



GARLAND

AGENDA

CITY COUNCIL WORK SESSION City of Garland

REMOTE MEETING

Monday, August 16, 2021
6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

NOTICE: Due to the COVID-19 emergency, and pursuant to Section 551.125 of the Texas Government Code and the executive orders of Governor Greg Abbott suspending provisions of the Texas Government Code and other applicable laws of the State regarding normal open meetings, the City Council will hold this meeting by internet/telephonic remote means.

The meeting will be broadcast by webinar or telephone at the following URL:

https://garlandtx.zoom.us/webinar/register/WN_ZesKiD-ZT3GIRhLY4M7mdA

Registration for the online meeting is required. The meeting will be recorded and will be available for viewing the next day at www.garlandtx.gov.

For those without internet access to the meeting, a dial-in option is available. The numbers are:

346-248-7799
470-250-9358
470-381-2552

The Meeting ID is: 951 7455 8345

For participants (online and by phone) who wish to speak, a public comments period is provided as the first item on the agenda. If you desire to address the City Council on a matter that is posted on this agenda, please be prepared to do so at the beginning of the meeting. After the City Council has begun its discussion of the agenda, you will not be recognized to speak. The public comments portion of the meeting is provided for citizen comments. You are invited to offer a comment or make a statement on any item on the agenda. However, please bear in mind that offering comments should not be done in the form of posing questions. Generally, due to legal restrictions, the City Council is not able to answer questions during the public comments portion of the agenda. Your comments must relate to an item on this agenda - non-germane comments are not in order.

If an Executive Session is included as part of the agenda for this meeting, the Executive Session will be conducted by teleconference between and among the members of the City Council and relevant City staff. Public access to that call is prohibited by State law.

COUNCIL HOUSE RULES

- | | |
|--|---|
| 1. Decisions based on issues, goals and vision. | 9. Follow goals, principles and action agenda. |
| 2. Do not take things personal. | 10. Decide, vote and move on. |
| 3. Project a positive attitude. | 11. Avoid ambushes - Council or staff. |
| 4. Focus on issues, not on the person. | 12. Talk to staff before meetings. |
| 5. Be prepared to discuss issues. | 13. Vote our convictions, but be willing to compromise <i>"What is best for Garland."</i> |
| 6. Maintain decorum. | 14. Follow Roberts Rules of Order consistently. |
| 7. Keep your sense of humor. | 15. Agree to disagree. |
| 8. Honor and respect each other; accept each other as individuals. | 16. Be open and honest. |

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

1. Public Comments on Work Session Items

Persons who desire to address the City Council on any item on the Work Session agenda are allowed three minutes to speak. Speakers are taken only at the beginning of the meeting, other than invited testimony.

Speakers are grouped by Work Session item and will be taken in the order of the Work Session agenda. Speakers must submit to the City Secretary a completed speaker's card before the beginning of the meeting. Speaker cards will not be accepted after the Mayor calls the meeting to order. Speaker cards are available in the lobby, at the visitor's side of the Work Session Room, and from members of staff.

Speakers are limited to addressing items on the Work Session agenda – any item relating to a Regular Session agenda item should be addressed at the Regular Session and any item not on an agenda may be addressed during the open microphone at the end of the Regular Session.

2. Consider the Consent Agenda

A member of the City Council may ask for discussion or further information on an item posted as a consent agenda item on the next Regular Meeting of the City Council. The Council Member may also ask that an item on the posted consent agenda be pulled from the consent agenda and considered for a vote separate from consent agenda items on the regular agenda. All discussions or deliberations on this portion of the work session agenda are limited to posted agenda items and may not include a new or unposted subject matter.

3. Written Briefings:

a. Confirmation of City Health Authority and Designee

Council is requested to confirm Dr. Timothy Lambert for a two-year term as City Health Authority and Dr. Norman Clothier for a two-year term as the Health Authority designee and authorize the City Manager to renew the interlocal agreements with the City of Rowlett and the City of Sachse for the purpose of public health services. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 14, 2021 Regular Meeting.

b. Atmos Settlement Agreement

Council is requested to consider approval of the Settlement Agreement with Atmos Energy Mid-Tex Division ("Atmos") and the resulting rate change under the Rate Review Mechanism (RRM) tariff. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 14, 2021 Regular Meeting.

c. Consider an Ordinance to Issue Tax Notes, Series 2021

Council is requested to consider an ordinance authorizing the issuance of tax notes of approximately \$29 million. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 14, 2021 Regular Meeting.

4. Verbal Briefings:

a. Garland Housing Finance Corporation Report

David Gibbons, Executive Director of the Garland Housing Finance Corporation, will provide Council with an update.

b. Interviews for the Garland Housing Finance Corporation

The Garland Housing Finance Corporation notified the City that Delores Elder Jones' term of office as a Garland Housing Finance Corporation Board Member expired August 31, 2020. Information was posted on the City's website for 21 days regarding the qualifications of the Garland Housing Finance Corporation in order to provide an opportunity for citizens to apply for the position. A letter of interest was received from Delores Elder-Jones, Elizabeth Blackwell and Julius Jenkins. This item is scheduled for formal consideration at the August 17, 2021 Regular Meeting.

c. COVID-19 Briefing

Staff will provide an update to Council and ask for Council direction, if needed, on various matters related to COVID-19 and actions being taken by the City. The discussion will include but not limited to wastewater influent testing for COVID-19 and orders issued by Dallas County Judge Clay Jenkins.

d. Consider a Resolution "Encouraging" not "Mandating" Mask Wearing at City-Owned Facilities

At the request of Deputy Mayor Pro Tem B.J. Williams and Council Member Robert John Smith, Council is requested to consider a resolution "encouraging," not "mandating" mask wearing at City-owned facilities.

e. 2019 Bond Program - Status Update

Staff will brief Council on progress to date in implementing the 2019 Bond Program.

f. Discussion of City Event Celebrating Juneteenth

At the request of Council Member Deborah Morris and Mayor Scott LeMay, Council is requested to discuss a City event celebrating Juneteenth.

g. Administrative Services Committee Update

Council Member Robert John Smith, chair of the Administrative Services Committee, will continue discussion of the policy for facility naming and dedication plaques.

5. Discuss Appointments to Boards and Commissions

Council Member Jeff Bass

- James VanDyke - Board of Adjustment
- Merrill Balanciere - Community Multicultural Commission
- Justice Dickson - Cultural Arts Commission
- James Dobbins - Environmental Community Advisory Board
- Charles Msewe - Library Board
- Ed Seghers - Parks and Recreation Board
- Scott Roberts - Plan Commission
- Eric Scholl - Property Standards Board
- Dominic Arzon - Tax Increment Finance #1 Downtown Board
- William "Bill" Swisher - Tax Increment Finance #2 South Board
- Rich Resser - Tax Increment Finance #3 Board
- Aaron Miller - Unified Building Standards Board

6. Announce Future Agenda Items

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

7. Adjourn



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

3. a.

Meeting Date: August 16, 2021

Item Title: Confirmation of City Health Authority and Designee

Submitted By: Jason Chessher, Managing Director

Summary of Request/Problem

Dr. Timothy Lambert has served as the Garland Health Authority since June 25, 2005. His current two-year term expires September 30, 2021. Chapter 121 of the Texas Health & Safety Code requires a local health department (city or county) which employs a nonphysician Director of Health have a licensed physician to aid the Director in the control of communicable diseases within the jurisdiction. State law also requires that the Director's appointment of a City Health Authority be confirmed by Council every two years. The position is paid \$24,000 annually through the Texas Department of State Health Services Immunization Grant. Rowlett reimburses Garland at \$300.00 per month and Sachse reimburses Garland at \$100.00 per month.

Through interlocal agreements with the City of Garland, Dr. Lambert also serves as the Health Authority for the City of Rowlett and the City of Sachse. Both interlocal agreements expire September 30, 2021. Staff is currently working with Rowlett and Sachse to renew the agreements and anticipate no issues with renewal. The common Health Authority provides an effective way to track and control communicable disease outbreaks since all three cities share one school district with open campus enrollment.

The COVID-19 pandemic has illustrated the importance of having a local Health Authority to rely upon during times of public health crisis. In light of the pandemic, staff seeks to appoint a "designee" or back-up Health Authority who would immediately assume the Health Authority role if Dr. Lambert were to become unavailable for any reason. In consultation with Dr. Lambert, staff has selected Dr. Norman Clothier M.D., to serve in this role. Garland Health Department staff have discussed the role and potential responsibilities with Dr. Clothier and he has indicated a willingness to serve in the designee role. Dr. Clothier would only have Health Authority responsibilities if Dr. Lambert is unavailable. Designating a back-up Health Authority ensures a seamless transition without loss of authority to implement disease control measures if Dr. Lambert becomes unavailable.

Recommendation/Action Requested and Justification

Staff recommends that Council confirm Dr. Timothy Lambert for a two-year term as City Health Authority and Dr. Norman Clothier for a two-year term as the Health Authority designee and authorize the City Manager to renew the interlocal agreements with the City of Rowlett and the City of Sachse for the purpose of public health services.

Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 14, 2021 Regular Meeting.

Attachments

Interlocal Agreement - Rowlett

Interlocal Agreement - Sachse

STATE OF TEXAS §
 § **PROFESSIONAL SERVICES AGREEMENT**

COUNTY OF DALLAS §

This Amendment (“**AMENDMENT**”) is made to the Professional Services Agreement (“**AGREEMENT**”) entered into by and between the City of Rowlett, Texas (“**CITY**”) and The City of Garland, Texas (“**Garland**”) acting by and through their authorized representatives.

RECITALS:

WHEREAS, the **CITY of Rowlett** and the City of **Garland** entered into a Professional Services Agreement on or about the 1st day of October 2021, for the purposes of **Garland** providing Public Health Services (**PHS**) for Rowlett citizens; and

WHEREAS, the **AGREEMENT** provides for the City of Garland Health Department to provide Immunizations and Communicable Disease Investigation Services for Rowlett. The fee for these services is \$3,600.00 payable to the City of Garland by quarterly payments per year. Additionally the City of Rowlett agrees to appoint Dr. Timothy Lambert M.D., as Rowlett’s Health Authority and Dr. Norman Clothier as Rowlett’s Health Authority Designee until contract termination or expiration. Rowlett residents are responsible for co-pays attached in “Exhibit A” upon delivery of services. The services shall be provided at locations deemed by the City of Garland.

WHEREAS, the **AGREEMENT** is scheduled to terminate on September 30, 2023 unless renewed by both parties.

NOW, THEREFORE, the Parties hereby agree as follows: Nothing in this agreement shall be construed to restrict the authority of the **CITY** over its health or environmental programs or limit the operations or services of these programs.

ASSURANCES

The City of Garland shall operate and supervise the program.

ACCESS TO RECORDS

The City of Garland agrees that upon request that books and records pertaining to Rowlett citizens’ services will be available. Both parties agree to all applicable confidentiality provisions as mandated by federal and state law.

TERMINATION

- A. Without Cause: This Agreement may be terminated in writing, without cause, by either party upon (30) calendar days prior written notice to the other party.

B. With Cause: Either party may terminate the Agreement immediately, in whole or part, at its sole discretion, by written notice to the other party for the following reasons:

1. Lack of or reduction in funding or payment;
2. Non-performance of services;

EXECUTED this _____ day of _____, 2021

CITY OF ROWLETT, TEXAS

By: _____
Brian Funderburk, MPA, ICMA-CM
City Manager

ATTEST:

By: _____
Laura Hallmark, City Secretary

APPROVED AS TO FORM:

By: _____
David M. Berman, Nichols Jackson, LLP
City Attorney

EXECUTED this _____ day of _____, 2021

CITY OF GARLAND, TEXAS

By: _____
Bryan Bradford, City Manager

ATTEST:

By: _____
Rene Dowl, City Secretary

APPROVED AS TO FORM:

By: _____
Brian England, City Attorney

STATE OF TEXAS §
 § **PROFESSIONAL SERVICES AGREEMENT**

COUNTY OF DALLAS §

This Amendment (“**AMENDMENT**”) is made to the Professional Services Agreement (“**AGREEMENT**”) entered into by and between the City of Sachse, Texas (“**CITY**”) and The City of Garland, Texas (“**Garland**”) acting by and through their authorized representatives.

RECITALS:

WHEREAS, the **CITY of Sachse** and the City of **Garland** entered into a Professional Services Agreement on or about the 1st day of October 2021, for the purposes of **Garland** providing Public Health Services (**PHS**) for Sachse citizens; and

WHEREAS, the **AGREEMENT** provides for the City of Garland Health Department to provide Immunizations and Communicable Disease Investigation Services for Sachse. The fee for these services is \$1,200.00 payable to the City of Garland by quarterly payments per year. Additionally the City of Sachse agrees to appoint Dr. Timothy Lambert M.D., as Sachse’s Health Authority and Dr. Norman Clothier as Sachse’s Health Authority Designee until contract termination or expiration. Sachse residents are responsible for co-pays attached in “Exhibit A” upon delivery of services. The services shall be provided at locations deemed by the City of Garland.

WHEREAS, the **AGREEMENT** is scheduled to terminate on September 30, 2023 unless renewed by both parties.

NOW, THEREFORE, the Parties hereby agree as follows: Nothing in this agreement shall be construed to restrict the authority of the **CITY** over its health or environmental programs or limit the operations or services of these programs.

ASSURANCES

The City of Garland shall operate and supervise the program.

ACCESS TO RECORDS

The City of Garland agrees that upon request that books and records pertaining to Sachse citizens’ services will be available. Both parties agree to all applicable confidentiality provisions as mandated by federal and state law.

TERMINATION

- A. Without Cause: This Agreement may be terminated in writing, without cause, by either party upon (30) calendar days prior written notice to the other party.

B. With Cause: Either party may terminate the Agreement immediately, in whole or part, at its sole discretion, by written notice to the other party for the following reasons:

1. Lack of or reduction in funding or payment;
2. Non-performance of services;

EXECUTED this _____ day of _____, 2021

CITY OF SACHSE, TEXAS

By: _____
Gina Nash, City Manager

ATTEST:

By: _____
Michelle Lewis Sirianni, City Secretary

APPROVED AS TO FORM:

By: _____
Joseph J. Gorfida, Jr.
City Attorney

EXECUTED this _____ day of _____, 2021

CITY OF GARLAND, TEXAS

By: _____
Bryan Bradford, City Manager

ATTEST:

By: _____
Rene Dowl, City Secretary

APPROVED AS TO FORM:

By: _____
Brian England, City Attorney



City Council Work Session Agenda

3. b.

Meeting Date: August 16, 2021
Item Title: Atmos Settlement Agreement
Submitted By: Matt Watson, Finance Director
Strategic Focus Areas: Sound Governance and Finances

ISSUE

Council is requested to consider approval of the Settlement Agreement with Atmos Energy Mid-Tex Division ("Atmos") and the resulting rate change under the Rate Review Mechanism (RRM) tariff.

OPTIONS

1. Approve the settlement agreement.
2. Do not approve the settlement agreement.

RECOMMENDATION

Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 14, 2021 Regular Meeting.

BACKGROUND

The City, along with 171 other Mid-Texas cities served by Atmos, is a member of the Atmos Cities Steering Committee (ACSC). In 2007, ACSC and Atmos settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The most recent iteration of an RRM Tariff was reflected in an ordinance adopted by ACSC members in 2018. On or about April 1, 2021, Atmos filed a rate request pursuant to the RRM Tariff adopted by ACSC members. The Company claimed that its cost-of-service in a test year ending December 31, 2020, entitled it to additional system-wide revenues of \$43.4 million.

Application of the standards set forth in ACSC's RRM Tariff reduces Atmos request to \$40.5 million, \$29.3 million of which would be applicable to ACSC members. ACSC's consultants concluded that the system-wide deficiency under the RRM regime should be \$22.34 million

instead of the claimed \$40.5 million. The amount of the \$22.34 million deficiency applicable to ACSC members would be \$16.8 million.

After Atmos reviewed ACSC's consultants' report, ACSC's Executive Committee and Atmos negotiated a settlement whereby Atmos would receive an increase of \$22.78 million from ACSC Cities, but with a two-month delay in the Effective Date until December 1, 2021. This should save ACSC cities approximately \$3.8 million.

The ACSC Executive Committee recommends a settlement at \$22.78 million. The Effective Date for new rates is December 1, 2021.

CONSIDERATION

The impact of the settlement on average residential rates is an increase of \$1.28 on a monthly basis, or 2.2 percent. The increase for average commercial usage will be \$4.03 or 1.61 percent.

Attachments

Draft Resolution

Attachments to Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF _____, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC”) AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY’S 2021 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHED EXHIBIT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; APPROVING AN ATTACHED EXHIBIT REGARDING AMORTIZATION OF REGULATORY LIABILITY; REQUIRING THE COMPANY TO REIMBURSE ACSC’S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS RESOLUTION WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND THE ACSC’S LEGAL COUNSEL.

WHEREAS, the City of _____, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates, charges, and services of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee (“ACSC”), a coalition of similarly-situated cities served by Atmos Mid-Tex (“ACSC Cities”) that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, ACSC and the Company worked collaboratively to develop a Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process by ACSC Cities as a

RESOLUTION NO. _____

substitute to the Gas Reliability Infrastructure Program (“GRIP”) process instituted by the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, the current RRM tariff was adopted by the City in a rate ordinance in 2018; and

WHEREAS, on about April 1, 2021, Atmos Mid-Tex filed its 2021 RRM rate request with ACSC Cities based on a test year ending December 31, 2020; and

WHEREAS, ACSC coordinated its review of the Atmos Mid-Tex 2021 RRM filing through its Executive Committee, assisted by ACSC’s attorneys and consultants, to resolve issues identified in the Company’s RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC’s counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$22.78 million applicable to ACSC Cities with an Effective Date of December 1, 2021; and

WHEREAS, ACSC agrees that Atmos’ plant-in-service is reasonable; and

WHEREAS, with the exception of approved plant-in-service, ACSC is not foreclosed from future reasonableness evaluation of costs associated with incidents related to gas leaks; and

WHEREAS, the two month delayed Effective Date from October 1 to December 1 will save ACSC ratepayers approximately \$3.8 million off new rates imposed by the attached tariffs (Exhibit A); and

WHEREAS, the attached tariffs (Exhibit A) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

RESOLUTION NO. _____

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Exhibit B); and

WHEREAS, the settlement agreement establishes an amortization schedule for regulatory liability prepared by Atmos Mid-Tex (Exhibit C); and

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF _____, TEXAS:

Section 1. That the findings set forth in this Resolution are hereby in all things approved.

Section 2. That, without prejudice to future litigation of any issue identified by ACSC, the City Council finds that the settled amount of an increase in revenues of \$22.78 million for ACSC Cities represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2021 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

Section 3. That despite finding Atmos Mid-Tex's plant-in-service to be reasonable, ACSC is not foreclosed in future cases from evaluating the reasonableness of costs associated with incidents involving leaks of natural gas.

Section 4. That the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Exhibit A, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$22.78 million from customers in ACSC Cities, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

RESOLUTION NO. _____

Section 5. That the ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Exhibit B, attached hereto and incorporated herein.

Section 6. That subject to any future settlement or decision regarding the balance of Excess Deferred Income Tax to be refunded to ratepayers, the amortization of regulatory liability shall be consistent with the schedule found in Exhibit C, attached hereto and incorporated herein.

Section 7. That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2021 RRM filing.

Section 8. That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Resolution, it is hereby repealed.

Section 9. That the meeting at which this Resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 10. That if any one or more sections or clauses of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, and the remaining provisions of the Resolution shall be interpreted as if the offending section or clause never existed.

Section 11. That consistent with the City Ordinance that established the RRM process, this Resolution shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after December 1, 2021.

Section 12. That a copy of this Resolution shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Thomas Brocato,

RESOLUTION NO. _____

General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue,
Suite 1900, Austin, Texas 78701.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF
_____, TEXAS, BY A VOTE OF ____ TO ____, ON THIS THE _____
DAY OF _____, 2021.

Mayor

ATTEST:

City Secretary

APPROVED AS TO FORM:

City Attorney

Exhibit A
to 2021 RRM Resolution or Ordinance

Mid-Tex Tariffs
Effective December 1, 2021

RATE SCHEDULE:	R – RESIDENTIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 12/01/2021	PAGE:

Application

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 20.85 per month
Rider CEE Surcharge	\$ 0.05 per month ¹
Total Customer Charge	\$ 20.90 per month
Commodity Charge – All <u>Ccf</u>	\$0.27979 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2021.

RATE SCHEDULE:	C – COMMERCIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 12/01/2021	PAGE: Page

Application

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 56.50 per month
Rider CEE Surcharge	\$ 0.01 per month ¹
Total Customer Charge	\$ 56.51 per month
Commodity Charge – All Ccf	\$ 0.12263 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹ Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2021.

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 12/01/2021	PAGE:

Application

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 3,500 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 3,500 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 1,054.75 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.4330 per MMBtu
Next 3,500 MMBtu	\$ 0.3171 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0680 per MMBtu

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 12/01/2021	PAGE:

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 12/01/2021	PAGE:

Application

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 1,054.75 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.4330 per MMBtu
Next 3,500 MMBtu	\$ 0.3171 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0680 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Imbalance Fees

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

Monthly Imbalance Fees

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 12/01/2021	PAGE:

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement

A transportation agreement is required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 12/01/2021	PAGE:

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

i = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification

$WNAF_i$ = Weather Normalization Adjustment Factor for the i^{th} rate schedule or classification expressed in cents per Ccf

R_i = Commodity Charge rate of temperature sensitive sales for the i^{th} schedule or classification.

HSF_i = heat sensitive factor for the i^{th} schedule or classification divided by the average bill count in that class

NDD = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.

ADD = billing cycle actual heating degree days.

BL_i = base load sales for the i^{th} schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the j th customer in i th rate schedule is computed as:

$$WNA_j = WNAF_i \times q_{ij}$$

Where q_{ij} is the relevant sales quantity for the j th customer in i th rate schedule.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 12/01/2021	PAGE:

Base Use/Heat Use Factors

Weather Station	<u>Residential</u>		<u>Commercial</u>	
	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>
Abilene	11.88	0.1459	85.39	0.6996
Austin	10.34	0.1452	194.82	0.9398
Dallas	15.21	0.1915	148.19	1.0986
Waco	10.63	0.1373	130.39	0.7436
Wichita Falls	12.63	0.1398	109.17	0.5803

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at atmosenergy.com/mtx-wna, in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

Exhibit B
to 2021 RRM Resolution or Ordinance

Mid-Tex
2021 Benchmark for Pensions
and Retiree Benefits

Line No.	Description	Shared Services		Mid-Tex Direct		Adjustment Total
		Pension Account Plan	Post-Employment Benefit Plan	Pension Account Plan	Supplemental Executive Benefit Plan	
	(a)	(b)	(c)	(d)	(e)	(g)
Proposed Benefits Benchmark - Fiscal Year 2021 Willis Towers Watson Report as adjusted (1) (2) (3)						
1	Allocation to Mid-Tex	\$ 2,917,949	\$ 4,908,358	\$ 5,447,063	\$ 293,818	\$ 6,600,073
2		43.68%	43.68%	76.11%	100.00%	76.11%
Proposed Benefits Benchmark Costs Allocated to Mid-Tex (Ln 1 x Ln 2)						
3		\$ 1,274,655	\$ 2,144,130	\$ 4,145,546	\$ 293,818	\$ 5,023,057
4	O&M and Capital Allocation Factor	100.00%	100.00%	100.00%	100.00%	100.00%
5	Proposed Benefits Benchmark Costs to Approve (Ln 3 x Ln 4) (3)	\$ 1,274,655	\$ 2,144,130	\$ 4,145,546	\$ 293,818	\$ 5,023,057
6						\$ 12,881,205
7						
8	Summary of Costs to Approve (1):					
9						
10	O&M Expense Factor (WP_F-2.3, Ln 2)	75.07%	75.07%	38.66%	11.00%	38.66%
11						
12						
13	Total Pension Account Plan					\$ 2,559,357
14	Total Post-Employment Benefit Plan	\$ 956,873	\$ 1,609,582	\$ 1,602,484	\$ 32,322	\$ 1,941,691
15	Total Supplemental Executive Benefit Plan					\$ 3,551,272
16	Total (Ln 13 + Ln 14 + Ln 15)	\$ 956,873	\$ 1,609,582	\$ 1,602,484	\$ 32,322	\$ 1,941,691
						\$ 6,142,952

1. Studies not applicable to Mid-Tex or Shared Services are omitted.

2. Mid-Tex is proposing that the Fiscal Year 2021 Willis Towers Watson actuarial amounts shown on WP_F-2.3 and WP_F-2.3.1, be approved by the RRM Cities as the benchmark amounts to be used to calculate the regulatory asset or liability for future periods. The benchmark amount approved by the RRM Cities for future periods includes only the expense amount. The amount attributable to capital is recorded to utility plant through the overhead process as described in the CAM.
3. SSU amounts exclude cost centers which do not allocate to Mid-Tex for rate making purposes.

3. SSU amounts exclude cost centers which do not allocate to Mid-Tex for rate making purposes.

Exhibit C
to 2021 RRM Resolution or Ordinance

Mid-Tex 2021 Schedule for
Amortization for Regulatory Liability

ATMOS ENERGY CORP., MID-TEX DIVISION
RATE BASE ADJUSTMENTS
TEST YEAR ENDING DECEMBER 31, 2020
AMORTIZATION OF REGULATORY LIABILITY

Line No.	Year Ended Dec. 31	Beginning Protected Balance	Protected Amortization	Ending Protected Balance	Beginning Unprotected Balance	Unprotected Amortization	Ending Unprotected Balance	Total Protected & Unprotected Amortization	Total Protected & Unprotected Balance
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
1	2017 (3)	\$ -	\$ -	\$ (51,477,654)	\$ -	\$ -	\$ 343,746,535	\$ -	\$ 292,268,881
2	2018	(51,477,654)	494,977	(50,982,677)	343,746,535	(3,513,868)	340,232,667	(3,018,891)	289,249,991
3	2019	(50,982,677)	1,979,910	(49,002,767)	340,232,667	(14,057,872)	326,174,795	(12,077,963)	277,172,028
4	2020	(49,002,767)	1,979,910	(47,022,857)	326,174,795	(13,988,908)	312,185,886	(12,008,999)	265,163,029
5	2021	(47,022,857)	3,464,842	(43,558,015)	312,185,886	(26,390,127)	285,795,760	(22,925,284)	242,237,745
6	2022	(43,558,015)	1,979,910	(41,578,105)	285,795,760	(60,167,528)	225,628,231	(58,187,619)	184,050,126
7	2023	(41,578,105)	1,979,910	(39,598,195)	225,628,231	(60,167,528)	165,460,703	(58,187,619)	125,862,508
8	2024	(39,598,195)	1,979,910	(37,618,286)	165,460,703	(60,167,528)	105,293,175	(58,187,619)	67,674,889
9	2025	(37,618,286)	1,979,910	(35,638,376)	105,293,175	(60,167,528)	45,125,646	(58,187,619)	9,487,270
10	2026	(35,638,376)	1,979,910	(33,658,466)	45,125,646	(45,125,646)	(0)	(43,145,737)	(33,658,466)
11	2027	(33,658,466)	1,979,910	(31,678,556)	(0)	0		1,979,910	(31,678,556)
12	2028	(31,678,556)	1,979,910	(29,698,647)	-	-		1,979,910	(29,698,647)
13	2029	(29,698,647)	1,979,910	(27,718,737)	-	-		1,979,910	(27,718,737)
14	2030	(27,718,737)	1,979,910	(25,738,827)	-	-		1,979,910	(25,738,827)
15	2031	(25,738,827)	1,979,910	(23,758,917)	-	-		1,979,910	(23,758,917)
16	2032	(23,758,917)	1,979,910	(21,779,007)	-	-		1,979,910	(21,779,007)
17	2033	(21,779,007)	1,979,910	(19,799,098)	-	-		1,979,910	(19,799,098)
18	2034	(19,799,098)	1,979,910	(17,819,188)	-	-		1,979,910	(17,819,188)
19	2035	(17,819,188)	1,979,910	(15,839,278)	-	-		1,979,910	(15,839,278)
20	2036	(15,839,278)	1,979,910	(13,859,368)	-	-		1,979,910	(13,859,368)
21	2037	(13,859,368)	1,979,910	(11,879,459)	-	-		1,979,910	(11,879,459)
22	2038	(11,879,459)	1,979,910	(9,899,549)	-	-		1,979,910	(9,899,549)
23	2039	(9,899,549)	1,979,910	(7,919,639)	-	-		1,979,910	(7,919,639)
24	2040	(7,919,639)	1,979,910	(5,939,729)	-	-		1,979,910	(5,939,729)
25	2041	(5,939,729)	1,979,910	(3,959,820)	-	-		1,979,910	(3,959,820)
26	2042	(3,959,820)	1,979,910	(1,979,910)	-	-		1,979,910	(1,979,910)
27	2043	(1,979,910)	1,979,910	0	-	-		1,979,910	0
28									
29	Revenue Related Tax Factor				See WP_F-5.1			6.79%	
30	Revenue Related Taxes on Annual Amortization				Amortization * Tax Factor		\$	3,949,355	
31	Amortization Including Revenue Related Taxes				Amortization + Taxes		\$	<u>62,136,973</u>	
32									
33	Notes:								
34	1. The annual amortization of the protected balance is a 26 year recovery period based on the Reverse South Georgia Method. The annual amortization of the unprotected balance is 5 years.								
35	2. The Regulatory Liability is recorded to FERC Accounts 253 and 242, Sub Account 27909.								
36	3. This is the final Mid-Tex liability balance filing the Fiscal Year 2018 tax return.								



GARLAND POLICY REPORT

City Council Work Session Agenda

3. c.

Meeting Date: August 16, 2021

Item Title: Consider an Ordinance to Issue Tax Notes, Series 2021

Submitted By: Matt Watson, Finance Director

Strategic Focus Areas: Sound Governance and Finances

ISSUE

Consider an ordinance authorizing the issuance of tax notes of approximately \$29 million.

OPTIONS

1. Approve an ordinance to authorize the issuance of tax notes.
2. Do not approve the issuance of tax notes.

RECOMMENDATION

Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 14, 2021 Regular Meeting.

BACKGROUND

The City utilizes commercial paper notes as an interim financing tool for construction of voter-approved bond projects. Commercial Paper typically carries a low interest rate than long-term debt, and principal payments are not made until the debt is rolled over into long-term General Obligation Bonds. In most years, savings generated from the Commercial Paper Program provide the City with the ability to issue a Short-Term Tax Note. Proceeds from Tax Notes have become an important funding source for the City's annual Street Reconstruction and Improvement Program, which totals \$29.8 million in the FY 2021-22 Proposed Budget. In addition, tax notes allow the City to manage the debt service tax rate and fund capital improvements without increasing the City's long-term debt burden. The City has the capacity to issue tax notes in FY 2021-22 in the amount of approximately \$29 million. The notes will be paid off within one year.

CONSIDERATION

Approval of this request will provide additional funding in the FY 2021-22 Proposed Budget for street and infrastructure improvements with no impact to the debt service tax rate.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. a.

Meeting Date: August 16, 2021

Item Title: Garland Housing Finance Corporation Report

Summary of Request/Problem

David Gibbons, Executive Director of the Garland Housing Finance Corporation, will provide Council with an update.

Recommendation/Action Requested and Justification

Council discussion.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. b.

Meeting Date: August 16, 2021

Item Title: Interviews for the Garland Housing Finance Corporation

Submitted By: Rene Dowl, City Secretary

Summary of Request/Problem

The Garland Housing Finance Corporation notified the City that Delores Elder Jones' term of office as a Garland Housing Finance Corporation Board Member expired August 31, 2020. Information was posted on the City's website for 21 days regarding the qualifications of the Garland Housing Finance Corporation in order to provide an opportunity for citizens to apply for the position. A letter of interest was received from Delores Elder-Jones, Elizabeth Blackwell and Julius Jenkins. This item is scheduled for formal consideration at the August 17, 2021 Regular Meeting.

Recommendation/Action Requested and Justification

Council will interview applicants.

Attachments

Delores Elder-Jones

Elizabeth Blackwell

Julius Jenkins

Delores Elder-Jones
3305 Flameleaf Street
Garland, Texas 7504-6573
[REDACTED]



July 12, 2021

Garland City Council
c/o Ms. Rene Dowl, City Secretary
Garland City Hall
200 N. Fifth Street
Garland, Texas 75040

Dear Madam Secretary:

Please consider this my letter of interest to continue my duties to the City as a board member of Garland Housing Finance Corporation. Even though I have served a complete term, with the new executive director and present Board, the programs we are initiating and participating in are more exciting than I can imagine.

I have been an advocate for affordable housing for families and individuals for over 40 years. As my resume reflects, this has been my major focus for all that time. Now, it is my goal to assist Garland in becoming a model city in the United States of how all citizens can maintain decent, safe, sanitary, and affordable housing regardless of their income. Our troubled areas may become an oasis for the entire City to grow and change into a proud place for our present and future leaders.

I am so excited about the direction in which we are going and would like to assist in taking us farther!

Thank you very much for your assistance.

Sincerely,

Delores Elder-Jones
Attachment: Resume

Delores Elder-Jones
3305 Flameleaf Street
Garland, Texas 75044-6573



EMPLOYMENT HISTORY

Remember the Moment Photography by Grand Diva /Garland (2010-Present)
Event Photographer. See: www.facebook.com/rememberthemoment

D's Delectables / Garland, Texas (1996 –Present)
Sole Proprietor of small catering business. See
www.facebook.com/dsdelectables.com

Dependable Care Health Service, LLC / Garland, Texas (2010-2019)
Community/Patient Liaison
Promote comprehensive healthcare services and wellness for homebound patients and seniors. Ascertain quality services to existing patients.

Richland College / Dallas, Texas (1996 – 2013)
Adjunct Professor/Continuing Education & Workforce Training (2010-Present)
Administrator of Community Outreach (2001-2010)
Teaching/Program Administrator (2000-2010)

- ❑ Outreached to underserved populations to explain educational opportunities
- ❑ Interacted with local industry to determine trends and industry needs.
- ❑ Developed and administered programs for the Continuing Education division, including program planning, monitoring, implementation, evaluation, selection and supervision of instructional personnel.
- ❑ Supervised program coordinators charged with creating, implementing, and maintaining courses.

Also served as contract trainer for the Corporate Services division, instructor in the Continuing Education *Technical Writing* program, Emeritus Program, and *Diversity* class facilitator. Continue as Adjunct Professor.

Other positions held at Richland College include:

Team Leader (1999-2000)
Client Services Manager (1997-1999)
Senior Placement Specialist (1996-1997)
JRT Instructor (1996-1999)

Soul Embassy Café / Dallas, Texas (1994 – 1996)
Co-Owner of upscale jazz supper club.

Delores Elder-Jones

Page 2

Dallas County Budget Office / Dallas, Texas 1993 – 1995)

Budget Analyst

- ❑ Provided budget analyses and projections for all justice administration departments in addition to District Clerk, County Clerk, Personnel, Purchasing, Veterans Services, Public Defender, and Jury Services.
- ❑ Maintained accurate budget documents for departments' combined annual budget of \$59.6 million.
- ❑ Provided special analyses and reports for the Commissioners Court and other governmental agencies.
- ❑ Interacted with agencies that contracted to provide services to Dallas County constituency.
- ❑ Conducted mid-year and tri-Quarter budget transfers.
- ❑ Served as troubleshooter in departments with daily budgetary problems.
- ❑ Served as point person to determine the County's position on certain issues.

Whitehaven Community Development Corporation/Memphis, TN (1992 – 1993)

Executive Director

- ❑ Coordinated and facilitated activities of a development corporation to improve the image and promote economic development for 53,000 residents and businesses of a declining community focusing on Elvis Presley.
- ❑ Executed public relations campaign improving the perception of the community and successfully coordinated all fund-raising activities.

Memphis Housing Authority / Memphis, TN (1989 – 1992)

Director of Modernization / Director of Planning & Development

- ❑ Administered *Comprehensive Grant and Comprehensive Improvement Assistance* programs for public housing agency.
- ❑ Designed new tracking system for major projects, resulting in improved reporting to the United States Department of HUD.
- ❑ Created successful partnership process with MHA residents and staff resulting in first *Memphis Citywide Resident Convention*.
- ❑ Served as agency's Section 504 coordinator.
- ❑ Developed procedures to guide residents and applicants of assisted housing programs in becoming self-sufficient and to home ownership opportunities.
- ❑ Planned and coordinated agency's grants applications efforts, resulting in over \$3 million in grants in 2-year period.
- ❑ Chaired MHA's Planning Committee and Grants Review Committee.

Memphis City Schools / Memphis, TN (1988-1989)

Teacher

- ❑ Taught 4th Grade, using Memphis City School's designed curriculum.
- ❑ Provided motivation for inner-city students to want to learn and excel.
- ❑ Students scored higher on California Achievement Test than school average.

Delores Elder-Jones



Page 3

Tennessee Valley Center, Inc. / Memphis, TN (1987)

Project Manager of Jackson Manor Congregate Housing Facility for impaired senior individuals and couples needing additional assistance.

Catholic Diocese of Memphis Housing Corporation (1983 – 1987)

Administrator of Multi-Family Housing / Manager Supervisor

Education

Memphis State University

Master of City & Regional Planning, Major: Urban Revitalization

Bachelor of Arts / Social Welfare (Graduated with Distinction)

Support Page
Delores Elder-Jones

- ❖ Performed a feasibility study and proposed homeownership opportunities for families living in public housing. Project resulted in development of Memphis Housing Development Corporation and Bertha Wilbert Heights Subdivision, the first homeownership program in Memphis specifically targeting public housing residents.
- ❖ *Project 2000*. Proposed initiative to limit residency in public and assisted housing programs to ten years, mandating social services in an effort for residents to become self-sufficient.
- ❖ *Operation Bootstrap*. Received HUD funding for a proposal to assist families with Section 8 rental assistance and support services.
- ❖ *Public Housing Drug Elimination Program*. Received funding for a demonstration program for the Hurt Village public housing community to eliminate drug traffic and drug-related crimes.
- ❖ Planned and facilitated special programs for public housing residents including: Memphis and Shelby County Health Department Mobile Unit Immunization effort; MHA Drug Education Days; Memphis Walk-In Clinic for HIV and AIDS mobile unit; and O.R.D.I.S (One Room Drop-In School).
- ❖ Initiated “programmed” concept in assisted housing programs in Memphis; a program that combined social services with housing assistance so that families will have the opportunity to become vertically mobile and self-sufficient.
- Developed first of a kind Congregate housing for seniors needing medication monitoring and other assistance. . .24 hour facility
- ❖ Founded the Young Sophisticates, a charm club for urban youth in which they are exposed to alternative lifestyles through role modeling, education, and participation.
- ❖ Recognized as one of *1000 Points of Light*
- ❖ *Who’s Who of American Women*
- ❖ *Certificate of Recognition* from the United States Department of HUD for *Outstanding Leadership and the Promotion of Fair Housing / Equal Opportunity*.

- ❖ *Role Model Award* from Federal Express Corporation and Booker T. Washington High School
- ❖ Honorary Watch Commander/North Precinct – Memphis Police Department
- ❖ Continuing Education Units and Certificates: Technical Writing, Supervision, Supervision for Women, Managing People, Child Abuse and Neglect, Comprehensive Grant (Parts I & II), Lead-Based Paint in Public & Indian Housing, Micro Lead I X-Ray Fluorescence Analyzer, etc.

Other Supportive Information

- ❖ Garland Police Department's Oral Review Board
- ❖ Garland Police Department Training Advisor
- ❖ President of Garland Housing Finance Corporation
- ❖ Leadership Garland 2003
- ❖ New Beginning Center (Board Member)
- ❖ City of Garland East Area Plan Implementation Team
- ❖ Memphis Community Housing Resource Board, President
Chair/1990 Fair Housing Conference
Chair/1986 Tennessee Statewide Fair Housing Conference
- ❖ City of Memphis Community Relations Commission
Chair/Economic Development Committee
- ❖ United Way, Board Member
Planning and Allocation Sub-committee, Speaker's Forum
- ❖ Leadership Memphis 1987
- ❖ Tennessee Volunteer Support Committee for Department of Human Services
- ❖ City of Memphis Transition Team/ Housing Committee
- ❖ Numerous awards, certificates of appreciation and commendations from national, state, local, and civic leaders and organizations
- ❖ Traveled extensively with entertainer, Isaac Hayes, 1970-1977

Elizabeth Blackwell
422 Edgemere Dr.
Garland, Texas 75043



July 6, 2021

Rene Dowl
Garland City Secretary
City Hall
200 N. Fifth St.
Garland, Texas 75040

Dear City Secretary,

I am writing to you regarding the open Board member position for Garland Housing Finance Corp. I am a current resident of City of Garland and have been for over twenty (20) years. I am currently working as a Real Estate/Finance Paralegal for a developer located in Dallas. I am interested in getting involved in the City of Garland programs and helping the City of Garland grow and prosper.

My resume is enclosed with this letter so you can review my education, work experience, and achievements. I would appreciate an opportunity to talk with you and the council members. Thank you for your time and consideration. I look forward to speaking with you in the near future.

Sincerely,

Elizabeth Blackwell

ELIZABETH BLACKWELL

Garland, Texas 75043 • [REDACTED]

PROFESSIONAL PROFILE

- Paralegal with 18 years of experience with a focus on real estate transactions, real estate financing and transactional duties. Five years of prior career experience in finance.
- Proficient in due diligence and document preparation related to real estate finance, acquisitions, dispositions, leasing, operations and management.
- Possesses a collaborative approach with leadership and aptitude to assist in a team oriented environment. Versatile and results oriented with strong analytical skills to provide solutions.

LEGAL SKILLS

Legal document preparation
Document management
Title and survey review
Operations, Event & Construction Contract
Administration

Corporate filings and maintenance
Lease abstract
Microsoft Office, Excel and PowerPoint

WORK HISTORY

Legal Specialist/Paralegal
Billingsley Company – Full-time
Apr 2019 – Present (2 yr)

- Review loan documents, retail and commercial leases, operational contracts, construction contracts.
- Review and coordinate finance documents.
- Order and review:
 - a) Real property reports
 - b) Certificates of title o Title commitments and supporting documents o
 - c) Due diligence searches
 - d) Surveys and Zoning Reports
 - e) Environmental Reports
 - f) Property Condition Reports
 - g) Appraisals.
- Resolve title, survey and zoning issues
- Organize closing funds.
- Calendar all critical dates and contingencies.
- Prepare a closing checklist, which includes outlining critical dates and the responsibilities of all parties.
- Coordinate closing with all parties in the transaction, including the, title insurance company, counsel, and lender.
- Prepare transfers/affidavits of transferees, closing documents, closing reports, and accounts.
- Draft title and survey objection letters in the event of any survey and title issues.
- Review contracts and leases for assignment and prepare abstracts for contracts and leases.
- Obtain and prepare corporate documents, including authorization of the applicable parties to construction/1031 Exchange/finance.

- Support management in a variety of complex commercial real estate transactions, including joint ventures, commercial development,, multi-use leasing, and financing transactions.
- Review and summarizes UCC, judgment, tax and other lien searches
- Qualify and register corporate entities in appropriate jurisdictions.
- Draft and review construction documents.
- Operations, Events and Construction Contract Administration
- Support management and operations with legal, budget and risk management issues.

Phoenix American Hospitality, LLC, Dallas, Texas
Senior Paralegal (Real Estate); Director of Legal of Compliance

April 2017 – October 2018

- Draft and review purchase and sale contracts, leases, operational contracts and, franchise agreements.
- Review and coordinate finance documents.
- Order and review:
 - a) Real property reports
 - b) Certificates of title
 - c) Title commitments and supporting documents
 - d) Due diligence searches
 - e) Surveys
 - f) Zoning Reports
 - g) Environmental Reports
 - h) Property Condition Reports
 - i) Appraisals.
- Resolve title, survey and zoning issues.
- Organize closing funds.
- Calendar all critical dates and contingencies.
- Prepare closing checklist, including outlining critical dates and the responsibilities of all parties.
- Coordinate closing with all parties in the transaction, including the buyer, sellers, title insurance company, opposing counsel, and lender.
- Prepare transfers/affidavits of transferees, closing documents, closing reports, and accounts.
- Draft title and survey objection letters in the event of any survey and title issues.
- Review contracts and leases for assignment and prepare abstracts for contracts and leases.
- Obtain and prepare corporate documents, including authorization of the applicable parties to purchase/sell/finance.
- Qualify and register corporate entities in appropriate jurisdictions.
- Prepare and file liquor licenses and other operational permits in multiple jurisdictions.
- Draft and review construction documents.
- Support management and operations with legal and risk management issues.
- Negotiate new agreements with hotel vendors
- Operations contract procurement and administration
- *Laid off with several others whose positions were eliminated without advance notice.*

FelCor Lodging Trust Incorporated, Irving, Texas

August 2008 – April 2017

Senior Real Estate Paralegal, Director of Legal Department

- 2016 Employee of the Year
- Assist attorneys, capital transaction and asset management with finance, acquisitions, dispositions and operations of hospitality properties.
- Order and review property title, surveys property condition reports, zoning reports and environmental reports in connection with finance, acquisitions and dispositions.
- Draft closing documents, transfer deeds and other closing documents in preparation for financing and dispositions.
- Coordinate closing with all parties in the transaction, including the buyers, sellers, title insurance company, opposing counsel, and lender.
- Review and abstract ground leases.
- Prepare property tenant leases, service contracts and file liquor licenses in multiple jurisdictions.
- *Left when company was acquired by a Maryland REIT and announced its relocation.*

Club Corp USA, Dallas Texas (<i>Real Estate Paralegal</i>)	2004 – 2008
Kane, Russell, Coleman & Logan, Dallas, TX (<i>Real Estate Paralegal</i>)	2001 - 2004
McLendon Companies, Dallas, Texas (<i>Director of Finance</i>)	1996 - 2001

EDUCATION

2003 Paralegal Certificate - Texas A&M Commerce

AFFILIATIONS

Member - National Association of Legal Assistance (“NALA”)

July 25, 2021



Mrs. René Dowl
City Secretary
William E. Dollar Municipal Building
200 N. 5th Street
Garland, TX 75040

RE: Garland Housing Finance Corporation Board Position

Dear Secretary Dowl and Councilmembers of the City of Garland:-

I ask that you consider my letter of interest as a board member with the Garland Housing Finance Corporation ("GHFC"). As a resident of District 2 of the City of Garland, I have served as a member of the City's Plan Commission for the past year. My family has resided in Garland for five years, and I am engaged with our community's home owner's association.

It is my belief that the City of Garland is uniquely positioned within the Greater Dallas metroplex as an affordable and a diverse city. The City's leadership have endeavored to ensure that the city has robust services and new facilities. In 2019, the median property value was approximately \$161,000. As compared to the City of Dallas and the City of Mesquite, Garland is accessible and available, with one of the highest homeownership rates in Dallas County. Garland offers what many cities are struggling to accomplish. An opportunity for a high quality of life for low- and middle-income earners.

Professionally, I am a Staff Attorney with Legal Aid of NorthWest Texas, a non-profit law firm that serves financially eligible persons in Dallas County who seek civil legal representation. My practice primarily includes legal issues relating to housing. Examples of my day-to-day activities are advocating for those persons and families that are about to lose their housing, even in the midst of the pandemic and eviction moratoriums, and addressing the collateral issues that impact homelessness.

I seek to serve as a member of the board due to my personal and professional interests. The City boldly fosters opportunities for economic mobility, and it is my wish to contribute to those ends. In addition to this, I am keenly aware of the importance of affordable housing as property values dramatically increase while wages remain largely unchanged. It is my hope that you will strongly consider this letter and my qualifications to serve as a member of the GHFC board.

Respectfully,

Julius E. Jenkins

JULIUS EVAN JENKINS

1213 MCCORMICK STREET GARLAND, TEXAS 75040

PROFESSIONAL EXPERIENCE

Legal Aid of North West Texas

Dallas, Texas

Staff Attorney

September 2020 – Present

- Represent indigent persons in civil legal matters to alleviate the conditions of homelessness
- Defend families in landlord-tenant proceedings during the COVID-19 pandemic
- Independently manage a fast-paced, high-volume caseload involving substantial litigation and justice related advocacy
- Conduct outreach and provide training to community partner organizations
- Interpret laws and regulations relating to Federal and State emergency actions

Markland Hanley

Dallas, Texas

Associate

October 2019 – August 2020

- Full-time associate for boutique law firm specializing in product liability defense
- Deposed fact and party witnesses in wrongful death lawsuit while managing daily deadlines
- Researched and analyze evidentiary issues that were successfully argued by senior attorneys
- Corresponded with managing counsel and senior attorneys to discuss legal and factual issues
- Drafted memoranda and motions relating to proportionate responsibility under Texas law

Law Clerk

May 2017 – October 2019

- Consulted with attorneys about legal issues relating to the Federal Motor Vehicle Standards
- Briefed clients on the status of their cases and reviewed the Texas Rules of Civil Procedure
- Summarized witness depositions to save \$7,000 in legal fees and assist in preparation for trial
- Drafted and edited motions and pleadings relating to personal injury lawsuits
-

University of North Texas at Dallas College of Law

Dallas, Texas

Graduate Student Research Assistant

May 2018 – August 2018

- Learned new concepts regarding the impact of virtual personal assistants and administrative hardware on the legal industry
- Analyzed, explored, and researched legal issues relating to the privacy and the scope Fourth Amendment in criminal matters

JULIUS EVAN JENKINS

1213 MCCORMICK STREET GARLAND, TEXAS 75040

Dallas County Probate Courts

Dallas, Texas

The Hon. Brenda Hull-Thompson & The Hon. Ingrid Warren

Judicial Intern

May 2016 – August 2016

- Composed summaries of civil pleadings, answers, and motions for summary judgment
- Assisted Judges in trial preparation by assembling and organizing parties' legal arguments and case law

EDUCATION

University of North Texas at Dallas College of Law

Dallas, TX

Juris Doctor

May 2019

Activities: President, Public Interest Law Student Association

Legislative Representative, Student Bar Association

Student Representative, State Bar of Texas – Law Student Division

Awards: Dean's Scholarship 2016, 2018; Adelfa Callejo Award, 2018

University of Texas at Dallas

Richardson, TX

Master of Arts, Political Science

December 2013

Howard University

Washington, DC

Bachelor of Science, Major: Psychology

May 2009

CERTIFICATIONS

University of North Texas at Dallas College of Law

Dallas, Texas

Certificate: Mediation

January 2019

University of the District of Columbia

Washington, DC

Certificate: Nonprofit Management

December 2010



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

4. c.

Meeting Date: August 16, 2021

Item Title: COVID-19 Briefing

Summary of Request/Problem

Staff will provide an update to Council and ask for Council direction, if needed, on various matters related to COVID-19 and actions being taken by the City. The discussion will include but not limited to wastewater influent testing for COVID-19 and orders issued by Dallas County Judge Clay Jenkins.

Recommendation/Action Requested and Justification

Council discussion.



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

4. d.

Meeting Date: August 16, 2021

Item Title: Consider a Resolution "Encouraging" not "Mandating" Mask Wearing at City-Owned Facilities

Summary of Request/Problem

At the request of Deputy Mayor Pro Tem B.J. Williams and Council Member Robert John Smith, Council is requested to consider a resolution "encouraging," not "mandating" mask wearing at City-owned facilities.

Recommendation/Action Requested and Justification

Council discussion.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. e.

Meeting Date: August 16, 2021

Item Title: 2019 Bond Program - Status Update

Submitted By: Rick Galceran, Capital Project Management Director

Summary of Request/Problem

Staff will brief Council on progress to date in implementing the 2019 Bond Program.

Recommendation/Action Requested and Justification

For informational purposes only.

Attachments

Project Status Update for Council



2019 Bond Program

Status as of July 2021

Project / Program Name	Project Phase										Comments
	Scheduled/Pre-Design	Design Consultant Selection	Schematic Design (30%)	Design Development (60%)	Construction Documents (90%)	Bidding for Construction	Construction Underway	Substantial Completion / Move-In	Project Closeout	Program (Ongoing / On-Demand)	
Proposition A -- Streets and Transportation											
Holford Road (PGBT to City Limits) - Segment A	✓	✓	✓	✓							
Holford Road (Naaman Forest Blvd. to PGBT) - Segment B	✓	✓	✓	✓							
Holford Road (Arapaho to Naaman Forest) - Segment C											
Shiloh Road (Kingsley to Miller)	✓	✓									Includes alignment study for Miller to Westwood
Leon Road (S. Garland Ave. to McCree)											
Naaman School Road (Brand to SH78)	✓	✓	✓	✓							
Lyons Road (IH30 to Guthrie)	✓	✓									
Bottleneck Improvements Program											
Broadway Blvd @ IH30 - Pkg. 1	✓	✓	✓	✓	✓						
Buckingham @ Plano Rd. - Pkg. 1	✓	✓	✓	✓	✓						
Garland Ave @ SH190 - Pkg. 2	✓	✓	✓	✓	✓						
Campbell @ SH190 - Pkg. 2	✓	✓	✓	✓	✓						
Apollo/Spring Creek @ Garland Ave - Pkg. 2	✓	✓	✓	✓	✓						
Arapaho @ Shiloh - Pkg. 3	✓	✓	✓	✓							
Buckingham @ Shiloh - Pkg. 3	✓	✓	✓	✓							
First @ Miller - Pkg. 3	✓	✓	✓	✓							
Belt Line @ Shiloh - Pkg. 3	✓	✓	✓	✓							
Garland Ave @Belt Line - Pkg. 3	✓	✓	✓	✓							
Forest @ Jupiter - Pkg. 3	✓	✓	✓	✓							
First Street @ Lavon/Main/AveB/AveD - Pkg. 4	✓	✓	✓								
Downtown - Infrastructure, Square, Streetscapes	✓	✓	✓	✓							Funded from multiple propositions: A, D
Commercial Corridor Revitalization	✓	✓									
Programs											
Operational and Safety Improvements											
Traffic Signal Equipment Modernization											
Traffic Control System											
Emergency Services Signal Equipment											
New Sidewalk / ADA Route Program											
Sidewalk Participation Program											
New Traffic Signal Installations											
Railroad Crossing Improvements											
Paving of Unimproved Alleys											
Proposition B -- Public Safety											
Police Property and Evidence Building	✓	✓	✓	✓	✓	✓					
Fire Station No. 6	✓	✓	✓								
Fire Station No. 1											Programming Underway
Fire Station No. 7											Programming Underway
Range Improvements	✓										
Simunitions Training Facility	✓										
Police Station Security Improvements											Multiple projects being implemented over time



2019 Bond Program

Status as of July 2021

Project / Program Name	Project Phase									Program (Ongoing / On-Demand)	Comments
	Scheduled/Pre-Design	Design Consultant Selection	Schematic Design (30%)	Design Development (60%)	Construction Documents (90%)	Bidding for Construction	Construction Underway	Substantial Completion / Move-In	Project Closeout		
Proposition C -- Drainage and Flooding											
Country Club Park Estates Drainage Improvements	✓	✓									
Garvon West Industrial Park Drainage Improvements	✓	✓									
Lakewood Addition Drainage Improvements	✓	✓									
Western Heights No. 4 Drainage Improvements	✓	✓									
Montclair No. 2 and No. 3 Drainage Improvements	✓	✓									
Saturn Springs Estates Drainage Improvements	✓	✓									
Programs											
Drainage Improvements (prior to street replacement)											
Drainage Participation Program											
Local Flooding Program											
Flood-Prone Properties Fund											
Proposition D -- Parks and Recreation											
Audubon Recreation Center	✓	✓	✓	✓	✓	✓					
Holford Recreation Center and Aquatic Facility	✓	✓									
Hollabaugh Recreation Center	✓	✓									
Garland Senior Activity Center	✓	✓	✓	✓	✓						
Sports Field Lighting at Winters Park Soccer	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Rick Oden Park Improvements	✓	✓	✓	✓		✓					Ph. 1 under construction; Ph.2 design underway
Surf & Swim Regional Aquatic Facility											
Embree Park Splash Pad	✓	✓									
Playground Replacement Program											
Bob Hall Park Playground	✓	✓	✓	✓	✓	✓					Opening Soon!
Lou Huff Park Playground	✓	✓	✓	✓	✓	✓					Opening Soon!
Douglas Park Playground	✓	✓	✓	✓	✓	✓					Opening Soon!
Oaks Branch Greenbelt Park Playground	✓	✓	✓	✓	✓	✓					
Duck Creek Greenbelt Park Playground	✓	✓	✓	✓	✓	✓					
Dorfman Park Playground	✓	✓	✓	✓	✓	✓					
Harold Bisby Park Playground	✓	✓	✓	✓	✓	✓					
Grissom Park Playground	✓	✓	✓	✓	✓	✓					
Edward White Park Playground	✓	✓	✓	✓	✓	✓					
John Cullom Park Playground	✓	✓	✓	✓	✓						
Independence Park Playground	✓	✓	✓	✓	✓						
Peavy Park Playground	✓	✓	✓	✓	✓						
Alamo Park Playground	✓	✓	✓	✓	✓						
Meadowcreek Branch Park Playground	✓	✓	✓	✓	✓						
Betsy Ross Park Playground	✓	✓	✓	✓	✓						
Winters Softball Complex Playground	✓	✓	✓	✓	✓						
Armstrong Park Playground	✓	✓	✓	✓							
M.G. (Jerry) Carter, Sr. Softball Complex Playground	✓	✓	✓	✓							
Woodland Park Playground	✓	✓	✓	✓							
Spring Creek Greenbelt - Fred E. Harris Section Playground	✓	✓	✓	✓							
Montgomery Park Playground	✓	✓	✓	✓							
Tinsley Park Playground	✓	✓	✓	✓							
Yarborough Park Playground	✓	✓	✓	✓							
Watson Park Improvements (Playground, Splash Pad, and more)	✓	✓									
Lon Wynne Park Improvements (Playground, Splash Pad, and more)	✓	✓									



2019 Bond Program

Status as of July 2021

Project / Program Name	Project Phase									Program (Ongoing / On-Demand)	Comments
	Scheduled/Pre-Design	Design Consultant Selection	Schematic Design (30%)	Design Development (60%)	Construction Documents (90%)	Bidding for Construction	Construction Underway	Substantial Completion / Move-In	Project Closeout		
Trail Development Program											
Duck Creek Central Trail	✓	✓	✓	■							
Bisby Transmission Trail	✓	✓	✓	✓	✓						
Garland Avenue Underpass Trail	✓	✓	■								
Naaman Forest Connection Trail	✓	■									
Rowlett Creek Preserve Trail	✓	■									
Duck Creek Audubon Trail	✓	■									
Sports Field / Parks Renovation											
Audubon Park Restroom	✓	■									
Bradfield Park Concessions/Restroom	✓	■									
Holford Park Concessions/Restroom	✓	■									
Central Park Concessions/Restroom	✓	■									
Central Park Baseball & Football Lighting	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Gatewood Pavilion & Parking	✓	✓	✓	✓	■						2004 and 2019 Bond Programs
Park System Parking and Park Roads											
Bill Cody Park	✓	✓	✓	✓	✓	■					
Duck Creek O'Banion	✓	✓	✓	✓	✓	■					
Central Park (Baseball, Granger Rec Center)	✓	✓	✓	✓	✓	■					
Embree Park	✓	✓	✓	✓	✓	■					
Cullom Park	✓	✓	✓	✓	✓	■					
Tinsley Park	✓	✓	✓	✓	✓	■					
Duck Creek Greenbelt	✓	✓	✓	✓	✓	■					
Proposition E -- Libraries											
Walnut Creek Branch Library	✓	✓	■								
Central Library	✓	✓	■								
South Garland Branch Library	■										
North Garland Branch Library	■										
Proposition F -- Economic Development											
Economic Development and Redevelopment Programs										■	
Neighborhood Vitality Program										■	
Land Acquisition and Parcel Assemblage Program										■	
Proposition G -- Municipal Facilities											
Street Department Facility	✓	✓	■								
Transportation Maintenance and Operations Facility	✓	✓	✓	✓	✓	✓	■				
Proposition H -- Animal Shelter											
Animal Shelter & Adoption Facility	✓	✓	✓	✓	✓	✓	■				



2004 Bond Program

Status as of July 2021

Project / Program Name	Scheduled/Pre-Design	Design Consultant Selection	Schematic Design (30%)	Design Development (60%)	Construction Documents (90%)	Bidding for Construction	Construction Underway	Substantial Completion / Move-In	Project Closeout	Program (Ongoing / On-Demand)	Comments
Hwy 66 Turn Lane (Tuckerville Park Entrance)	✓	✓	✓	✓	✓	✓					
Gale Fields Recreation Center	✓	✓	✓	✓	✓	✓	✓				
Granger Annex, Phase 2	✓	✓	✓	✓	✓						
Tuckerville Park Development, Phase 1 Tennis Complex	✓	✓	✓								
Skating/Skateboard Facility	✓	✓	✓	✓	✓	✓	✓				
Playground Improvements (2004 Bond)	✓	✓	✓	✓	✓	✓	✓	✓	✓		
John Paul Jones Park	✓	✓									Awaiting grant agreement / federal authorization
Garland Heights/Freeman Drainage	✓	✓	✓								
Classic and Yale Drainage	✓	✓	✓								
Meadowcreek Park Drainage	✓	✓	✓	✓	✓	✓	✓				
Shady Lane Channel Reconstruction	✓	✓	✓	✓	✓	✓	✓				
Miller Road - Saturn Road to Glenbrook Drive Drainage	✓	✓	✓	✓	✓	✓	✓				
Glenbrook Drive - Centerville Road to Carroll Drive Drainage	✓	✓	✓	✓	✓	✓	✓				
Strother Alley Drainage	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Bridge Rehabilitation, Group C	✓	✓	✓								
Fifth Street Drainage Outfall - Miller Road to Avenue D, Phase B	✓	✓	✓								
Callejo Road - Botello Drive to Campbell Road	✓	✓	✓								
Chaha Road - IH30 to Lake Ray Hubbard Parkway	✓	✓	✓								
Shiloh Road - IH 635 to Kingsley	✓	✓	✓	✓	✓	✓	✓				
Bobtown Road - Rowlett to Waterhouse	✓	✓	✓	✓	✓	✓	✓				



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. f.

Meeting Date: August 16, 2021

Item Title: Discussion of City Event Celebrating Juneteenth

Summary of Request/Problem

At the request of Council Member Deborah Morris and Mayor Scott LeMay, Council is requested to discuss a City event celebrating Juneteenth.

Recommendation/Action Requested and Justification

Council discussion.



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

4. g.

Meeting Date: August 16, 2021

Item Title: Administrative Services Committee Update

Summary of Request/Problem

Council Member Robert John Smith, chair of the Administrative Services Committee, will continue discussion of the policy for facility naming and dedication plaques.

Recommendation/Action Requested and Justification

Council discussion.



GARLAND

City Council Work Session Agenda

Meeting Date: August 16, 2021

Item Title: Board and Commission Appointment

Submitted By: Courtney Vanover, Department Coordinator I, City Secretary

Summary:

Council Member Jeff Bass

- James VanDyke - Board of Adjustment
 - Merrill Balanciere - Community Multicultural Commission
 - Justice Dickson - Cultural Arts Commission
 - James Dobbins - Environmental Community Advisory Board
 - Charles Msewe - Library Board
 - Ed Seghers - Parks and Recreation Board
 - Scott Roberts - Plan Commission
 - Eric Scholl - Property Standards Board
 - Dominic Arzon - Tax Increment Finance #1 Downtown Board
 - William "Bill" Swisher - Tax Increment Finance #2 South Board
 - Rich Resser - Tax Increment Finance #3 Board
 - Aaron Miller - Unified Building Standards Board
-

Attachments

James VanDyke -BOA

Merrill Balanciere - CMC

Justice Dickson - Cultural Arts

James Dobbins - Environmental

Charles Msewe - Library

Ed Seghers - Parks

Scott Roberts - Plan

Eric Scholl - Property Standards

Dominic Arzon - TIF Downtown

Bill Swisher - TIF South

Rich Resser -TIF 3

Aaron Miller - Unified Bldg.



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
 JUN 28 2021
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Date:

Name: James VanDyke

Phone:

Address: 6810 Galway Drive

Phone:

City, State, Zip: Garland, TX 75044

Email:

✓ Resident of Garland for 8 years Resident of Texas for 18 years
 Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

My work at an architecture firm helps me understand the issues involved with Building Codes

If you have previously served on a City Board or Commission, please specify and list dates of service.

I have served on the Garland Board of Adjustment since September 2018

List civic or community endeavors with which you have been involved.

Society for Professional Services Marketing, Urban Land Institute, Buckner Foster Care, Lakepointe Firewheel Church

What is your educational background?

MBA in Marketing from SMU, Bachelors in Mass Communications from Samford University

What is your occupational experience?

Vice President and Marketing Director for REES Architecture, Marketing Director for Rockwall ISD

I hereby affirm that all statements herein are true and correct.

James VanDyke

Board or Commission of first, second and third choice:

1st Board of Adjustment

☐ Building and Fire Codes Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Civil Service Commission

☐ Community Multicultural Commission

☐ Electrical Board

☐ Garland Cultural Arts Commission

☐ Garland Youth Council **

☐ Property Standards Board

☐ Library Board

2nd Parks and Recreation Board

Plan Commission *

☐ Plumbing and Mechanical Codes Board

☐ Senior Citizens Advisory Committee

* Plan Commission members must live in district

** Garland Youth Council has a separate application

Return completed application to:

City Secretary's Office
 200 N. Fifth St.
 Garland, TX 75040
 Fax: 972-205-2504
 Email: RDowl@GarlandTX.gov

Courtney Vanover
 6-30-21

Revised 05/2021



Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly:

Date:

Name: MERRILL J. BALANCIERE

Phone

(Home)

Address: 1110 GLOUCESTER DRIVE

Phone

(Other)

City, State, Zip: GARLAND, TX 75040

Email

✓ Resident of Garland for 30 years Resident of Texas for 58 years

✓ Dallas County Voter Registration Number [REDACTED] and City Council District Number 8

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

SERVED ONE YEAR ON CULTURAL ARTS COMMISSION

If you have previously served on a City Board or Commission, please specify and list dates of service.

Cultural Arts Commission 2020-2021

List civic or community endeavors with which you have been involved.

Leadership Garland-served on alumni committee, Youth Leadership Garland, Boy and Girls Club Board, volunteer at Good Samaritans, served on Public Service committee for Angie Chen.

What is your educational background?

AAS

What is your occupational experience?

28 years firefighter/paramedic. Military veteran

I hereby affirm that all statements herein are true and correct.

Merrill J. Balanciere

Board or Commission of first, second and third choice:

☐ Board of Adjustment

☐ Garland Cultural Arts Commission

3 Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Garland Youth Council **

☐ Plan Commission *

1 Civil Service Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

2 Community Multicultural Commission

☐ Property Standards Board

☐ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Current

Past Due

Date Appointed

Utility Account Status

Current

Past Due

Appointed By

CSO Suit/Claim Filed

Yes

No

Date Notified

Clerk Signature & Date

Courtney V. [Signature]
7.5.21

Disclosure Form Filed

Revised 05/2021



Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDow@GarlandTX.gov

Please Type or Print Clearly:

Name: Justice Dickson

Address: 1426 Morrison Circle

City, State, Zip: Garland, TX 75040

Date

Phone

Phone

Email

✓ Resident of Garland for 20 years Resident of Texas for 20 years
✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

See Attached Document

If you have previously served on a City Board or Commission, please specify and list dates of service.

August 2015-June 2018. I served 3 Terms on the Garland Youth Council, we elected and served as Chair of the Social and Promotions Committee, Vice-President and President while serving on the board.

List civic or community endeavors with which you have been involved.

While on Garland Youth Council, I dedicated over 100 hours of community service to our area. I have also been an activist for revitalizing our downtown area. I haven't been as active in the community recently due to the pandemic.

What is your educational background?

In High School I studied art and engineering, and in college I've worked on pursuing design and photography.

What is your occupational experience?

I currently work as a Content Creator and Designer at Big Hit Creative Group. We are an award winning, integrated marketing agency.

I hereby affirm that all statements herein are true and correct.

Justice Dickson

Board or Commission of first, second and third choice:		
☐ Board of Adjustment	☒ Garland Cultural Arts Commission	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Garland Youth Council **	☐ Plan Commission *
☐ Civil Service Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Community Multicultural Commission	☐ Property Standards Board	☐ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Utility Account Status

CSO Suit/Claim Filed

Clerk Signature & Date

Current

Current

Yes

No

Past Due

Past Due

Yes

No

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

Courtney Vanover
6-25-21

Revised 05/2021

Please list any experience that qualifies you to serve in the areas you have indicated:

I have been an outstanding artist since High School. I have won numerous art awards from GISD, The State Fair of Texas, and Kent State University. Being an awarded artist I have had my work exhibited, and I am very proud of it. I am an unconventional well-rounded artist. I have created sculptures, mixed-media collages, paintings in both acrylic and oil, and I also work as a freelance photographer, and I have dabbled in wood burning, wood carving, glass fusing, and more. I'm very passionate about art and giving artist a platform to share their work. I spent many months putting together a discord server called Lenex Connect, which is a place for photographers to connect with each other, and a place to find educational resources. Education for artists is a big passion of mine since training for artists is very expensive and oftentimes underprivileged children never get the opportunity to pursue art. I currently work for a marketing agency, where I work as a designer and create art every day.

My awards in art include:

2020

- Exhibited at Greenway Art Festival
- Honorable Mention in Kent State's 5th annual Juried Student Exhibition.
- 3rd Place at the State Fair of Texas for Mixed Media Art Piece
- Photography was published on model page Faces & Bodies.
- Graphic Design was published as an Album Cover for Champagne's Single La Amenaza Freestyle
- Photography has been published on social media pages for promotional, and marketing purposes by several bands such as Prophecy (TX), Navajo., In Resistance, and etc.

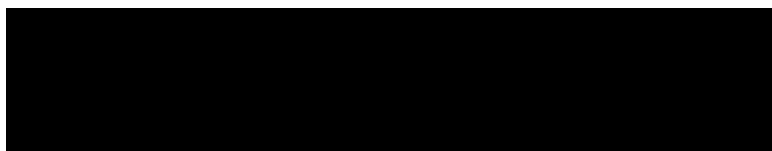
2019

- Received Honorable Mention in Black and White Photography for Children from the State Fair of Texas
- Photography has been published on social media pages for promotional, and marketing purposes by several bands such as Navajo., In Resistance, HYLYND, Humannequin, Prophecy (TX), and etc.
- Photography has been published on North Garland High School's website for event recognition.
- Received a 4 rating (4 to 1 rating, 4 being the Highest) at VASE, for 2D art
- Received a 4 rating (4 to 1 rating, 4 being the Highest) at VASE, for 3D art

2018

- Received a 4 rating (4 to 1 rating, 4 being the Highest) at VASE, for 2D art
- Received a 4 rating (4 to 1 rating, 4 being the Highest) at VASE, for 3D art
- Received an honorable mention award for Photography at GISD Art Show
- Received a 1st-place award for Photography at GISD Art Show
- Received a 2nd-place award for Sculpture at GISD Art Show
- Received a 3rd-place award for Sculpture at GISD Art Show
- Received a 2nd place ribbon from the State Fair of Texas, for Metal Sculptures
- Received a 2nd place ribbon from the State Fair of Texas, for Recycled Folk Art
- Received a 3rd Place in Altered Photography for People from the State Fair of Texas
- Received Honorable Mention in Colored Photography for People from the State Fair of Texas

My Portfolios:





GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUN 23 2021

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Name: James M. Dobbins

Address: 1014 Palm Desert Drive

City, State, Zip: Garland, TX 75044-5010

Date

Phone

Phone

Email

Resident of Garland for 7 years Resident of Texas for 40 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I worked for the Texas Department of Transportation as an Environmental Specialist for 32 years.

If you have previously served on a City Board or Commission, please specify and list dates of service.
ECAB - since September 2018 (to date)

List civic or community endeavors with which you have been involved.

Big Brothers/Big Sisters volunteer, Adopt a Highway volunteer, Employees Retirement System of Texas - Benefits Advisory Committee (two terms)

What is your educational background?

Southwestern University - B.A., 1984

What is your occupational experience?

Texas Department of Transportation - 32 years

Richardson Public Library - two years.

I hereby affirm that all statements herein are true and correct.

James M. Dobbins

Board or Commission of first, second and third choice:

☐ Board of Adjustment

☐ Building and Fire Codes Board

☒ Citizens Environmental and Neighborhood Advisory Committee

☐ Civil Service Commission

☐ Community Multicultural Commission

☐ Electrical Board

☐ Garland Cultural Arts Commission

☐ Garland Youth Council **

☐ Property Standards Board

☒ Library Board

☐ Parks and Recreation Board

☒ Plan Commission *

☐ Plumbing and Mechanical Codes Board

☐ Senior Citizens Advisory Committee

* Plan Commission members must live in district

** Garland Youth Council has a separate application

Return completed application to:

City Secretary's Office
200 N. Fifth St.
Garland, TX 75040
Fax: 972-205-2504
Email: RDowl@GarlandTX.gov

Courtney Vanover
6.23.21

Revised 05/2021



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
MAY 25 2021
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date

Name: Charles N. Msewa

Phone

Address: 5821 Indian Hills Dr

Phone

City, State, Zip: Garland, Tx 75044

Email

Resident of Garland for 24 years

Resident of Texas for 35 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

1. Interest in changing demographics led me to write a book on Multiculturalism.
2. As a home-owner and several properties it can be great to use my experience to help others.
3. Helping other know policies could be something I could be helpful with.

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

I've mainly volunteered in our church - 1st @ Firewheel located on 5500 Lavan Dr. - Taught Bible classes and any other issues, e.g. Reviewing Church's Constitution.

What is your educational background?

Post-graduate Masters & some doctoral studies.

What is your occupational experience?

Psychology Asst for Dallas County Juvenile Dept (1 yrs), Behavioral Healthcare, Inc. Private Practice through Integrative The Center for Integrative Counseling and Psychology (formerly PCC), Neighborhood Youth & Family Services @ Richardson PD.

I hereby affirm that all statements herein are true and correct.

Charles N. Msewa Applicant

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☒ Citizens Environmental and Neighborhood Advisory Committee	☒ Property Standards Board	☐ Plan Commission
☒ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Printed name: CHARLES N. MSEWA 5/25/21



Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Date

Name: Ed Seghers

Phone

Address: 1001 Winding Brook Dr.

Phone

City, State, Zip: Garland, Tx. 75044

Email

Resident of Garland for 41 years Resident of Texas for 74 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Member of the Garland parks and Recreation Board for 15 years

If you have previously served on a City Board or Commission, please specify and list dates of service.
Current....Parks and Recreation Board

List civic or community endeavors with which you have been involved.

Hope Clinic, God's Old Geezers, Church Mission Trips, Code Cares, Chair of various committees at church

What is your educational background?

BS Math and Physics

What is your occupational experience?

Regional Sales Manager for M&M/MARS Inc. for 30 years

I hereby affirm that all statements herein are true and correct.

Ed Seghers

Board or Commission of first, second and third choice:

☐ Board of Adjustment

☐ Electrical Board

☒ Parks and Recreation Board

☐ Building and Fire Codes Board

☐ Garland Cultural Arts Commission

☐ Plan Commission *

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Garland Youth Council **

☐ Plumbing and Mechanical Codes Board

☐ Civil Service Commission

☐ Property Standards Board

☐ Senior Citizens Advisory Committee

☐ Community Multicultural Commission

☐ Library Board

* Plan Commission members must live in district

** Garland Youth Council has a separate application

Return completed application to:

City Secretary's Office
200 N. Fifth St.
Garland, TX 75040
Fax: 972-205-2504
Email: RDowl@GarlandTX.gov

Courtney Vanover
5.25.21

Revised 05/2021



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUN 01 2021

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Date: _____

Name: Scott Roberts

Phone: _____

(Home)

Address: 1026 Creekwood

Phone: _____

(Other)

City, State, Zip: Garland, Texas 75044

Email: _____

Resident of Garland for 41 years

Resident of Texas for 52 years

✓ Dallas County Voter Registration Number _____ Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Registered Architect, (also see below)

If you have previously served on a City Board or Commission, please specify and list dates of service.

35 years of service including-Garland Plan Commission 2008- present; North Area Plan Implementation Committee (15 years); Central Area Plan Implementation committee +

List civic or community endeavors with which you have been involved.

Garland Green and Clean; Founding Member of Garland Habitat for Humanity,
Donated house plans to Garland Housing Department +

What is your educational background?

Bachelor of Architecture, Texas Tech 1976

What is your occupational experience?

47 years as an Architect working for architects, a developer including 36 self employed. Have designed all types of buildings from small houses to high rise hotels. +

I hereby affirm that all statements herein are true and correct. _____

Board or Commission of first, second and third choice:

☐ Board of Adjustment

☐ Electrical Board

☐ Parks and Recreation Board

☐ Building and Fire Codes Board

☐ Garland Cultural Arts Commission

☒ Plan Commission *

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Garland Youth Council **

☐ Plumbing and Mechanical Codes Board

☐ Civil Service Commission

☐ Property Standards Board

☐ Senior Citizens Advisory Committee

☐ Community Multicultural Commission

☐ Library Board

* Plan Commission members must live in district

** Garland Youth Council has a separate application

Return completed application to:

City Secretary's Office
200 N. Fifth St.
Garland, TX 75040
Fax: 972-205-2504
Email: RDowl@GarlandTX.gov

Courtney Vanover 6-1-21

Revised 05/2021



Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowling@GarlandTX.gov

Please Type or Print Clearly:

Name: Eric Scholl

Address: 417 Thunderbrook Rd.

City, State, Zip: Garland, TX 75044

Resident of Garland for 8 years Resident of Texas for 9 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I currently serve on the board and have since 2018. Also, I am a Realtor and have deep knowledge and understanding of the importance for the homes in our community to maintain and satisfactory appearance both for keeping the desirability of Garland up and safety of our citizens.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Property Standards Board - 9/1/2018 - Current

List civic or community endeavors with which you have been involved.

As an agent with Realty Firm Global we regularly volunteer with the GPD.

What is your educational background?

B.A. - Polical Sciene, Minor - U.S. History

What is your occupational experience?

I am currently a full time Realtor. Previously, I have worked within hospitality management for several luxury hotel brands, prior to that I was involved in non-profit organizations in Washington, D.C.

I hereby affirm that all statements herein are true and correct. Eric Scholl

Board or Commission of first, second and third choice:

☐ Board of Adjustment	☐ Garland Cultural Arts Commission	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Garland Youth Council **	☐ Plan Commission *
☐ Civil Service Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Community Multicultural Commission	☐ Property Standards Board	☐ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Current ✓

Past Due

Date Appointed

Utility Account Status

Current ✓

Past Due

Appointed By

CSO Suit/Claim Filed

Yes

No ✓

Date Notified

Clerk Signature & Date

Courtney Vanover
5-19-21

Disclosure Form Filed

Revised 05/2021



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JAN 8 7 2021
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date:

Name: Dominic Arzon

Phone:

Address: 114 Fountain Hills Dr

Phone:

City, State, Zip: Garland, Texas, 75044

Email:

Resident of Garland for 15 years

Resident of Texas for 22 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Elected Collin College president of senate overseeing student governance of over 60,000 students. Collin Fee Advisory Committee appointee. Specialist research of local governance, mechanics of governance, economic development. If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

→ Three years of experience with government Dataset analysis, government descriptive + inferential statistics.

List civic or community endeavors with which you have been involved.

Susan G. Kamen Foundation St. Joseph meals on wheels Party Precinct Chairman Justice Court 3-27 Juvenile Program

What is your educational background?

Honors Program at Collin College

Honors Program at SIMU studying political science + economics

What is your occupational experience?

Criminal legal Clerk
Data mining analyst

With a concentration in domestic policy, citizen behavioral trends

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:		
☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☒ Property Standards Board	☐ Plan Commission
☒ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☒ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Courtney Vanover
-17-21



GARLAND

TEXAS MADE HERE

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date:

Name: William (Bill) Swisher

Phone:

Address: 4422 Scenic Cir

Phone:

City, State, Zip: Garland, Tx. 75043

Email:

Resident of Garland for 30 years

Resident of Texas for 33 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Served on the Garland planning and Zoning commission for 8 1/2 years. Financial Advisor (currently with

If you have previously served on a City Board or Commission, please specify and list dates of service.

Planning and zoning, Arts board, Bond Street and Transportation committee, Lake Ray Hubbard shoreline

List civic or community endeavors with which you have been involved.

Past President of the Dallas Safari Club, Past Chairman of the Dallas Ecological foundation

What is your educational background?

BS from University of Tenn. in Business, statistics.

What is your occupational experience?

6 1/2 years with Procter and Gamble marketing and budgeting, 33 years in Financial Industry

I hereby affirm that all statements herein are true and correct.

William V. Swisher

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Cultural Arts Commission

☒ TIF Board (South)

☐ Building and Fire Codes Board

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission *

☐ Community Multicultural Commission

☐ Library Board

☐ Plumbing and Mechanical Codes Board

☐ Electrical Board

☐ Senior Citizens Advisory Committee

* Plan Commission members must live in district ** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☐

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Hayden Sullivan

Revised 03/2017



GARLAND

TEXAS MADE HERE

**CITY OF GARLAND
RECEIVED
JUL 14 2021**

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowd@CityofGarlandTX.gov

Please Type or Print Clearly:

Date: _____

Name: Rich Resser

Phone: _____

Address: 1014 Medio Dr

Phone: _____

City, State, Zip: Garland TX 75040

Email: _____

✓ Resident of Garland for 21 years Resident of Texas for 21 years

Dallas County Voter Registration Number _____ Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.
No

List civic or community endeavors with which you have been involved.
None

What is your educational background?
Some College

What is your occupational experience?
Mortgage/Real Estate.....residential and commercial

I hereby affirm that all statements herein are true and correct. Richard J. Resser

Board or Commission of first, second and third choice		
☐ Board of Adjustment	☐ Garland Cultural Arts Commission	☒ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Garland Youth Council **	☒ Plan Commission *
☐ Civil Service Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Community Multicultural Commission	☐ Property Standards Board	☐ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status _____
Utility Account Status _____
C/SO Suit/Claim Filed _____
Clerk Signature & Date _____

Current ☒
Current ☒
Yes ☒ No ☒

Past Due _____
Past Due _____

Date Appointed _____
Appointed By _____
Date Notified _____
Disclosure Form Filed _____

Courtney Vanover
7-14-21

Revised 05/2021



Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Date

Name: Aaron D. Miller

Phone

Address: 7401 Vineyard Trail

Phone

City, State, Zip: Garland, TX 75044

Email

Resident of Garland for 21 years

Resident of Texas for 68 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Former homebuilder, licensed inspector for 24 years. ICC R-5 Certified.

If you have previously served on a City Board or Commission, please specify and list dates of service.
Since 8/19/2008

List civic or community endeavors with which you have been involved.

Habitat

What is your educational background?

Associates Degree

What is your occupational experience?

General remodeling contractor, cabinetmaker, inspector.

I hereby affirm that all statements herein are true and correct. [Signature]

Board or Commission of first, second and third choice:

☐ Board of Adjustment

☒ Building and Fire Codes Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Civil Service Commission

☐ Community Multicultural Commission

☐ Electrical Board

☐ Garland Cultural Arts Commission

☐ Garland Youth Council **

☐ Property Standards Board

☐ Library Board

☐ Parks and Recreation Board

☐ Plan Commission *

☐ Plumbing and Mechanical Codes Board

☐ Senior Citizens Advisory Committee

* Plan Commission members must live in district

** Garland Youth Council has a separate application

Return completed application to:

Courtney Vanover
5.25.21

City Secretary's Office
200 N. Fifth St.
Garland, TX 75040
Fax: 972-205-2504
Email: RDowl@GarlandTX.gov

Revised 05/2021