



GARLAND

AGENDA

CITY COUNCIL WORK SESSION City of Garland

REMOTE MEETING

Monday, August 17, 2020
6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

NOTICE: Due to the COVID-19 emergency, and pursuant to Section 551.125 of the Texas Government Code and the executive orders of Governor Greg Abbott suspending provisions of the Texas Government Code and other applicable laws of the State regarding normal open meetings, the City Council will hold this meeting by internet/telephonic remote means.

The meeting will be broadcast by webinar or telephone at the following URL:

https://garlandtx.zoom.us/webinar/register/WN_SbC5Q34oQxCzImQUrEaslW

Registration for the online meeting is required. The meeting will be recorded and will be available for viewing the next day at www.garlandtx.gov.

For those without internet access to the meeting, a dial-in option is available. The toll-free numbers are:

877-853-5247
888-788-0099

Additionally, the meeting may be accessed by phone at the following number:

346-248-7799
470-250-9358
470-381-2552

The Meeting ID is: 914 8107 2222

For participants (online and by phone) who wish to speak, a public comments period is provided as the first item on the agenda. If you desire to address the City Council on a matter that is posted on this agenda, please be prepared to do so at the beginning of the meeting. After the City Council has begun its discussion of the agenda, you will not be recognized to speak. The public comments portion of the meeting is provided for citizen comments. You are invited to offer a comment or make a statement on any item on the agenda. However, please bear in mind that offering comments should not be done in the form of posing questions. Generally, due to legal restrictions, the City Council is not able to answer questions during the public comments portion of the agenda. Your comments must relate to an item on this agenda - non-germane comments are not in order.

If an Executive Session is included as part of the agenda for this meeting, the Executive Session will be conducted by teleconference between and among the members of the City Council and relevant City staff. Public access to that call is prohibited by State law.

COUNCIL HOUSE RULES

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| 1. Decisions based on issues, goals and vision. | 9. Follow goals, principles and action agenda. |
| 2. Do not take things personal. | 10. Decide, vote and move on. |
| 3. Project a positive attitude. | 11. Avoid ambushes - Council or staff. |
| 4. Focus on issues, not on the person. | 12. Talk to staff before meetings. |
| 5. Be prepared to discuss issues. | 13. Vote our convictions, but be willing to compromise " <i>What is best for Garland.</i> " |
| 6. Maintain decorum. | 14. Follow Roberts Rules of Order consistently. |
| 7. Keep your sense of humor. | 15. Agree to disagree. |
| 8. Honor and respect each other; accept each other as individuals. | 16. Be open and honest. |

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

1. Public Comments on Work Session Items

Persons who desire to address the City Council on any item on the Work Session agenda are allowed three minutes to speak. Speakers are taken only at the beginning of the meeting, other than invited testimony.

Speakers are grouped by Work Session item and will be taken in the order of the Work Session agenda. Speakers must submit to the City Secretary a completed speaker's card before the beginning of the meeting. Speaker cards will not be accepted after the Mayor calls the meeting to order. Speaker cards are available in the lobby, at the visitor's side of the Work Session Room, and from members of staff.

Speakers are limited to addressing items on the Work Session agenda – any item relating to a Regular Session agenda item should be addressed at the Regular Session and any item not on an agenda may be addressed during the open microphone at the end of the Regular Session.

2. Consider the Consent Agenda

A member of the City Council may ask for discussion or further information on an item posted as a consent agenda item on the next Regular Meeting of the City Council. The Council Member may also ask that an item on the posted consent agenda be pulled from the consent agenda and considered for a vote separate from consent agenda items on the regular agenda. All discussions or deliberations on this portion of the work session agenda are limited to posted agenda items and may not include a new or unposted subject matter.

3. Written Briefings:

a. 2020 Capital Improvement Program Budget Amendment No. 1

Council is requested to approve the proposed Capital Improvement Program Budget Amendment No. 1. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 1, 2020 Regular Meeting.

b. Texas Department of Transportation (TxDOT) Selective Traffic Enforcement Program (STEP) 2021 Comprehensive Grant

Council is requested to accept the TxDOT Grant Funding for the Selective Traffic Enforcement Program (STEP) Comprehensive Grant for FY 2020-2021. This item is scheduled for formal consideration at the August 18, 2020 Regular Meeting.

c. 2020 Edward Byrne Memorial Justice Assistance Grant (JAG)

Council is requested to approve submission of the application to the Bureau of Justice Assistance. This item is scheduled for formal consideration at the August 18, 2020 Regular Meeting.

4. Verbal Briefings:

a. COVID-19 Response Update and Further Actions

Staff will provide an update to Council and ask for Council direction, if needed, on various matters related to COVID-19 and actions being taken by the City. Staff will also provide an update on the Proactive Code Compliance Enforcement Program during COVID-19.

b. Trails and Bikeways Master Plan Update

The City of Garland is developing a Trails and Bikeways Master Plan. The City has contracted with Halff Associates Inc. to provide planning services resulting in a final master plan document that will guide the development of network recommendations, context sensitive design guidelines, and implementation recommendations for trails and bikeways facilities throughout the City. The scope of the master plan analysis includes off-road and on-road pathways, bike lanes, trails, and other facilities that will connect users to key destinations within Garland as well as provide connections to adjacent communities.

5. Discuss Appointments to Boards and Commissions

Mayor Scott LeMay

- Stephanie Paris - Community Multicultural Commission

Council Member David Gibbons

- James VanDyke - Board of Adjustment
- Christopher Alvarez - Community Multicultural Commission
- Merrill Balanciere - Cultural Arts Commission
- James Dobbins - Environmental and Community Advisory Board
- Nazly Haroon - Library Board
- Ed Seghers - Parks and Recreation Board
- Scott Roberts - Plan Commission
- Eric Scholl - Property Standards Board
- Mark Hasson - Senior Citizens Advisory Board
- Aaron Miller - Unified Building Standards Commission

Council Member Jerry Nickerson

- Jason Rodriguez - Library Board

6. Announce Future Agenda Items

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

7. Adjourn



GARLAND POLICY REPORT

City Council Work Session Agenda

3. a.

Meeting Date: August 17, 2020

Item Title: 2020 Capital Improvement Program Budget Amendment No. 1

Submitted By: Ron Young, Budget Director

Strategic Focus Areas: Sound Governance and Finances

ISSUE

Amend the 2020 Capital Improvement Program (CIP) to appropriate \$6,338,000 for the Hinton Landfill land acquisition; \$790,263 for the Trail Development – Winters Park/Spring Creek Greenbelt Trail project; \$829,580 for the expansion of the Shiloh Road scope to include Miller Road to Forest Lane and Forest Lane to Westwood Drive; \$4,500,000 for the Girvin Switch Station and Queen BESS projects; \$24,000,000 for the Lookout SVC project; \$1,500,000 for the Nevill Road Switch Station; \$1,000,000 for the McCree-Oakland Fiber Replacement project; and, \$5,362,000 for the Miller-Wynn Joyce Lake Crossing projects.

OPTIONS

- A. Approve Capital Improvement Program Budget Amendment No. 1 as proposed.
- B. Do not approve Capital Improvement Program Budget Amendment No. 1.

RECOMMENDATION

Option (A) – Approve Capital Improvement Program Budget Amendment No. 1 as proposed. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 1, 2020 Regular Meeting.

BACKGROUND

(1) Hinton Landfill Land Acquisition

On April 7, 2020, City Council authorized the City to purchase land. The acquired parcel will be used for a 52-acre expansion to Hinton Landfill effectively doubling the useful life of the landfill to approximately 60 years. The expansion will create roughly 25 million cubic yards of airspace with a current average value of \$27 per cubic yard. A permit amendment from the Texas Commission on Environmental Quality (TCEQ) will be necessary in order for the expansion to comply with regulations. The permit amendment cost will be brought forward in the 2021 CIP. Staff seeks an amendment to the 2020 CIP, providing for the supplemental appropriation of \$6,338,000 for the land purchase in the Hinton Landfill Acquisition capital project.

(2) Trail Development Program – Winters Park/Spring Creek Greenbelt Trail Project

On July 7, 2020, the Parks, Recreation & Cultural Arts Department took forward a Purchasing

Report to complete construction of the Winters Park/Spring Creek Greenbelt Trail. The original contractor defaulted on their payment and performance bonds, resulting in City staff working with the previous contractor's Surety, Philadelphia Indemnity Insurance Company, to reconcile the amount of work performed in relation to the amount of work remaining to be completed. The project's remaining balance at the time of default was \$1,402,080.97. The lowest responsible bid for the completion of the project was \$2,192,343.51. The Surety is paying the City of Garland the remaining balance of \$790,262.54. Staff seeks an amendment to the 2020 CIP, providing for the appropriation of \$790,263 in the Trail Development capital program.

(3) Shiloh Road – Kingsley to Miller Road: Scope Expansion

On June 16, 2020, the Project Management Office took forward a Purchasing Report for an alignment study for Shiloh Road between Kingsley Road and Westwood Drive. Prior to that, the Project Management Office briefed City Council on May 18, 2020 regarding the need to extend the alignment study to include Shiloh Road from Miller Road to Westwood Drive because it is necessary for future roadway expansion and it is needed for electric utility relocations. Additionally, there are federal funding opportunities in the future for reconstruction. Staff has identified undesignated Street/Transportation 2004 Bond Funds for the additional segments. Staff seeks an amendment to the 2020 CIP, providing for the appropriation of \$829,580 in the Shiloh Road – Miller Road to Forest Lane and Shiloh Road – Forest Lane to Westwood Drive capital projects.

(4) GP&L New Projects: Girvin Switch Station and Queen BESS

Garland Power & Light (GP&L) is requesting additional funding for two new capital projects for connection to GP&L West Texas facilities for solar generation and battery storage. These new projects include Girvin Switch Station and Queen Battery Energy Storage System (BESS). The combined increase requested to the 2020 CIP for these projects is \$4,500,000.

Garland's Girvin Switch Station will be a new 345kV station necessary to connect Greasewood II solar farm with GP&L's Greasewood-Nevill Road transmission line. A radial transmission line connecting Girvin Switch Station to Greasewood II is proposed to be 0.9 miles and will not require a Certificate of Convenience and Necessity (CCN). Staff seeks an amendment to the 2020 CIP, providing for the appropriation of \$2,000,000 in the Girvin Switch Station capital project. The project will require an additional \$8,000,000 in the 2021 CIP.

ERCOT has designated GP&L to provide a transmission interconnection for Roadrunner Storage, LLC's Queen BESS project via Garland's recently constructed King Mountain Switch Station. The proposed Commercial Operating Date (COD) is the second quarter of 2022. Due to time constraints, this project cannot meet the COD if delayed until the 2021 CIP is approved in early 2021. Staff seeks an amendment to the 2020 CIP, providing for the appropriation of \$2,500,000 in the Queen BESS capital project for engineering and procurement through the end of 2020. The project will require an additional \$2,500,000 for construction in the 2021 CIP.

(5) GP&L Lookout SVC Project

The Lookout SVC is an ERCOT approved tier 3 project and is proposed to meet localized system voltage concerns in the North Garland area at and around the Lookout Substation. This project was originally the Lookout Capacitor Bank project that would have installed 120 MVAR of manually switched capacitors. However, based on transmission modeling studies, ERCOT determined that 120 MVAR of dynamic and 60 MVAR of manually switched capacitors are required instead. This project will need funding as soon as possible to meet the ERCOT-proposed in-service date of March 31, 2022. Staff seeks an amendment to the 2020

CIP, providing for the appropriation of \$24,000,000 in the Lookout SVC capital project for engineering, procurement, and construction in 2020.

(6) GP&L Nevill Road Switch Station Scope Change

The Nevill Road Switch Station is currently under construction to connect the Greasewood I solar farm into the ERCOT 345kV transmission system. Staff seeks an amendment to the 2020 CIP, providing for the appropriation of \$1,500,000 in the Nevill Road Switch Station capital project due to a change in scope for an all-weather access road into the station.

(7) GP&L McCree-Oakland Fiber Replacement

The McCree-Oakland Fiber Replacement project rectifies a conflict with the KCS railroad and temporary crossing of Garland Road near McCree and Shiloh Roads. Taller, steel poles will need to be procured; therefore, additional funding will be needed in 2020. Staff seeks an amendment to the 2020 CIP, providing for the appropriation of an additional \$1,000,000 to the McCree-Oakland Fiber Replacement capital project. In order to maintain GP&L's construction schedule, procurement needs to be completed by the end of 2020.

(8) GP&L Miller-Wynn Joyce Lake Crossing of Lake Ray Hubbard

On August 4, 2020, GP&L took forward a Purchasing Report for construction services for the Wynn Joyce to Miller Road and Wynn Joyce to Ben Davis 138kV Transmission Line rebuild. Construction bids received for the Miller-Wynn Joyce Lake Crossing of Lake Ray Hubbard exceeded the estimates used for budget purposes in the 2020 CIP. The lake's water level will dictate the installation cost, whether barges and/or matting are necessary to complete this construction. Staff seeks an amendment to the 2020 CIP, providing for the appropriation of an additional \$5,362,000 in the Wynn Joyce to Miller Road and Wynn Joyce to Ben Davis 138kV Transmission Line capital projects to support the fall 2020 construction schedule.

CONSIDERATION

Staff seeks City Council approval to appropriate \$6,338,000 to the Hinton Landfill Acquisition new project; \$790,263 to the Trail Development Program – Winters Park/Spring Creek Greenbelt Trail project; \$829,580 to the Shiloh Road – Miller Road to Forest Lane and Shiloh Road – Forest Lane to Westwood Drive new projects; \$2,000,000 to the GP&L Girvin Switch Station new project; \$2,500,000 to the GP&L Queen BESS new project; \$24,000,000 to the GP&L Lookout SVC project; \$1,500,000 to the GP&L Nevill Road Switch Station project; \$1,000,000 to the GP&L McCree-Oakland Fiber Replacement project; and, \$5,362,000 to the GP&L Wynn Joyce to Miller Road and Wynn Joyce to Ben Davis 138kV Transmission Line projects.

The City's cash reserves will be used to fund the \$6,338,000 for the Hinton Landfill Acquisition, and a Reimbursement Certificate will be issued allowing the reserve to be replenished in May 2021 when Certificates of Obligation are issued to fund this request and the remainder of the 2021 CIP.

Additionally, the City will issue Commercial Paper as expenditures are incurred in the Shiloh Road – Miller Road to Forest Lane and Shiloh Road – Forest Lane to Westwood Drive projects, and at a future date, General Obligation Bonds will be issued to refinance the outstanding Commercial Paper.

Finally, the City will issue Commercial Paper as expenditures are incurred in the GP&L Girvin

Switch Station, Queen BESS, Lookout SVC, Nevill Road Switch Station, McCree-Oakland Fiber Replacement, and the Wynn Joyce to Miller Road and Wynn Joyce to Ben Davis 138kV Transmission Line projects, and at a future date, Revenue Bonds will be issued for the outstanding Commercial Paper. All of the projects requested by GP&L are associated with providing transmission service. GP&L will seek recovery of its investment plus a return on these projects through the PUC transmission cost of service (TCOS) rate process.



GARLAND POLICY REPORT

City Council Work Session Agenda

3. b.

Meeting Date: August 17, 2020

Item Title: Texas Department of Transportation (TxDOT) Selective Traffic Enforcement Program (STEP) 2021 Comprehensive Grant

Submitted By: Jeffrey Bryan, Chief of Police

Strategic Focus Areas: Safe Community

ISSUE

Council is requested to consider accepting a Texas Department of Transportation (TxDOT) – Selective Traffic Enforcement Program (STEP) – Comprehensive Grant.

OPTIONS

1. Accept TxDOT STEP Grant Funding
2. Do Not Accept TxDOT STEP Grant Funding

RECOMMENDATION

Staff recommends accepting the TxDOT Grant Funding for the Selective Traffic Enforcement Program (STEP) Comprehensive Grant for FY 2020-2021. This item is scheduled for formal consideration at the August 18, 2020 Regular Meeting.

BACKGROUND

The Garland Police Department has successfully participated in STEP enforcement grants for many years. The purpose of this grant is to save lives, reduce motor vehicle crashes and injuries and change behavior related to driving habits. Rather than aggressively enforcing traffic laws specific to red light and intersection violations, seatbelt violations, speed violations and driving while intoxicated violations, grant enforcement will be focused on high visibility patrols/traffic stops within identified enforcement zones that historically have had major crashes. It is anticipated that increased police presence in these areas will change driver behavior as well as have a positive effect on crime in these zones. The enforcement activities will also be supplemented by additional public information and education campaigns throughout the grant period.

CONSIDERATION

The grant for FY 2020-2021 is in the amount of \$179,029.16. If accepted, TxDOT will reimburse the City of Garland \$138,101.25. The grant requires the City to provide \$40,927.91 in matching funds. This will be accomplished in part through fringe benefits expenditures, TMRS contributions, vehicle mileage costs and administrative time spent on grant related paperwork. Consequently, the City can satisfy the contractual match requirements without expending any additional funds.

Attachments

TXDOT STEP Resolution 2021

TXDOT STEP Agreement 2021

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING A TEXAS DEPARTMENT OF TRANSPORTATION (TxDOT) SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) - SINGLE YEAR - 2021 COMPREHENSIVE GRANT IN THE AMOUNT OF \$179,029.16; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That the City of Garland Police Department, by and through Police Chief Jeffrey Bryan, is hereby authorized to accept a Texas Department of Transportation (TxDOT) Selective Traffic Enforcement Program - Single Year - 2021 Comprehensive Grant in the amount of \$179,029.16, for the purpose of high visibility patrols/traffic stops during fiscal year 2020-2021.

Section 2

That this Resolution shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED this the _____ day of _____, 2020.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary

Texas Traffic Safety eGrants

Fiscal Year 2021

Organization Name: City of Garland - Police Department

Legal Name: City of Garland

Payee Identification Number: 17560005344000

Project Title: STEP Comprehensive

ID: 2021-GarlandPD-S-1YG-00086

Period: 10/01/2020 to 09/30/2021

GENERAL INFORMATION

Project Title: STEP Comprehensive

Project Description:

Program Elements

When performing enforcement activities under this grant, officers should make the enforcement of the STEP elements listed below their top priority, although any traffic-related probable cause can be used to initiate a vehicle stop

1. DWI: Driving While Intoxicated
2. Speed: Speed Enforcement
3. OP: Occupant Protection (Safety Belt and Child Safety Seat)
4. ITC: Intersection Traffic Control
5. DD: Distracted Driving

Holiday Periods

Enforcement activities under this grant may be conducted on any day at any time of day the agency deems appropriate. However, subgrantee should make it a priority to conduct enforcement activities during state and federally determined holiday periods, which are:

1. Christmas/New Year's
2. Spring Break
3. Memorial Day
4. Independence Day
5. Labor Day

STEP Mobilization Calendar is available on [eGrantsHelp page](#)

X Agency agrees to enforce the above Program Elements and Holiday Periods as part of the Selective Traffic Enforcement Program

GRANT AGREEMENT GENERAL TERMS AND CONDITIONS *(Revised 07/18/2019)*

Definitions: For purposes of these Terms and Conditions, the "Department" is also known as the "State" and the "prospective primary participant" and the "Subgrantee" is also known as the "Subrecipient" and "prospective lower tier participant"

ARTICLE 1. COMPLIANCE WITH LAWS

The Subgrantee shall comply with all federal, state, and local laws, statutes, codes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this agreement, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, nondiscrimination laws and regulations, and licensing laws and regulations. When required, the Subgrantee shall furnish the Department with satisfactory proof of compliance.

ARTICLE 2. STANDARD ASSURANCES

The Subgrantee assures and certifies that it will comply with the regulations, policies, guidelines, and requirements, including 2 CFR, Part 200; and the Department's Traffic Safety Program Manual, as they relate to the application, acceptance, and use of federal or state funds for this project. Also, the Subgrantee assures and certifies that:

A. It possesses legal authority to apply for the grant; and that a resolution, motion, or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained in the application, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide any additional information that may be required.

B. It and its subcontractors will comply with Title VI of the Civil Rights Act of 1964 (Public Law 88-352), as amended, and in accordance with that Act, no person shall discriminate, on the grounds of race, color, sex, national origin, age, religion, or disability.

C. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970, as amended; 42 USC (United States Code) §§4601 et seq.; and United States Department of Transportation (USDOT) regulations, "Uniform Relocation and Real Property Acquisition for Federal and Federally Assisted Programs," 49 CFR, Part 24, which provide for fair and equitable treatment of persons displaced as a result of federal and federally assisted programs.

D. Political activity (Hatch Act) (applies to subrecipients as well as States). The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

E. It will comply with the federal Fair Labor Standards Act's minimum wage and overtime requirements for employees performing project work.

F. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

G. It will give the Department the access to and the right to examine all records, books, papers, or documents related to this Grant Agreement.

H. It will comply with all requirements imposed by the Department concerning special requirements of law, program requirements, and other administrative requirements.

I. It recognizes that many federal and state laws imposing environmental and resource conservation requirements may apply to this Grant Agreement. Some, but not all, of the major federal laws that may affect the project include: the National Environmental Policy Act of 1969, as amended, 42 USC §§4321 et seq.; the Clean Air Act, as amended, 42 USC §§7401 et seq. and sections of 29 USC; the Federal Water Pollution Control Act, as amended, 33 USC §§1251 et seq.; the Resource Conservation and Recovery Act, as amended, 42 USC §§6901 et seq.; and the Comprehensive Environmental Response, Compensation, and Liability Act, as amended, 42 USC §§9601 et seq. The Subgrantee also recognizes that the U.S. Environmental Protection Agency, USDOT, and other federal agencies have issued, and in the future are expected to issue, regulations, guidelines, standards, orders, directives, or other requirements that may affect this Project. Thus, it agrees to comply, and assures the compliance of each contractor and each subcontractor, with any federal requirements that the federal government may now or in the future promulgate.

J. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, 42 USC §4012a(a). Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where that insurance is available as a condition for the receipt of any federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any form of direct or indirect federal assistance.

K. It will assist the Department in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470 et seq.), Executive Order 11593, and the Antiquities Code of Texas (National Resources Code, Chapter 191).

L. It will comply with Chapter 573 of the Texas Government Code by ensuring that no officer, employee, or member of the Subgrantee's governing board or the Subgrantee's subcontractors shall vote or confirm the employment of any person related within the second degree of affinity or third degree by consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise that person. This prohibition shall not apply to the employment of a person described in Section 573.062 of the Texas Government Code.

M. It will ensure that all information collected, assembled, or maintained by the applicant relative to this project shall be available to the public during normal business hours in compliance with Chapter 552 of the Texas Government Code, unless otherwise expressly provided by law.

N. If applicable, it will comply with Chapter 551 of the Texas Government Code, which requires all regular, special, or called meetings of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.

ARTICLE 3. COMPENSATION

A. The method of payment for this agreement will be based on actual costs incurred up to and not to exceed the limits specified in the Project Budget. The amount included in a Project Budget category will be deemed to be an estimate only and a higher amount can be reimbursed, subject to the conditions specified in paragraph B of this Article. If the Project Budget specifies that costs are based on a specific rate, per-unit cost, or other method of payment, reimbursement will be based on the specified method.

B. All payments will be made in accordance with the Project Budget.

1. The Subgrantee's expenditures may overrun a budget category (I, II, or III) in the approved Project Budget without a grant (budget) amendment, as long as the overrun does not exceed a total of five (5) percent of the maximum amount eligible for reimbursement (TxDOT) in the attached Project Budget for the current fiscal year. This overrun must be off-set by an equivalent underrun elsewhere in the Project Budget.

2. If the overrun is five (5) percent or less, the Subgrantee must provide written notification to the Department, through the TxDOT Electronic Grants Management System (eGrants), prior to the Request for Reimbursement being approved. The notification must indicate the amount, the percent over, and the specific reason(s) for the overrun.

3. Any overrun of more than five (5) percent of the amount eligible for reimbursement (TxDOT) in the attached Project Budget requires an amendment of this Grant Agreement.

4. The maximum amount eligible for reimbursement shall not be increased above the Grand Total TxDOT Amount in the approved Project Budget, unless this Grant Agreement is amended, as described in Article 5 of this agreement.

5. For Selective Traffic Enforcement Program (STEP) grants only: In the Project Budget, Subgrantees are not allowed to use underrun funds from the TxDOT amount of (100) Salaries, Subcategories A, "Enforcement," or B, "PI&E Activities," to exceed the TxDOT amount listed in Subcategory C, "Other." Also, Subgrantees are not allowed to use underrun funds from the TxDOT amount of (100) Salaries, Subcategories A, "Enforcement," or C, "Other," to exceed the TxDOT amount listed in Subcategory B, "PI&E Activities." The TxDOT amount for Subcategory B, "PI&E Activities," or C, "Other," can only be exceeded within the five (5) percent flexibility, with underrun funds from Budget Categories II or III.

C. To be eligible for reimbursement under this agreement, a cost must be incurred in accordance with the Project Budget, within the time frame specified in the Grant Period of this Grant Agreement, attributable to work covered by this agreement, and which has been completed in a manner satisfactory and acceptable to the Department.

D. Federal or TxDOT funds cannot supplant (replace) funds from any other sources. The term "supplanting," refers to the use of federal or TxDOT funds to support personnel or an activity already supported by local or state funds.

E. Payment of costs incurred under this agreement is further governed by the cost principles outlined in 2 CFR Part 200.

F. The Subgrantee agrees to submit monthly Requests for Reimbursement, as designated in this Grant Agreement, within thirty (30) days after the end of the billing period. The Request for Reimbursement and appropriate supporting documentation must be submitted through eGrants.

G. The Subgrantee agrees to submit the final Request for Reimbursement under this agreement within forty-five (45) days of the end of the grant period.

H. Payments are contingent upon the availability of appropriated funds.

I. Project agreements supported with federal or TxDOT funds are limited to the length of this Grant Period specified in this Grant Agreement. If the Department determines that the project has demonstrated merit or has potential long-range benefits, the Subgrantee may apply for funding assistance beyond the initial agreement period.

Preference for funding will be given to projects based on (1) proposed cost sharing and (2) demonstrated performance history.

ARTICLE 4. LIMITATION OF LIABILITY

Payment of costs incurred under this agreement is contingent upon the availability of funds. If at any time during this Grant Period, the Department determines that there is insufficient funding to continue the project, the Department shall notify the Subgrantee, giving notice of intent to terminate this agreement, as specified in Article 11 of this agreement. If at the end of a federal fiscal year, the Department determines that there is sufficient funding and performance to continue the project, the Department may notify the Subgrantee to continue this agreement.

ARTICLE 5. AMENDMENTS

This agreement may be amended prior to its expiration by mutual written consent of both parties, utilizing the Grant Agreement Amendment in eGrants. Any amendment must be executed by the parties within the Grant Period, as specified in this Grant Agreement.

ARTICLE 6. ADDITIONAL WORK AND CHANGES IN WORK

A. If the Subgrantee is of the opinion that any assigned work is beyond the scope of this agreement and constitutes additional work, the Subgrantee shall promptly notify the Department in writing through eGrants. If the Department finds that such work does constitute additional work, the Department shall advise the Subgrantee and a written amendment to this agreement will be executed according to Article 5, Amendments, to provide compensation for doing this work on the same basis as the original work. If performance of the additional work will cause the maximum amount payable to be exceeded, the work will not be performed before a written grant amendment is executed.

B. If the Subgrantee has submitted work in accordance with the terms of this agreement but the Department requests changes to the completed work or parts of the work which involve changes to the original scope of services or character of work under this agreement, the Subgrantee shall make those revisions as requested and directed by the Department. This will be considered as additional work and will be paid for as specified in this Article.

C. If the Subgrantee submits work that does not comply with the terms of this agreement, the Department shall instruct the Subgrantee to make any revisions that are necessary to bring the work into compliance with this agreement. No additional compensation shall be paid for this work.

D. The Subgrantee shall make revisions to the work authorized in this agreement that are necessary to correct errors or omissions, when required to do so by the Department. No additional compensation shall be paid for this work.

E. The Department shall not be responsible for actions by the Subgrantee or any costs incurred by the Subgrantee relating to additional work not directly associated with or prior to the execution of an amendment.

ARTICLE 7. REPORTING AND MONITORING

A. Not later than thirty (30) days after the end of each reporting period, the Subgrantee shall submit a performance report through eGrants. Reporting periods vary by project duration and are defined as follows:

1. For short term projects, the reporting period is the duration of the project. Subgrantee shall submit a performance report within 30 days of project completion.

2. For longer projects, the reporting period is monthly. Subgrantee shall submit a performance report within 30 days of the completion of each project month and within 30 days of project completion.

3. For Selective Traffic Enforcement Program (STEP) Wave projects, the reporting period is each billing cycle. Subgrantee shall submit a performance report within 30 days of the completion of each billing cycle.

B. The performance report will include, as a minimum: (1) a comparison of actual accomplishments to the objectives established for the period, (2) reasons why established objectives and performance measures were not met, if appropriate, and (3) other pertinent information, including, when appropriate, an analysis and explanation of cost underruns, overruns, or high unit costs.

C. The Subgrantee shall promptly advise the Department in writing, through eGrants, of events that will have a significant impact upon this agreement, including:

1. Problems, delays, or adverse conditions, including a change of project director or other changes in Subgrantee personnel, that will materially affect the ability to attain objectives and performance measures, prevent the meeting of time schedules and objectives, or preclude the attainment of project objectives or performance measures by the established time periods. This disclosure shall be accompanied by a statement of the action taken or contemplated and any Department or federal assistance needed to resolve the situation.

2. Favorable developments or events that enable meeting time schedules and objectives sooner than anticipated or achieving greater performance measure output than originally projected.

D. The Subgrantee shall submit the Final Performance Report through eGrants within thirty (30) days after completion of the grant.

ARTICLE 8. RECORDS

The Subgrantee agrees to maintain all reports, documents, papers, accounting records, books, and other evidence pertaining to costs incurred and work performed under this agreement (called the "Records"), and shall make the Records available at its office for the time period authorized within the Grant Period, as specified in this Grant Agreement. The Subgrantee further agrees to retain the Records for four (4) years from the date of final payment under this agreement, until completion of all audits, or until pending litigation has been completely and fully resolved, whichever occurs last.

Duly authorized representatives of the Department, the USDOT, the Office of the Inspector General, Texas State Auditor, and the Comptroller General shall have access to the Records. This right of access is not limited to the four (4) year period but shall last as long as the Records are retained.

ARTICLE 9. INDEMNIFICATION

A. To the extent permitted by law, the Subgrantee, if other than a government entity, shall indemnify, hold, and save harmless the Department and its officers and employees from all claims and liability due to the acts or omissions of the Subgrantee, its agents, or employees. The Subgrantee also agrees, to the extent permitted by law, to indemnify, hold, and save harmless the Department from any and all expenses, including but not limited to attorney fees, all court costs and awards for damages incurred by the Department in litigation or otherwise resisting claims or liabilities as a result of any activities of the Subgrantee, its agents, or employees.

B. To the extent permitted by law, the Subgrantee, if other than a government entity, agrees to protect, indemnify, and save harmless the Department from and against all claims, demands, and causes of action of every kind and character brought by any employee of the Subgrantee against the Department due to personal injuries to or death of any employee resulting from any alleged negligent act, by either commission or omission on the part of the Subgrantee.

C. If the Subgrantee is a government entity, both parties to this agreement agree that no party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds, as well as the acts and deeds of its contractors, employees, representatives, and agents.

ARTICLE 10. DISPUTES AND REMEDIES

This agreement supersedes any prior oral or written agreements. If a conflict arises between this agreement and the Traffic Safety Program Manual, this agreement shall govern. The Subgrantee shall be responsible for the settlement of all contractual and administrative issues arising out of procurement made by the Subgrantee in support of work under this agreement. Disputes concerning performance or payment shall be submitted to the Department for settlement, with the Executive Director or his or her designee acting as final referee.

ARTICLE 11. TERMINATION

A. This agreement shall remain in effect until the Subgrantee has satisfactorily completed all services and obligations described in this agreement and these have been accepted by the Department, unless:

1. This agreement is terminated in writing with the mutual consent of both parties; or
2. There is a written thirty (30) day notice by either party; or
3. The Department determines that the performance of the project is not in the best interest of the Department and informs the Subgrantee that the project is terminated immediately.

B. The Department shall compensate the Subgrantee for only those eligible expenses incurred during the Grant Period specified in this Grant Agreement that are directly attributable to the completed portion of the work covered by this agreement, provided that the work has been completed in a manner satisfactory and acceptable to the Department. The Subgrantee shall not incur nor be reimbursed for any new obligations after the effective date of termination.

ARTICLE 12. INSPECTION OF WORK

A. The Department and, when federal funds are involved, the USDOT, or any of their authorized representatives, have the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed under this agreement and the premises in which it is being performed.

B. If any inspection or evaluation is made on the premises of the Subgrantee or its subcontractor, the Subgrantee shall provide and require its subcontractor to provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in a manner that will not unduly delay the work.

ARTICLE 13. AUDIT

The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under this agreement or indirectly through a subcontract under this agreement. Acceptance of funds directly under this agreement or indirectly through a subcontract under this agreement acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

ARTICLE 14. SUBCONTRACTS

A subcontract in excess of \$25,000 may not be executed by the Subgrantee without prior written concurrence by the Department. Subcontracts in excess of \$25,000 shall contain all applicable terms and conditions of this agreement. No subcontract will relieve the Subgrantee of its responsibility under this agreement.

ARTICLE 15. GRATUITIES

A. Texas Transportation Commission policy mandates that employees of the Department shall not accept any benefit, gift, or favor from any person doing business with or who, reasonably speaking, may do business with the Department under this agreement. The only exceptions allowed are ordinary business lunches and items that have received the advanced written approval of the Department's Executive Director.

B. Any person doing business with or who reasonably speaking may do business with the Department under this agreement may not make any offer of benefits, gifts, or favors to Department employees, except as mentioned here above. Failure on the part of the Subgrantee to adhere to this policy may result in termination of this agreement.

ARTICLE 16. NONCOLLUSION

The Subgrantee warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Subgrantee, to solicit or secure this agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this agreement. If the Subgrantee breaches or violates this warranty, the Department shall have the right to annul this agreement without liability or, in its discretion, to deduct from the agreement price or consideration, or otherwise recover the full amount of such fee, commission, brokerage fee, contingent fee, or gift.

ARTICLE 17. CONFLICT OF INTEREST

The Subgrantee represents that it or its employees have no conflict of interest that would in any way interfere with its or its employees' performance or which in any way conflicts with the interests of the Department. The Subgrantee shall exercise reasonable care and diligence to prevent any actions or conditions that could result in a conflict with the Department's interests.

ARTICLE 18. SUBGRANTEE'S RESOURCES

A. The Subgrantee certifies that it presently has adequate qualified personnel in its employment to perform the work required under this agreement, or will be able to obtain such personnel from sources other than the Department.

B. All employees of the Subgrantee shall have the knowledge and experience that will enable them to perform the duties assigned to them. Any employee of the Subgrantee who, in the opinion of the Department, is incompetent or whose conduct becomes detrimental to the work, shall immediately be removed from association with the project.

C. Unless otherwise specified, the Subgrantee shall furnish all equipment, materials, supplies, and other resources required to perform the work.

ARTICLE 19. PROCUREMENT AND PROPERTY MANAGEMENT

The Subgrantee shall establish and administer a system to procure, control, protect, preserve, use, maintain, and dispose of any property furnished to it by the Department or purchased pursuant to this agreement in accordance with its own procurement and property management procedures, provided that the procedures are not in conflict with (1) the Department's procurement and property management standards and (2) the federal procurement and property management standards provided by 2 CFR §§ 200.310- 316, 200.318- 324.

ARTICLE 20. OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Upon completion or termination of this Grant Agreement, whether for cause or at the convenience of the parties, all finished or unfinished documents, data, studies, surveys, reports, maps, drawings, models, photographs, etc. prepared by the Subgrantee, and equipment and supplies purchased with grant funds shall, at the option of the Department, become the property of the Department. All sketches, photographs, calculations, and other data prepared under this agreement shall be made available, upon request, to the Department without restriction or limitation of their further use.

A. Intellectual property consists of copyrights, patents, and any other form of intellectual property rights covering any databases, software, inventions, training manuals, systems design, or other proprietary information in any form or medium.

B. All rights to Department. The Department shall own all of the rights (including copyrights, copyright applications, copyright renewals, and copyright extensions), title and interests in and to all data, and other information developed under this contract and versions thereof unless otherwise agreed to in writing that there will be joint ownership.

C. All rights to Subgrantee. Classes and materials initially developed by the Subgrantee without any type of funding or resource assistance from the Department remain the Subgrantee's intellectual property. For these classes and materials, the Department payment is limited to payment for attendance at classes.

ARTICLE 21. SUCCESSORS AND ASSIGNS

The Department and the Subgrantee each binds itself, its successors, executors, assigns, and administrators to the other party to this agreement and to the successors, executors, assigns, and administrators of the other party in respect to all covenants of this agreement. The Subgrantee shall not assign, sublet, or transfer interest and obligations in this agreement without written consent of the Department through eGrants.

ARTICLE 22. CIVIL RIGHTS COMPLIANCE

A. Compliance with regulations: The Subgrantee shall comply with the regulations relative to nondiscrimination in federally-assisted programs of the United States Department of Transportation

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(USDOT), 49 CFR, Part 21, 23 CFR, Part 200, and 41 CFR, Parts 60-74, as they may be amended periodically (called the "Regulations"). The Subgrantee agrees to comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 and as supplemented by the U.S. Department of Labor regulations (41 CFR, Part 60).

B. Nondiscrimination: (applies to subrecipients as well as States) The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 et seq.), and **Title IX of the Education Amendments of 1972**, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 et seq.), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 et seq.), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).

The State highway safety agency-

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;
- Will administer the program in a manner that reasonably ensures that any of its subrecipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance:

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- Agrees to comply (and require its subrecipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Agrees to insert in all contracts and funding agreements with other State or private entities the following clause:

"During the performance of this contract/funding agreement, the contractor/funding recipient agrees-

a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;

b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;

c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;

d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and

e. To insert this clause, including paragraphs (a) through (e), in every subcontract and subagreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

C. Solicitations for subcontracts, including procurement of materials and equipment: In all solicitations either by competitive bidding or negotiation made by the Subgrantee for work to be performed under a subcontract, including procurements of materials and leases of equipment, each potential subcontractor or supplier shall be notified by the Subgrantee of the Subgrantee's obligations under this agreement and the regulations relative to nondiscrimination on the grounds of race, color, sex, national origin, age, religion, or disability.

D. Information and reports: The Subgrantee shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Department or the USDOT to be pertinent to ascertain compliance with the Regulations or directives. Where any information required of the Subgrantee is in the exclusive possession of another who fails or refuses to furnish this information, the Subgrantee shall certify that to the Department or the USDOT, whichever is appropriate, and shall set forth what efforts the Subgrantee has made to obtain the requested information.

E. Sanctions for noncompliance: In the event of the Subgrantee's noncompliance with the nondiscrimination provision of this agreement, the Department shall impose such sanctions as it or the USDOT may determine to be appropriate.

F. Incorporation of provisions: The Subgrantee shall include the provisions of paragraphs A. through

E. in every subcontract, including procurements of materials and leases of equipment, unless exempt by the regulations or directives. The Subgrantee shall take any action with respect to any subcontract or procurement that the Department may direct as a means of enforcing those provisions, including sanctions for noncompliance. However, in the event a Subgrantee becomes involved in, or is threatened with litigation with a subcontractor or supplier as a result of such direction, the Subgrantee may request the Department to enter into litigation to protect the interests of the state; and in addition, the Subgrantee may request the United States to enter into such litigation to protect the interests of the United States.

ARTICLE 23. DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM

A. The parties shall comply with the DBE Program requirements established in 49 CFR Part 26.

B. The Subgrantee shall adopt, in its totality, the Department's federally approved DBE program.

C. The Subgrantee shall set an appropriate DBE goal consistent with the Department's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Subgrantee shall have final decision-making authority regarding the DBE goal and shall be responsible for documenting its actions.

D. The Subgrantee shall follow all other parts of the Department's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally-Approved Disadvantaged Business Enterprise by Entity and attachments found at web address <http://www.txdot.gov/business/partnerships/dbe.html>

E. The Subgrantee shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any USDOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Subgrantee shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of USDOT-assisted contracts. The Department's DBE program, as required by 49 CFR Part 26 and as approved by USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Subgrantee of its failure to carry out its approved program, the Department may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 USC 1001 and the Program Fraud Civil Remedies Act of 1986 (31 USC 3801 et seq.).

F. Each contract the Subgrantee signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of USDOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this agreement, which may result in the termination of this agreement or such other remedy as the recipient deems appropriate.

ARTICLE 24. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION (applies to subrecipients as well as States)

Instructions for Primary Tier Participant Certification (States)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or

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voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Tier Covered Transactions

(1) The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered

transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ARTICLE 25. CERTIFICATION REGARDING FEDERAL LOBBYING (applies to subrecipients as well as States)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation,

renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ARTICLE 26. CHILD SUPPORT CERTIFICATION

Under Section 231.006, Texas Family Code, the Subgrantee certifies that the individual or business entity named in this agreement is not ineligible to receive the specified grant, loan, or payment and acknowledges that this agreement may be terminated and payment may be withheld if this certification is inaccurate. If the above certification is shown to be false, the Subgrantee is liable to the state for attorney's fees and any other damages provided by law or the agreement. A child support obligor or business entity ineligible to receive payments because of a payment delinquency of more than thirty (30) days remains ineligible until: all arrearages have been paid; the obligor is in compliance with a written repayment agreement or court order as to any existing delinquency; or the court of continuing jurisdiction over the child support order has granted the obligor an exemption from Subsection (a) of Section 231.006, Texas Family Code, as part of a court-supervised effort to improve earnings and child support payments.

ARTICLE 27. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT REQUIREMENTS

A. Any recipient of funds under this agreement agrees to comply with the Federal Funding Accountability and Transparency Act and implementing regulations at 2 CFR Part 170, including Appendix A. This agreement is subject to the following award terms:

<http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf> and
<http://edocket.access.gpo.gov/2010/pdf/2010-22706.pdf>.

B. The Subgrantee agrees that it shall:

1. Obtain and provide to the State a System for Award Management (SAM) number (48 CFR subpt. 4.11) if this award provides for more than \$25,000 in Federal funding. The SAM number may be obtained by visiting the SAM web-site at: <https://www.sam.gov>

2. Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows the Federal government to track the distribution of federal money. The DUNS number may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website <http://fedgov.dnb.com/webform>;
and

and

3. Report the total compensation and names of its top five (5) executives to the State if:
 - i. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than \$25,000,000; and
 - ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

ARTICLE 28. SINGLE AUDIT REPORT

- A. The parties shall comply with the requirements of the Single Audit Act of 1984, P.L. 98-502, ensuring that the single audit report includes the coverage stipulated in 2 CFR Part 200.
- B. If threshold expenditures of \$750,000 or more are met during the Subgrantee's fiscal year, the Subgrantee must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Audit Office, 125 East 11th Street, Austin, TX 78701 or contact TxDOT's Audit Office at singleaudits@txdot.gov
- C. If expenditures are less than \$750,000 during the Subgrantee's fiscal year, the Subgrantee must submit a statement to TxDOT's Audit Office as follows: "We did not meet the \$750,000 expenditure threshold and therefore, are not required to have a single audit performed for FY____."
- D. For each year the project remains open for federal funding expenditures, the Subgrantee will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the agreement, unless otherwise amended or the project has been formally closed out and no charges have been incurred within the current fiscal year.

ARTICLE 29. BUY AMERICA ACT (applies to subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

ARTICLE 30. RESTRICTION ON STATE LOBBYING (applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

ARTICLE 31. NONGOVERNMENTAL ENTITY'S PUBLIC INFORMATION (This article applies only to non-profit entities.)

The Subgrantee is required to make any information created or exchanged with the Department pursuant to this Grant Agreement and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the Department. [SB-1368, 83rd Texas Legislature, Regular Session, Effective 9/1/13]

ARTICLE 32. PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE
(applies to subrecipients as well as States)

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

ARTICLE 33. INTERNAL ETHICS AND COMPLIANCE PROGRAM

Subgrantee shall comply with Title 43 Texas Administrative Code §25.906(b). Subgrantee certifies it has adopted an internal ethics and compliance program that satisfies the requirements of Title 43 Texas Administrative Code §10.51 (relating to Internal Ethics and Compliance Program). Subgrantee shall enforce compliance with that program.

Data Universal Numbering System: The Data Universal Numbering System (DUNS) is a unique nine-digit number recognized as the universal standard for identifying and tracking businesses worldwide. The Federal Spending Transparency Directive and the previous Federal Funding Accountability and Transparency Act (FFATA) requires grantees and sub-grantees to have a DUNS number. Most agencies and organizations have DUNS numbers established, please check with your accounting staff. To obtain a DUNS number, applicants should go to the Dun and Bradstreet website at: <http://fedgov.dnb.com/webform>

Data Universal Numbering System (D-U-N-S)

801609462

2 C.F.R. Part 200 Compliance

Enter the Begin Date and End Date of your Agency's Fiscal Year 2021

Begin Date : 10/1/2020 End Date : 9/30/2021

Your entity is required to comply with federal (OMB A-133) and/or state (State of Texas Single Audit Circular) requirements.

If threshold expenditures of \$750,000 or more are met during your agency's fiscal year, please submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Audit Office, 125 East Eleventh Street, Austin, TX 78701 or contact TxDOT's Audit Office at singleaudits@txdot.gov

If expenditures are less than \$750,000 during your agency's fiscal year, please submit a statement to TxDOT's Audit Office as follows:

"We did not meet the \$750,000 expenditure threshold and therefore we are not required to have a single audit performed for FY ."

X I agree

STEP Operating Policies and Procedures

All STEP agencies must either have established written STEP operating policies and procedures, or will develop written policies and procedures before STEP grants can be executed. Please click here for [STEP Policies and Procedures requirements](#).

If your agency has approved STEP Operating Policies and Procedures, please upload here :

[https://www.dot.state.tx.us/apps/egrants/_Upload/940800_337697_1-](https://www.dot.state.tx.us/apps/egrants/_Upload/940800_337697_1-SOPSTEPgrant1RevisedLV071717Signed.doc.pdf)

[SOPSTEPgrant1RevisedLV071717Signed.doc.pdf](https://www.dot.state.tx.us/apps/egrants/_Upload/940800_337697_1-SOPSTEPgrant1RevisedLV071717Signed.doc.pdf)

If your agency does not have approved STEP Operating Policies and Procedures, please certify the following:

I certify that our agency will develop STEP Operating Policies and Procedures before executing the grant.

PROPOSING AGENCY AUTHENTICATION

X The following person has authorized the submittal of this proposal.

Name	:Jeff Bryan
Title	:Chief Of Police
Address	:1891 Forest Ln
City	:Garland
State	:Texas
Zip Code	:75042
Phone Number	:972-205-2011
Fax Number	:972-485-4801
E-mail address	:bryanJ@garlandtx.gov

COUNTY SERVED

Dallas County - Dallas District

POLITICAL DISTRICT SERVED

U.S. Congress* Congressional District 3
Congressional District 4
Congressional District 5
Congressional District 32

Texas Senate* Texas Senate District 2
Texas Senate District 8
Texas Senate District 16

Texas House* Texas House of Representatives District 33
Texas House of Representatives District 67
Texas House of Representatives District 102
Texas House of Representatives District 107
Texas House of Representatives District 112
Texas House of Representatives District 113
Texas House of Representatives District 114

GOALS AND STRATEGIES

Goal: To increase effective enforcement and adjudication of traffic safety-related laws to reduce crashes, fatalities, and injuries.

Strategies: Increase and sustain high visibility enforcement of traffic safety-related laws.
Increase public education and information campaigns regarding enforcement activities.

Goal: To reduce the number of alcohol impaired and driving under the influence of alcohol and other drug-related crashes, injuries, and fatalities.

Strategy: Increase and sustain high visibility enforcement of DWI laws.

Goal: To increase occupant restraint use in all passenger vehicles and trucks.

Strategy: Increase and sustain high visibility enforcement of occupant protection laws.

Goal: To reduce the number of speed-related crashes, injuries, and fatalities.

Strategy: Increase and sustain high visibility enforcement of speed-related laws.

Goal: To reduce intersection-related motor vehicle crashes, injuries, and fatalities.

Strategy: Increase and sustain high visibility enforcement of Intersection Traffic Control (ITC) laws.

Goal: To reduce Distracted Driving motor vehicle crashes, injuries, and fatalities.

Strategies: Increase and sustain high visibility enforcement of state and local ordinances on cellular and texting devices.
Increase public information and education on Distracted Driving related traffic issues.

☒ I agree to the above goals and strategies.

BASELINE INFORMATION

Baseline Definition: A number serving as a foundation for subgrantees to measure pre-grant traffic enforcement activity. Baseline information must be provided by the subgrantee in order to identify local traffic enforcement related activity. This information should exclude any activity generated with STEP grant dollars. Once the baseline is established, these figures will be used to compare subsequent year's local and grant traffic enforcement activity.

Note: Baseline data used must be no older than 2017.

Baseline Year (12 months) From 10/1/2018 To 9/30/2019

<u>Baseline Measure</u>	<u>Arrests/Citations</u>	<u>Written Warnings</u>	<u>KA Crashes</u>
Driving Under Influence (DUI)	318	0	12
Speed	15520	0	10
Safety Belt	1048	0	13
Child Safety Seat	389	0	
Intersection Traffic Control (ITC)	3631	0	53
Distracted Driving Citations	0	0	0
Other Elements	31273	0	5

If you have additional attachments, provide them on the "Attachments" page.

LAW ENFORCEMENT OBJECTIVE/PERFORMANCE MEASURE

Objective/Performance Measure	Target Number	Not Applicable
Reduce the number of Driving Under Influence (DUI) crashes to	11	
Reduce the number of Speed-related crashes to	9	
Reduce the number of Safety Belt-related crashes to	12	
Reduce the number of Child Safety Seat-related crashes to		X
Reduce the number of ITC-related crashes to	50	
Reduce the number of Distracted Driving-related crashes to		X
Number of Enforcement Hours	2120	

Note: Nothing in this agreement shall be interpreted as a requirement, formal or informal, that a peace officer issue a specified or predetermined number of citations in pursuance of the Subgrantee's obligations hereunder. Department and Subgrantee acknowledge that Texas Transportation Code Section 720.002 prohibits using traffic-offense quotas and agree that nothing in this Agreement is establishing an illegal quota.

In addition to the STEP enforcement activities, the subgrantee must maintain baseline non-STEP funded citation and arrest activity due to the prohibition of supplanting.

PI&E OBJECTIVE/PERFORMANCE MEASURE

Objectives/Performance Measure	Target Number
Support Grant efforts with a public information and education (PI&E) program	
a. Conduct presentations	5
b. Conduct media exposures (e.g. news conferences, news releases, and interviews)	5
c. Conduct community events (e.g. health fairs, booths)	3

OPERATIONAL PLAN

Zone Name : Detailed Map of Zones

Zone Location : Detailed Map of Zones

Zone Hours :

Zone Heat Map : [https://www.dot.state.tx.us/apps/egrants/_Upload/966438_337651-](https://www.dot.state.tx.us/apps/egrants/_Upload/966438_337651-2021STEPZONES.docx)
(attach) 2021STEPZONES.docx

OPERATIONAL PLAN

Zone Name : Zone 1

1300- 3400 W. Miller Rd (North)

Zone Location : 1900 - 3300 S. Jupiter Rd (West)
11400 - 13700 block I-635 (South)
2000 - 4800 Saturn Rd (East)

Zone Hours :

Zone Heat https://www.dot.state.tx.us/apps/egrants/_Upload/949350_337651-TXDOTFY2021-

Map : (attach) STEPCOMP-GarlandZone1.pdf

OPERATIONAL PLAN

Zone Name : Zone 2

1000 E. Kingsley - 1300 W. Kingsley (North)
3300 Broadway to 3900 Broadway (Northeast)

Zone Location : 1600 Wynn Joyce - 1100 La Prada (Southeast)
13700 - 15300 block I-635 (Southwest)
3100-4800 Saturn Rd. (West)

Zone Hours :

Zone Heat https://www.dot.state.tx.us/apps/egrants/_Upload/949352_337651-TXDOTFY2021-

Map : (attach) STEPCOMP-GarlandZone2.pdf

OPERATIONAL PLAN

Zone Name : Zone 3

1700 E I30 - 500 W. I30 (South)

Zone Location : 5600 Broadway Blvd - 6200 Broadway Blvd (West)

500 Rowlett Rd - 2500 Rowlett Rd (North)

Shoreline/city limits (East)

Zone Hours :

Zone Heat https://www.dot.state.tx.us/apps/egrants/_Upload/949353_337651-TXDOTFY2021-

Map : (attach) STEPCOMP-GarlandZone3.pdf

OPERATIONAL PLAN

Zone Name : Zone 4

1400 W. Buckingham - 1200 E. Buckingham (North)

1700 -1100 N. Country Club (east)

Zone Location :

1400 -2300 Castle (northeast)

3900-3100 E. Centerville (east)

2000 S.H. 66 - 1300 W. Ave D (South)

400 S. Garland - 2000 N. Garland (west)

Zone Hours :

Zone Heat https://www.dot.state.tx.us/apps/egrants/_Upload/949356_337651-TXDOTFY2021-

Map : (attach) STEPCOMP-GarlandZone4.pdf

City of Garland - Police Department
STEP Comprehensive 2021

SALARIES AND FRINGE BENEFITS

Law Enforcement Hours: 2120							
X Overtime Regular Time							
	TxDOT Hours	Match Hours	Wage Rate	TxDOT Salaries	Match Salaries	Total Salaries	Total Fringe:
A. Enforcement							
Officers/Deputies:	1930		\$63.420	\$122,400.60		\$122,400.60	12.69% \$15,532.64
Sergeants:			\$0				% \$0
Lieutenants/Other:	190	0	\$82.635	\$15,700.65		\$15,700.65	12.69% \$1,992.41
B. PI&E Activities							
PI&E Activities:		0	\$0		\$0		% \$0
C. Administrative Duties							
Administrative Staff		85	\$23.502		\$1,997.67	\$1,997.67	18.89% \$377.36
Captain (Grant manager, review and management of grant and paperwork)		26	\$63.800		\$1,658.80	\$1,658.80	12.69% \$210.50
		0	\$0				% \$0
Court Personnel (processing of citations and reports)		750	\$21.486		\$16,114.50	\$16,114.50	18.89% \$3,044.03
							% \$0
			\$0				% \$0
Total:				\$138,101.25	\$19,770.97	\$157,872.22	\$21,156.94
Category	TxDOT	%		Match	%	Total	
Salaries:	\$138,101.25	87.48%		\$19,770.97	12.52%	\$157,872.22	
Fringe Benefits:	\$0	0.00%		\$21,156.94	100.00%	\$21,156.94	
Breakdown of Fringe Percentages:							
SWORN: 1.45% Medicare, 11.24% TMRS				Details of regular time, if included in any of the above hours:			
CIVILIAN: 7.65% Medicare, 11.24% TMRS							

BUDGET SUMMARY

Budget Category		TxDOT	Match	Total
Category I - Labor Costs				
(100)	Salaries:	\$138,101.25	\$19,770.97	\$157,872.22
(200)	Fringe Benefits:	\$0	\$21,156.94	\$21,156.94
	Sub-Total:	\$138,101.25	\$40,927.91	\$179,029.16
Category II - Other Direct Costs				
(300)	Travel:	\$0	\$0	\$0
(400)	Equipment:	\$0	\$0	\$0
(500)	Supplies:	\$0	\$0	\$0
(600)	Contractual Services:	\$0	\$0	\$0
(700)	Other Miscellaneous:	\$0	\$0	\$0
	Sub-Total:	\$0	\$0	\$0
Total Direct Costs:		\$138,101.25	\$40,927.91	\$179,029.16
Category III - Indirect Costs				
(800)	Indirect Cost Rate:	\$0	\$0	\$0
Summary				
	Total Labor Costs:	\$138,101.25	\$40,927.91	\$179,029.16
	Total Direct Costs:	\$0	\$0	\$0
	Total Indirect Costs:	\$0	\$0	\$0
Grand Total		\$138,101.25	\$40,927.91	\$179,029.16
	Fund Sources (Percent Share):	77.14%	22.86%	
Salary and cost rates will be based on the rates submitted by the Subgrantee in its grant application in Egrants.				



GARLAND POLICY REPORT

City Council Work Session Agenda

3. c.

Meeting Date: August 17, 2020

Item Title: 2020 Edward Byrne Memorial Justice Assistance Grant (JAG)

Submitted By: Jeffrey Bryan, Chief of Police

Strategic Focus Areas: Safe Community

ISSUE

The Director of the Bureau of Justice Assistance (BJA) has made funds available to units of local government under the 2020 Edward Byrne Memorial Justice Assistance Grant (JAG) program for the purpose of reducing crime and improving public safety.

The Garland Police Department is eligible to apply to BJA for an estimated direct award of \$48,061.00 under this grant program. However, the Attorney General of the State of Texas has “certified” Garland as a disparate jurisdiction, thereby requiring us to enter into an agreement to share a portion of these funds with Dallas County. Currently, the agreement is for the City of Garland to share 30%, or approximately \$14,418.30, with Dallas County, which results in an award to the City of Garland in the amount of approximately \$33,642.70. From this amount, there will be a mandated 7% Administration Fee which is to be paid to the City of Dallas as they have designated as the area grant manager for all involved entities. The resulting estimated net award to the City of Garland will be approximately \$31,287.71.

JAG does not require any matching funds or contributions.

OPTIONS

1. Authorize submission of the grant application, which if approved by the federal government will pay an estimated \$31,287.71.
2. Disapprove submission of the grant application.

RECOMMENDATION

Staff recommends that Council approve submission of the application to the Bureau of Justice Assistance. This item is scheduled for formal consideration at the August 18, 2020 Regular Meeting.

BACKGROUND

This will be the thirteenth year that the Garland Police Department has applied for funds under the new JAG program. The Bureau of Justice Assistance (BJA) has replaced the Edward J. Byrne Memorial State (Byrne Formula) and the Local Law Enforcement Block Grant (LLEBG) with the Justice Assistance Grant. The joining of the two grants allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. The Garland Police Department received the following grant awards from JAG over the past five years.

2015- \$25,699.53
2016- \$29,586.65
2017- \$31,201.78
2018- \$34,764.70
2019- \$34,799.86

CONSIDERATION

Pending negotiations with Dallas County, the Justice Assistance Grant should provide \$31,287.71 in funding. The grant will be for a 48-month period. At the conclusion of that time period, any unallocated funds must be returned to the federal government.

Funds must be used to supplement existing funds for program activities and cannot replace, or supplant, nonfederal funds that have been appropriated for the same purpose.

Attachments

Resolution JAG 2020

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE SUBMISSION AND ACCEPTANCE OF AN APPLICATION TO THE BUREAU OF JUSTICE ASSISTANCE FOR GRANT UNDER THE 2020 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That the City of Garland Police Department, by and through Police Chief Jeff Bryan, is hereby authorized to submit an application to, and subsequently accept a grant from, the Bureau of Justice Assistance under the 2020 Edward Byrne Memorial Justice Assistance Grant Program, for an estimated net amount of \$31,287.71.

Section 2

That this Resolution shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED this the 18th day of August, 2020.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. a.

Meeting Date: August 17, 2020

Item Title: COVID-19 Response Update and Further Actions

Summary of Request/Problem

Staff will provide an update to Council and ask for Council direction, if needed, on various matters related to COVID-19 and actions being taken by the City.

- Update on Proactive Code Compliance Enforcement Program During COVID-19

Recommendation/Action Requested and Justification

Council discussion.

Attachments

Code Compliance Council Report



GARLAND

CODE COMPLIANCE

Rick Barker
City of Garland
Code Compliance

COVID 19 Impact

- On March 16, 2020, suspended our proactive code program.
- Modified our inspection protocol to address life safety, health, and extreme critical violations
- Doubled efforts to assist property owners and tenants through Code Cares and other networks.
- Improved employee safety protocols and closed Carver 3 Building to the public.
- Updated our website to revisions and modifications.
- Suspended garage sale and institutional sales permits to reduce risk of COVID 19.
- Suspended enforcement on temporary signs, banners, and wind devices for businesses.

Residential and Commercial Properties

Health and Safety Issues

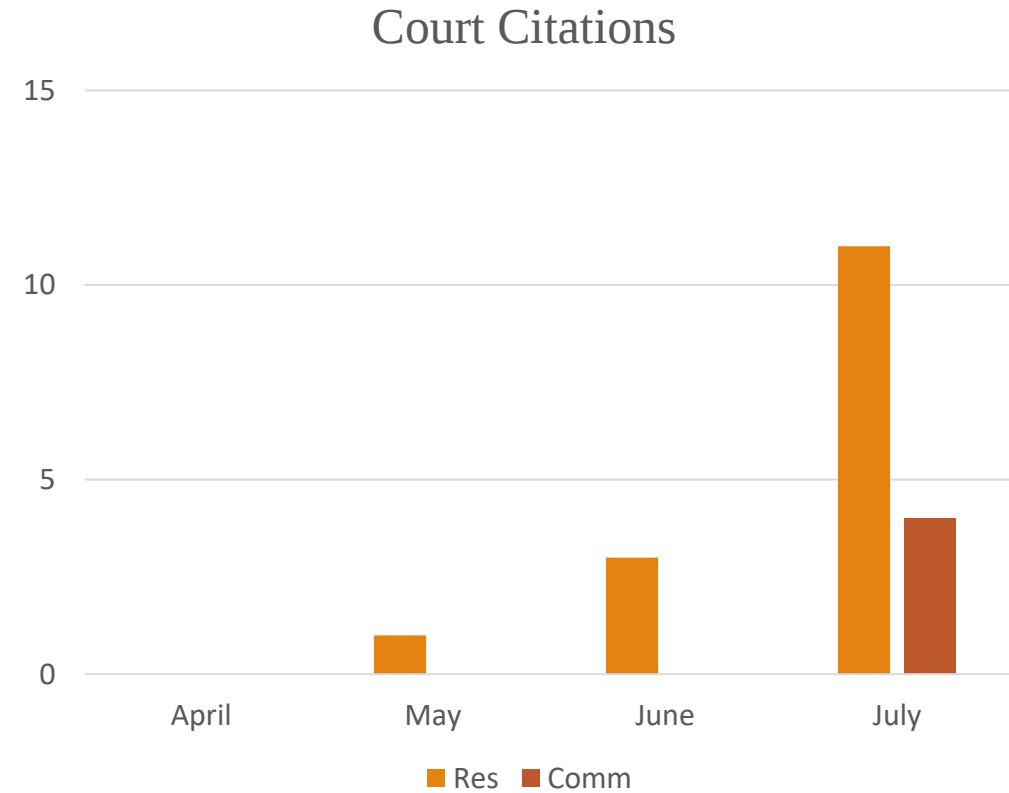
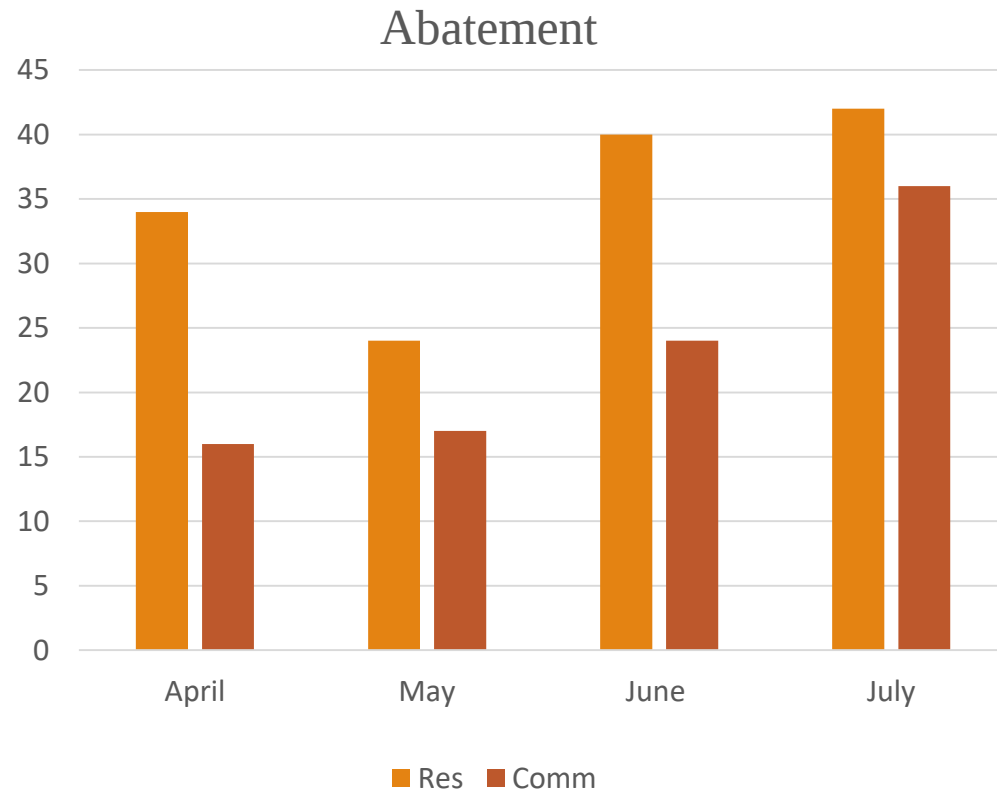
- Sewage leaks
- Grass and Weeds in excess of 3 ft.
- Trash/debris
- Unsecured, unsafe buildings, structures, or appliances
- Breached pool fences
- Stagnant or pooled water that breeds mosquitos

Residential and Commercial Properties

Extremely Critical Issues

- Grass & weeds in excess of 2 ft.
- Excess improperly stored items that would create a harborage for vermin
- Extreme encroachment of sidewalk, street, and alleys affecting pedestrians or vehicles
- Graffiti
- Poison Ivy
- Significant Potable Water Leaks

Residential and Commercial Enforcement



Housing Standards (SFR and MF/Lodging)

Multifamily and Lodging

- Suspended all interior inspections to reduce exposure except for requests for service.
- Proactive and complaint exterior inspections for life safety and extreme critical issues.
- Utilized photos and video confirmation for compliance for interior issues.

Single Family Rental

- Still processing registrations and renewals.
- Performing inspections at vacant properties and request for service virtually.

Code Cares – Assisting Those in Need

- Assisted approximately twenty five residents - trash removal, poison ivy spraying, etc.
- A local landscaping company - mowing six properties.
- Individuals and volunteers helping residents.
- Continuing efforts to coordinate volunteers with those needing assistance.

Recommendations for Consideration

Continue with our current inspection protocol of life safety and critical violations.

- Expand our **residential** inspection protocol to include most common less critical violations such as:

Illegal Home Occupation

Improper Storage

Common Vegetation Enc

Early Bulky Set Outs

Litter/Trash

JMV's

- Expand our **commercial** inspection protocol to include most common less critical violations such as:

Outside Storage

Litter/Trash

Vegetation Enc

Outside Auto Repair

C/O Violations

Landscape Plan

.

Recommendations for Considerations (cont.)

- Expand our **MF/Lodging** inspection protocol to include most common less critical violations

Exterior Weatherproofing

Vegetation Enc

Landscape Plan

Improper Storage

- Allow garage and institutional sales permitting recommending CDC guidelines.

- Continue with current temporary sign ordinance enforcement suspension.

■

Questions



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

4. b.

Meeting Date: August 17, 2020

Item Title: Trails and Bikeways Master Plan Update

Submitted By: Andy Hesser, Managing Director

Summary of Request/Problem

The City of Garland is developing a Trails and Bikeways Master Plan. The City has contracted with Halff Associates Inc. to provide planning services resulting in a final master plan document that will guide the development of network recommendations, context sensitive design guidelines, and implementation recommendations for trails and bikeways facilities throughout the City. The scope of the master plan analysis includes off-road and on-road pathways, bike lanes, trails, and other facilities that will connect users to key destinations within Garland as well as provide connections to adjacent communities.

This effort is divided into five tasks:

1. Assess Existing Conditions
2. Engage the Community
3. Determine System Needs
4. Develop Recommendations
5. Refine and Prioritize Actions

Current planning efforts are in Task 4 and Task 5 with an anticipated completion date in November 2020.

Recommendation/Action Requested and Justification

This item is to update the City Council on the current status of the planning process and present the latest draft recommendations completed to date.

Attachments

Trails & Bikeways Master Plan

City Council

Trails & Bikeways Master Plan Work Session



GARLAND

August 17, 2020



HALFF®

Agenda

- Background & Process Recap
- Plan Goals & Objectives
- Draft Recommendations
- Prioritization
- Next Steps



Background & Process Recap

Trails & Bikeways Master Plan

Plan Purpose & Background

Purpose

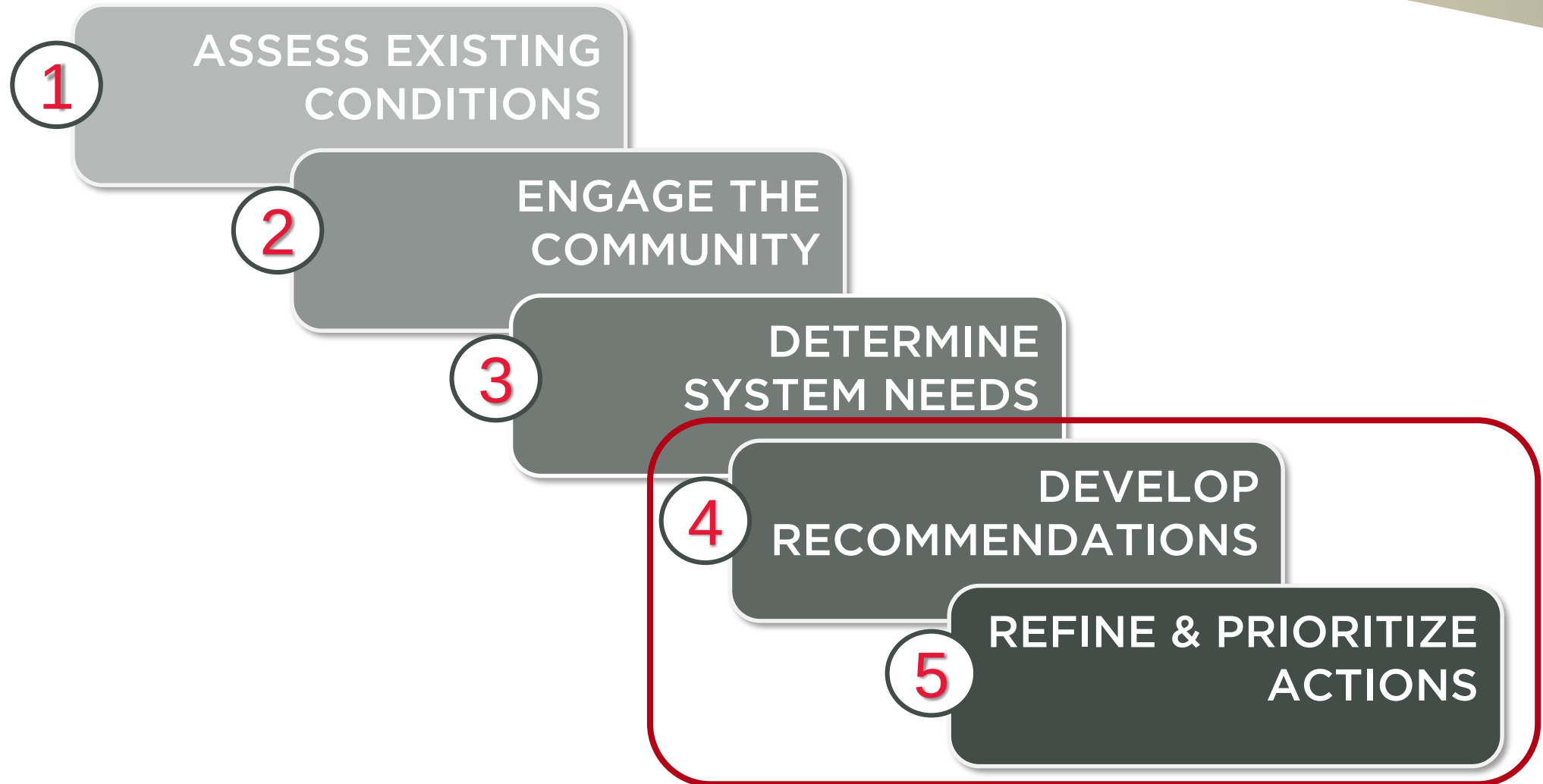
Develop a master plan to guide the development of **on and off-street facility recommendations**, guidance for **design standards and policies**, and **prioritized implementation recommendations** for the trails and bikeways system in Garland.

Anticipated Timeframe

June 2019 – September 2020



Planning Process



Community Engagement

- Citizen Steering Committee
- Stakeholder Visioning Sessions
- Public Open Houses
- Community Survey
- Online Interactive Mapping
- Elected & Appointed Officials Briefings



TRAILS & BIKEWAYS OPEN HOUSE



Please join us at an open house for the City of Garland Trails and Bikeways Master Plan.

Meeting 1:
Tuesday, Oct. 29
6-8 p.m.

Location: Audubon Recreation
Center, 342 W. Oates Rd.

Meeting 2:
Wednesday, Oct. 30
6-8 p.m.

Location: Central Library,
625 Austin St.

Provide input on your priorities for cycling, walking, and using trails in Garland.

A brief presentation will be held at 6:15 PM both nights, followed by open house stations. The content of both meetings will be the same.

For more information, contact the City of Garland Parks and Recreation Department at (972) 205-2750.

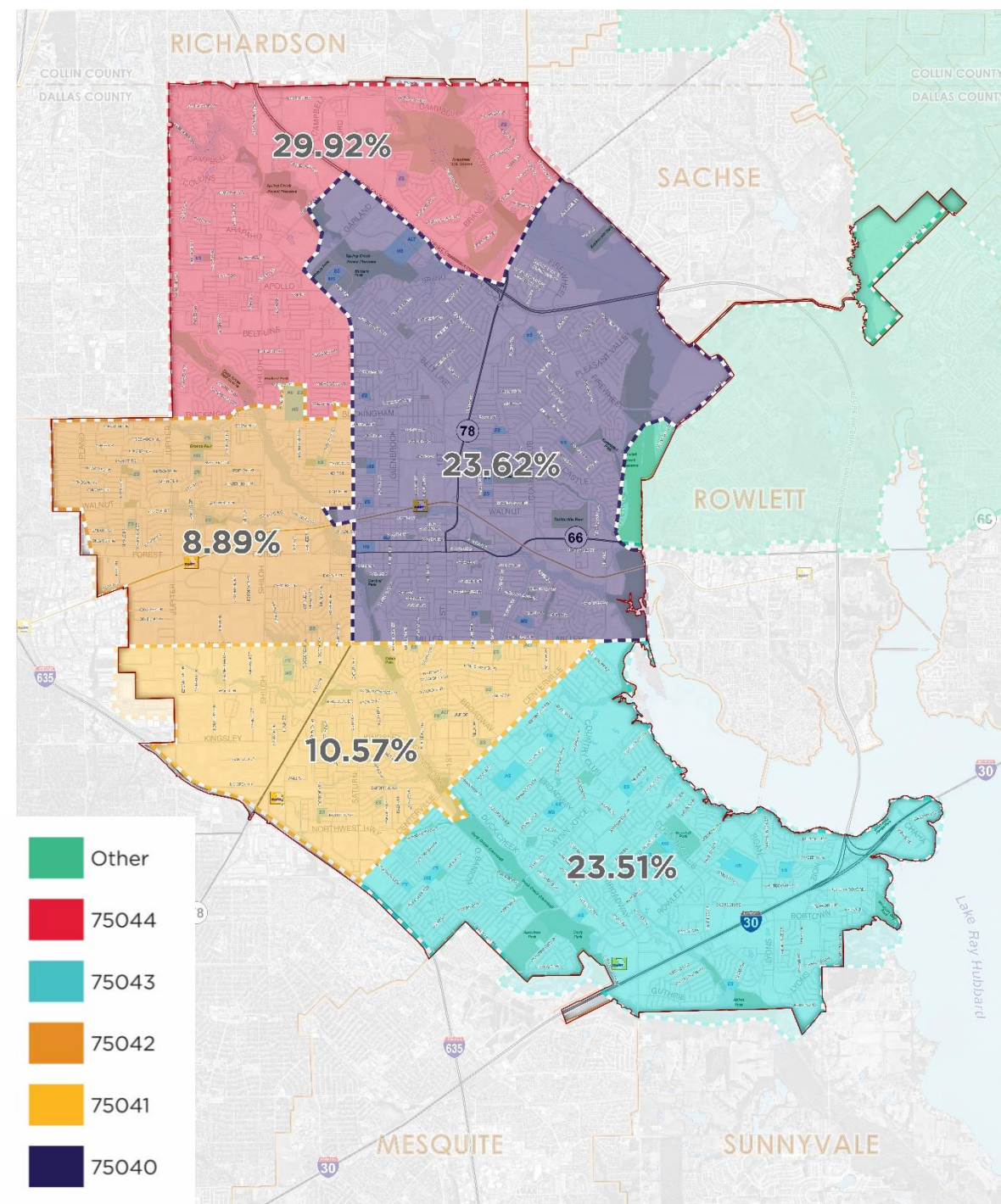


Online Survey

An online survey was available to Garland residents from **late October 2019 to mid-May 2020**.

The survey received **1,097 responses**.

The City advertised the survey through various outlets such as City newsletters, the City website, public meetings, and social media outlets including Nextdoor and Facebook.

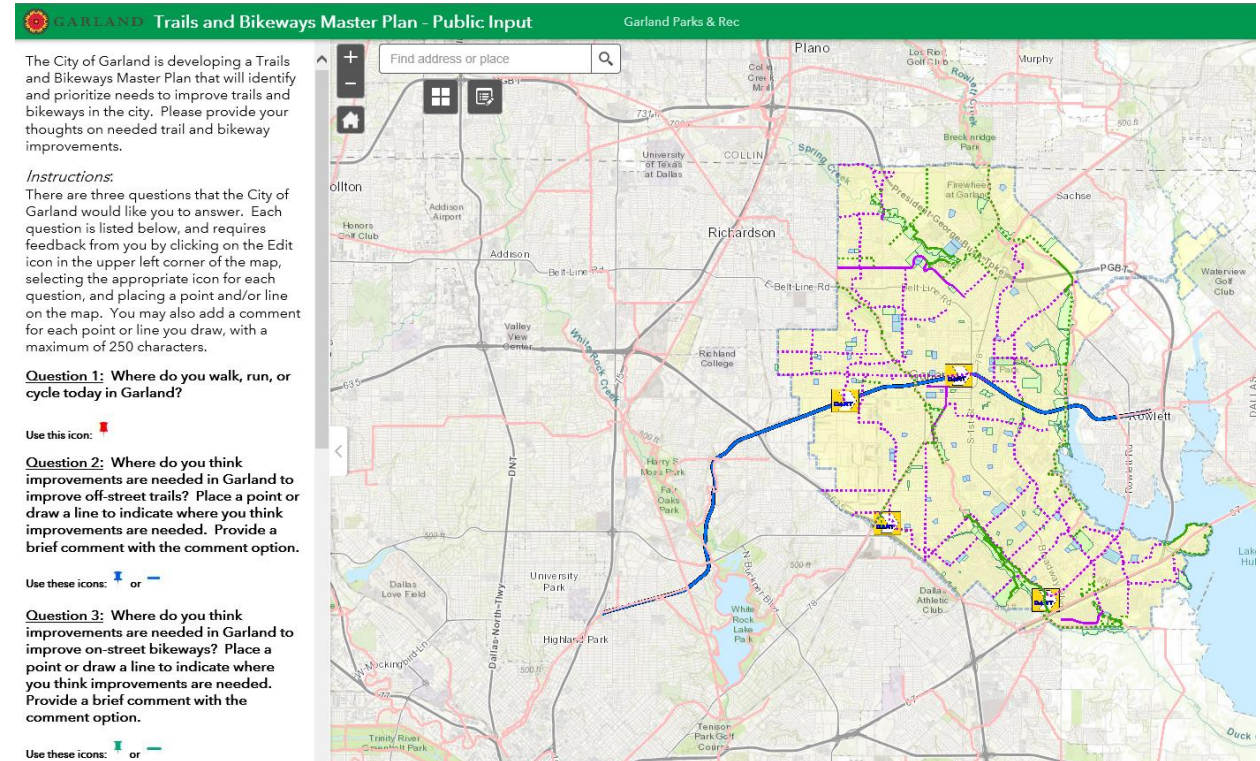


Interactive Mapping

To gain insight from the residents of Garland an **interactive mapping tool** was created to allow respondents to indicate areas in the city where they currently use pedestrian and bicycle facilities and areas that would benefit from improvements.

A link to this site was made available on the Garland Parks & Recreation website.

A total of **549** respondents commented on the interactive map.



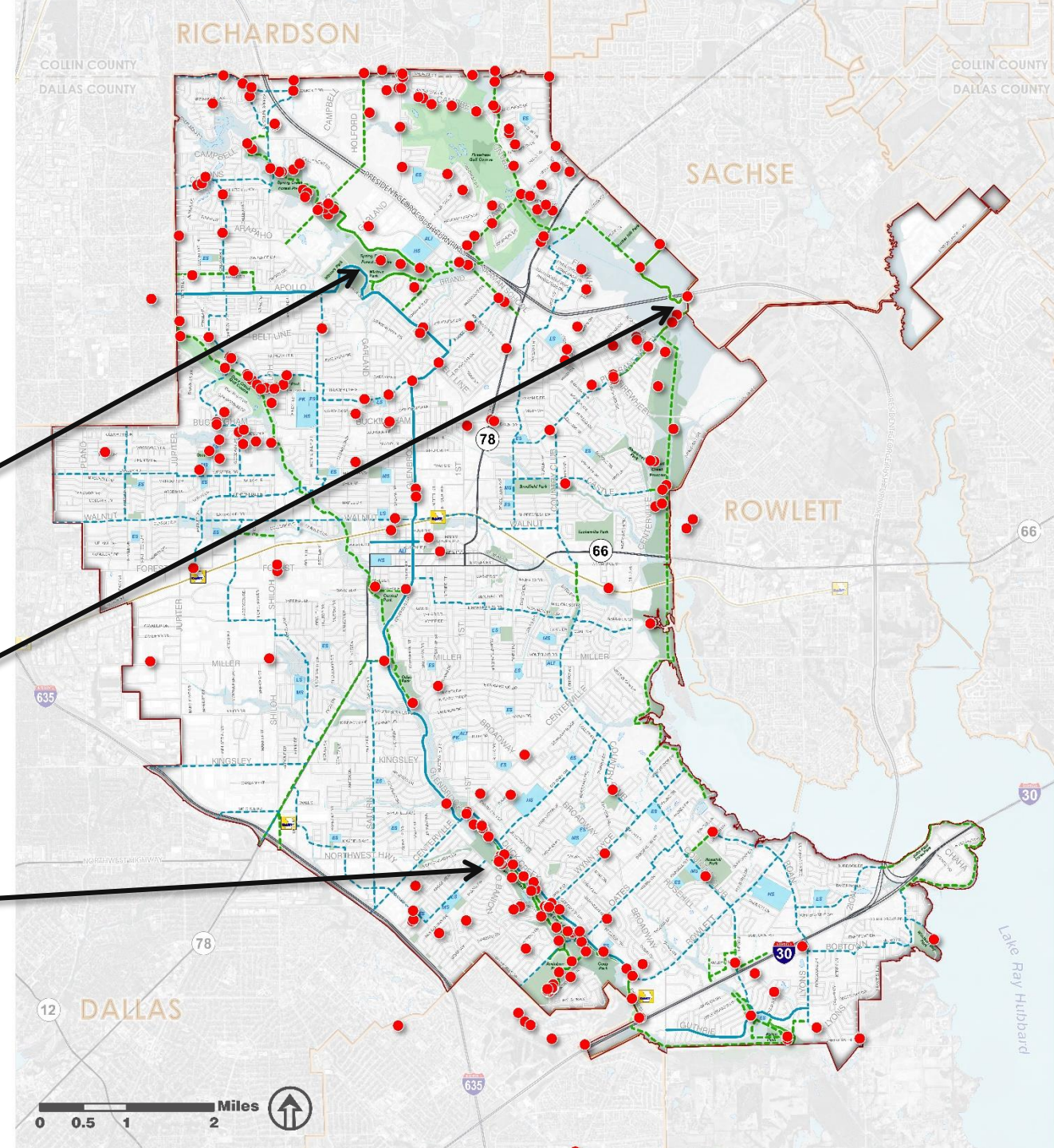
Interactive Mapping

Where do you walk, run, or cycle today in Garland?

"I walk the many natural surface trails at Spring Creek Preserve"

"Walking along new bridge"

"I regularly walk my dog here"



GARLAND

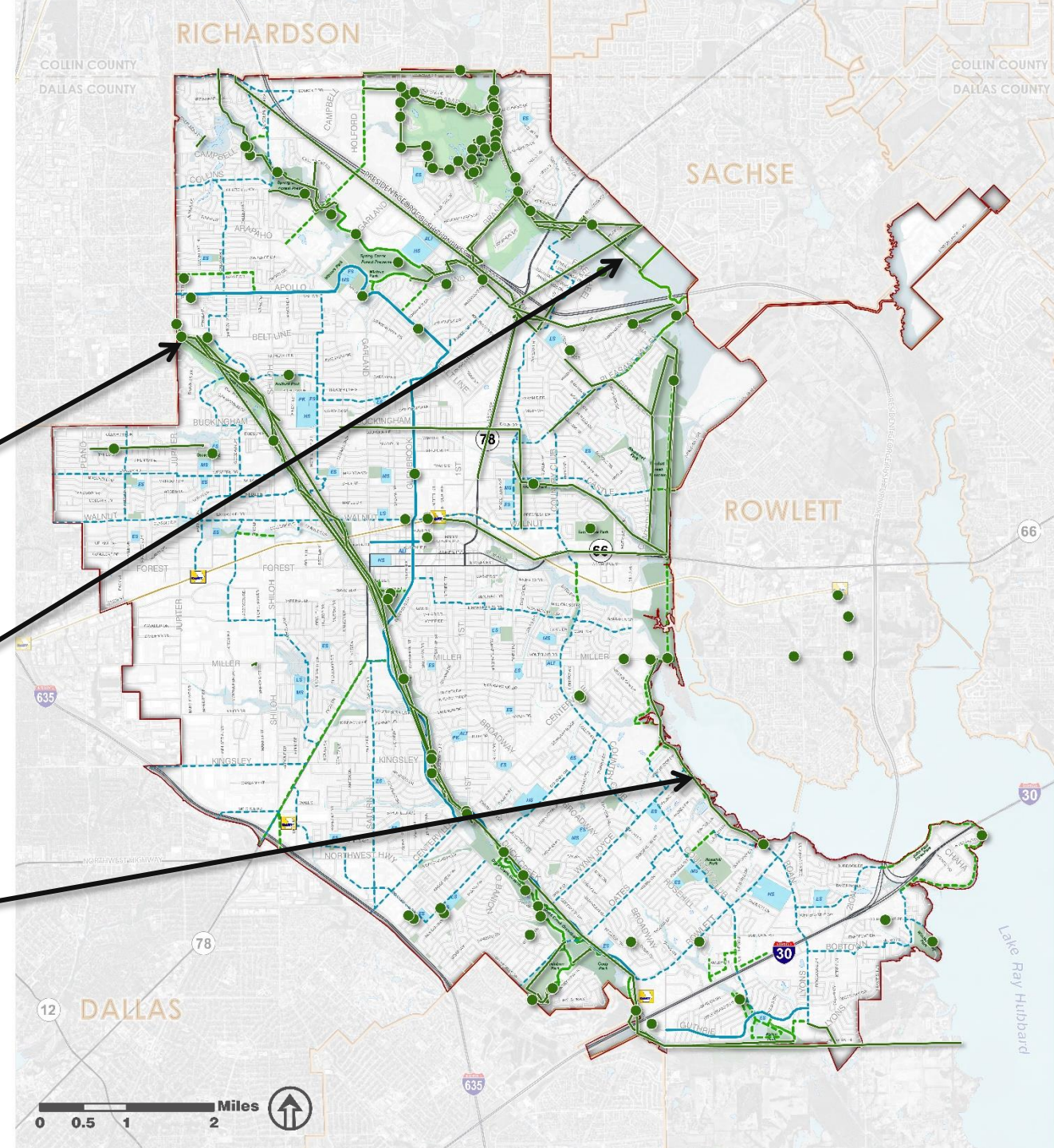
Interactive Mapping

Where do you think improvements are needed in Garland to improve off-street trails?

“Need Duck Creek Trail Connection to Richardson”

“Linking Firewheel”

“Path from Miller Rd to Rowlett Rd”



GARLAND

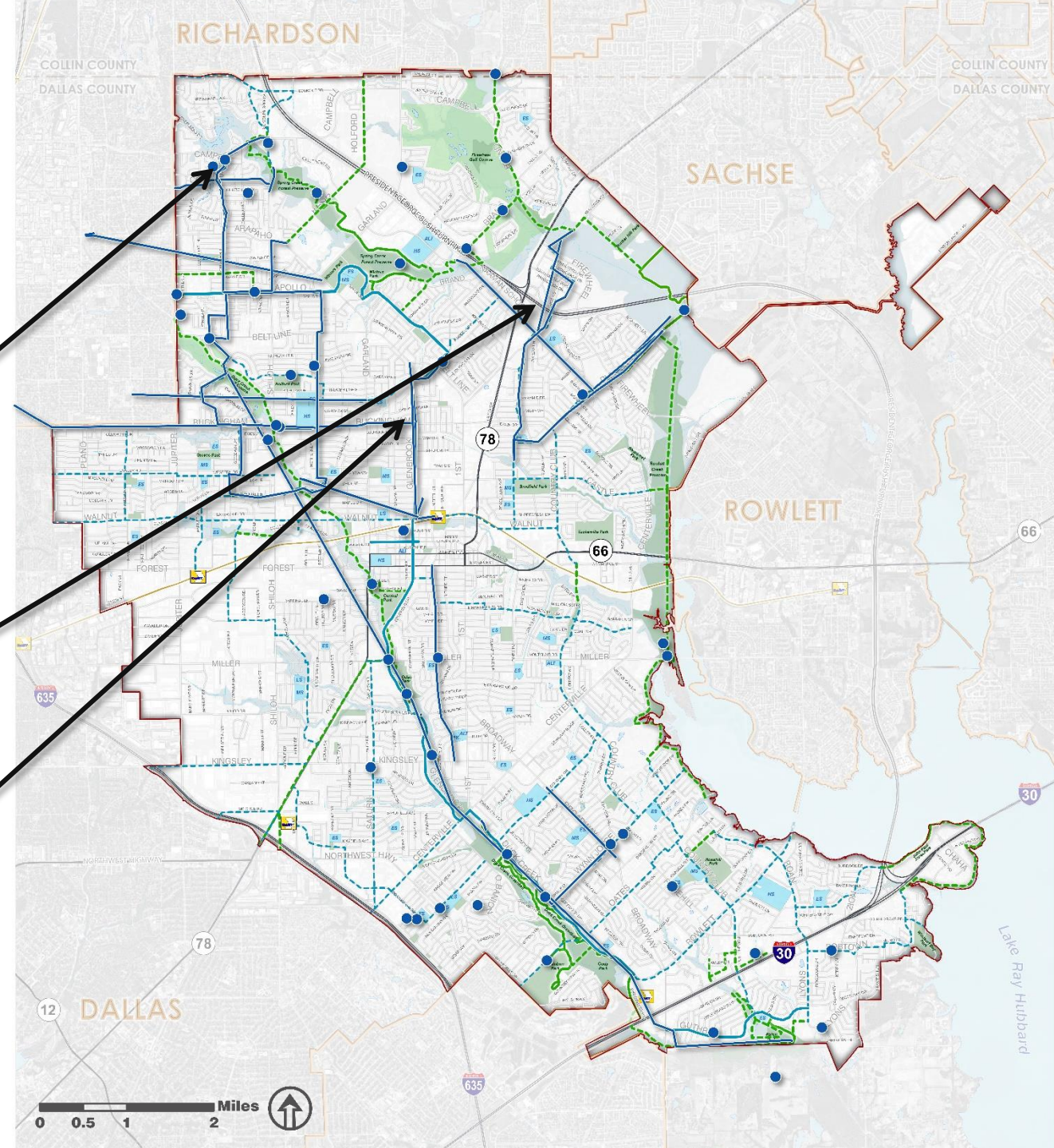
Interactive Mapping

Where do you think improvements are needed in Garland to improve on-street bikeways?

“Bike paths would help here”

“Connecting Namaan School Road to Firewheel Town Center”

“Commuter route from Garland to Richardson”



GARLAND

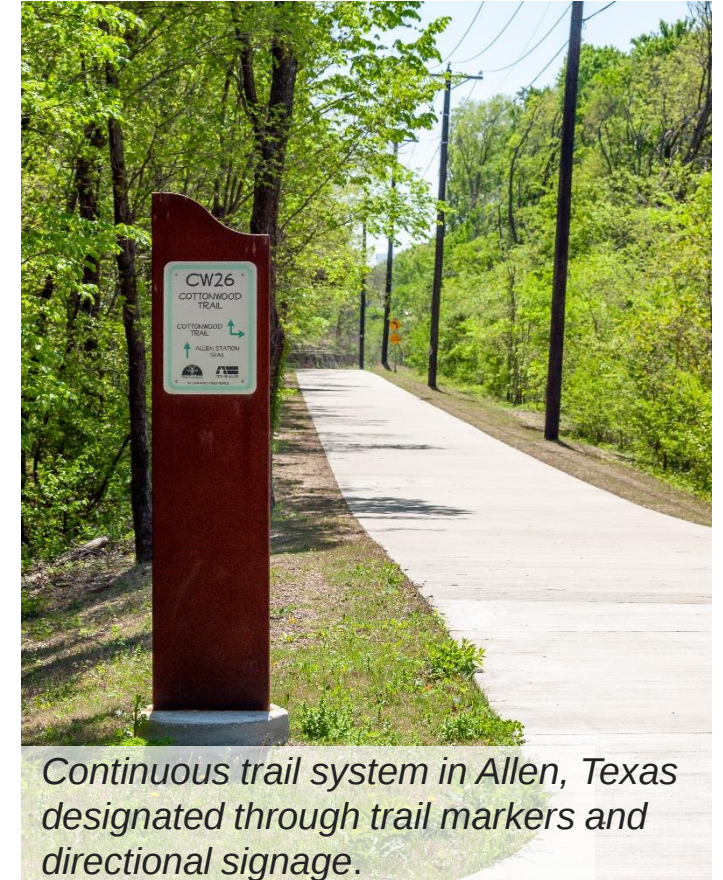
Plan Goals & Objectives

Trails & Bikeways Master Plan

Plan Goals and Objectives

Goal 1: CONNECTIVITY. Create a connected system of trails and bikeways to provide a viable active transportation mode.

- 1.1 Establish regional connections to surrounding cities.
- 1.2 Connect to key destinations such as neighborhoods, schools, parks, job centers, and transit centers.
- 1.3 Increase trail level of service to create a more accessible network.
- 1.4 Establish a hierarchy of trail types to serve different users and functions.
- 1.5 Identify gaps in the system and facilities to fill them.



Continuous trail system in Allen, Texas designated through trail markers and directional signage.

Plan Goals and Objectives

Goal 2: SAFETY. Ensure the trail and bikeway system is safe and comfortable for users of all abilities.

- 2.1 Address **areas of concern** of cyclists and pedestrians, particularly at intersections.
- 2.2 Improve **user comfort** throughout the trail and bikeway system.
- 2.3 Implement Crime Prevention Through Environmental Design (CPTED) strategies to ensure a **safe environment** for trail and bikeway users.
- 2.4 Address areas identified as **critical connections** and key barriers.
- 2.5 Consider **users of all abilities** when designing trails and bikeways.



Low stress bicycle facility accommodating a variety of users.

Plan Goals and Objectives

Goal 3: AWARENESS. Improve education and awareness of trail and bikeway users.

- 3.1 Initiate a bicycle safety awareness campaign that educates cyclists and motorists.
- 3.2 Implement **experimental projects** to test feasibility and public perception of bikeway facilities before making them permanent.
- 3.3 Create a **trail counter program** to determine heavily used trail and bikeway segments.
- 3.4 Implement **wayfinding signage** throughout the trail and bikeway network.
- 3.5 Implement **trailheads and trail amenities** at key points along the system.
- 3.6 Utilize exiting and future **advocacy groups** to spread awareness.



Developing a brand for parks and trails can be implemented through distinctive signage.

Plan Goals and Objectives

Goal 4: COORDINATION. Improve coordination amongst city departments and with outside agencies to achieve a connected trail and bikeway system.

- 4.1 Establish and maintain **partnerships** for trail and bikeways with surrounding cities, the county, TxDOT, NTTA, NCTCOG, and utility providers.
- 4.2 Update the **thoroughfare plan** to address bicycle and pedestrian accommodations.
- 4.3 Update **development standards** to require trails of a specified width are implements in new development.
- 4.4 Explore **innovative solutions** to implement trails and bikeways.
- 4.5 Incorporate bicycle and pedestrian accommodations as **roadways are reconstructed**.



Students using a pedestrian activated signal in Prosper, Texas.

Plan Goals and Objectives

Goal 5: SUSTAINABILITY. Design, construct, and maintain trails and bikeways in a sustainable manner.

- 5.1 Update design and maintenance standards to ensure quality trails are provided and maintained.
- 5.2 Establish a routine maintenance schedule to update on-street bicycle markings.
- 5.3 Develop trails that are context-sensitive to the natural environment.
- 5.4 Develop a program for mitigating litter along trails.



Plan Goals and Objectives

Goal 6: FUNDING. Pursue traditional and non-traditional sources of funding for trail and bikeway development.

- 6.1 Apply for **grant funding** where feasible.
- 6.2 Increase funding for active transportation through **partnerships**.
- 6.3 Seek **sponsorships** from corporations or non-profits.
- 6.4 Continue **major capital initiatives** for trail and bikeway development projects.



Parking, drinking fountain, and trash receptacle amenities found at a trailhead.

Draft Recommendations

Trails & Bikeways Master Plan

Feasibility Corridors

Purpose

Assess corridor to determine feasibility of trail implementation:

- Existing conditions
- Considerations for implementation
- Estimates of probable cost

Corridors

Corridor 1: Duck Creek Trail Extension

Corridor 2: Firewheel Trail

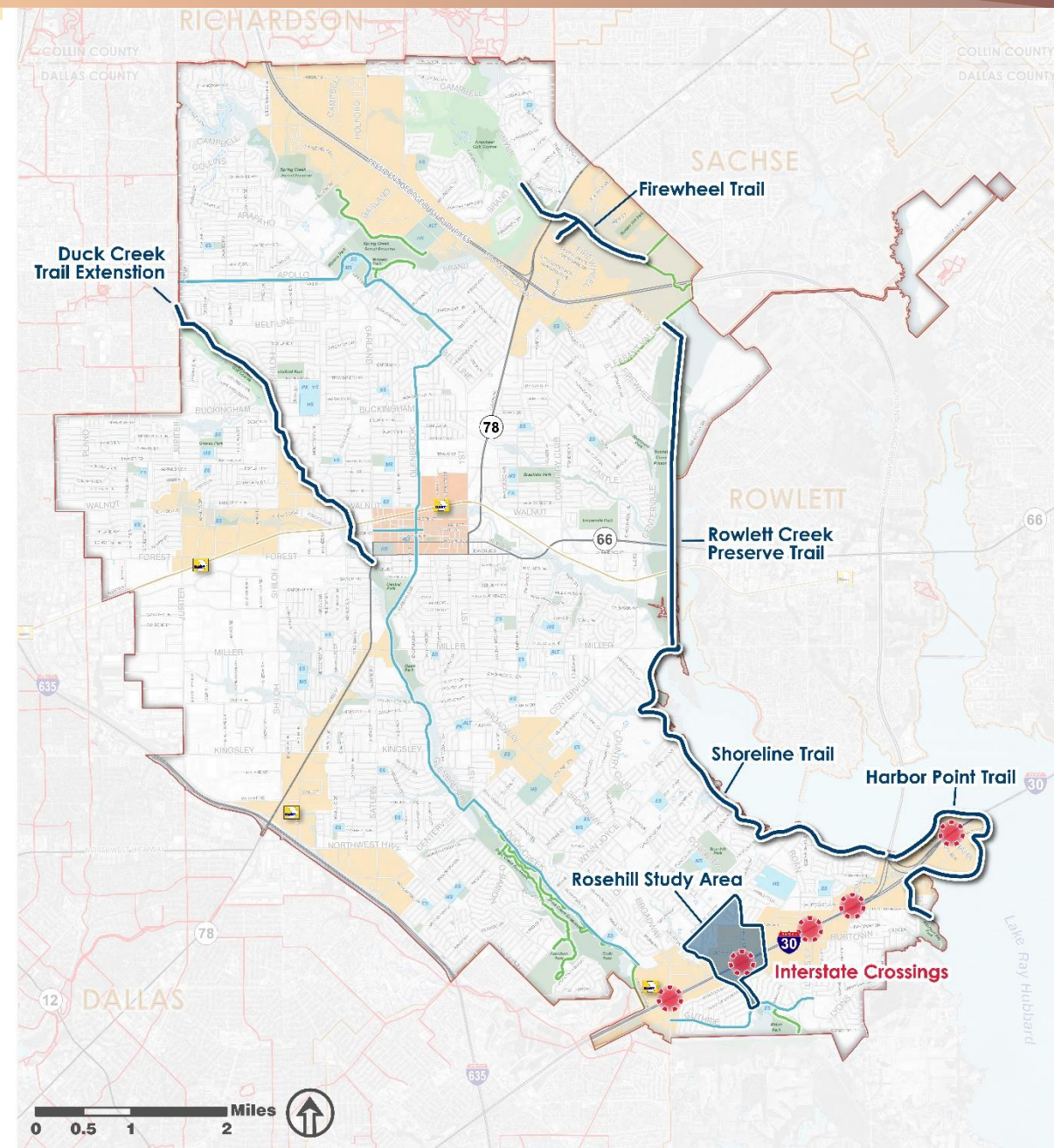
Corridor 3: Rowlett Creek Preserve Trail

Corridor 4: Shoreline Trail

Corridor 5: Harbor Point Trail

Corridor 6: Rosehill Area

Corridor 7: Interstate 30 Crossings



Proposed Facility Hierarchy

Trail Facilities

Spine Trails
Sidepaths

On-Street Bikeways

Bike Lanes
Shared-Use Lanes
(*Pavement Markings or
Signed Routes*)
Cycle Track

Pedestrian Facilities

Sidewalks
Enhanced Sidewalks

Proposed Facility Hierarchy

Trail Facilities

Spine Trails

Sidepaths

KEY FEATURES

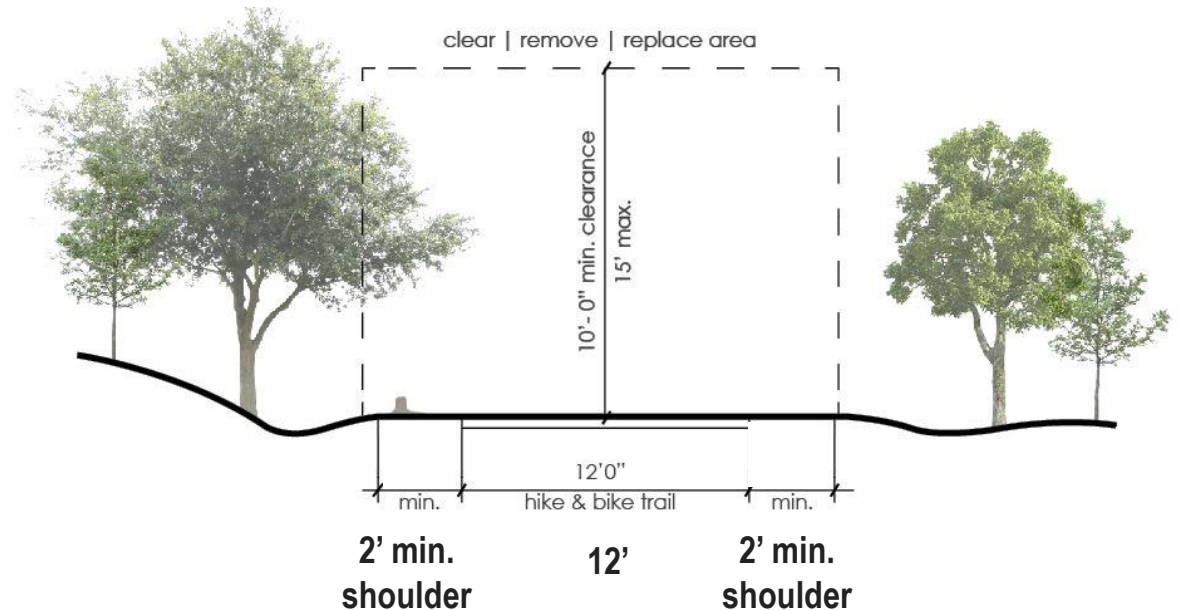
Corridors are located off-street

- Greenbelt corridors
- Utility easements
- Railroad corridors

Many corridors are on Regional Veloweb

Recommended 12' minimum in width

Shared-use (both cyclists and pedestrians)



Proposed Recommendations Hierarchy

Trail Facilities

Spine Trails

Sidepaths

KEY FEATURES

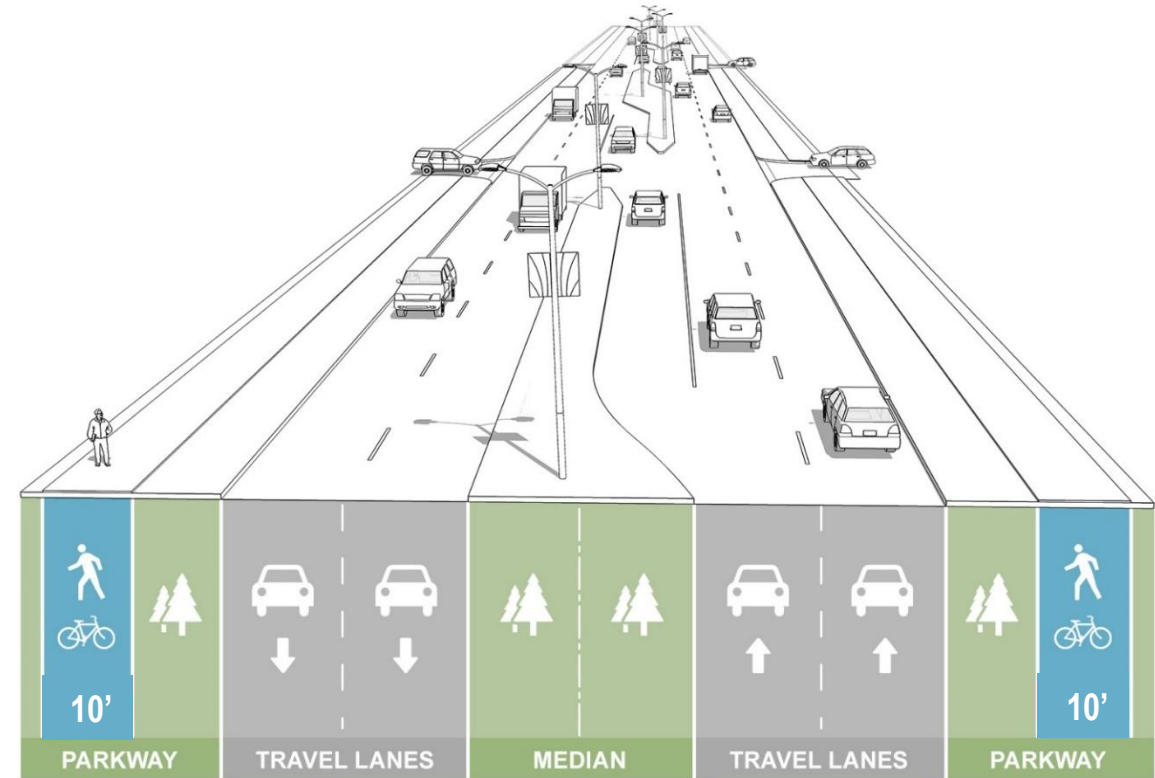
Corridors are located adjacent to roadways
(with buffer from vehicular lanes)

Recommended 10' minimum in width

Intended to connect to key destinations

Safety considerations for driveways and intersections

Shared-use (both cyclists and pedestrians)



Proposed Recommendations Hierarchy

On-Street Facilities

Bike Lane

Shared-Use Lane

Cycle Track

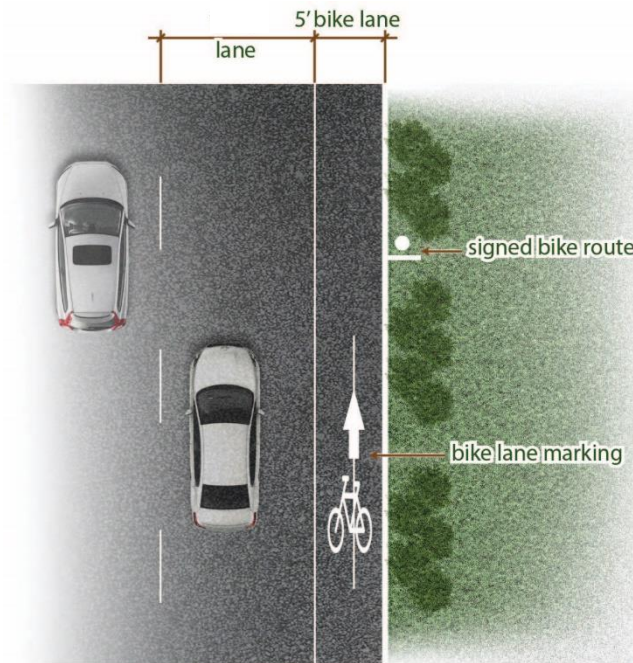
KEY FEATURES

Can be a standard or separated bike lane

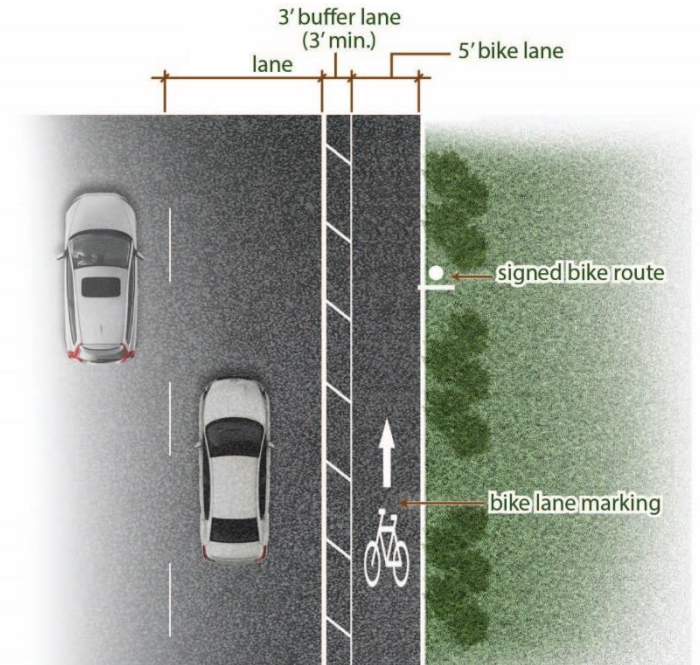
Minimum 4' in width, 5' preferred for user comfort (3' buffer for separated bike lane)

May require a road diet to implement

Used for cyclists only



Standard Bike Lane



Separated Bike Lane

Proposed Recommendations Hierarchy

On-Street Facilities

Bike Lane

Shared-Use Lane

Cycle Track

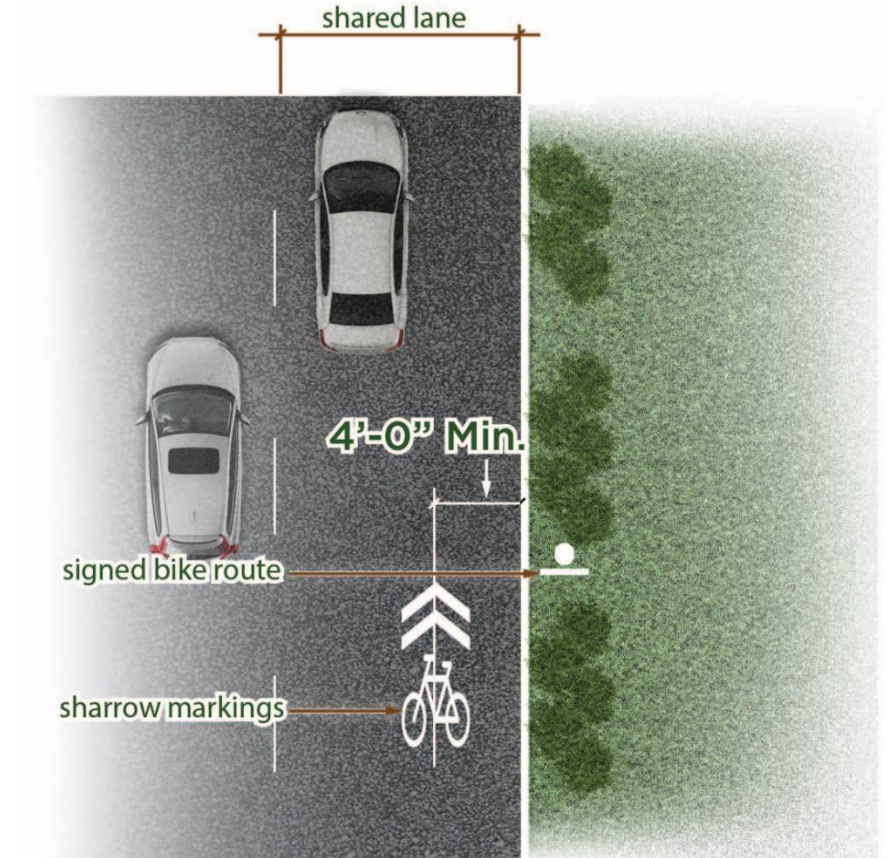
KEY FEATURES

Residential Streets: On-street bike route
signage

Collectors and Minor Thoroughfares:
Sharrow pavement markings with
accompanying signage

Roadway speeds generally shouldn't exceed
35 mph with relatively low volumes

Used for cyclists only



Proposed Recommendations Hierarchy

On-Street Facilities

Bike Lane

Shared-Use Lane

Cycle Track

KEY FEATURES

Separated bike lane with physical barrier,
can be one-way or two-way

Pavement color or texture often used to
distinguish cycle track

Raised medians or bollards can serve as a
separation from vehicular traffic

Used for cyclists only



Proposed Recommendations Hierarchy

Pedestrian Facilities Enhanced Sidewalks

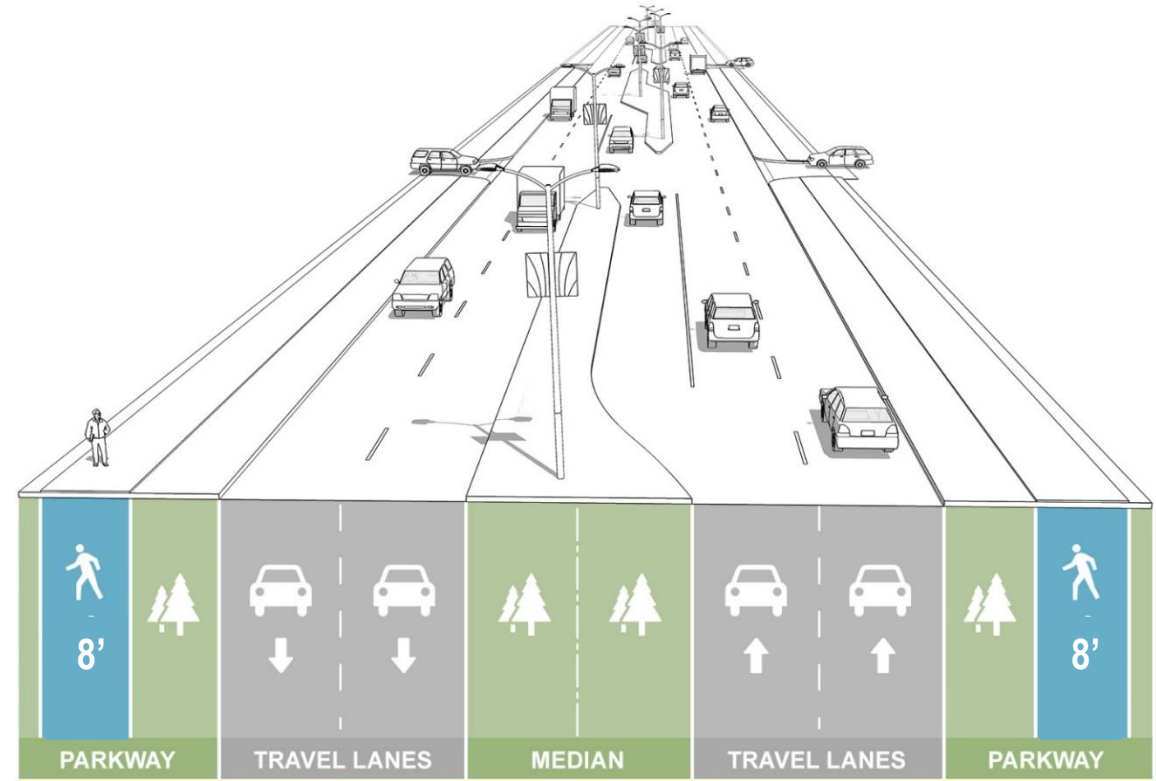
KEY FEATURES

Adjacent to roadways (preferred buffer from vehicular lanes)

Recommended 8' in width (wider than standard sidewalk)

Intended to improve pedestrian access in areas where major sidewalk gaps exist or where sidewalks are in poor condition

Recommended for pedestrians only



Recommendations Methodology

Public and Stakeholder Input

Citizen Steering Committee Meetings
Public Meetings
Online Survey
Interactive Mapping Site

Needs Assessment

Crash Data
Level of Traffic Stress
Barriers

Assessment of Individual Corridors

Feasibility Trail Corridors
Planned On-Street Corridors
Major Gaps

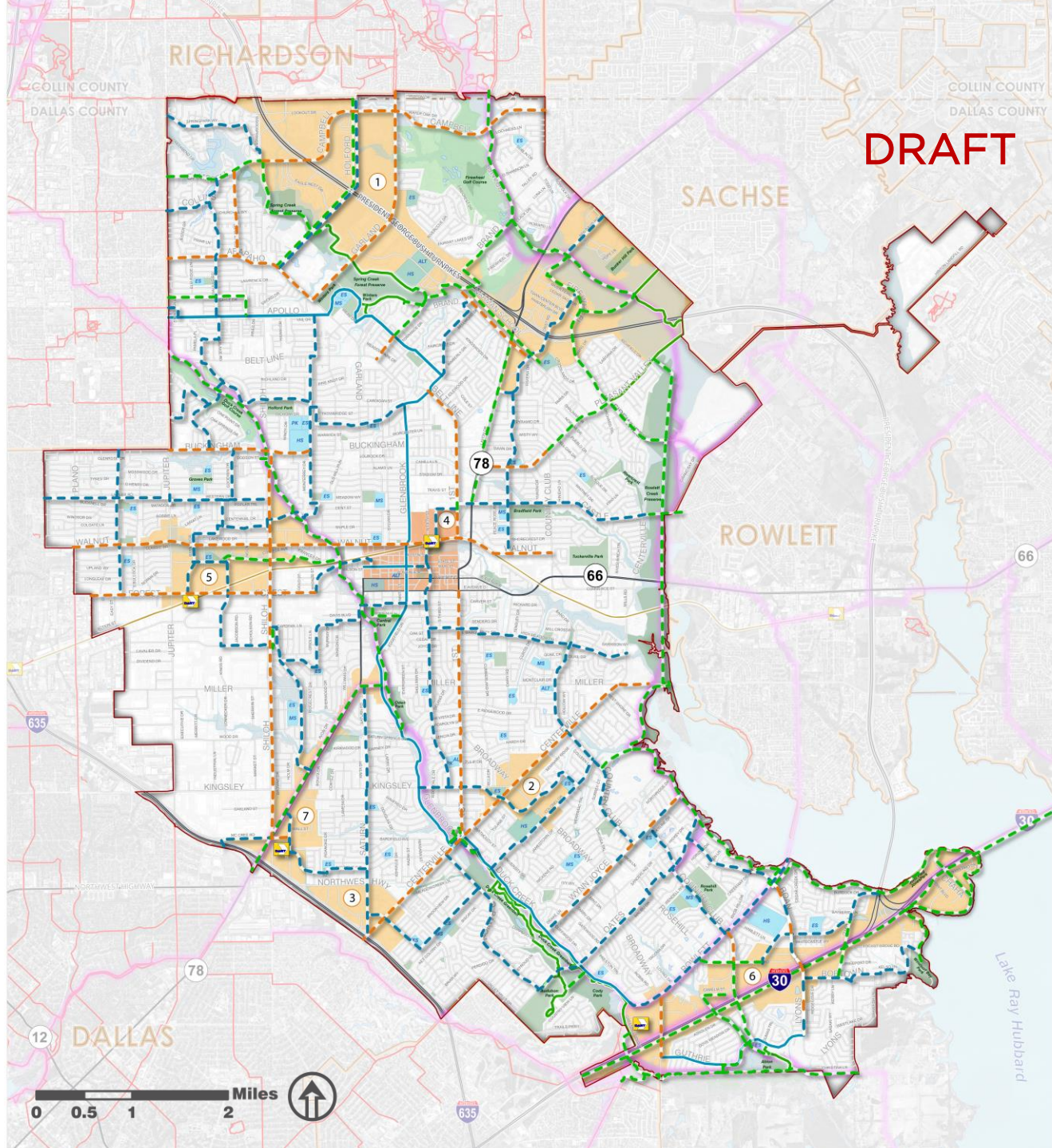
On-Street Facilities Assessment

Speed Limit
Traffic Volume
Volume to Capacity Ratio
Thoroughfare Classification
Number of Lanes

Draft Recommendations

Combined Recommendations

- Existing Trails
- Proposed Trails
- Existing Bikeways
- Proposed Bikeways
- Proposed Enhanced Sidewalks
- Proposed Bikeway and Enhanced Sidewalk
- 2045 Regional Veloweb
- Downtown
- Catalyst Area

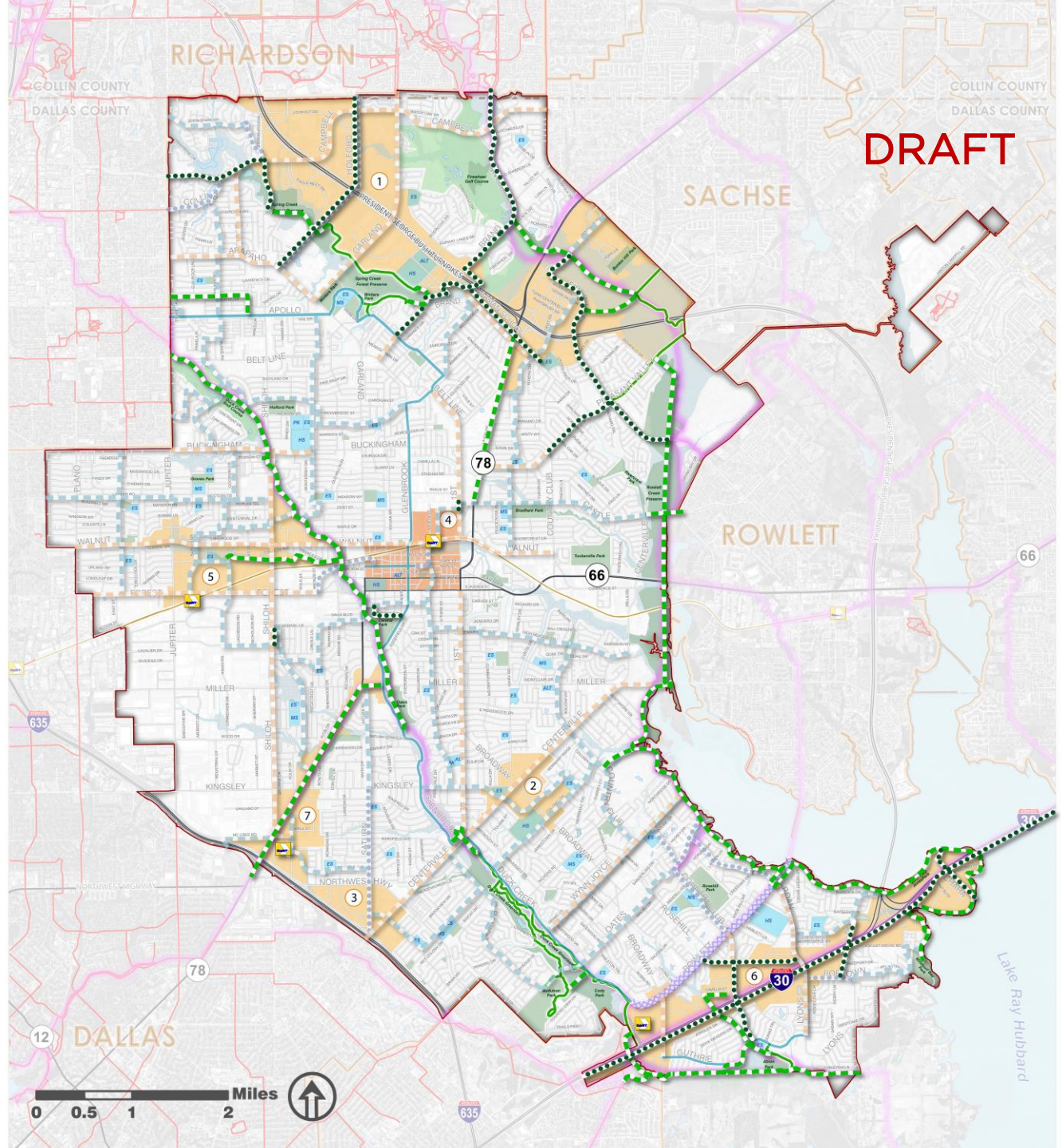


Draft Recommendations

Trail Facilities Recommendations

- Existing Trails
- Proposed Spine Trail
- Proposed Sidepath
- 2045 Regional Veloweb
- Downtown
- Catalyst Area

33.9 miles of proposed Spine Trail
21.5 miles of proposed Sidepath

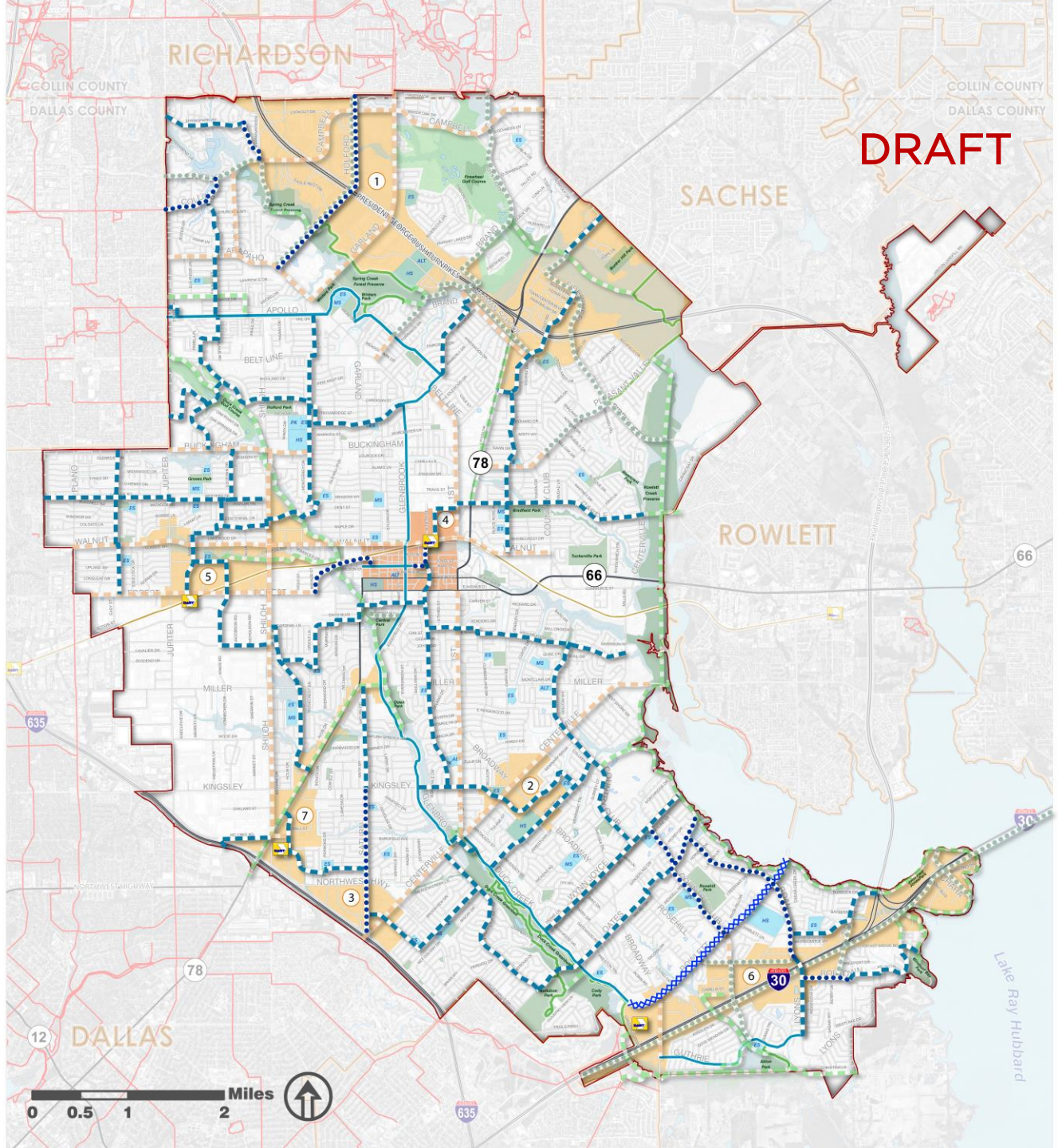


Draft Recommendations

Bikeways Recommendations

- Existing Bikeways
- Proposed Shared-Use Lane
- Proposed Bike Lane
- Proposed Cycle Track
- Downtown
- Catalyst Area

54.4 miles of proposed Shared-Use Lane
(includes both signed route and pavement markings)
10.3 miles of proposed Bike Lane
2.3 miles of proposed Cycle Track

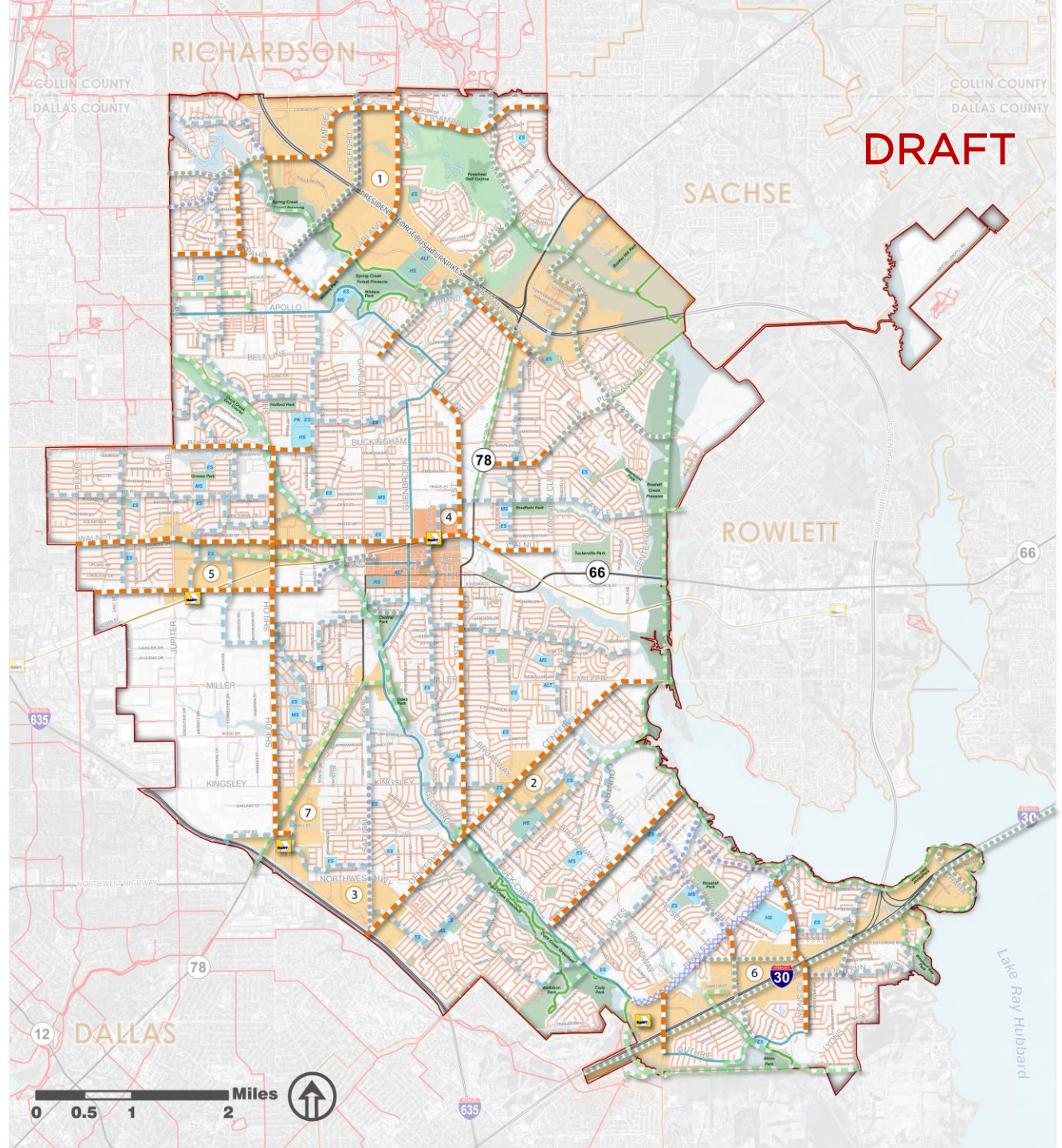


Draft Recommendations

Pedestrian Recommendations Map

- Existing Sidewalks
- Proposed Enhanced Sidewalks
- Downtown
- Catalyst Area

73.7 miles of proposed Enhanced Sidewalk
(includes both sides of roadway)



Recommendations Summary

DRAFT

Facility Type	Existing Mileage**	Proposed Mileage	Total Mileage
Spine Trail (12'+)	3.8	33.9	37.7
Sidepath (10'+)	0	21.5	21.5
Enhanced Sidewalk (8'+)*	7.8	73.7	81.5
Bike Lane	2.8	10.3	13.1
Shared Use Lane	11.4	54.4	65.8
Cycle Track	0	2.3	2.3
Totals	25.8	196.1	221.9

**Includes existing off-street trails that are 8'.*

***Doesn't include projects currently under construction or under design.*

Recommendations Summary

Level of Service (LOS) Results

2019 Population	239,684
2030 Population*	241,767
Current Trail LOS** - 2019	1 mile per 16,473 residents
Current Trail LOS** - 2030	1 mile per 16,616 residents
All Recommended Trail LOS** - 2030	1 mile per 2,615 residents

**Source: Envision Garland Comprehensive Plan*

***LOS does not include soft-surface trails*

Recommendations Summary

Benchmark Cities LOS



Richardson

1 mile per 2,910 residents
Population: 116,783
Existing Trail Miles: 40
City Area: 18,562 Acres



Irving

1 mile per 1,489 residents
Population: 235,648
Existing Trail Miles: 29
City Area: 43,315 Acres



Plano

1 mile per 3,530 residents
Population: 286,143
Existing Trail Miles: 81
City Area: 46,229 Acres



Mesquite

1 mile per 10,294 residents
Population: 144,118
Existing Trail Miles: 14
City Area: 29,555 Acres



Grand Prairie

1 mile per 6,216 residents
Population: 188,664
Existing Trail Miles: 30
City Area: 51,898 Acres



Garland

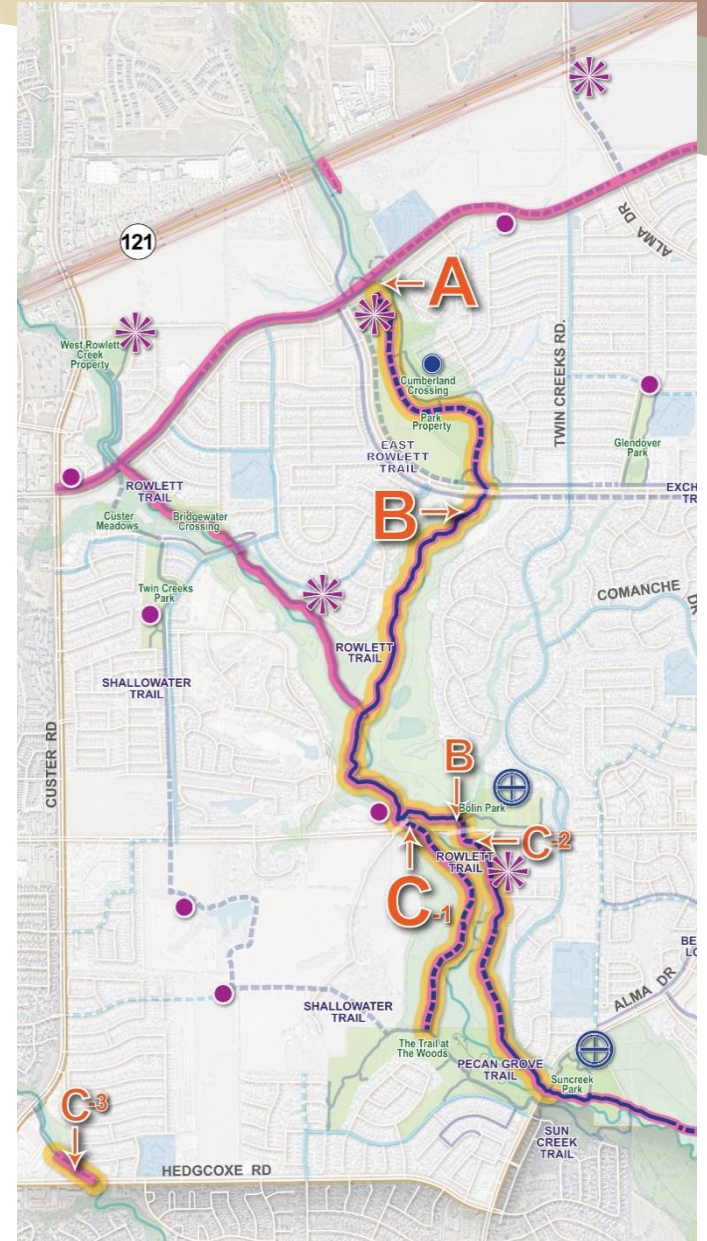
1 mile per 12,781 residents
Population: 239,684
Existing Trail Miles: 18.75
City Area: 36,383 Acres

Prioritization

Trails & Bikeways Master Plan

Prioritization Criteria

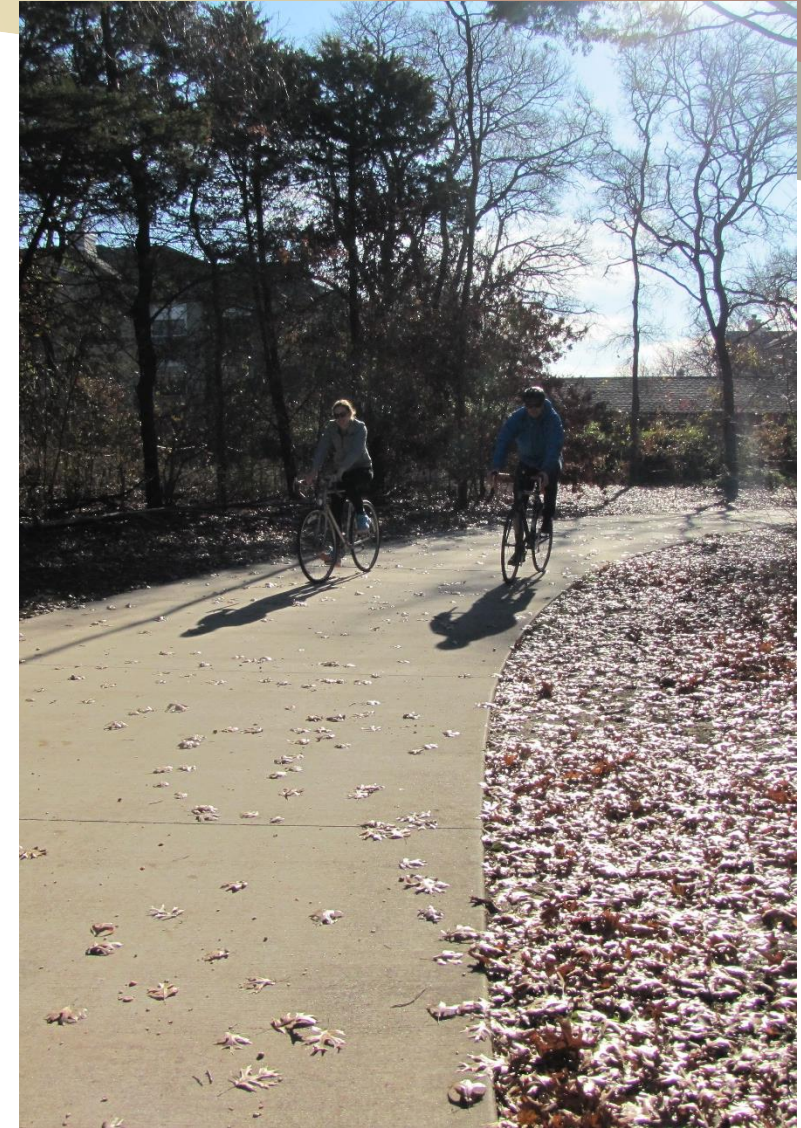
- Used to rank proposed trail and bikeway corridors
- Will result in prioritized segments in the final master plan
- Separate criteria developed for off-street trails and on-street bikeways



Prioritization Criteria

OFF-STREET TRAILS

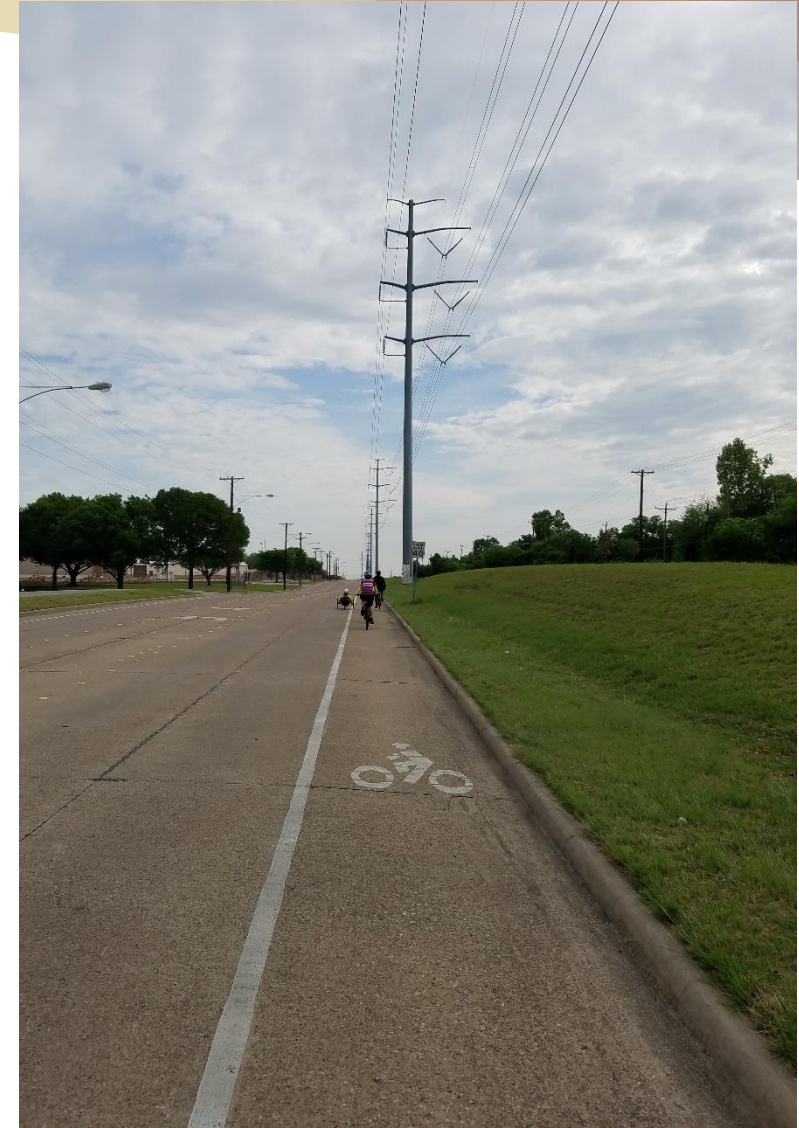
- Connects to key destinations
- Connects to the existing trail/bikeway network
- Creates an interjurisdictional connection
- Located on the designated Regional Veloweb
- Solves a safety issue or overcomes a barrier
- Fills a gap in the existing system
- Improves an existing trail
- Ease of implementation
- Amount of environmentally-sensitive areas disturbed
- Available funding



Prioritization Criteria

ON-STREET BIKEWAYS

- Connects to key destinations
- Connects to the existing trail/bikeway network
- Creates an interjurisdictional connection
- Solves a safety issue or overcomes a barrier
- Level of comfort (traffic volumes, speeds, pavement widths)
- Fills a gap in the existing system
- Improves existing facility
- Level of coordination needed with other entities
- Available funding



Next Steps

Trails & Bikeways Master Plan

Master Plan Report

- Chapter 1: Introduction
- Chapter 2: Community Context
- Chapter 3: Trail & Bikeway System Needs
- Chapter 4: Trail & Bikeway System Network
- Chapter 5: Trail & Bikeway Design Standards
- Chapter 6: Implementation

EXISTING TRAIL AND BIKEWAY SYSTEM

Figure 2.7 and Table 2.4 depict the existing off-street trails, on-street bikeways, and sidewalks in Garland. Currently, there are roughly 17 miles of off-street trails and approximately 14 miles of on-street bikeways. Additionally, there are over 1,110 miles of sidewalks located in the City. For the purpose of this inventory the following facility definitions are used:

- **Off-Street Trails:** Multi-use paths that accommodate a variety of users and are typically 8'-12' in width.
- **On-Street Bikeways:** Designated bicycle accommodations within a roadway such as bike lanes, shared-use lanes, and bicycle boulevards; bike lanes are typically a minimum width of 5'.
- **Sidewalks:** Pedestrian accommodations that range from 4'-6' in width and are located directly adjacent or separated from roadways and include pedestrian crosswalks.

Trails in Garland primarily exist within the City's parks and greenbelts. The longest continuous off-street trail is located within the Duck Creek Greenbelt. The Garland on-street bicycle network is primarily composed of the North-South Bikeway, which today connects Mesquite, Garland, and Richardson, primarily along Glenbrook Drive. It is important to note that the soft-surface mountain biking trails located in the Rowlett Creek Preserve are not included in the overall inventory since they are not multi-purpose and do not serve a commuting purpose. They do, however, serve as a unique amenity for the city and greater region.

The overall connectivity of the current trail and bikeway system is lacking, specifically in terms of providing connections to the eastern and western parts of the city. Generally, this system does not provide connections into neighborhoods or provide safe access across major thoroughfares, resulting in a lack of accessibility to key destinations via non-motorized routes.

As discussed in the Planning Guidance section of this chapter, the 2015 Non-Motorized Transportation Plan did establish a network of planned trails and bikeways for the city. This plan identified approximately 36.56 miles of additional off-street trails and 69.88 miles of additional on-street bikeways. These planned routes identify areas in the current trail and bikeway system that lack connectivity and attempt to fill the gaps. Additional routes will ultimately increase city-wide connectivity as there are more opportunities for users to comfortably and easily reach key destinations. The feasibility of these currently planned routes is discussed in Chapter 3.

Table 2.4, Existing Bike & Trail Inventory

Type	Total Length in Miles	Total Length in Linear Feet
Existing Off-Street Trails*	18.75	99,000
Planned Off-Street Trails	36.56	193,036.8
Existing On-Street Bikeways	14.27	75,345.6
Planned On-Street Bikeways	69.88	368,966.4

*This excludes the Rowlett Creek Preserve DORBA Trail

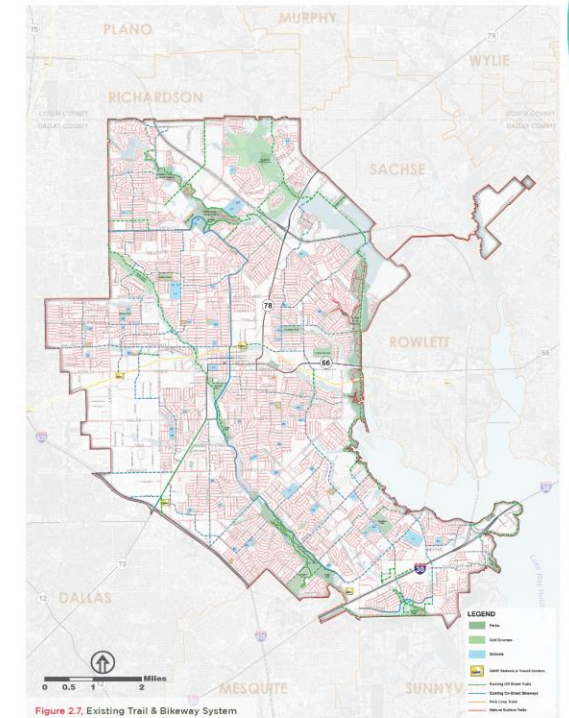


Figure 2.7, Existing Trail & Bikeway System

Next Steps

- Identify priority corridors
- Prepare estimates of probable costs
- Complete design standards
- Compile remaining report chapters
- Final public meeting – anticipated early September
- Master plan adoption

Contact Information

City of Garland

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zkharat@garlandtx.gov

(972) 205-2756

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Halff Associates

Lenny Hughes, PLA

Principal-In-Charge

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(214) 346-6266

Halff Associates

Kelsey Ryan

Planner

kelsey.ryan@halff.com

(214) 346-6318



GARLAND

City Council Work Session Agenda

Meeting Date: August 17, 2020

Item Title: Board and Commission Appointment

Submitted By: Courtney Vanover, Department Coordinator I, City Secretary

Summary:

Mayor Scott LeMay

- Stephanie Paris - Community Multicultural Commission

Council Member David Gibbons

- James VanDyke - Board of Adjustment
- Christopher Alvarez - Community Multicultural Commission
- Merrill Balanciere - Cultural Arts Commission
- James Dobbins - Environmental and Community Advisory Board
- Nazly Haroon - Library Board
- Ed Seghers - Parks and Recreation Board
- Scott Roberts - Plan Commission
- Eric Scholl - Property Standards Board
- Mark Hasson - Senior Citizens Advisory Board
- Aaron Miller - Unified Building Standards Commission

Council Member Jerry Nickerson

- Jason Rodriguez - Library Board

Attachments

Stephanie Paris - CMC
James VanDyke - BOA
Christopher Alvarez - CMC
Merrill Balanciere - Cultural Arts
James Dobbins - Environmental and Community Advisory
Nazly Haroon - Library
Ed Seghers-Parks
Scott Roberts - Plan Commission
Eric Scholl - Property Standards
Mark Hasson - Senior Citizens Advisory
Aaron Miller - Unified Building Standards
Jason Rodriguez, Library Board



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
AUG 03 2020

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Date:

7/31/2020

Name: STEPHANIE PARIS

Phone:

[REDACTED]

(Home)

Address: 4806 HOPEWELL DR

Phone:

[REDACTED]

City, State, Zip: GARLAND, TX 75043

Email:

[REDACTED]

Resident of Garland for 30+ years

Resident of Texas for 30+ years

DOB:

[REDACTED]

✓ Dallas County Voter Registration Number

[REDACTED]

Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Organizer & leader of many events that serve others. As a project manager over 13+ years. I engage the right people, processes & technology to accomplish goals & objectives for projects. Includes fundraisers, mission trips, etc.

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

This is my start to become more engaged.

List civic or community endeavors with which you have been involved.

• Dallas County Volunteer Deputy Registrar
• Feed The Homeless Volunteer

• North Texas Food Bank Volunteer
• ALS/LUPUS Fundraiser Events
• Active member of Zeta Phi Beta Sorority, Inc

What is your educational background?

BACHELOR OF SCIENCE, FINANCE
PMP PROJECT MANAGEMENT PROFESSIONAL

What is your occupational experience?

SR. PROJECT MANAGER

I hereby affirm that all statements herein are true and correct.

Stephanie Paris

Board or Commission of first (1st), second (2nd), and third (3rd) choice:

☐ Board of Adjustment

☒ Community Multicultural Commission

☐ Environmental and Community Advisory Board

☐ Garland Cultural Arts Commission

☐ Garland Youth Council **

☐ Library Board

☐ Parks and Recreation Board

☐ Plan Commission *

☐ Property Standard Board

☐ Senior Citizens Advisory Committee

☐ TIF Downtown

☐ TIF Medical District

☐ TIF South

☐ Unified Building Standards Commission

Return completed application to:

City Secretary's Office
200 North Fifth Street
Garland, TX 75040
Fax: 972-205-2504
Email: rdowl@GarlandTx.gov

*Plan Commission members must live in district

** Garland Youth Council has a separate application

Revised 02/2020

City Secretary's office
received 6-30-20 cv



GARLAND

TEXAS MADE HERE

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: June 30, 2020

Name: James VanDyke

Phone: [REDACTED] (Home)

Address: 6810 Galway Drive

Phone: [REDACTED] (Other)

City, State, Zip: Garland, TX 75044

Email: [REDACTED]

Resident of Garland for 7 years Resident of Texas for 17 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

My work at an architecture firm helps me understand the issues involved with building codes.

If you have previously served on a City Board or Commission, please specify and list dates of service.

I have served on the Garland Board of Adjustment since September 2018.

List civic or community endeavors with which you have been involved.

Society for Professional Services Marketing, AIA Retrospect, Canstruction, Buckner Foster Care, Heights

What is your educational background?

MBA in Marketing from SMU, Bachelors in Mass Communications from Samford University

What is your occupational experience?

Vice President and Director of Marketing for REES Architecture, Marketing Director for Rockwall ISD

I hereby affirm that all statements herein are true and correct.

James VanDyke

Board or Commission of first, second, and third choice:

☒ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover
7-1-20

City Secretary's office received
7-1-20 CV



GARLAND

TEXAS MADE HERE

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 6/30/20

Name: Christopher Alvarez

Phone: [REDACTED]

Address: 611 Cedarview Drive

Phone: [REDACTED]

City, State, Zip: Garland, TX 75040

Email: [REDACTED]

Resident of Garland for 2 years

Resident of Texas for 35 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I owned my own business and like to help others.

Currently working for Chase Bank and want to help other Mexican Americans.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Community Multicultural Commission from 6/2019 to 6/2020

List civic or community endeavors with which you have been involved.

part of ~~the~~ board w/ Reserve at Firewood HDA

What is your educational background?

graduated The Colony H.S.

Saw college at Collin College & University of Cincinnati

What is your occupational experience?

owned a business + in financial banking.

I hereby affirm that all statements herein are true and correct. Ch. Alvarez

Board or Commission of first, second, and third choice:

2 Board of Adjustment

1 Citizens Environmental and Neighborhood Advisory Committee

1 Community Multicultural Commission

Garland Cultural Arts Commission

3 Garland Youth Council

3 People's Standards Board

Library Board

Parks and Recreation Board

Plan Commission

Senior Citizens Advisory Committee

United Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

CSC/ Suit Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vivero
7-2-20

Revised 07/2018



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
 FEB 26 2020
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 25 FEB 20

Name: MERRILL J. BALANCIERE

Phone: [REDACTED]

Address: 1110 GLOUCESTER DR

Phone: [REDACTED]

City, State, Zip: GARLAND 75040

Email: [REDACTED]

Resident of Garland for 29 years

Resident of Texas for 57 years

Dallas County Voter Registration Number [REDACTED]

Garland City Council District Number 8

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☐ No

Please list any experience that qualifies you to serve in the areas you have indicated.

FIRE INSPECTOR, MINORITY RECRUITER FIRE DEPARTMENT
 PUBLIC EDUCATION

If you have previously served on a City Board or Commission, please specify and list dates of service.

NONE

List civic or community endeavors with which you have been involved.

AWANA LEADER
 LEADERSHIP GARLAND, GOOD SAMARITANS VOLUNTEER
 BOYS & GIRLS CLUB BOARD MEMBER 2000-2010, YOUTH LEADERSHIP GARLAND

What is your educational background?

AAS-CISCO COLLEGE

What is your occupational experience?

28 YEARS GARLAND FIRE FIGHTER PARAMEDIC
 8 YEARS ARMY NATIONAL GUARD

I hereby affirm that all statements herein are true and correct.

Signature of Applicant: _____

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

2 Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

3 Property Standards Board

☐ Plan Commission

1 Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
 Utility Account Status

Current ☒
 Current ☒

Past Due _____
 Past Due _____

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
 Clerk Signature & Date

Yes ☒ No ☐ 5-7-18

Date Notified _____

Disclosure Form Filed _____

Courtney Vangne
2-26-20

**CITY OF GARLAND
RECEIVED
MAR 18 2020**

Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Date: 3/9/20

Name: James M. Dobbins

Phone: [REDACTED]

(Home)

Address: 1014 Palm Desert Dr.

Phone: _____

(Other)

City, State, Zip: Garland, TX 75044

Email: [REDACTED]

Resident of Garland for 6 years

Resident of Texas for 39 years

✓ Dallas County Voter Registration Number [REDACTED]

Garland City Council District Number 1 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated. I worked for the Texas Department of Transportation for 32 years and have experience in environmental regulation, legislative, policies and procedures.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Environmental & Community Advisory Board - September 2018 - Present
(Vice Chair - Dec. 2019 - Present)

List civic or community endeavors with which you have been involved.

Dallas Area Highway Projects, including LBJ East.
Community Forum, Employees Retirement System of TX - Benefits Advisory Board

What is your educational background?

Southwestern University (Georgetown, TX) - B.A. - 1984

What is your occupational experience?

Environmental Specialist

I hereby affirm that all statements herein are true and correct.

James M. Dobbins

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Cultural Arts Commission

☐ Parks and Recreation Board

☐ Building and Fire Codes Board

☐ Garland Youth Council **

☒ 3 Plan Commission *

☒ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plumbing and Mechanical Codes Board

☐ Community Multicultural Commission

☒ 2 Library Board

☐ Senior Citizens Advisory Committee

☐ Electrical Board

* Plan Commission members must live in district

** Garland Youth Council has a separate application

Return completed application to:

City Secretary's Office
200 North Fifth Street
Garland, TX 75040
Fax: 972-205-2504
Email: rdowl@GarlandTx.gov

W 4/9/20

Revised 03/2015

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75044

Please Type or Print Clearly:

Date: 7-23-2020

Name: Nazly Haroon

Phone: [REDACTED]

(Home) Address: 2306 Farrington Dr. Garland, TX 75044

Phone: [REDACTED]

(Home)

City, State, Zip: Garland, TX 75044

Email: [REDACTED]

Resident of Garland for 19 years Resident of Texas for 37 years

✓ Dallas County Voter Registration Number: [REDACTED] Garland City Council District Number: 1

Have you ever been convicted of a felony? Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I am interested in being on the Library Board. I am a certified Texas teacher and have 10 years teaching experience. I value books and the joy of reading. I feel that we should all be able to grow with knowledge that comes from reading and instilling the joy of reading in children.

If you have previously served on a City Board or Commission, please specify and list dates of service.

I served on the Library Board from August 2019 to July 2020

List civic or community endeavors with which you have been involved.

I have volunteered my time to Refugee Services of Texas and have taught English to refugees. I also have volunteered my time at the food pantry and am a Junior Girl Scout Troop leader at my school campus.

What is your educational background?

I have a bachelors in Biology from the University of Houston and a Texas Certified teacher, holding certifications from Primary to 8th grade and a certified ESL teacher.

What is your occupational experience?

I am currently an ESL teacher at an elementary school.

I hereby affirm that all statements herein are true and correct. Nazly Haroon 7-23-2020

Nazly Haroon

Signature of Applicant



Board or Commission of first, second, and third choice:

- ☐ Board of Adjustment
- ☐ Garland Youth Council **
- ☐ Citizens Environmental and Neighborhood Advisory Committee
- ☐ Property Standards Board
- ☐ Community Multicultural Commission
- ☐ Library Board ☐ 2. Garland Cultural Arts Commission

Ad Valorem Tax Status Current ☒ Past Due ☐ Utility Account Status Current ☒ Past Due ☐

CSO Suit/Claim Filed Yes ☐ No ☒ Clerk Signature & Date

Courtney Vanover 7-28-20

Revised 03/2018 ☐ Parks and Recreation Board

- ☐ Plan Commission
- ☐ Senior Citizens Advisory Committee
- ☐ Unified Building Standards Commission

Garland Youth Council has a separate application **FOR OFFICE USE ONLY

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

The American democratic experience is built upon the foundation of concerned and caring citizens becoming actively involved in local government. Consistent with this principle, Garland's Charter provides for the City Council to utilize citizen volunteers to assist in carrying out the many functions of municipal government by serving on the City's Advisory Boards and Commissions. Please give serious consideration to becoming more involved in helping make Garland the best city possible by applying to serve on a board or commission of your choice. For further information, call 972-205-2404.

Process For Selection Board members are selected for two-year terms by the City Council in August.

Terms are usually staggered whereby at least half of the membership has board experience.

All applicants and incumbents must submit a Board and Commission Application form by July 1. Members of some boards must possess certain technical skills as specified by ordinance. All board and commission members must file a Code of Ethics Disclosure Form with the City Secretary.

Applicants will be notified of acceptance by mail after their appointment. Because vacancies may arise during the year, all applications are kept on file for one year.

Boards and Commissions

Board of Adjustment

- Consists of 9 members
- Meets 3rd Wednesday of every month
- Considers applications for variances to zoning ordinance regulation, hears appeals regarding determinations of the Zoning Administrator, and considers action concerning non-conforming uses

Citizens Environmental and Neighborhood Advisory Committee

- Consists of 9 members
- Meets 2nd Wednesday of each month



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
MAR 13 2020
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Date: 3-8-20

Name: Ed Seghers Phone: [REDACTED] (Home)

Address: 1001 Winding Brook Phone: [REDACTED] (Other)

City, State, Zip: Garland, TX 75044 Email: [REDACTED]

Resident of Garland for 40 years Resident of Texas for 70 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Currently on PARO Board

If you have previously served on a City Board or Commission, please specify and list dates of service.

Currently Parks + Recreation Board

List civic or community endeavors with which you have been involved.

Code Cares, HOA Board, Hope Clinic, God's Old Geezers, Destination Imagination, Church Council

What is your educational background?

BS Math

What is your occupational experience?

Sales Manager M&M/MARS

I hereby affirm that all statements herein are true and correct.

Ed Seghers

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Cultural Arts Commission

☒ Parks and Recreation Board

☐ Building and Fire Codes Board

☐ Garland Youth Council **

☐ Plan Commission *

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plumbing and Mechanical Codes Board

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Electrical Board

* Plan Commission members must live in district

** Garland Youth Council has a separate application

Return completed application to:

City Secretary's Office
200 North Fifth Street
Garland, TX 75040
Fax: 972-205-2504
Email: rdow1@GarlandTx.gov

Revised 03/2015



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUN 22 2020
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: June 22, 2020

Name: Scott Roberts

Phone:

(Home)

Address: 1026 Creekwood

Phone:

(Other)

City, State, Zip: Garland, Texas 75044

Email:

Resident of Garland for 40 years

Resident of Texas for 52 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Registered Architect, (also see below)

If you have previously served on a City Board or Commission, please specify and list dates of service.

30+ years of service including-Garland Plan Commission 2008- present; North Area Plan Implementation C

List civic or community endeavors with which you have been involved.

Garland Green and Clean; Founding Member of Garland Habitat for Humanity, Donated house plans to G

What is your educational background?

Bachelor of Architecture, Texas Tech 1976

What is your occupational experience?

44 years as an Architect working for architects, a developer including 35 self employed. Have designed a

I hereby affirm that all statements herein are true and correct.

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Community Multicultural Commission

☐ Library Board

☐ Garland Cultural Arts Commission

☐ Parks and Recreation Board

☒ Plan Commission

☐ Senior Citizens Advisory Committee

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☐

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover
6/24/20

Revised 03/2018

City Secretary's office
received 7-23-20
CV



GARLAND

TEXAS MADE HERE

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 7/23/2020

Name: Eric Scholl

Phone: [REDACTED]

(Home)

Address: 417 Thunderbrook Rd.

Phone: N/A

(Other)

City, State, Zip: Garland, TX, 75044

Email: [REDACTED]

Resident of Garland for 7 years

Resident of Texas for 8 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I previously served on the Property Standards Board and truly enjoyed serving my community. Also, in my

If you have previously served on a City Board or Commission, please specify and list dates of service.

Property Standards Board - 2018-2020

List civic or community endeavors with which you have been involved.

As members of our real estate brokerage we regularly volunteer with our police department and other first

What is your educational background?

B.A. in Political History - University of Salisbury

What is your occupational experience?

Realtor

I hereby affirm that all statements herein are true and correct. Eric Scholl

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☒ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

CSO Suit/Claim Filed
Clerk Signature & Date

Courtney Vanover
7-23-20

Revised 03/2018



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUN 29 2020

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 6/16/2020

Name: Mark Hasson

Phone:

(Home)

Address: 614 Torrey Pines Lane

Phone:

(Other)

City, State, Zip: Garland, TX 75044

Email:

Resident of Garland for 39 years

Resident of Texas for 65 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Currently on the Seniors Citizen's Advisory Commission

If you have previously served on a City Board or Commission, please specify and list dates of service.

Currently on the Seniors Citizen's Advisory Commission

List civic or community endeavors with which you have been involved.

HOA President, FUMC Church Council, Sunday School President

What is your educational background?

College Degree

What is your occupational experience?

Retired from Dell

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:		
☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☒ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☐

Past Due ☐
Past Due ☐

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Martinez vanover
7.1.20

Revised 03/2018



Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Date: 2/28/20

Name: Aaron Miller

Phone: [REDACTED]

(Home)

Address: 7401 Vineyard Trail

Phone: _____

(Other)

City, State, Zip: Garland, TX 75044

Email: [REDACTED]

Resident of Garland for 20 years

Resident of Texas for 67 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Former builder, Professional Inspector TREC4336, ICC R-5

If you have previously served on a City Board or Commission, please specify and list dates of service.

8/19/08 - Present

List civic or community endeavors with which you have been involved.

Habitat, Springpark HOA

What is your educational background?

Associate Degree Eastfield College

What is your occupational experience?

General Contractor 1975-1997, Professional Inspector 1997-Present

I hereby affirm that all statements herein are true and correct. [Signature]

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Community Multicultural Commission

☐ Garland Cultural Arts Commission

☐ Garland Youth Council **

☐ Property Standards Board

☐ Library Board

☐ Parks and Recreation Board

☐ Plan Commission *

☐ Senior Citizens Advisory Committee

☒ Unified Building Standards

*Plan Commission members must live in district

** Garland Youth Council has a separate application

Return completed application to:

City Secretary's Office
200 North Fifth Street
Garland, TX 75040
Fax: 972-205-2504
Email: rdowl@GarlandTx.gov

Revised 03/2015



Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Date: 7/12/2020

Name: Jason Rodriguez

Phone: [REDACTED]

(Home)

Address: 4110 Stone Haven Dr.

Phone: [REDACTED]

(Other)

City, State, Zip: Garland, TX. 75043

Email: [REDACTED]

Resident of Garland for 5 years

Resident of Texas for 40 years

DOB [REDACTED]

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

While there are no experiences that qualify me for this position I'm more than willing to learn and provide

If you have previously served on a City Board or Commission, please specify and list dates of service.

Served on the Multicultural Commission from August 2017 to June 2020.

List civic or community endeavors with which you have been involved.

Most if not all have been through the Multicultural Commission. Participating in all Garland events hosted

What is your educational background?

I have BA in Management Information Systems from SMU.

What is your occupational experience?

I've worked in IT for a Dallas law firm for 19 years. I currently serve as the IT Director, Facility Director, ar

I hereby affirm that all statements herein are true and correct.

DocuSigned by:

Jason Rodriguez

00F0G03236684F3

Board or Commission of first (1st), second (2nd), and third (3rd) choice:

☐ Board of Adjustment

☐ Community Multicultural Commission

☐ Environmental and Community Advisory Board

☐ Garland Cultural Arts Commission

☒ Garland Youth Council **

☐ Library Board

☐ Parks and Recreation Board

☐ Plan Commission *

☐ Property Standard Board

☐ Senior Citizens Advisory Committee

☐ TIF Downtown

☐ TIF Medical District

☐ TIF South

☐ Unified Building Standards Commission

Return completed application to:

City Secretary's Office
200 North Fifth Street
Garland, TX 75040
Fax: 972-205-2504
Email: rdowl@GarlandTx.gov

*Plan Commission members must live in district

** Garland Youth Council has a separate application

Revised 02/2020