcontractor, with any federal requirements that the federal government may now or in the future promulgate.

J. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, 42 USC §4012a(a). Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where that insurance is available as a condition for the receipt of any federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any form of direct or indirect federal assistance.

K. It will assist the Department in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470 et seq.), Executive Order 11593, and the Antiquities Code of Texas (National Resources Code, Chapter 191).

L. It will comply with Chapter 573 of the Texas Government Code by ensuring that no officer, employee, or member of the Subgrantee's governing board or the Subgrantee's subcontractors shall vote or confirm the employment of any person related within the second degree of affinity or third degree by consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise that person. This prohibition shall not apply to the employment of a person described in Section 573.062 of the Texas Government Code.

M. It will ensure that all information collected, assembled, or maintained by the applicant relative to this project shall be available to the public during normal business hours in compliance with Chapter 552 of the Texas Government Code, unless otherwise expressly provided by law.

N. If applicable, it will comply with Chapter 551 of the Texas Government Code, which requires all regular, special, or called meetings of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.

ARTICLE 3. COMPENSATION

A. The method of payment for this agreement will be based on actual costs incurred up to and not to exceed the limits specified in the Project Budget. The amount included in a Project Budget category will be deemed to be an estimate only and a higher amount can be reimbursed, subject to the conditions specified in paragraph B of this Article. If the Project Budget specifies that costs are based on a specific rate, per-unit cost, or other method of payment, reimbursement will be based on the specified method.

B. All payments will be made in accordance with the Project Budget.

1. The Subgrantee's expenditures may overrun a budget category (I, II, or III) in the approved Project Budget without a grant (budget) amendment, as long as the overrun does not exceed a total of five (5) percent of the maximum amount eligible for reimbursement (TxDOT) in the attached Project Budget for the current fiscal year. This overrun must be off-set by an equivalent underrun elsewhere in the Project Budget.

2. If the overrun is five (5) percent or less, the Subgrantee must provide written notification to the Department, through the TxDOT Electronic Grants Management System (eGrants), prior to the Request for Reimbursement being approved. The notification must indicate the amount, the percent over, and the specific reason(s) for the overrun.

3. Any overrun of more than five (5) percent of the amount eligible for reimbursement (TxDOT) in the attached Project Budget requires an amendment of this Grant Agreement.

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4. The maximum amount eligible for reimbursement shall not be increased above the Grand Total TxDOT Amount in the approved Project Budget, unless this Grant Agreement is amended, as described in Article 5 of this agreement.

5. For Selective Traffic Enforcement Program (STEP) grants only: In the Project Budget, Subgrantees are not allowed to use underrun funds from the TxDOT amount of (100) Salaries, Subcategories A, "Enforcement," or B, "PI&E Activities," to exceed the TxDOT amount listed in Subcategory C, "Other." Also, Subgrantees are not allowed to use underrun funds from the TxDOT amount of (100) Salaries, Subcategories A, "Enforcement," or C, "Other," to exceed the TxDOT amount listed in Subcategory B, "PI&E Activities." The TxDOT amount for Subcategory B, "PI&E Activities," or C, "Other," can only be exceeded within the five (5) percent flexibility, with underrun funds from Budget Categories II or III.

C. To be eligible for reimbursement under this agreement, a cost must be incurred in accordance with the Project Budget, within the time frame specified in the Grant Period of this Grant Agreement, attributable to work covered by this agreement, and which has been completed in a manner satisfactory and acceptable to the Department.

D. Federal or TxDOT funds cannot supplant (replace) funds from any other sources. The term "supplanting," refers to the use of federal or TxDOT funds to support personnel or an activity already supported by local or state funds.

E. Payment of costs incurred under this agreement is further governed by the cost principles outlined in 2 CFR Part 200.

F. The Subgrantee agrees to submit monthly Requests for Reimbursement, as designated in this Grant Agreement, within thirty (30) days after the end of the billing period. The Request for Reimbursement and appropriate supporting documentation must be submitted through eGrants.

G. The Subgrantee agrees to submit the final Request for Reimbursement under this agreement within forty-five (45) days of the end of the grant period.

H. Payments are contingent upon the availability of appropriated funds.

I. Project agreements supported with federal or TxDOT funds are limited to the length of this Grant Period specified in this Grant Agreement. If the Department determines that the project has demonstrated merit or has potential long-range benefits, the Subgrantee may apply for funding assistance beyond the initial agreement period.

Preference for funding will be given to projects based on (1) proposed cost sharing and (2) demonstrated performance history.

ARTICLE 4. LIMITATION OF LIABILITY

Payment of costs incurred under this agreement is contingent upon the availability of funds. If at any time during this Grant Period, the Department determines that there is insufficient funding to continue the project, the Department shall notify the Subgrantee, giving notice of intent to terminate this agreement, as specified in Article 11 of this agreement. If at the end of a federal fiscal year, the Department determines that there is sufficient funding and performance to continue the project, the Department may notify the Subgrantee to continue this agreement.

ARTICLE 5. AMENDMENTS

This agreement may be amended prior to its expiration by mutual written consent of both parties, utilizing the Grant Agreement Amendment in eGrants. Any amendment must be executed by the parties within the Grant Period, as specified in this Grant Agreement.

ARTICLE 6. ADDITIONAL WORK AND CHANGES IN WORK

A. If the Subgrantee is of the opinion that any assigned work is beyond the scope of this agreement and constitutes additional work, the Subgrantee shall promptly notify the Department in writing through eGrants. If the Department finds that such work does constitute additional work, the Department shall advise the Subgrantee and a written amendment to this agreement will be executed according to Article 5, Amendments, to provide

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compensation for doing this work on the same basis as the original work. If performance of the additional work will cause the maximum amount payable to be exceeded, the work will not be performed before a written grant amendment is executed.

B. If the Subgrantee has submitted work in accordance with the terms of this agreement but the Department requests changes to the completed work or parts of the work which involve changes to the original scope of services or character of work under this agreement, the Subgrantee shall make those revisions as requested and directed by the Department. This will be considered as additional work and will be paid for as specified in this Article.

C. If the Subgrantee submits work that does not comply with the terms of this agreement, the Department shall instruct the Subgrantee to make any revisions that are necessary to bring the work into compliance with this agreement. No additional compensation shall be paid for this work.

D. The Subgrantee shall make revisions to the work authorized in this agreement that are necessary to correct errors or omissions, when required to do so by the Department. No additional compensation shall be paid for this work.

E. The Department shall not be responsible for actions by the Subgrantee or any costs incurred by the Subgrantee relating to additional work not directly associated with or prior to the execution of an amendment.

ARTICLE 7. REPORTING AND MONITORING

A. Not later than thirty (30) days after the end of each reporting period, the Subgrantee shall submit a performance report through eGrants. Reporting periods vary by project duration and are defined as follows:

1. For short term projects, the reporting period is the duration of the project. Subgrantee shall submit a performance report within 30 days of project completion.

2. For longer projects, the reporting period is monthly. Subgrantee shall submit a performance report within 30 days of the completion of each project month and within 30 days of project completion.

3. For Selective Traffic Enforcement Program (STEP) Wave projects, the reporting period is each billing cycle. Subgrantee shall submit a performance report within 30 days of the completion of each billing cycle.

B. The performance report will include, as a minimum: (1) a comparison of actual accomplishments to the objectives established for the period, (2) reasons why established objectives and performance measures were not met, if appropriate, and (3) other pertinent information, including, when appropriate, an analysis and explanation of cost underruns, overruns, or high unit costs.

C. The Subgrantee shall promptly advise the Department in writing, through eGrants, of events that will have a significant impact upon this agreement, including:

1. Problems, delays, or adverse conditions, including a change of project director or other changes in Subgrantee personnel, that will materially affect the ability to attain objectives and performance measures, prevent the meeting of time schedules and objectives, or preclude the attainment of project objectives or performance measures by the established time periods. This disclosure shall be accompanied by a statement of the action taken or contemplated and any Department or federal assistance needed to resolve the situation.

2. Favorable developments or events that enable meeting time schedules and objectives sooner than anticipated or achieving greater performance measure output than originally projected.

D. The Subgrantee shall submit the Final Performance Report through eGrants within thirty (30) days after completion of the grant.

ARTICLE 8. RECORDS

The Subgrantee agrees to maintain all reports, documents, papers, accounting records, books, and other evidence pertaining to costs incurred and work performed under this agreement (called the "Records"), and shall make the Records available at its office for the time period authorized within the Grant Period, as specified in this Grant Agreement. The Subgrantee further agrees to retain the Records for four (4) years from the date of final

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payment under this agreement, until completion of all audits, or until pending litigation has been completely and fully resolved, whichever occurs last.

Duly authorized representatives of the Department, the USDOT, the Office of the Inspector General, Texas State Auditor, and the Comptroller General shall have access to the Records. This right of access is not limited to the four (4) year period but shall last as long as the Records are retained.

ARTICLE 9. INDEMNIFICATION

A. To the extent permitted by law, the Subgrantee, if other than a government entity, shall indemnify, hold, and save harmless the Department and its officers and employees from all claims and liability due to the acts or omissions of the Subgrantee, its agents, or employees. The Subgrantee also agrees, to the extent permitted by law, to indemnify, hold, and save harmless the Department from any and all expenses, including but not limited to attorney fees, all court costs and awards for damages incurred by the Department in litigation or otherwise resisting claims or liabilities as a result of any activities of the Subgrantee, its agents, or employees.

B. To the extent permitted by law, the Subgrantee, if other than a government entity, agrees to protect, indemnify, and save harmless the Department from and against all claims, demands, and causes of action of every kind and character brought by any employee of the Subgrantee against the Department due to personal injuries to or death of any employee resulting from any alleged negligent act, by either commission or omission on the part of the Subgrantee.

C. If the Subgrantee is a government entity, both parties to this agreement agree that no party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds, as well as the acts and deeds of its contractors, employees, representatives, and agents.

ARTICLE 10. DISPUTES AND REMEDIES

This agreement supersedes any prior oral or written agreements. If a conflict arises between this agreement and the Traffic Safety Program Manual, this agreement shall govern. The Subgrantee shall be responsible for the settlement of all contractual and administrative issues arising out of procurement made by the Subgrantee in support of work under this agreement. Disputes concerning performance or payment shall be submitted to the Department for settlement, with the Executive Director or his or her designee acting as final referee.

ARTICLE 11. TERMINATION

A. This agreement shall remain in effect until the Subgrantee has satisfactorily completed all services and obligations described in this agreement and these have been accepted by the Department, unless:

1. This agreement is terminated in writing with the mutual consent of both parties; or
2. There is a written thirty (30) day notice by either party; or
3. The Department determines that the performance of the project is not in the best interest of the Department and informs the Subgrantee that the project is terminated immediately.

B. The Department shall compensate the Subgrantee for only those eligible expenses incurred during the Grant Period specified in this Grant Agreement that are directly attributable to the completed portion of the work covered by this agreement, provided that the work has been completed in a manner satisfactory and acceptable to the Department. The Subgrantee shall not incur nor be reimbursed for any new obligations after the effective date of termination.

ARTICLE 12. INSPECTION OF WORK

A. The Department and, when federal funds are involved, the USDOT, or any of their authorized representatives, have the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed under this agreement and the premises in which it is being performed.

B. If any inspection or evaluation is made on the premises of the Subgrantee or its subcontractor, the Subgrantee shall provide and require its subcontractor to provide all reasonable facilities and assistance for the safety and

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convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in a manner that will not unduly delay the work.

ARTICLE 13. AUDIT

The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under this agreement or indirectly through a subcontract under this agreement. Acceptance of funds directly under this agreement or indirectly through a subcontract under this agreement acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

ARTICLE 14. SUBCONTRACTS

A subcontract in excess of \$25,000 may not be executed by the Subgrantee without prior written concurrence by the Department. Subcontracts in excess of \$25,000 shall contain all applicable terms and conditions of this agreement. No subcontract will relieve the Subgrantee of its responsibility under this agreement.

ARTICLE 15. GRATUITIES

A. Texas Transportation Commission policy mandates that employees of the Department shall not accept any benefit, gift, or favor from any person doing business with or who, reasonably speaking, may do business with the Department under this agreement. The only exceptions allowed are ordinary business lunches and items that have received the advanced written approval of the Department's Executive Director.

B. Any person doing business with or who reasonably speaking may do business with the Department under this agreement may not make any offer of benefits, gifts, or favors to Department employees, except as mentioned here above. Failure on the part of the Subgrantee to adhere to this policy may result in termination of this agreement.

ARTICLE 16. NONCOLLUSION

The Subgrantee warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Subgrantee, to solicit or secure this agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this agreement. If the Subgrantee breaches or violates this warranty, the Department shall have the right to annul this agreement without liability or, in its discretion, to deduct from the agreement price or consideration, or otherwise recover the full amount of such fee, commission, brokerage fee, contingent fee, or gift.

ARTICLE 17. CONFLICT OF INTEREST

The Subgrantee represents that it or its employees have no conflict of interest that would in any way interfere with its or its employees' performance or which in any way conflicts with the interests of the Department. The Subgrantee shall exercise reasonable care and diligence to prevent any actions or conditions that could result in a conflict with the Department's interests.

ARTICLE 18. SUBGRANTEE'S RESOURCES

A. The Subgrantee certifies that it presently has adequate qualified personnel in its employment to perform the work required under this agreement, or will be able to obtain such personnel from sources other than the Department.

B. All employees of the Subgrantee shall have the knowledge and experience that will enable them to perform the duties assigned to them. Any employee of the Subgrantee who, in the opinion of the Department, is incompetent or whose conduct becomes detrimental to the work, shall immediately be removed from association with the project.

C. Unless otherwise specified, the Subgrantee shall furnish all equipment, materials, supplies, and other

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resources required to perform the work.

ARTICLE 19. PROCUREMENT AND PROPERTY MANAGEMENT

The Subgrantee shall establish and administer a system to procure, control, protect, preserve, use, maintain, and dispose of any property furnished to it by the Department or purchased pursuant to this agreement in accordance with its own procurement and property management procedures, provided that the procedures are not in conflict with (1) the Department's procurement and property management standards and (2) the federal procurement and property management standards provided by 2 CFR §§ 200.310- 316, 200.318- 324.

ARTICLE 20. OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Upon completion or termination of this Grant Agreement, whether for cause or at the convenience of the parties, all finished or unfinished documents, data, studies, surveys, reports, maps, drawings, models, photographs, etc. prepared by the Subgrantee, and equipment and supplies purchased with grant funds shall, at the option of the Department, become the property of the Department. All sketches, photographs, calculations, and other data prepared under this agreement shall be made available, upon request, to the Department without restriction or limitation of their further use.

A. Intellectual property consists of copyrights, patents, and any other form of intellectual property rights covering any databases, software, inventions, training manuals, systems design, or other proprietary information in any form or medium.

B. All rights to Department. The Department shall own all of the rights (including copyrights, copyright applications, copyright renewals, and copyright extensions), title and interests in and to all data, and other information developed under this contract and versions thereof unless otherwise agreed to in writing that there will be joint ownership.

C. All rights to Subgrantee. Classes and materials initially developed by the Subgrantee without any type of funding or resource assistance from the Department remain the Subgrantee's intellectual property. For these classes and materials, the Department payment is limited to payment for attendance at classes.

ARTICLE 21. SUCCESSORS AND ASSIGNS

The Department and the Subgrantee each binds itself, its successors, executors, assigns, and administrators to the other party to this agreement and to the successors, executors, assigns, and administrators of the other party in respect to all covenants of this agreement. The Subgrantee shall not assign, sublet, or transfer interest and obligations in this agreement without written consent of the Department through eGrants.

ARTICLE 22. CIVIL RIGHTS COMPLIANCE

A. Compliance with regulations: The Subgrantee shall comply with the regulations relative to nondiscrimination in federally-assisted programs of the United States Department of Transportation (USDOT): 49 CFR, Part 21; 23 CFR, Part 200; and 41 CFR, Parts 60-74, as they may be amended periodically (called the "Regulations"). The Subgrantee agrees to comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 and as supplemented by the U.S. Department of Labor regulations (41 CFR, Part 60).

B. Nondiscrimination: (applies to subrecipients as well as States) The State highway safety agency and Subgrantee will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and the Americans with Disabilities Act of 1990 (Pub. L. 101-336), as amended (42 U.S.C. 12101, et seq.), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Civil Rights Restoration Act of 1987 (Pub. L. 100-259), which requires Federal-aid recipients and all subrecipients to prevent discrimination and ensure nondiscrimination in all of their programs and activities; (f) the Drug Abuse Office and Treatment Act of 1972 (Pub. L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (g) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (Pub. L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (h) Sections 523 and 527 of the Public Health Service Act of 1912, as amended (42 U.S.C. 290dd-3 and 290ee-3), relating to

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confidentiality of alcohol and drug abuse patient records; (i) Title VIII of the Civil Rights Act of 1968, as amended (42 U.S.C. 3601, et seq.), relating to nondiscrimination in the sale, rental or financing of housing; (j) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (k) the requirements of any other nondiscrimination statute(s) which may apply to the application.

C. Solicitations for subcontracts, including procurement of materials and equipment: In all solicitations either by competitive bidding or negotiation made by the Subgrantee for work to be performed under a subcontract, including procurements of materials and leases of equipment, each potential subcontractor or supplier shall be notified by the Subgrantee of the Subgrantee's obligations under this agreement and the regulations relative to nondiscrimination on the grounds of race, color, sex, national origin, age, religion, or disability.

D. Information and reports: The Subgrantee shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Department or the USDOT to be pertinent to ascertain compliance with the Regulations or directives. Where any information required of the Subgrantee is in the exclusive possession of another who fails or refuses to furnish this information, the Subgrantee shall certify that to the Department or the USDOT, whichever is appropriate, and shall set forth what efforts the Subgrantee has made to obtain the requested information.

E. Sanctions for noncompliance: In the event of the Subgrantee's noncompliance with the nondiscrimination provision of this agreement, the Department shall impose such sanctions as it or the USDOT may determine to be appropriate.

F. Incorporation of provisions: The Subgrantee shall include the provisions of paragraphs A. through E. in every subcontract, including procurements of materials and leases of equipment, unless exempt by the regulations or directives. The Subgrantee shall take any action with respect to any subcontract or procurement that the Department may direct as a means of enforcing those provisions, including sanctions for noncompliance. However, in the event a Subgrantee becomes involved in, or is threatened with litigation with a subcontractor or supplier as a result of such direction, the Subgrantee may request the Department to enter into litigation to protect the interests of the state; and in addition, the Subgrantee may request the United States to enter into such litigation to protect the interests of the United States.

ARTICLE 23. DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM

A. The parties shall comply with the DBE Program requirements established in 49 CFR Part 26.

B. The Subgrantee shall adopt, in its totality, the Department's federally approved DBE program.

C. The Subgrantee shall set an appropriate DBE goal consistent with the Department's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Subgrantee shall have final decision-making authority regarding the DBE goal and shall be responsible for documenting its actions.

D. The Subgrantee shall follow all other parts of the Department's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally-Approved Disadvantaged Business Enterprise by Entity and attachments found at web address <http://www.txdot.gov/business/partnerships/dbe.html>

E. The Subgrantee shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any USDOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Subgrantee shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of USDOT-assisted contracts. The Department's DBE program, as required by 49 CFR Part 26 and as approved by USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Subgrantee of its failure to carry out its approved program, the Department may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 USC 1001 and the Program Fraud Civil Remedies Act of 1986 (31 USC 3801 et seq.).

F. Each contract the Subgrantee signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor

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shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of USDOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this agreement, which may result in the termination of this agreement or such other remedy as the recipient deems appropriate.

ARTICLE 24. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION (applies to subrecipients as well as States)

Instructions for Primary Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and coverage sections of 49 CFR Part 29. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

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Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Covered Transactions

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal

Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (See below)
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

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8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ARTICLE 25. CERTIFICATION REGARDING FEDERAL LOBBYING (applies to subrecipients as well as States)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

In executing this agreement, each signatory certifies to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ARTICLE 26. CHILD SUPPORT CERTIFICATION

Under Section 231.006, Texas Family Code, the Subgrantee certifies that the individual or business entity named in this agreement is not ineligible to receive the specified grant, loan, or payment and acknowledges that this agreement may be terminated and payment may be withheld if this certification is inaccurate. If the above certification is shown to be false, the Subgrantee is liable to the state for attorney's fees and any other damages provided by law or the agreement. A child support obligor or business entity ineligible to receive payments because of a payment delinquency of more than thirty (30) days remains ineligible until: all arrearages have been paid; the obligor is in compliance with a written repayment agreement or court order as to any existing delinquency; or the court of continuing jurisdiction over the child support order has granted the obligor an exemption from Subsection (a) of Section 231.006, Texas Family Code, as part of a court-supervised effort to improve earnings and child support payments.

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ARTICLE 27. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT REQUIREMENTS

A. Any recipient of funds under this agreement agrees to comply with the Federal Funding Accountability and Transparency Act and implementing regulations at 2 CFR Part 170, including Appendix A. This agreement is subject to the following award terms: <http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf> and <http://edocket.access.gpo.gov/2010/pdf/2010-22706.pdf>.

B. The Subgrantee agrees that it shall:

1. Obtain and provide to the State a System for Award Management (SAM) number (48 CFR subpt. 4.11) if this award provides for more than \$25,000 in Federal funding. The SAM number may be obtained by visiting the SAM web-site at: <https://www.sam.gov>
2. Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows the Federal government to track the distribution of federal money. The DUNS number may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website <http://fedgov.dnb.com/webform>; and
3. Report the total compensation and names of its top five (5) executives to the State if:
 - i. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than \$25,000,000; and
 - ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

ARTICLE 28. SINGLE AUDIT REPORT

A. The parties shall comply with the requirements of the Single Audit Act of 1984, P.L. 98-502, ensuring that the single audit report includes the coverage stipulated in 2 CFR Part 200.

B. If threshold expenditures of \$750,000 or more are met during the Subgrantee's fiscal year, the Subgrantee must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Audit Office, 125 East 11th Street, Austin, TX 78701 or contact TxDOT's Audit Office at singleaudits@txdot.gov

C. If expenditures are less than \$750,000 during the Subgrantee's fiscal year, the Subgrantee must submit a statement to TxDOT's Audit Office as follows: "We did not meet the \$750,000 expenditure threshold and therefore, are not required to have a single audit performed for FY_____."

D. For each year the project remains open for federal funding expenditures, the Subgrantee will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the agreement, unless otherwise amended or the project has been formally closed out and no charges have been incurred within the current fiscal year.

ARTICLE 29. BUY AMERICA ACT (applies to subrecipients as well as States)

The State and Subgrantee will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)), which contains the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

ARTICLE 30. RESTRICTION ON STATE LOBBYING (applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or

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local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

ARTICLE 31. NONGOVERNMENTAL ENTITY'S PUBLIC INFORMATION [This article applies only to non-profit entities.]

The Subgrantee is required to make any information created or exchanged with the Department pursuant to this Grant Agreement and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the Department. [SB-1368, 83rd Texas Legislature, Regular Session, Effective 9/1/13]

ARTICLE 32. PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE (applies to subrecipients as well as States)

The State and each Subgrantee will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

ARTICLE 33. INTERNAL ETHICS AND COMPLIANCE PROGRAM

Subgrantee shall comply with Title 43 Texas Administrative Code §25.906(b). Subgrantee certifies it has adopted an internal ethics and compliance program that satisfies the requirements of Title 43 Texas Administrative Code §10.51 (relating to Internal Ethics and Compliance Program). Subgrantee shall enforce compliance with that program.

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RESPONSIBILITIES OF THE SUBGRANTEE

- A. Carry out all performance measures established in the grant, including fulfilling the law enforcement objectives by implementing the Operational Plan contained in this Grant Agreement.
- B. Submit all required reports to the Department (TxDOT) fully completed with the most current information, and within the required times, as defined in Article 3 and Article 7 of the General Terms and Conditions of this Grant Agreement. This includes reporting to the Department on progress, achievements, and problems in monthly Performance Reports and attaching necessary source documentation to support all costs claimed in Requests for Reimbursement (RFR).
- C. Attend grant related training as requested by the Department.
- D. Attend meetings according to the following:
 - 1. The Department will arrange for meetings with the Subgrantee to present status of activities and to discuss problems and the schedule for the following quarter's work.
 - 2. The project director or other appropriate qualified persons will be available to represent the Subgrantee at meetings requested by the Department.
- E. Support grant enforcement efforts with public information and education (PI&E) activities. Salaries being claimed for PI&E activities must be included in the budget.
- F. When applicable, all newly developed PI&E materials must be submitted to the Department for written approval, through the TxDOT Electronic Grants Management System (eGrants) system messaging, prior to final production. Refer to the Traffic Safety Program Manual regarding PI&E procedures.
- G. For out of state travel expenses to be reimbursable, the Subgrantee must have obtained the written approval of the Department, through eGrants system messaging, prior to the beginning of the trip. Grant approval does not satisfy this requirement.
- H. Maintain verification that all expenses, including wages or salaries, for which reimbursement is requested is for work exclusively related to this project.
- I. Ensure that this grant will in no way supplant (replace) funds from other sources. Supplanting refers to the us

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RESPONSIBILITIES OF THE DEPARTMENT

- A. Monitor the Subgrantee's compliance with the performance obligations and fiscal requirements of this Grant Agreement using appropriate and necessary monitoring and inspections, including but not limited to:
 - 1. review of periodic reports
 - 2. physical inspection of project records and supporting documentation
 - 3. telephone conversations
 - 4. e-mails and letters
 - 5. quarterly review meetings
 - 6. eGrants
- B. Provide program management and technical assistance.
- C. Attend appropriate meetings.
- D. Reimburse the Subgrantee for all eligible costs as defined in the project budget. Requests for Reimbursement will be processed up to the maximum amount payable as indicated in the project budget.
- E. Perform an administrative review of the project at the close of the grant period to:
 - 1. Ascertain whether or not the project objectives were met
 - 2. Review project accomplishments (performance measures completed, targets achieved)
 - 3. Account for any approved Program Income earned and expended
 - 4. Identify exemplary performance or best practices

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ALCOHOL AND OTHER DRUG COUNTER MEASURES

Goal(s):

To reduce the number of alcohol impaired and driving under the influence of alcohol and other drug-related crashes, injuries and fatalities.

Strategy:

To reduce the number of DUI-related crashes where the driver is under age 21.

Strategy:

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BASELINE INFORMATION

Baseline Definition: A number serving as a foundation for subgrantees to measure pre-grant traffic enforcement activity. Baseline information must be provided by the subgrantee in order to identify local traffic enforcement related activity. This information should exclude any activity generated with STEP grant dollars. Once the baseline is established, these figures will be used to compare subsequent year's local and grant traffic enforcement activity.

Note: Baseline data used must be no older than 2016.

Baseline Year (12 months) From 10/1/2016 To 9/30/2017

<u>Baseline Measure</u>	<u>Arrests/Citations</u>	<u>Written Warnings</u>	<u>KA Crashes</u>
Driving Under Influence (DUI)	238	0	16
Speed	15100	0	12
Safety Belt	817	0	15
Child Safety Seat	236	0	
Intersection Traffic Control (ITC)	2186	0	61
Distracted Driving Citations	0	0	0
Other Elements	2404	0	27

If you have additional attachments, provide them on the "Attachments" page.

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LAW ENFORCEMENT OBJECTIVE/PERFORMANCE MEASURE

Objective/Performance Measure	Target Number	Not Applicable
Reduce the number of Driving Under Influence (DUI) crashes to	15	
Reduce the number of Speed-related crashes to	11	
Reduce the number of Safety Belt-related crashes to	14	
Reduce the number of Child Safety Seat-related crashes to		X
Reduce the number of ITC-related crashes to	56	
Reduce the number of Distracted Driving-related crashes to		X
Number of Enforcement Hours	3750	

Note: Nothing in this agreement shall be interpreted as a requirement, formal or informal, that a peace officer issue a specified or predetermined number of citations in pursuance of the Subgrantee's obligations hereunder. Department and Subgrantee acknowledge that Texas Transportation Code Section 720.002 prohibits using traffic-offense quotas and agree that nothing in this Agreement is establishing an illegal quota.

In addition to the STEP enforcement activities, the subgrantee must maintain baseline non-STEP funded citation and arrest activity due to the prohibition of supplanting.

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PI&E OBJECTIVE/PERFORMANCE MEASURE

Objectives/Performance Measure	Target Number
Support Grant efforts with a public information and education (PI&E) program	
a. Conduct presentations	5
b. Conduct media exposures (e.g. news conferences, news releases, and interviews)	5
c. Conduct community events (e.g. health fairs, booths)	3

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OPERATIONAL PLAN

Zone Name : Zone 1
3400 - 4500 W Buckingham Rd (North)
Zone Location : 1900 N Jupiter Rd - 400 S Jupiter Rd (East)
3400 - 3500 Forest Lane (South)
400 S Plano Rd - 1900 N Plano Rd (West)
Zone Hours : High visibility patrol 24/7 in zone
Zone Heat Map : (attach) https://www.dot.state.tx.us/apps/egrants/_Upload/786525-ZONE1.pdf

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OPERATIONAL PLAN

Zone Name : Zone 2
2500 - 4000 block of W Miller (North)
Zone Location : west City Limits between W Miller Rd and I635 (West)
1900 S Shiloh Rd south to I635 (East)
10800 - 11200 block I635 (South)
Zone Hours : High visibility patrol 24/7 in zone
Zone Heat Map : (attach) https://www.dot.state.tx.us/apps/egrants/_Upload/786538-ZONE2.pdf

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OPERATIONAL PLAN

Zone Name : Zone 3
100 E Kingsley Rd - 3500 W Kingsley Rd (North)
3000 S First St - 3700 S First St (East)
Zone Location : 100 E Centerville Rd - 1300 W Centerville Rd (Southeast)
11300 - 13000 block I635 (South)
3400 S Jupiter Rd - 3800 S Jupiter Rd (West)
Zone Hours : High visibility patrol 24/7 in zone
Zone Heat Map : (attach) https://www.dot.state.tx.us/apps/egrants/_Upload/786541-ZONE3.pdf

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OPERATIONAL PLAN

Zone Name : Zone 4
1300 W Centerville - 100 E Centerville Rd (North)
3700 Duck Creek Drive - 5200 Duck Creek Drive (East)
Zone Location : 100 W Oates Rd - 5700 Obanion Rd.
5700 Obanion Rd. - 300 LaPrada Drive west to I635 (South)
15200 I635 - 1300 W Centerville Rd. (West)
Zone Hours : High visibility patrol 24/7 in zone
Zone Heat Map : (attach) https://www.dot.state.tx.us/apps/egrants/_Upload/786543-ZONE4.pdf

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OPERATIONAL PLAN

Zone Name : Zone 5
1700 E I30 - 500 W I30 (South)
Zone Location : 5600 Broadway Blvd - 6200 Broadway Blvd (West)
500 Rowlett Rd - 2500 Rowlett Rd (North)
Shoreline city limits (East)
Zone Hours : High visibility patrol 24/7 in zone
Zone Heat Map : (attach) https://www.dot.state.tx.us/apps/egrants/_Upload/786553-ZONE5.pdf

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OPERATIONAL PLAN

Zone Name : Zone 6

Zone Location : 100 W Ave B - 2000 block SH66 (North)
3200 E Centerville Rd - 2000 E Centerville Rd (East)
2000 E Miller Rd - 100 W Miller Rd (South)
2000 S First - 100 N First St (West)

Zone Hours : High visibility patrol 24/7 in zone

Zone Heat Map : (attach) https://www.dot.state.tx.us/apps/egrants/_Upload/786554-ZONE6.pdf

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OPERATIONAL PLAN

Zone Name : Zone 7
100 E Buckingham Rd - 1400 W Buckingham Rd (North)
100 Lavon Drive - 2000 Lavon Drive to include 100 - 400 S First Street

Zone Location : (East)
100 E Ave D - 1400 W Ave D (South)
500 S Garland Ave - 2000 N Garland Ave (West)

Zone Hours : High visibility patrol 24/7 in zone

Zone Heat Map :
(attach) https://www.dot.state.tx.us/apps/egrants/_Upload/786555-ZONE7.pdf

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OPERATIONAL PLAN

Zone Name : Zone 8
4500 SH78 - 1900 SH78 (East)
800 W Buckingham Rd - 400 E Buckingham Rd (South)
Zone Location : 1900 N Glenbrook Drive - 1200 block Beltline Rd to
200 E Brand Rd - 1200 Brand Rd (West)
4100 Naaman School Rd - 3100 Naaman School Rd (North)
Zone Hours : High visibility patrol 24/7 in zone
Zone Heat Map : (attach) https://www.dot.state.tx.us/apps/egrants/_Upload/786557-ZONE8.pdf

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OPERATIONAL PLAN

Zone Name : Zone 9
2200 Arapaho Rd - 3400 Arapaho Rd (South)
800 Holford Rd - 2300 Holford Rd to
Zone Location : 5300 SH190 - 7600 SH190 (East)
2300 Lookout Drive - 3400 Lookout Drive (North)
4800 Jupiter Rd - 7600 Jupiter Rd (West)
Zone Hours : High visibility patrol 24/7 in zone
Zone Heat Map : (attach) https://www.dot.state.tx.us/apps/egrants/_Upload/786571-ZONE9.pdf

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BUDGET SUMMARY

Budget Category		TxDOT	Match	Total
Category I - Labor Costs				
(100)	Salaries:	\$225,907.50	\$90,139.57	\$316,047.07
(200)	Fringe Benefits:	\$0	\$42,804.79	\$42,804.79
	Sub-Total:	\$225,907.50	\$132,944.36	\$358,851.86
Category II - Other Direct Costs				
(300)	Travel:	\$0	\$9,675.00	\$9,675.00
(400)	Equipment:	\$0	\$0	\$0
(500)	Supplies:	\$0	\$0	\$0
(600)	Contractual Services:	\$0	\$0	\$0
(700)	Other Miscellaneous:	\$0	\$0	\$0
	Sub-Total:	\$0	\$9,675.00	\$9,675.00
Total Direct Costs:		\$225,907.50	\$142,619.36	\$368,526.86
Category III - Indirect Costs				
(800)	Indirect Cost Rate:	\$0	\$0	\$0
Summary				
	Total Labor Costs:	\$225,907.50	\$132,944.36	\$358,851.86
	Total Direct Costs:	\$0	\$9,675.00	\$9,675.00
	Total Indirect Costs:	\$0	\$0	\$0
Grand Total		\$225,907.50	\$142,619.36	\$368,526.86
	Fund Sources (Percent Share):	61.30%	38.70%	
Salary and cost rates will be based on the rates submitted by the Subgrantee in its grant application in Egrants.				



GARLAND POLICY REPORT

City Council Work Session Agenda

2.f.

Meeting Date: August 6, 2018

Item Title: Abandonment and Sale of a Portion of Lookout Drive to Robson / I-35 W Investors, LP

Submitted By: Michael Polocek, Engineering Director

Strategic Focus Areas: Growing Economic Base
Well-Maintained City Infrastructure
Sound Governance and Finances

ISSUE

Consider abandoning a portion of Lookout Drive, a public right-of-way (ROW) between existing Lookout Drive and Campbell Road, and retain a public utility easement over the same area for the existing utilities. The abandonment has been requested by the southerly abutting property owner, Robson/I-35 W Investors, LP. The northerly abutting property owner, SDC DFW VII, LP, has consented to the abandonment.

OPTIONS

1. Approve the sale and abandonment of a portion of Lookout Drive, public ROW, between existing Lookout Drive and Campbell Road, to Robson/I-35 W Investors, LP for fair market value in the amount of \$32,423.79.
2. Other action as directed by the Council.

RECOMMENDATION

Option 1. Sell the portion of ROW to Robson/I-35 W Investors, LP and retain a Utility Easement for the existing utilities located within the tract of land. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 21, 2018 Regular Meeting.

BACKGROUND

When Campbell Road was extended northerly from President George Bush Tollway (PGBT), Lookout Drive was realigned to intersect Campbell Road at a right angle. This realignment resulted in leaving a remnant portion of Lookout Drive right-of-way between the two new roads. That portion is currently not being used for any specific purpose other than as a utility easement for existing utilities.

The southerly abutting property owner, Robson/I-35 W Investors, LP, has formally requested to purchase the remnant portion of Lookout Drive ROW for fair market value. The northerly abutting property owner, SDC DFW VII, LP, has consented to the abandonment. If abandoned,

the ROW may be utilized by the developer for parking as well as a landscape buffer for the proposed future development of Phase 2 of the data center and electrical substation. The City will also reserve a utility easement for existing utilities over the entire right-of-way as part of the proposed abandonment.

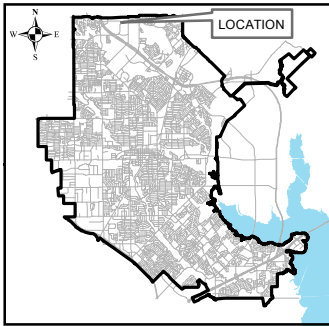
An appraisal was obtained by Robson/I-35 W Investors, LP. City access requirements for the proposed adjacent electrical substation require that the City retain a small portion of the right-of-way. Therefore, the appraised value has been prorated to a lesser amount due to the retained portion for access. The portion to be considered is 0.6544 acres for an appraised value of \$32,423.79.

CONSIDERATION

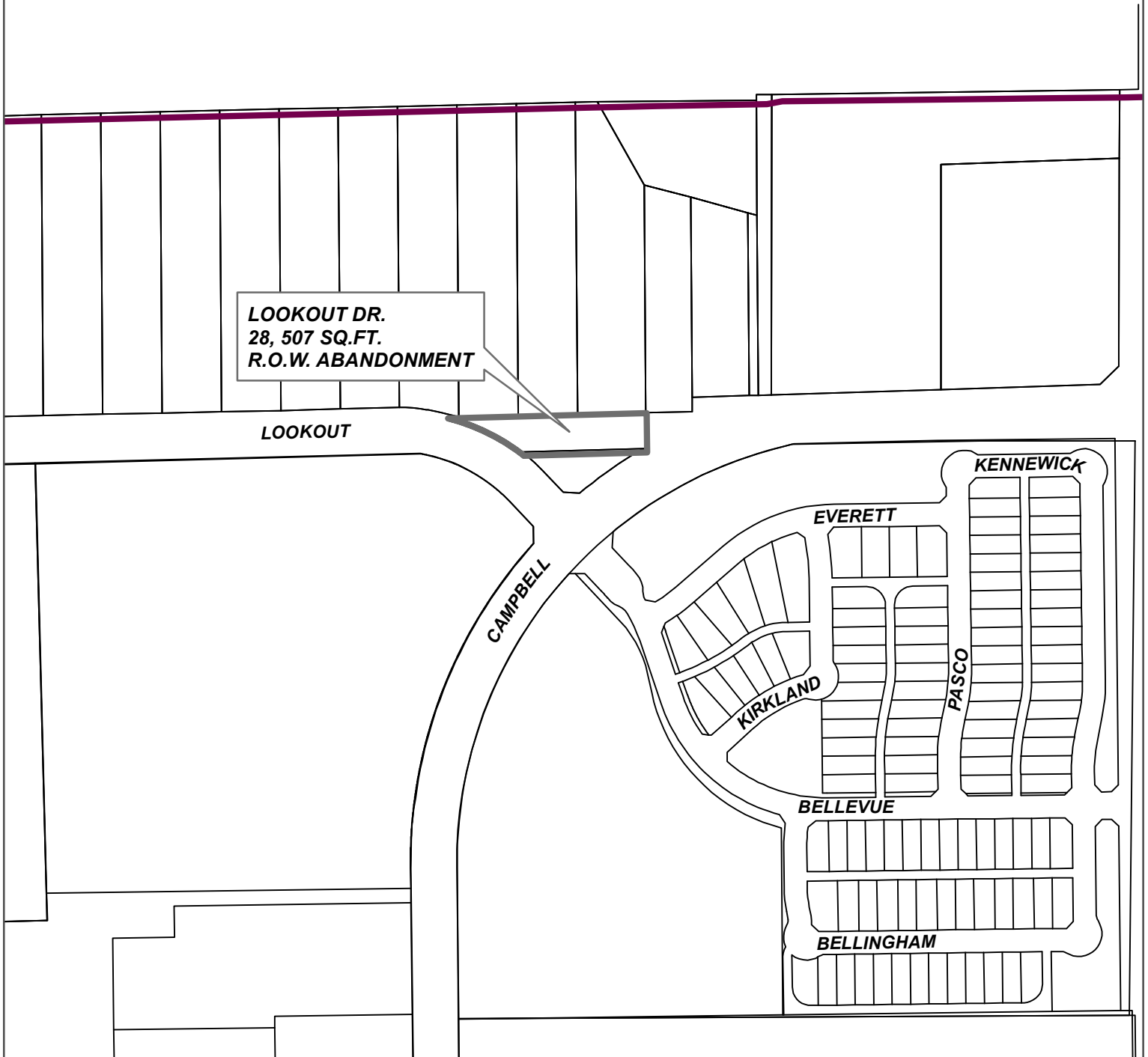
1. Robson/I-35 W Investors, LP has requested abandonment of a portion of Lookout Drive right-of-way. The abandonment would allow the developer to utilize the property for parking and landscape. Additionally, the City of Garland would no longer have any responsibility for maintenance of the right-of-way.
2. The City Attorney's Office has reviewed this information.

Attachments

Location Map
Request Letter to Abandon
Consent Letter from Neighbor
Appraisal Summary
Exhibit A Right-of-Way Abandonment



City of Richardson



Robson/I-35 W Investors L.P.
7001 Preston Rd. Suite 410
Dallas, TX. 75205
Tel: 214.224.4634
Email: gedwards@ucdcorp.com

Mr. Glen Breysacher, RPLS
City Surveyor
City of Garland
Engineering Dept.

Ref: ROW Purchase From the City of Garland
Extension of Lookout Dive Not Being Used

Dear Mr. Breysacher, RPLS,

Concerning our recent application to purchase unused Lookout Drive Right of Way. We confirm our agreement to have the ROW purchase reduced by 6661 sf. taking the purchase size from 35,168 sf. to 28,507 sf. and accordingly reducing our purchase price from the appraised \$40,000 to \$32,423.79 (81.059% of the original size and purchase price).

Thank you for your consideration.

Sincerely,

Gordon A. Edwards
Robson/I35 W Investors GP, LLC
a Texas limited liability company, its General Partner

By



Gordon A. Edwards

April 11, 2018

Michael Polocek
Director, Engineering
City of Garland
800 Main St.
Garland, Texas 75040

Re: Consent of abutting owner to the abandonment of right-of-way

Dear Mr. Polocek,

As of even date with this letter, SDC DFW VII, L.P., a Delaware limited partnership ("SDC"), is the owner of that certain 22.8888 acres in the City of Garland, Texas (the "City"), being more particularly described on Exhibit A hereto (the "Abutting Property").

SDC understands and acknowledges that Robson/35W Investors, L.P., a Texas limited partnership ("Robson"), intends to submit to the City an application to close, vacate, and abandon that certain portion of City right-of-way formerly known as Blackburn Road (more recently known as Lookout Drive) according to the plat recorded in Vol. 17, Pg. 79 of the Map Records of Dallas County, Texas, and being more particularly depicted and described in Exhibit B hereto ("Lookout Drive").

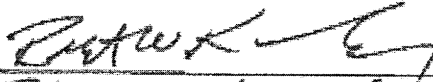
By signature below, SDC hereby consents to the closing, vacation, and abandonment of Lookout Drive to Robson.

[Signature Pages Follow]

Sincerely,

SDC DFW VII, L.P., a Delaware limited partnership

By: Stream Development XXIII, L.L.C.,
a Texas limited liability company,
its General Partner

By: 
Name: Robert W. Kennedy
Title: Manager

By: SOM Garland Member, LLC,
a Delaware limited liability company,
its Limited Partner

By: Principal Life Insurance Company, an
Iowa corporation, for its Group Annuity Contract
No. GA 4-43579, its Managing Member

By: Principal Real Estate Investors, LLC,
a Delaware limited liability company,
its authorized signatory

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

By: Stream Garland DC Investors, L.P.,
a Texas limited partnership,
its Limited Partner

By: Stream Garland DC Investors GP, L.L.C.,
a Texas limited liability company,
its General Partner

By: 
Name: Robert W. Kennedy
Title: Manager

Sincerely,

SDC DFW VII, L.P., a Delaware limited partnership

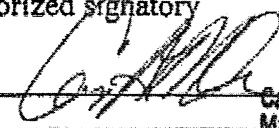
By: Stream Development XXIII, L.L.C.,
a Texas limited liability company,
its General Partner

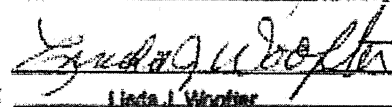
By: _____
Name: _____
Title: _____

By: SOM Garland Member, LLC,
a Delaware limited liability company,
its Limited Partner

By: Principal Life Insurance Company, an
Iowa corporation, for its Group Annuity Contract
No. GA 4-43579, its Managing Member

By: Principal Real Estate Investors, LLC,
a Delaware limited liability company,
its authorized signatory

By: 
Name: _____ Casey A. Miller
Title: _____ Managing Director
Asset Management

By: 
Name: _____ Linda J. Wootler
Title: _____ Senior Development Manager

By: Stream Garland DC Investors, L.P.,
a Texas limited partnership,
its Limited Partner

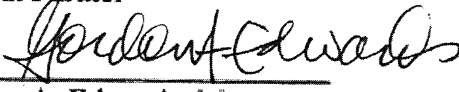
By: Stream Garland DC Investors GP, L.L.C.,
a Texas limited liability company,
its General Partner

By: _____
Name: _____
Title: _____

AGREED AND ACKNOWLEDGED:

ROBSON/35W INVESTORS, L.P.,
a Texas limited partnership

By: Robson/35W Investors GP, LLC,
a Texas limited liability company,
its General Partner

By: 
Gordon A. Edwards, Manager

May 8, 2018

Robert Dorazil
Manager
United Commercial Development
7001 Preston Road
Dallas, TX 75205

RE: Appraisal of a tract of Vacant Land containing 0.8073 acres located at north of the intersection of W. Campbell Rd & Lookout Dr., Garland, Dallas County, Texas 75044

NKF Job No.: 714-2018-0060

Newmark Knight Frank Valuation & Advisory, LLC (herein "Firm" or "NKF") has developed an appraisal of the referenced property and the results are presented in the following Appraisal Report.

The subject is a parcel of vacant land containing an area of 0.821 acres of land. The property is zoned PD-17-35, Planned Development. The subject is an abandoned right of way. The subject is a narrow tract having a width of approximately 80+/- feet and frontage along Lookout Dr. The development potential of the site is severely limited by its narrow shape; however, it could be used as a small retail kiosk with a drive through. The site is most attractive to the owner of the adjacent parcels who is in the process of making an offer to purchase the tract.

- ❖ Located in the growth path of Northwest Garland.
- ❖ Located near major thoroughfare President George Bush Turnpike, and allows access to other major arterials to the metroplex.

- ❖ Surrounded by similarly zoned commercial, industrial, and residential properties. The nearby improvements show churches, distribution centers, office, retail, and residential developments.

Key Investment Considerations

- ❖ The subject has access to two major airports, Dallas Fort Worth International Airport and Dallas Love Field Airport.
- ❖ The subject site is located within a growing area of Dallas County in the city of Garland.

- ❖ The subject has good exposure and access to major area thoroughfares, area retail centers and major employment centers.
- ❖ The narrow site configuration severely limits the development potential of the site with the highest and best use being for the adjacent land owner to acquire the site which would enhance

the development of both tracts.

Based on the analysis contained in the following report, the opinions of value for the subject are:

Value Conclusions			
Parcel	Interest Appraised	Date of Value	Value Conclusion
Market Value As Is	Fee Simple	April 30, 2018	\$40,000

Extraordinary Assumptions

The value conclusions are subject to the following extraordinary assumptions that may affect the assignment results. An extraordinary assumption is uncertain information accepted as fact. If the assumption is found to be false as of the effective date of the appraisal, it may affect our value conclusions.

 None

Hypothetical Conditions

The value conclusions are based on the following hypothetical conditions that may affect the assignment results. A hypothetical condition is a condition contrary to known fact on the effective date of the appraisal but is supposed for the purpose of analysis.

 None

The intended use and user of our report are specifically identified in our report as agreed upon in our contract for services and/or reliance language found in the report. No other use or user of the report is permitted by any other party for any other purpose. Dissemination of this report by any party to non-client, non-intended users does not extend reliance to any other party and Newmark Knight Frank will not be responsible for unauthorized use of the report, its conclusions or contents used partially or in its entirety.

The appraisal was developed based on, and this report has been prepared in conformance with, the guidelines and recommendations set forth in the Uniform Standards of Professional Appraisal Practice (USPAP), the requirements of the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute.

EXHIBIT A

BEING a tract of land situated in the Henry McCullough Survey, Abstract No. 901, City of Garland, Dallas County, Texas and being part of a 3.842 acre tract of land described in Warranty Deed to The City of Garland, recorded in Volume 75188, Page 1541, Deed Records, Dallas County, Texas and being a portion of Lookout Drive (formerly known as Blackburn Road) (a 50-foot right-of-way) as shown on the plat of Pot O' Gold Gardens, an addition to the City of Garland, Texas, according to the plat thereof recorded in Volume 17, Page 79, Map Records, Dallas County, Texas, and being more particularly described as follows:

BEGINNING at a 5/8-inch iron rod found for the southeast corner of Lot 34 and the southwest corner of Lot 35 of said Pot O' Gold Addition and being in the north right-of-way line of said Lookout Drive;

THENCE South 00°50'32" East, leaving the south line of said Pot O' Gold Addition and the north right-of-way line of said Lookout Drive over and across said Lookout Drive, a distance of 85.11 feet to a 5/8-inch iron rod with yellow plastic cap stamped "KHA" set for a north corner of a 7.933 acre tract of land described in Corrected Dedication Deed to The City of Garland recorded in Volume 2000134, Page 8027, Deed Records, Dallas County, Texas and being in the south line of said 3.842 acre tract and being in the northwest right-of-way line of West Campbell Road (a variable width right-of-way);

THENCE South 88°29'00" West, leaving the northwest right-of-way line of said West Campbell Road and with the south line of said 3.842 acre tract, a distance of 266.93 feet to a 5/8-inch iron rod with yellow plastic cap stamped "KHA" set for a north corner of said 7.933 acre tract and in the northeast right-of-way line of said Lookout Drive and being the beginning of a non-tangent curve to the left having a central angle of 23°25'55", a radius of 450.44 feet, a chord bearing and distance of North 63°46'52" West, 182.93 feet;

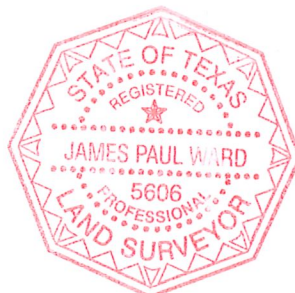
THENCE leaving said south line of said 3.842 acre tract and in a northwesterly direction, with said curve to the left, an arc distance of 184.22 feet to a 1/2-inch iron rod with plastic cap stamped "R-DELTA ENGRS" found in the north right-of-way line of said Lookout Drive and being the east corner of a 1.023 acre tract of land described in Dedication Deed to the City of Garland recorded in Instrument No. 200201709552, Official Public Records, Dallas County, Texas;

THENCE with the south line of said Pot O' Gold Addition, North 88°29'14" East, a distance of 429.85 feet to the **POINT OF BEGINNING** and containing 28,507 square feet or 0.6544 of an acre of land.

Bearing system based on the Texas Coordinate System of 1983, North Central Zone (4202), North American Datum of 1983.

28,507 SQ. FT. (0.6544 OF AN ACRE)
RIGHT-OF-WAY ABANDONMENT
UTILITY EASEMENT RETAINED
BEING A PART OF LOOKOUT DRIVE A PUBLIC
RIGHT-OF-WAY RECORDED IN VOLUME 17,
PAGE 79 AND VOLUME 75188, PG. 1541 HENRY
McCULLOUGH SURVEY, ABSTRACT NO. 901
CITY OF GARLAND, DALLAS COUNTY, TEXAS

JAMES PAUL WARD
REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 5606
801 CHERRY STREET, UNIT 11
SUITE 1300
FORT WORTH, TEXAS 76102
PH. 817-335-6511
paul.ward@kimley-horn.com



Kimley»Horn

801 Cherry Street, Unit 11, # 1300
Fort Worth, Texas 76102 FIRM # 10194040

Tel. No. (817) 335-6511
www.kimley-horn.com

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
N/A	DWP	JPW	APR 2018	068213047	1 OF 2

LOT 31

LOT 32

LOT 33

LOT 34

LOT 35

CITY OF GARLAND
INST NO. 200201709552
OPRDCT

POT O' GOLD GARDENS ADDITION
VOLUME 17, PAGE 79
MRDCT

CITY OF GARLAND 75 ELECTRIC
UTILITY EASEMENT INSTRUMENT
NO. 20080342870 OMRDCT

15' UTILITY EASEMENT
VOLUME 90153, PAGE 7612,
VOLUME 2000148, PAGE 5339
VOLUME 2001193, PAGE 3593
DRDCT

50' EASEMENT
FOR ROAD WIDENING
VOLUME 17, PAGE 79
MRDCT - 429.85'

25' PAVING SETBACK
VOLUME 90153, PAGE 7612,
VOLUME 2000148, PAGE 5339
VOLUME 2001193, PAGE 3593
DRDCT

5' UTILITY EASEMENT
VOLUME 17, PAGE 79
MRDCT

5/8" CIR "P85.8"
FROM WHICH
REJECTED 1/2" IRF
BEARS S70°09'45"E
0.50'

1/2" IRF "R-DELTA
ENGRS"

5/8" IRF FROM WHICH REJECTED
1/2" IRF BEARS S62°30'00"E 1.84'

P.O.B.

0.6544 ACRES
28,507 SQ. FT.

$\Delta = 23^{\circ}25'55''$
 $R = 450.44'$
 $L = 184.22'$
 $CB = N63^{\circ}46'52''W$
 $C = 182.93'$

$S88^{\circ}29'00''W$ 266.93'
 $S0^{\circ}50'32''E$ 85.11'

LOOKOUT DRIVE
(A VARIABLE WIDTH PUBLIC R.O.W.)
VOLUME 17, PAGE 79
M.R.D.C.T.

LOOKOUT DRIVE
(VARIABLE WIDTH PUBLIC R.O.W.)
VOLUME 2000134, PAGE 8027
OPRDCT

CONCRETE SIDEWALK
TRADEMARK/MACFARLAN
190 LAND LTD.,
VOLUME 96112, PAGE
4194
DRDCT

WEST CAMPBELL ROAD
(VARIABLE WIDTH PUBLIC R.O.W.)
VOLUME 2000134, PAGE 8027
OPRDCT

10' PEDESTRIAN &
UTILITY EASEMENT
VOLUME 2000134,
PAGE 8027
DRDCT

CALLED 3.842 ACRES
CITY OF GARLAND
VOLUME 75188, PAGE 1541
DRDCT

LEGEND
 Δ = CENTRAL ANGLE
P.O.C. = POINT OF COMMENCING
P.O.B. = POINT OF BEGINNING
IRSC = 5/8" IRON ROD W/ "KHA" CAP SET
IRFC = IRON ROD W/CAP FOUND
DRDCT = DEED RECORDS OF DALLAS
COUNTY, TEXAS
OPRDCT = OFFICIAL PUBLIC RECORDS,
DALLAS COUNTY, TEXAS

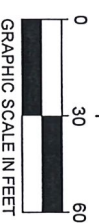
28,507 SQ. FT. (0.6544 OF AN ACRE)

RIGHT-OF-WAY ABANDONMENT
UTILITY EASEMENT RETAINED

BEING A PART OF LOOKOUT DRIVE A PUBLIC
RIGHT-OF-WAY RECORDED IN VOLUME 17,
PAGE 79 AND VOLUME 75188, PG. 1541 HENRY
MCCULLOUGH SURVEY, ABSTRACT NO. 901
CITY OF GARLAND, DALLAS COUNTY, TEXAS

NOTES

Bearing system based on the
Texas Coordinate System of
1983, North Central Zone
(4202), North American Datum
of 1983.



Kimley»Horn

801 Cherry Street, Unit 11, # 1300
Fort Worth, Texas 76102
Tel. No. (817) 335-6511
www.kimley-horn.com

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
1" = 60'	DWP	DAB	APR 2018	068213047	2 OF 2



GARLAND POLICY REPORT

City Council Work Session Agenda

2.g.

Meeting Date: August 6, 2018
Item Title: Parking Restriction on Avenue D
Submitted By: Paul Luedtke, Transportation Director
Strategic Focus Areas: Safe Community

ISSUE

Increasing safety issues on Avenue D in front of First Baptist Church has resulted in the need for parking restrictions to improve pedestrian safety and traffic flow.

RECOMMENDATION

Restrict parking on the north and south side of Avenue D between Ninth Street and S. Santa Fe Street.

BACKGROUND

First Baptist Church parishioners became aware of pedestrian safety issues when attending and following the dismissal of church service. Members of the congregation park on the north and south side of W. Avenue D and are not able to enter or exit their vehicles while oncoming traffic is traveling east down Avenue D.

CONSIDERATION

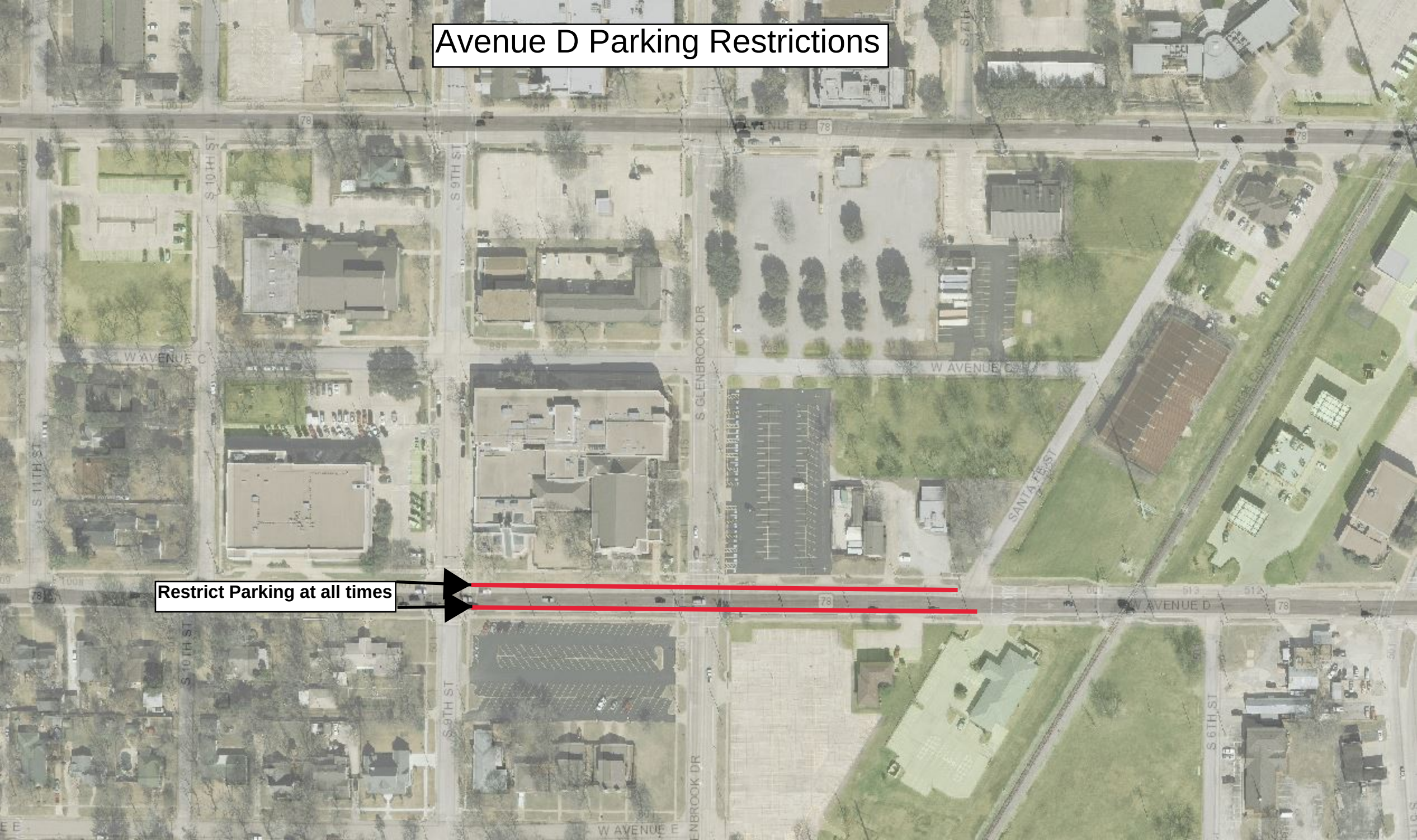
Since the adjacent properties are all owned by the First Baptist Church, the recommended prohibition should not affect any other parties. First United Methodist Church and First Presbyterian Church of Garland have no objection to this request, and each church has submitted a letter to the City of Garland Transportation Department stating they are in agreement.

Attachments

Avenue D Parking Restrictions

Avenue D Parking Restrictions

Restrict Parking at all times





GARLAND POLICY REPORT

City Council Work Session Agenda

2.h.

Meeting Date: August 6, 2018

Item Title: Sale of City Property - 2350 N. Glenbrook Dr to C.S.I. Congregation of Dallas

Submitted By: Michael Polocek, Engineering Director

Strategic Focus Areas: Growing Economic Base
Well-Maintained City Infrastructure
Sound Governance and Finances

ISSUE

Consider the sale of property at 2350 N. Glenbrook to C.S.I. Congregation of Dallas for consideration of \$5,000.

OPTIONS

1. Approve the sale.
2. Do not approve the sale.

RECOMMENDATION

Sell the property to C.S.I. Congregation of Dallas. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 21, 2018 Regular Meeting.

BACKGROUND

For indeterminable reasons in 2008, Thrift Distributors Energy Inc. conveyed the vacant 75' x 150' property located at 2350 N. Glenbrook Drive to the City. Because of the unique size and configuration of the property, the property cannot be developed on its own and can only benefit the adjoining property owner, C.S.I. Congregation of Dallas Church. The City has incurred mowing and maintenance expenses to since acquiring the property in 2008 amounting to approximately \$260 per year.

The C.S.I. Congregation of Dallas Church has offered an amount of \$5,000 to purchase the parcel of land. The Dallas Central Appraisal District has no established value for the property. The typical cost of an appraisal for a property this size ranges from \$1,500 - \$2,000 which is roughly one third (1/3) the cost of the offer. For comparison purposes, we used the land value cost per residential property of the adjacent subdivision. A typical vacant lot in this area would market for \$35,000.

The City is authorized under State law (LCG 272.001(b) (1) and (2)) to convey real property to

abutting landowners for less than fair market value where (1) the land or real property because of its size or shape, or small area, cannot be used independently under its current zoning or under applicable subdivision or other development control ordinances or (2) where the land or real property is used as a street or alley, owned in fee or used by easement.

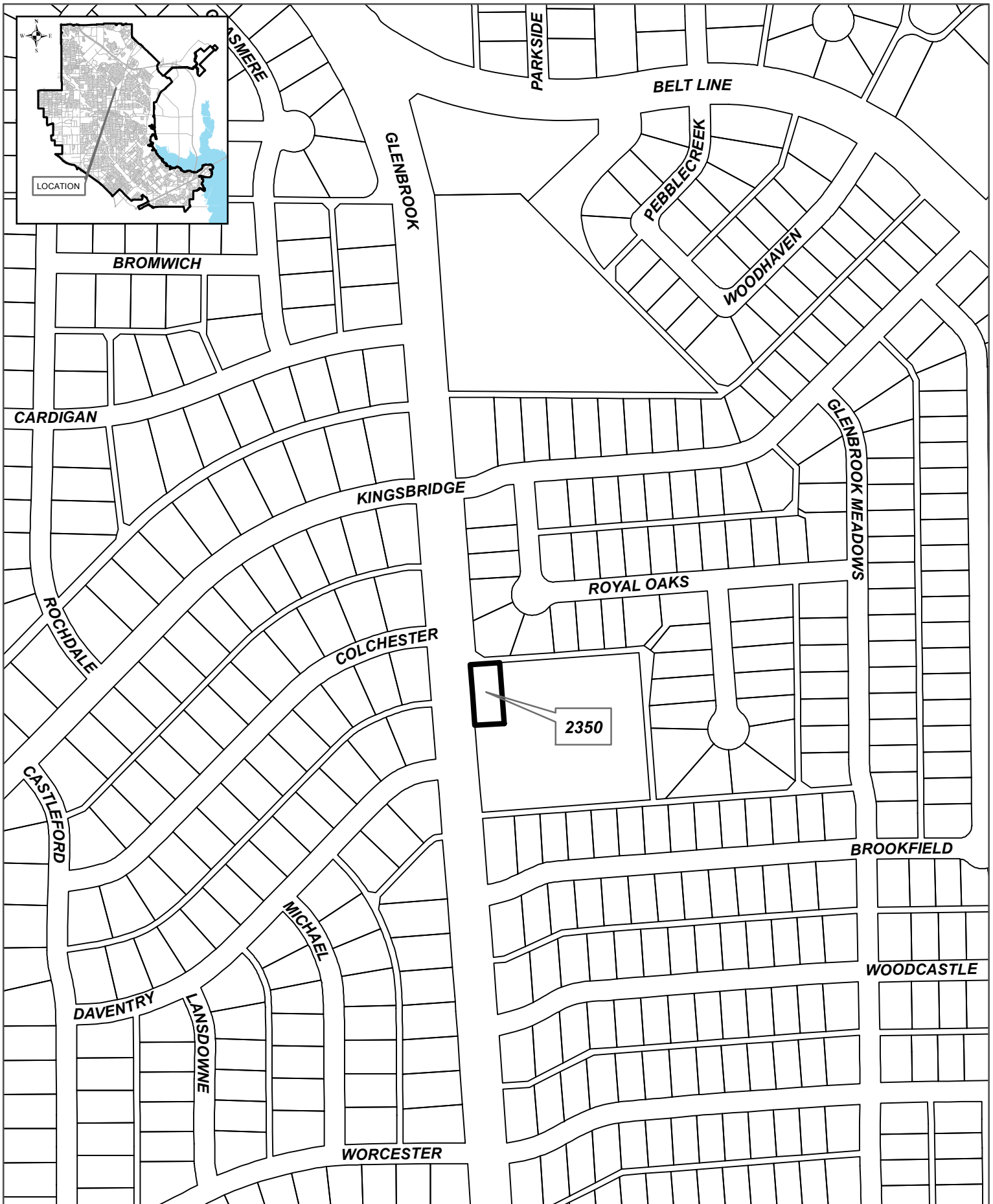
Due to City expenses of \$260 per year to maintain the vacant tract, the configuration of the lot is not conducive for the property to be developed as a stand-alone residential property and the City not receiving any additional interest in the property for the past ten (10) years, staff recommends the sale of the property to C.S.I Congregation of Dallas. Selling the property would alleviate the City's maintenance cost burden and allow the property to be utilized and maintained by the church.

CONSIDERATION

1. C.S.I. Congregation of Dallas church has offered \$5,000 to purchase the vacant property at 2350 N. Glenbrook Drive. It is uniquely sized and configured, and cannot be developed on its own. The sale would alleviate the City's maintenance costs and allow the adjoining church to use and maintain the property.

Attachments

Location Map
Offer Letter



From: CSI Congregation of Dallas

Sent: Friday, June 29, 2018 11:04 AM

To: Polocek, Michael

Subject: Inquiry/Proposal for Plot: 2350 N Glenbrook Dr., Garland

Dear Michael,

As an Intro, I am Tessy Jacob Davidson, the church Secretary for CSI Congregation of Dallas located at 2422 N Glenbrook Dr, Garland, TX- 75040.

I am making an inquiry, to see if it is possible if we can acquire our neighboring plot located at 2350 N Glenbrook Dr., which we believe belongs to the city of Garland.

As a small 60 member non-profit church with meager revenue stream and a great enthusiasm to grow, we would like to place an offer of \$5,000 on 2350 N Glenbrook Dr. In the future we may build a clergy residence or at least a parking lot to accommodate our slow and steady growth.

We look forward to hearing from you regarding your consideration and support from City of Garland. Please contact me at this email or at 214-218-1358.

For CSI Congregation of Dallas,

Tessy Jacob Davidson

Secretary

C.S.I Congregation of Dallas



GARLAND POLICY REPORT

City Council Work Session Agenda

2.i.

Meeting Date: August 6, 2018
Item Title: Temporary Street Repair Parking Prohibitions
Submitted By: Steve Oliver, Streets Director
Strategic Focus Areas: Well-Maintained City Infrastructure
Customer-Focused City Services

ISSUE

Consider whether to adopt an ordinance amending Chapter 33 "Transportation" and Chapter 24 "Municipal Court and Administrative Enforcement" of the Code of Ordinances to authorize the Chief of Police, at the request of the Director of Streets, to temporarily prohibit parking of vehicles along a street or alley as necessary for construction, repair or maintenance projects.

OPTIONS

1. Adopt an ordinance that authorizes the Chief of Police, at the request of the Director of Streets to temporarily prohibit or otherwise restrict parking along a street or alley within or adjacent to the site of a construction, repair or maintenance project.
2. Take no action.

RECOMMENDATION

Approve Option 1. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 7, 2018 Regular Meeting.

BACKGROUND

This ordinance was developed to address problems the Street Department has encountered with parked vehicles impeding their ability to complete asphalt overlay projects. This issue was previously presented to the City Council at the July 9, 2018 Work Session. The proposed ordinance has been revised to address concerns that the Council expressed at that meeting.

CONSIDERATION

1. Council action is required to adopt the ordinance that will authorize the Chief of Police, at the request of the Director of Streets, to temporarily restrict parking as necessary for construction, maintenance or repair projects.
2. The revised ordinance is attached for City Council review and discussion.

Temporary Street Repair Parking Prohibition Ordinance

DRAFT

Non-final and unapproved
For discussion purposes only

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 33, "TRANSPORTATION", AND CHAPTER 24, "MUNICIPAL COURT AND ADMINISTRATIVE ENFORCEMENT" OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A PENALTY UNDER THE PROVISIONS OF SEC. 10.05 OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A SAVINGS CLAUSE AND A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That Chapter 33, "Transportation", of the Code of Ordinances of the City of Garland, Texas, is hereby amended by adding a new section, Sec. 33.54, to read as follows:

"Sec. 33.54 Temporary street repair parking prohibitions

The Chief of Police may at the request of the Director of Streets, as necessary for the construction, repair, or maintenance of streets (including, without limitation, sidewalks and alleys), prohibit or otherwise restrict, for temporary periods, the parking of vehicles along a street or alley within or adjacent to the site of the construction, repair, or maintenance. The City shall provide written notices to the residences on the street segment where parking is prohibited or restricted no less than 10 days before the commencement of the closure. The City shall post signs and provide other reasonable written or posted notices to such effect not less than 48 hours prior to the commencement of the closure. Not less than 12 hours prior to commencement of the closure, the City shall place notice on any vehicle parked on the streets that will be closed. It shall be unlawful for any person to park or leave unattended any vehicle in violation of such signs or notices. A vehicle parked in violation of such temporary parking restrictions imposed under this section may be towed from the restricted area and may be impounded at the City impound lot at the expense of the owner of such vehicle.

DRAFT

Non-final and unapproved
For discussion purposes only

Section 2

That Sec. 24.44(A) of Chapter 24, "Municipal Court and Administrative Adjudication", of the Code of Ordinances of the City of Garland, Texas, is hereby amended by adding the following to the schedule of civil penalties for parking violations provided in that section:

<u>"Offense</u>	<u>Penalty amount</u>
Sec. 32.54 Temporary street repair parking prohibitions \$100"	

Section 3

That a violation of any provision of this Ordinance shall be a misdemeanor punishable in accordance with Sec. 10.05 of the Code of Ordinances of the City of Garland, Texas.

Section 4

That Chapter 33, "Transportation", of the Code of Ordinances of the City of Garland, Texas, as amended, shall be and remain in full force and effect save and except as amended by this Ordinance.

Section 5

That the terms and provisions of this Ordinance are severable and are governed by Sec. 10.06 of the Code of Ordinances of the City of Garland, Texas.

DRAFT

Non-final and unapproved
For discussion purposes only

Section 6

That this Ordinance shall be and become effective immediately upon and after its passage and approval.

PASSED AND APPROVED this the _____ day of _____, 2018.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary

PUBLISHED:



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.a.

Meeting Date: August 6, 2018

Item Title: Garland Cultural Arts Commission Overview and Update

Submitted By: Patty Granville, Cultural Arts Director

Summary of Request/Problem

The Garland Cultural Arts Commission will provide an overview and update on projects and activities pertaining to cultural arts for Garland citizens.

Recommendation/Action Requested and Justification

Information only.

Attachments

GCAC Rules of Procedure

GCACI Rules of Procedure

GCAC PowerPoint Presentation

Impact of the Arts

RULES OF PROCEDURE OF THE GARLAND CULTURAL ARTS COMMISSION

ARTICLE I AUTHORITY TO ADOPT RULES OF PROCEDURE / APPLICABILITY

1.1 Section 10.31(C) of the Code of Ordinance of the City of Garland requires the Garland Cultural Arts Commission ("Commission") to adopt rules and regulations to govern its actions and meetings. These Rules of Procedure ("Rules") are adopted in satisfaction of that obligation and shall be in effect upon adoption by the Commission and until such time as amended, suspended, or new rules of procedure are adopted.

1.2 These Rules of Procedure, consistent with the City Charter and any applicable City ordinance, statute or other legal requirement, shall govern the proceedings of the Commission.

1.3 Rules adopted by the Commission are solely to expedite and facilitate the transaction of the business of the Commission in an orderly fashion and shall be deemed to be procedural only, and the failure to strictly observe any such rules shall not affect the jurisdiction of, or invalidate any action taken by the Commission.

1.4 The rules set forth herein are not exclusive and do not limit the inherent power of the Commission or its presiding officer to govern the conduct of meetings of the Commission as may be considered appropriate from time to time, or in particular circumstances, for purposes of the orderly and effective conduct of the affairs of the Commission.

ARTICLE II PURPOSE, DUTIES AND AUTHORITY

2.1 The Commission was created for the purpose of providing advice to the City Council in matters relating to the use of the Granville Arts Center and the Garland Historic Area, and in matters pertaining to the arts.

2.2 The Commission shall carry out the duties and responsibilities specifically set forth in Section 10.31(E) of the Code of Ordinances of the City of Garland, in addition to any other duties and responsibilities set forth in Section 10.31 as it may be amended from time to time.

ARTICLE III OFFICERS AND DUTIES

3.1 Pursuant to Section 10.31(B) of the Code of Ordinances, the Commission shall annually elect a Chair and Vice-Chair. The Chair shall perform all duties of the office in accordance with these Rules.

3.2 The Chair shall preside over meetings of the Commission and have the responsibility to control the debate and the order of speakers. Speakers will generally be called upon in the order of the request to speak.

3.3 The First Vice Chair shall preside in the absence of the Chair and shall perform all duties of the office in accordance with these Rules.

3.4 The Commission shall conduct an annual officer election for Chair and First Vice Chair at its regular meeting each October. If an officer or officers are not elected at the October meeting for any reason, an election of officers shall be held at the next regular meeting for any position not previously filled. There is no limit on the number of terms a Commission member may serve in either of the referenced positions.

3.5 The Director of the Granville Arts Center shall be the staff liaison to the Commission and shall serve as Secretary to the Commission. That person shall keep an accurate record of the proceedings and actions taken at Commission meetings and will keep the minutes of the Commission.

ARTICLE IV MEETINGS

4.1 The Commission shall meet as often as deemed necessary by the Commission, but no less than four (4) times per year.

4.2 Special meetings may be called by the Chair (or in his absence the Vice-Chair), or any three (3) members of the Commission upon at least seventy-two (72) hour notice in writing or by telephone to each Commission member.

4.3 Except as permitted under Subsection 4.4 of this article, meetings of the Commission shall be open to the public.

4.4 The Commission may meet in Executive Session during any regular or special meeting to hear, consider or decide any matter it would be permitted under state law to hear, consider or decide in Executive Session. Commission members may not reveal the nature of any discussion or disclose any information from an Executive Session unless required by law.

4.5 Notice of meetings and the agenda for all Commission meetings shall be posted on the City's website and official bulletin board in a manner consistent with the Texas Open Meetings Act.

4.6 Minutes of each Commission meeting shall be kept by the Secretary to the Commission.

ARTICLE V COMMITTEES

5.1 Ad Hoc committee chairpersons and committee members shall be appointed by the Chair to do specific work for the Commission when necessary.

5.2 Standing committee appointees shall be appointed from current Commission members on an annual basis by the Chair.

ARTICLE VI QUORUM

6.1 Five (5) members of the Commission shall constitute a quorum for the transaction of business at any meeting of the Commission.

ARTICLE VII ORDER OF BUSINESS

7.1 The order of business of each meeting shall be contained in the agenda prepared by the Secretary to the Commission.

7.2 The Commission agenda shall consist of the date, time and location of the meeting and a listing by topic of subjects to be considered by the Commission, and delivered to Commission members three (3) days prior to the meeting.

7.3 Generally, the order of business will be:

1. Roll Call
2. Approval of Minutes
3. Committee Reports
4. Unfinished Business
5. New Business
6. Further Business (Presentation by Members)
7. Commission Chairperson's Report
8. Announcements
9. Questions
10. Adjournment

ARTICLE VIII VOTING

8.1 Voting shall be done orally, in writing or by show of hands by members physically present at the meeting.

8.2 Recording of votes: The vote of the Commission upon passage of final motions shall be entered upon the official record of the Commission. Any member refusing to vote shall be entered on the record as a "no" vote, unless the member has properly abstained.

8.3 Majority vote required: Approval of every motion shall require the affirmative vote of a majority of a quorum of the Commission.

8.4 No telephone polls shall be solicited for any official action to be considered by the Commission.

ARTICLE IX AMENDMENTS TO RULES OF PROCEDURE

9.1 The Rules of Procedure may be amended, or new Rules of Procedure adopted by an affirmative vote of not less than six members of the Commission, provided the proposed amendments or new Rules of Procedure shall have been introduced into the record at a prior board meeting.

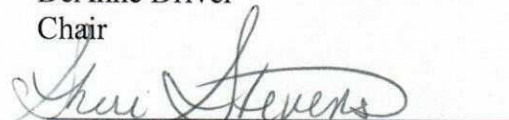
ARTICLE X PARLIAMENTARY AUTHORITY

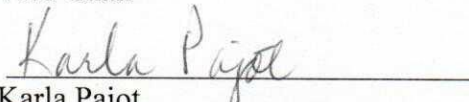
10.1 The rules contained in ROBERT'S RULES OF ORDER NEWLY REVISED shall govern the Commission in all cases to which they apply and in which they are not inconsistent to these Rules of Procedure.

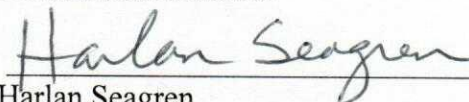
Adopted by the Commission on the 16th day of April, 2013.

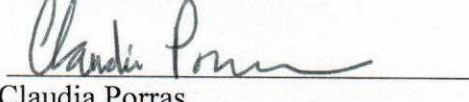
Revised by the Commission on the 17th day of April, 2018.


DeAnne Driver
Chair

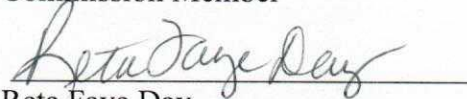

Sheri Stevens
Vice Chair

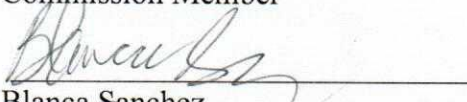

Karla Pajot
Commission Member

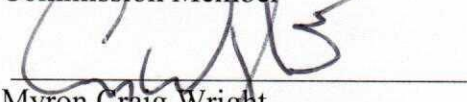

Harlan Seagren
Commission Member


Claudia Porras
Commission Member


Joanne Traylor
Commission Member


Reta Faye Day
Commission Member


Blanca Sanchez
Commission Member


Myron Craig Wright
Commission Member

**RULES OF PROCEDURE OF THE
GARLAND CULTURAL ARTS COMMISSION, INC.**

**ARTICLE I AUTHORITY TO ADOPT RULES OF PROCEDURE /
 APPLICABILITY**

1.1 Section 10.31(F) of the Code of Ordinance of the City of Garland grants authority to the Garland Cultural Arts Commission ("Commission"), upon approval by the City Council, to incorporate as a private, nonprofit corporation (GCAC, Inc.) for the purpose of soliciting and receiving grants, donations and other such monies to be used for the promotion of the arts and historical development. The GCAC, Inc. was created in April, 1987. These Rules of Procedure ("Rules") are adopted in satisfaction of that obligation and shall be in effect upon adoption by the GCAC, Inc. and until such time as amended, suspended, or new rules of procedure are adopted.

1.2 These Rules of Procedure, consistent with the City Charter and any applicable City ordinance, statute or other legal requirement, shall govern the proceedings of the GCAC, Inc.

1.3 Rules adopted by the GCAC, Inc. are solely to expedite and facilitate the transaction of the business of the GCAC, Inc. in an orderly fashion and shall be deemed to be procedural only, and the failure to strictly observe any such rules shall not affect the jurisdiction of, or invalidate any action taken by the GCAC, Inc.

1.4 The rules set forth herein are not exclusive and do not limit the inherent power of the GCAC, Inc. or its presiding officer to govern the conduct of meetings of the GCAC, Inc. as may be considered appropriate from time to time, or in particular circumstances, for purposes of the orderly and effective conduct of the affairs of the GCAC, Inc.

ARTICLE II PURPOSE, DUTIES AND AUTHORITY

2.1 The GCAC, Inc. was created for the purpose of soliciting and receiving grants, donations and other such monies to be used for the promotion of the arts and historical development.

2.2 The GCAC, Inc. shall carry out the duties and responsibilities specifically set forth in Section 10.31(F) of the Code of Ordinances of the City of Garland, in addition to any other duties and responsibilities set forth in Section 10.31 as it may be amended from time to time.

ARTICLE III OFFICERS AND DUTIES

3.1 Pursuant to Section 10.31(B) of the Code of Ordinances, the Commission shall annually elect a Chair and Vice-Chair. The GCAC, Inc. Chair and Vice-Chair

automatically carry over from the Commission election. The Chair shall perform all duties of the office in accordance with these Rules.

3.2 The Chair shall preside over meetings of the GCAC, Inc. and have the responsibility to control the debate and the order of speakers. Speakers will generally be called upon in the order of the request to speak.

3.3 The First Vice Chair shall preside in the absence of the Chair and shall perform all duties of the office in accordance with these Rules.

3.4 The GCAC, Inc. shall conduct an annual officer election for the Treasurer at its regular meeting each October. If an officer or officers are not elected at the October meeting for any reason, an election of officers shall be held at the next regular meeting for any position not previously filled. There is no limit on the number of terms a GCAC, Inc. member may serve in either of the referenced positions.

3.5 The Director of the Granville Arts Center shall be the staff liaison to the GCAC, Inc. and shall serve as Secretary to the GCAC, Inc. That person shall keep an accurate record of the proceedings and actions taken at GCAC, Inc. meetings and will keep the minutes of the GCAC, Inc.

ARTICLE IV MEETINGS

4.1 The GCAC, Inc. shall meet as often as deemed necessary by the GCAC, Inc., but no less than four (4) times per year.

4.2 Special meetings may be called by the Chair (or in his absence the Vice-Chair), or any three (3) members of the GCAC, Inc. upon at least seventy-two (72) hour notice in writing or by telephone to each GCAC, Inc. member.

4.3 The GCAC, Inc. may meet in Executive Session during any regular or special meeting to hear, consider or decide any matter it would be permitted under state law to hear, consider or decide in Executive Session. GCAC, Inc. members may not reveal the nature of any discussion or disclose any information from an Executive Session unless required by law.

4.4 Minutes of each GCAC, Inc. meeting shall be kept by the Secretary to the GCAC, Inc.

ARTICLE V COMMITTEES

5.1 Ad Hoc committee chairpersons and committee members shall be appointed by the Chair to do specific work for the GCAC, Inc. when necessary.

5.2 Standing committee appointees shall be appointed from current GCAC, Inc. members on an annual basis by the Chair.

ARTICLE VI QUORUM

6.1 Five (5) members of the GCAC, Inc. shall constitute a quorum for the transaction of business at any meeting of the GCAC, Inc.

ARTICLE VII ORDER OF BUSINESS

7.1 The order of business of each meeting shall be contained in the agenda prepared by the Secretary to the GCAC, Inc.

7.2 The GCAC, Inc. agenda shall consist of the date, time and location of the meeting and a listing by topic of subjects to be considered by the GCAC, Inc., and delivered to GCAC, Inc. members three (3) days prior to the meeting.

7.3 Generally, the order of business will be:

1. Roll Call
2. Approval of Minutes
3. Treasurer's Report
4. Unfinished Business
5. New Business
6. Further Business (Presentation by Members)
7. Commission Chairperson's Report
8. Announcements
9. Questions
10. Adjournment

ARTICLE VIII VOTING

8.1 Voting shall be done orally, in writing or by show of hands by members physically present at the meeting.

8.2 Recording of votes: The vote of the GCAC, Inc. upon passage of final motions shall be entered upon the official record of the GCAC, Inc. Any member refusing to vote shall be entered on the record as a "no" vote, unless the member has properly abstained.

8.3 Majority vote required: Approval of every motion shall require the affirmative vote of a majority of a quorum of the GCAC, Inc.

8.4 No telephone polls shall be solicited for any official action to be considered by the GCAC, Inc.

8.5 In an urgent situation where a formal meeting is not possible, the Chair of the GCAC, Inc. may request a vote by email.

ARTICLE IX AMENDMENTS TO RULES OF PROCEDURE

9.1 The Rules of Procedure may be amended, or new Rules of Procedure adopted by an affirmative vote of not less than six members of the GCAC, Inc., provided the proposed amendments or new Rules of Procedure shall have been introduced into the record at a prior board meeting.

ARTICLE X PARLIAMENTARY AUTHORITY

10.1 The rules contained in ROBERT'S RULES OF ORDER NEWLY REVISED shall govern the GCAC, Inc. in all cases to which they apply and in which they are not inconsistent to these Rules of Procedure.

Adopted by the GCAC, Inc. on the 16th day of April, 2013.

Revised by the GCAC, Inc. on the 17th day of April, 2018.



DeAnne Driver

Chair



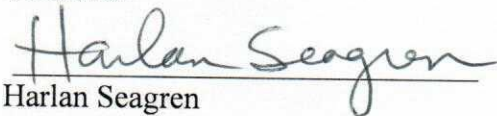
Sheri Stevens

Vice Chair



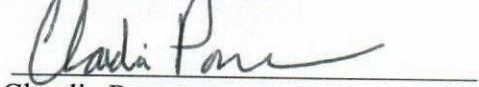
Myron Craig Wright

Treasurer



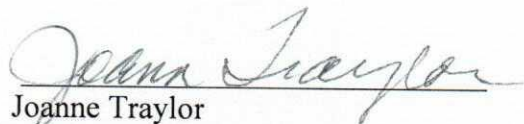
Harlan Seagren

Commission Member



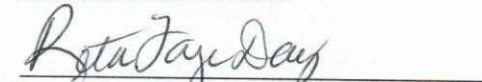
Claudia Porras

Commission Member



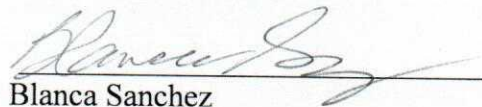
Joanne Traylor

Commission Member



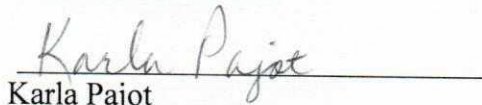
Reta Faye Day

Commission Member



Blanca Sanchez

Commission Member

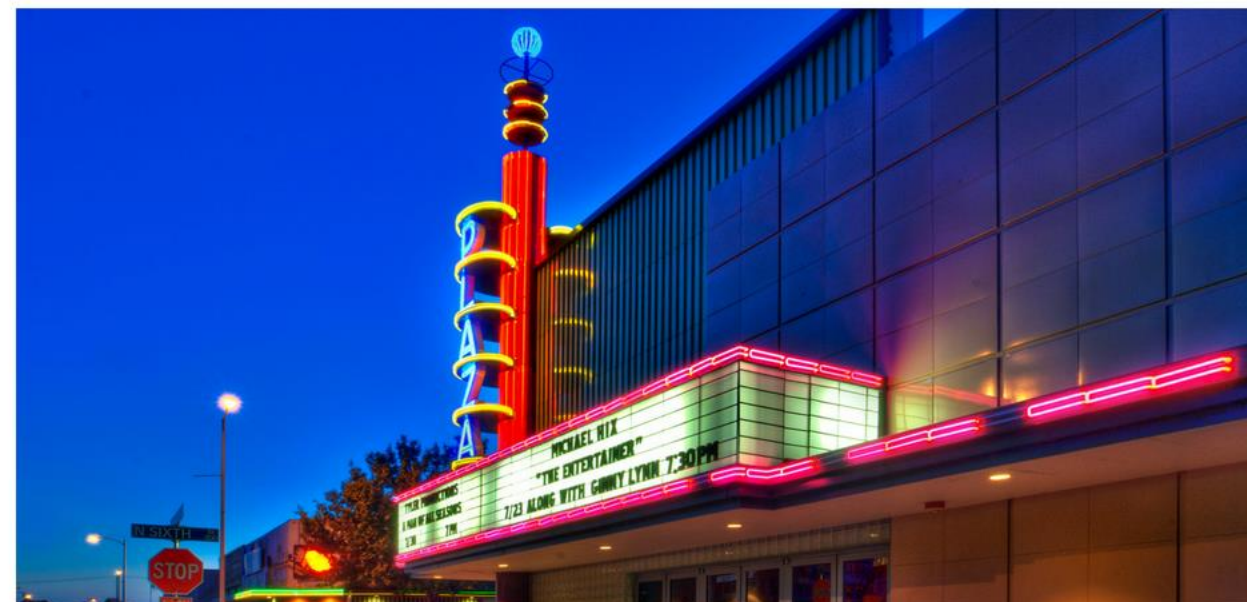


Karla Pajot

Commission Member

THE GARLAND CULTURAL ARTS COMMISSION

Enriching Garland citizens since 1986





GRANT PROGRAM

Fostering award-winning entertainment in Garland

GISD SENIOR ART COMPETITION

Encouraging Garland's youth





"BUSINESS FOR THE ARTS" AWARD

Awarding Garland's excellence
in partnership with the
Garland Chamber of Commerce

"ARTS IN ACTION" NEWSLETTER

Showcasing the best year-round entertainment in Garland

- Approximately 16,000 recipients
- 8,000 patrons receive weekly email updates

ARTS IN ACTION

MAY / JUNE
2018

ESTABLISHED
1983



My Fair Lady

Garland Summer Musicals

• June 15-24 • Granville Arts Center

Garland Summer Musicals opens its sensational 2018 season with the Broadway and Film Classic *My Fair Lady*. Lerner and Loewe's smash hit features a modern twist on George Bernard Shaw's *Pygmalion*, as Eliza Doolittle takes speech lessons from Professor Henry Higgins in hopes that she will someday pass as a lady. Frequently called "the perfect musical," *My Fair Lady* has stood the test of time as one of Broadway's most beloved musicals, a true classic of the genre. Tickets: \$27-33 at GarlandArtsBoxOffice.com, 972-205-2790 or in-person at the Granville Arts Center Box Office, open Monday-Friday, 10 a.m.-4 p.m. and two hours before each performance. Show times: Fridays and Saturdays, June 15-23, 8 p.m.; Sundays, June 17 and June 24 at 2:30 p.m.

Garland Symphony Orchestra with Alex McDonald

• May 11, 8 p.m. • Granville Arts Center

The Garland Symphony Orchestra closes its *Vienna: City of Music!* Season with an amazing concert. Pianist Alex McDonald performs Brahms' *Piano Concerto No. 2 in Bb Major*. Since his orchestral debut at age 11, pianist Alex McDonald has soloed with the Orquesta Sinfónica del Estado de Mexico, the Louisiana Philharmonic, the Fort Worth Symphony Orchestra, and the Utah Symphony Orchestra, among others. Alex McDonald is currently on faculty at Texas Woman's University, having previously taught at Richland College as well as at the Juilliard School. Tickets: \$17.50-37.50 at 972-205-2790, GarlandArtsBoxOffice.com, or at the Granville Arts Center Box Office.





"VISION OF THE ARTS" SCULPTURE

A new destination
for Downtown Garland



Did you know?

- Approximately 5 million people have attended plays, concerts and special events at the Granville Arts Center since its opening in 1982.
- For the past five years, The Atrium at the Granville Arts Center has received the "Bride's Choice Award" from WeddingWire.com, recognizing The Atrium as a top wedding venue in the country.
- The Granville Arts Center has been used as a prototype for other performing arts centers throughout the Southwest since its inception.
- The Granville Arts Center's newly designed entry will be the location for the "Vision of the Arts" destination sculpture, designed by world-renowned Dallas artist, Barvo.





BY THE NUMBERS

- Approximately 200,000 people visit GAC events per year.
- 1/5 of Downtown Garland restaurant customers are GAC patrons.
- At least one person per day actively responds to local dining advertisements from GAC correspondence.
- 72.8% of Garland Summer Musicals audience are non-Garland residents.
- 47.5% of Garland Summer Musicals attendees visit local dining establishments.
- 1,872 Atrium guests stay in local hotels each year (does not include guests from GAC and Plaza events).

Facts from *Impact of the Arts: The Influence of Cultural Arts on the City of Garland and its Downtown Community, 2018.*



Thank You!



Impact of the Arts

The Influence of Cultural Arts on the City of Garland and its Downtown Community

PART 1. INTRODUCTION, HISTORY, AND FACILITIES

Purpose

The arts are alive and well in Garland. For the majority of the city's history, the artistic efforts of its citizens have not only been diverse, humanistic, and accessible, but have also manifested programs that are comprehensive, relevant, and of superior quality. The deeply impactful nature of Garland's cultural arts has been cultivated through a diverse leadership that spans generations; and the constituency connected to the arts continues to flourish, contributing to increases in participation of patronage and community connections.

The purpose of this study is to measure the importance of the cultural arts to the City of Garland, its imprint on surrounding communities, the influence of educational and youth-driven programs, and the economic impact on Garland's historic downtown. Conclusions of this study are driven by data, both quantitative and qualitative, and are based on research through affiliations with local government, private, and community entities.

History

An artistic spirit has flourished in Garland as long as anyone can remember, and its citizens have enjoyed groups such as the Garland Ballet, the Garland Country Music 'Big G' Jamboree, the Jim Henderson Chorale, and the Community Concert Series. But one huge step toward community impact was the creation of the Garland Civic Theatre (GCT). This performance company has been producing dramatic works since 1968 and is currently the oldest continually operating community theatre in the DFW metroplex. Today, GCT strives to produce quality work, and the relationships forged by this enterprise have provided the powerful network of alumni and supportive patronage that allow for such sustainability.

The Garland Symphony Orchestra (GSO) has been entertaining and enriching the lives of its audiences through over 180 concerts featuring the music of over 200 composers. Founded in

1978, the GSO started as a group of highly dedicated musicians performing for audiences from Garland, Dallas, Richardson, Rowlett, Rockwall, and Sachse, and is one of the original groups, or “affiliates” at the Granville Arts Center (GAC). Since 1986, Music Director Robert Carter Austin has transformed the GSO into an ensemble of the finest virtuoso instrumentalists in North Texas. This sustainable leadership is a typical characteristic of an arts program in Garland; it plays a significant role in the continuous successes of the GSO, and its everlasting impact on Garland’s arts community.

Another affiliate group that has enjoyed sustainable leadership and continued success is Garland Summer Musicals (GSM). Helmed by GAC Director Patty Granville, GSM has flourished for over three decades with a formula that is as unchanged as it is effective. A key ingredient to this winning formula is the sense of community created by GSM, not just within its performers and production staff, but with their audiences. GSM enjoys one of the most loyal fan-bases of any performing arts company in the country, yet its production quality is well known beyond the borders of Garland. The Dallas County Community College District has partnered with GSM for 35 years, and this partnership has resulted in 1,050 scholarships to students and teachers. Since its inception in 1982, GSM has utilized nationally renowned professional directors, musicians, performers, and technicians with expansive classical and contemporary training. Likewise, many contributing GSM artists go on to pursue careers all over the country, including in film and on Broadway.

In February 1986, the Garland City Council created the nine member Garland Cultural Arts Commission (GCAC) to serve as a liaison between the city and all community-based arts and historic organizations. The Commission's primary goal is the increased visibility of the arts in Garland. The GCAC, Inc. administers the sub-grant program through 15% of the hotel/motel tax funds along with additional corporate and private donations. Over \$1,500,000 has been placed into local arts organizations since the inception of the program in 1987. This means, by state formulas on dollars spent on the arts, that a minimum of \$6,000,000 has been put back into the community from that contribution alone.

Facilities

Perhaps the most momentous artistic impact on Garland occurred in June of 1982, when the Garland Center for the Performing Arts was opened. The original 27,000 square foot facility included two theatres, meeting rooms, two dressing rooms, a rehearsal hall, and lobby for receptions. The magnificence of the space exceeded all expectations, and soon, other cities, including Plano, Irving, Richardson, and Mesquite, followed suit, building their own arts facilities using Garland as the prototype. This trend-setting facility has enjoyed success due to its flexibility and multi-purpose character, as well as its remarkable ability to perfectly represent the very community it serves.

Through the bond program of 1997, additions have been made to accommodate the growing needs of its cultural arts groups and patrons, including an extended lobby, an expanded box office, additional dressing rooms and bathrooms, and a new name: *Granville Arts Center*, after its sole director, Patty Granville. Among all of these additions, the most impactful was the inclusion of a 6,300 square-foot, state-of-the-art event facility called *The Atrium*.



Since 2003, *The Atrium* has been a staple for weddings, luncheons, receptions, and many other celebrations and pre-event functions. Its unique architectural design and modern technology capabilities have brought in guests from all over the world, and have a direct correlation with the numerous awards and commendations the facility has earned, including the *Bride's*

Choice Award, the *Couples' Choice Award*, and *Venue of the Year*. Also, the large number of events this facility hosts has economically impacted the City of Garland greatly, which is evident when considering substantial gains in local lodging and dining revenue.

The charm of downtown Garland captivates visitors and locals alike, but no landmark is more enchanting than the historic *Plaza Theatre*. Originally a dry goods store, the century-old building located on the square has served myriad purposes, including classic cinema, musical concerts, and more recently, live performances. The refurbished art deco interior and the brilliant neon facade of the *Plaza* represent the distinctive and far reaching qualities of the arts in downtown Garland, and ensure that its facilities are as diversified as their constituents and the arts that they create.

The unique architecture, modern design, and historical significance of these facilities are at the very essence of their impact on local communities and beyond. Even today, nearly four decades since its construction, the Granville Arts Center (GAC) serves as an exemplar across the southwest for cities looking to expand their arts



programs by building cultural arts facilities. Accommodating an annual range of 150,000 to 200,000 guests attending concerts, plays, dances, and visual art exhibits, the GAC facilities are an indispensable cornerstone in the City of Garland.

PART 2. MEASURING IMPACT WITH DATA

Far Reaching Impact

In the past five years, the Granville Arts Center (GAC) has sold 103,000 tickets grossing over 1.56 million dollars. The arts have been a key ingredient to the development of downtown Garland for decades, and yet their spirit continues to push past the square, and even beyond the city limits. The GAC marketing office maintains 17,594 patron addresses, only 23% (4,099) of which are in Garland. Also, in the last ten months the GAC has sent out weekly email reminder “blasts” to retain constant contact with nearly 8,000 patrons. These efforts have been instrumental in maintaining a geographically broad patronage; the data, however, shows an even stronger impact on local economy, particularly on the square and downtown Garland areas.

Dining

Although the majority of patrons have non-Garland addresses, the email blasts contain links to local dining options, which have seen 290 clicks since their inception less than a year ago. This equates to nearly one person per day showing interest in local dining due to their patronage of the arts, proving that the arts in Garland can significantly impact the economy of Garland’s local dining businesses.

Data from local restaurant owners/managers yielded results that support this idea. Several “Downtown Garland Restaurant Representatives” (DGRR) were asked to provide a yearly customer total, as well as a yearly percentage of “Arts Patrons” (AP) visiting their businesses. Unfortunately, these numbers were difficult to acquire due to the fact that many downtown restaurants are relatively new to the area; the DGRR, therefore, were asked to provide weekly averages of both of these figures, and most were able to do so. (*Fig 1*)

Many of the DGRR were also able to identify times of business increases due to arts events happening at the GAC facilities. These moments are identified as Monthly Business Influxes (MBI). A substantial percentage of local dining customers are brought about from competitions, performances, practices, and work days. Some exceptions exist due to recent establishment dates and hours of operation.

In addition to the DGRR, figures collected from patrons of a GAC Affiliate group have shown a meaningful impact on the dining economy. A survey was conducted recently at Garland Summer

Musicals where patrons were asked to complete a questionnaire. The form asked where they were from, if they dined locally, and if so, at which restaurant.

Fig 1. Weekly Average Downtown Garland Restaurant Representative Report

Business Name	Established	Operating Hours	Weekly Customers	% AP Customers	Freq. of MBI
Dos Banderas	2004	7am-10pm	2200-2500	30%	2-3
Paw Paws	2009	8:30am-6pm	750-1000	30%	< 1
Rosalind Cafe	2011	7am-9pm	1000	15%	2
Main Street Cafe	2011	10:30am-8pm	2500-3000	13%	4
Main Street Deli	2013	9am-3pm	700	N/A	2-3
Intrinsic BBQ	2015	11am-11pm	2500-3000	N/A	2-3
One Pound Burger	2017	11am-4pm	200	20%	1-2
Millhouse Pizzeria	2018	10am-1am	N/A	N/A	N/A

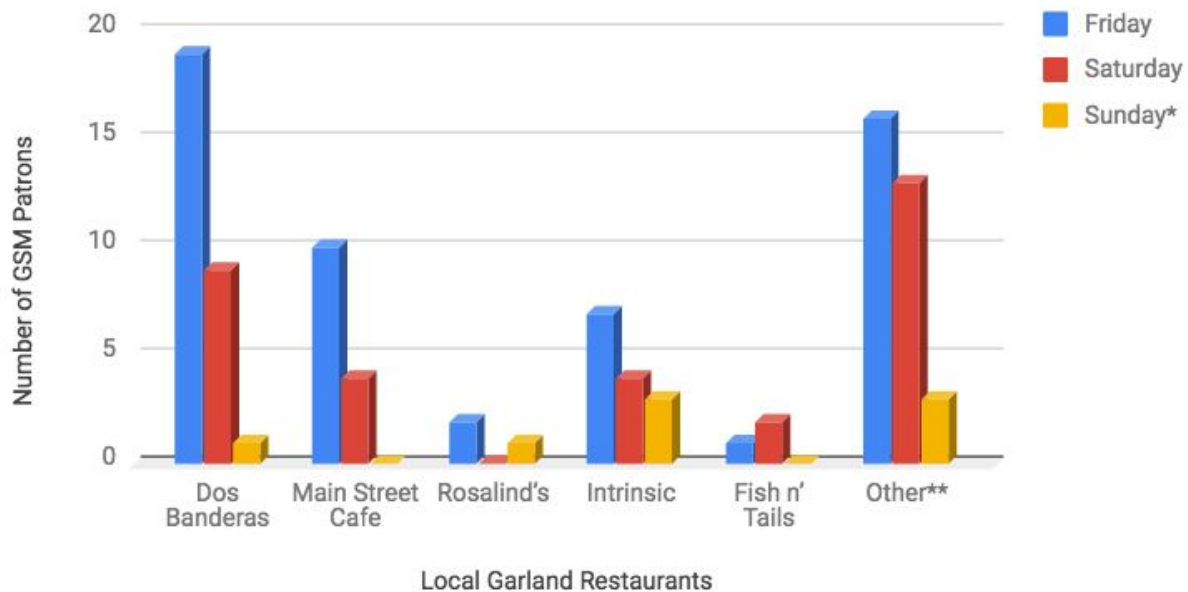
The results (*Fig 2a*) suggested that many Garland restaurants, both downtown and beyond, were significantly impacted by the patronage of GSM. Out of the over 2000 patrons that were surveyed, only 202 were completed. Out of that 10%, however, almost half (95) of patrons stated that they dined locally, concluding that in one weekend, 47.5% of GSM attendees dined at local establishments.

These data also indicate the far reach of GAC events. Using zip codes acquired from the same sample of patrons, it was found that while local communities such as Garland, Dallas, and Rowlett were most heavily represented, there was also a vastly spanning geographic presence.

Fig 2a. GSM Survey Data - Dining

Garland Summer Musicals Restaurant Survey Data

My Fair Lady Second Weekend, June 22-24, 2018



*Sunday's 2:30pm start may have yielded lower numbers of patrons dining out. Also patrons were not given the option to list restaurants they intended on going to after the show.

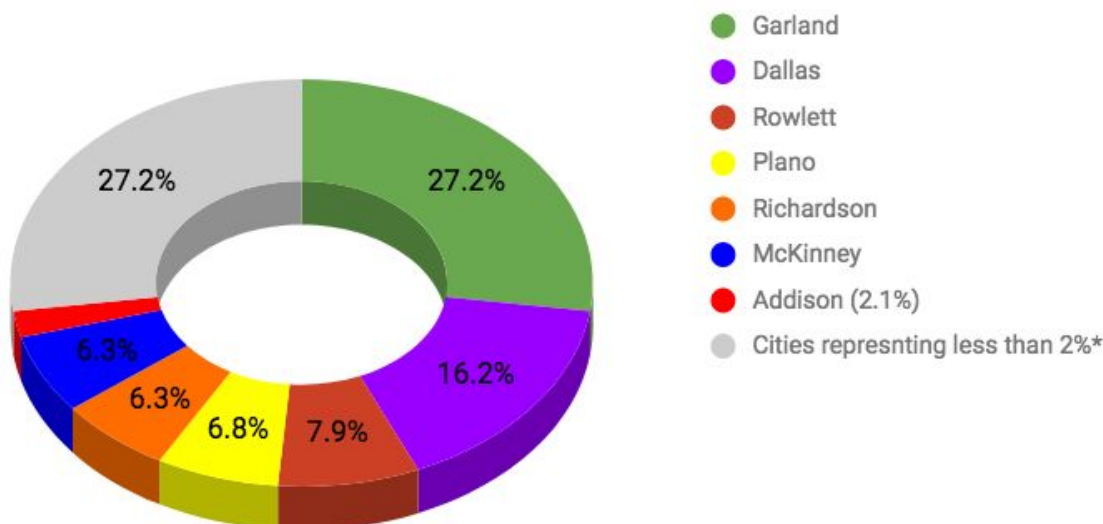
**Represents "non-square" Garland restaurants, including: Babe's, Applebee's, Fish City Grill, Flying Fish, Genghis Grill, Matt's, Gloria's, Norma's, Dos Charros, Red Robin, Razzoo's

Every city that had greater than a 2% representation (*Fig 2b*) were expected, with perhaps a few exceptions in McKinney and Addison. What indicates the broad span, however, is the gray section. Interestingly enough, the largest single-city representation (Garland) was equivalent to the accumulated percentages of the 32 other cities represented by gray section, including Augusta, Georgia and New York City. What this proves is that while impactful in its local communities, events at GAC can be equally impactful all over the state and country.

Fig 2b. GSM Survey Data - Residence

Residence of GSM Patrons

My Fair Lady Second Weekend, June 22-24, 2018



*Includes Allen, Argyle, Augusta, GA, Bardwell, Beckville, Carrollton, The Colony, Coppell, Corinth, Denton, Euless, Forney, Frisco, Fort Worth, Grand Prairie, Henderson, Highland Park, Highland Village, Lewisville, Little Elm, Mesquite, New York City, Oklahoma City, Paris, Prosper, Rockwall, Royse City, Sachse, San Antonio, Seagoville, Sunnyvale, University Park, Wylie

Lodging

In the 2016-17 season, the Atrium served 35,449 clients producing \$231,504 in revenue, about half of what the GAC facilities produce in a year. According to Event Director Mark Wilson, the Atrium supports 8-10 local hotel room reservations on average per weekend; this figure was confirmed by Holiday Inn North Garland operator Brett Urbine. According to Urbine, his hotel books 312 “Room Nights” (RN) per year as a result of Atrium events. Neighboring hotels, Tru by Hilton and Hyatt Place book similar figures to this.

The estimable formulas in *Fig. 3* are used to affirm the significant impact of Atrium events on these three hotels. The results speak to the fact that over 5% of all clients at the Atrium stay in one of these three hotels, which is substantial when considering that only a fraction of Atrium events are typical of necessitating overnight stays.

Fig 3. Hotel Occupancy* due to Atrium Events

312 (RN)	x3 hotels	x2 average occupants per room	=	1,872 guests	=	<u>5.2% of Atrium Clients</u>
312 (RN)	x3 hotels	X \$85 average room rate	=	\$79,560	=	money lost if not for Atrium events

* based on bookings at Hyatt Place, Tru by Hilton, and Holiday Inn

These calculations also articulate the nearly \$80,000 in revenue lost to these businesses if not for events at the Atrium. Additionally, free shuttle services and advertisements to local dining options are provided to guests. All of these efforts contribute to a partnership with the arts facilities that help grow local Garland dining and lodging economies. Of course, these figures are based solely on weddings held at the Atrium. The other two facilities, the Granville Arts Center and the Plaza, also often book groups that necessitate local lodging. These groups are primarily recommended to these three hotels, but sometimes even that is not enough.

In 2016, the GAC hosted a beauty pageant for a national group. The sheer size of the event required too many rooms for local hotels to accommodate. This could speak to a random and untimely high occupancy; but it should also be considered that the popularity of the arts buildings can occasionally draw crowds too large for even local lodging.

PART 3. THE RELEVANCE OF THE CULTURAL ARTS

Qualitative Data

Evidence of the impactful nature of the arts in Garland is clearly in the numbers, but more evidence exists in the validation of its community members. In 1982, various members of the community formed the Performing Arts Center (PAC) Guild, a volunteer committee dedicated to assisting the new arts center. The PAC Guild donated thousands of volunteer hours, served concessions, published the *Arts in Action* newsletter, and helped usher in a community spirit of cultural relevance. This public enthusiasm for the arts still thrives today.

For instance, during the recent GSM survey, many people wrote outside the questions, stating how long they have been a patron, how enjoyable their experience was, and how they planned on spending the rest of their evening. Additionally, local business owners on the square have mentioned how meaningful the arts are to their businesses. Main Street Cafe owner, Tammy Norvell, says that their restaurant would not do nearly the business it does were it not for the many productions and events that come through the GAC facilities. These events invite artists, staff, audience, and guests to dine at their establishment, an act for which Norvell claims she is

eternally grateful. Cheri Stigler, owner of Paw Paw's Sweet Shop, says that she enjoys her restaurant's relationship with the arts in downtown. Though Paw Paw's location off the square necessitates more of an intentional affiliation, she finds that arts patronage can influence business when given due attention; this is a relationship that Stigler hopes to foster in the future. An acknowledgment of the cultural arts' impact undoubtedly lies within the very spirit of Garland residents, business owners, and visitors.

Other Local Economic Impact

Dining and lodging are not the only industries that the arts in Garland have impacted. Trammel Crow, real estate developer from Dallas, once said that the arts are what keep the downtown Garland area alive. Consequently, several apartment complexes have been constructed around the arts facilities, walking distance from shows, concerts, and exhibits, as well as restaurants, shops, and businesses. This is yet another way the arts in Garland has stimulated economic growth. Moreover, the City of Garland's own comprehensive plan, *Envision Garland*, states that the arts facilities "create a unique sense of community that is reflective of the many generations of residents that choose to call Garland home."

Youth and Emotional Impact

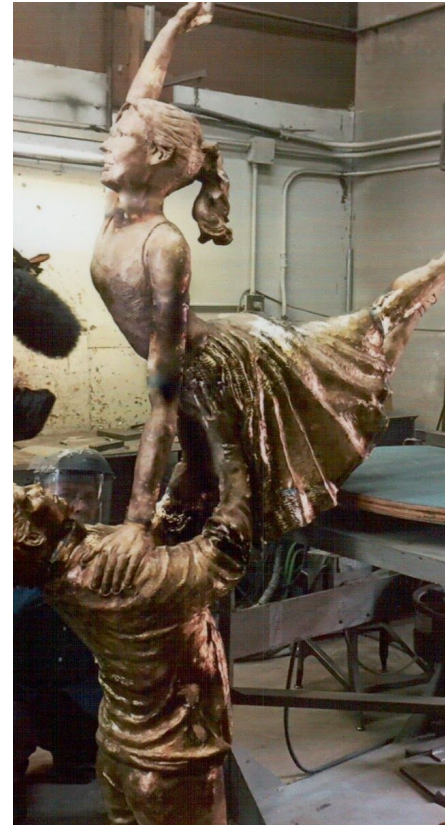
For many years, the GAC has accommodated programs that are significantly youth-oriented. Two GAC Associate groups, *Breitling Youth Theater* and *Company of Rowlett Performers* book over 20 weeks per year at the *Plaza Theatre*. An additional three weeks every summer is dedicated to the Dallas Young Artists, an intensive theatre camp in which 3rd through 12th grade students study acting, voice, production, and movement, culminating in finessed youth-driven performances. The GAC is also home to *The Nutcracker*, which is produced by the Dallas Ballet Company and features more than 200 artists for two weeks every holiday season.

Likewise, the Granville Arts Center has been home to the Garland ISD UIL One-Act Play District competition for over 30 years. This service to our educational institution can only positively influence the future of Garland's citizens. Each of these events supports young artists, who are honing their craft and entertaining communities, all while in the downtown Garland area. Their most formative years and cherished memories will always have an attachment to the facilities they perform in and the community they serve. In time, this emotional impact ensures longevity, builds traditions, and directly correlates with a lasting and supportive future from the arts.

Future projects

Even after enjoying a successful run of entertaining the people of Garland, the cultural arts show no sign of slowing down. In 2014, the GCAC appointed a committee to search for an artist to create a sculpture for the newly designed entry to the GAC. After an extensive search, internationally renowned artist Barvo was commissioned to create the two-and-a-half ton, eighteen-foot tall bronze masterpiece. Aptly named *The Vision of the Arts*, this destination sculpture will serve as a beacon to the citizens of Garland, increasing awareness of the arts and the vital role they play in the economic development of downtown Garland.

Additionally, the GAC facilities continue to fill their calendars booking concerts, plays, exhibits, competitions, weddings, conferences, and any of the wide range of events that come to Garland. Given the flexibility, popularity, and capabilities of these facilities, it is not unimaginable to predict that the arts in downtown Garland will continue to be as prosperous and impactful as any other municipal arts facilities in the North Texas area.



Relevance

This study exemplifies a mere fraction of the economic, cultural, and emotional impact that the arts have on the City of Garland. Cultural arts, in general, are extremely relevant to any organizational body, whether corporate, educational, or political in nature. The arts encourage an entity to effectively communicate goals, frequently express new ideas, preserve a growth-mindset, and foster supportive attitudes and behaviors.

It is important to recognize that the City of Garland enjoys an extremely high degree of cultural arts, in quality, in reach, and in impact. This is measured not only by the numbers and figures illustrated in this particular study, but by the thriving spirit and inspired enthusiasm shown by the citizens of this community and beyond.

Quick Facts

- The history of the arts in Garland has been ongoing for many decades and has grown exponentially to the present day.
- The Garland arts programs have incorporated a diversity of groups, including country music, ballet, chorales, visual art, photography, symphonies, drama, and musicals.
- The Garland Cultural Arts Commission has played a major role in developing and financially supporting the arts in Garland.
- Garland art facilities include three theaters, meeting rooms, an art gallery, and banquet hall.
- The Atrium is a major venue for meetings, weddings, receptions, and celebrations.
- Attendance at Garland arts facilities ranges from 150,000 to 200,000 guests each year.
- In a five-year period the GAC will sell over \$1.5 million in tickets.
- The GAC maintains a patron address list of over 17,000.
- Data collected from Garland restaurant owners and managers indicate that the arts significantly impact the local dining economy.
- The arts programs in Garland attract patrons from all over the DFW area and beyond.
- The Atrium, GAC, and Plaza events significantly contribute to the use of local hotel and lodging facilities in Garland.
- The presence of arts facilities has stimulated economic growth and development in downtown Garland.
- The arts programs have a variety of youth-oriented opportunities, including numerous youth theatre companies, dance recitals, and the Garland ISD.
- The Garland Cultural Arts Commission and the Granville Arts Center look forward to their first destination sculpture.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.b.

Meeting Date: August 6, 2018

Item Title: Citizens Environmental and Neighborhood Advisory Committee - 2018 Annual Report

Submitted By: Lonnie Banks, Managing Director

Summary of Request/Problem

The Citizens Environmental and Neighborhood Advisory Committee will provide Council with an annual report.

Recommendation/Action Requested and Justification

Information only.

Attachments

CENAC 2018 Presentation

CENAC - Community Appearance Index

CENAC Graphs

Citizens Environmental & Neighborhood Advisory Committee (CENAC)

Consists of nine (9) members appointed by Mayor and City Council.

Mission is to enhance the quality of life for Garland's citizens by promoting efforts to maintain and improve both the overall environment and physical conditions of neighborhoods.

CENAC

Current Committees

- Keep Garland Beautiful
- Environmental Achievement Awards
- Water Resources/Water Conservation
- Recycling
- Neighborhood Beautification

CENAC

Keep Garland Beautiful

- Several CENAC members serve on KGB board of directors.
- Receives monthly reports on KGB's activities and projects.
- Lends support as liaison between KGB and city departments such as EWS and Stormwater.



CENAC

Environmental Achievement Awards

- Terri Tunnell and Abbett Elementary's Patch Gardens
- Office of Neighborhood Vitality
- Chairperson Barbara Powers was recognized for community service April 17, 2018



CENAC

Water Resources/Water Conservation

- Received briefing about water quality from Wes Kucera of the Water Utilities Department.
- Toured North Texas Municipal Water District Headquarters in Wylie.
- Toured NTMWD John Bunker Sands Wetlands.



CENAC

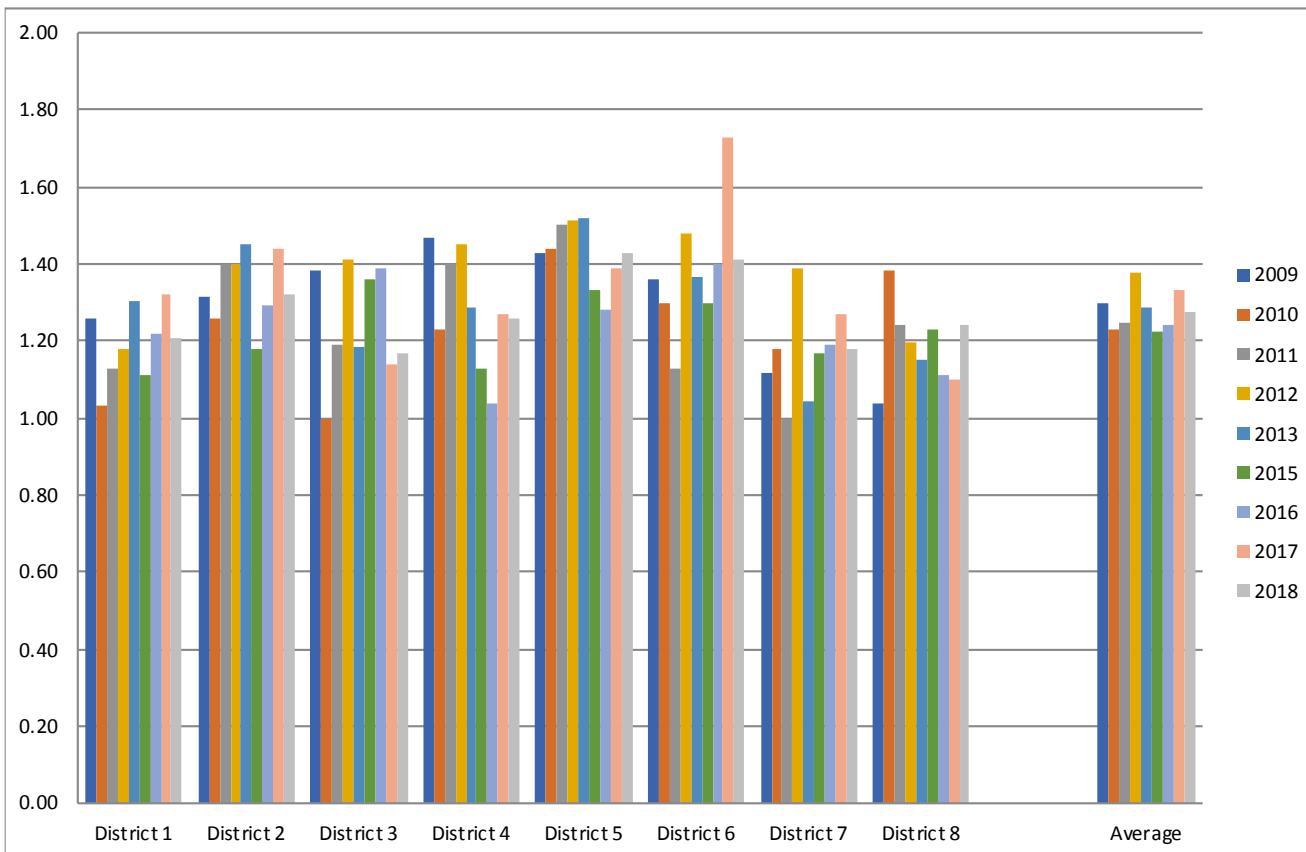
Recycling

- Monitors Single Stream Recycling Program by receiving frequent updates from EWS director.
- Toured Hinton Landfill.
- Toured Community Waste Disposal Recycling Facility.
- Received presentation from eRecyclers.
- Coordinates the annual Litter Index with Keep Garland Beautiful and EWS.



Litter Index - City of Garland

	2009	2010	2011	2012	2013	2015	2016	2017	2018
District 1	1.26	1.03	1.13	1.18	1.30	1.11	1.22	1.32	1.21
District 2	1.31	1.26	1.40	1.40	1.45	1.18	1.29	1.44	1.32
District 3	1.38	1.00	1.19	1.41	1.19	1.36	1.39	1.14	1.17
District 4	1.47	1.23	1.40	1.45	1.29	1.13	1.04	1.27	1.26
District 5	1.43	1.44	1.50	1.51	1.52	1.33	1.28	1.39	1.43
District 6	1.36	1.30	1.13	1.48	1.36	1.30	1.40	1.73	1.41
District 7	1.12	1.18	1.00	1.39	1.04	1.17	1.19	1.27	1.18
District 8	1.04	1.38	1.24	1.20	1.15	1.23	1.11	1.10	1.24
Average	1.30	1.23	1.25	1.38	1.29	1.23	1.24	1.33	1.28



CENAC

Neighborhood Beautification

- Monitored Neighborhood Vitality Grant process.
- CENAC members are active in their neighborhood associations and attend the Office of Neighborhood Vitality's Meet and Greet quarterly meetings.
- Members attended the Garland/Plano Neighborhood Summit.

CENAC

- Interfaced with neighborhood associations and other community groups to promote beautification projects such as KGB's Monarch Butterfly Way Station Gardens at Armstrong Park, Travis College Hill Historic District, and Park Crest Elementary School.
- Endorsed and monitored the Mayor's Monarch Pledge Initiative.



CENAC

Other Environmental Initiatives

- Assisted Keep Garland Beautiful, Rowlett and Dallas with 2017 Tri-City Cleanup at Lake Ray Hubbard





CENAC

Any Questions?

Community Appearance Index
Compiled by Barbara Powers
Keep Garland Beautiful Board Secretary
Citizens Environmental and Neighborhood Advisory Committee Chairman

Keep America Beautiful's (KAB) Community Appearance Index, developed by KAB's Litter Measurement Technical Committee with field testing and review, enables Keep Garland Beautiful (KGB) and the city of Garland to quickly and reliably assess the prevalence of litter with the aim of achieving long-term sustainable results. It is an information-gathering tool to assess Garland's current litter situation to help KGB and the city develop strategies to remove litter and prevent its accumulation. The data will help determine the types of litter prevention and community improvement programs to implement. The Community Appearance Index is conducted annually by KGB at approximately the same time of year and is reported to KAB as a requirement for annual certification.

Keep Garland Beautiful uses the City Council District map with districts one through eight outlined to score each Council district. Keep Garland Beautiful then divides each district into six to ten sub-areas to calculate a score for the entire district. Keep America Beautiful Guidelines require the sub-areas consist of at least 20 percent of the entire Council district's area. They also specify that the sub-areas include a variety of district representation such as residential, commercial, parks, schools, freeways, lakes, etc.

At least three community volunteers are trained prior to the Assessment so each scorer understands the parameters. The scorers travel the assigned route together in a van where the scoring leader calls, "Start," along with the corresponding number for each sub-area and then "Stop" when the entire sub-area is complete. The scorers then record numbers on a 1 – 4 scale in the appropriate sub-area section. Scorers could use 0.5, such as 1.5, if they are unable to decide between the levels. Scorers should consider visibility of litter, frequency of litter, and cleanup difficulty. The descriptions of the scoring values that evaluators consider include:

1. "No Litter" Any litter observed could be quickly collected in about 15 minutes by one individual. The entire sub-area has a generally neat and tidy appearance; nothing grabs the eye as being littered or messy.
2. "Slightly Littered" The litter in the sub-area could be collected by one or two people in 15 – 30 minutes. While the sub-area has a small amount of litter, the eye is not continually grabbed by litter.

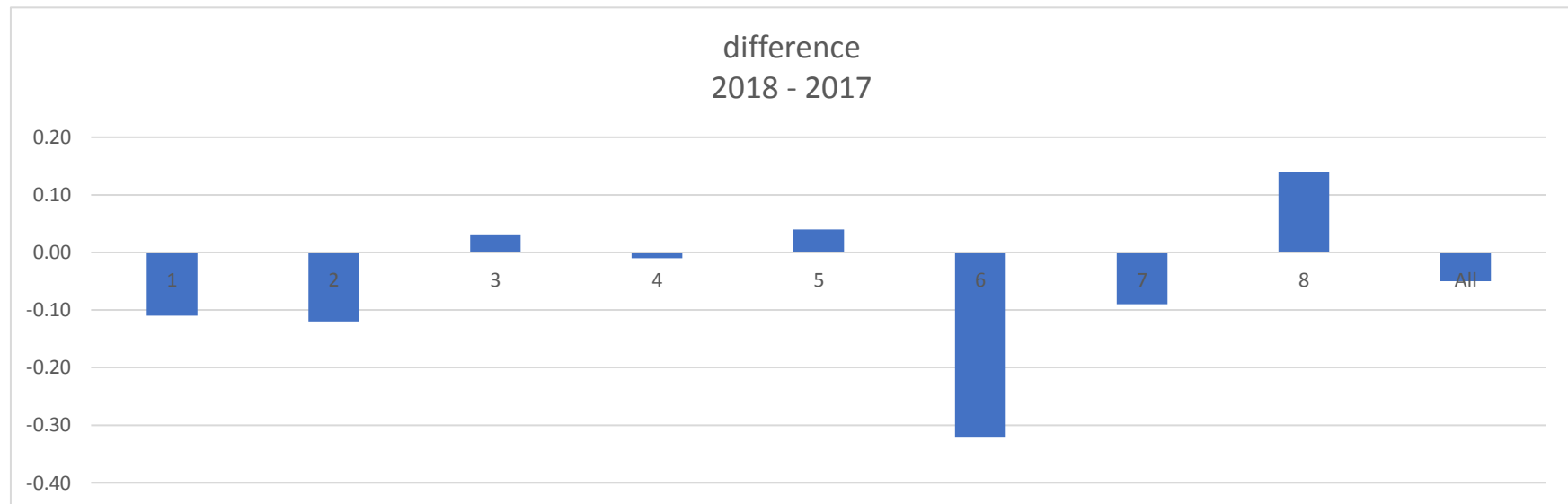
3. "Littered" Visible litter can readily be seen throughout the sub-area, likely requiring an organized effort for removal.
4. "Extremely Littered" A continuous amount of litter is noticed in the sub-area. A crew, perhaps requiring equipment, will be needed to remove the litter.

The scoring leader collects each scorer's sheets to figure the average of each sub-area, entire Council District, and then the overall city's average. The Community Appearance Index scores are then reported to Keep America Beautiful and Keep Texas Beautiful on KAB's official Community Appearance Index Report Form. Keep Garland Beautiful also reports the results, including comparisons to previous years, to the Citizens Environmental and Neighborhood Advisory Committee (CENAC), the Environmental Waste Services Department, and the Garland City Council.

The results of this Index assist Keep Garland Beautiful and the city with their education, beautification, and litter prevention programs. Attention can be addressed to the sub-areas and Council Districts with the most need. Yearly comparisons also indicate progress being made.

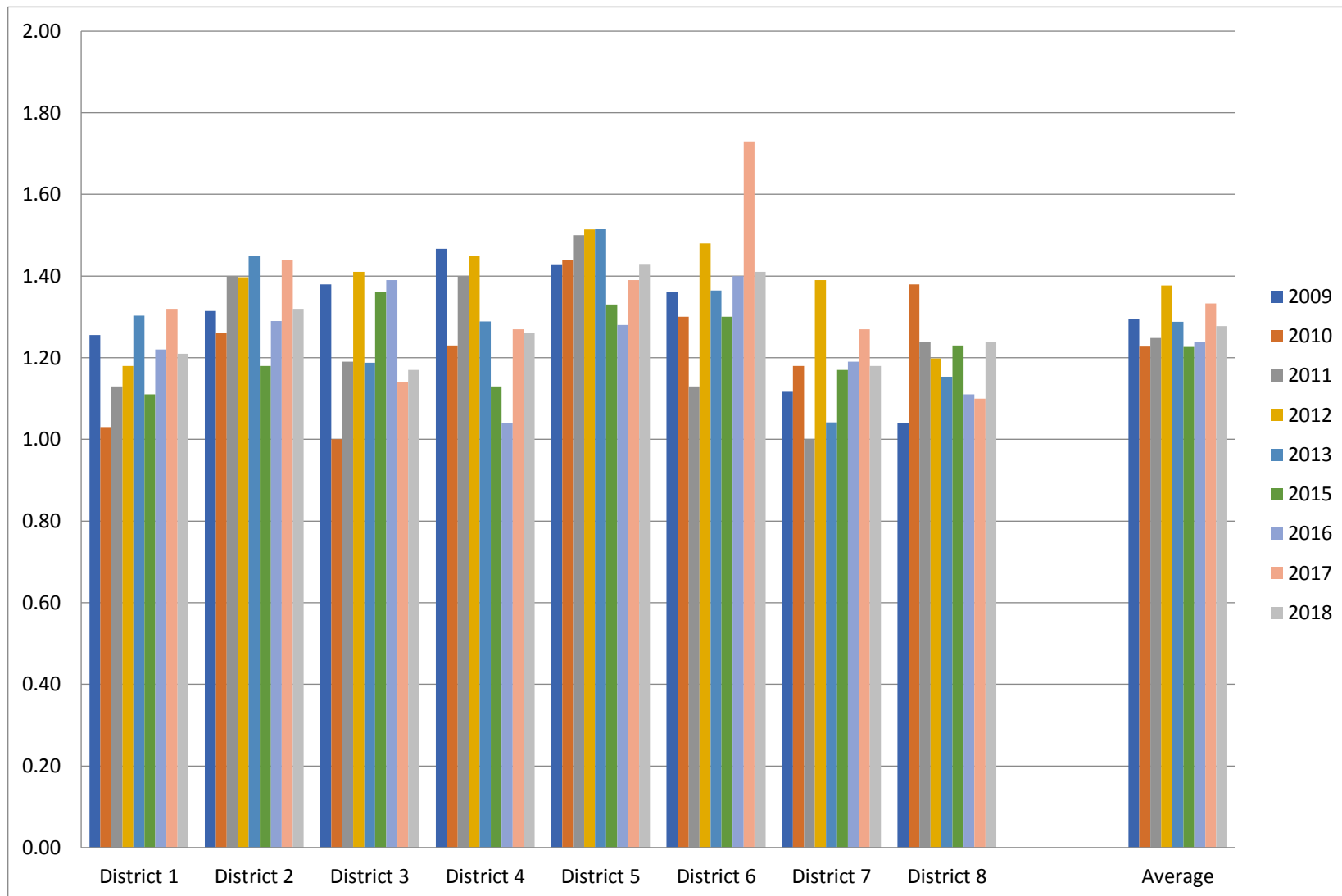
Garland
Community Appearance Index
2018

district	1	2	3	4	5	6	7	8	All
2018	1.21	1.32	1.17	1.26	1.43	1.41	1.18	1.24	1.28
2017	1.32	1.44	1.14	1.27	1.39	1.73	1.27	1.10	1.33
2016	1.22	1.29	1.39	1.04	1.28	1.40	1.19	1.11	1.24
2015	1.11	1.18	1.36	1.13	1.33	1.30	1.17	1.23	1.23
difference 2018 - 2017	-0.11	-0.12	0.03	-0.01	0.04	-0.32	-0.09	0.14	-0.05



Litter Index - City of Garland

	2009	2010	2011	2012	2013	2015	2016	2017	2018
District 1	1.26	1.03	1.13	1.18	1.30	1.11	1.22	1.32	1.21
District 2	1.31	1.26	1.40	1.40	1.45	1.18	1.29	1.44	1.32
District 3	1.38	1.00	1.19	1.41	1.19	1.36	1.39	1.14	1.17
District 4	1.47	1.23	1.40	1.45	1.29	1.13	1.04	1.27	1.26
District 5	1.43	1.44	1.50	1.51	1.52	1.33	1.28	1.39	1.43
District 6	1.36	1.30	1.13	1.48	1.36	1.30	1.40	1.73	1.41
District 7	1.12	1.18	1.00	1.39	1.04	1.17	1.19	1.27	1.18
District 8	1.04	1.38	1.24	1.20	1.15	1.23	1.11	1.10	1.24
Average	1.30	1.23	1.25	1.38	1.29	1.23	1.24	1.33	1.28





**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.c.

Meeting Date: August 6, 2018

Item Title: Preview of 2018-19 Proposed Budget

Submitted By: Ron Young, Budget Director

Summary of Request/Problem

Staff will provide an overview of the City Manager's Proposed Budget for FY 2018-19. The FY 2018-19 Proposed Budget document will officially be presented to Council at the August 7, 2018 Regular Meeting.

Recommendation/Action Requested and Justification

Preview only for the Proposed Budget. Questions and discussion will occur at future Budget Work Sessions after Council has received the Budget document.



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

3.d.

Meeting Date: August 6, 2018

Item Title: Consider amendments to City Council policies regarding meals for Boards and Commissions

Submitted By: Brad Neighbor, City Attorney

Summary of Request/Problem

At the request of Council Member Jim Bookhout and Mayor Lori Barnett Dodson, Council is requested to consider a policy that will provide for meals to be served for the members of Boards and Commissions at their meetings.

Recommendation/Action Requested and Justification

A draft of potential policy amendments to accomplish these policy changes is attached for review and debate by the City Council.

Attachments

Policy Amendment Boards and Commission Meals

Meals for Boards & Commissions

Estimated Cost for Boards & Commission Meals

DRAFT

FOR DISCUSSION PURPOSES ONLY

[This document has not been reviewed or approved by the Garland City Council]

2018 [REVISED] RULES OF ORDER AND COUNCIL POLICIES

* * * * *

Proposed City Council policy regarding meals for boards and commissions to be added as Section 10, Division 1, Article II:

Section 10 Meals for boards and commissions

The City Council shall budget for, and the City Manager shall cause to be provided, suitable meals for all meetings of the City's boards and commissions.

* * * * *

The current City Council policy found at Section 10, Article II, Division 1 shall be re-numbered to an appropriate section number within Division 1, Article II.

Board & Commission	Meals Provided	Current
Animal Services Advisory Committee	Yes	Meals
Board of Adjustment	No	1 Meal Annually
Citizens Environmental & Neighborhood Advisory Committee	No	
Civil Service Commission	Yes	Breakfast
Community Multicultural Commission	No	Snacks provided
Garland Cultural Arts Commission	No	Snacks provided
Garland Youth Council	No	
Lake Ray Hubbard Appeals Board	No	
Library Board	Yes	Meals
Parks & Recreation Board	Yes	Meals and/or Snacks
Plan Commission	Yes	Snacks; Meals dependent on # of cases
Property Standards Board	Yes	Meals
Senior Citizens Advisory Commission	No	
Tax Increment Finance District Board - Downtown	Yes	Meals
Tax Increment Finance District Board - South	Yes	Meals
Tax Increment Finance District Board - Hospital	Yes	Meals
Unified Building Standards Commission	No	

Estimated Cost			Existing	
Board & Commission	Meeting Frequency Per Year	Cost per Meeting	Total Cost	Additional Meal Cost
Animal Services Advisory Committee	4	\$150	\$600	
Board of Adjustment	12	\$150		\$1,800
Civil Service Commission	4	\$150	\$600	
Citizen Environmental and Neighborhood Advisory Committee	12	\$150		\$1,800
Community Multicultural Committee	12	\$150		\$1,800
Garland Cultural Arts Commission	4	\$150		\$600
Garland Youth Council	24	\$150		\$3,600
Lake Ray Hubbard Appeals Board	12	\$150		\$1,800
Library Board	11	\$150	\$1,650	
Parks and Recreation Board	11	\$150	\$1,650	
Plan Commission	22	\$150	\$3,300	
Property Standards Board	3	\$150	\$450	
Senior Citizens Advisory Commission	12	\$150		\$1,800
Tax Increment Finance District Board - DOWNTOWN	3	\$150	\$450	
Tax Increment Finance District Board - SOUTH	3	\$150	\$450	
Tax Increment Finance District Board - HOSPITAL	3	\$150	\$450	
Unified Building Standards Commission	12	\$150		\$1,800
TOTAL			\$9,600	\$15,000



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

3.e.

Meeting Date: August 6, 2018

Item Title: Fire Department Risk Analysis and Standards of Coverage Study

Submitted By: Mark Lee, Fire Chief

Summary of Request/Problem

With the closing of Baylor of Garland the Fire Department's EMS response model is exhibiting signs of strain in some districts. EMS assets need to be reviewed for best use. Combined with the potential rebuild of some aging fire stations, the need for a comprehensive look at Fire Department efficiencies need to be examined. With this in depth look, department optimization can also be explored.

Recommendation/Action Requested and Justification

For Council informational purposes only.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.f.

Meeting Date: August 6, 2018

Item Title: Street Department Construction Program Update

Submitted By: Steve Oliver, Streets Director

Summary of Request/Problem

The Director of the Street Department will provide an update to the City Council on the status of the Street Department's infrastructure construction program.

Recommendation/Action Requested and Justification

None - For informational purposes only

Attachments

Street Department Quarterly Council Update



Street Department

Council Update

August 6, 2018

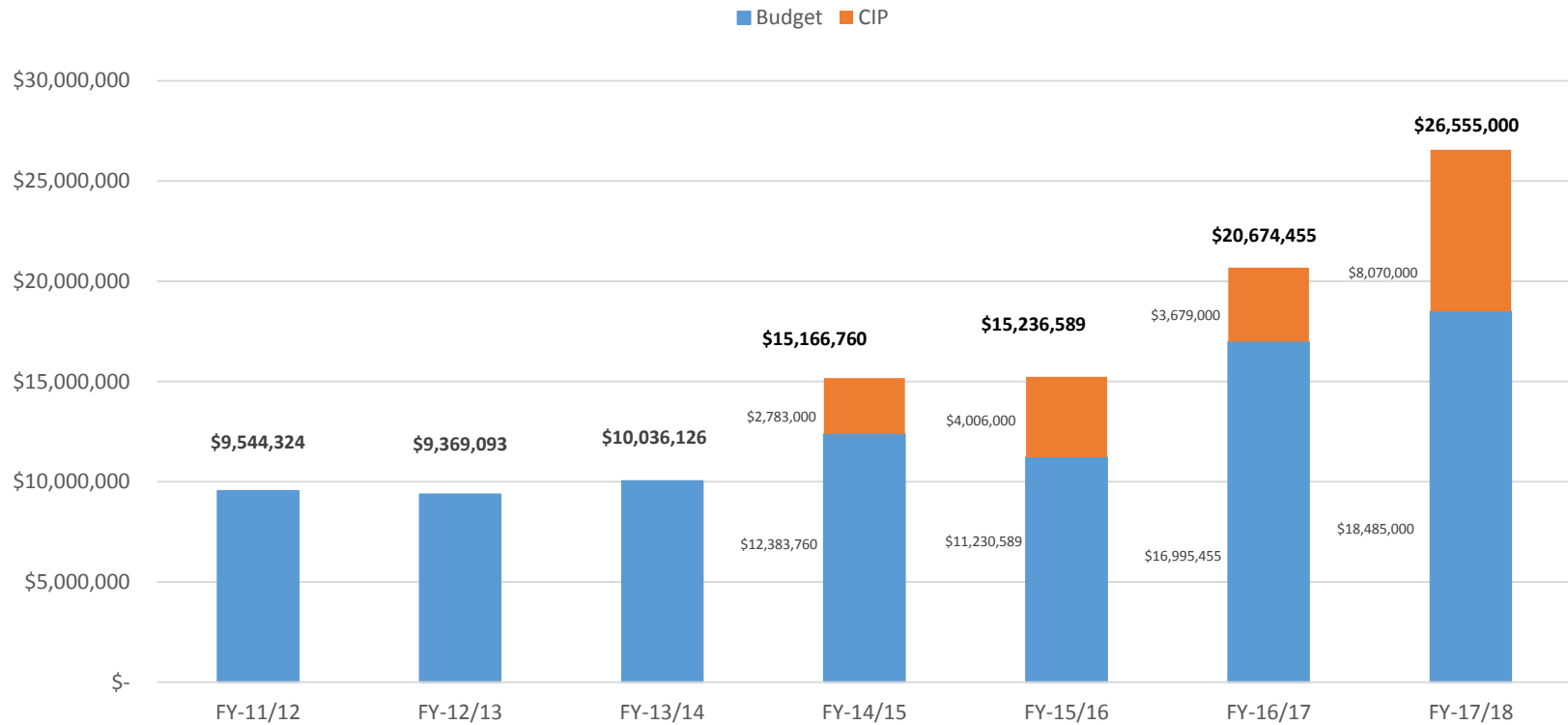


GARLAND

Street Department

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Increased Funding By Budget Year



GARLAND

Street Department



Street Department Communications Update

- Working with Public & Media Relations to develop several Public Service Announcements
 - Street Talk – Monthly publication
 - Construction Updates
 - The hunt for the orange traffic cones
 - Potholes 101
 - Explaining the PCI
 - Street Department webpage link: Street.GarlandTx.gov
- Upcoming Videos
 - What to expect when my street is overlaid
 - What to expect when my street is reconstructed
 - What to expect when my alley is reconstructed
 - Concrete Crushing Operations



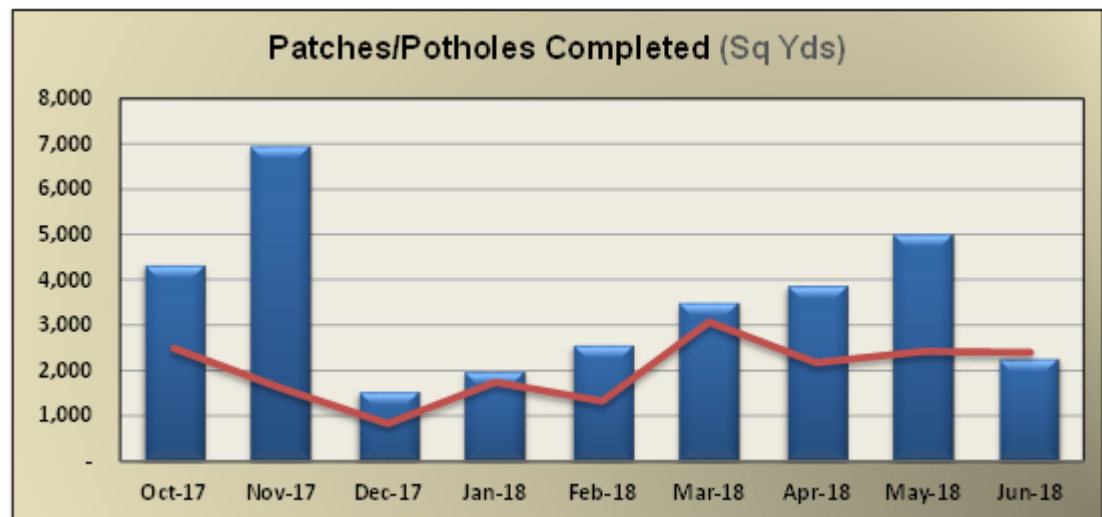
GARLAND

Street Department

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Street Maintenance Asphalt Patching Update

Patches/Potholes Completed		
	Square Yards	% Chg.
YTD thru 6/18	32,042	
YTD thru 6/17	18,085	
Increase (Decr.)	13,957	77%
FY17 Monthly Accomplishments FY18 Monthly Accomplishments		



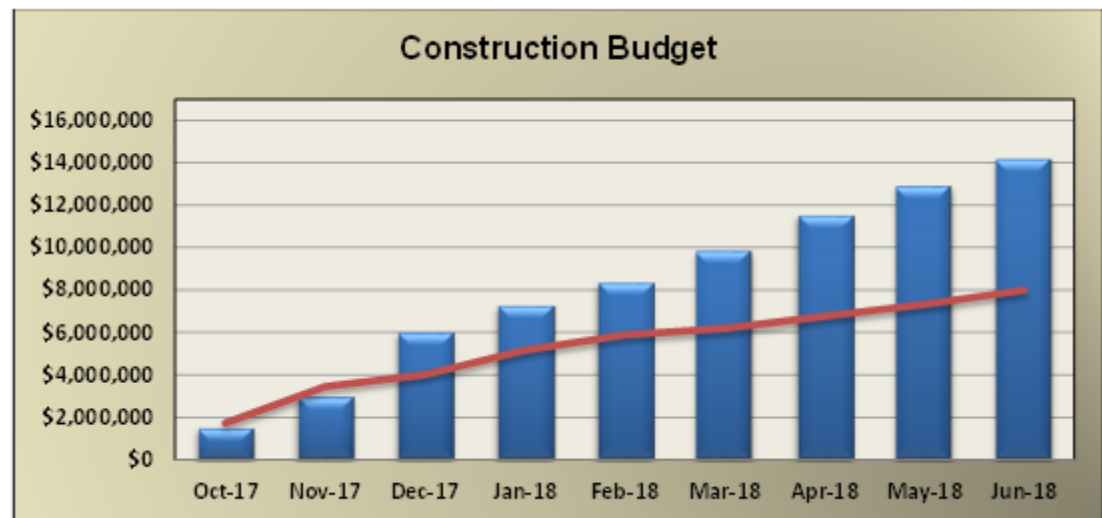
Street crews have completed 77% more potholes and patches than this time last year.

Street Department



Construction Dashboards

Construction Budget		
	YTD	% Chg.
YTD thru 6/18	7,994,309	
YTD Budget Target	14,208,888	
Increase (Decr.)	(6,214,579)	-44%
YTD thru 6/18 YTD Budget Target		
Excludes CIP and CDBG Funding		



Note: A significant portion of the annual budget will be expended through outside contract work. The Council has recently awarded large contracts that will allow funds to be spent in a timely manner. All budgeted funds will be designated for specific projects by the end of the fiscal year.

Street Department

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2017-2019 Project List

Completed Projects for 2016-2017

Alley Reconstruction

Council District	Address Name	From	To	Status
5	Jackson	Douglas/Lexington	Douglas	Completed
5	Douglas/Lexington	Jackson	Roanoke Alley	Completed
5	Lewis/Manchester	Lamesa	Manchester	Completed
5	Lewis @ 1721	Lewis	Lewis/Randolph	Completed
7	Campbell/Jester	Royal Coach	Jester	Completed
7	Wyrick (E)	Ivanridge	Wyrick (E)	Completed
8	Forest Park/Meadow Park	Brand	West Park	Completed
8	West Park (S)	Forest Park Alley	Meadow Park	Completed
8	Pebblecreek/Willowcrest	Willowcrest	Apollo	Completed
8	Apollo/Schrieber	Kimberly	Idlewood	Completed
8	Bellmeade/Faircrest	Kingsbridge	Faircrest	Completed

Community Development Block Grant Program

Residential Street Reconstruction

Council District	Address Name	From	To	Status
5	Rolando	Miller	Delano	Completed
2	Vista	Cumberland	Dairy	Completed
5	Nash	Brookside	Garwood	Completed

Residential Street Reconstruction

Council District	Address Name	From	To	Status
5	Broadmoor	Centerville	Intervale	Completed
4	Commonwealth	Plymouth	Williamsburg	Completed
4	Commonwealth	Colonel	Plymouth	Completed
5	Mayfield	Kazak	Keele	Completed
4	Springbranch	University	Trailridge	Completed
5	Sunnybrook	Westchester	Devonshire	Completed
5	Celeste	Fifth	First	Completed

Arterial / Collector / Industrial / Residential Street Rehabilitation

Council District	Address Name	From	To	Status
5	Market Place	Centerville	Saturn	Completed
1	3100 Blk Campbell	N/A	N/A	Completed
4	Broadway	Wynn Joyce	City Limits	Completed



GARLAND

Street Department

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2017-2019 Project List (Cont.)

Completed Projects for 2016-2017

Asphalt Overlay				
Council District	Address Name	From	To	Status
N/A	ELM GROVE	MERRITT	LANDFILL ENTRANCE	Completed
N/A	PLEASANT VALLEY	MERRITT	ELM GROVE	Completed
8	THIRTEENTH	MAIN	AVE B	Completed
1	CASTLE	MILES	FIREWHEEL	Completed
3	GUTHRIE	BROADWAY	ROSEHILL	Completed
4	CASTLEGLEN	BROADWAY	I-30	Completed
3	PENSACOLA	SARASOTA	TAMPA	Completed
3	TAMPA	PENSACOLA	DAYTONA	Completed
4	TACOMA	MAPLE GLEN	END	Completed
4	VERA CRUZ	MARTINA	DURANGO	Completed
4	VERA CRUZ	SAN GABRIEL	MARTINA	Completed
4	GRINNELL	DORAL	O'BANION	Completed
4	GRINNELL	VALLEY MILLS	DORAL	Completed
3	PENINSULA	LOCUST GROVE	DEEP CANYON	Completed
3	PENINSULA	LOCUST GROVE	I-30	Completed
3	POINT	I-30	MARVING LOVING	Completed
3	MARVIN LOVING	CHAH	LAKE HUBBARD	Completed
5	BROADMOOR	INTERVALE	KEY COLONY	Completed
4	BIRCHWOOD	SHADYGLEN	O'BANION	Completed
5	WINIFRED	RANCH	GLENBROOK	Completed
5	PECAN	KINGSLEY	WINIFRED	Completed
2	TALISMAN	WALNUT	SHOREHAVEN	Completed
2	TALISMAN	SHOREHAVEN	END	Completed
2	COUNTRY CLUB	MILLER	HIGH MEADOW	Completed
3	COUNTRY CLUB	CENTERVILLE	MARILEE	Completed
3	COUNTRY CLUB	WYNN-JOYCE	IROQUOIS	Completed
3	LUTHER	EASTERN HILLS	SHARI	Completed
3	EASTERN HILLS	COUNTRY CLUB	LUTHER	Completed
3	SHARI	LUTHER	SANDEE	Completed
3	SANDEE	SHARI	TOLER	Completed



GARLAND

Street Department

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2017-2019 Project List (Cont.)

Proposed Projects for 2017-2018

Alley Reconstruction

Council District	Address Name	From	To	Status
3	Ashglen/Branch Oaks	Field Knoll	Branch Oaks	Completed
5	Birchwood/Rockledge	Broadmoor	Penn	Completed
8	Brookfield(E)	Camelot	Kingsbridge	Completed
5	Brookshire (SW)	Brookshire/Intervale	Birchwood	Completed
3	Crestwood	Lyons	Lakecrest	Completed
8	Crystal Creek/Idlewood	Schreiber	Amberway	Completed
3	Dandelion/Goldenrod	Country Club	Rosehill	Completed
3	Fallbrook (6317)	Fallbrook	Guthrie	Completed
3	Gateridge(E)	Guthrie	Green Valley Alley	Completed
8	Glen Canyon/Willowcrest	Apollo	Willowcrest	Completed
5	Hawthorne/Winifred	Pecan	Pecan/Ranch	Completed
8	Kingsbridge/Woodhaven	Glenbrook	Beltline	Completed
8	Leicester/Trowbridge	North Garland	Old North	Completed
1	Mars(W)	Carriagehouse	Pyramid Alley	Completed
8	Pebblecreek/Ridgegate	Ridgegate	Pebblecreek	Completed
6	Timbercreek/Westcreek	Buckingham	Timbercreek	Completed
7	Windy	Windy	Windy	Completed
8	Woodhaven(W)	Kingsbridge Alley	Woodhaven	Completed
3	Goldenrod/Mayapple	Mayapple	Rosehill	Ongoing
6	Princeton	Plano	Purdue	Ongoing
5	Andover/Cripple Creek	Waldorf	Manchester	Future
4	Barcelona	San Carlos	Caravaca	Future
5	Blossom (N)/Sheridan (E)	Blossom	Kingsley	Future
5	Briar Way/Ravencroft	Broadmoor	Northwest	Future
2	Brookcrest/Forest Park	Brand	Century Park	Future
1	Brookcrest/Forest Park	Brand	West Park	Future
1	Brookcrest/Green Oaks	Brand	Century Park	Future
2	Brookcrest/Green Oaks	Brand	West Park	Future
6	Buckingham/Shadycreek	Westcreek	Shadycreek	Future
4	Caravaca/San Carlos	Barcelona Alley	Caravaca	Future
1	Carriagehouse/Holland	Mars	Wilmington	Future
5	Chevy Chase	Broadmoor	Northwest	Future
7	Churchill /Wyrick	Callejo	Ivanridge	Future
3	Columbine/Mayapple	Country Club	Rosehill	Future
3	Country Club	Goldenrod	Columbine/Mayapple Alley	Future
5	Douglas/Lexington	Saturn	Charleston	Future
1	Dukewood (S)	Bancroft/Stillmeadow	Limestone Alley	Future
8	Goliad	Monterrey	Sam Houston	Future
1	Kingswood/Queenswood	Bellwood/Kingsbridge	Ridgegate	Future
6	Lakeside/Lakewood	Shiloh	Maple	Future
1	Lena Court/Stadium	Glenbrook	Lena	Future
1	Limestone/Red Brook	Bancroft	Stillmeadow	Future
8	Monterrey/Sam Houston	Crockett	Goliad Alley	Future
5	Morningside/Patrica	Miller	Lakemere	Future



GARLAND

Street Department

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2017-2019 Project List (Cont.)

Proposed Projects for 2017-2018

Alley Repair				
Council District	Address Name	From	To	Status
8	Bellmeade/Faircrest	Bellmeade Alley	Kingsbridge	Completed
8	Bellmeade/Kingsbridge	Bellmeade @ 217	Faircrest @ 113	Completed
6	Burning Tree/Hillsdale	Goodwin	McCallum	Completed
6	Burning Tree/O Henry	Goodwin	McCallum	Completed
6	Burning Tree/O Henry	Bobbie	Jupiter	Ongoing
7	Flagstone(N)	Elm Ridge	Galaxie	Ongoing
7	Ripplewood/Robin Hill	Galaxie	Elm Ridge	Ongoing
7	Castle Rock/Crossbow	Jester Alley(W)	Jupiter	Future
7	Flagstone/Jupiter	High Plateau Alley	Russwood	Future
7	Jester	Castle Rock	Crossbow	Future

Street Department

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2017-2019 Project List (Cont.)

Arterial / Collector / Industrial / Residential Street Rehabilitation

Council District	Address Name	From	To	Status
5	Broadmoor	Key Colony	LaPrada	Completed
2,3	Centerville	Broadway	Hwy 66	Completed
6	Lariat	Jupiter	Heights	Completed
6	Lariat	Heights	McCallum	Completed
6	Jupiter	Miller	Marquis	Completed
5	Miller	Jupiter	Lonnecker	Completed
6	O Henry	Bobbie	Jupiter	Completed
7	Arapaho	Garland	Jupiter	Ongoing
3,4,5	Broadway	First	Merrimac	Ongoing
6	Bucknell	Forest Ridge	Plano	Ongoing
6	Burning Tree	Goodwin	McCallum	Ongoing
6	Centennial	Pear Tree	Maydelle	Ongoing
5	Miller	First	Glenbrook	Ongoing
6	Potomac	Buckingham	End	Ongoing
5	Bardfield	Centerville	Niagara	Future
4	Canyon	Duck Creek	Sundown	Future
6	Cornell	Bucknell	Plano	Future
2,6,8	Forest Lane	Garland	City Limits	Future
6	Goodwin	Potomac	Western	Future
2	Mars	Rosewood Hills	Castle	Future
5	Patricia	Miller	Parkcrest	Future
5	Towngate	Northwest	Millay	Future
7	Wagon Wheel	Beltline	Apollo	Future



GARLAND

Street Department

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2017-2019 Project List (Cont.)

Proposed Projects for 2017-2018

Water/Street Rehabilitation

Council District	Address Name	From	To	Status
3	Country Club	Marilee	Iroquois	Completed
5	Kazak	Mayfield	End	Completed
6	Justice	Plano	Burning Tree	Ongoing
6	Tynes	Burning Tree	Greentree	Ongoing
3	Broadway	Colonel	Hiawatha	Future
3	Broadway	Hiawatha	Wynn-Joyce	Future
2	High Meadow Cir	High Meadow	End	Future
2	High Meadow	Dove	Country Club	Future
5	McDonald Cir	McDonald	End	Future
5	McDonald	Saturn	Lamesa	Future
5	McDonald	McDonald	End	Future
5	Miller	Garland	Shiloh	Future
4	Thistle	Clover	Thicket	Future
4	Wildbriar	Shadyglen	Heatherglen	Future
3	Roan	Rowlett	Waterhouse	Future



GARLAND

Street Department



2017-2019 Project List (Cont.)

Proposed Projects for 2017-2018

Residential Street Reconstruction

Council District	Address Name	From	To	Status
3	Bachman	Roan	Whiterock	Completed
5	Celeste	Fifth	First	Completed
1	Meridian	Toyah Creek	Rivercrest	Completed
1	Meridian	Bringle	Rivercrest	Completed
4	Springbranch Circle	Springbranch	End	Completed
5	Sunnybrook	Westchester	Devonshire	Completed
5	Westchester	Garland	Sunnybrook	Completed
1	Deepwood	Country Club	Bringle	Ongoing
3	Green Valley	Guthrie	Guthrie	Ongoing
4	Valley Mills	Grinnel	Stroud	Ongoing
4	Valley Mills	LaPrada	Stroud	Ongoing
3	Alta Oaks	Guthrie	Cedar Elm	Future
3	Blue Creek	Ridgecove	End	Future
1	Bosque	Bringle	Rivercrest	Future
5	Carroll	Saturn	Lamesa	Future
3	Club Creek Blvd.	Club Creek	Windridge	Future
5	Daugherty	Delano	First	Future
3	Dove Meadow	Field Knoll	Guthrie	Future
8	Elizabeth	Hilltop	Inwood	Future
3	Emberwood	Heatherbrook	Field Knoll	Future
5	Flores	Cortez	Lamesa	Future
3	Freeport	Gulfport	Zion	Future
8	Goliad	Sam Houston	Old Mill Run	Future
3	Martindale	Ridgecove	Kerry	Future
3	Mary Jane	Lakecrest	Lyons	Future
1	Meadow Green	Talley	O'Shannon	Future
4	Middle Glen	Avalon	Villa Ridge	Future
7	North	Richoak	End	Future
3	Northridge	Windridge	Bluffview	Future
8	Queenswood	Kingsbridge	Ridgegate	Future
8	Ridgecrest	Miller	Westway	Future
3	Shari	Club Creek	Luther	Future
2	Wycliff	Miller	Danbury	Future



GARLAND

Street Department

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2017-2019 Project List (Cont.)

2017-2018 Community Development Block Grant Program Residential Street Reconstruction

Council District	Address Name	From	To	Status
2	Alto	Dairy	Curtis	Completed
2	High Hollow	High Grove	High Mesa	Completed
2	Linda	Dairy	Cumberland	Completed
2	Fremont	Southwood	Miller	Ongoing

Street Department

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2017-2019 Project List (Cont.)

Proposed Projects for 2017-2018

Council District	Address Name	Asphalt Overlay		Status
		From	To	
3	TOBIN TR	CHICOSA TR	COUNTRY CLUB	Completed
2	ALAMO	GLENBROOK	SYLVAN	Completed
2	BANDERA	GLENBROOK	SYLVAN	Completed
1	FRIO	MERIDIAN	END	Completed
1	PALO DURO	TOYAH CREEK	NUECES	Completed
1	BOSQUE	RIVERCREST	TOYAH CREEK	Completed
1	TOYAH CREEK	BOSQUE	CASTLE	Completed
1	TOYAH CREEK	ANGELINA	BOSQUE	Completed
1	TRINIDAD	CASTLE	WHITNEY	Completed
1	RIVERCREST	CASTLE	BOSQUE	Completed
1	PUEBLO	PLEASANT VALLEY	GRINSTAD	Completed
1	DELORES	PLEASANT VALLEY	NORTHLAKE	Completed
1	MEANDERING	PLEASANT VALLEY	PYRAMID	Completed
1	CARRIAGEHOUSE	HWY 78	WILMINGTON	Completed
1	HOLLAND	MARS	MEANDERING WAY	Completed
8	PRINCEWOOD	NAAMAN SCHOOL	KIMBERLY	Completed
8	KIMBERLY	BANCROFT	KINGSWOOD	Completed
8	KINGSWOOD	DUKESWOOD	RIDGEGATE	Completed
8	DUKESWOOD	EAST END	HAMPSHIRE DR.	Completed
8	LADYWOOD	DUKESWOOD	KINGSWOOD	Completed
8	DUCHESS	KINGSWOOD	DUKESWOOD	Completed
8	HAMPSHIRE	DUKESWOOD	ECHO	Completed
8	ECHO	HAMPSHIRE	BARON	Completed
8	IDLEWOOD	APOLLO	DUKESWOOD	Completed
8	NEAL	APOLLO	BANCROFT	Completed
8	CRYSTAL CREEK	SCHREIBER	AMBERWAY	Completed
8	COLE	LIMESTONE	IDLEWOOD	Completed
8	SCHREIBER	LIMESTONE	IDLEWOOD	Completed
8	LIMESTONE	AMBERWAY	STILLMEADOW	Completed
2	BUCKINGHAM	HWY 78	PLEASANT VALLEY	Completed
2	COUNTRY CLUB	PLEASANT VALLEY	WALNUT	Completed
2	TOWER	COMMERCE	GASOLINE ALLEY	Completed
8	APOLLO	CRIST	KINGSBRIDGE	Future
8	KINGSBRIDGE	APOLLO	QUEENSWOOD	Future
8	RIDGESTONE	BRAND	KINGSBRIDGE	Future
8	CRESTSTONE	BRAND	RIDGEGATE	Future
8	HOMESTEAD	OLD	SAM HOUSTON	Future
8	OLD MILL RUN	BUCKINGHAM	TRAVIS	Future
8	TRAVIS	N. GARLAND	LARCHFIELD	Future



GARLAND

Street Department

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2017-2019 Project List (Cont.)

Proposed Projects for 2018-2019

Alley Reconstruction				
C - District	Address Name	From	To	Status
3	Briar Hollow/Stony Brook	Chicosa	Briar Hollow	Future
4	Jamestown/Yorktown	Williamsburg	Jamestown	Future
4	Mayflower	Mayflower	Mayflower	Future
5	Sleepy Hollow/Westbrook	Broadmoor	Springlake	Future
4	San Carlos/Clemson	Perdido Alley	Sevilla	Future
4	Redwood(E)	Elmwood	Tealwood(S)	Future
3	Meadow Oaks/Rosehill	Rosehill	Edgecliff Alley	Future
3	Greenbrook/Peninsula	Peninsula Way	Greenbrook	Future
5	Birchwood/Rockledge	Broadmoor	Northwest	Future
1	Meridian Way/Whiteoak	Toyah Creek	Rivercrest	Future
4	Oates/Waikiki	Avalon	Miami	Future
4	Oates/Waikiki	Rosehill	Avalon	Future

Street Department

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2017-2019 Project List (Cont.)

Proposed Projects for 2018-2019

Residential Street Reconstruction

Council District	Address Name	From	To	Status
3	Chicosa	Iroquois	Comanche	Future
3	Chicosa	Wynn-Joyce	Comanche	Future
2	Linda	Dairy	Concrete	Future
5	Mayfield	Jackson	Saturn	Future
5	Mayfield	Clearpoint	Jackson	Future
2	Celeste	Dairy	Arcady	Future
2	Celeste	Arcady	End	Future
4	Maple Glen	Boca Raton	Tacoma	Future
4	Syracuse	Vanderbilt	End	Future
6	Justice	Burning Tree	Yale	Future
3	Toler Trl.	Luther	Country Club	Future
4	Jamestown	Commwealth	Williamsburg	Future
5	Cranford	Denton	Lamesa	Future
5	Cranford	Lamesa	Saturn	Future
2	Arcady	Linda	Celeste	Future
2	Curtis	Susan	Davidson	Future
4	Woodmere	Rollingridge	Heatherglenn	Future
3	Field Knoll	Dove Meadow	End	Future
3	Daytona	Tampa	Bobtown	Future

2018-2019 Community Development Block Grant Program

Residential Street Reconstruction

Council District	Address Name	From	To	Status
1	Navasota	Blanco	Castle	Future



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Street Department



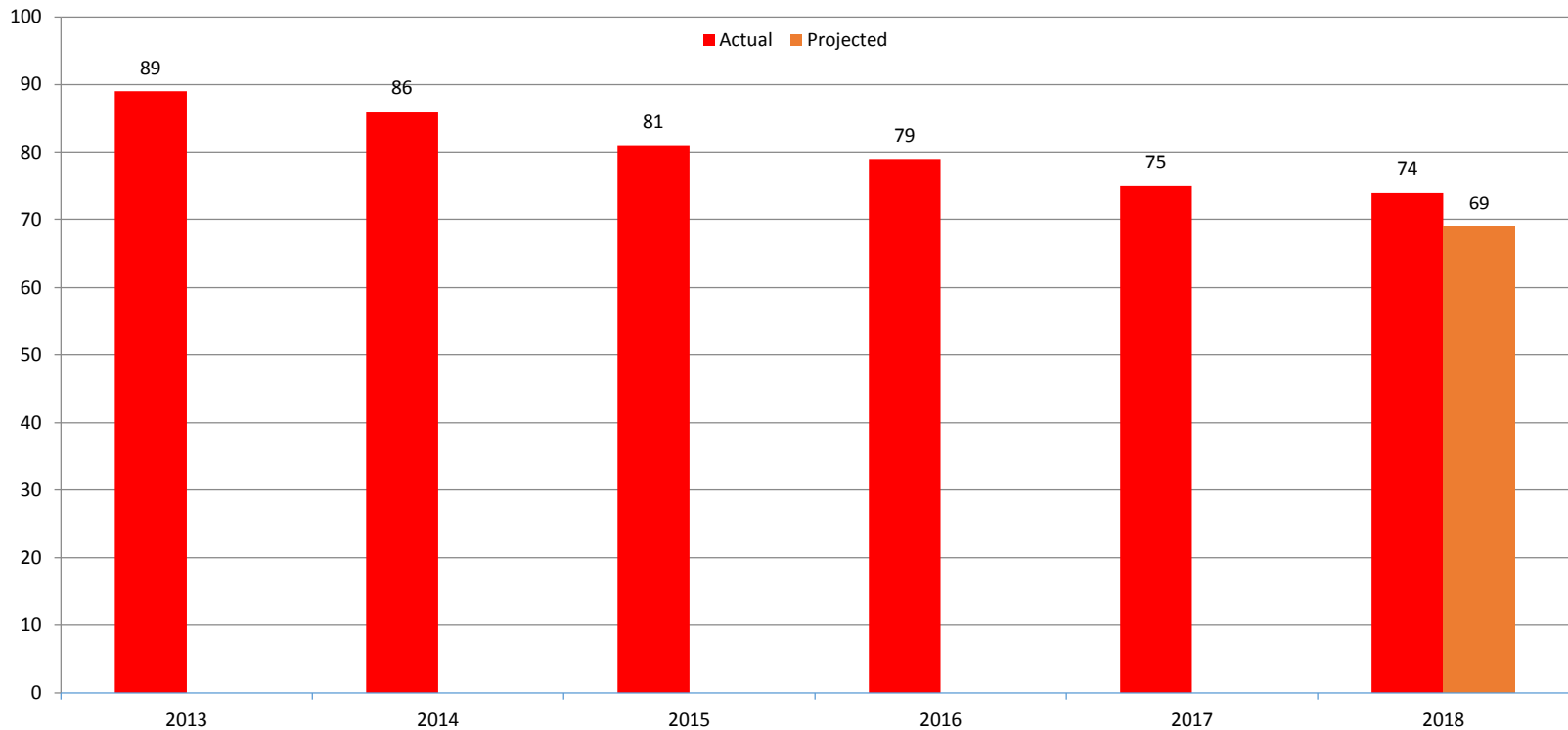
3 Year Program Statistics FY17-19

- Lane miles of street repair and reconstruction accomplished since October 1, 2016
 - 45.48 – Lane Miles
- Lane miles of alley repair and reconstruction accomplished since October 1, 2016
 - 5.12 – Lane Miles
- Lane miles of asphalt overlay accomplished since October 1, 2016
 - 63.12 – Lane Miles
- **TOTAL = 113.73 Lane Miles Completed**
- Estimates for April-June 2018
 - Streets – 19.95 LM
 - Alleys – 1.7 LM
 - Overlays – 6.0 LM

Street Department



Street PCI Improvement Vs. Previous Projections



Better results than projected due to increased funding.

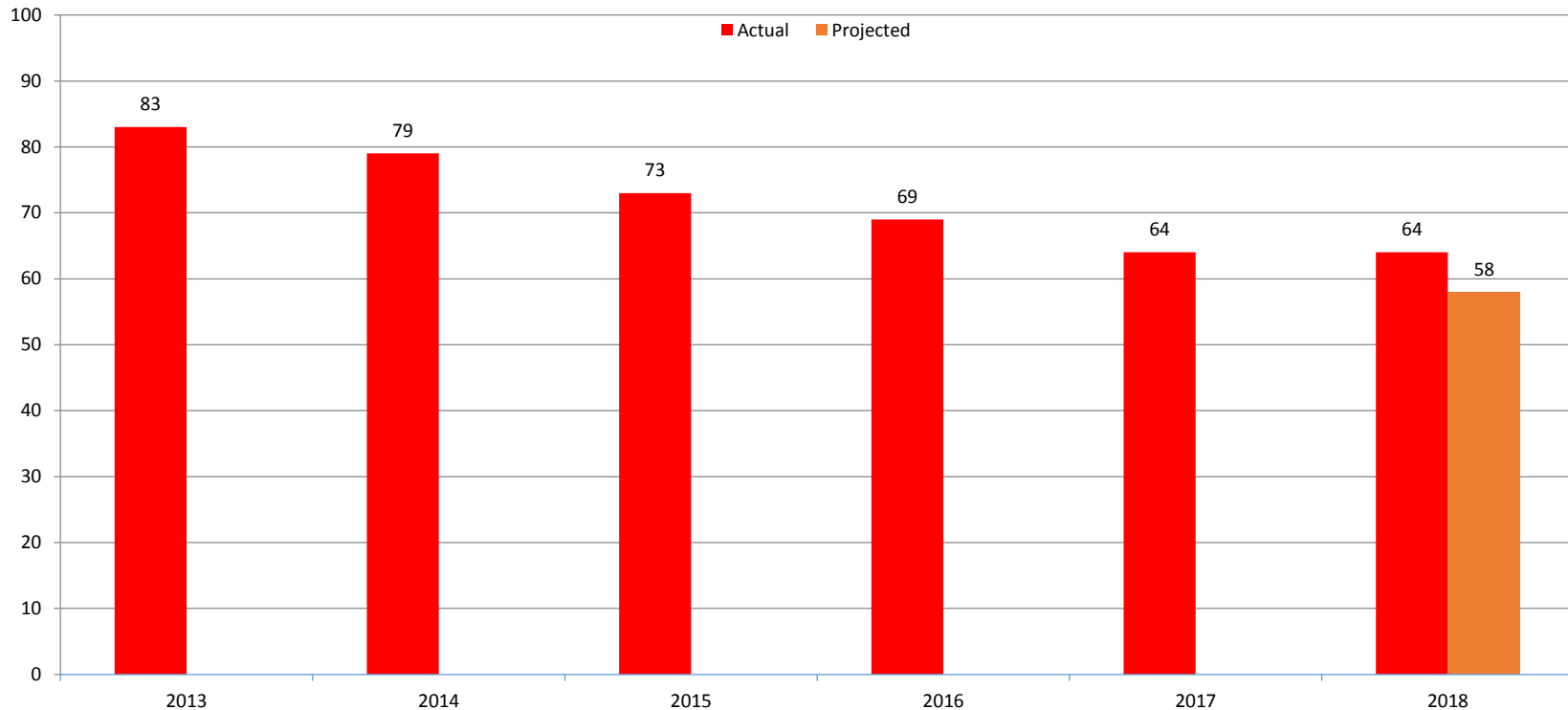


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Street Department



Alley PCI Improvement Vs. Previous Projections



Better results than projected due to increased funding.

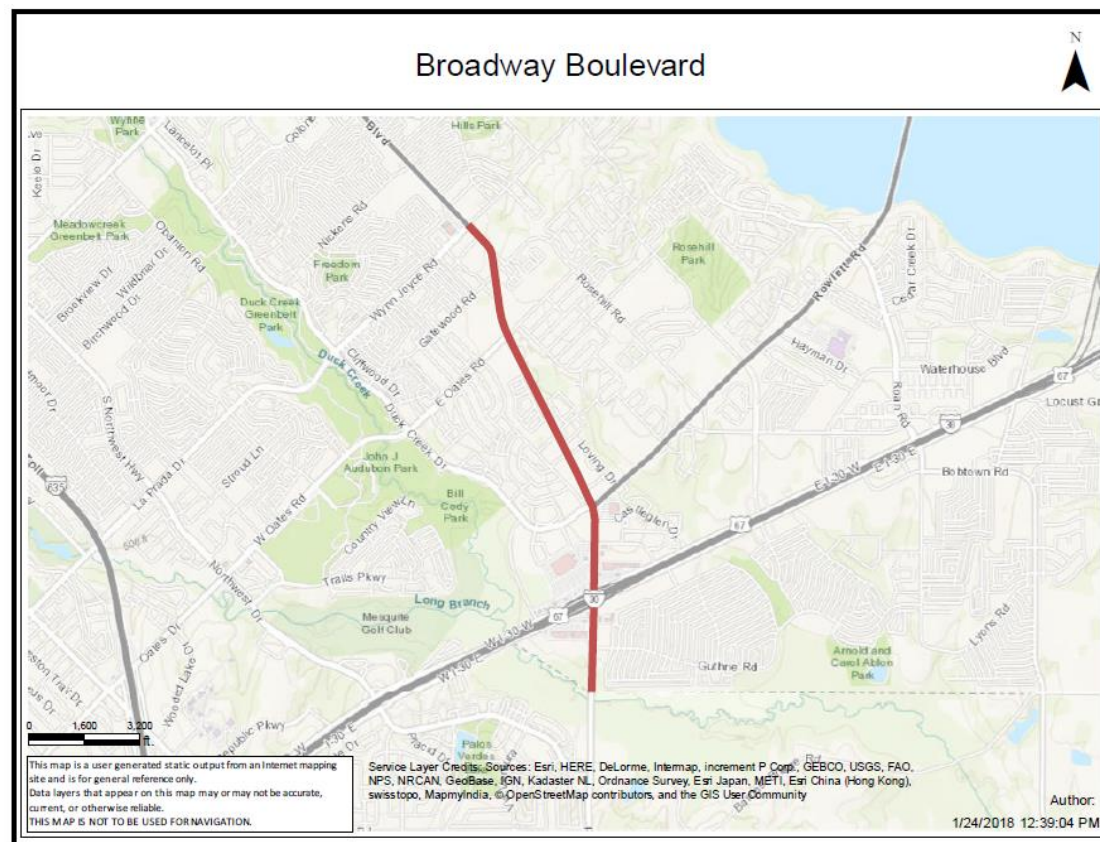


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Broadway Boulevard Project - Completed 2016-2017



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2016-2018

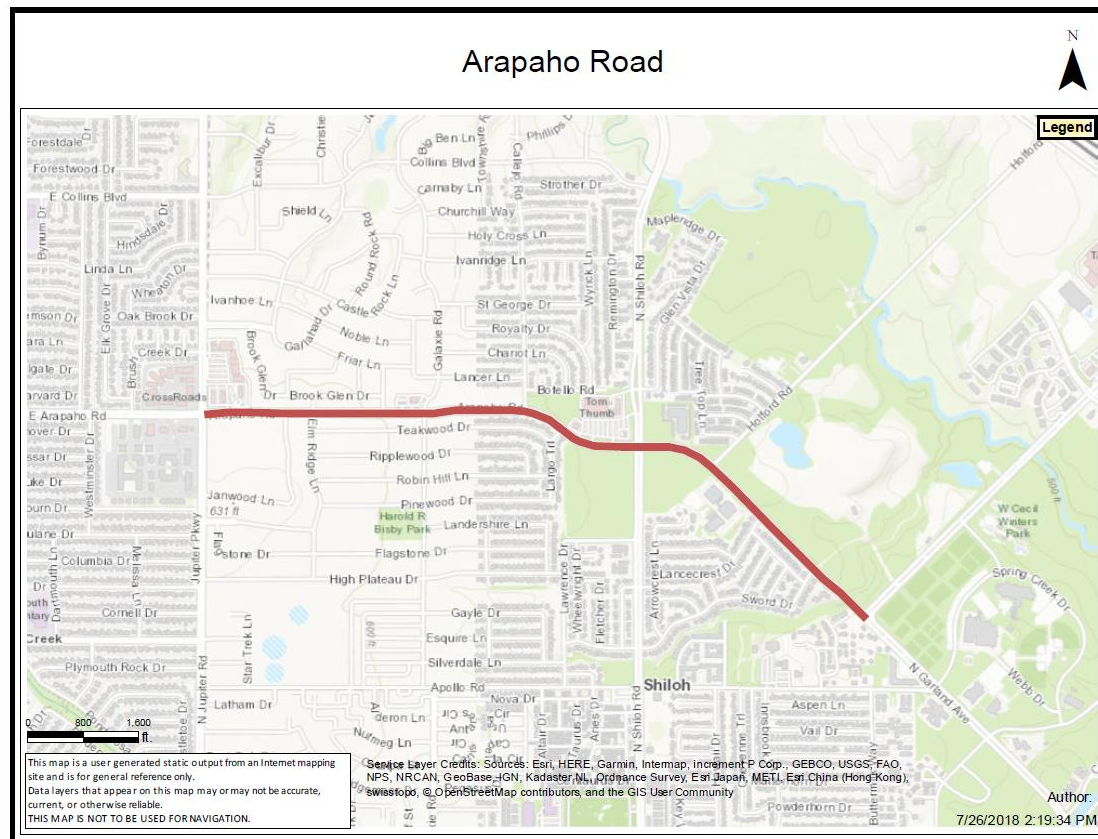


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Arapaho Road Project – Under Construction (County Participation)

2017-2018



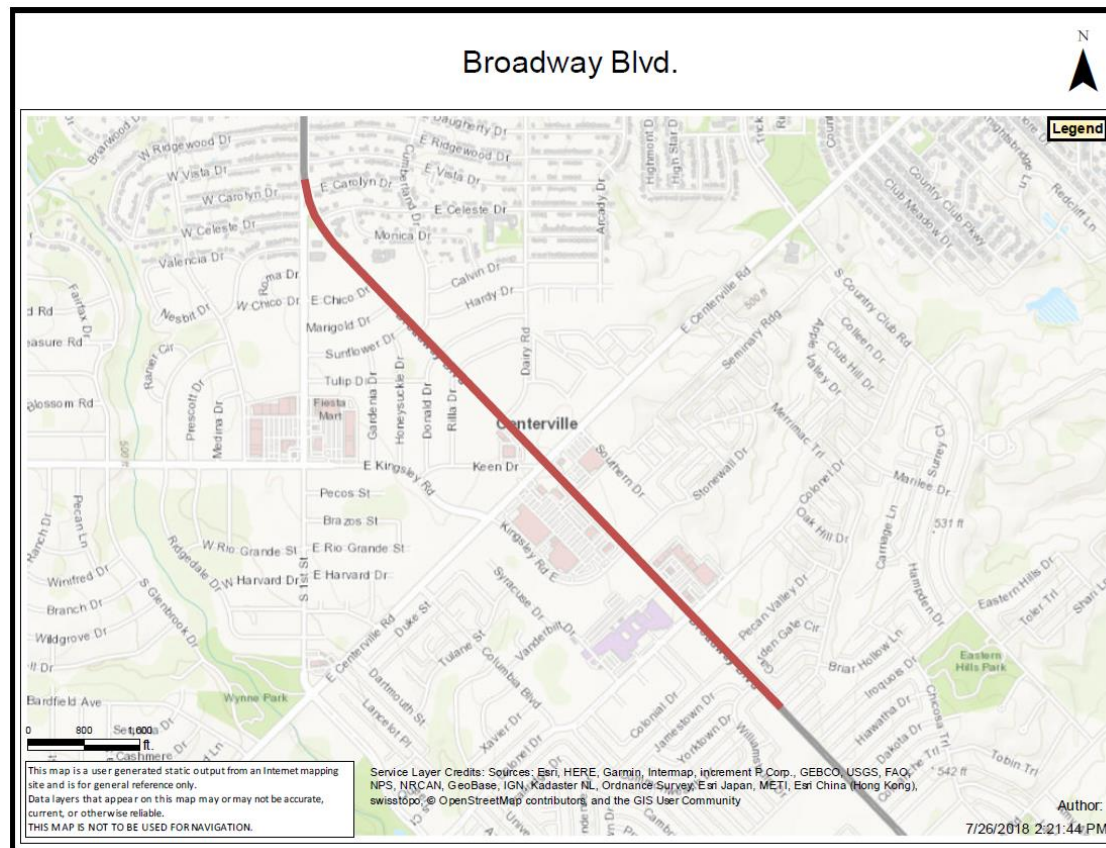
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Broadway Boulevard Project – Under Construction

2017-2018

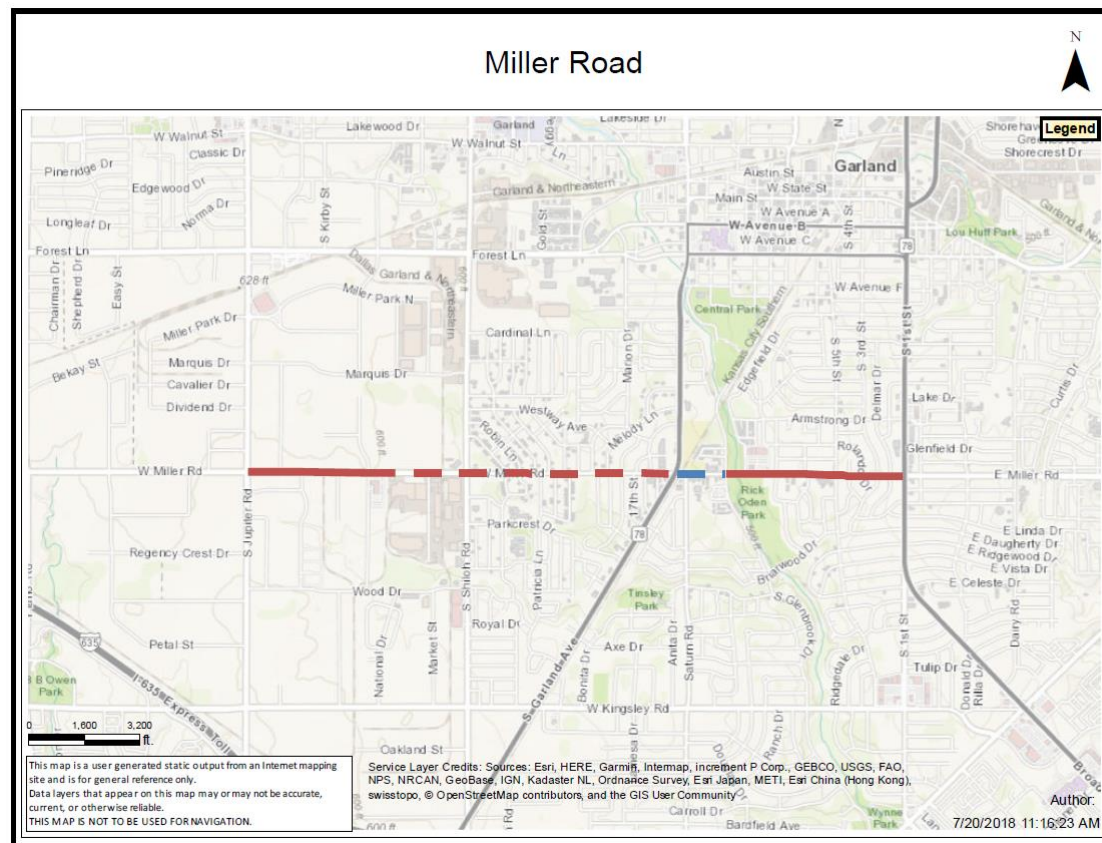


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Miller Road Project – Under Construction 2017-2018

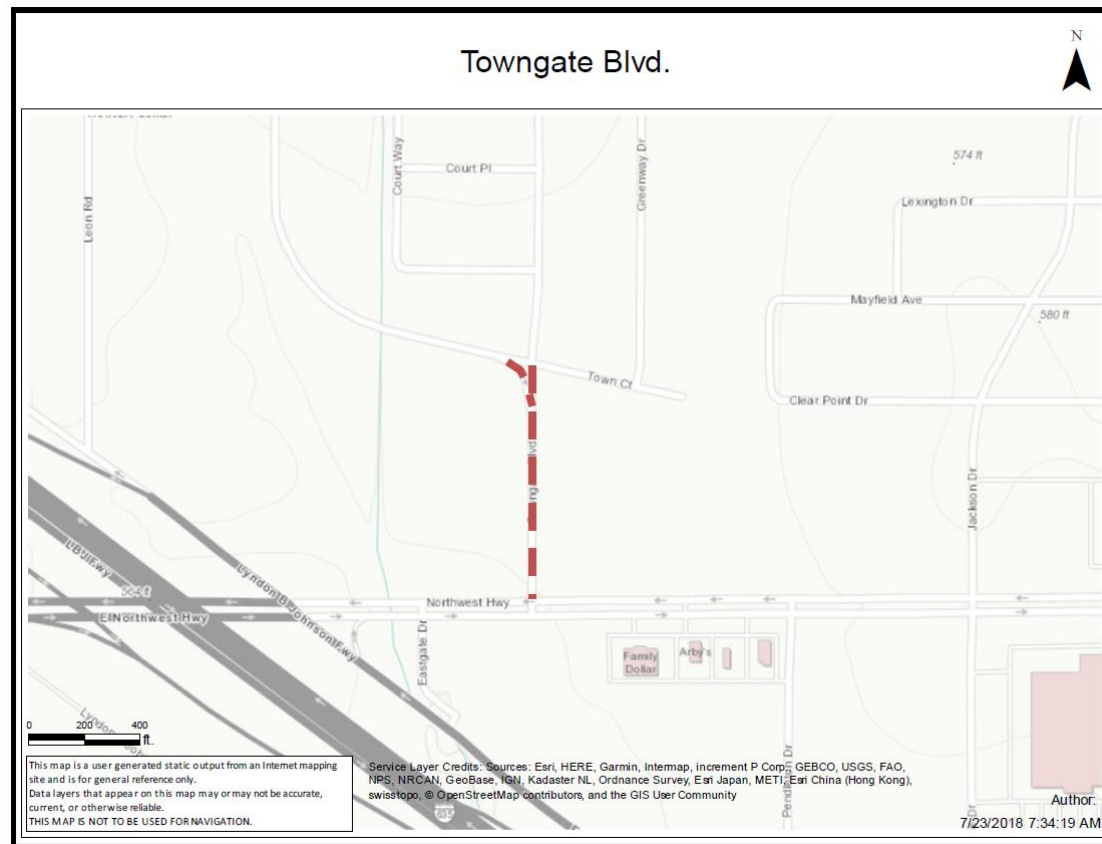


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Towngate Blvd Project - Future 2017-2018



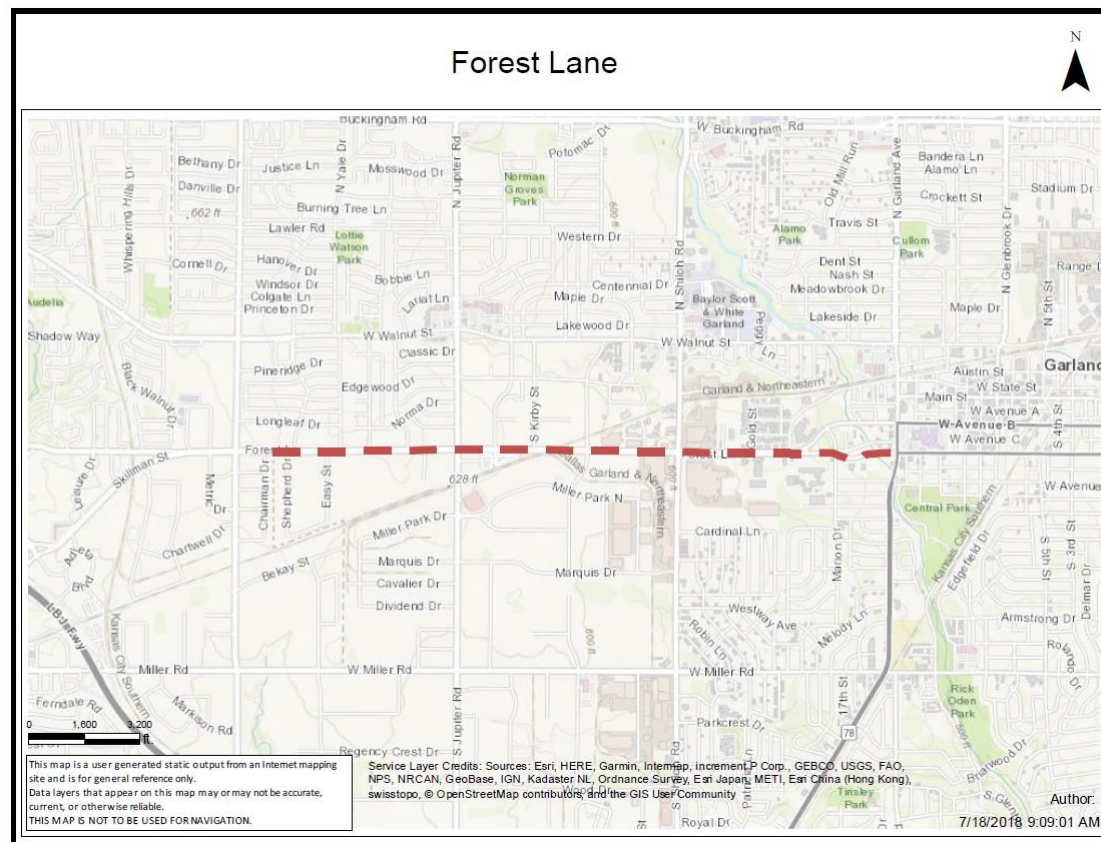
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Forest Lane Project - Future

2018-2019



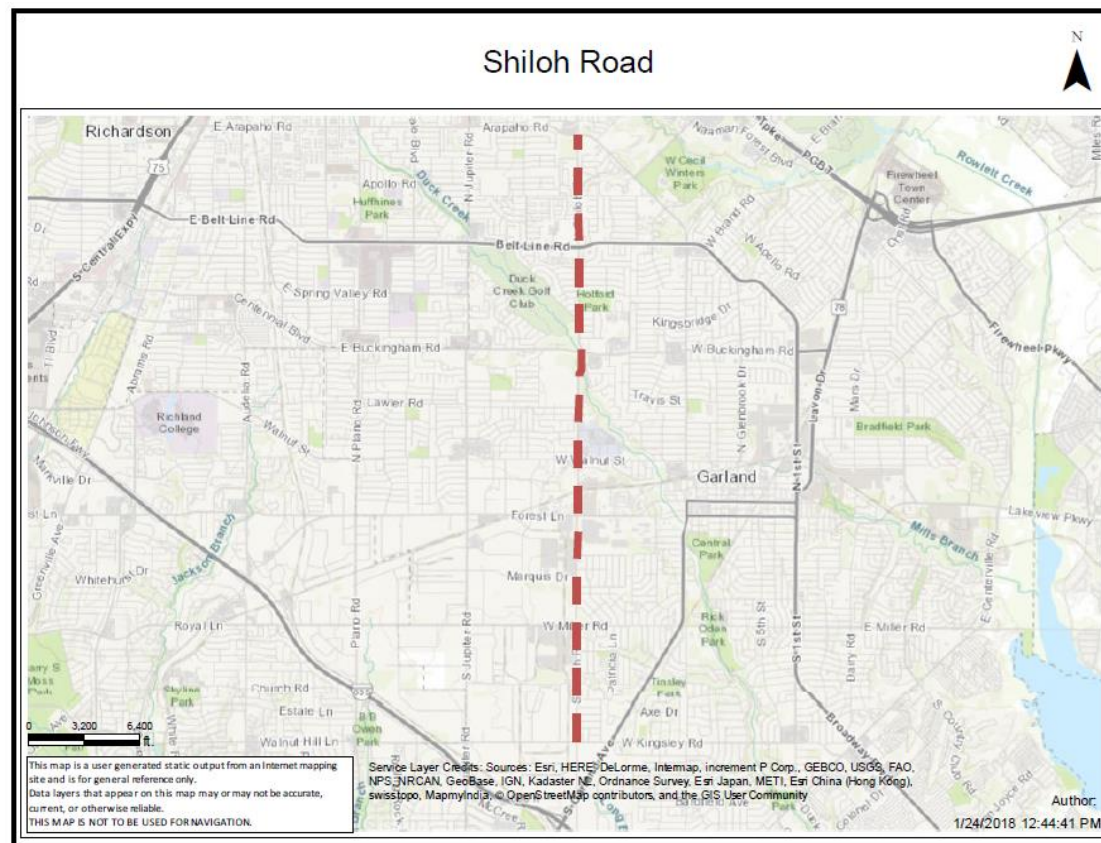
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Shiloh Road Project - Future

2018-2019



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Street Department



Street Department Commitments on Engineering Department Projects

Projects	Type	Design	Construction OPC	Tentative Bid Date
Tynes Justice	Full Street Reconstruction plus Slab Replacement	\$ 72,000	\$ 657,193	12/7/2017
Broadway, Syracuse and Intrepid	Concrete Slab Replacement	\$ -	\$ 400,000	9/18
Miller Road	Full Street Reconstruction	\$ 60,000	\$ 800,000	10/18
Roan Water Line - Rowlett to Waterhouse	Concrete Slab Replacement	-	\$ 1,100,000	10/18
Ballinger, Bonita, Lamesa and Cortez	Bonita - full Street Reconstruction and Sidewalks	\$ 119,000	\$ 1,600,000	11/18
	Ballinger- trench line			
Glenbrook Dr.- Centerville to Carroll Dr	Full Street Reconstruction	\$ 180,400	\$ 1,600,000	3/19
		\$ 431,400	\$ 6,157,193	



GARLAND

Street Department



Street Department Project Management and Contracted Projects

<u>Project</u>	<u>Estimated Construction Cost</u>	<u>Award/ Action Date</u>
2018 Street Department Term Concrete Repair Contract		
Section 1 – Arterial Roadways	\$3,000,000	03/20/2018
Section 2 – Residential Roadways	\$4,000,000	03/20/2018
Section 3 – Alleys	\$1,500,000	03/20/2018
2018 Paving Replacement Project (7 Streets)		
Valley Mills Drive (2 sections)	\$1,053,794	06/05/2018
Club Creek Blvd., Northridge Dr. & Shari Ln.	\$2,366,000	09/04/2018
Martindale Dr. & Blue Creek Dr.	\$1,300,000	10/04/2018
2017 Alley Replacement Project (Phase 2B) (4 alleys)	\$ 632,989	07/11/2018
2018 Paving, Water and Sanitary Sewer Replacement (11 Streets)		
Phase 1 –Alta Oaks Dr., Dove Meadow Dr., Emberwood Dr. & Freeport Dr.	\$2,443,820	08/21/2018
Phase 2- Middle Glen Dr., Daugherty Dr. & Carroll Drive	\$2,589,487	09/18/2018
Phase 3 – Bosque St., North Ct., Goliad St. & Meadow Green Dr.	\$2,070,000	10/04/2018
2018 Alley Replacement Project (Phase 1) (7 alleys)	<u>\$1,062,082</u>	09/04/2018
	\$22,018,172	

Note: Approximately \$10.6 Million of these contracts will be expended and/or encumbered in the FY 17/18 operating budget

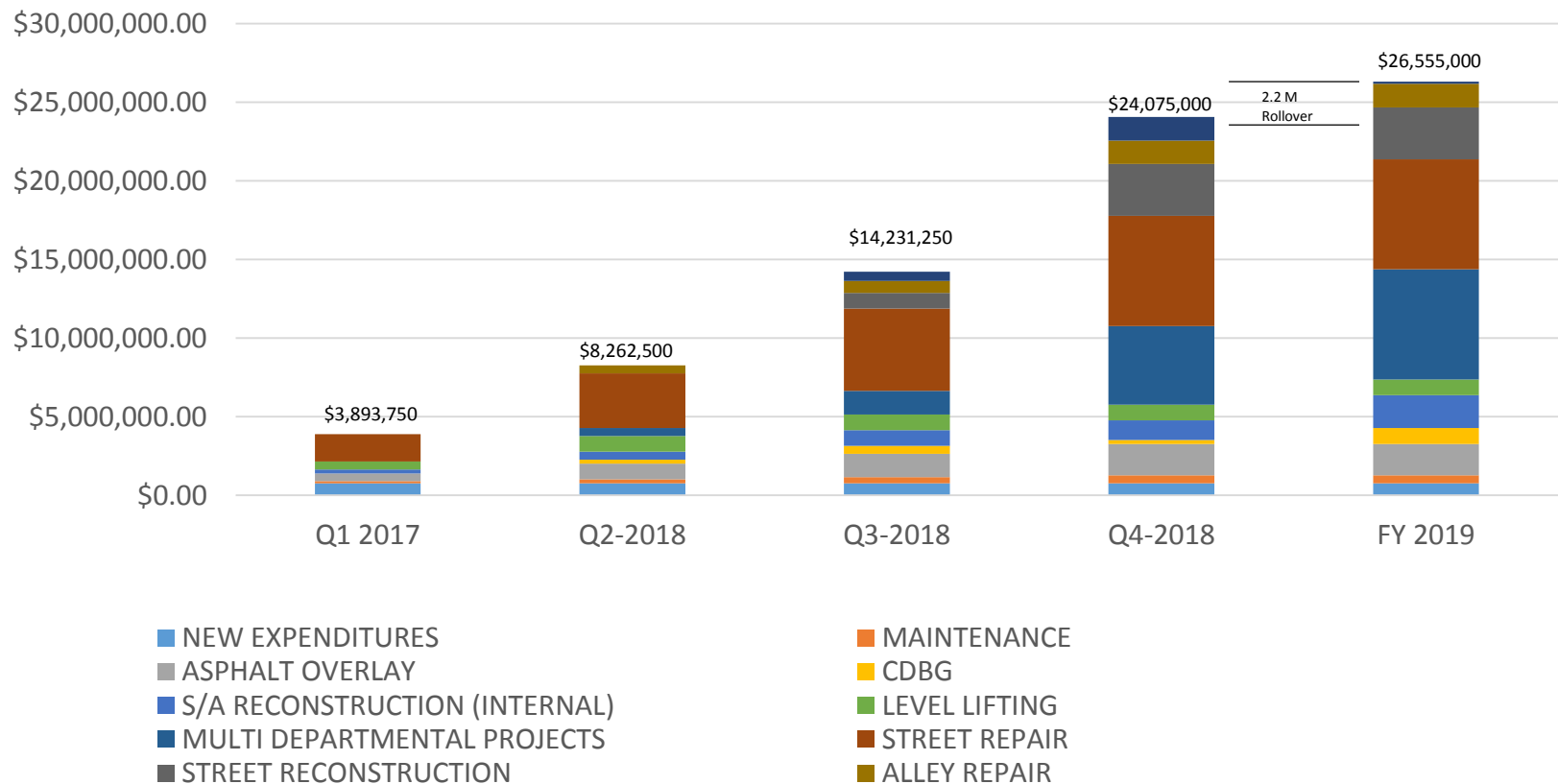


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Projected Cumulative FY 2018 Expenditures By Quarter



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Street Department



Projected Number Of Projects By Classification FY 2018 – FY 2028 \$25M+ Annual Funding

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>
<u>Arterials</u>	5	4	3	3	1	2	2	2	2	2	2
<u>Collectors</u>	5	5	5	5	5	5	5	5	5	5	5
<u>Industrials</u>	2	2	2	2	0	2	2	2	2	2	2
<u>Residentials</u>	93	99	101	101	105	106	106	106	106	106	106
<u>Alleys</u>	54	66	80	80	92	94	94	94	94	94	94
<u>Total Projects</u>	159	176	191	192	203	209	209	209	209	209	209



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Street Department

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Questions?



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

3.g.

Meeting Date: August 6, 2018

Item Title: Wind Surf Bay Park - Labor Day

Submitted By: Jermel Stevenson, Managing Director

Summary of Request/Problem

Staff will present proposed plans for managing crowd sizes at Wind Surf Bay Park for the Labor Day holiday.

Recommendation/Action Requested and Justification

Council discussion.



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

3.h.

Meeting Date: August 6, 2018

Item Title: Discuss GDC Requirements for Automobile Repair

Summary of Request/Problem

At the request of Council Member Jim Bookhout and Mayor Lori Barnett Dodson, Council is requested to discuss the GDC requirements for Automobile Repair parking - specifically concerning the lack of adequate vehicle storage on small sites.

Recommendation/Action Requested and Justification

Council discussion.



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

3.i.

Meeting Date: August 6, 2018

Item Title: Consider amending Planned Development (PD) 77-8 located along the west side of Broadway between Little Lane and just north of Duck Creek Drive

Summary of Request/Problem

At the request of Council Member Jim Bookhout and Mayor Lori Barnett Dodson, Council is requested to consider amending Planned Development (PD) 77-8, located along the west side of Broadway, between Little Lane and just north of Duck Creek Drive. The current zoning on several of the lots needs to be re-examined. In addition, there is an existing PD condition requiring all development within the PD to be master-site-planned and developed cohesively. This PD ordinance was adopted by City Council in 1977.

Recommendation/Action Requested and Justification

Council discussion.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.j.

Meeting Date: August 6, 2018

Item Title: D.R. Horton Tract - South of Garland City Limits

Submitted By: John Baker, Assistant City Manager

Summary of Request/Problem

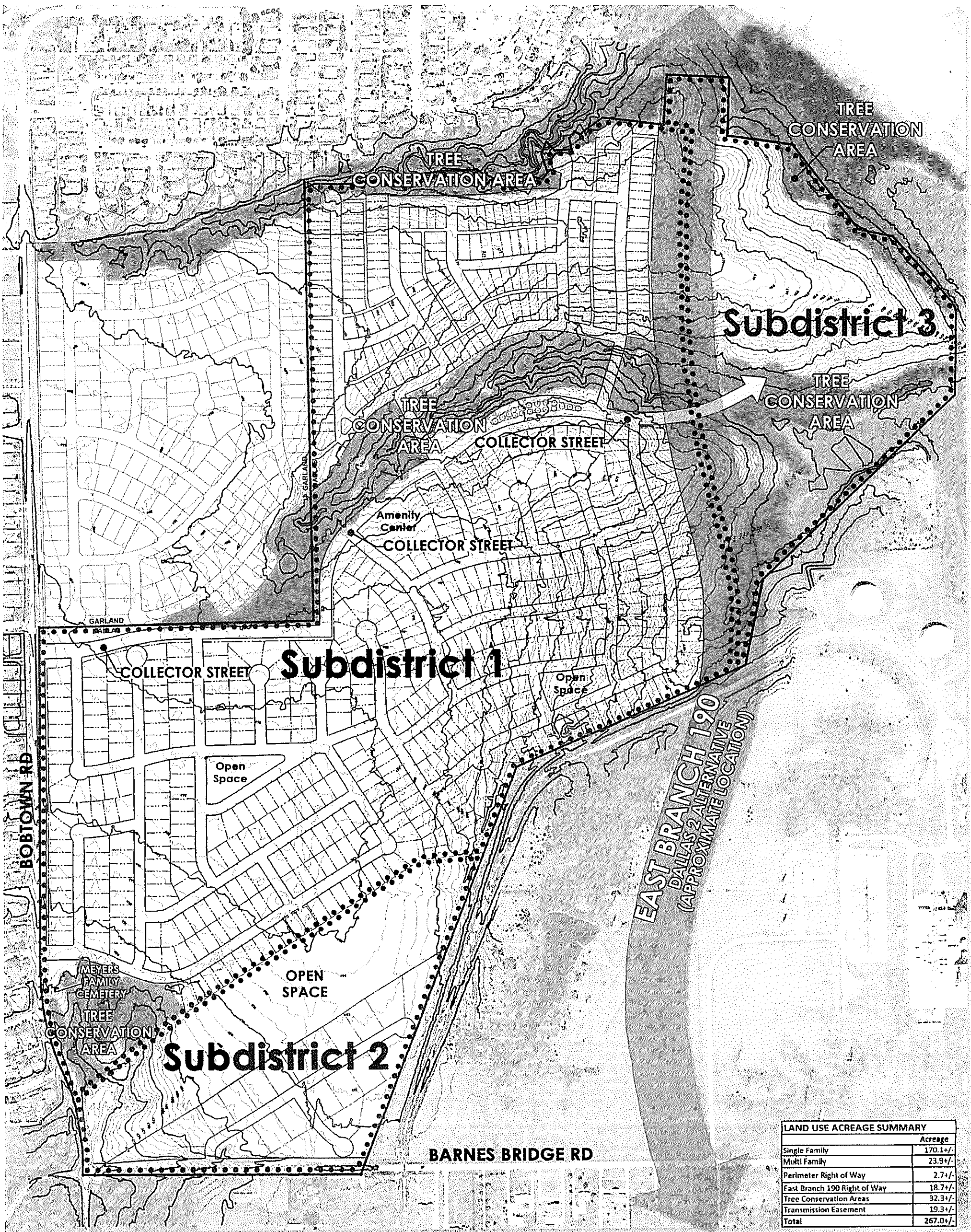
Staff will provide a briefing on the current status of the DR Horton tract which was recently disannexed from the City of Dallas. As shown on the attached map, the tract is located immediately south of Garland City Limits and between Bobtown Road and Lake Ray Hubbard.

Recommendation/Action Requested and Justification

Council discussion.

Attachments

Cypress Cove Dallas Map



LAND USE ACREAGE SUMMARY	
	Acres
Single Family	170.1+/-
Multi Family	23.9+/-
Perimeter Right of Way	2.7+/-
East Branch 190 Right of Way	18.7+/-
Tree Conservation Areas	32.3+/-
Transmission Easement	19.3+/-
Total	267.0+/-

- NOTES:
- In Subdistrict 1, the only main uses permitted are those main uses permitted in the R-7.5(A) Single Family District. This district is intended to be composed of single family dwellings together with public and private schools, churches, public parks, and open spaces.
 - In Subdistrict 2, the only main uses permitted are those main uses permitted in the R-1/2AC(A) Single Family District. This district is intended to be composed of single family residential development on estate type lots of one-half acre or more in area, public and private schools, churches, and public parks.
 - In Subdistrict 3, the only main use permitted are those main uses permitted in the MF-3(A) Multi Family District. The purpose of this district is to provide for the development and protection of midrise, medium density multifamily residential dwellings built.
 - Development shall be governed by all lawfully adopted rules in effect and applicable to the property at the time of filing of the plan for development.
 - All subdistrict regulations referenced are per City of Dallas Zoning Ordinance and PD Ordinance 27021 specific to this property.
 - The alignment and location of roadways shown on this plan may be adjusted at the time of engineering, design, and platting.

SUBDISTRICT 1 (187.1 AC+/-)

Development Standards	R-7.5(A) SINGLE FAMILY DISTRICT		
	40' Wide Lots	50' Wide Lots	60' Wide Lots
Minimum Lot Width	40'	50'	60'
Minimum Lot Depth	110'	110'	115'
Maximum Number of Lots	206	494	
Minimum Number of Lots			227
Maximum Total Density in Subdistrict 1 is 721 Lots			

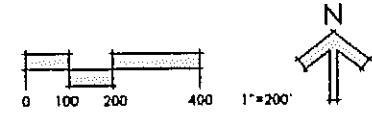
SUBDISTRICT 2 (35.9 AC+/-)

Development Standards	R-1/2AC(A) SINGLE FAMILY DISTRICT
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SUBDISTRICT 3 (44.0 AC+/-)

Development Standards	MF-3(A) MULTIFAMILY DISTRICT
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Total Maximum Dwelling Units for all Subdistricts on this Project is 1,026.



OWNER: D.R. HORTON-TEXAS, LTD
4306 Miller Road, Suite A
Rowlett, Texas 75088

CYPRESS COVE DALLAS

PLAN FOR DEVELOPMENT
Dallas, Texas



GARLAND

City Council Work Session Agenda

Meeting Date: August 6, 2018

Item Title: Boards & Commission Appointments

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Council Member Deborah Morris

- John Ball - Citizens Environmental and Neighborhood Advisory Committee
-

Attachments

John Ball - CENAC



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUN 12 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 26 May 2018

Name: John Ball Phone: [REDACTED] (Home)

Address: 1121 Shorecrest Phone: [REDACTED]

City, State, Zip: Garland TX 75040 Email: [REDACTED]

Resident of Garland for 40+ years Resident of Texas for 20 years

☒ Dallas County Voter Registration [REDACTED] Garland City Council District Number 2

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I currently sit on Citizens Environmental & Neighborhood Advisory Committee
If you have previously served on a City Board or Commission, please specify and list dates of service.
Property Standards Board 2002-2015
CENAC 2015 to Present.

List civic or community endeavors with which you have been involved. BSA, Property Standards Board & CENAC

What is your educational background?

BA, BA, Education/History, CD

What is your occupational experience?

Electrical Contractor, Welder
Builder

I hereby affirm that all statements herein are true and correct.

John Ball

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☒ Parks and Recreation Board
☒ Citizens Environmental and Neighborhood Advisory Committee	☒ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover 6/12/18

Revised 03/2018