



GARLAND

AGENDA

CITY COUNCIL WORK SESSION

City of Garland

Work Session Room, City Hall

William E. Dollar Municipal Building

200 North Fifth Street

Garland, Texas

Monday, August 19, 2019

6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

**[Public comment will not be accepted during Work Session
unless Council determines otherwise.]**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

1. Consider the Consent Agenda

A member of the City Council may ask for discussion or further information on an item posted as a consent agenda item on the next Regular Meeting of the City Council. The Council Member may also ask that an item on the posted consent agenda be pulled from the consent agenda and considered for a vote separate from consent agenda items on the regular agenda. All discussions or deliberations on this portion of the work session agenda are limited to posted agenda items and may not include a new or unposted subject matter.

2. Written Briefings:

a. Consider Assistance Request for Nonprofit Special Event 2019 Labor Day Parade and Car Show by the Noon Exchange Club of Garland

The Noon Exchange Club of Garland has requested the City Council to consider waiving expenditures for city services required for their event, Labor Day Parade and Car Show in Downtown Garland on Monday, September 2, 2019. The City Council Policy on Special Events states that requests from nonprofit organizations for donated services in excess of \$5,000 be brought to the City Council for consideration. Unless otherwise directed by Council, staff will proceed with the proposed assistance for the Special Event.

b. Tax Roll Amendment

Council is requested to consider an ordinance to amend the tax roll by \$96,077.80. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 3, 2019 Regular Meeting.

c. Bio-Tel Interlocal Agreement

Council is requested to consider authorizing the City Manager to execute the second amendment to the Interlocal Agreement for Medical Direction Services between the City of Garland and Parkland extending the original agreement for a two-year period. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 3, 2019 Regular Meeting.

d. 2019 Edward Byrne Memorial Justice Assistance Grant (JAG)

Council is requested to approve submission of the application to the Bureau of Justice Assistance. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 3, 2019 Regular Meeting.

3. Verbal Briefings:

a. Interviews for Garland Housing Finance Corporation Board

The Garland Housing Finance Corporation notified the City that Hector Cardenas' term of office as a Garland Housing Finance Corporation Board Member expires August 31, 2019. Information was posted on the City's website for 21 days regarding the qualifications of the Garland Housing Finance Corporation in order to provide an opportunity for citizens to apply for the position. A letter of interest was received from Hector Cardenas, Brian Parker, Carlos Porras and Genai Walker-Macklin. Council is scheduled to formally appoint a representative to the Garland Housing Finance Corporation Board of Directors at the August 20, 2019 Regular Meeting.

b. Homeless Task Group Initiative

The Police Department will brief Council on the creation of a multi-department homeless task group.

c. Public Safety Committee Update

Robert Vera, Chair of the Public Safety Committee, will provide a committee report on the following items:

- *Information and a proposed ordinance regarding the use and possession of shopping carts away from retail establishments and in public rights-of way*

d. Sex Offender Ordinance

The Police Department will present data regarding registered sex offenders living in Garland and the option to adopt an ordinance placing residency restrictions around areas where children commonly gather.

e. Administrative Services Committee Update

Robert John Smith, Chair of the Administrative Services Committee, will provide a committee report on the following items:

- *Review finalized council policy language for meeting posting and notice of potential quorums*
- *Legislative Lobbying - Review of budget and website templates for internal/external costs of lobbying*
- *Discuss council policy for managing sensitive information*

f. Senate Bill 944 Discussion on Data Retention Policies

Staff will brief Council on Senate Bill 944, including its impact on current City policies related to the retention of data and correspondence of public officials, and discuss options for future policy changes.

g. Budget Discussions

Continue Council discussions on the 2019-20 Budget.

4. Discuss Appointments to Boards and Commissions

Mayor Scott LeMay

- John Kaiwi - Board of Adjustment
- Ken Risser - Environmental and Community Advisory Board
- Jennifer Nguyen - Community Multicultural Commission
- Genai Walker-Macklin - Community Multicultural Commission
- Charles Pickitt - Community Multicultural Commission
- Joann Traylor - Garland Cultural Arts
- Don Koerner - Parks and Recreation Board
- Wayne Dalton - Plan Commission
- David Perry - Property Standards Board
- Allan Stafford - Downtown TIF
- Bettye Haynes - Library Board
- Shirley Robnett - Senior Citizens Advisory Board
- Elvia Flores - Community Multicultural Commission
- Bashir Ashimi - Community Multicultural Commission
- Mark Tyler - Unified Building Standards
- Morgan Jones - TIF South

Council Member Jerry Nickerson

- Wesley Johnson - Board of Adjustment
- Jerry DeFeo - Senior Citizens Advisory Board

Deputy Mayor Pro Tem Robert Vera

- David Morehead - Parks and Recreation
- Christina Smith - Property Standards Board
- Douglas Williams - Plan Commission
- Bruce Astin - Board of Adjustment
- Caleb Ernst - Environmental and Community Advisory Committee
- Craig Wright - Cultural Arts
- Dorothy McAllister - Library Board
- Hazel Blanton - Senior Citizens Advisory Board
- Carlos Porras - TIF Downtown
- Jack "Rick" Wyatt Jr. - Unified Building Standards Board

Council Member Dylan Hedrick

- Andrew Castillo - Community Multicultural Commission
- Karla Pajot - Garland Cultural Arts
- Reba Collins - Environmental & Community Advisory Board
- Terri Chepregi - Library Board
- David Parrish - Parks & Recreation Board
- Martha Melaku - Property Standards Board
- Charlotte Piercy - Senior Citizens Advisory Board

Mayor Pro Tem Robert John Smith

- Joseph Schroeder - TIF Downtown

5. Announce Future Agenda Items

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

6. Adjourn



GARLAND POLICY REPORT

City Council Work Session Agenda

2.a.

Meeting Date: August 19, 2019

Item Title: Consider assistance request for Nonprofit Special Event 2019 Labor Day Parade and Car Show by the Noon Exchange Club of Garland

Submitted By: Christopher Hallmark, Special Events & Marketing Supervisor

Strategic Focus Areas: Enhanced Quality of Life through Amenities, Arts, and Events

ISSUE

The Noon Exchange Club of Garland has requested the City Council to consider waiving expenditures for city services required for their event, Labor Day Parade and Car Show in Downtown Garland on Monday, September 2, 2019. The City Council Policy on Special Events states that requests from nonprofit organizations for donated services in excess of \$5,000 be brought to the City Council for consideration. Unless otherwise directed by Council, staff will proceed with the proposed assistance for the Special Event.

OPTIONS

The City Council may:

1. Approve the Labor Day Parade and Car Show event as a Special Event
2. Approve, deny or revise proposed funding levels in accordance with the Special Event Assistance Program
3. Approve the following event dates and times, and/or
4. Return the item to staff for further review and recommendations

RECOMMENDATION

Over the past several years the event has grown exponentially and the city has taken a more proactive planning role for the event to prevent any risk management issues such road closures for safety, providing public restrooms, setup and teardown and increasing the number of police officers, paramedics and other city staff to make sure the event is a safe event. We have had no issues in this area due to the city's planning and oversight of these areas.

For the 2019 Labor Day Parade and Car Show event, planning discussions via meetings and email to each necessary department have been conducted to capture estimated costs and layout plans for the event. In addition, meetings between representatives from Noon Exchange Club of Garland, Transportation, Police, Health, Environmental Waste, Fire, Parks and Recreation were held on:

- July 17, July 31, Aug. 14 and Aug. 28, 2019

At the meetings, the following areas were studied and plans were made for each:

- Traffic Plan/Street Closure Plan
- Emergency Services (EMS and Fire) Plans
- Police and Event Security Plans
- Environmental Waste Plan
- Setup/Teardown Plan

Based off of these planning meetings, it has been determined that this year's estimated cost for Labor Day Parade and Car Show will be:

CITY SERVICE	AMOUNT	DESCRIPTION:
Police	\$10,000	Security and safety/Overtime rate
Transportation Services	\$1,400	Oversight of street closures
Environmental Waste Services	\$500	Delivery and removal of (50) waste containers and (1) dumpster
Cultural Arts Facilities	\$150	Plaza Theater rental fee
Equipment Rental	\$3,500	Public restrooms (10), Golf Carts (11)
Contracted Cleaning Services	\$5,500	Post-Event Cleanup with street sweepers
In-Kind Equipment & Services	\$2,150	Electricity, Parks Staff, Kiosk Ad, Tables & Chairs
TOTAL:	\$23,200	

Labor Day 2018 total city services ended up being \$12,557. This year (2019) the estimated cost of \$23,200 is due to more staffing and PD costs due to the addition of closing down Walnut, along with street/event cleanup service with an additional designated dumpster, and the rise of general rental costs. Again, these costs may fluctuate, as they are estimates.

Staff recommends that the Council decide the following issues:

1. Approve the Labor Day Parade and Car Show event as a special event;
2. Waive the cost of providing city services for an estimated **\$23,200** and in accordance with the Special Event Assistance Program due to budget constraints.
3. Approve the following event date(s) and time(s) of Monday, September 2, 2019 from 9 a.m. to 2 p.m.

BACKGROUND

This annual event spotlights the unity among Garland's diverse community. By assisting various nonprofit organizations through the donation of City services for nonprofit special events, the City promotes and celebrates the diversity and vitality of the community.

From parades and festivals to various multicultural events, the City of Garland is showcased through the efforts of these nonprofit organizations.

CONSIDERATION

The 2018-19 annual operating budget has \$106,000 budgeted in the General Fund (non-departmental) to provide assistance in covering fees and charges for City services for special events held by nonprofit organizations.

Attachments

2019 Special Event Assistance Program Application & Pre-Event Budget

2019 Labor Day Parade Route Map

Noon Exchange Club 501(c)3 Certificate

2018 Labor Day Parade Post-Event Budget

2019 Special Event Permit Application



Special Event Assistance Program Application

Date Submitted _____
(Must be minimum 45 days prior to event)

Please type or print legibly

SECTION 1: Event Information

Event title: _____

Event location: _____

Event date(s): _____ Start time: _____ End time: _____

Event description: _____

Is this a new event? Yes No - If no, # years event has been held prior to current year: _____

Previous Attendance: _____ Estimated Attendance this year: _____

Event Purpose/Mission? _____

How will this event benefit the Garland community? _____

How will the proceeds of this event be used? _____

SECTION 2: Event Host Information – Proof of 501(c)3, 501(c)4, 501(c)6 status (official IRS letter)

Applicant's Name (event host): _____

Applicant's Address: _____

Best Phone (on-site): _____ Email: _____

Host Organization: _____

Organization's Address: _____

Organization tax ID #: _____

Non- Profit Status: (circle one) 501(c)3 | 501(c)4 | 501(c)6 | Neither

NOTE: Upon approval of the event application, and at least ten (10) days prior to the event, the event host shall provide the City with evidence of public event liability insurance in the amount of \$500,000 per occurrence for bodily injury and property damage arising from the event. The insurance shall be written with an insurance company authorized to transact business in the State of Texas and have a current rating of "A" or better by A.M. Best Key Rating Guide.

SECTION 3: Event Logistics

Listed below are logistical elements that may be a part of your event. "Services available through City" indicates what the City of Garland may be able to provide through the Special Event Assistance Program. The "Applicant's Responsibilities" section refers to logistical elements which may be a part of your event, but that are typically provided by the event Host or producer. Please check all in both sections that apply to your event:

*May be subject to additional permit, fees, or approval

Services Available through City

- ☐ Barricades
- ☐ Electrical Power (if available)
- ☐ Medical/ EMS
- ☐ Park Use (Approval by Director of Parks Dept.)
- ☐ Police/ Security
- ☐ Preparation of City-owned Facility/ Property
- ☐ Running Water (if available)
- ☐ Street Closures
- ☐ Traffic/ Crowd Control
- ☐ Trash/ Recycling Containers

Applicant's Responsibility

- ☐ Alcohol at Event*
- ☐ Amusement Rides*
- ☐ Animals*
- ☐ Clean up Event Area or Facility
- ☐ Fireworks*
- ☐ Food/ Beverages*
- ☐ Generators*
- ☐ Jumpers/Bounce House* Merchandising*
- ☐ Off-site Parking & Transportation
- ☐ Open Flames*
- ☐ Overnight Security*
- ☐ Portable Restrooms
- ☐ Signs/ Banners* (City signage ordinances apply)
- ☐ Sound Amplification*
- ☐ Stage/ Grandstand/ Scaffolding
- ☐ Temporary Fencing
- ☐ Tents

SECTION 4: Supplemental Application Materials

Listed below are additional documents that are required in order to complete the application for event assistance. Each item is due at the time the application is submitted, unless otherwise indicated.

- ☐ Copy of proposed event site plan and/or route plan (parades/runs)
- ☐ Proof of 501(c)3, 501(c)4, 501(c)6 status (official IRS letter)
- ☐ Third Party Special Event Application
- ☐ Copy of the group's Insurance Certificate, listing City of Garland as additional insured
(due no later than 10 days prior to the event date)

I certify that the event for which this application has been prepared will be open to all citizens, and that attendance will not be limited by age, sex race, physical impairment, or other means. I further certify that the event's Host by a non-profit organization. On behalf of the Event Host, I agree to abide by the Special Events Guidelines provided with this Application. I further certify that the facts contained in this Application are accurate.

The Event Host does hereby fully release, discharge and Indemnify the City of Garland and its officers, agents, servants, and employees from and against any and all claims from injuries, damage or loss which might occur during the special event set forth in this Application, regardless of cause and even if caused by the City of Garland.

Print name

Title

Signature

Date

PRE-EVENT BUDGET

Budget must be submitted on this form or in this format for review. If applying as a pre-existing event, applicant must submit final total profit/loss from the previous year's event as well.

PROJECTED REVENUE

Admission fees/ticket sales	_____
Booth sales/rental	_____
Souvenir/merchandise sales	_____
Concession sales	_____
Donations	_____
Sponsorships	_____
Other _____	_____

Total projected revenue _____

PROJECTED EXPENSES

Administrative Expenses:

Staff	_____
Facility rental	_____
Supplies	_____

Operating Expenses:

Entertainment	_____
Portable restrooms	_____
Generators Tent	_____
Stage/sound/lighting	_____
Food, lodging	_____
Decorations/signage	_____
Rental expense (tables, chairs, etc.)	_____
Other _____	_____

Advertising/Promotion Expenses:

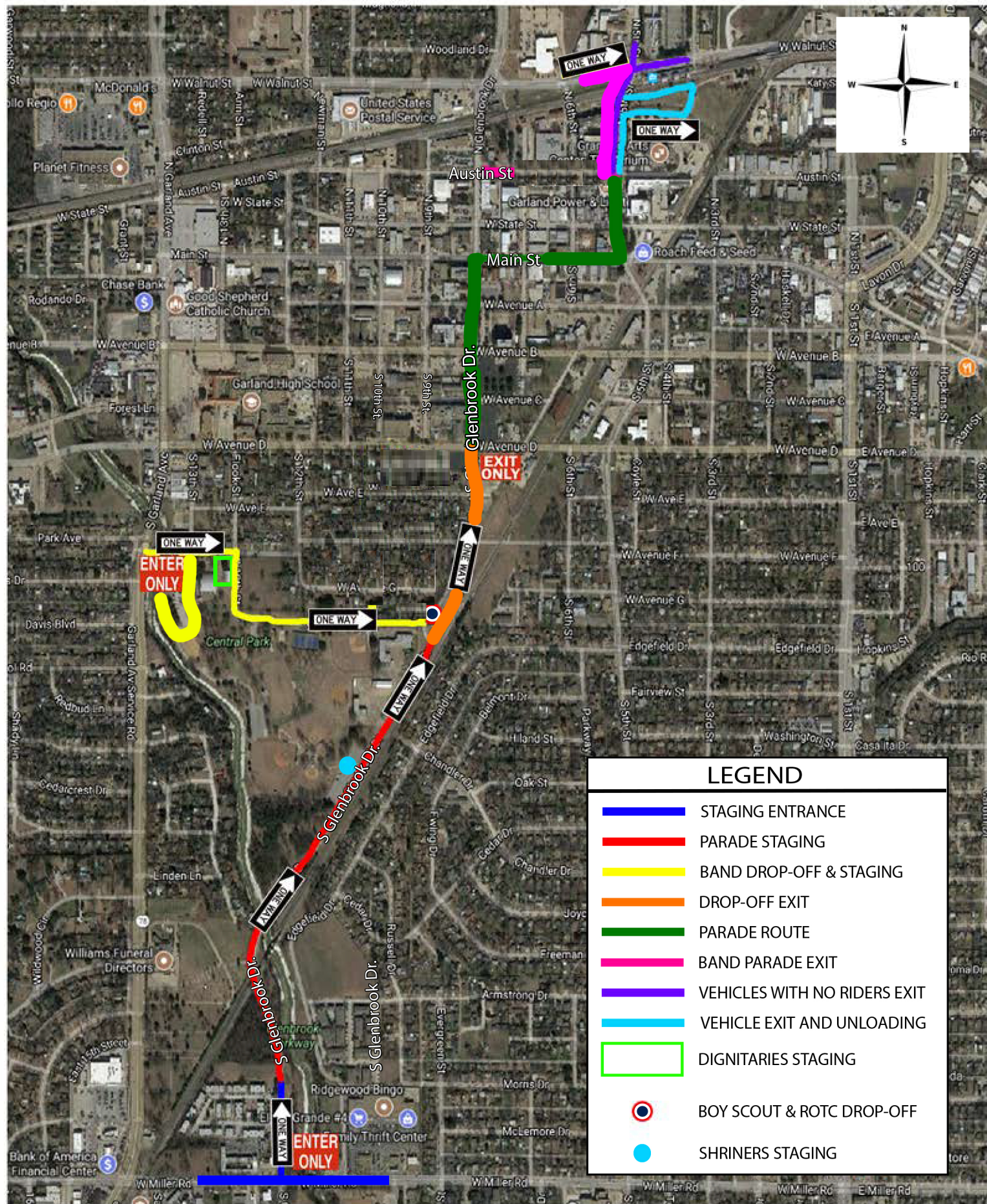
Posters/flyers (design & printing)	_____
Brochures (design & printing)	_____
Print ads	_____
Radio/television ads	_____

Total projected expense _____

PROJECTED PROFIT OR (LOSS) _____

Signature of organization representative

Date



LABOR DAY PARADE ROUTE 2019

HOSTED BY THE NOON EXCHANGE CLUB OF GARLAND



INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 30 2000

NOON EXCHANGE CLUB OF GARLAND
PO BOX 472791
GARLAND, TX 75047

Employer Identification Number:
31-1058827
DLN:
17053098075010
Contact Person:
SANDRA TOWNLEY ID# 75816
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Form 990 Required:
Yes
Addendum Applies:
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(2).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, if you are involved in an excess benefit transaction, that transaction might be subject to the excise taxes of section 4958. Additionally, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key district office.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(2) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the

Letter 947 (DO/CG)

POST-EVENT BUDGET REPORT

(from previous year)

REVENUE

Budget must be submitted on this form or in this format for review.

Admission fees/ticket sales

1500

Booth sales/rental

Souvenir/merchandise sales

Concession sales

500

Donations

Sponsorships

1000

Other

Total Revenues

3000

EXPENSES

Administrative Expenses:

Staff

- 0 -

Facility rental

Supplies

Operating Expenses:

Entertainment

Portable restrooms

Generators Tent

100

Stage/sound/lighting

Food, lodging

200

Decorations/signage

200

Rental expense (tables, chairs, etc.)

200

Other Labor

1000

Advertising/Promotion Expenses:

Posters/flyers (design & printing)

500

Brochures (design & printing)

Print ads

Radio/television ads

Total Expenses

PROFIT OR (LOSS)

~~1800~~

800

From: noreply@civicplus.com
To: [Special Events](#)
Subject: Online Form Submittal: Third Party Special Event Application
Date: Thursday, July 25, 2019 3:53:22 PM

Third Party Special Event Application

Applicant/Event Host Information

Event Host/Contact Person	Jerry
Event Host/Contact Person	DeFeo
Host Organization Title	Noon Exchange Club of Garland
Organization Type	Non-Profit - 501(c)(3) or (c)(6) Certificate Required
Address	1806 Eastern Hills
City	Garland
State	Texas
Zip Code	75043
Best Phone Number	972-897-5800
Email Address	jerrydef@flash.net
Liability Insurance:	<i>Field not completed.</i>
Nonprofit Certificate	<i>Field not completed.</i>

Event Description

Event Name/Title	Noon Exchange Club of Garland's 74th Annual Labor Day Parade
Event Start Date	9/2/2019
Event End Date	9/2/2019
Link to Event Website (If applicable)	www.noonexchangeclubofgarland.org
Event Type	Parade/March
Detailed Event Description	Labor Day Parade from Ave 'H' & Glenbrook through Downtown ending at Austin & 5th Street Also Car Show in the DT Area

Event Location & Maps

Event Location	Garland Downtown Square
List Park and/or Venue Name	Downtown Square
Location of Event	Streets of Garland and the Downtown Square
City	Garland
State	Texas
Zip Code	75043
Street Closures/ Neighboring Streets	Ave H, Ave F, Glenbrook (Miller to Main), Main Street (Glenbrook to 5th), 5th (Main to Walnut), Walnut (1st to Glenbrook)
Site Map/ Event Layout	XC-2019 PARADE ROUTE ltr.pdf

Layout/ Map Requirements

1) All Equipment/ Activity/ Food/ Beverage/ Merchandise Vendors & Locations including Tent Size

2) Sound/Power/Staging Locations

3) Street Closures (If Applicable)

4) EMS/ PD/ Restroom/ Trash Container Locations (If Applicable)

5) Activities/Festivities/Signage Locations

Event Schedule

Event Start Date & Time	9/2/2019 6:30 AM
Event End Date & Time	9/2/2019 3:30 PM
Event Setup Date & Time	9/1/2019 2:00 PM
Event Teardown Date & Time	9/2/2019 3:30 PM

(Section Break)

Multiple Day Schedule

If your event occurs on multiple or consecutive days, enter Start and End times for each day of the week on which your event will occur.

First Event Day - Start Date & Time	<i>Field not completed.</i>
First Event Day - End Date &	<i>Field not completed.</i>

Time

Second Event Day - Start Date & Time

Field not completed.

Second Event Day - End Date & Time

Field not completed.

Third Event Day - Start Date & Time

Field not completed.

Third Event Day - End Date & Time

Field not completed.

More Dates & Times?

Field not completed.

Event Activities, Entertainment & Equipment

Activities, Entertainment & Equipment.

- Check all that applies to your event.

*Animals , *Amplified Sound/PA System,
*Electricity/Generator , *Food/ Food Vendors, *Street
Closures & Barricades, *Tents , Trash/Recycling
Containers, Vehicles/Floats (Car Show or Parade)

List ALL equipment vendors for above checked elements & location of setup.

Food Vendors (4) West Side of State at 5th, North
Side of 6th at Main, SE Corner of 5th and Main, NW
Corner or Main and Glenbrook
Car show Trailer - NE Corner of State and 6th just
west of Plaza Theater

Entertainment:

DJ/Disc Jockey

Does your event involve entertainment?

n/a

Stage:

- List all
Stages/Grandstands/Scaffolding
and dimensions: (Number of
Stages, Size and Location)
- List N/A if there will NOT be a
stage.

N/A

Tents:

- List all tents and dimensions:
(Number of Tents, Size and
Location)
- List N/A if there will NOT be
any tents.

3 or 4 Tents 10' x 10' at NW Corner of State and 6th

Public Participation, Vendors, & Fees

Are you advertising/inviting the public to participate?	Yes - Open to the Public
Estimated Amount of Attendance	8000
Does this event have an Admission or Registration Fee?	No - the event is FREE
Benefiting Organization	Noon Exchange Club of Garland
<u>Alcohol:</u> - Will there be any Alcohol Vendors at your event?	No alcohol onsite
<u>Food:</u> - Will there be any Food & Non-Alcoholic Beverage Vendors at your event?	*Food/Beverage Sales
<u>Merchandise:</u> - Will there be any merchandise vendors at your event?	No Merchandise onsite
List all Vendors, Types and Locations	See above listing
Signage, Security, & Waste Management	
<u>Signage:</u> - Will any signs or banners be used for the event?	No - no signage or banners
<u>Event Flyer:</u> - Is there a draft or final event flyer for the event?	No - I do <u>NOT</u> have an event flyer
<u>Police/ Security/ Crowd Control:</u> - Does your event require a police/security presence? (Traffic or Crowd Control)	Yes - Police/ Security is needed at my event
If yes, please indicate the method by which you will hire the required officers.	I request police be hired, staffed & overseen by GPD & Special Events Office (Subject to Approval)
<u>Waste:</u> Will extra trash barrels or dumpsters be needed for the	Yes - I need extra trash barrels or dumpsters

event?

If yes, please list number and location of extra trash barrels or dumpsters needed.

As provided by Garland Sanitation

Portable Restrooms:
- Will there be portable restrooms at your event?

Yes - I will have portable restrooms at my event

(Section Break)

Other:
Please explain any further special requests or further event information we need to know about your event.

City to provide Portable Restrooms as discussed
City to provide TWO Golf Carts for XC use

Email not displaying correctly? [View it in your browser.](#)



GARLAND POLICY REPORT

City Council Work Session Agenda

2.b.

Meeting Date: August 19, 2019
Item Title: Tax Roll Amendment
Submitted By: Corey Worsham, Tax Administrator
Strategic Focus Areas: Sound Governance and Finances

ISSUE

Annually, the City Council is asked to consider an amendment to the tax roll removing uncollectable ad valorem taxes as recommended by generally accepted accounting principles. Although the tax roll is reduced by the action, collection efforts will continue unless the cost of these efforts exceed the potential revenues.

OPTIONS

The City Council may:

1. Consider an ordinance during the September 3, 2019 City Council meeting to amend the tax roll by \$96,077.80, or
2. Do not amend the City's tax roll

RECOMMENDATION

Staff recommends an amendment to the tax roll to reflect the uncollected ad valorem taxes. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 3, 2019 Regular Meeting.

BACKGROUND

Article IX, Section 3 of the City Charter authorizes the City Council to amend the tax roll for uncollectable ad valorem taxes. Furthermore, the Texas Property Tax Code section 33.05 limits the collection of real property taxes past 20 years and 10 years for business personal property. Amendment of the tax roll is necessary to meet generally accepted accounting principles, avoid overstating accounts receivables and avoid the potential risk of an unfavorable audit opinion.

CONSIDERATION

Amendments to the real property tax roll would include an amount of \$19,507.36 for tax year 1998. Amendments to the business personal property roll include an amount of \$76,570.44 for tax years 2013-2014. The total amended amount is \$96,077.80. Amounts are requested for write-off only after they have remained uncollected for a period of at least four years (two years for bankruptcy settlements). Additionally, the City's collection attorney's, Perdue, Brandon, Fielder, Collins & Mott LLP have performed extensive collection efforts in order to recover the

debt.

Attachments

2019 Tax Roll Amendment Detail

2019 Tax Roll Admendment Ordinance



GARLAND

RECAP SHEET FOR TAX ADJUSTMENTS

EXHIBIT A

REAL PROPERTY

<u>YEAR</u>	<u>AMOUNT</u>
1998	\$ 19,507.36

TOTAL \$ 19,507.36

EXHIBIT B

PERSONAL PROPERTY

<u>YEAR</u>	<u>TYPE</u>	<u>AMOUNT</u>
2013	TAX	\$ 92.51
2013	MISC	\$ 9.25
2014	TAX	\$ 71,256.01
2014	MISC	\$ 5,212.67

TOTAL \$ 76,570.44

GRAND TOTAL: \$ 96,077.80

ADJUSTMENTS TO TAX ROLL
REAL PROPERTY
EXHIBIT A

YEAR	ACCOUNT #	CAD ACCOUNT #	OWNER NAME	LOCATION ADDRESS	AMOUNT	REASON
1998	179988	2657832902r0010000	3407 miller park north llc	3407 Miller Park N	\$ 218.97	Statute of Limitation Expired
1998	175422	26553500050260000	Baker Allen	1525 Nash St	\$ 237.71	Statute of Limitation Expired
1998	215589	65115759710010100	Bryne Development Co	760 IH 30	\$ 339.10	Statute of Limitation Expired
1998	215148	65095209010010000	Cambridge Consolidated	2901 Centerville Rd	\$ 6,333.72	Statute of Limitation Expired
1998	186495	26596000010010000	Cascade Ppties Inc	202 IH 30	\$ 150.42	Statute of Limitation Expired
1998	176610	26562500050190000	Dawson William A Rt Ux	3821 Douglas Dr	\$ 554.91	Statute of Limitation Expired
1998	62196	26178420010012500	Empire S & L Assn of Mesq	3902 Easton Meadows Dr	\$ 111.20	Statute of Limitation Expired
1998	161757	26502500040110000	Ervin Alfred	241 E Marguerita Dr	\$ 164.74	Statute of Limitation Expired
1998	20646	26040750010010200	Foose C W Trustee	0 E I30 Frwy	\$ 13.12	Statute of Limitation Expired
1998	43170	26100500050030000	Garland City of	434 Ford St	\$ 51.32	Statute of Limitation Expired
1998	43290	26101500080100000	Garland City of	300 Hart St	\$ 51.32	Statute of Limitation Expired
1998	43419	26103500180020000	Garland City of	504 Clark St	\$ 82.23	Statute of Limitation Expired
1998	53109	26128500010020000	Garland City of	2000 N 1st St	\$ 842.75	Statute of Limitation Expired
1998	53115	26128500010030000	Garland City of	111 E Buckingham St	\$ 337.77	Statute of Limitation Expired
1998	53121	26128500010040000	Garland City of	121 E Buckingham St	\$ 335.74	Statute of Limitation Expired
1998	63789	26178650010010000	Garland City of	6125 Marvin Loving Dr	\$ 361.85	Statute of Limitation Expired
1998	63927	26178730010010000	Garland City of	4411 Bass Pro Dr	\$ 755.44	Statute of Limitation Expired
1998	63930	26178730010010100	Garland City of	4401 Chaha Rd	\$ 617.70	Statute of Limitation Expired
1998	145065	26423420010010000	Garland City of	4320 O Banion Rd	\$ 460.47	Statute of Limitation Expired
1998	154431	26468500060010000	Garland City of	726 Parker Cir	\$ 15.84	Statute of Limitation Expired
1988	154464	26468500060120000	Garland City of	610 Parker Cir	\$ 15.84	Statute of Limitation Expired
1998	198246	26629500010010100	Garland City of	414 S Barnes Dr	\$ 205.35	Statute of Limitation Expired
1998	212370	65006247510290000	Garland City of	2500 S Garland Ave	\$ 1,117.80	Statute of Limitation Expired
1998	213687	65054254010180000	Garland City of	4100 Naaman School	\$ 104.16	Statute of Limitation Expired
1998	213849	65054255010080000	Garland City of	1409 E Brand Rd	\$ 277.81	Statute of Limitation Expired
1998	213852	65054255010100000	Garland City of	1409 E Brand Rd	\$ 80.20	Statute of Limitation Expired
1998	214449	6507613701002D400	Garland City of	5218 Duck Creek Dr	\$ 326.11	Statute of Limitation Expired
1998	214452	6507613701002D500	Garland City of	5218 Duck Creek Dr	\$ 326.11	Statute of Limitation Expired
1998	214455	6507613701002D600	Garland City of	5218 Duck Creek Dr	\$ 326.11	Statute of Limitation Expired
1998	214458	6507613701002D700	Garland City of	5218 Duck Creek Dr	\$ 326.11	Statute of Limitation Expired
1998	214890	65079157410220000	Garland City of	5530 Marina Dr	\$ 281.51	Statute of Limitation Expired
1998	214893	65079157410230000	Garland City of	5520 Marina Dr	\$ 1,051.52	Statute of Limitation Expired
1998	215997	65148315070090200	Garland City of	475 Hopkins St	\$ 136.86	Statute of Limitation Expired
1998	216018	65148315070160000	Garland City of	238 E Ave B	\$ 50.69	Statute of Limitation Expired
1998	218565	65054255010100000	Garland City of	1527 E Brand Rd	\$ 441.09	Statute of Limitation Expired
1998	63957	261787400203A0000	Garland City of & et al	328 Oaks Trail	\$ 1,564.17	Statute of Limitation Expired
1998	43155	26100500040070000	Garland City of et al	417 Ford St	\$ 25.66	Statute of Limitation Expired

ADJUSTMENTS TO TAX ROLL
REAL PROPERTY
EXHIBIT A

YEAR	ACCOUNT #	CAD ACCOUNT #	OWNER NAME	LOCATION ADDRESS	AMOUNT	REASON
1998	216024	65148315070180000	Garland City of Etal	409 Hart St	\$ 27.88	Statute of Limitation Expired
1998	215550	65109912010280000	Hallauer W C & E Lassen	302 N Kirby St	\$ 4.56	Statute of Limitation Expired
1998	211728	60179500000040000	Indigo Builders Inc	4231 Rosehill Rd	\$ 208.90	Statute of Limitation Expired
1998	214026	65073508610160000	Kyle Henry H	1903 S Glenbrook	\$ 6.34	Statute of Limitation Expired
1998	18957	26019010000000000	LSB Corp	9999 Waterford Cir	\$ 0.63	Statute of Limitation Expired
1998	52272	26126600000000100	Mortgage Corp of Texas	4402 Crystal Ln	\$ 72.86	Statute of Limitation Expired
1998	52275	26126600000000200	Mortgage Corp of Texas	4314 Baccarat Dr	\$ 0.63	Statute of Limitation Expired
1998	161985	26503500060310000	Ramon Francisca	208 Sendero	\$ 16.30	Statute of Limitation Expired
1998	213537	65048070910070100	Roan David Tr	1725 Highgate Pl	\$ 18.12	Statute of Limitation Expired
1998	63921	26178710030030100	Wildflower Dev Co	5700 Marvin Loving Dr	\$ 360.46	Statute of Limitation Expired
1998	51462	26124500110080000	Williams Sophie T	1520 Elizabeth Dr	\$ 97.26	Statute of Limitation Expired
					\$ 19,507.36	

\$	19,507.36	TOTAL TAX AMOUNT (# OF RECORDS =48)
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ADJUSTMENTS TO TAX ROLL
PERSONAL PROPERTY
EXHIBIT B

YEAR	ACCT#	CAD ACCOUNT#	NAME	TAX AMOUNT	MISC AMOUNT	REASON
2013	8316	99900030000184000	Horner Michael	\$ 92.51	\$ 9.25	Statute of Limitations Expired
2013 TOTAL				\$ 92.51	\$ 9.25	
YEAR	ACCT#	CAD ACCOUNT#	NAME	TAX AMOUNT	MISC AMOUNT	REASON
2014	269892	99121107750000000	5 Star Fabrication & Custom	\$ 84.27	\$ 8.43	Statute of Limitations Expired
2014	263187	99090810960000000	7M Distributors Inc	\$ 433.12	\$ 43.31	Statute of Limitations Expired
2014	268332	99111201130000000	Abid Flaih	\$ 20.57		Statute of Limitations Expired
2014	269289	99P115109000000000	Abid Flaih	\$ 866.71		Statute of Limitations Expired
2014	258135	PP081215104000000	Academy of Arts Dance Classes	\$ 45.87	\$ 4.59	Statute of Limitations Expired
2014	271293	99P120427000000000	Adeyina Jay	\$ 35.23		Statute of Limitations Expired
2014	263544	99090923690000000	Adrians Carpets Inc	\$ 137.96	\$ 13.80	Statute of Limitations Expired
2014	267216	99111121970000000	Aguilera Jorje	\$ 239.63	\$ -	Statute of Limitations Expired
2014	342	99P432020000000000	Alfaro Milton F	\$ 2,145.79		Statute of Limitations Expired
2014	270582	99130314270000000	Altimate Auto Sale Corp	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	250482	99061003420000000	Annie Cromwell	\$ 230.97	\$ 23.10	Statute of Limitations Expired
2014	272862	99140108920000000	Anthony Anjakor	\$ 3.59		Statute of Limitations Expired
2014	248538	99200001000070200	APW Inc	\$ 90.68	\$ 9.07	Statute of Limitations Expired
2014	272400	99130926420000000	Arkan Sas Motors	\$ 5.99	\$ 0.60	Statute of Limitations Expired
2014	268122	99111020200000000	Asmar Mohammad	\$ 62.90	\$ 6.30	Statute of Limitations Expired
2014	272379	99130923230000000	Audit Tax Financial Services	\$ 27.76	\$ 2.78	Statute of Limitations Expired
2014	272562	99131021220000000	Bac Tazar Collision	\$ 125.88	\$ 20.32	Statute of Limitations Expired
2014	267747	99110824130000000	Bahama Beach Club	\$ 486.46	\$ 48.65	Statute of Limitations Expired
2014	267729	99110818100000000	Bakshi Sudershan	\$ 15.92	\$ 1.59	Statute of Limitations Expired
2014	270726	99130401143000000	Barrera Hernana Aguilar	\$ 67.92	\$ 6.79	Statute of Limitations Expired
2014	5259	99200225200103800	Basques Chris	\$ 83.99	\$ 8.40	Statute of Limitations Expired
2014	258384	99090121700000000	Bates Dee Dee	\$ 140.29	\$ 14.03	Statute of Limitations Expired
2014	265611	99100914190000000	Becky Quainter	\$ 106.96	\$ 10.70	Statute of Limitations Expired
2014	264360	99100428230000000	Best Data Products Inc	\$ 8.46	\$ 0.85	Statute of Limitations Expired
2014	270513	99130311160000000	Big D Auto Sales	\$ 27.83	\$ 2.78	Statute of Limitations Expired
2014	270246	99130115270000000	Body Central Stores Inc	\$ 1,022.80		Statute of Limitations Expired
2014	4452	99200200300099300	Brito Maria	\$ 39.18	\$ 3.92	Statute of Limitations Expired
2014	267795	99110906380000000	Broadway Wine Llc	\$ 254.50	\$ 25.45	Statute of Limitations Expired
2014	264108	99100202480000000	Brooklyns Old Neighborhood STY	\$ 611.91	\$ 130.06	Statute of Limitations Expired
2014	273225	99140416180000000	Brooks Ronald	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	272781	99131204420000000	Bubb Mary	\$ 66.87	\$ 6.69	Statute of Limitations Expired
2014	257883	99081013920000000	Buena Vida Hcs Inc	\$ 30.86	\$ 3.09	Statute of Limitations Expired
2014	239313	99902190000075350	Bui Michael	\$ 498.72		Statute of Limitations Expired
2014	8508	99902190000075350	Bukin Lynne	\$ 136.62	\$ 13.66	Statute of Limitations Expired

ADJUSTMENTS TO TAX ROLL
PERSONAL PROPERTY
EXHIBIT B

YEAR	ACCT#	CAD ACCOUNT#	NAME	TAX AMOUNT	MISC AMOUNT	REASON
2014	239658	99200334600031950	Carefirst	\$ 58.06	\$ 5.81	Statute of Limitations Expired
2014	269451	99121203670000000	Cash 4 Gold	\$ 135.49	\$ 13.55	Statute of Limitations Expired
2014	269760	99120917600000000	Cash 4 Gold	\$ 34.60	\$ 3.46	Statute of Limitations Expired
2014	268707	99120301410000000	Celairo Wireless	\$ 56.37	\$ 5.64	Statute of Limitations Expired
2014	268137	99111024260000000	Centro Bienstart Natural	\$ 9.72	\$ 0.97	Statute of Limitations Expired
2014	272505	99131009250000000	Certified Carland	\$ 115.91		Statute of Limitations Expired
2014	273618	99P121251000000000	Chase Autos	\$ 30.07		Statute of Limitations Expired
2014	270138	99121212171000000	Chavez Enrique	\$ 8.60		Statute of Limitations Expired
2014	270207	99121219270000000	Chavez Ricky	\$ 84.69	\$ 8.47	Statute of Limitations Expired
2014	272259	99130904400000000	Clayton Henry	\$ 15.57	\$ 1.56	Statute of Limitations Expired
2014	270699	99130327220000000	CLS Scents Braids	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	267696	99101220470000000	Cobb Terra	\$ 32.48	\$ 3.25	Statute of Limitations Expired
2014	263478	99090916970000000	Cole Phyllis	\$ 5.35	\$ 0.54	Statute of Limitations Expired
2014	272196	99130827260000000	Cole Shannon	\$ 10.57	\$ 1.06	Statute of Limitations Expired
2014	273348	99140508180000000	Columbia Auto Sales	\$ 112.74		Statute of Limitations Expired
2014	267786	99110831700000000	Contreras Marisella	\$ 56.02	\$ 5.60	Statute of Limitations Expired
2014	273207	99140415970000000	Coreas Edwin	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	268779	99120320190000000	Cox Wyatt J II	\$ 181.79	\$ 18.18	Statute of Limitations Expired
2014	268257	99111116420000000	Cristinas Appliances	\$ 120.77	\$ 12.08	Statute of Limitations Expired
2014	269922	99121112125000000	Crystal View Imaging LLC	\$ 74.83	\$ 7.48	Statute of Limitations Expired
2014	678	99000000041800000	Dalco Solvents & Chemicals Inc	\$ 1,236.93	\$ 123.69	Statute of Limitations Expired
2014	272424	99131003120000000	Dallas Auto Outlet	\$ 114.64	\$ 11.46	Statute of Limitations Expired
2014	247554	99060126180000000	Dalton Eddie	\$ 39.39	\$ 3.94	Statute of Limitations Expired
2014	273498	99B03939000000000	Davila Monica Vanessa	\$ 35.23		Statute of Limitations Expired
2014	272661	99131030790000000	Davis Balnca	\$ 14.09	\$ 1.41	Statute of Limitations Expired
2014	270120	99121211790000000	Declare Decree Ministries	\$ 22.27	\$ 2.23	Statute of Limitations Expired
2014	270552	99130314120000000	DFW Auto Link LLC	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	273663	99P122348000000000	Dimisa Enterprises Inc	\$ 427.91		Statute of Limitations Expired
2014	265491	99100826150000000	Durango Mechanic Inc	\$ 337.15	\$ 33.72	Statute of Limitations Expired
2014	6012	99813640000471400	ET Automotive Inc	\$ 4,279.88	\$ 427.99	Statute of Limitations Expired
2014	257748	99081021100000000	Eddies Sports Bar & Grill	\$ 430.93	\$ 43.09	Statute of Limitations Expired
2014	268461	99120103290000000	El Poder La Naturaleza	\$ 55.72	\$ 8.31	Statute of Limitations Expired
2014	269982	99121119550000000	El Tiger	\$ 25.93	\$ 2.59	Statute of Limitations Expired
2014	270546	99130312500000000	Emmanuel K Shabazz	\$ 143.74	\$ 14.37	Statute of Limitations Expired
2014	267936	99111003850000000	Expert Remodeling Inc	\$ 14.44	\$ 1.44	Statute of Limitations Expired
2014	272676	99131106170000000	Fay Auto Sales Inc	\$ 139.23		Statute of Limitations Expired
2014	271056	99952150000013450	Ferguson Dr Jay	\$ 132.61	\$ 32.58	Statute of Limitations Expired
2014	11967	99970440000014500	Fiberglass Pool Coatings Inc	\$ 290.37	\$ 29.04	Statute of Limitations Expired
2014	270615	99130325900000000	Fio	\$ 19.17	\$ 1.92	Statute of Limitations Expired

ADJUSTMENTS TO TAX ROLL
PERSONAL PROPERTY
EXHIBIT B

YEAR	ACCT#	CAD ACCOUNT#	NAME	TAX AMOUNT	MISC AMOUNT	REASON
2014	267687	991009023700000000	Fit Logistics	\$ 107.80	\$ 10.78	Statute of Limitations Expired
2014	269376	991207317100000000	Flexi Compras	\$ 934.37		Statute of Limitations Expired
2014	269382	991207318100000000	Flexi Compras	\$ 817.20		Statute of Limitations Expired
2014	269385	991207318400000000	Flexi Compras	\$ 480.33	\$ 48.03	Statute of Limitations Expired
2014	240540	99P4900700000000000	Flores Marcos A	\$ 147.48	\$ -	Statute of Limitations Expired
2014	268767	991203167000000000	Flores Rosalba	\$ 150.93	\$ 15.09	Statute of Limitations Expired
2014	267831	991109066200000000	Foley Rory	\$ 28.89	\$ 2.89	Statute of Limitations Expired
2014	270378	991302131200000000	Forest Motors LLC	\$ 4.23	\$ 0.42	Statute of Limitations Expired
2014	271158	99P1178470000000000	Forest Motors LLC	\$ 5.40		
2014	11325	999625600000002550	Forever Christmas	\$ 820.79	\$ 82.08	Statute of Limitations Expired
2014	272802	991312116500000000	Fritts Jim	\$ 41.08	\$ 4.11	Statute of Limitations Expired
2014	248727	99L0617110000000000	Frostys	\$ 2.82	\$ 0.28	Statute of Limitations Expired
2014	269916	991211121220000000	Fulfilling Fountain Church	\$ 27.83	\$ 2.78	Statute of Limitations Expired
2014	256293	99L0868560000000000	Gaia Leasing LLLC	\$ 46.86	\$ 4.69	Statute of Limitations Expired
2014	270258	991301161000000000	Galaxy Town Gate	\$ 413.56	\$ 41.35	Statute of Limitations Expired
2014	10245	99942070000154300	Gallardo Martin	\$ 10.71	\$ 1.07	Statute of Limitations Expired
2014	272238	991308292100000000	Galleria Hair Salon #3	\$ 69.97	\$ 7.00	Statute of Limitations Expired
2014	273156	991404031490000000	Garcia Gerber	\$ 64.96	\$ 6.50	Statute of Limitations Expired
2014	268500	991201093500000000	Garcia Henry	\$ 71.31	\$ 7.13	Statute of Limitations Expired
2014	247107	990601336000000000	Garcia Manuel	\$ 8.03	\$ 0.80	Statute of Limitations Expired
2014	270093	991212109600000000	Garcia Mayra	\$ 59.19	\$ 5.92	Statute of Limitations Expired
2014	270009	991211201600000000	Garland Apostolic	\$ 45.80	\$ 4.58	Statute of Limitations Expired
2014	272382	991309232700000000	Garlandgizmos Com	\$ 105.48	\$ 10.55	Statute of Limitations Expired
2014	271221	99P1194420000000000	Garza Ana Marie	\$ 150.57		Statute of Limitations Expired
2014	263310	990909038800000000	Gates Marshall	\$ 104.77	\$ 10.48	Statute of Limitations Expired
2014	272604	991310238000000000	Get Money Records	\$ 154.03	\$ 15.40	Statute of Limitations Expired
2014	270390	991302189600000000	Global Auto Sales	\$ 5.92	\$ 0.59	Statute of Limitations Expired
2014	267045	99P1114910000000000	Global Pros Llc	\$ 70.46	\$ -	Statute of Limitations Expired
2014	265731	991009239000000000	Glory Temple Church	\$ 4.09	\$ 0.41	Statute of Limitations Expired
2014	270351	991302093000000000	Gold Cashers	\$ 3.80	\$ 0.38	Statute of Limitations Expired
2014	265431	991007289200000000	Gonzales Carlos Augusto	\$ 12.19	\$ 1.22	Statute of Limitations Expired
2014	267027	99P1109120000000000	Gonzales Carlos Augusto	\$ 39.61		Statute of Limitations Expired
2014	273495	99B038770000000000	Gonzales Carlos Augusto	\$ 35.23		Statute of Limitations Expired
2014	273240	991404162400000000	Griffin James	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	254616	990710111900000000	Griffith Dean	\$ 31.99	\$ 3.20	Statute of Limitations Expired
2014	268005	991110129000000000	Gruner Robert III	\$ 435.94		Statute of Limitations Expired
2014	259020	990906036000000000	Guerreo Albert Jr	\$ 33.40		Statute of Limitations Expired
2014	273222	991404161700000000	Gutierrez Olivia	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	257781	990810675000000000	Guzman Martin	\$ 197.78	\$ 19.78	Statute of Limitations Expired

ADJUSTMENTS TO TAX ROLL
PERSONAL PROPERTY
EXHIBIT B

YEAR	ACCT#	CAD ACCOUNT#	NAME	TAX AMOUNT	MISC AMOUNT	REASON
2014	272760	991312024400000000	Hair Factory Salon	\$ 63.98	\$ 6.40	Statute of Limitations Expired
2014	273219	991404161600000000	Hawkins Pipes	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	272175	991308202800000000	Headlines Hair	\$ 18.46	\$ 1.85	Statute of Limitations Expired
2014	852	99000000074630000	Henderson C D Ltd	\$ 1,958.44	\$ 195.84	Statute of Limitations Expired
2014	265473	991008251000000000	Herbal Life	\$ 19.52	\$ 1.95	Statute of Limitations Expired
2014	270525	991303117000000000	Herbal Life	\$ 89.27	\$ 8.93	Statute of Limitations Expired
2014	273027	991402069000000000	Hernandez Joe	\$ 11.63	\$ 1.16	Statute of Limitations Expired
2014	264771	99P111112000000000	Hernandez Rosa	\$ 22.90	\$ -	Statute of Limitations Expired
2014	268731	991203154100000000	Hernandez Rosa	\$ 28.68	\$ 2.87	Statute of Limitations Expired
2014	270603	991303251500000000	Herrara Lyn	\$ 16.35	\$ 1.64	Statute of Limitations Expired
2014	263373	990909620000000000	Hill Latricia	\$ 22.19	\$ 2.22	Statute of Limitations Expired
2014	3267	99200101700031750	Hines Jim	\$ 3.52	\$ -	Statute of Limitations Expired
2014	258342	990901146600000000	Hoan My Services	\$ 57.50	\$ 5.75	Statute of Limitations Expired
2014	247020	990512213300000000	Home Grocery	\$ 50.24	\$ 5.02	Statute of Limitations Expired
2014	272577	991310231100000000	Hunter Jeremy	\$ 235.41	\$ 23.54	Statute of Limitations Expired
2014	9270	99922160000217500	Huynh David	\$ 68.56	\$ 6.86	Statute of Limitations Expired
2014	256104	99P101086000000000	I and G LLC	\$ 1,582.47	\$ -	Statute of Limitations Expired
2014	272280	991309094300000000	Iglesia Cristiana	\$ 4.16	\$ 0.42	Statute of Limitations Expired
2014	268029	991110173600000000	Iglesia Cristiana Peniel	\$ 16.49	\$ 1.65	Statute of Limitations Expired
2014	255576	990804091460000000	Iglesia Jesucristo Es Mi Refug	\$ 77.51	\$ 7.75	Statute of Limitations Expired
2014	257886	990810139400000000	Iglesia Nueva Alabanza	\$ 3.88	\$ 0.39	Statute of Limitations Expired
2014	269127	99200210700004300	Image Plus Dental Llc	\$ 186.51	\$ 18.65	Statute of Limitations Expired
2014	272820	991312191300000000	Imam Abdbrahman	\$ 27.20	\$ 2.72	Statute of Limitations Expired
2014	263238	990908274600000000	Imperial Carpet	\$ 27.62	\$ 2.76	Statute of Limitations Expired
2014	255072	990712103400000000	Infinity Digital	\$ 126.62	\$ 12.66	Statute of Limitations Expired
2014	272277	991309094200000000	Insprie Healthcare nursing Assoc	\$ 20.72	\$ 2.07	Statute of Limitations Expired
2014	263805	990912285300000000	Internet Saigon	\$ 49.25	\$ 4.93	Statute of Limitations Expired
2014	265941	991010206000000000	Izaguirre Olivia	\$ 6.83	\$ 0.68	Statute of Limitations Expired
2014	273018	991402061600000000	J & D Painting	\$ 3.59	\$ 0.36	Statute of Limitations Expired
2014	269340	99P116094000000000	Jalapenos Auto Sales Inc	\$ 1,594.56		Statute of Limitations Expired
2014	270708	991303273000000000	James Fisher I D Shop	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	271053	99952140000109400	Jardon Rosa	\$ 19.66	\$ 1.97	Statute of Limitations Expired
2014	270789	991304155000000000	JB I Taxx Queen Tax Service	\$ 15.85	\$ 1.59	Statute of Limitations Expired
2014	267801	991109064100000000	JCMG Wireless	\$ 117.81	\$ 11.78	Statute of Limitations Expired
2014	268848	991203271110000000	Jeny	\$ 21.91	\$ 2.19	Statute of Limitations Expired
2014	272784	991312048000000000	Johnson Steve LMT	\$ 3.88	\$ 0.39	Statute of Limitations Expired
2014	272202	991308273100000000	Johnson USAA	\$ 115.77	\$ 11.58	Statute of Limitations Expired
2014	271065	99B037850000000000	Jose Auto LLC	\$ 4.58	\$ -	Statute of Limitations Expired
2014	268752	991203161600000000	Kadler Mohammad Abdel	\$ 26.42	\$ 2.64	Statute of Limitations Expired

ADJUSTMENTS TO TAX ROLL
PERSONAL PROPERTY
EXHIBIT B

YEAR	ACCT#	CAD ACCOUNT#	NAME	TAX AMOUNT	MISC AMOUNT	REASON
2014	270243	99130108270000000	Kankara Lovemore	\$ 234.49	\$ 23.45	Statute of Limitations Expired
2014	5562	99200225200204500	Kathy Danback Insurance Agency	\$ 5.57	\$ 0.56	Statute of Limitations Expired
2014	272163	99130820190000000	Kettle International	\$ 17.90	\$ 1.79	Statute of Limitations Expired
2014	268386	99111212590000000	Kiet Ky	\$ 24.59	\$ 2.46	Statute of Limitations Expired
2014	270780	99130415270000000	Kindred Home Health Care Inc	\$ 26.42	\$ 2.64	Statute of Limitations Expired
2014	268188	99111027120000000	Kingz Motors	\$ 17.97	\$ 1.80	Statute of Limitations Expired
2014	268866	99120327520000000	Lailands Peak	\$ 7.05		Statute of Limitations Expired
2014	13695	99983420000056750	Lampro Inc	\$ 3,589.94		Statute of Limitations Expired
2014	264411	99100428790000000	Lang Holdings	\$ 8.46	\$ 0.85	Statute of Limitations Expired
2014	239430	99200324700202350	Last Frontier Auto Sales Corp	\$ 594.75	\$ 59.48	Statute of Limitations Expired
2014	265521	99100830460000000	Law Office Of Raymond L Hopson	\$ 49.53	\$ 4.95	Statute of Limitations Expired
2014	270666	99130326460000000	Lawton Ruby	\$ 30.79	\$ 3.08	Statute of Limitations Expired
2014	272445	99131003700000000	Le Photography Video Décor	\$ 165.86	\$ 16.59	Statute of Limitations Expired
2014	269256	99P11355900000000	Leal Horacio and Leal Luis	\$ 830.86	\$ -	Statute of Limitations Expired
2014	269847	99121030800000000	Lee Richard	\$ 123.02	\$ 12.30	Statute of Limitations Expired
2014	269886	99121107690000000	Leon Genoveva	\$ 8.46	\$ 0.85	Statute of Limitations Expired
2014	10665	99950170000229950	Libas Services	\$ 11.41		Statute of Limitations Expired
2014	10671	99950170000230500	Libas Services Inc	\$ 54.47	\$ 5.45	Statute of Limitations Expired
2014	258795	99922950000106950	Lively John	\$ 25.01		Statute of Limitations Expired
2014	270801	99130416700000000	Liya Tours And Travels	\$ 23.60	\$ 2.36	Statute of Limitations Expired
2014	272289	99130911800000000	Lopez Calvin	\$ 55.24	\$ 5.52	Statute of Limitations Expired
2014	272889	99140122110000000	Lopez Edgar	\$ 54.82	\$ 5.48	Statute of Limitations Expired
2014	266331	99110112190000000	Lopez Lucy	\$ 77.86	\$ 7.79	Statute of Limitations Expired
2014	270117	99121211760000000	Love and Fellowship Church	\$ 22.27	\$ 2.23	Statute of Limitations Expired
2014	272334	99130918170000000	LTP Tuning	\$ 194.26	\$ 19.43	Statute of Limitations Expired
2014	255303	99080128610000000	Luu Tuan & Rose	\$ 46.79	\$ 4.68	Statute of Limitations Expired
2014	272871	99140115240000000	Marbuild Constrution	\$ 940.50	\$ 94.05	Statute of Limitations Expired
2014	270627	99130326112000000	Margarito Munos	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	268863	99120327430000000	Marker	\$ 26.99	\$ 2.70	Statute of Limitations Expired
2014	272184	99130822150000000	Martin Barbara	\$ 10.36	\$ 1.04	Statute of Limitations Expired
2014	269988	99121119860000000	Martin Stephen Lena	\$ 40.16	\$ 4.02	Statute of Limitations Expired
2014	271335	99131106230000000	Martinez Jaime	\$ 140.85	\$ 14.09	Statute of Limitations Expired
2014	272634	99131028150000000	Martinez Jeff	\$ 100.05	\$ 10.01	Statute of Limitations Expired
2014	264537	99200334600364000	Masterpiece Inc	\$ 81.03	\$ 8.10	Statute of Limitations Expired
2014	272418	99130930900000000	Mata Troy	\$ 454.89	\$ 45.49	Statute of Limitations Expired
2014	272367	99130919410000000	Mattress Zone	\$ 277.89	\$ 27.79	Statute of Limitations Expired
2014	268173	99111026480000000	Mcclure Ken	\$ 34.88	\$ 3.49	Statute of Limitations Expired
2014	273201	99140415950000000	McPhersson Brenda	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	268569	99120112250000000	MCS	\$ 78.28	\$ 7.83	Statute of Limitations Expired

ADJUSTMENTS TO TAX ROLL
PERSONAL PROPERTY
EXHIBIT B

YEAR	ACCT#	CAD ACCOUNT#	NAME	TAX AMOUNT	MISC AMOUNT	REASON
2014	263163	99080116200000000	Medical Rehab Center LLC	\$ 265.21	\$ 26.52	Statute of Limitations Expired
2014	255282	99080124210000000	Menos Paint & Body	\$ 42.63	\$ 4.26	Statute of Limitations Expired
2014	272925	99140127610000000	Metcalf Robert	\$ 148.39		Statute of Limitations Expired
2014	258588	99090424180000000	Metrobank NA	\$ 571.36		Statute of Limitations Expired
2014	268158	99111026420000000	Metromed Inc	\$ 50.94	\$ 5.09	Statute of Limitations Expired
2014	255339	99080212420000000	Metroplex Insurance Agency	\$ 33.40	\$ 3.34	Statute of Limitations Expired
2014	267978	99111012100000000	Mijares Auto Repair	\$ 112.95	\$ 11.30	Statute of Limitations Expired
2014	272385	99130923290000000	Millennium Notary Service	\$ 18.46	\$ 1.85	Statute of Limitations Expired
2014	270774	99130415150000000	Millennium Notary Service	\$ 14.44	\$ 1.44	Statute of Limitations Expired
2014	11598	99962980000089900	Miranda Mario	\$ 19.09	\$ 1.91	Statute of Limitations Expired
2014	263763	99091221600000000	Mobile Computing Technologies	\$ 11.98	\$ 1.20	Statute of Limitations Expired
2014	272436	99131003160000000	Mogrovejo Oscar	\$ 35.02	\$ 3.50	Statute of Limitations Expired
2014	270228	99130107230000000	Mondragon Oscar	\$ 53.76	\$ 5.38	Statute of Limitations Expired
2014	268590	99120117510000000	Monroy Dela Garza	\$ 18.46	\$ 1.85	Statute of Limitations Expired
2014	272313	99130916850000000	Moreno Marine	\$ 118.16	\$ 11.82	Statute of Limitations Expired
2014	45	99P01237X000000000	Morgan Buildings & Spas Inc	\$ 82.19	\$ -	Statute of Limitations Expired
2014	57	99P063800000000000	Morgan Buildings & Spas Inc	\$ 25.30	\$ -	Statute of Limitations Expired
2014	1665	99000000216962750	Morgan Mgt Corp	\$ 1,448.15	\$ -	Statute of Limitations Expired
2014	270600	99130325110000000	Movies Eng and Span	\$ 16.35	\$ 1.64	Statute of Limitations Expired
2014	271368	99140106210000000	Nathan Wheeler	\$ 4.58	\$ 0.46	Statute of Limitations Expired
2014	270669	99130326500000000	Nathaniel Rickie	\$ 30.79	\$ 3.08	Statute of Limitations Expired
2014	263784	99091223270000000	Natures Way	\$ 15.15	\$ 1.52	Statute of Limitations Expired
2014	264036	99100127320000000	Nelsons Karate Do	\$ 22.34	\$ 2.23	Statute of Limitations Expired
2014	268704	99120228510000000	Netport Health Ltd	\$ 52.85	\$ 5.29	Statute of Limitations Expired
2014	272433	99131003150000000	Neuroticos Anonimos	\$ 22.76	\$ -	Statute of Limitations Expired
2014	270798	99130416000000000	Nye John/Auditax	\$ 22.05	\$ 2.21	Statute of Limitations Expired
2014	12339	99971150000101650	O & P Design Inc	\$ 75.79	\$ 20.60	Statute of Limitations Expired
2014	265902	99101019320000000	Ochal Marek	\$ 18.95	\$ 1.90	Statute of Limitations Expired
2014	267060	99P112256000000000	Ochal Marek	\$ 165.29	\$ -	Statute of Limitations Expired
2014	273216	99140416120000000	Oconnor Matthew	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	270540	99130312300000000	Odell Michael	\$ 78.70	\$ 7.87	Statute of Limitations Expired
2014	271173	99P118327000000000	Odell Michael	\$ 48.69	\$ -	Statute of Limitations Expired
2014	267201	99111103180000000	Opposition Inc	\$ 107.38	\$ 10.74	Statute of Limitations Expired
2014	257778	99081006720000000	Ortiz Erique	\$ 67.71	\$ 6.77	Statute of Limitations Expired
2014	272475	99131007280000000	P S S Servicion De Taxes	\$ 29.59	\$ 2.96	Statute of Limitations Expired
2014	272337	99130918220000000	Painting and Wood	\$ 326.30	\$ 32.63	Statute of Limitations Expired
214	272679	99131106250000000	Parra Jose	\$ 162.90	\$ -	Statute of Limitations Expired
2014	265503	99100826500000000	Party Land Party Supplies	\$ 34.31	\$ 3.43	Statute of Limitations Expired
2014	258492	99090330970000000	Penson Financial Services	\$ 18.88	\$ 1.89	Statute of Limitations Expired

ADJUSTMENTS TO TAX ROLL
PERSONAL PROPERTY
EXHIBIT B

YEAR	ACCT#	CAD ACCOUNT#	NAME	TAX AMOUNT	MISC AMOUNT	REASON
2014	243267	99200324700048550	Perception Motorsport Inc	\$ 4.86	\$ 0.49	Statute of Limitations Expired
2014	268773	99120316900000000	Perez Jose & Garcia Jorge	\$ 60.38	\$ 6.04	Statute of Limitations Expired
2014	266304	99110111350000000	Perry Hardwood Flooring	\$ 93.15	\$ 9.32	Statute of Limitations Expired
2014	273237	99140416230000000	Pham Steve	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	272751	99131202270000000	Plumeria Garden Esrhetics Spa	\$ 181.01	\$ 18.10	Statute of Limitations Expired
2014	265509	99100830100000000	Poppa Candys Independent	\$ 63.48	\$ 6.35	Statute of Limitations Expired
2014	270768	99130411480000000	Porter Greg CPA	\$ 7.75	\$ 0.78	Statute of Limitations Expired
2014	270153	99121212310000000	Preston Gemal Sanders Kimberly	\$ 59.47	\$ 5.95	Statute of Limitations Expired
2014	257742	99081001126000000	Promaster Cuts	\$ 38.47	\$ 3.85	Statute of Limitations Expired
2014	225684	99200334600031250	QCMC Inc	\$ 73.84	\$ 7.38	Statute of Limitations Expired
2014	272526	99131016300000000	Rabah Nasser	\$ 16.21	\$ 1.62	Statute of Limitations Expired
2014	255363	99080227140000000	Ramirez Elvia	\$ 40.87	\$ 4.09	Statute of Limitations Expired
2014	273255	99140416440000000	Ramon Chris	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	273042	99140212310000000	Ramos Stacie	\$ 85.40	\$ 8.54	Statute of Limitations Expired
2014	272463	99131007220000000	Red Crab	\$ 353.43	\$ 35.34	Statute of Limitations Expired
2014	272490	99131009190000000	Reece Auto Sales	\$ 108.44	\$ 10.84	Statute of Limitations Expired
2014	273213	99140415990000000	Reeds Gail	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	246951	99051215116000000	Relief Medical Supplies	\$ 33.89	\$ 3.39	Statute of Limitations Expired
2014	268044	99111018150000000	Restaurant Tres Paises	\$ 207.93	\$ 20.79	Statute of Limitations Expired
2014	269889	99121107710000000	Restore Massage Therapy	\$ 5.28	\$ 0.53	Statute of Limitations Expired
2014	270786	99130415300000000	Reyes Felix and Leigh Edwards	\$ 23.60	\$ 2.36	Statute of Limitations Expired
2014	269706	99091116900000000	Ridley Courtney MD Facog	\$ 132.46	\$ 13.25	Statute of Limitations Expired
2014	272406	99130930110000000	Rincones Oscar	\$ 54.47	\$ 5.45	Statute of Limitations Expired
2014	269244	99P113250000000000	Road Speed Auto Brokers Llc	\$ 170.80	\$ -	Statute of Limitations Expired
2014	271281	99P120342000000000	Rocha Manuel Guerrero	\$ 35.23	\$ -	Statute of Limitations Expired
2014	270660	9913026200000000000	Ronal Amaya	\$ 17.76	\$ 1.78	Statute of Limitations Expired
2014	9780	99933490000047200	RoofTex Inc	\$ 1,479.66	\$ 147.96	Statute of Limitations Expired
2014	270195	9912121820000000000	Rosas Omar	\$ 80.89	\$ 8.09	Statute of Limitations Expired
2014	272421	99131003110000000	RV Liquidators	\$ 165.23	\$ 16.52	Statute of Limitations Expired
2014	272130	99100317140000000	S Banna Unvestment Group Inc	\$ 488.64	\$ 48.86	Statute of Limitations Expired
2014	272316	99130916890000000	Salon C Latrice	\$ 45.16	\$ 4.52	Statute of Limitations Expired
2014	273261	99140416500000000	Sanjines Marcelo	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	10455	99943120000021400	Schefer Evanor	\$ 78.07	\$ 7.81	Statute of Limitations Expired
2014	267777	99110831540000000	Shepherds House The	\$ 4.65	\$ 0.47	Statute of Limitations Expired

ADJUSTMENTS TO TAX ROLL
PERSONAL PROPERTY
EXHIBIT B

YEAR	ACCT#	CAD ACCOUNT#	NAME	TAX AMOUNT	MISC AMOUNT	REASON
2014	247629	99060129600000000	Shuttleworth Gary	\$ 62.71	\$ 6.27	Statute of Limitations Expired
2014	273231	99140416210000000	Simon Furniture	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	271227	99P119504000000000	Sinokrot Abedairahman	\$ 132.68		Statute of Limitations Expired
2014	272304	99130916620000000	Smarter Business Solutions Inc	\$ 82.86	\$ 8.29	Statute of Limitations Expired
2014	12621	999728000000029800	Smith Nathan	\$ 97.59	\$ 9.76	Statute of Limitations Expired
2014	269727	99111025320000000	Snyder David	\$ 62.29	\$ 6.23	Statute of Limitations Expired
2014	339	99P428360000000000	Sohelia Inc	\$ 15.58		Statute of Limitations Expired
2014	264336	99100428119000000	Solo Intl Corp	\$ 8.46	\$ 0.85	Statute of Limitations Expired
2014	272292	99130912230000000	Sosa Magaly	\$ 84.34	\$ 8.43	Statute of Limitations Expired
2014	270363	99130211340000000	Southern Street Machine	\$ 89.55	\$ 8.96	Statute of Limitations Expired
2014	6519	99830970000132850	Southwestern Battery Supply Co	\$ 3,117.86	\$ 311.79	Statute of Limitations Expired
2014	267864	99110921280000000	Spezia Andrew	\$ 370.20	\$ 37.02	Statute of Limitations Expired
2014	262962	99091221700000000	Spines R Us	\$ 113.16	\$ 11.32	Statute of Limitations Expired
2014	268347	99111205770000000	SRB Customs	\$ 136.16	\$ 13.61	Statute of Limitations Expired
2014	263121	99100407104000000	Stoker Tina	\$ 12.54	\$ 1.25	Statute of Limitations Expired
2014	243564	99200408300031950	Sturdevant Richard	\$ 78.70	\$ 7.87	Statute of Limitations Expired
2014	270027	99121129110000000	Sunrise Landscape	\$ 137.40	\$ 13.74	Statute of Limitations Expired
2014	272985	99140203110000000	Susans Resturant	\$ 199.05	\$ 19.91	Statute of Limitations Expired
2014	270792	99130415600000000	Sutton Geoffrey	\$ 25.72	\$ 2.57	Statute of Limitations Expired
2014	265920	99101020230000000	T Fashions	\$ 79.90	\$ 7.99	Statute of Limitations Expired
2014	270354	99130209400000000	T Mobile	\$ 4.09	\$ 0.41	Statute of Limitations Expired
2014	268167	99111026450000000	Tabernacle of Praise Evangelis	\$ 23.11	\$ 2.31	Statute of Limitations Expired
2014	267765	99110831130000000	Tabernacle of Praise Evangelis	\$ 33.96	\$ 3.40	Statute of Limitations Expired
2014	11496	99962560000213450	Tadia Jose	\$ 136.76	\$ 13.68	Statute of Limitations Expired
2014	273234	99140416220000000	Talton Freddy	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	267684	99100901330000000	Taylor Law Office	\$ 25.30	\$ 2.53	Statute of Limitations Expired
2014	239931	99200334600295950	Techina USA	\$ 196.94		Statute of Limitations Expired
2014	269328	99P115920000000000	Texas Auto Trading Inc	\$ 81.49	\$ -	Statute of Limitations Expired
2014	272403	99130926430000000	Texas Elite Cars Inc	\$ 6.69	\$ 0.67	Statute of Limitations Expired
2014	272568	99131021290000000	The Price is Right	\$ 36.99	\$ 3.70	Statute of Limitations Expired
2014	251028	99061218110000000	Thompson Vernon Sr	\$ 22.19	\$ -	Statute of Limitations Expired
2014	3645	99200121400057050	Thornton Terry	\$ 130.00	\$ 13.00	Statute of Limitations Expired
2014	273192	99140415102000000	Thurman Shawn	\$ 7.05	\$ 0.71	
2014	273669	99P122737000000000	Tornado Cars Inc	\$ 35.23		Statute of Limitations Expired
2014	268356	99111206120000000	Toro Records Llc	\$ 129.01	\$ 12.90	Statute of Limitations Expired
2014	268425	99111219630000000	Tran Joann	\$ 11.06	\$ 1.11	Statute of Limitations Expired
2014	264342	99100428127000000	Trident Press Intl	\$ 8.46	\$ 0.85	Statute of Limitations Expired
2014	263592	99090930570000000	Trinity City Books	\$ 2,390.43	\$ 239.04	Statute of Limitations Expired

ADJUSTMENTS TO TAX ROLL
PERSONAL PROPERTY
EXHIBIT B

YEAR	ACCT#	CAD ACCOUNT#	NAME	TAX AMOUNT	MISC AMOUNT	REASON
2014	270642	99130326127000000	Tripty Marker	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	270771	99130415100000000	TSD Crane and Rigging	\$ 24.66	\$ 2.47	Statute of Limitations Expired
2014	265833	99101013370000000	Tunigants Amy	\$ 182.63	\$ 18.26	Statute of Limitations Expired
2014	272160	99130820150000000	Ueriel Inc	\$ 17.26	\$ 1.73	Statute of Limitations Expired
2014	7590	99873640000022000	VCP International Inc	\$ 12,865.86	\$ 1,286.59	Statute of Limitations Expired
2014	272874	99140115260000000	Valadez Agustin	\$ 18.32	\$ 1.83	Statute of Limitations Expired
2014	263853	99100106130000000	Valdivia Perla	\$ 24.73	\$ 2.47	Statute of Limitations Expired
2014	265914	99101020160000000	Vargas Mario	\$ 41.43	\$ 4.14	Statute of Limitations Expired
2014	271311	99109158600000000	Vasquez Alan	\$ 4.23	\$ 0.42	Statute of Limitations Expired
2014	273159	99140409175000000	Velocita Wireless LP	\$ 49.32	\$ 4.93	Statute of Limitations Expired
2014	270375	99130212220000000	Velocity Car Wash LLC	\$ 402.47	\$ 40.25	Statute of Limitations Expired
2014	258093	99081124167000000	Vetonis Restaurant	\$ 181.22	\$ 18.12	Statute of Limitations Expired
2014	273258	99140416450000000	Villareal Maria Elena	\$ 7.05	\$ 0.71	Statute of Limitations Expired
2014	3051	99200029800123750	Villeral Irma	\$ 35.23	\$ 3.52	Statute of Limitations Expired
2014	269913	99121112115000000	Vintiques	\$ 37.20	\$ 3.72	Statute of Limitations Expired
2014	270405	99130219750000000	Vixens	\$ 170.16	\$ 17.02	Statute of Limitations Expired
2014	2670	99200021600167100	Vo Hoa Tran	\$ 78.77	\$ 7.88	Statute of Limitations Expired
2014	266466	99110207200000000	Ward Matt	\$ 292.34	\$ 29.23	Statute of Limitations Expired
2014	9543	99932280000110150	Whintey Bill	\$ 19.80	\$ 1.98	Statute of Limitations Expired
2014	270480	99130228400000000	Williams Imports	\$ 315.94	\$ 31.59	Statute of Limitations Expired
2014	268110	99111019880000000	Wrights Catfish and More	\$ 70.11	\$ 7.01	Statute of Limitations Expired
2014	11352	99962560000008900	Young and Young	\$ 199.40	\$ -	Statute of Limitations Expired
2014	268491	99120105160000000	Your Price Shoes Inc	\$ 157.90	\$ 15.79	Statute of Limitations Expired
2014	272799	99131211530000000	Your Stop Beer & Wine	\$ 302.41	\$ 30.24	Statute of Limitations Expired
2014	272484	99131009120000000	ZRS Auto Sales Inc	\$ 183.83		Statute of Limitations Expired
2014	273606	99P121102000000000	ZRS Auto Sales Inc	\$ 456.05	\$ -	Statute of Limitations Expired
2014 TOTAL				\$ 71,256.01	\$ 5,212.67	
\$	71,348.52	TOTAL TAX AMOUNT				
\$	5,221.92	TOTAL MISC. AMOUNT				
\$	76,570.44	TOTAL ADJ AMOUNT				
		(# OF RECORDS = 327)				

EXCLUDED FROM WRITE-OFF

YEAR	ACCT#	CAD ACCOUNT#	NAME	TAX AMOUNT	MISC AMOUNT	STATUS	REASON
2014	272655	99131030750000000	Avila Jose	\$ 127.11	\$ 12.71	JS19-00054D	Per attorney exclude
2014	251916	99200324700058950	Belize Inc	\$ 44.13	\$ 7.07	JS19-00049D	Per attorney exclude
2014	264189	99100317180000000	Choe Yung Sung	\$ 67.22	\$ 6.72	JS19-00089D	Per attorney exclude
2014	247254	99060118490000000	Coldwater Creek	\$ 414.97		14-10867-BLS	Per attorney exclude
2014	243780	99200408300090950	Correas Maria	\$ 36.43	\$ 3.64	TXJS19-00077D/13-00146	Per attorney exclude
2014	266349	99110112500000000	Estella in Garland LLC	\$ 1,407.25		15-40017-BTR	Per attorney exclude
2014	2622	99200021600129450	EZ African Food Store Inc	\$ 30.89	\$ 6.86	JS16-00012D	Per attorney exclude
2014	269991	99121119890000000	First Choice Discount Resale	\$ 18.53	\$ 1.85	JS19-00099D	Per attorney exclude
2014	272328	99130916980000000	Gonzales Maria	\$ 85.05	\$ 8.51	JS19-00051D	Per attorney exclude
2014	263046	99091217183000000	JEG Computers	\$ 20.79	\$ 2.08	JS19-00070D	Per attorney exclude
2014	250470	99061002320000000	Laton Gentry	\$ 68.84	\$ 6.88	JS19-00059D	Per attorney exclude
2014	251190	99061228180000000	Martinez John	\$ 34.74	\$ 3.47	JS16-00019D	Per attorney exclude
2014	266415	99110119400000000	McDowell Darryl	\$ 36.15	\$ 3.62	JS18-00056	Per attorney exclude
2014	269925	99121112136000000	Metroplex Sports Uniforms &	\$ 125.66	\$ 12.57	JS19-00027D	Per attorney exclude
2014	247914	99060213560000000	Nunez Auto Repair	\$ 31.71	\$ 3.17	JS19-00084D	Per attorney exclude
2014	272262	99130905100000000	Okea Nnaemeka	\$ 93.01	\$ 9.30	JS19-00045D	Per attorney exclude
2014	267813	99110906450000000	Otiks Computer Repairs	\$ 29.31	\$ 2.93	JS17-00033	Per attorney exclude
2014	250395	99060912120000000	Ovie Medical Supply	\$ 57.94	\$ 7.57	JS19-00073D	Per attorney exclude
2014	270237	99130107900000000	Pittman Phil	\$ 19.94	\$ 1.99	JS18-0072D	Per attorney exclude
2014	272136	99101013250000000	Prelude Healthcare Services	\$ 363.15	\$ 36.32	TX15-01411	Per attorney exclude
2014	265800	99101012120000000	R and M Tires	\$ 95.54	\$ 9.55	JS18-00042	Per attorney exclude
2014	266874	99972800000116850	Rafferty Paul	\$ 9.22	\$ 0.92	TX15-00265	Per attorney exclude
2014	272472	99131007250000000	Raypha Urgent Care Clinic	\$ 483.99	\$ 48.40	18-42743-BTR / JS18-00185C	Per attorney exclude
2014	255171	99080132100000000	Rodriguez Cesar	\$ 21.49	\$ 2.15	JS19-00071D	Per attorney exclude
2014	273543	99L14469300000000	Second City Leasing	\$ 1,031.68	\$ 103.17	JS15-00565D	Per attorney exclude
2014	270048	99121203790000000	Tacos De Cabeza	\$ 14.09	\$ 1.41	JS19-00100D	Per attorney exclude
2014	254790	99071106320000000	Tacos Pancho 2	\$ 284.87	\$ 28.49	TX18-00025D	Per attorney exclude
2014	255294	99080124520000000	Tech Engine	\$ 69.68	\$ 6.97	JS19-00047D	Per attorney exclude
2014	251451	99070301170000000	Ventura William	\$ 44.74	\$ 4.47	JS16-00654D	Per attorney exclude
2014	257727	99080929250000000	Wallace Jimmy	\$ 114.00	\$ 11.40	JS19-00025D	Per attorney exclude
2014	270471	99130227370000000	Watts Richard	\$ 63.77	\$ 12.74	17-40163-RFN	Per attorney exclude
2014	239259	99200324700184600	WLS Landscape Inc	\$ 45.80	\$ 4.58	JS18-00052	Per attorney exclude
				\$ 5,391.69	\$ 272.56		

EXCLUDED FROM WRITE-OFF

EXHIBIT A - TOTAL		
\$	19,507.36	TAX AMOUNT
\$	-	MISC AMOUNT
\$	19,507.36	

EXHIBIT B - TOTAL		
\$	71,348.52	TAX AMOUNT
\$	5,221.92	MISC AMOUNT
\$	76,570.44	

EXCLUDED TOTALS		
\$	5,391.69	TAX AMOUNT
\$	272.56	MISC AMOUNT
\$	5,664.25	

REPORT TOTALS		
\$	90,855.88	TAX AMOUNT
\$	5,221.92	MISC AMOUNT
\$	96,077.80	

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE TAX ROLL OF THE CITY OF GARLAND, TEXAS
AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, Article IX, Section 3, of the Charter of the City of Garland, Texas, grants the City Council the power "to cancel any uncollectible taxes upon the tax rolls"; and

WHEREAS, the taxes indicated on the attachments to this Ordinance are uncollectible by virtue of Sec. 33.05, Tex. Tax Code or other law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That the tax roll of the City of Garland, Texas is amended by cancellation of the amounts and for the reasons set out in Exhibit "A" and Exhibit "B" attached hereto and incorporated herein by reference.

Section 2

That this Ordinance shall become effective on and after its approval and adoption.

PASSED AND APPROVED this the 3rd day of September, 2019.

CITY OF GARLAND, TEXAS

By: _____
Mayor

ATTEST

City Secretary



GARLAND POLICY REPORT

City Council Work Session Agenda

2.c.

Meeting Date: August 19, 2019
Item Title: Bio-Tel Interlocal Agreement
Submitted By: Mark Lee, Fire Chief
Strategic Focus Areas: Safe Community

ISSUE

Consider authorizing the City Manager to execute the second amendment to an existing Inter-local agreement (ILA) for Medical Direction Services between City of Garland ("City of Garland") and Parkland Health and Hospital System ("Parkland").

OPTIONS

- A. Authorize the City Manager to execute by minute action the second amendment to the ILA for Medical Direction Services between City of Garland and Parkland extending the original agreement for a two-year period.
- B. Allow the current amendment, and original agreement to expire and go to a month by month service until another agreement can be reached with Parkland or other service provider.

RECOMMENDATION

Staff recommends Option A authorizing the City Manager to execute the second amendment to the ILA for Medical Direction Services between City of Garland and Parkland thereby extending the agreement by two years. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 3, 2019 Regular Meeting.

BACKGROUND

In October 2016, City of Garland and Parkland entered into an ILA that established Medical Direction Services for the Garland Fire Department. These services include on-line, and off-line medical direction as well as Medical Oversight of Emergency Medical Services Operations within the Garland Fire Department. The original agreement was for a one-year term. A subsequent amendment (First Amendment - October 2017) was approved by City Council in September of 2017 extending the original ILA for a two-year period set to expire September 30, 2019. This request is for the second amendment extending the agreement for another two year period effective October 01, 2019 and expiring September 30, 2021.

There are some terminology changes within this second amendment along with an adjustment in pricing. The terminology changes are to change references from BioTel/EMS System to

UTSW/Parkland BioTel/EMS System; and, references from BioTel/EMS Treatment Guidelines and Policies to UTSW/Parkland BioTel Clinical Practice Guidelines. Exhibit A has also been modified to reflect these changes as well as some items listed in the Off-Line Medical Direction section of Exhibit A. A red-line copy is attached to this item for consideration.

The Emergency Medical Service provided by the City of Garland Fire Department is required by the State of Texas Department of State Health Services - EMS Division to have a medical director to establish guidelines and oversight activities pertaining to providing care for the sick and injured in the pre-hospital setting. This ILA, and amendments provide for those State mandated services.

CONSIDERATION

This second amendment has an increase in service costs. The total contract agreement price is \$208,264.95 for the two-year agreement. This reflects a 15.7% increase for the two-year period over the first amended renewal amount of \$180,068.72. This second amendment shall be paid in two installments. The first installment shall be in the amount of \$103,612.54 and is due upon execution of this agreement. The second installment shall be in the amount of \$104,652.41 and is due October 01, 2020. This service cost increase has been accounted for in the proposed Fiscal Year 2019-2020 General Fund Budget.

This amendment has been reviewed by the City of Garland Legal Department.

Attachments

Second Amendment - October 2019 Final

Second Amendment - October 2019 Redline

ILA - October 2016

First Amendment - October 2017

STATE OF TEXAS§

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COUNTY OF DALLAS

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SECOND AMENDMENT TO RENEW INTERLOCAL AGREEMENT

This Second Amendment to Renew is entered into by and between the CITY OF GARLAND ("CITY") and the Dallas County Hospital District d/b/a Parkland Health & Hospital System ("PARKLAND").

WHEREAS, PARKLAND and CITY are parties to that certain Interlocal Agreement, which was dated to be effective as of October 1, 2016, (the "Agreement"); and

WHEREAS, the Agreement was modified pursuant to agreement of the parties via an Amendment to Renew Interlocal Agreement, which was dated to be effective as of October 1, 2017, (the "Amendment"); and

WHEREAS, PARKLAND and CITY wish to amend such Agreement in the manner which is more fully set forth below; and

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, PARKLAND and CITY hereby agree as follows:

1. References to BioTel/EMS System within the Agreement shall be modified to UTSW/Parkland BioTel/EMS System.

2. References to BioTel/EMS Treatment Guidelines and Policies within the Agreement shall be modified to UTSW/Parkland BioTel Clinical Practice Guidelines.

3. The term of the Agreement shall be renewed for a twenty-four (24) month period, effective as of October 1, 2019, and terminate on September 30, 2021 ("Second Renewal Term").

4. Total payments by the CITY during the Second Renewal Term shall not exceed TWO HUNDRED EIGHT THOUSAND TWO HUNDRED SIXTY FOUR DOLLARS AND NINETY FIVE CENTS (\$208,264.95), which amount (or a portion thereof where Second Renewal Term may exceed one year) is hereby set aside and segregated for the purpose of paying for the Services in accordance with the terms of the Agreement:

2.1 Payment for the period October 1, 2019, through September 30, 2020, shall be made in one installment in the amount of \$103,612.54, upon execution of this Second Amendment to Renew;

2.2 Payment for the period of October 1, 2020, through September 30, 2021, shall be made in one installment in the amount of \$104,652.41, upon receipt of invoice from PARKLAND.

5. Exhibit A shall be modified in its entirety as attached hereto.

6. This Second Amendment to Renew is effective as of the 1st day of October, 2019.

7. Except as modified by this Second Amendment to Renew, the Agreement remains in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Second Amendment to Renew to be executed by their respective duly authorized representatives.

**Dallas County Hospital District d/b/a
Parkland Health & Hospital System**

City of Garland

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A

Scope of Services for On-line and Off-line Medical Control for the UTSW/Parkland BioTel/EMS System

I. On-line Medical Direction

A. Staffing

1. Nurse staffing provided continuously 24/7/365
 - a. In addition to continuous nurse staffing 24/7/465, double coverage will be provided during peak times; however, such additional coverage may be through a paramedic.
 - b. Coordinates in-time on-line medical direction.
2. Physician staffing continuously 24/7/365
 - a. The physician responsible for coordinating all system medical control and addressing clinical issues associated with the operation of the UTSW/Parkland BioTel/EMS System shall be known as the BioTel Medical Director.
 - b. The UT SOUTHWESTERN emergency medicine physicians working within the Parkland Emergency Department shall provide medical control (i.e. medical advice and direction) when requested by CITY's paramedics who are assisting patients. Adequate BioTel System physician staffing shall be maintained twenty-four (24) hours a day, seven (7) days a week, during the term of this Agreement. A physician will answer all requests for assistance either from the BioTel System room or from the Emergency Department areas twenty-four (24) hours a day, seven (7) days a week. The physician need not be present in the radio room while assigned to, and on duty with, the BIOTEL operation.
 - c. BIOTEL physicians shall respond to a field paramedic's request for assistance immediately after receipt of a call. PARKLAND will be responsible for monitoring and enforcing a sixty (60) second response time standard ninety percent (90%) of the time.
 - d. BIOTEL presently has the capability to obtain a specialized physician in the following areas: Pediatrics, internal medicine, surgical, trauma, obstetrical/gynecological, psychiatry, toxicology and cardiology. Additional sub-specialty consultation is available.
3. Miscellaneous
 - a. Only registered nurses (RNs), physicians, paramedics and clerical staff shall be assigned by PARKLAND to the BioTel program
 - b. The BIOTEL program shall be adequately staffed by at least one (1) registered nurse twenty-four (24) hours a day, seven (7) days a week throughout the duration of this Agreement. Additional personnel will be assigned as needed based upon workload. Efficiency of the system shall be maintained by PARKLAND administration. A nurse or paramedic shall monitor radio communications at all times. Changes to the staffing model may be made, if necessary upon agreement between the CITY and PARKLAND.
 - c. All RNs and paramedics assigned to the BIOTEL program shall undergo initial training and ongoing training including the role of BIOTEL and EMS in the community. They will review and be competent on the

- UTSW/Parkland BioTelClinical Practice Guidelines and are instructed in proper communication procedures relating to the BIOTEL equipment
- d. When notified by field personnel, BIOTEL staff shall assist as needed in contacting a hospital to which a critical, priority patient is en-route, and provide that hospital with pertinent data concerning the patient.
 - e. BIOTEL staff shall be responsible for assisting other medical personnel in emergency situations. The BIOTEL staff shall contact an Emergency Medicine physician when a request for assistance is made, and shall record all recommended treatments and maintain all appropriate records.
 - f. BIOTEL staff shall ensure the proper functioning of all contracted BIOTEL equipment.
 - g. Personnel assigned to BIOTEL shall utilize the current UTSW/Parkland BioTelClinical Practice Guidelines enacted for the functioning of the BioTel System. PARKLAND may modify the UTSW/Parkland BioTelClinical Practice Guidelines provided, however, that both the CITY and PARKLAND mutually agree upon any material changes to these procedures, unless otherwise required by law, rule, regulation, and all other applicable governmental agencies and accrediting organizations having jurisdiction over PARKLAND. PARKLAND shall make the UTSW/Parkland BioTelClinical Practice Guidelines available to the CITY.
 - h. BIOTEL staff shall monitor area hospital's capabilities and help coordinate EMS transports to appropriate facilities as provided in accordance with departmental procedures approved by the BioTel System Medical Director.
 - i. BIOTEL staff shall maintain a current database for day-to-day medical control, as well as the monthly statistical report. The BIOTEL staff will also maintain revisions to the UTSW/Parkland BioTelClinical Practice Guidelines and perform other tasks as needed under the direction of BIOTEL Management. A copy of the statistical report will be furnished to the CITY quarterly
 - j. The BIOTEL Program Manager shall serve as the primary liaison with: Area receiving hospitals, other EMS agencies, Emergency air medical services operating in the DFW region, UT SOUTHWESTERN – Division of EMS Education, Pre-hospital providers that are not under BIOTEL medical control.

B. Additional Services

- 1. Social Work Program
 - a. Assessment and enrolment of patients, serving as a liaison between social service agencies and CITY, and providing feedback and updates to EMS agencies.
- 2. Emergency Legal Assistance Program
 - a. Will provide an on-call attorney licensed to practice law in the State of Texas.
 - b. The Attorney will be:
 - (1) Familiar with delivery of Emergency Medical Services and applicable laws pertaining thereto, including, but not limited to

the Medical Practice Act and the Health and Safety Code and any other applicable laws.

(2) On-call twenty-four (24) hours /day, seven (7) days a week.

(3) Expected to provide an alternate in case of his/her absence.

3. Field Amputation Team Activation at the request of CITY field paramedics, supervisors or Chief Officers or at the discretion of BIOTEL staff consistent with BIOTEL policy.
 - a. The Team will provide supplies necessary for field amputation
 - b. The Team will be ready for transport to scene within fifteen (15) minutes of activation. Estimated time of arrival may vary depending on scene location and other factors.
 4. Bloodborne Pathogen Exposure Tracking
 - a. Will provide a process for CITY personnel who have sustained a blood and/or body fluid exposure while on-duty to receive testing, appropriate treatment, and subsequent follow-up with Dallas County Health Department.
 5. Data collection including CITY call volume to BIOTEL, types of BIOTEL calls, frequency and type of physician consultation, numbers of patients for whom BIOTEL is notified/contacted received by area hospitals, Emergency Legal Assistance Program, Specialty Team Activation, and any other data requested by CITY.
 6. Maintenance of the BioTel room and facilities, and the records involving On-line Medical Control for the BioTel System, shall be provided by PARKLAND. The BioTel System room and facilities shall be available for reasonable use by the CITY's paramedics, provided that such use does not interfere with the medical operations and functions of the BioTel System office and facilities.
- C. Periodic meetings, at least quarterly, will be attempted to be scheduled between the CITY representatives and the PARKLAND and UT SOUTHWESTERN personnel who supervise the BioTel System. The purpose of the meetings shall be to assess the program and services provided and recommend improvements.

II. Off-line Medical Direction

A. Staffing

1. BIOTEL Medical Director

- a. Has the ultimate responsibility for all clinical aspects of the BioTel System and shall meet all State of Texas requirements for serving as an EMS System Medical Director.
- b. Be immediately available 24/7/365 for consultation or problem resolution or shall arrange for an Deputy EMS Medical Director to be available in his/her place.
- c. Assign to CITY an Associate Medical Director who shall serve as CITY's day-to-day Medical Director.
- d. Be notified of all significant on-duty illness or injury to CITY EMS providers. The Associate Medical Director shall serve as the liaison with the treating physician(s) in the hospital where the CITY EMS provider is transported to, shall serve as the CITY EMS providers' medical advocate and shall advise the CITY's EMS leadership of the status of the CITY EMS

providers' illness or injury. May delegate to Deputy Medical Director or Associate Medical Director.

2. BIOTEL Deputy Medical Director
 - a. Shall carry out the duties of the Medical Director as delegated by the Medical Director or when the Medical Director is otherwise unavailable.
 3. BIOTEL Associate Medical Director
 - a. Work with CITY's Chief and EMS Command Staff to ensure that the CITY's EMS operations, administration, training and special operations activities result in the delivery of quality out-of-hospital emergency medical care for the residents of and visitors to the CITY.
 - b. Assist the CITY with the review and response to any clinical or clinical/operational complaint, concerns, unusual occurrence ("UO") or commendations that are brought to the attention of the CITY regarding EMS and will assist in the development and implementation of a comprehensive EMS Quality Management Plan.
 - c. Work with the CITY's EMS Chief responsible for EMS to develop, implement, and evaluate EMS quality improvement activities.
 - d. Be made aware of and will consult on the response to all EMS clinical claims (lawsuits) against the CITY.
 - e. Ensure that the CITY provides reality-based training for its EMS providers.
 - f. Interact outside of the hospital setting with the CITY's EMS providers.
 - g. Approve all continuous EMS education and training of CITY's EMS providers on all UTSW/Parkland BIOTEL Clinical Practice Guidelines.
 - h. Serve as the physician liaison to other healthcare providers in the CITY.
- B. Additional Services
1. May attend regular or ad hoc meetings at the request of the CITY's leadership.
 2. May assist in the development or provision of specialized education and training for the CITY's providers.
 3. May serve as a consultant to the CITY's 911 Communications Center. The Medical Director shall review, as requested, any EMS dispatch incidents in consultation with the 911 Center's leadership. In addition, the Medical Director participates in tape audits and the evaluation of new dispatch protocols and/or procedures as requested.
 4. May be made aware of and will serve as a consultant in the planning and response to any EMS special event in which the CITY serves as the emergency medical provider.
 5. May oversee the clinical aspects of the CITY's Mobile Community Healthcare Program (MCHP) and will be immediately available or arrange for an appropriate individual to be immediately available for consultation regarding any patient enrolled in that program.
 6. In collaboration with the CITY's Chief responsible for EMS, may ensure that the CITY's policies designed to minimize the risk of exposure to blood borne pathogens are state-of-the art. Together, recommendations for changes in policy, protocol, or protective equipment are made to the CITY Chief to mitigate the likelihood of exposure to blood-borne pathogens.
 7. May serve as advocate for the CITY's role in promoting Public Access Defibrillation and CPR training for the CITY.

8. May take on additional responsibilities or projects as requested by the CITY Chief following approval of the BioTel/EMS System Medical Director.

C. Hours and Rates

1. The minimum number of hours provided to CITY for off-line medical direction will be Six (6) hours.
2. Additional hours for off-line medical direction will be provided at an hourly rate of \$180.00 per hour.

STATE OF TEXAS§

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WHEREAS, the Agreement was modified pursuant to agreement of the parties via an Amendment to Renew Interlocal Agreement, which was dated to be effective as of October 1, 2017, (the "Amendment"); and

WHEREAS, PARKLAND and CITY wish to amend such Agreement in the manner which is more fully set forth below; and

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5. Exhibit A shall be modified in its entirety as attached hereto.

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IN WITNESS WHEREOF, the parties hereto have caused this Second Amendment to Renew to be executed by their respective duly authorized representatives.

**Dallas County Hospital District d/b/a
Parkland Health & Hospital System**

City of Garland

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

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 - b. Coordinates in-time on-line medical direction.
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 - c. BIOTEL physicians shall respond to a field paramedic's request for assistance immediately after receipt of a call. PARKLAND will be responsible for monitoring and enforcing a sixty (60) second response time standard ninety percent (90%) of the time.
 - d. ~~When requested,~~ BIOTEL presently has the capability to obtain a specialized physician in the following areas: Pediatrics, internal medicine, surgical, trauma, obstetrical/gynecological, psychiatry, toxicology and cardiology. Additional sub-specialty consultation is available.
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 - c. All RNs and paramedics assigned to the BIOTEL program shall undergo initial training and ongoing training including the role of BIOTEL and

EMS in the community. They will review and be ~~tested-competent~~ on the UTSW/Parkland BioTelClinical Practice Guidelines and are instructed in proper communication procedures relating to the BIOTEL equipment

- d. When notified by field personnel, BIOTEL staff shall assist as needed in contacting a hospital to which a critical, priority patient is en-route, and provide that hospital with pertinent data concerning the patient.
- e. BIOTEL staff shall be responsible for assisting other medical personnel in emergency situations. ~~BIOTEL RNs shall follow established BIOTEL RN Treatment Guideline Options according to the needs of the patient.~~ The BIOTEL staff shall contact an Emergency Medicine physician when a request for assistance is made, and shall record all recommended treatments and maintain all appropriate records.
- f. BIOTEL staff shall ensure the proper functioning of all contracted BIOTEL equipment.
- g. Personnel assigned to BIOTEL shall utilize the current UTSW/Parkland BioTelClinical Practice Guidelines enacted for the functioning of the BioTel/~~EMS~~ System. PARKLAND may modify the UTSW/Parkland BioTelClinical Practice Guidelines provided, however, that both the CITY and PARKLAND mutually agree upon any material changes to these procedures, unless otherwise required by law, rule, regulation, and all other applicable governmental agencies and accrediting organizations having jurisdiction over PARKLAND. PARKLAND shall make the UTSW/Parkland BioTelClinical Practice Guidelines available to the CITY.
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- i. BIOTEL staff shall maintain a current database for day-to-day medical control, as well as the monthly statistical report. The BIOTEL staff will also maintain revisions to the UTSW/Parkland BioTelClinical Practice Guidelines and perform other tasks as needed under the direction of BIOTEL Management. A copy of the statistical report will be furnished to the CITY quarterly
- j. The BIOTEL Program Manager shall serve as the primary liaison with: Area receiving hospitals, other EMS agencies, Emergency air medical services operating in the DFW region, UT SOUTHWESTERN – Division of EMS Education, Pre-hospital providers that are not under BIOTEL medical control.

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- 2. Emergency Legal Assistance Program
 - a. Will provide an on-call attorney licensed to practice law in the State of Texas.

- b. The Attorney will be:
 - (1) Familiar with delivery of Emergency Medical Services and applicable laws pertaining thereto, including, but not limited to the Medical Practice Act and the Health and Safety Code and any other applicable laws.
 - (2) On-call twenty-four (24) hours /day, seven (7) days a week.
 - (3) Expected to provide an alternate in case of his/her absence.
 - 3. Field Amputation Team Activation at the request of CITY field paramedics, supervisors or Chief Officers or at the discretion of BIOTEL staff consistent with BIOTEL policy.
 - a. The Team will provide supplies necessary for field amputation
 - b. The Team will be ready for transport to scene within fifteen (15) minutes of activation. Estimated time of arrival may vary depending on scene location and other factors.
 - 4. Bloodborne Pathogen Exposure Tracking
 - a. Will provide a process for CITY personnel who have sustained a blood and/or body fluid exposure while on-duty to receive testing, appropriate treatment, and subsequent follow-up with Dallas County Health Department.
 - 5. Data collection including CITY call volume to BIOTEL, types of BIOTEL calls, frequency and type of physician consultation, numbers of patients for whom BIOTEL is notified/contacted received by area hospitals, ~~resource overload based on the report from North Texas Trauma Regional Advisory Committee (NCTTRAC)~~, Emergency Legal Assistance Program, Specialty Team Activation, ~~Trauma diversion~~, and any other data ~~collection~~ requested by CITY.
 - 6. Maintenance of the BioTel room and facilities, and the records involving On-line Medical Control for the BioTel/~~EMS~~ System, shall be provided by PARKLAND. The BioTel/~~EMS~~ System room and facilities shall be available for reasonable use by the CITY's paramedics, provided that such use does not interfere with the medical operations and functions of the BioTel/~~EMS~~ System office and facilities.
- C. Periodic meetings, at least quarterly, will be attempted to be scheduled between the CITY representatives and the PARKLAND and UT SOUTHWESTERN personnel who supervise the BioTel/~~EMS~~ System. The purpose of the meetings shall be to assess the program and services provided and recommend improvements.

II. Off-line Medical Direction

A. Staffing

- 1. BIOTEL Medical Director
 - a. ~~Have-Has~~ the ultimate responsibility for all clinical aspects of the ~~EMS BioTel~~ System and shall meet all State of Texas requirements for serving as an EMS System Medical Director.
 - b. Be immediately available 24/7/365 for consultation or problem resolution or shall arrange for an ~~Associate Deputy~~ EMS Medical Director to be available in his/her place.
 - c. Assign to CITY an Associate Medical Director who shall serve as CITY's day-to-day Medical Director.

~~e.d. Be notified of all significant on-duty illness or injury to CITY EMS providers. The Associate Medical Director shall serve as the liaison with the treating physician(s) in the hospital where the CITY EMS provider is transported to, shall serve as the CITY EMS providers' medical advocate and shall advise the CITY's EMS leadership of the status of the CITY EMS providers' illness or injury. May delegate to Deputy Medical Director or Associate Medical Director.~~

2. BIOTEL Deputy Medical Director

a. Shall carry out the duties of the Medical Director as delegated by the Medical Director or when the Medical Director is otherwise unavailable.

2.3. BIOTEL Associate Medical Director

- a. Work with CITY's Chief and EMS Command Staff to ensure that the CITY's EMS operations, administration, training and special operations activities result in the delivery of quality out-of-hospital emergency medical care for the residents of and visitors to the CITY.
- b. Assist the CITY with the review and response to any clinical or clinical/operational complaint, concerns, unusual occurrence ("UO") or commendations that are brought to the attention of the CITY regarding EMS and will assist in the development and implementation of a comprehensive EMS Quality Management Plan.
- c. Work with the CITY's EMS Chief responsible for EMS to develop, implement, and evaluate EMS quality improvement activities.
- d. Be made aware of and will consult on the response to all EMS clinical claims (lawsuits) against the CITY.
- e. Ensure that the CITY provides reality-based training for its EMS providers.
- f. Interact outside of the hospital setting with the CITY's EMS providers.
- g. Approve all continuous EMS education and training of ~~Educate and train~~ CITY's EMS providers on all UTSW/Parkland BIOTEL ~~Treatment Guidelines and Policies~~ Clinical Practice Guidelines.
- h. Serve as the physician liaison to other healthcare providers in the CITY.
~~Be notified of all significant on-duty illness or injury to CITY EMS providers. The Associate Medical Director shall serve as the liaison with the treating physician(s) in the hospital where the CITY EMS provider is transported to, shall serve as the CITY EMS providers' medical advocate and shall advise the CITY's EMS leadership of the status of the CITY EMS providers' illness or injury.~~

1. May attend regular or ad hoc meetings at the request of the CITY's leadership.
2. May assist in the development or provision of specialized education and training for the CITY's providers.
3. May serve as a consultant to the CITY's 911 Communications Center. The Medical Director shall review, as requested, any EMS dispatch incidents in consultation with the 911 Center's leadership. In addition, the Medical Director participates in tape audits and the evaluation of new dispatch protocols and/or procedures as requested.
4. May be made aware of and will serve as a consultant in the planning and response to any EMS special event in which the CITY serves as the emergency medical provider.

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5. May oversee the clinical aspects of the CITY's Mobile Community Healthcare Program (MCHP) and will be immediately available or arrange for an appropriate individual to be immediately available for consultation regarding any patient enrolled in that program.
6. In collaboration with the CITY's Chief responsible for EMS, may ensure that the CITY's policies designed to minimize the risk of exposure to blood borne pathogens are state-of-the art. Together, recommendations for changes in policy, protocol, or protective equipment are made to the CITY Chief to mitigate the likelihood of exposure to blood-borne pathogens.
7. May serve as advocate for the CITY's role in promoting Public Access Defibrillation and CPR training for the CITY.
8. May take on additional responsibilities or projects as requested by the CITY Chief following approval of the BioTel/EMS System Medical Director.

D.C.

Hours and Rates

1. The minimum number of hours provided to CITY for off-line medical direction will be **Six (6) hours**.
2. Additional hours for off-line medical direction will be provided at an hourly rate of \$180.00 per hour.

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STATE OF TEXAS §
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COUNTY OF DALLAS §

INTERLOCAL AGREEMENT

This Agreement is made and entered into by and between the DALLAS COUNTY HOSPITAL DISTRICT d/b/a PARKLAND HEALTH & HOSPITAL SYSTEM, a political subdivision of the State of Texas, located in Dallas County, Texas, ("PARKLAND") and the CITY OF GARLAND, a Municipal Corporation, located in Dallas County, Texas ("CITY").

WITNESSETH

WHEREAS, the Interlocal Cooperation Act, Chapter 791, V.T.C.A., Texas Government Code provides authorization for any local government to contract with one or more local governments to perform governmental functions and services under the terms of the Act; and

WHEREAS, PARKLAND and the CITY are local governments as defined in Texas Government Code, Section 791.003(4), have the authority to enter into this Agreement, and have entered into this Agreement by action of its governing body in the appropriate manner prescribed by law; and

WHEREAS, PARKLAND provides biomedical on-line supervision pre-hospital emergency medical control services known as the BioTel/EMS System, which is staffed by physicians, paramedics, registered nurses, and clerical staff, and was created on July 1, 1980, to provide medical control for paramedics in the field via radio and telemetered patient data; and

WHEREAS, PARKLAND contracts with The University of Texas Southwestern Medical Center ("UT SOUTHWESTERN") for certain physician and other services that are a part of the BioTel/EMS System, including the provision of certain off-line services, including, but not limited to, training, protocol development, and policy development; and

WHEREAS, PARKLAND desires to contract with the CITY for the sale of BioTel/EMS System services and the CITY desires to purchase from PARKLAND the BioTel/EMS System services; and

WHEREAS, both PARKLAND and the CITY represent to one another that each respective party has the authority to enter into this Agreement and perform the obligations and duties stated herein; and

NOW THEREFORE, PARKLAND and the CITY herby enter into this Interlocal Agreement in considerations of the aforementioned recitals, and for the mutual considerations stated herein:

I.
DESCRIPTION OF SERVICES

1. For the consideration hereinafter agreed to be paid to PARKLAND by the CITY, PARKLAND shall provide medical direction for the CITY's emergency medical services, and shall provide a prehospital emergency medical direction system known as BioTel/EMS System or "BIOTEL," hereinafter called the "Services."

2. The Services are to be performed according to acceptable standard medical practices and to conform to the Scope of Service for On-line and Off-line Medical Control for the BioTel/EMS System ("Scope of Services") attached hereto as Exhibit A.

II.
HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 (HIPAA)

1. Except as is permitted by applicable law and to satisfy the requirements of this Agreement, PARKLAND agrees that it will not use or disclose the CITY's protected health information (PHI) for any purpose. However, the parties agree that PARKLAND will receive PHI from the CITY for treatment purposes as described in this Agreement and that such PHI will no longer be considered the CITY's PHI once it has been received by PARKLAND for these treatment purposes. After receipt by PARKLAND, the PHI received by PARKLAND belongs to PARKLAND.

2. As this Agreement is subject to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the administrative regulations and/or guidance which have issued or may in the future be issued pursuant to HIPAA, including but not limited to the Department of Health and Human Services regulations on privacy and security, and Texas state laws pertaining to medical privacy (collectively, "Privacy Laws"), the parties agree to comply with all Privacy Laws that are applicable to this Agreement and to execute the Business Associate Addendum attached to this Agreement.

III.
COORDINATION

1. All Services under this Agreement shall be coordinated under, and performed in accordance with the Agreement and the Scope of Services to the reasonable satisfaction of the Chief of the Fire Department of the CITY, or his/her designated representative, hereinafter called "Director." The Director shall have authority to approve payment for Services that have been properly provided in accordance with the terms of this Agreement. If at any time PARKLAND fails to properly furnish all or a portion of the Services called for by this Agreement, the CITY is authorized to withhold payment of funds associated with the Services not properly performed hereunder until any deficiency has been, if possible, cured. It is further agreed between PARKLAND and the CITY that should any dispute or questions arise

respecting the reasonableness of the withheld amount of payment attributable to PARKLAND's failure to fully perform, the parties agree to meet and make a good faith effort to resolve the dispute. Prior to the CITY exercising any payment withholding under this provision, the CITY must provide PARKLAND with notice of any deficiencies and provide PARKLAND ten (10) business days to remedy any deficiencies. The CITY will release any withheld funds associated with the Services not properly performed once the deficiencies are remedied.

IV. PAYMENT

1. The Agreement term is one (1) year. Total payments by the CITY during the Agreement term shall not exceed NINETY THOUSAND NINE HUNDRED TWENTY NINE DOLLARS AND FIFTY-TWO CENTS (\$90,929.52), which amount (or a portion thereof where Agreement term may exceed one year) is hereby set aside and segregated for the purpose of paying for the Services in accordance with the terms of this Agreement. Payment shall be made upon execution of this Agreement.

V. TERM

1. The term of this Agreement shall commence on October 1, 2016, and terminate on September 30, 2017, unless sooner terminated in accordance with the provisions of this Agreement. Upon expiration of this Agreement term, the Agreement will continue on a month to month basis until a new Agreement between the parties is executed, unless terminated by either party with thirty (30) days written notice.

VI. INDEPENDENT CONTRACTOR

1. PARKLAND's status and the status of all physicians, nurses, paramedics, and other medical personnel performing work related to the BioTel/EMS System shall be that of an Independent Contractor and not any of the following: an agent; servant; employee; member of CITY's workforce; or representative of the CITY in the performance of these Services. No term or provision of this Agreement or act of PARKLAND or the CITY under this Agreement shall be construed as changing that status.

VII. INDEMNIFICATION

1. PARKLAND, to the extent permitted by the laws of the State of Texas, shall indemnify, defend and hold harmless the CITY and all of its officers, agents and employees from any suits, actions or claims whatsoever that might arise on account of any injury or

damage received or sustained by any person or property as a result of PARKLAND's conduct of any activity or operation in connection with PARKLAND's use of the BioTel/EMS System. To the extent permitted by law, PARKLAND shall pay any judgment, together with costs, which may be obtained against the CITY, or any of its officers, agents or employees as a result of such injury or damage.

2. The CITY shall give PARKLAND prompt notice of any matter covered by Subsection VII.1 above, and shall forward to PARKLAND every demand, notice, summons or process received in any claim or legal proceeding covered by Subsection VII.1 above.

3. PARKLAND shall not be obligated to indemnify, defend or hold harmless the CITY or any of its officers, agents, or employees when the injury or damage to a person or property is caused by the negligence of the CITY, its officers, agents or employees. In the event of joint and concurrent negligence of PARKLAND and the CITY, responsibility and indemnity, if any, shall be apportioned in accordance with the laws of the State of Texas.

4. The CITY, to the extent permitted by the laws of the State of Texas, shall indemnify, defend and hold harmless PARKLAND and all of its officers, agents and employees from any suits, actions or claims whatsoever that might arise on account of any injury or damage received or sustained by any person or property as a result of the CITY's conduct of any activity or operation in connection with the CITY's use of the BioTel/EMS System. To the extent permitted by law, the CITY shall pay any judgment, together with costs, which may be obtained against PARKLAND, or any of its officers, agents or employees as a result of such injury or damage.

5. PARKLAND shall give the CITY prompt notice of any matter covered by Subsection VII.4 above, and shall forward to the CITY every demand, notice, summons or process received in any claim or legal proceeding covered by Subsection VIII.4 above.

6. The CITY shall not be obligated to indemnify, defend or hold harmless PARKLAND or any of its officers, agents, or employees when the injury or damage to a person or property is caused by the negligence of PARKLAND, its officers, agents or employees. In the event of joint and concurrent negligence of the CITY and PARKLAND, responsibility and indemnity, if any, shall be apportioned in accordance with the laws of the State of Texas.

7. No part of this Agreement shall be interpreted to constitute a waiver of any defense of the parties available to the CITY and PARKLAND under Texas law and the immunities or limits of liability granted to PARKLAND or the CITY under the Texas Torts Claim Act.

8. The provisions of this section are solely for the benefit of the parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

VIII.
TERMINATION

1. The CITY may, at its option and without prejudice to any other remedy it may be entitled at law or in equity, or elsewhere under this Agreement, terminate further work under this Agreement, in whole or in part by giving at least one hundred eighty (180) days prior written notice thereof to PARKLAND, with the understanding that all Services being terminated shall cease upon the date specified in such notice. The CITY shall compensate PARKLAND in accordance with the terms of this Agreement for the Services properly performed prior to the date specified in such notice, following inspection and acceptance of same by the CITY's Director. PARKLAND shall not, however, be entitled to lost or anticipated profits should the CITY choose to exercise its option to terminate.

2. PARKLAND may, at its option and without prejudice to any other remedy it may be entitled at law or in equity, or elsewhere under this Agreement, terminate further work under this Agreement, in whole or in part by giving at least one hundred eighty (180) days prior written notice thereof to the CITY, with the understanding that all Services being terminated shall cease upon the date specified in such notice

IX.
NOTICES

All notices, communications and reports under this Agreement shall be mailed or delivered to the respective parties as follows:

To: PARKLAND
Dallas County Hospital District
d/b/a Parkland Health & Hospital System
5200 Harry Hines Blvd., Dallas, Texas 75235
Attention: Executive Vice President & Chief Nursing Officer

With copy to: Dallas County Hospital District
d/b/a Parkland Health & Hospital System
5200 Harry Hines Blvd., Dallas, Texas 75235
Attention: General Counsel, Legal Affairs

To: CITY
The City of Garland
1500 Highway 66, Garland, Texas 75040
Attention: Chief, Fire Department

With copy to: CITY
The City of Garland
200 North Fifth Street, Garland, Texas 75040
Attention: City Secretary

X.
MISCELLANEOUS

1. This Agreement is entered into subject to the Charter and ordinances of the City of Garland, as amended, and applicable Texas State and Federal laws. The provisions of this Agreement shall be construed in accordance with the laws and court decisions of the State of Texas; and exclusive venue for any litigation that may be filed by either party hereto in connection with this Agreement shall be in Dallas County, Texas.

2. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this Agreement shall be considered as if such invalid, illegal or unenforceable provision has never been contained in this Agreement.

3. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument.

4. This Agreement can be revised at any time by mutual consent of the parties and shall be revised by written amendment(s) to this Agreement and signed by both parties. No oral modifications can be made to this Agreement.

5. The captions to the various clauses of this Agreement are for informational purposes only and shall not alter the substance of the terms and conditions of this Agreement.

6. This Agreement embodies the complete agreement of the parties hereto, superseding all oral or written previous and contemporary agreements between the parties relating to matters in this Agreement.

EXECUTED as of this the 7 day of October, 2016, by CITY and GARLAND, TEXAS.

GARLAND, TEXAS

By: 
City Attorney

By: 
City Manager

**Dallas County Hospital District d/b/a
Parkland Health & Hospital System**

By: 

Name: LIZ MCMULLEN

Title: VICE PRESIDENT FINANCE

Date: 9-22-16

EXHIBIT A

Scope of Services for On-line and Off-line Medical Control for the BioTel/EMS System

I. On-line Medical Direction

A. Staffing

1. Nurse staffing provided continuously 24/7/365

- a. In addition to continuous nurse staffing 24/7/465, double coverage will be provided during peak times; however, such additional coverage may be through a paramedic.
- b. Coordinates in-time on-line medical direction.

2. Physician staffing continuously 24/7/365

- a. The physician responsible for coordinating all system medical control and addressing clinical issues associated with the operation of the BioTel/EMS System shall be known as the BioTel/EMS Medical Director.
- b. The UT SOUTHWESTERN emergency medicine physicians working within the Parkland Emergency Department shall provide medical control (i.e. medical advice and direction) when requested by CITY's paramedics who are assisting patients. Adequate BioTel/EMS System physician staffing shall be maintained twenty-four (24) hours a day, seven (7) days a week, during the term of this Agreement. A physician will answer all requests for assistance either from the BioTel/EMS System room or from the Emergency Department areas twenty-four (24) hours a day, seven (7) days a week. The physician need not be present in the radio room while assigned to, and on duty with, the BIOTEL operation.
- c. BIOTEL physicians shall respond to a field paramedic's request for assistance immediately after receipt of a call. PARKLAND will be responsible for monitoring and enforcing a sixty (60) second response time standard ninety percent (90%) of the time.
- d. When requested, BIOTEL presently has the capability to obtain a specialized physician in the following areas: Pediatrics, internal medicine, surgical, trauma, obstetrical/gynecological, psychiatry, toxicology and cardiology. Additional sub-specialty consultation is available.

3. Miscellaneous

- a. Only registered nurses (RNs), physicians, paramedics and clerical staff shall be assigned by PARKLAND to the BioTel program
- b. The BIOTEL program shall be adequately staffed by at least one (1) registered nurse twenty-four (24) hours a day, seven (7) days a week throughout the duration of this Agreement. Additional personnel will be assigned as needed based upon workload. Efficiency of the system shall be maintained by PARKLAND administration. A nurse or paramedic shall monitor the radio communications at all times. Changes to the staffing model may be made, if necessary upon agreement between the CITY and PARKLAND.
- c. All RNs and paramedics assigned to the BIOTEL program shall undergo initial training and ongoing training including the role of BIOTEL and EMS in the community. They will review and be tested on the BioTel/EMS Treatment Guidelines and Policies and are instructed in proper communication procedures relating to the BIOTEL equipment
- d. When notified by field personnel, BIOTEL staff shall assist as needed in contacting a hospital to which a critical, priority patient is en-route, and provide that hospital with pertinent data concerning the patient.
- e. BIOTEL staff shall be responsible for assisting other medical personnel in emergency situations. BIOTEL RNs shall follow established BIOTEL RN Treatment Guideline Options according to the needs of the patient. The BIOTEL staff shall contact an Emergency Medicine physician when a request for assistance is made, and shall record all recommended treatments and maintain all appropriate records.
- f. BIOTEL staff shall ensure the proper functioning of all contracted BIOTEL equipment.
- g. Personnel assigned to BIOTEL shall utilize the current BioTel/EMS Treatment Guideline and Policy Manual enacted for the functioning of the BioTel/EMS System. PARKLAND may modify the BioTel/EMS Treatment Guideline and Policy Manual provided, however, that both the CITY and PARKLAND mutually agree upon any material changes to these procedures, unless otherwise required by law, rule, regulation, and all other applicable governmental agencies and accrediting organizations having jurisdiction over PARKLAND. PARKLAND shall make the BioTel/EMS Treatment Guideline and Policy Manual available to the CITY.

- h. BIOTEL staff shall monitor area hospital's capabilities and help coordinate EMS transports to appropriate facilities as provided in accordance with departmental procedures approved by the BioTel/EMS System Medical Director.
- i. BIOTEL staff shall maintain a current database for day-to-day medical control, as well as the monthly statistical report. The BIOTEL staff will also maintain revisions to the BioTel/EMS Treatment Guidelines and Policies and perform other tasks as needed under the direction of BIOTEL Management. A copy of the statistical report will be furnished to the CITY quarterly
- j. The BIOTEL Program Manager shall serve as the primary liaison with: Area receiving hospitals, other EMS agencies, Emergency air medical services operating in the DFW region, UT SOUTHWESTERN – Division of EMS Education, Pre-hospital providers that are not under BIOTEL medical control.

B. Additional Services

1. Social Work Program

- a. Assessment and enrolment of patients, serving as a liaison between social service agencies and CITY, and providing feedback and updates to EMS agencies.

2. Emergency Legal Assistance Program

- a. Will provide an on-call attorney licensed to practice law in the State of Texas.
- b. The Attorney will be:
 - (1) Familiar with delivery of Emergency Medical Services and applicable laws pertaining thereto, including, but not limited to the Medical Practice Act and the Health and Safety Code and any other applicable laws.
 - (2) On-call twenty-four (24) hours /day, seven (7) days a week.
 - (3) Expected to provide an alternate in case of his/her absence.

3. Field Amputation Team Activation at the request of CITY field paramedics, supervisors or Chief Officers or at the discretion of BIOTEL staff consistent with BIOTEL policy.

- a. The Team will provide supplies necessary for field amputation

- b. The Team will be ready for transport to scene within fifteen (15) minutes of activation. Estimated time of arrival may vary depending on scene location and other factors.

4. Bloodborne Pathogen Exposure Tracking

- a. Will provide a process for CITY personnel who have sustained a blood and/or body fluid exposure while on-duty to receive testing and subsequent follow-up with Dallas County Health Department.

5. Data collection including CITY call volume, types of BIOTEL calls, frequency and type of physician consultation, numbers of patients for whom BIOTEL is notified/contacted received by area hospitals, resource overload based on the report from North Texas Trauma Regional Advisory Committee (NCTTRAC), Emergency Legal Assistance Program, Specialty Team Activation, Trauma diversion, and any other data collection requested by CITY.

6. Maintenance of the BioTel room and facilities, and the records involving On-line Medical Control for the BioTel/EMS System, shall be provided by PARKLAND. The BioTel/EMS System room and facilities shall be available for reasonable use by the CITY's paramedics, provided that such use does not interfere with the medical operations and functions of the BioTel/EMS System office and facilities.

- C. Periodic meetings, at least quarterly, will be attempted to be scheduled between the CITY representatives and the PARKLAND and UT SOUTHWESTERN personnel who supervise the BioTel/EMS System. The purpose of the meetings shall be to assess the program and services provided and recommend improvements.

II. Off-line Medical Direction

A. Staffing

1. BIOTEL Medical Director

- a. Have the ultimate responsibility for all clinical aspects of the EMS System and shall meet all State of Texas requirements for serving as an EMS System Medical Director.
- b. Be immediately available 24/7/365 for consultation or problem resolution or shall arrange for an Associate EMS Medical Director to be available in his/her place.
- c. Assign to CITY an Associate Medical Director who shall serve as CITY's day-to-day Medical Director.

2. BIOTEL Associate Medical Director

- a. Work with CITY's Chief and EMS Command Staff to ensure that the CITY's EMS operations, administration, training and special operations activities result in the delivery of quality out-of-hospital emergency medical care for the residents of and visitors to the CITY.
- b. Assist the CITY with the review and response to any clinical or clinical/operational complaint, concerns, unusual occurrence ("UO") or commendations that are brought to the attention of the CITY regarding EMS and will assist in the development and implementation of a comprehensive EMS Quality Management Plan.
- c. Work with the CITY's EMS Chief responsible for EMS to develop, implement, and evaluate EMS quality improvement activities.
- d. Be made aware of and will consult on the response to all EMS clinical claims (lawsuits) against the CITY.
- e. Ensure that the CITY provides reality-based training for its EMS providers.
- f. Interact outside of the hospital setting with the CITY's EMS providers.
- g. Educate and train CITY's EMS providers on all BIOTEL Treatment Guidelines and Policies.
- h. Serve as the physician liaison to other healthcare providers in the CITY.
- i. Be notified of all significant on-duty illness or injury to CITY EMS providers. The Associate Medical Director shall serve as the liaison with the treating physician(s) in the hospital where the CITY EMS provider is transported to, shall serve as the CITY EMS providers' medical advocate and shall advise the CITY's EMS leadership of the status of the CITY EMS providers' illness or injury.

B. Additional Services

1. May attend regular or ad hoc meetings at the request of the CITY's leadership.
2. May assist in the development or provision of specialized education and training for the CITY's providers.
3. May serve as a consultant to the CITY's 911 Communications Center. The Medical Director shall review, as requested, any EMS dispatch incidents in consultation with the 911 Center's leadership. In addition, the Medical Director participates in tape audits and the evaluation of new dispatch protocols and/or procedures as requested.

4. May be made aware of and will serve as a consultant in the planning and response to any EMS special event in which the CITY serves as the emergency medical provider.
5. May oversee the clinical aspects of the CITY's Mobile Community Healthcare Program (MCHP) and will be immediately available or arrange for an appropriate individual to be immediately available for consultation regarding any patient enrolled in that program.
6. In collaboration with the CITY's Chief responsible for EMS, may ensure that the CITY's policies designed to minimize the risk of exposure to blood borne pathogens are state-of-the art. Together, recommendations for changes in policy, protocol, or protective equipment are made to the CITY Chief to mitigate the likelihood of exposure to blood-borne pathogens.
7. May serve as advocate for the CITY's role in promoting Public Access Defibrillation and CPR training for the CITY.
8. May take on additional responsibilities or projects as requested by the CITY Chief following approval of the BioTel/EMS System Medical Director.

C. Hours and Rates

1. The minimum number of hours provided to CITY for off-line medical direction will be Six (6) hours.
2. Additional hours for off-line medical direction will be provided at an hourly rate of \$180.00 per hour.

**Business Associate Addendum
to
Interlocal Agreement**

This Business Associate Addendum to the Interlocal Agreement (the "Addendum"), effective October 1, 2016 (the "Effective Date"), is entered into by and between The City of Garland ("Covered Entity") and the Dallas County Hospital District d/b/a Parkland Health & Hospital System, ("Business Associate").

RECITALS

This Addendum amends the Interlocal Agreement by and between Business Associate and Covered Entity, made and entered into effective the 1st day of October, 2016 (the "Agreement") by adding the provisions set forth herein, which are fully incorporated into and made a binding part of the Agreement.

Under the Agreement, Business Associate may perform or assist in performing a function or activity on behalf of Covered Entity that involves the Use and/or Disclosure of Protected Health Information (as defined in 45 C.F.R. 160.103 and as may be amended from time to time ("PHI")).

The parties desire to amend the Agreement to include certain requirements regarding the Use and/or Disclosure of PHI as required by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"); any and all regulations promulgated thereunder including the standards for privacy of individually identifiable health information at 45 C.F.R. Parts 160 and 164 ("Privacy Rule") and the standards for the security of electronic protected health information at 45 C.F.R. Parts 160, 162, and 164 ("Security Rule") (collectively, the Privacy Rule and the Security Rule are referred to herein as the "HIPAA Rules"); any applicable state law or regulation; and the Health Information Technology for Economic and Clinical Health Act ("HITECH") provisions of the American Recovery and Reinvestment Act of 2009 ("ARRA").

NOW, THEREFORE, for and in consideration of the representations, warranties and covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

AGREEMENT

1. **Terms Used.** Terms used, but not otherwise defined, in this Addendum, shall have the same meaning as those terms in the HIPAA Rules.
2. **Permitted Uses and Disclosures of PHI.** Except as otherwise limited in the Agreement or this Addendum, Business Associate may Use and/or Disclose PHI to perform the functions,

activities, or services for or on behalf of Covered Entity as specified in the Agreement provided that such Use and/or Disclosure would not violate the HIPAA Rules if done by Covered Entity. All other Uses or Disclosures not authorized by the Agreement or this Addendum are prohibited.

3. Business Associate agrees to:

3.1. Not Use and/or Disclose PHI other than as permitted or required by the Agreement or this Addendum or as Required By Law.

3.2. Use appropriate safeguards to comply with Subpart C of 45 CFR Part 164 with respect to electronic PHI and to implement and use appropriate safeguards to reasonably and appropriately protect the confidentiality, integrity and availability of PHI and to prevent the Use and/or Disclosure of PHI other than as provided for by the Agreement or this Addendum.

3.3. Report to Covered Entity, through its Privacy Officer, any Use or Disclosure of PHI not provided for by the Agreement or this Addendum within three (3) business days of discovering the unauthorized Use or Disclosure. Additionally, within three (3) business days of discovery, Business Associate agrees to report any potential Breach of unsecured PHI as that term is defined in 45 CFR 164.402 and any successful Security Incident as that term is defined in 45 CFR 164.304. Unsuccessful Security Incidents shall be reported to Covered Entity only upon request. Business Associate shall permit Covered Entity to investigate any report submitted pursuant to this provision and shall allow Covered Entity to examine Business Associate's premises, records, and practices. In the event Covered Entity is required to provide notice to Individuals impacted by a Breach caused by Business Associate or its subcontractors and agents, Business Associate shall reimburse Covered Entity for the reasonable costs relating to the provision of such notice.

3.4. Ensure that all subcontractors and agents to whom it provides PHI received from, or created or received by, Business Associate on behalf of Covered Entity sign a business associate agreement meeting the requirements of 45 CFR 164.504 and agree in writing to the same restrictions, conditions, and requirements that apply to Business Associate pursuant to this Addendum. This shall include, without limitation, ensuring that agents and subcontractors implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of electronic PHI created, received, maintained, stored, or transmitted on behalf of Covered Entity. Business Associate shall be fully liable to Covered Entity for any acts, failures or omissions of its subcontractors and agents as if the acts, failures or omissions were Business Associate's own acts, failures or omissions.

3.5. Provide access (at the request of, and in a reasonable time and manner designated by, Covered Entity) to PHI in a Designated Record Set in order to meet the requirements under 45 C.F.R. 164.524. In the event an Individual submits a request for access directly to Business Associate, Business Associate shall promptly forward the request to

Covered Entity through its Privacy Officer. Business Associate is not required to provide access to PHI if it does not maintain a Designated Record Set on behalf of Covered Entity.

3.6. Make any amendment(s) (at the request of, and in a reasonable time and manner designated by, Covered Entity) to PHI in a Designated Record Set that Covered Entity directs pursuant to 45 C.F.R. 164.526. In the event an Individual submits a request for amendment directly to Business Associate, Business Associate shall promptly forward the request to Covered Entity through its Privacy Officer. Business Associate is not required to amend PHI if it does not maintain a Designated Record Set on behalf of Covered Entity.

3.7. Make internal practices, books, and records relating to the Use and Disclosure of PHI received from, created, or received by Business Associate on behalf of, Covered Entity available to Covered Entity, or at the request of Covered Entity, to the Secretary of the Department of Health and Human Services or his/her designee (the "Secretary"), in a reasonable time and manner as designated by Covered Entity or the Secretary, for the purposes of determining compliance with the Privacy Rule and this Addendum. Business Associate shall promptly notify Covered Entity of communications with the Secretary regarding PHI provided by or created by Covered Entity and shall provide Covered Entity with copies of any information Business Associate has made available under this provision. Notwithstanding the foregoing, no attorney-client, accountant-client, or other legal privilege shall be deemed waived by Business Associate or Covered Entity by virtue of this Addendum.

3.8. Document disclosures of PHI and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. 164.528 as may be amended from time to time, and incorporating exceptions to such accounting designated under the regulation. Accounting of disclosures shall be in accordance with the policies and procedures of the Covered Entity and shall be made within a reasonable time specified by Covered Entity. The first accounting in any 12 month period requested by an Individual shall be provided without charge; a reasonable charge may be made for subsequent accountings if Business Associate informs the Individual in advance of the fee and the Individual is afforded an opportunity to withdraw or modify the request. In addition, to the extent that Business Associate maintains PHI in an electronic health record, Business Associate agrees to account for all disclosures of electronic PHI upon request of an Individual for a period of at least three (3) years prior to the request (but no earlier than the Effective Date of this Addendum) as required by HITECH. Such accounting shall be directly to the Individual if requested by the Covered Entity.

3.9. Provide to Covered Entity, in a reasonable time and manner designated by Covered Entity, information collected in accordance with Section 3.8. of this Addendum, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. 164.528.

3.10. Ensure that all Uses and Disclosures of PHI are subject to the principle of “minimum necessary,” i.e., only PHI that is the minimum necessary to accomplish the intended purpose of the Use, Disclosure, or request may be Used or Disclosed.

3.11. Mitigate, to the extent practicable, any harmful effect of an unauthorized Use or Disclosure of PHI and any Breach or Security Incident by Business Associate or its subcontractors or agents of which Business Associate becomes aware.

3.12. Provide adequate training to members of its Workforce and to its subcontractors and agents regarding the requirements of the HIPAA Rules, HITECH, and this Addendum.

3.13. Provide Business Associate’s policies and procedures for maintaining the confidentiality of records in a Designated Record Set as required by the Privacy Rule and this Addendum to Covered Entity at its request.

3.14. Comply with all applicable federal and state privacy and security requirements.

4. Covered Entity agrees to:

4.1. Provide Business Associate with its notice of privacy practices if a limitation in the notice of privacy practices may affect Business Associate’s Use or Disclosure of PHI under the Agreement of this Addendum.

4.2. Provide Business Associate with any changes in, or revocation of, permission by an Individual to the Use and/or Disclosure of PHI, if such changes affect Business Associate’s permitted or required Uses and/or Disclosures. Covered Entity will further notify Business Associate of any restriction on the Use and/or Disclosure of PHI agreed to by Covered Entity in accordance with the provisions of 45 CFR 164.522 and any restriction requested by an Individual that Covered Entity is required to comply with in accordance with the provisions of HITECH.

5. Specific Uses and Disclosures Permitted by Business Associate. Except as otherwise limited in the Agreement and this Addendum, Business Associate may:

5.1. Use or Disclose PHI for the proper management and administration of Business Associate or to carry out the legal responsibilities of Business Associate provided that such Uses and Disclosures are required under state and federal laws.

5.2. Use PHI to provide Data Aggregation services to Covered Entity as permitted by 42 C.F.R. 164.504(e)(2)(i)(B) when such services are required pursuant to the Agreement between the parties.

6. LIABILITY LIMITATIONS. All parties agree to be responsible for their own negligent acts or omissions or other tortious conduct in the course of performance of this Agreement, without

waiving any sovereign immunity, governmental immunity or available defenses available to the parties under Texas law. Nothing in this paragraph shall be construed to create or grant any rights, contractual or otherwise, in or to any third persons or entities. All parties agree that any such liability or damages occurring during the performance of this Agreement caused by the joint or comparative negligence of the parties, or their employees, agents or officers shall be determined in accordance with comparative responsibility laws of Texas.

7. Term and Termination.

7.1. Term. The term of this Addendum shall be effective as of the Effective Date of the Agreement and shall terminate when all of the PHI provided by Covered Entity to Business Associate, or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity, or, if it is infeasible to return or destroy PHI, protections are extended to such PHI, in accordance with Section 7.3 below.

7.2. Termination for Cause. Covered Entity may immediately terminate the Agreement and this Addendum if Covered Entity determines that Business Associate has breached a material term of this Addendum. Alternatively, the Covered Entity may choose, in its sole discretion, to: (i) provide the Business Associate written notice of the existence of an alleged material breach; and (ii) afford the Business Associate an opportunity to cure said alleged material breach upon mutually agreeable terms. Nonetheless, in the event that mutually agreeable terms cannot be achieved within ten (10) days, Business Associate must cure said breach to the satisfaction of the Covered Entity within thirty (30) days from the date of the original notice. Failure to cure in the manner set forth in this paragraph is grounds for the immediate termination of the underlying Agreement and this Addendum.

7.3. Effect of Termination.

7.3.1. Except as provided in paragraph 7.3.2 of this Section, upon termination of the Agreement or this Addendum, for any reason, Business Associate shall return or destroy all PHI received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This Section shall also apply to PHI that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the PHI.

7.3.2. In the event that Business Associate determines that return or destruction of the PHI is infeasible, Business Associate shall provide in writing to Covered Entity notification of the conditions that make return or destruction infeasible. Upon mutual written agreement of the Parties that return or destruction of the PHI is infeasible, Business Associate shall extend the protections of this Addendum to such PHI and limit further Uses and Disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such PHI.

8. **Rights to Proprietary Information; Injunctive Relief.** Covered Entity retains any and all rights to the proprietary information, confidential information, and PHI it releases to Business Associate. Business Associate understands and acknowledges that any disclosure or misappropriation of any of PHI in violation of this Addendum will cause Covered Entity irreparable harm, the amount of which may be difficult to ascertain, and therefore agrees that Covered Entity shall have the right to apply to a court of competent jurisdiction for specific performance and/or an order restraining and enjoining any such further disclosure or breach and for such other relief as Covered Entity shall deem appropriate. Such right of Covered Entity is to be in addition to the remedies otherwise available to Covered Entity at law or in equity.

9. **Miscellaneous.**

9.1. **Amendment.** The Parties agree to take such action as is necessary to amend this Addendum from time to time to comply with the requirements of applicable federal or state laws or regulations governing the Use or Disclosure of Individually Identifiable Health Information.

9.2. **Survival.** The respective rights and obligations of Business Associate under Section 7 of this Addendum shall survive the termination of the Agreement and this Addendum.

9.3. **Interpretation.** Any ambiguity in this Addendum shall be resolved in favor of a meaning that permits the Parties to comply with HIPAA and HITECH. The provisions of this Addendum shall prevail over any provisions in the underlying Agreement that may conflict or appear inconsistent with any provision in this Addendum.

9.4. **No Third Party Beneficiary.** Nothing in this Addendum is intended, nor shall be deemed, to confer any benefits on any third party.

9.5. **Counterparts; Facsimiles.** This Addendum may be executed in any number of counterparts, each of which shall be deemed an original. Facsimile copies hereof shall be deemed to be originals.

9.6. **Effect of Addendum.** Except as amended by this Addendum, the terms and provisions of the underlying Agreement shall remain in full force and effect.

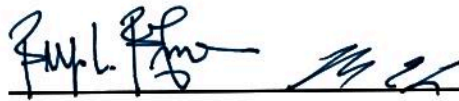
9.7. **Supercedure.** In the event that any term or provision of any agreement between the parties conflicts with a term or provision of this Addendum, this Addendum shall control.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed by their respective duly authorized representatives.

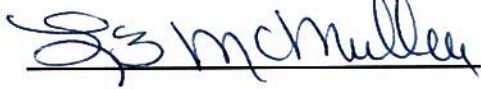
EXECUTED as of this the 7 day of October, 2016, by CITY and GARLAND, TEXAS.

GARLAND, TEXAS

By: 
City Attorney

By: 
City Manager

**Dallas County Hospital District d/b/a
Parkland Health & Hospital System**

By: 

Name: LIZ MCMULLEN
VICE PRESIDENT FINANCE

Title: _____

Date: 9-22-16

STATE OF TEXAS §
 §
COUNTY OF DALLAS §

AMENDMENT TO RENEW INTERLOCAL AGREEMENT

This Amendment to Renew is entered into by and between the CITY OF GARLAND ("CITY") and the Dallas County Hospital District d/b/a Parkland Health & Hospital System ("PARKLAND").

WHEREAS, PARKLAND and CITY are parties to that certain Interlocal Agreement, which was dated to be effective as of October 1, 2016, (the "Agreement"); and

WHEREAS, PARKLAND and CITY wish to amend such Agreement in the manner which is more fully set forth below; and

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, PARKLAND and CITY hereby agree as follows:

1. The term of the Agreement shall be renewed for a twenty-four (24) month period, effective as of October 1, 2017, and terminate on September 30, 2019 ("Renewal Term").

2. Total payments by the CITY during the Renewal Term shall not exceed ONE HUNDRED EIGHTY NINE THOUSAND SIXTY EIGHT DOLLARS AND SEVENTY TWO CENTS (\$189,068.72), which amount (or a portion thereof where Renewal Term may exceed one year) is hereby set aside and segregated for the purpose of paying for the Services in accordance with the terms of the Agreement:

2.1 Payment for the period October 1, 2017, through September 30, 2018, shall be made in one installment in the amount of \$94,135.72 upon execution of this Amendment;

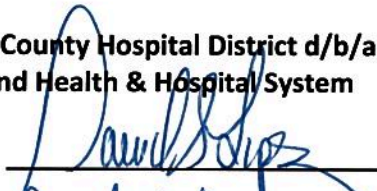
2.2 Payment for the period of October 1, 2018, through September 30, 2019, shall be made in one installment in the amount of \$94,933.00, upon receipt of invoice from PARKLAND.

3. This Amendment to Renew is effective as of the 1st day of October, 2017.

4. Except as modified by this Amendment to Renew, the Agreement remains in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to Renew to be executed by their respective duly authorized representatives.

**Dallas County Hospital District d/b/a
Parkland Health & Hospital System**

By: 

Name: David S. Lopez

Title: EVPT COO

Date: 9/29/17

City of Garland

By:  

Name: BYRON L. BRADFORD

Title: CITY MANAGER

Date: 10-07-17



GARLAND POLICY REPORT

City Council Work Session Agenda

2.d.

Meeting Date: August 19, 2019

Item Title: 2019 Edward Byrne Memorial Justice Assistance Grant (JAG)

Submitted By: Jeffrey Bryan, Chief of Police

Strategic Focus Areas: Safe Community

ISSUE

The Director of the Bureau of Justice Assistance (BJA) has made funds available to units of local government under the 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) program for the purpose of reducing crime and improving public safety.

The Garland Police Department is eligible to apply to BJA for an estimated direct award of \$53,456.00 under this grant program. However, the Attorney General of the State of Texas has “certified” Garland as a disparate jurisdiction, thereby requiring us to enter into an agreement to share a portion of these funds with Dallas County. Currently, the agreement is for the City of Garland to share 30%, or approximately \$16,036.80, with Dallas County, which results in an award to the City of Garland in the amount of approximately \$37,419.20. From this amount, there will be a mandated 7% Administration Fee which is to be paid to the City of Dallas as they have designated as the area grant manager for all involved entities. The resulting estimated net award to the City of Garland will be approximately \$34,799.86.

This Justice Assistance Grant replaced the Local Law Enforcement Block Grant (LLEBG). JAG does not require any matching funds or contributions.

OPTIONS

1. Authorize submission of the grant application, which if approved by the federal government will pay an estimated \$34,799.86.
2. Disapprove submission of the grant application.

RECOMMENDATION

Staff recommends that Council approve submission of the application to the Bureau of Justice Assistance. Unless otherwise directed by Council, this item is scheduled for formal consideration at the September 3, 2019 Regular Meeting.

BACKGROUND

This will be the twelfth year that the Garland Police Department has applied for funds under the new JAG program. The Bureau of Justice Assistance (BJA) has replaced the Edward J. Byrne Memorial State (Byrne Formula) and the Local Law Enforcement Block Grant (LLEBG) with the Justice Assistance Grant. The joining of the two grants allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. The Garland Police Department received the following grant awards from JAG over the past five years:

- 2014 - \$28,052.24
- 2015- \$25,699.53
- 2016- \$29,586.65
- 2017- \$31,201.78
- 2018- \$34,764.70

CONSIDERATION

Pending negotiations with Dallas County, the Justice Assistance Grant should provide \$34,799.86 in funding. The grant will be for a 48-month period. At the conclusion of that time period, any unallocated funds must be returned to the federal government.

Funds must be used to supplement existing funds for program activities and cannot replace, or supplant, nonfederal funds that have been appropriated for the same purpose.

Attachments

Resolution JAG 2019

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE SUBMISSION AND ACCEPTANCE OF AN APPLICATION TO THE BUREAU OF JUSTICE ASSISTANCE FOR GRANT UNDER THE 2019 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That the City of Garland Police Department, by and through Police Chief Jeff Bryan, is hereby authorized to submit an application to, and subsequently accept a grant from, the Bureau of Justice Assistance under the 2019 Edward Byrne Memorial Justice Assistance Grant Program, for an estimated net amount of \$34,799.86.

Section 2

That this Resolution shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED this the 3rd day of September, 2019.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.a.

Meeting Date: August 19, 2019

Item Title: Interviews for Garland Housing Finance Corporation Board

Submitted By: Rene Dowl, City Secretary

Summary of Request/Problem

The Garland Housing Finance Corporation notified the City that Hector Cardenas' term of office as a Garland Housing Finance Corporation Board Member expires August 31, 2019. Information was posted on the City's website for 21 days regarding the qualifications of the Garland Housing Finance Corporation in order to provide an opportunity for citizens to apply for the position. A letter of interest was received from Hector Cardenas, Brian Parker, Carlos Porras and Genai Walker-Macklin. Council is scheduled to formally appoint a representative to the Garland Housing Finance Corporation Board of Directors at the August 20, 2019 Regular Meeting.

Recommendation/Action Requested and Justification

Candidate interviews.

Attachments

Hector Cardenas

Brian Parker

Carlos Porras

Genai Walker-Macklin



GARLAND

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JUL 11 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 7-10-19

Name: Hector H. Cardenas Phone: [REDACTED]

Address: 1709 Clear Point Dr. Phone: [REDACTED]

City, State, Zip: Garland, Tx. 75041 Email: [REDACTED]

Resident of Garland for 50 years Resident of Texas for 82 years

☒ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 5

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I have been with the Board of Directors of Garland Housing Finance Corp. for over 10yrs. I am the Treasurer.

If you have previously served on a City Board or Commission, please specify and list dates of service.

I am presently on the Board of Directors of the Garland Finance Corp.

List civic or community endeavors with which you have been involved.

Volunteer with the Garland ISD 23yrs. with Habitat for Humanity and a past president 2000-2001 Police Dept. Advisory and Review (of applicants) boards. Fire Dept. Review Board

What is your educational background? Salvation Army Board for 6 yrs.

University of Texas (at Austin) graduate; 1959 BBA degree

1961-1964 Captain in U.S. Army

What is your occupational experience?

35yrs. internal auditor Retired from The Associates Finance Corp. 12/15/93

I hereby affirm that all statements herein are true and correct. Hector H. Cardenas

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission	☐ Unified Building Standards Commission	

Renewal on Board of Directors Garland Housing Finance Corp.
Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vanover
7-11-19

Date Notified _____

Disclosure Form Filed _____

Revised 03/2011

Brian F. Parker

4701 Lawler Road · Garland, TX 75042



July 22, 2019

Ms. Rene Dowl
City Secretary
200 N. Fifth Street
Garland, TX 75040

Dear Ms. Dowl:

I recently learned through the Garland City Press, that the City is looking for a successor to the Garland Housing Finance Corporation (GHFC). The GHFC's Mission "to provide affordable housing" hits close to home. For, my wife and I were looking for just that, last year. As first-time home buyers, we were not privy to the ins and outs of various down payment and closing cost assistance programs. We had to research it all on our own, that is, until we connected with an experienced realtor. What a difference it made. It would be my privilege to assist others in their search for affordable housing and/or grants to improve their neighborhood.

My background is diverse and would facilitate, when taking on the various tasks required for this board. I currently work for Texas Instruments (TI) in their Fabrication Lab. Working at TI has challenged my mind, both the analytical and creative side. It has shown me what hard work and forward thinking can do, not just for a company, but a community.

I welcome the opportunity to collaborate with my fellow residents on the Garland Housing Finance Corporation. For that would mean working to improve the city where I am putting down roots.

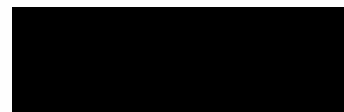
Thank you and the City Council for your time and consideration. I look forward to meeting with you all soon and discussing how I might be able to serve my city.

Sincerely,

Brian F. Parker

BRIAN F. PARKER

4701 Lawler Road
Garland, TX 75042



OBJECTIVE

To become a Board Member of the Garland Housing Finance Corporation (GHFC).

SUMMARY OF QUALIFICATIONS

Associate of Arts-Liberal Arts
Proficient in basic computer operating skills
Willingness to learn
Ability to communicate and work as a team

EXPERIENCE

- | | |
|------------------------|--|
| Jun. 2017 to Present | Manufacturing Specialist , Texas Instruments. Richardson, TX <ul style="list-style-type: none">• Manufacture, test and ship 300mm analog wafers that contain TI's signature chip• Called upon on various occasions to train new hires• Put in steps to work more efficiently and productively, helping my Team to accomplish our goals |
| Jul. 2015 to May 2017 | Pest Control Technician , Orkin. McKinney, TX <ul style="list-style-type: none">• Provide clients with the best pest control services in the industry• Effectively communicate to the client how to optimize the pest control services they have received• Serve as a problem solver; meet the needs of the client and seek sales opportunities to present them with other services the company offers• Enlisted as a new hire trainer on various occasions• Implemented methods to effectively cut down cancelations on my route |
| Jan. 2014 to Sep. 2015 | Part-time Guest Services Associate , RaceTrac. Allen, TX <ul style="list-style-type: none">• Provide guests with fast and efficient service in a friendly and welcoming environment• Seek sales opportunities to present guests with other goods the company offers• Manage and balance a cash drawer on a daily basis• Identified as a "go-to" trainer for new employees• Employee of the Month April 2014 |
| Nov. 2013 to Jul. 2015 | Security Officer , Securitas Security Company. Dallas, TX <ul style="list-style-type: none">• Monitor and secure properties with the use of computers and infrared cameras• Identified as a "go-to" trainer for the new employees |
| Aug. 2007 to Nov. 2013 | Night Shift Warehouse Manager , Floor & Decor. Plano, TX <ul style="list-style-type: none">• Managed a crew of four employees• Served as a new hire trainee and taught others how to train• Ensured quality control and the safety of the workers, no one was ever injured• Promoted to Night Manager from Warehouse Associate in 2011 |

EDUCATION

Collin College
Associate of Arts-Liberal Arts

Plano, TX
2001

Plano East Senior High School
Diploma

Plano, TX
1992

CERTIFICATIONS

General Test – Texas Instruments

Laser Test – Texas Instruments

Hazardous Materials & Emergency Response – Texas Instruments



GARLAND

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JUL 30 2019

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

CITY SECRETARY

Please Type or Print Clearly:

Date: 7-29-19

Name: Brian F. Parker

Phone:

Address: 4701 Lawler Road

Phone:

City, State, Zip: Garland, TX 75042

Email:

Resident of Garland for 1.5 years

Resident of Texas for 39 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 6

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Many years of customer service, with figuring out the needs of my clients and providing them with the best solution/option.

If you have previously served on a City Board or Commission, please specify and list dates of service.

List civic or community endeavors with which you have been involved.

What is your educational background?

Associate of Arts General Studies - Collin College

High School Diploma - Plano East High School

What is your occupational experience?

June 2017 - Present: Manufacturing Specialist at Texas Instruments

July 2015 - May 2017: Pest Control Technician at Orkin

I hereby affirm that all statements herein are true and correct.

Brian F. Parker
Signature of Applicant

Board or Commission of first, second, and third choice:		
☐ Board of Adjustment	☒ Garland Housing Finance	☐ Parks and Recreation Board
☐ Building and Fire Codes Board	☐ Garland Cultural Arts Commission	☐ Plan Commission
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Garland Youth Council *	☐ Plumbing and Mechanical Codes Board
☒ Community Multicultural Commission	☐ Property Standards Board	☐ Senior Citizens Advisory Committee
☐ Electrical Board	☒ Library Board	

* Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due
Past Due

Date Appointed

Appointed By

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney
Clerk

Date Notified



GARLAND

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JUL 18 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 07-18-2019

Name: Carlos Porras Phone: [REDACTED]

Address: 3302 S Country Club Rd Phone: [REDACTED]

City, State, Zip: Garland TX 75043 Email: [REDACTED]

Resident of Garland for 12 years Resident of Texas for 54 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.

TIF downtown Garland 2018 and 2019

List civic or community endeavors with which you have been involved.

Leadership Garland, GDBA President, Many events downtown
Wild West Cowboy Raffle,
Fall for Garland
Cinco de Mayo

What is your educational background?

BA Business Mgmt UTD.

What is your occupational experience?

Owner Dor Banderas Rest

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☒ <u>Garland Housing Finance</u>	☐ Parks and Recreation Board
☐ Building and Fire Codes Board	☐ Garland Cultural Arts Commission	☐ Plan Commission *
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Garland Youth Council **	☐ Plumbing and Mechanical Codes Board
☐ Community Multicultural Commission	☐ Property Standards Board	☐ Senior Citizens Advisory Committee
☐ Electrical Board	☐ Library Board	

* Plan Commission members must live in district ** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vanover

Date Notified _____

Disclosure Form Filed _____

Revised 03/2017



GARLAND

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**CITY OF GARLAND
RECEIVED
JUL 25 2019
CITY SECRETARY**

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 07/25/2019

Name: GENAI WALKER-MACKLIN

Phone:

Address: 513 BRIARCLIFF DR

Phone:

City, State, Zip: GARLAND, TEXAS 75043

Email:

Resident of Garland for 6 **years**

Resident of Texas for 6 **years**

Dallas County Voter Registration Number [REDACTED]

Garland City Council District Number 4

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Career in finance and mortgages, knowledge of the neighborhoods and past usage of vitality programs

If you have previously served on a City Board or Commission, please specify and list dates of service.

CMC for the past 4 years (2015-present); have served in the capacity as Chair and Co-Chair

List civic or community endeavors with which you have been involved.

Kiwanis Club, Garland Sports HOF, LG35, Girls with Goals, GFD interview board, etc; see resume

What is your educational background?

BA in Mathematics/Sociology, AA in Spanish, MS in Health Science; see resume

What is your occupational experience?

Financial Advisor/Stockbroker, Loan Specialist, Investment Banker and Sales Executive; see resume

I hereby affirm that all statements herein are true and correct.

[Signature]
Signature of Applicant

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Cultural Arts Commission

☐ Parks and Recreation Board

☐ Building and Fire Codes Board

☐ Garland Youth Council *

☐ Plan Commission

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plumbing and Mechanical Codes Board

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Electrical Board

* Garland Youth Council has a separate application

Garland Housing Finance Corporation

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒ **Past Due** ☐
Current ☒ **Past Due** ☐

Past Due ☐ **Past Due** ☐

CSO Suit/Claim Filed
Clerk Signature & Date

Courtney Vander
7/25/19

Yes ☒ **No** ☐

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

Revised 03/2017

Genai Walker-Macklin, FPS®

NMLS #1482032

513 Briarcliff Dr.

Cost Mesa, TX 75019

W E

Summary of Qualifications

Results-oriented and a dedicated financial services leader. Reputation for providing effective leadership with a focus on total organizational coordination to manage financial operations, provide innovative concepts and ideas, supervise teams, and oversee staff. Fluent in Spanish. Computer expertise, with proficiency in all MS Office programs. Areas of expertise include: problem resolution, performance optimization, project management, new business development, organizational leadership, strategic and tactical planning, research and analysis, profitability improvement, and employee relations.

Professional Experience

Morgan Stanley, Financial Advisor, Dual Employed FA MSPB, N.A. (Mar 2014-present) Specialist in Morgan Stanley Wealth Management Wealth planning process; to gather client information and present customized and tailored Wealth Planning solutions to clients; model multiple planning and investment scenarios and create client presentations; Effectively source business prospects and employ client acquisition techniques; Consult clients on investment strategies based on their financial and investment objectives; and Balance management of referral activities, customer follow-ups and administrative costs.

TD Ameritrade, Amerivest Operations Representative (Dec 2013-Mar 2014)

Process new Amerivest account paperwork including suitability and systematic forms; Process cases/ISIS items/internal & external Chat/Kana/inbox items; Interface with clients on outbound calls and occasional inbound calls; Ensure requirements of RIA are met before accounts are invested; Coordinate with Amerivest operations, new accounts, branch Investment Consultants (ICs), Branch Resource Desk (BRD), Resource Desk (RD) and Investor Services (IS) department, providing support for resolution. Manage service level agreements of departments with the sales force via written correspondence, chat, ISIS and continual training; Monitor and manage Amerivest account issues; Assist with special projects as needed around new product release, education or processes; Responsible for investing accounts into new product (there is an exposure to risk and error).

Bank of America, Investment Banker/Officer (Jan 2013-Dec 2013)

Responsible for performing duties and support related to branch operational activities and financial services; processes all new account transactions; assisting customers in their selection of various accounts and financial services; cross-selling the Bank's products and services; opening, maintaining and closing of all account types; performing branch clerical duties; promoting business for the bank by maintaining good customer relations and referring customers to appropriate staff for new services. Required to be fully knowledgeable and skilled in the areas of teller, vault, safe deposit, processing and boarding DDA lines of credit, discussing and accepting credit applications, and is required to provide leadership, training and support to less experienced New Account Representatives and other branch staff members.

- Best in Class (2013)
- #1 Personal Banker in the Market (2013)
- #1 Branch in the Market (2013)
- Top Seller Funder (2013)
- Top Referrals (2013)
- Green Tree Performer (2013)

*Completed all Private Wealth Management for Merrill Lynch training classes

Professional International Basketball League (Captain, Player, 2005-2012) United States, Spain, Ecuador, Portugal & Switzerland

Played hard on the court in games and in practice and represented my team in public. Was a role model for children. As a player, I made shots, set screens, steals, and rebounded. I did whatever it took to help my team win. Supported my fellow teammates and produced good teamwork when in play. Listened and accomplished what my coaches are trying to achieve. Maintained good physical conditions at all times for the games.

- Player of the Year (2009)
- Player of Week (26x)
- Player of the Game (50x)
- All-Star Selection (2007)

Mackey Insurance Agency, Office Manager (2007-2010)

Liaison between senior management and clients to ensure proper lines of communications critical in addressing a myriad of problems and issues requiring immediate attention and resolve. Researched account transactions, demonstrating a keen ability to recognize and resolve discrepancies. Perform thorough credit analyzes, research financial histories, and review account status as a

prerequisite to qualifying new accounts and authorizing purchases. Negotiate and enforce collections to recover funds and expedite the clearance on delinquent accounts.

- Worked closely with the CEO and was trusted with high-profile clients
- Helped increase total annual revenue by 75%

Centennial Bank, Teller/CSR & Loan Specialist (2005-2007)

Worked with customers on a daily basis, meeting their banking needs and either answering or referring their financial questions to the appropriate supervisory individuals. Accepted and processed customer deposits and loan payments. Maintained and balanced a cash drawer daily. Secured the financial institution nightly. Responded to customer inquiries regarding account balances. Used 10 key to process monetary transactions.

- Helped create a spreadsheet for easier understandability of loans for customers
- After 6 months working, I was promoted from bank teller to loan specialist

Professional Experience (Summer)

Arvest Bank, Loan Processor, Financial Assistant & Team Lead – (2011-2012)

Helped cash/checking deposits, processing loan payments, opening accounts, getting direct deposits accounts, activating atm/debit cards. Supported clients in all banking transactions. Assisted in all clerical responsibilities within the bank. Maintained proper cash limits, cashed checks, issued cashier's checks, money orders, cash advances, and funds transfers.

- Initially hired as entry level teller, promoted due to accuracy, speed and skills
- After 3 months working, I was going to other branches and helping due to shortages
- Was awarded a "People Helping People" award for outstanding customer service
- Was given a Incentive bonus for 100% accuracy and transaction

Conway Regional Hospital - Foundation & Financial Contribution Dept. (2010)

Provided strategic and organizational leadership. Revamped internal procedures and controls to maximize efficiency. Reallocated staff and implemented best practices and procedures. Introduced performance monitoring systems to support continuous improvement and consistent production. Oversaw new business development, product development, and corporate expansion.

AT&T, Sales Executive (2004-2005)

Charged with increasing sales in major accounts while also expanding local customer base. Focus on selling solutions to fit customers' unique technology needs; flexibility adapt sales tactics and presentations to match individuals sales cycle, chain of command, decision-making process and need for relationship building. Target a broad market, meeting customer demand with sophisticated sales and solutions.

- Exceeded sales quota by 150% annually
- Was "Saleswoman of the Month" for 4 consecutive months
- Helped led team into new, complex software system for inputting data
- Grew existed customer base by an average of 200 new accounts annually through fundamental sales practices; telemarketing, prospecting and networking

Heritage, Telemarketer (2002-2004)

- Consistent achievements as a top producer
- Increased revenues, portfolios and profits through expertise in business development, relationship building, and exceptional service follow up
- Trained new staff of 30
- Used strategic planning and marketing experience combine with qualifications in staff development, coaching and management to drive and deliver performance results
- Exceeded daily quota by 240% annually
 1. Received numerous awards and gifts for top-selling efforts
 2. After one year, I was promoted to lead marketing manager for my team
 3. Achieved highest sell quota for one day of \$120,000
 4. Received "Saleswoman of the Year" in 2003 and 2004

Education

University of Huelva, Spain (2010-2011)
Spanish Language Certificate (4.0 GPA)
University of Central Arkansas (2006-2008)
Master of Science in Health Science (3.9 GPA)
University of Central Arkansas (2000-2005)
Bachelor of Science in Mathematics/Sociology (3.5 GPA)
Bachelor of Arts in Spanish (3.8 GPA)

Licenses

Series 7
Series 66 (63, 65)
Texas, Arkansas, Louisiana, Georgia, and Oklahoma
Insurance Licenses
Long Term Care/Disability Insurance Licensing
Alternative Investments

Leadership Activities

2019 DE/DOJ Citizens Academy

2018 FBI Citizens Academy

2018 Keynote speaker Big Brother Big Sister North Texas

2017 Campus Improvement Team, community advocate

2017 Children at Risk, board member, Chair of Gala 2018

2017 MADD National Texas Chapter, board member

2016 GAFHA Scholarship Selection Committee

2016 Steering Committee, class representative

2016 GAFHA GISD School Board Panel

Women in Business, member

2015 Leadership Development Conference, panelist

2015 Garland School District, Mentor Speaker

2015 Semi-Pro Women's Basketball Mentor, Financial Speaker

2015 Girls with Goals Leadership, Speaker

2015 Class 35 Leadership Garland

North Texas Chapter LEAD for Women, membership committee

Hope Clinic 3-on-3, Project Manager

Garland Fire Department Oral Interview Board, interviewer

The City of Garland, CMC Community Services- Co-Chair

Garland Sports Hall of Fame, member

NCAAP Garland chapter, member

Kiwanis, Board member, Treasurer

Neighborhood Crime Watch, President

DFW AACC, Board member

United Way Community Impact Grant Panel, panel member

Texas Wall Street Women, member

GAFHA, member

2016 Who's Who in Black Dallas

NBA of Retired Players-Dallas, member

Cancer Support of North Texas, volunteer



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.b.

Meeting Date: August 19, 2019

Item Title: Homeless Task Group Initiative

Submitted By: Jeffrey Bryan, Chief of Police

Summary of Request/Problem

The Police Department will brief Council on the creation of a multi-department homeless task group.

Recommendation/Action Requested and Justification

Council discussion.

Attachments

Homeless Task Group

Homeless Camp Cleanup Update



























































CITY OF GARLAND NOTICE

DATE POSTED:

TIME POSTED:

THIS IS PRIVATE PROPERTY AND THE OWNER HAS REQUESTED THAT YOU LEAVE THE PROPERTY. IF YOU REMAIN YOU ARE TRESPASSING. PERSONAL PROPERTY LEFT OR STORED ON THIS PROPERTY CONSTITUTES A VIOLATION OF ONE OR MORE ORDINANCES OF THE CITY OF GARLAND. THE CITY OF GARLAND INTENDS TO REMOVE ALL PERSONAL PROPERTY LOCATED IN THIS AREA.

IF YOU DO NOT REMOVE ALL OF YOUR BELONGINGS FROM THIS PROPERTY BY:

(DATE AND TIME)

THE BELONGINGS WILL BE REMOVED BY THE CITY OF GARLAND.

IF YOUR BELONGINGS ARE REMOVED FROM THIS PROPERTY BY THE CITY OF GARLAND YOU MAY CALL 972-205-3909 FOR INFORMATION ON RECOVERING YOUR BELONGINGS OR YOU MAY GO TO THE GARLAND CITY POUND LOCATED AT:

1630 COMMERCE ST. GARLAND, TEXAS 75040

BELONGINGS REMOVED WILL BE HELD AT THE GARLAND CITY POUND FOR FIVE (5) DAYS AFTER THEIR REMOVAL. AFTER THAT TIME, THE PROPERTY WILL BE DISPOSED OF.

FOR INFORMATION ABOUT THIS NOTICE CALL: 972-485-4663



CIUDAD DE GARLAND AVISO

FECHA DE AVISO:

TIEMPO DE AVISO:

Esta es una propiedad privada y el dueño ha solicitado que abandone la propiedad. Si permaneces estás invadiendo. La propiedad personal dejada o guardada en esta propiedad constituye una violación de una o más ordenanzas de la ciudad de Garland. La ciudad de Garland tiene la intención de eliminar todos los bienes personales ubicados en esta área.

Si no elimina toda su propiedad de esta ubicación en esta fecha y hora:

(Fecha y hora)

La propiedad será removida por la Ciudad de Garland.

Si la ciudad de Garland retira su propiedad de esta ubicación, puede llamar, 972-205-3909, para obtener información sobre cómo recuperar su propiedad. También puede ir a la sala de propiedades de la ciudad de Garland, ubicada en:

1630 COMMERCE ST. GARLAND, TEXAS 75040

La propiedad recolectada permanecerá en la sala de propiedades de la ciudad de Garland durante cinco días después de ser retirada. Después de ese tiempo, la propiedad será eliminada.

Para obtener información sobre este aviso, llame al: 972-485-4663.

18 X 24
12 X 18



CITY OF GARLAND NOTICE

DATE POSTED:

TIME POSTED:

THIS IS PRIVATE PROPERTY AND THE OWNER HAS REQUESTED THAT YOU LEAVE THE PROPERTY. IF YOU REMAIN YOU ARE TRESPASSING. PERSONAL PROPERTY LEFT OR STORED ON THIS PROPERTY CONSTITUTES A VIOLATION OF ONE OR MORE ORDINANCES OF THE CITY OF GARLAND. THE CITY OF GARLAND INTENDS TO REMOVE ALL PERSONAL PROPERTY LOCATED IN THIS AREA.

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(DATE AND TIME)

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FECHA DE AVISO:

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Esta es una propiedad privada y el dueño ha solicitado que abandone la propiedad. Si permaneces estás invadiendo. La propiedad personal dejada o guardada en esta propiedad constituye una violación de una o más ordenanzas de la ciudad de Garland. La ciudad de Garland tiene la intención de eliminar todos los bienes personales ubicados en esta área.

Si no elimina toda su propiedad de esta ubicación en esta fecha y hora:

(Fecha y hora)

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Para obtener información sobre este aviso, llame al: 972-485-4663.

Homeless Cleanup Task Group

- Environmental Waste
- Storm Water
- Code Enforcement
- Transportation
- Police
- Temporary Labor





GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

3.c.

Meeting Date: August 19, 2019

Item Title: Public Safety Committee Update

Submitted By: Jeffrey Bryan, Chief of Police

Summary of Request/Problem

Robert Vera, Chair of the Public Safety Committee, will provide a committee report on the following items:

- Information and a proposed ordinance regarding the use and possession of shopping carts away from retail establishments and in public rights-of way

Recommendation/Action Requested and Justification

Staff recommends Council adopt an ordinance that will prohibit the use and possession of shopping carts a hundred feet away from the premises of a retail establishment and on a street or other public place. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 3, 2019 Regular Meeting.

Attachments

Shopping Cart Ordinance-DRAFT

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 33, TRANSPORTATION, OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS RELATING TO THE USE AND POSSESSION OF SHOPPING CARTS; PROVIDING A PENALTY UNDER THE PROVISIONS OF SEC. 10.05 OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A SAVINGS CLAUSE AND A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That Chapter 33, Transportation, of the Code of Ordinances of the City of Garland, Texas, is hereby amended by adding a new section, Section 33.09, to read as follows:

Sec. 33.09 Use and possession of shopping carts

(A) In this section, "shopping cart" means a basket, typically mounted on four wheels and designed to be stored when not in use in a stackable order, generally used in a retail establishment by a customer to transport goods or carrying merchandise within the retail establishment or to motor vehicles parked on the premises of the retail establishment.

(B) It shall be unlawful for any person to leave or abandon a shopping cart at a location more than 100 feet away from the premises of the retail establishment that owns or provides the cart.

(C) It shall be unlawful for any person to possess a shopping cart on a street or other public place other than the premises of the retail establishment that owns or provides the cart or a sidewalk, if any, immediately adjacent to the retail establishment that owns or provides the cart.

(D) It is a defense to prosecution under Subsection (b) that the person was an owner, employee, or agent of the retail establishment that owns the shopping cart who was delivering, retrieving, or returning the shopping cart to the retail establishment.

Section 2

That a violation of any provision of this Ordinance shall be a misdemeanor punishable in accordance with Sec. 10.05 of the Code of Ordinances of the City of Garland, Texas.

Section 3

That Chapter 33, "Transportation", of the Code of Ordinances of the City of Garland, Texas, as amended, shall be and remain in full force and effect save and except as amended by this Ordinance.

Section 4

That the terms and provisions of this Ordinance are severable and are governed by Sec. 10.06 of the Code of Ordinances of the City of Garland, Texas.

Section 5

That this Ordinance shall be and become effective immediately upon and after its passage and approval.

PASSED AND APPROVED this the _____ day of _____, 2019.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary

PUBLISHED:



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

3.d.

Meeting Date: August 19, 2019

Item Title: Sex Offender Ordinance

Submitted By: Jeffrey Bryan, Chief of Police

Summary of Request/Problem

The Police Department will present data regarding registered sex offenders living in Garland and the option to adopt an ordinance placing residency restrictions around areas where children commonly gather.

Recommendation/Action Requested and Justification

Council discussion.

Attachments

Garland Sex Offender Presentation

Sex Offender Residency Draft Ordinance

Garland Sex Offender Ordinance



Registration Requirements Under State Law

Chapter 62 of the Code of Criminal Procedure requires sex offenders to register with the local law enforcement agency if he or she has a reportable conviction or adjudication for certain offenses.

Sex offenders are required to register with local authorities within seven days of arrival.

Sex offenders are required to report any change in address.

Sex offenders are required to register with local authorities if, on at least three occasions, they spend at least 48 hours in a city or county.

Current Residential Ordinance

Ordinance No. 6894 Section B.

A sex offender commits an offense if the person resides, either temporarily or permanently, in the same dwelling with another sex offender.

Section C.

The owner, operator, or person in control of a dwelling commits an offense if he or she, either personally or through an employee or agent, knowingly allows or with criminal negligence allows a sex offender to reside, either temporarily or permanently, in the dwelling with another sex offender.

Garland Sex Offenders

Approximately 461 Sex Offenders Reside in Garland

Risk Level

Low Risk	125
Medium Risk	163
High Risk	22

* not all offenders are assigned a risk level.

Sex Offender Verification Visits

NPOs conduct verifications four times per year.

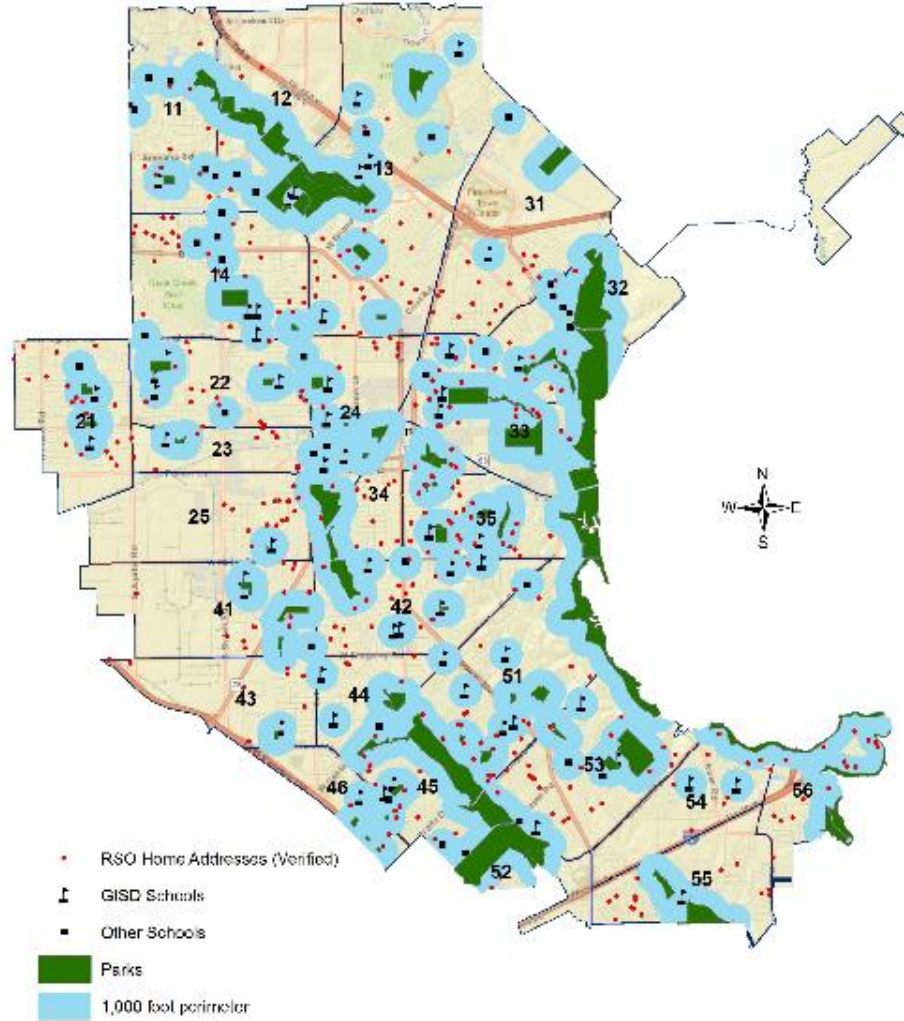
SOAR (Sex Offender Apprehension and Registration) Detectives conduct verifications multiple times per year on high risk sex offenders.

Proposed Ordinance

For each person required to register on the Texas Department of Public Safety's Sex Offender Database (the "Database") because of a violation involving a victim who was less than 16 years of age, it is unlawful for that person to establish a permanent residence or temporary residence within 1,000 feet of any premises where children commonly gather, which, for purposes of this section, shall be a public park, private school, or public school as such terms are defined in the Garland Development Code.



Registered Sex Offender Addresses 1,000 Foot Perimeter around Schools and Parks



Date: 8/12/2019

Affirmative defense

complied with all of the sex offender registration laws of the State of Texas, prior to the date of the adoption of this Ordinance.

The person required to register on the Database was a minor when he or she committed the offense...

City	Residency Restrictions	Total	Ratio of residents/sex offender
Arlington	1000' from Children Commonly Gather	558	704 to 1
Allen	1000' from Children Commonly Gather	56	792 to 1
Carrollton	1000' from Children Commonly Gather	118	1130 to 1
Dallas	Currently Updating Ordinance	4,312	319 to 1
Farmers Branch	1000' from Children Commonly Gather	26	1238 to 1
Garland		461	509 to 1
Grapevine	1000' from Children Commonly Gather	20	2617 to 1
Grand Prairie	1000' from Children Commonly Gather	90	1043 to 1
Irving	1000' from Children Commonly Gather	237	1005 to 1
Lewisville	1000' from Children Commonly Gather	10	6748 to 1
Mesquite	1000' from Children Commonly Gather	182	790 to 1
McKinney	1000' from Children Commonly Gather	81	2052 to 1
Plano	1000' from Children Commonly Gather	126	2270 to 1
Richardson	1000' from Children Commonly Gather	28	3965 to 1
Rockwall	1000' from Children Commonly Gather	11	2942 to 1
Rowlett	1000' from Children Commonly Gather	53	1145 to 1
Sachse	1000' from Children Commonly Gather	12	1992 to 1

- DRAFT -

For Discussion Purposes Only – Non-Final and Unapproved

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 26, "POLICE-MISCELLANEOUS PROVISIONS AND OFFENSES", OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS BY AMENDING ARTICLE III THEREOF RELATING TO SEX OFFENDERS; MAKING CERTAIN FINDINGS THEREON; PROVIDING A PENALTY UNDER THE PROVISIONS OF SEC. 10.05 OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A SAVINGS CLAUSE AND A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

The City Council finds, determines and declares that:

- (1) Sex offenders are a serious threat to public safety;
- (2) The recidivism rate for released sex offenders is alarmingly high, especially for those who commit their crimes against children;
- (3) That establishing a policy to restrict the property available for residence of sex offenders will provide better protection for children gathering in the City; and
- (4) Article 42.12(13B) of the Texas Code of Criminal Procedure provides a 1000-foot safety zone for children, as a condition of probation for those convicted of certain sexual offenses which, as determined by the Texas Legislature, is a reasonable separation distance as a safety zone.

Section 2

That the title of Article III of Chapter 26, "Police - Miscellaneous Provisions and Offenses", of the Code of Ordinances of the City of Garland, Texas, is hereby amended to read, "Article III. LOITERING AND RESIDENCY RESTRICTIONS FOR SEX OFFENDERS"

Section 3

That Sec. 26.30 of Chapter 26, "Police - Miscellaneous Provisions and Offenses", of the Code of Ordinances of the City of Garland, Texas, is hereby amended by adding Subsection 26.30(10) to read as follows:

"(10) Temporary residence means place where a person abides, lodges, or resides for a period of 14 or more days in the aggregate during any calendar year and which is not the person's permanent residence, or a place where a person routinely abides, resides, or lodges for a period of four or more consecutive or nonconsecutive days in any month and which is not the person's permanent residence."

Section 4

That Chapter 26, "Police - Miscellaneous Provisions and Offenses", of the Code of Ordinances of the City of Garland, Texas, is hereby amended by adding a new section, Sec. 26.35, to read as follows:

"Sec. 26.35 Restrictions on sex offender residency

(A) No person who is required to register on the database because of a violation involving a victim who was less than 16 years of age may establish a permanent residence or a temporary residence within 1,000 feet of any prohibited area ~~premises where children commonly gather, which, for purposes of this section, shall be a public park, private school, or public school as such terms are defined in the Garland Development Code.~~

(B) It shall be prima facie evidence that this section applies to a person described in Subsection (A) if that person's record appears on the database and the database indicates that the victim was less than 16 years of age.

(C) For the purposes of determining the minimum distance separation, the requirement shall be measured by following a straight line from the outer property line of the permanent or temporary residence to the nearest property line of the prohibited area ~~the premises where children commonly gather, as described herein above,~~ or, in the case of multiple residences on one property, measuring from the nearest property line of the premises on which the multiple residences are located to the nearest property line of the prohibited area ~~premises where children commonly gather, as described herein.~~

(D) A map depicting prohibited areas within the City shall be maintained by the Police Department and shall be reviewed at least annually for changes. The map will be available to the public at the Garland Police Department.

(E) Neither allegation nor evidence of a culpable mental state is required for the proof of an offense defined by this section.

(F) It is an affirmative defense to prosecution that any of the following conditions apply:

(1) The person required to register on the database established the permanent or temporary residence prior to the date of the adoption of this section and has complied with all of the sex offender registration laws of the State of Texas.

(2) The person required to register on the database was a minor when he or she committed the offense requiring such registration and was not convicted as an adult.

(3) The person required to register on the database is a minor.

(4) The prohibited area at issue became a prohibited area after the person established the permanent or temporary residence and the person has complied with all sex offender registration laws of the State of Texas.

(5) The information on the database is incorrect, and, if corrected, this section would not apply to the person who was erroneously listed on the database."

Section 5

That a violation of any provision of this Ordinance shall be a misdemeanor punishable in accordance with Sec. 10.05 of the Code of Ordinances of the City of Garland, Texas.

Section 6

That Chapter 26, Police - Miscellaneous Provisions and Offenses, of the Code of Ordinances of the City of Garland, Texas, as amended, shall be and remain in full force and effect save and

except as amended by this Ordinance.

Section 7

That the terms and provisions of this Ordinance are severable and are governed by Sec. 10.06 of the Code of Ordinances of the City of Garland, Texas.

Section 8

That this Ordinance shall be and become effective immediately upon and after its passage and approval.

PASSED AND APPROVED this the _____ day of _____, 2019.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary

PUBLISHED:



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.e.

Meeting Date: August 19, 2019

Item Title: Administrative Services Committee Update

Summary of Request/Problem

Robert John Smith, Chair of the Administrative Services Committee, will provide a committee report on the following items:

- Review finalized council policy language for meeting posting and notice of potential quorums
- Legislative Lobbying - Review of budget and website templates for internal/external costs of lobbying
- Discuss council policy for managing sensitive information

Recommendation/Action Requested and Justification

Council discussion.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.f.

Meeting Date: August 19, 2019

Item Title: Senate Bill 944 Discussion on Data Retention Policies

Submitted By: Brad Neighbor, City Attorney

Summary of Request/Problem

Staff will brief Council on Senate Bill 944, including its impact on current City policies related to the retention of data and correspondence of public officials, and discuss options for future policy changes.

Recommendation/Action Requested and Justification

Council discussion.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.g.

Meeting Date: August 19, 2019

Item Title: Budget Discussions

Submitted By: Ron Young, Budget Director

Summary of Request/Problem

Continue Council discussions on the 2019-20 Budget.

Recommendation/Action Requested and Justification

Council discussion.



GARLAND

City Council Work Session Agenda

Meeting Date: August 19, 2019

Item Title: Boards and Commissions

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Mayor Scott LeMay

- John Kaiwi - Board of Adjustment
 - Ken Risser - Environmental and Community Advisory Board
 - Jennifer Nguyen - Community Multicultural Commission
 - Genai Walker-Macklin - Community Multicultural Commission
 - Charles Pickitt - Community Multicultural Commission
 - Joann Traylor - Garland Cultural Arts
 - Don Koerner - Parks and Recreation Board
 - Wayne Dalton - Plan Commission
 - David Perry - Property Standards Board
 - Allan Stafford - Downtown TIF
 - Bettye Haynes - Library Board
 - Shirley Robnett - Senior Citizens Advisory Board
 - Elvia Flores - Community Multicultural Commission
 - Bashir Ashimi - Community Multicultural Commission
 - Mark Tyler - Unified Building Standards
 - Morgan Jones - TIF South
-

Attachments

John Kaiwi - Board of Adjustment

Ken Risser - Environmental and Community Advisory Board

Jennifer Nguyen - Community Multicultural Commission

Genai Walker-Macklin - Community Multicultural Commission

Charles Pickitt - Community Multicultural Commission

Joann Traylor - Garland Cultural Arts

Don Koerner - Parks and Recreation Board

Wayne Dalton - Plan Commission

David Perry - Property Standards Board

Allan Stafford - Downtown TIF

Bettye Haynes - Library Board

Shirley Robnett - Senior Citizens Advisory Board

Elvia Flores - Community Multicultural Commission

Bashir Ashimi - Community Multicultural Commission

Mark Tyler - Unified Building Standards

C. Morgan Jones - TIF South



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
AUG 01 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 7-21-19

Name: John K. Kaiwi Phone: [REDACTED] (Home)

Address: 1505 HAWK COURT Phone: _____ (Other)

City, State, Zip: GARLAND TX 75040 Email: [REDACTED]

Resident of Garland for 24 years Resident of Texas for 52 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 2

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☐ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I HAVE BEEN ON THE BDA SINCE 2005
ACTIVE IN THE COMMUNITY
RETIRED TEACHER FROM GISD

If you have previously served on a City Board or Commission, please specify and list dates of service.

BOARD OF ADJUSTMENTS SINCE 2005

List civic or community endeavors with which you have been involved.

GPD CHIEF COMMUNITY LEADER GROUP
GPD GRAL REVIEW BOARD
LULAC

What is your educational background?

TEXAS A&M TEXARKANA

What is your occupational experience?

RETIRED TEACHER GISD

I hereby affirm that all statements herein are true and correct.

John K. Kaiwi

Board or Commission of first, second, and third choice:

☒ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status 8/5/19 Current ☒ Past Due ☐
Utility Account Status 8/5/19 Current ☒ Past Due ☐

CSO Suit/Claim Filed Yes ☐ No ☒
Clerk Signature & Date

Date Appointed _____

Appointed By _____

Date Notified _____

Courtney Vanover



GARLAND

TEXAS MADE HERE

**CITY OF GARLAND
RECEIVED
JUN 25 2019
CITY SECRETARY**

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 6/17/19

Name: KEN RISSE Phone: [REDACTED]

Address: 4130 CARRINGTON DRIVE Phone: [REDACTED]

City, State, Zip: GARLAND TX 75043 Email: [REDACTED]

Resident of Garland for 18 years Resident of Texas for 34 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? [REDACTED]

Please list any experience that qualifies you to serve in the areas you have indicated.

MGMT/LEADERSHIP EXPERIENCE, COMMUNITY INVOLVEMENT, HOA BOARD MEMBER, COMMITTEE CHAIR
* 2008-2016 PRECINCT, COUNTY, STATE DELEGATE

If you have previously served on a City Board or Commission, please specify and list dates of service.

CENAC - 2009 - PRESENT (MAYOR'S APPOINTEE SINCE 2009 / VICE CHAIR SINCE 2015 (ECAB))

List civic or community endeavors with which you have been involved. HOA BOARD - 2015 - PRESENT;
CENAC - 2009 - PRESENT (MAYOR'S APPOINTEE / VICE CHAIR)
KGB - 2009 - PRESENT; SPCA EVENT BOARD / ROUTE DIRECTOR - STRUT YOUR MUTT (2008-PRESENT)

What is your educational background?

BAAS (BACHELORS OF APPLIED ARTS & SCIENCES) UNIV OF NORTH TEXAS 1995
MAJOR: POLITICAL SCIENCE MINORS: CRIMINOLOGY / SOCIOLOGY / JOURNALISM

What is your occupational experience?

11 YRS w/ FED GOVT (FDIC), 30 YRS OF TRAVEL / HOSPITALITY INDUSTRY
12 YRS MGMT EXPERIENCE

I hereby affirm that all statements herein are true and correct.

Ken Risse Signature

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☒ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒ Past Due ☐
Current ☒ Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover
6/26/19

Revised 03/2018



GARLAND

TEXAS MADE HERE

**CITY OF GARLAND
RECEIVED
JUL 12 2019**

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: July 12, 2019

Name: JENNIFER NGUYEN Phone: [REDACTED]

Address: 2210 COUNTRY OAKS DR Phone: [REDACTED]

City, State, Zip: GARLAND TX 75040 Email: [REDACTED]

Resident of Garland for 34 years Resident of Texas for 34 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I HAVE BEEN SERVING SINCE 2007, EVERYTHING IS ON FILE.

If you have previously served on a City Board or Commission, please specify and list dates of service.

CMC - 2007

List civic or community endeavors with which you have been involved.

ON FILE, I CAN SEND AN ATTACHMENT IF NEEDED

What is your educational background?

MBA

What is your occupational experience?

Retired

I hereby affirm that all statements herein are true and correct. Signature of Applicant

Board or Commission of first, second, and third choice:

- | | | |
|---|--|--|
| ☐ Board of Adjustment | ☒ Garland Cultural Arts Commission | ☐ Parks and Recreation Board |
| ☐ Building and Fire Codes Board | ☐ Garland Youth Council ** | ☐ Plan Commission * |
| ☐ Citizens Environmental and Neighborhood Advisory Committee | ☐ Property Standards Board | ☐ Plumbing and Mechanical Codes Board |
| ☒ Community Multicultural Commission | ☐ Library Board | ☒ Senior Citizens Advisory Committee |
| ☐ Electrical Board | | |

* Plan Commission members must live in district ** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒ Past Due ☐
Current ☐ Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover
7.15.19

Revised 03/2017



GARLAND

TEXAS MADE HERE

**CITY OF GARLAND
RECEIVED
JUL 10 2019
CITY SECRETARY**

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 07/10/2019

Name: GENAI WALKER-MACKLIN

Phone: [REDACTED]

(Home)

Address: 513 BRIARCLIFF DR

Phone: [REDACTED]

(Other)

City, State, Zip: GARLAND, TEXAS 75043

Email: [REDACTED]

Resident of Garland for 6 years Resident of Texas for 6 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 4 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

past experience on the board and active participation in community wide events

If you have previously served on a City Board or Commission, please specify and list dates of service.

CMC for the last 4 years; termed co-chair

List civic or community endeavors with which you have been involved.

resume

What is your educational background?

BA, AA, MS; see resume

What is your occupational experience?

Financial Advisor; see resume

I hereby affirm that all statements herein are true and correct.

[Signature]

Signature of Applicant

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Cultural Arts Commission	☐ Parks and Recreation Board
☐ Building and Fire Codes Board	☐ Garland Youth Council **	☐ Plan Commission *
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plumbing and Mechanical Codes Board
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Electrical Board		

* Plan Commission members must live in district ** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☐

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover
7.10.19

Revised 03/2017

Genai Walker-Macklin, FPS®
NMLS #1482032
513 Briarcliff Dr.
Garland, TX 75043
C Ph: (501) 908-3046 W Ph: (972) 450-6675
Email: genai_walker@yahoo.com
W Email: genai.walker-macklin@morganstanley.com

Summary of Qualifications

Results-oriented and a dedicated financial services leader. Reputation for providing effective leadership with a focus on total organizational coordination to manage financial operations, provide innovative concepts and ideas, supervise teams, and oversee staff. Fluent in Spanish. Computer expertise, with proficiency in all MS Office programs. Areas of expertise include: problem resolution, performance optimization, project management, new business development, organizational leadership, strategic and tactical planning, research and analysis, profitability improvement, and employee relations.

Professional Experience

Morgan Stanley, Financial Advisor, Dual Employed FA MSPB, N.A. (Mar 2014-present) Specialist in Morgan Stanley Wealth Management Wealth planning process; to gather client information and present customized and tailored Wealth Planning solutions to clients; model multiple planning and investment scenarios and create client presentations; Effectively source business prospects and employ client acquisition techniques; Consult clients on investment strategies based on their financial and investment objectives; and Balance management of referral activities, customer follow-ups and administrative costs.

TD Ameritrade, Amerivest Operations Representative (Dec 2013-Mar 2014)

Process new Amerivest account paperwork including suitability and systematic forms; Process cases/ISIS items/internal & external Chat/Kana/inbox items; Interface with clients on outbound calls and occasional inbound calls; Ensure requirements of RIA are met before accounts are invested; Coordinate with Amerivest operations, new accounts, branch Investment Consultants (ICs), Branch Resource Desk (BRD), Resource Desk (RD) and Investor Services (IS) department, providing support for resolution. Manage service level agreements of departments with the sales force via written correspondence, chat, ISIS and continual training; Monitor and manage Amerivest account issues; Assist with special projects as needed around new product release, education or processes; Responsible for investing accounts into new product (there is an exposure to risk and error).

Bank of America, Investment Banker/Officer (Jan 2013-Dec 2013)

Responsible for performing duties and support related to branch operational activities and financial services; processes all new account transactions; assisting customers in their selection of various accounts and financial services; cross-selling the Bank's products and services; opening, maintaining and closing of all account types; performing branch clerical duties; promoting business for the bank by maintaining good customer relations and referring customers to appropriate staff for new services. Required to be fully knowledgeable and skilled in the areas of teller, vault, safe deposit, processing and boarding DDA lines of credit, discussing and accepting credit applications, and is required to provide leadership, training and support to less experienced New Account Representatives and other branch staff members.

- Best in Class (2013)
- #1 Personal Banker in the Market (2013)
- #1 Branch in the Market (2013)
- Top Seller Funder (2013)
- Top Referrals (2013)
- Green Tree Performer (2013)

*Completed all Private Wealth Management for Merrill Lynch training classes

Professional International Basketball League (Captain, Player, 2005-2012) United States, Spain, Ecuador, Portugal & Switzerland

Played hard on the court in games and in practice and represented my team in public. Was a role model for children. As a player, I made shots, set screens, steals, and rebounded. I did whatever it took to help my team win. Supported my fellow teammates and produced good teamwork when in play. Listened and accomplished what my coaches are trying to achieve. Maintained good physical conditions at all times for the games.

- Player of the Year (2009)
- Player of Week (26x)
- Player of the Game (50x)
- All-Star Selection (2007)

Mackey Insurance Agency, Office Manager (2007-2010)

Liaison between senior management and clients to ensure proper lines of communications critical in addressing a myriad of problems and issues requiring immediate attention and resolve. Researched account transactions, demonstrating a keen ability to recognize and resolve discrepancies. Perform thorough credit analyses, research financial histories, and review account status as a

prerequisite to qualifying new accounts and authorizing purchases. Negotiate and enforce collections to recover funds and expedite the clearance on delinquent accounts.

- Worked closely with the CEO and was trusted with high-profile clients
- Helped increase total annual revenue by 75%

Centennial Bank, Teller/CSR & Loan Specialist (2005-2007)

Worked with customers on a daily basis, meeting their banking needs and either answering or referring their financial questions to the appropriate supervisory individuals. Accepted and processed customer deposits and loan payments. Maintained and balanced a cash drawer daily. Secured the financial institution nightly. Responded to customer inquiries regarding account balances. Used 10 key to process monetary transactions.

- Helped create a spreadsheet for easier understandability of loans for customers
- After 6 months working, I was promoted from bank teller to loan specialist

Professional Experience (Summer)

Arvest Bank, Loan Processor, Financial Assistant & Team Lead – (2011-2012)

Helped cash/checking deposits, processing loan payments, opening accounts, getting direct deposits accounts, activating atm/debit cards. Supported clients in all banking transactions. Assisted in all clerical responsibilities within the bank. Maintained proper cash limits, cashed checks, issued cashier's checks, money orders, cash advances, and funds transfers.

- Initially hired as entry level teller, promoted due to accuracy, speed and skills
- After 3 months working, I was going to other branches and helping due to shortages
- Was awarded a "People Helping People" award for outstanding customer service
- Was given a Incentive bonus for 100% accuracy and transaction

Conway Regional Hospital - Foundation & Financial Contribution Dept. (2010)

Provided strategic and organizational leadership. Revamped internal procedures and controls to maximize efficiency. Reallocated staff and implemented best practices and procedures. Introduced performance monitoring systems to support continuous improvement and consistent production. Oversaw new business development, product development, and corporate expansion.

AT&T, Sales Executive (2004-2005)

Charged with increasing sales in major accounts while also expanding local customer base. Focus on selling solutions to fit customers' unique technology needs; flexibility adapt sales tactics and presentations to match individuals sales cycle, chain of command, decision-making process and need for relationship building. Target a broad market, meeting customer demand with sophisticated sales and solutions.

- Exceeded sales quota by 150% annually
- Was "Saleswoman of the Month" for 4 consecutive months
- Helped led team into new, complex software system for inputting data
- Grew existed customer base by an average of 200 new accounts annually through fundamental sales practices; telemarketing, prospecting and networking

Heritage, Telemarketer (2002-2004)

- Consistent achievements as a top producer
- Increased revenues, portfolios and profits through expertise in business development, relationship building, and exceptional service follow up
- Trained new staff of 30
- Used strategic planning and marketing experience combine with qualifications in staff development, coaching and management to drive and deliver performance results
- Exceeded daily quota by 240% annually
 1. Received numerous awards and gifts for top-selling efforts
 2. After one year, I was promoted to lead marketing manager for my team
 3. Achieved highest sell quota for one day of \$120,000
 4. Received "Saleswoman of the Year" in 2003 and 2004

Education

University of Huelva, Spain (2010-2011)
Spanish Language Certificate (4.0 GPA)
University of Central Arkansas (2006-2008)
Master of Science in Health Science (3.9 GPA)
University of Central Arkansas (2000-2005)
Bachelor of Science in Mathematics/Sociology (3.5 GPA)
Bachelor of Arts in Spanish (3.8 GPA)

Licenses

Series 7
Series 66 (63, 65)
Texas, Arkansas, Louisiana, Georgia, and Oklahoma
Insurance Licenses
Long Term Care/Disability Insurance Licensing
Alternative Investments

Leadership Activities

2019 DE/DOJ Citizens Academy
2018 FBI Citizens Academy
2018 Keynote speaker Big Brother Big Sister North Texas
2017 Campus Improvement Team, community advocate
2017 Children at Risk, board member, Chair of Gala 2018
2017 MADD National Texas Chapter, board member
2016 GAFHA Scholarship Selection Committee
2016 Steering Committee, class representative
2016 GAFHA GISD School Board Panel
Women in Business, member
2015 Leadership Development Conference, panelist
2015 Garland School District, Mentor Speaker
2015 Semi-Pro Women's Basketball Mentor, Financial
Speaker
2015 Girls with Goals Leadership, Speaker
2015 Class 35 Leadership Garland
North Texas Chapter LEAD for Women, membership
committee
Hope Clinic 3-on-3, Project Manager
Garland Fire Department Oral Interview Board, interviewer
The City of Garland, CMC Community Services- Co-Chair
Garland Sports Hall of Fame, member
NCAAP Garland chapter, member
Kiwanis, Board member, Treasurer
Neighborhood Crime Watch, President
DFW AACC, Board member
United Way Community Impact Grant Panel, panel member
Texas Wall Street Women, member
GAFHA, member
2016 Who's Who in Black Dallas
NBA of Retired Players-Dallas, member
Cancer Support of North Texas, volunteer



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUL 10 2019
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 7-10-2019

Name: Charles W Pickitt

Phone: [REDACTED]

Address: 6513 Barclay Ln

Phone: [REDACTED]

City, State, Zip: Garland 75044

Email: [REDACTED]

Resident of Garland for 47-48 years

Resident of Texas for 71 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Have Served on CMC - Have Been Pres. HOA Green -

If you have previously served on a City Board or Commission, please specify and list dates of service.

CMC -

List civic or community endeavors with which you have been involved.

RPBC Committees / ATPE Past State President / HOA / Schools / UTA UTEACH Program

What is your educational background?

Master's w/ Doctoral Work in Administration

What is your occupational experience?

Public Educator - Semi Retired H.S. Head Principal
Now Consultant for Educational Leadership

I hereby affirm that all statements herein are true and correct.

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Cultural Arts Commission

☐ Parks and Recreation Board

☐ Building and Fire Codes Board

☐ Garland Youth Council **

☐ Plan Commission *

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plumbing and Mechanical Codes Board

☒ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Electrical Board

* Plan Commission members must live in district ** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due
Past Due

Date Appointed

Appointed By

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified

Courtney Vanover 7/10/19



GARLAND

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Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date:

6/6/2019

Name: Joann Traylor

Phone:

[Redacted]

Address: 2201 N. Shiloh Rd.

Phone:

[Redacted]

City, State, Zip: GARLAND Tex. 75044

Email:

[Redacted]

Resident of Garland for 50 years

Resident of Texas for 71 years

mayor or 7 ✓



Dallas County Voter Registration Number

[Redacted]

Garland City Council District Number

Have you ever been convicted of a felony?

☐ Yes

☒ No

Have you ever been convicted of a Class A misdemeanor?

☐ Yes

☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I HAVE BEEN INVOLVED IN THE ARTS. OWNED MY OWN BUSINESS FOR 30 YEARS AND HAVE RENTED THE AUDITORIUM FOR MANY YEARS FOR PERFORMANCES.

If you have previously served on a City Board or Commission, please specify and list dates of service.

yes. 12 YEARS ON THE ARTS COMMISSION AS MAYORAL APPOINTEE BEGINNING WITH RON JONES.

List civic or community endeavors with which you have been involved.

LEADERSHIP GARLAND GARLAND CITIZEN'S POLICE ACADEMY BOARD OF DIRECTORS + PRESIDENT OF GARLAND CIVIC THEATRE

What is your educational background?

2 YEARS COLLEGE - SMU

What is your occupational experience?

OWNER - INSTRUCTOR OF DANCE STUDIO 30 YEARS. REAL ESTATE AGENT 10 YEARS. WILLIAMS FUNERAL DIRECTORS - 5 YEARS

I hereby affirm that all statements herein are true and correct.

Joann Traylor

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☒ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed

Appointed By

Date Notified

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Laura Bentler 6-17-19



GARLAND

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Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 05/21/2019

Name: Don Koerner

Phone: [REDACTED]

(Home)

Address: 7121 Wills Drive

Phone: [REDACTED]

(Other)

City, State, Zip: Garland, TX 75043

Email: [REDACTED]

Resident of Garland for 37 years Resident of Texas for 37 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I have been involved in helping the citizen and youth of Garland for 37 years. See attached page.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Parks

List civic or community endeavors with which you have been involved.

See attached

What is your educational background?

High School Graduate, some college 1200hrs or more of TECOLE Training (Law Enforcement training)

What is your occupational experience?

See attached

I hereby affirm that all statements herein are true and correct.

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Planning Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

Date Notified _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Disclosure Form Filed _____

Carol A. Benfante 6/3/19

Revised 03/2018

CITY OF GARLAND
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JUN 03 2019
CITY SECRETARY

I have lived and worked in Garland since 1982.

From 1982 to 1989 I was a Patrol Officer, seeing the lack of opportunity for many kids in my beat (Rainbow neighborhood) I organized recreational activities and good grade incentives. I worked evening shift so I was able to meet the kids at Lou Huff recreation center before work and then see them on my beat. Two ministers in the neighborhood called our Chief Youngblood and asked him who I was. I was called to the Chiefs office and offered a job working with kids and community problems. This was on a three month trial basis. (November of 1989) I was called a Community Resource Officer. A year into the program they gave me a partner and we worked with the assistant city manager Denny Wheat to attack many community problems. This gave us an opportunity to unite other departments such as code enforcement, building inspection, Parks in the fight against crime and the residual effects. We also expanded working with the kids at Lou Huff recreation center to include tutoring and report card parties. By far the most rewarding part of the Community Recourses program was instructing in the classes at GiSD and helping the schools with the kids.

From our work as Community Resource officers the PD expanded the school part and called them School Resource officers. (1991-1992) next the department started the NST unit or Neighborhood Service Team, now called NPO's.

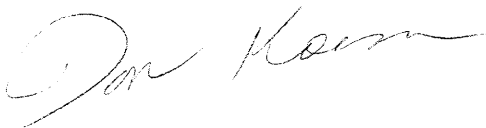
When the SRO program started I and my partner asked to service the 32 Elementary schools. The other Officers were more geared toward combating the youth crime in the High Schools and Middles schools.

We wanted to continue the crime prevention mantra, as well as expanding the Garland Police Youth Program. Along with researching anti gang curriculum "G.R.E.A.T.," I and my partner became national instructors for the program. We also developed a fifth grade anti drug curriculum L.E.T.S. Law Enforcement Teaching Students.

Once I had kids I got involved with the YWCA on Broadway Blvd. and coached basketball and T Ball. Next it was getting involved with South Garland Little League which I still volunteer with today 25 years later. I have severed on Boards and coached at Garland Pee Wee Basketball and Football.

I was awarded an Honorary Member of the Garland Kiwanis Club in 1990 for my work with the club and kids in the community. Together we started two K Kids Clubs which is a branch of Kiwanis in 4th and 5th grade. I am still active with both clubs at Kimberlin Academy and Shorehaven Elementary.

I retired from GPD in January of 2019. I am enjoying volunteering with the schools, baseball, and the City of Garland. Just think if everybody helped somebody where we would be.

A handwritten signature in cursive script, appearing to read "Don Mason". The signature is written in dark ink on a white background.



GARLAND

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CITY OF GARLAND
RECEIVED
MAY 16 2019
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 5-16-2019

Name: Wayne Dalton

Phone: [REDACTED]

(Home)

Address: 1309 Peaceway

Phone: [REDACTED]

(Other)

City, State, Zip: Garland, Tx 75043

Email: [REDACTED]

Resident of Garland for 16 years

Resident of Texas for 72 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Involved in construction, communications, fire protection.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Current Plan Commissioner at Large. Former Utility Advisory Board, Lake Ray Hubbard Appeals Board, T

List civic or community endeavors with which you have been involved.

Citizens Police Academy. Citizens Fire Academy. Garland Radio Amateur, Garland R.A.C.E.S.

What is your educational background?

Some College. Technical school

What is your occupational experience?

Company CEO, Sales, Engineering design,

I hereby affirm that all statements herein are true and correct.

Wayne Dalton
Signature

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☒ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

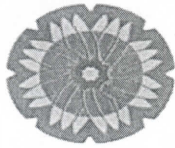
Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Carla Benton 5-16-19

Revised 03/2018



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUN 03 2019

CITY SECRETARY

Board & Commission Application

Please Print or Type: **PLEASE DO NOT SEND RESUME.**

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Cultural Arts Commission	☐ Parks and Recreation Board
☐ Building and Fire Codes Board	☐ Garland Youth Council**	☒ 2 Plan Commission*
☐ Citizens Environmental Advisory Committee	☒ 1 Property Standards Board	☐ Plumbing and Mechanical Board
☐ Community Development Advisory Committee	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Electrical Board		

Full Name: **David Perry**

Home Address: **4010 Wallingford Dr.**

City, State, Zip: **Garland, Texas 75043**

Phone: [REDACTED]

Resident of Garland for: **(22)** years

Are you a registered voter in Dallas County? ☒ Yes ☐ No

☒ Voter Registration No. [REDACTED] Precinct No. **3700** City Council District No. **3** ☒

Bus. Address: **101 N Peak**

City, State, Zip: **Dallas, Texas 75266**

Phone: [REDACTED]

E-mail Address:

Resident of Texas for **55** years

Have you ever been convicted of a felony?

☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor?

☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Leadership Garland Graduate (Class XVIII); Board Member-Garland's Property Standards Board (Chairman); City of Garland 2018 Bond Study Committee Member; Board Member -Union Gospel Mission; Internal Auditor (20 plus years); DART Bus Operations Department – Business Manager (Currently).

If you have served on a City Board or Commission, please specify and list dates of service. 7/98 – 12/08 (South Area Implementation Committee). 8/99-Present (Garland's Property Standards Board); 2018 Bond Study Committee.

List civic or community endeavors with which you have been involved.

Leadership Garland Graduate (Class XVIII); Board Member-Garland's Property Standards Board; City of Garland 2018 Bond Study Committee; Board Member/Treasurer- Coalition for a Better South Garland; Board Member -Union Gospel Mission.

What is your educational background? (BS) Accounting

What is your occupational experience? Internal Auditor (20 plus years); Business Manager (10 years)

*Plan Commission members must own property within the city.

I hereby affirm that all statements herein are true and correct.

David Perry
Signature of Applicant

6-03-19

FOR OFFICE USE ONLY

Ad Valorem Tax Status ☒ Current ☐ Past Due

Status of Utility Accounts ☒ Current ☐ Past Due

Suit/Claim Against City Yes ☐ No ☒

Date Appointed _____

Appointed By _____

Date Notified _____

Date Disclosure Form Filed _____

Signatures

Tax Clerk

Accounting Clerk

City Attorney

City Manager

Carolea Bentley 6/3/19

Revised 10/2011

DEMOCRACY IN ACTION

The American democratic experience is built upon the foundation of concerned and caring citizens becoming actively involved in local government. Consistent with this principle, Garland's Charter provides for the City Council to utilize citizen volunteers to assist in carrying out the many functions of municipal government by serving on the City's Advisory Boards and Commissions. Please give serious consideration to becoming more involved in helping make Garland the best city possible by applying to serve on a board or commission of your choice. For further information, call 972-205-2403.

Process For Selection

Board members are selected for two-year terms by the City Council in August. Terms are usually staggered whereby at least half of the membership has board experience. All applicants and incumbents must submit a Board and Commission Application form by July 1. Members of some boards must possess certain technical skills as specified by ordinance. All board and commission members must file a Code of Ethics Disclosure Form with the City Secretary. Applicants will be notified of acceptance by mail after their appointment. Because vacancies may arise during the year, all applications are kept on file for one year.

Qualifications

The Garland Charter and Code of Ordinances establish certain qualifications that must be met by members of boards and commissions. In addition to special qualifications for service, a board member must:

- have been a resident of the state of Texas for one year and of Garland for six months prior to the date of appointment;
- be a qualified voter at time of appointment;
- not be in arrears on City taxes, utility service charges or other obligations owed the City;
- have not been convicted of a felony;
- have not been convicted of a Class A misdemeanor;

- not be an adversary party to pending litigation against the City. *Revised 10/2011*

Boards and Commissions

Board of Adjustment

- Consists of 9 members
- Meets 3rd Wednesday of every month
- Considers applications for variances to zoning ordinance regulation, hears appeals regarding determinations of the Zoning Administrator, and considers action concerning non-conforming uses

Building and Fire Codes Board

- Consists of 9 members
- Meets on call
- Reviews proposed amendments to Building and Fire Codes and hears appeals on rulings of the Building Official or Fire Chief

Citizens Environmental and Neighborhood Advisory Committee

- Consists of 9 members
- Meets 2nd Wednesday of each month
- Reviews, develops and recommends new and expanded projects to the City Council

Community Multicultural Commission

- Consists of 13 members
- Meets 3rd Thursday of each month
- Researches issues and makes recommendations to Council concerning the City's changing demographic composition and diverse needs

Electrical Board

- Consists of 9 members: 8 members specializing in electrical work and 1 lay person
- Meets on call
- Reviews proposed amendments to Electrical Codes, hears appeals on rulings of the Building Official, administers electrical exams to license electricians, and approves electrical contractors to operate in the city

Garland Cultural Arts Commission

- Consists of 9 members
- Meets quarterly
- Advises on policies of the Arts Center, negotiates contracts for usage of Heritage Park, awards grants to arts groups, and promotes the arts in general

Garland Youth Council

- Consists of 20 members; all high school age
- One-Year Terms
- Meets 2nd Tuesday of every month
- Advises Council of wants and needs of Garland youth and acts as ambassadors for the City of Garland

Property Standards Board

- Consists of 9 members
- Meets 1st Thursday of each month if needed
- Reviews staff recommendations and issues orders requiring repair/demolition and/or civil penalties

Library Board

- Consists of 9 members
- Meets 2nd Monday of every month
- Advises Council on library services and programs

Parks and Recreation Board

- Consists of 9 members
- Meets 1st Wednesday of every month
- Advises on acquisitions, maintenance, operation and use of parks, playgrounds and open spaces

Plan Commission

- Consists of 9 members
- Meets 2nd and 4th Monday each month
- Reviews rezoning applications, subdivision plats and site plans, and advises Council regarding comprehensive planning issues

Plumbing and Mechanical Codes Board

- Consists of 9 members: 7 members Specializing in the construction industry and 2 lay persons
- Meets on call
- Reviews proposed amendments to Plumbing and Mechanical Codes and hears appeals on rulings of the Building Official

Senior Citizens Advisory Committee

- Consists of 9 members
- Meets 1st Thursday of each month
- Advises Council on senior citizen issues



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUL 17 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly: Date: July 16, 2019

Name: Allan Stafford Phone: [REDACTED] (Home)

Address: 505 W State St Phone: [REDACTED] (Other)

City, State, Zip: Garland, TX 75040 Email: [REDACTED]

Resident of Garland for 69 years Resident of Texas for 70 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 2 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Business owner in downtown Garland since 1977

If you have previously served on a City Board or Commission, please specify and list dates of service.

Garland Community Development Board

List civic or community endeavors with which you have been involved.

American Heart Association - Garland; Salvation Army - Garland; Friendship House - FBC Garland

What is your educational background?

GHS Diploma; Dallas Baptist College BA; Southern Methodist University School of Law JD

What is your occupational experience?

Attorney 1973 to present

I hereby affirm that all statements herein are true and correct.

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Cultural Arts Commission	☐ Parks and Recreation Board
☐ Building and Fire Codes Board	☐ Garland Youth Council *	☐ Plan Commission
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plumbing and Mechanical Codes Board
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Electrical Board		

* Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vanover

Revised 03/2017



GARLAND

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CITY OF GARLAND
RECEIVED
MAY 29 2019
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: May 28, 2019

Name: Bettye Haynes Phone: [REDACTED] (Home)

Address: 213 Kingsbridge Dr. Phone: [REDACTED] (Office)

City, State, Zip: Garland TX 75040 Email: [REDACTED]

Resident of Garland for 37 years Resident of Texas for 56 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 8 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I presently serve on Library Board, served on Library Board in McKinney Tx. Volunteered at Library in Paris Tx

If you have previously served on a City Board or Commission, please specify and list dates of service.

Library Board 1980-1983, 1992-2002, 2003 to present

List civic or community endeavors with which you have been involved.

Star Spangled Fourth Volunteer, Central Area Plan Implementation Comm, Library Volunteer

What is your educational background?

B.A. in English, 12 hrs on Master of Library Science

What is your occupational experience?

Substitute teacher, Office manager, Admin. Asst

I hereby affirm that all statements herein are true and correct. Bettye Haynes

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☒ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Past Due ☒

Past Due
Past Due

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes _____ No ☒

Revised 03/2018

Carol A. Benfante 5/29/19



GARLAND

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JUN 12 2019
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: JUNE 6, 2019

Name: ROBNETT, SHIRLEY Phone: [REDACTED] (Home)

Address: 1713 RUSSELL Phone: _____ (Other)

City, State, Zip: GARLAND, TX 75040 Email: [REDACTED]

Resident of Garland for 45 years Resident of Texas for 44 years
✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 2 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

SERVED ON COMMISSION SINCE 2010

If you have previously served on a City Board or Commission, please specify and list dates of service.

SEE ABOVE

List civic or community endeavors with which you have been involved.

TREASURER OF CITIZENS FIREFIGHTERS CLUB
REHAB TEAM
CITIZENS POLICE CLUB

What is your educational background?

MASTER - BUSINESS

What is your occupational experience?

BANK EXAMINER
MGMT - FINANCIAL ORG.

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:		
☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☒ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒ Past Due _____
Current ☒ Past Due _____

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☒ No ☐

Date Notified _____

Disclosure Form Filed _____

Carol A Bentzler 6-13-19



GARLAND

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FEB 27 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: February 27, 2019

Name: Elvia Flores

Phone:

(Home)

Address: 1906 Melrose St

Phone:

(Other)

City, State, Zip: 75042

Email:

Resident of Garland for 46 years

Resident of Texas for 71 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 8 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Have been on several City and GISD and Baylor committees / boards

If you have previously served on a City Board or Commission, please specify and list dates of service.

No

List civic or community endeavors with which you have been involved.

Kiwanis Club, GAFHA, GCPAAA, CFCG, GISD Board, Garland Baylor Board, Hope Clinic, etc.

What is your educational background?

2 yrs. college

What is your occupational experience?

Have not worked outside my home in 45 yrs. but have been a community volunteer in over 40yrs.

I hereby affirm that all statements herein are true and correct.

Elvia Flores

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Cultural Arts Commission	☐ Parks and Recreation Board
☐ Building and Fire Codes Board	☐ Garland Youth Council *	☐ Plan Commission
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plumbing and Mechanical Codes Board
☒ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Electrical Board		

* Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Utility Account Status

CSO Suit/Claim Filed
Clerk Signature & Date

Current ☒

Current ☒

Yes ☐ No ☒

Past Due ☐

Past Due ☐

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover 2/27/19

Revised 03/2017



GARLAND

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MAR 08 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: March 5, 2019

Name: BASHER B. ASHIMI Phone: [REDACTED]

Address: 2613 Big Oaks Dr. Phone: [REDACTED]

City, State, Zip: Garland TX 75044 Email: [REDACTED]

Resident of Garland for 30 years Resident of Texas for 41 years

✓ Dallas County Voter Registration Number [REDACTED] City Council District Number 7 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

leaving in the City of Garland for the past 30 years, I am very familiar with the growth & expansion and demographics of our city. Also my past work with previous 2 commissions are added advantage. If you have previously served on a City Board or Commission, please specify and list dates of service.

Pioneer Member of Community Multicultural Commission (Nominated by Mayor Day from 2002-2004). Member of Plan Commission from 2002-2004.

List civic or community endeavors with which you have been involved.

Involved with youth sports, scout, and Educational activities having raised 3 Doctors that went through GISD.

What is your educational background? BBA (Economics) MA Public Administration

What is your occupational experience? Work in both Private & Public Administration and Retired, currently working as a substitute Teacher with GISD.

I hereby affirm that all statements herein are true and correct. Ashimi B.

Board or Commission of first, second, and third choice:

① Board of Adjustment

Garland Youth Council **

Parks and Recreation Board

② Citizens Environmental and Neighborhood Advisory Committee

Property Standards Board

Plan Commission

③ Community Multicultural Commission

Library Board

③ Senior Citizens Advisory Committee

Garland Cultural Arts Commission

Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ✓
Current ✓

Past Due
Past Due

Date Appointed

Appointed By

CSO Suit/Claim Filed
Clerk Signature & Date

Yes
No ✓
Courtney Vanover 3/11/19

Date Notified

Disclosure Form Filed

Revised 03/2018



GARLAND

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AUG 09 2019
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 8/8/19

Name: Mark Tyler

Phone: [REDACTED]

Address: 5809 Harbor Town Dr.

Phone: [REDACTED]

City, State, Zip: Garland Tx 75044

Email: [REDACTED]

Resident of Garland for 50 years

Resident of Texas for 57 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

- Commercial Construction - 8 YEARS
 - Home Builder - 30 YEARS
 - Home Inspections - 20 YEARS
- If you have previously served on a City Board or Commission, please specify and list dates of service.

- Property Standards Board - 2016 - 2017
 - Unified Building Standards Commission - 2018 - 2019
- List civic or community endeavors with which you have been involved.

Texas Baptist Men

What is your educational background?

Tyler Junior College 1980 - 1982

What is your occupational experience?

Dallas Fire Department 34 YEARS
Master Firefighter Certification (TX Commission on Fire Protection)

I hereby affirm that all statements herein are true and correct. Mark E. Tyler

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

3 Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

1 Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

2 Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Current ☒

Past Due ☐

Utility Account Status

Current ☒

Past Due ☐

CSO Suit/Claim Filed

Yes ☐ No ☒

Clerk Signature & Date

Courtney Vanover

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018



GARLAND

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CITY OF GARLAND
RECEIVED
JUL 12 2019
CITY SECRETARY

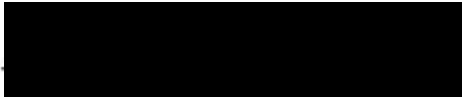
Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

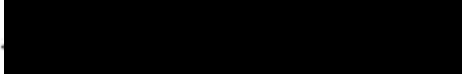
Please Type or Print Clearly:

Date: 7/12/19

Name: C. Morgan Jones

Phone: 

Address: 1785 East Interstate 30

Phone: 

City, State, Zip: Garland, TX 75043

Email: 

Resident of Garland for 6 years Resident of Texas for 27 years

Dallas County Voter Registration Number  Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Garland Business Owner for 27 years. Licensed Attorney

If you have previously served on a City Board or Commission, please specify and list dates of service.

Garland Parks & Recreation 1995-1997

List civic or community endeavors with which you have been involved.

Garland Boxing Program, Cornerstone Homeless Ministry, West Dallas Community School.

What is your educational background?

BA - Harding University, JD - University of Arkansas School of Law

What is your occupational experience?

Attorney, President/CEO - American Pawn Superstore

I hereby affirm that all statements herein are true and correct.

Board or Commission of first, second, and third choice:		
☐ Board of Adjustment	☐ Garland Cultural Arts Commission	☐ Parks and Recreation Board
☐ Building and Fire Codes Board	☐ Garland Youth Council *	☐ Plan Commission
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plumbing and Mechanical Codes Board
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Electrical Board	* Garland Youth Council has a separate application	

Tif South

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☒ No ☒
Courtney Vanover
7.16.19

Date Notified _____

Disclosure Form Filed _____

Revised 03/2017



GARLAND

City Council Work Session Agenda

Meeting Date: August 19, 2019

Item Title: Boards and Commissions

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Council Member Jerry Nickerson

- Wesley Johnson - Board of Adjustment
 - Jerry DeFeo - Senior Citizens Advisory Board
-

Attachments

Wesley Johnson - Board of Adjustment

Jerry DeFeo - Senior Citizens Advisory Board



GARLAND

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CITY OF GARLAND
RECEIVED
MAY 27 2019
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 27 May 2019

Name: Wesley Johnson

Phone: [REDACTED]

Address: 3007 Bluffview Drive

Phone: [REDACTED]

City, State, Zip: Garland, Texas 75043

Email: [REDACTED]

Resident of Garland for 26 years

Resident of Texas for 39 years

✓ Dallas County Voter Registration Number [REDACTED]

Garland City Council District Number 3 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Downtown TIF Board 11-2014 to Present

List civic or community endeavors with which you have been involved. See Attached Resume

What is your educational background?

J.D. University of Houston
B.A. University of Nebraska-Lincoln
A.A. Platte Community College - Columbus, NE.

What is your occupational experience?

Lawyer since 1983

I hereby affirm that all statements herein are true and correct.

Wesley Johnson

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

*** Greatest Need**

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

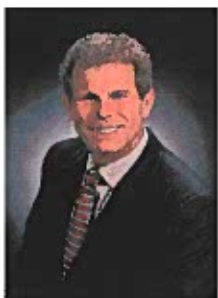
Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Courtney Vander 6/28/19



WESLEY C JOHNSON
3960 Broadway Boulevard, Suite 220V
Garland, Texas 75043
Ph. 214-328-9378
wes@wesleyjohnsonlawyer.com

PROFESSIONAL EXPERIENCE

Law Office of Wesley C Johnson 1991 to Present
Garland, Texas

- Law Practice, sole proprietor exclusively practicing civil litigation
- Current practice 40% family law, 40% personal injury, 20% general civil

Law Office of Daniel W. Lowe, P.C. 1988 to 1990
Oklahoma City, Oklahoma and Dallas, Texas

- Associate in exclusive civil litigation practice with primary emphasis in workers' compensation
- Extensive knowledge of workers' compensation laws in two states, Oklahoma and Texas

Law Office of John Merritt, P.C. 1985 to 1988
Oklahoma City, Oklahoma

- Associate in exclusive personal injury civil litigation practice
- Responsible for workers' compensation section, serving in excess of 500 clients

Law Office of Robert Moore, P.C. 1983 to 1985
Galveston, Texas

- Associate in exclusive civil litigation practice

Wickes Building Materials 1978 to 1980
Austin, Texas

- Home building material sales

Volunteer In Service to America (VISTA) 1977 to 1978
Bastrop, Fayette, Lee Counties, Texas

- Assisted in administration of energy-use programs for low-income households in three-county area

PROFESSIONAL AND COMMUNITY AFFAIRS

- State Bar of Texas
- College of State Bar of Texas 1992 to Present
- State Bar of Oklahoma 1985 to 2005
- Association of Trial Lawyers of America 1985 to 2009
- Texas Trial Lawyers Association 1985 to 2011
- Graduate, Texas Trial Lawyers Trial Advocacy College 2000
- Dallas Bar Association
- Dallas Trial Lawyers Association
- Mesquite Bar Association
- Garland NAACP
- Leadership Garland Class of 2014
- 2018 Member Garland Downtown Tax Increment Board (TIF)
- Rowlett Chamber of Commerce
- Director Rowlett Chamber of Commerce 2016-Present
- Director Garland Habitat For Humanity 2018-Present
- North Texas Nebraskans, Nebraska Alumni Association
- Dallas County, Texas Election Judge 2004 to present
- Fully licensed in all Texas Courts
- Admitted to United States District Court, Northern District of Texas
- Admitted to United States District Court, Western District of Oklahoma
- Admitted to United States Court of Appeals, Tenth Circuit
- Democratic candidate for Justice of Peace, Dallas County Precinct Two 2010
- Member King of Glory Lutheran Church, Dallas, Texas

EDUCATION

- Platte Community College
Columbus, Nebraska
Associate Arts - 1975
- University of Nebraska - Lincoln
Lincoln, Nebraska
B.A. Psychology - 1977
- University of Houston Law School
Houston, Texas
Jurist Doctorate - 1983

BOARD OF ADJUSTMENT



GARLAND

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CITY OF GARLAND
RECEIVED
JUL 18 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date:

7-12-19

Name: JERRY DEFEO Phone:

Address: 1806 EASTERN HILLS Phone:

City, State, Zip: GARLAND 75043 Email:

Resident of Garland for 51 years

Resident of Texas for 51 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

IN THE CONSTRUCTION BUSINESS OVER 50 YERS

If you have previously served on a City Board or Commission, please specify and list dates of service.

BOARD OF ADJUSTMENT FOR 27 YEARS

SOUTH GARLAND DEVELOPMENT COMM - EHCC EVALUATION COMMITTEE

List civic or community endeavors with which you have been involved.

CHARTER MEMBER OF NOON GARLAND EXCHANGE CLUB

PAST MEMBER OF GARLAND CRIMESTOPPERS

What is your educational background?

BACHELORS IN ENGINEERING MANAGEMENT
SOME GRADUATE COURSES

What is your occupational experience?

SURVEYOR, DRAFTSMAN, DESIGN ENGINEER, CUSTOM
HOME + SMALL COMMERCIAL BUILDING DESIGNER,
CITY INTERVENTION CONSULTANT

I hereby affirm that all statements herein are true and correct.

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Courtney Vander
7.19.19

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018



GARLAND

City Council Work Session Agenda

Meeting Date: August 19, 2019

Item Title: Boards and Commissions

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Deputy Mayor Pro Tem Robert Vera

- David Morehead - Parks and Recreation
 - Christina Smith - Property Standards Board
 - Douglas Williams - Plan Commission
 - Bruce Astin - Board of Adjustment
 - Caleb Ernst - Environmental and Community Advisory Committee
 - Craig Wright - Cultural Arts
 - Dorothy McAllister - Library Board
 - Hazel Blanton - Senior Citizens Advisory Board
 - Carlos Porras - TIF Downtown
 - Jack "Rick" Wyatt Jr. - Unified Building Standards Board
-

Attachments

David Morehead - Parks and Recreation

Christina Smith

Douglas Williams

Bruce Astin

Caleb Ernst

Craig Wright

Dorothy McAllister

Hazel Blanton

Carlos Porras

Rick Wyatt Jr.



GARLAND

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CITY OF GARLAND
RECEIVED
AUG 28 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 14 August 2018

Name: David Morehead Phone: [REDACTED]

Address: 3402 Burning Tree Ln Phone: [REDACTED]

City, State, Zip: Garland, TX 75042 Email: [REDACTED]

Resident of Garland for 13 years

Resident of Texas for 22 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 6

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Serve on board of West Garland Neighborhood Association

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

West Garland Neighborhood Assoc. Cross walk @ Jupiter / Lawlor
Nat'l Night Out
Trash Clean Up
DART stop replacement @ O'Henry

What is your educational background?

BAAS

What is your occupational experience?

Production Manager
Business Systems Analyst

I hereby affirm that all statements herein are true and correct.

David Morehead

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Community Multicultural Commission

☐ Garland Cultural Arts Commission

☐ Garland Youth Council **

☐ Property Standards Board

☐ Library Board

1 Bond Study Comm.

☐ Parks and Recreation Board

☐ Plan Commission

☐ Senior Citizens Advisory Committee

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Utility Account Status

Current ☒

Current ☒

Past Due ☐

Past Due ☐

Date Appointed _____

Appointed By _____

Date Notified _____

CSO Suit/Claim Filed

Clerk Signature & Date

Yes ☐ No ☒

Patricia Vanover 9/6/18



GARLAND

TEXAS MADE HERE

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 6-8-19

Name: CHRISTINA SMITH

Phone: N/A

Address: 3202 MALLARDS POND

Phone: [REDACTED]

City, State, Zip: GARLAND, TX. 75043

Email: [REDACTED]

Resident of Garland for 1.5 years

Resident of Texas for 22 years

Dallas County Voter Registration Number [REDACTED]

Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I SERVED WITH THE DALLAS POLICE DEPT. FOR 27 YEARS. THROUGH MY VARIOUS ROLES I HAVE EXTENSIVE EXPERIENCE WORKING WITH CITY GOVT- INCLUDING BOARDS AND COMMISSIONS.

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved. I CURRENTLY SERVE ON THE BOARD OF THE CLUB CREEK HOA; PAST HOA PRESIDENT OF PREVIOUS NEIGHBORHOOD (DALLAS); MENTOR THROUGH BIG BROTHERS BIG SISTERS;

What is your educational background? VOLUNTEER W/CHURCH AND ANIMAL RESCUE GROUPS. BBA IN FINANCE (UTA); MASTERS IN JUSTICE ADMINISTRATION + LEADERSHIP (UTD)

What is your occupational experience?

RETIRED FROM DALLAS POLICE DEPARTMENT; CURRENTLY A CONSULTANT WITH ANOTHER LOCAL LAW ENFORCEMENT AGENCY WHERE I CREATED A MENTAL HEALTH RESPONSE TEAM TO DIVERT INDIVIDUALS NEEDING SERVICES

I hereby affirm that all statements herein are true and correct, FROM THE CRIMINAL JUSTICE SYSTEM.

Board or Commission of first, second, and third choice:

☒ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

2 ☒ Property Standards Board

3 ☒ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒ Past Due ☐
Current ☒ Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Revised 03/2018

Carla A Bentlin 6-14-19



GARLAND

TEXAS MADE HERE

**CITY OF GARLAND
RECEIVED
AUG 15 2019**

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date:

Name: Douglas A Williams

Phone:

(Home)

Address: 3810 Burning Tree Ln

Phone:

(Other)

City, State, Zip: Garland TX 75042

Email:

Resident of Garland for 45 years

Resident of Texas for 64 years

Dallas County Voter Registration Number [REDACTED]

Garland City Council District Number 6 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Planning Commission, Utility Advisory Board, Library Board, Property Standards Board, Charter Review C

If you have previously served on a City Board or Commission, please specify and list dates of service.

List civic or community endeavors with which you have been involved.

community volunteer

What is your educational background?

High School, some college

What is your occupational experience?

Owner of U.S. Plumbing Service Co. - Master Plumber

I hereby affirm that all statements herein are true and correct.

Doug A. Williams

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Cultural Arts Commission	☐ Parks and Recreation Board
☐ Building and Fire Codes Board	☐ Garland Youth Council *	☒ Plan Commission
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plumbing and Mechanical Codes Board
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Electrical Board		

* Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☒ No ☒

Revised 03/2017



GARLAND

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CITY OF GARLAND
RECEIVED
JUL 15 2019
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: July 15, 2019

Name: Bruce L. Astin

Phone:

Address: 1706 Timbercreek Dr.

Phone:

City, State, Zip: Garland, Tx 75042

Email:

Resident of Garland for 30 years

Resident of Texas for 30 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 6 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I have served on this board since 2005.

If you have previously served on a City Board or Commission, please specify and list dates of service.

List civic or community endeavors with which you have been involved.

I have been an Adult Leader with the Boy Scouts of America since 2003, I was the Scoutmaster with troop

What is your educational background?

High School/ Some college

What is your occupational experience?

I am retired, but worked in magazine distribution as Regional Manager, Marketing Manager, and District S

I hereby affirm that all statements herein are true and correct.

Bruce L. Astin

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover
7.15.19

Revised 03/2018



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
 JUN 05 2019
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 6/4/2019

Name: Caleb Ernst

Phone: 408-408-4084

Address: 1813 Timbercreek Dr

Phone: 408-408-4084

(Home)

City, State, Zip: Garland, TX, 75042

Email: CErnst@garlandtx.gov

(Other)

Resident of Garland for 5 years

Resident of Texas for 11 years

Dallas County Voter Registration Number 123456789

Garland City Council District Number 6

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I have served on ECAB since July of 2018. During that time I've collaborated with others on programs and

If you have previously served on a City Board or Commission, please specify and list dates of service.

I have served on ECAB since July of 2018

List civic or community endeavors with which you have been involved.

I participated in the new resident focus group for the market research project. I've also signed on to be a G

What is your educational background?

BA in Education from Cedarville University in Cedarville, OH.
 Th.M. from Dallas Theological Seminary

What is your occupational experience?

Three years as store manager of UPS Store #5059. Three years as a private tutor. 7 years as the Master I

I hereby affirm that all statements herein are true and correct. Caleb Ernst

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
 Utility Account Status

Current ☒
 Current ☒

Past Due
 Past Due

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

CSO Suit/Claim Filed
 Clerk Signature & Date

Yes ☐ No ☒

Carol A. Bentley 6-5-19

Revised 03/2018



GARLAND

TEXAS MADE HERE

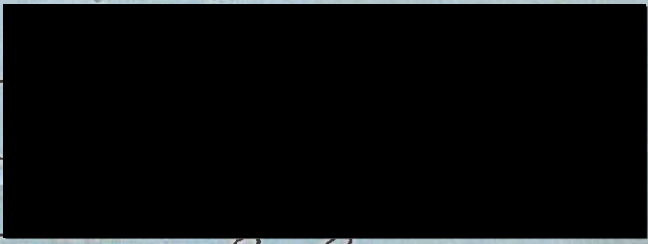
CITY OF GARLAND
RECEIVED
JUN 25 2019
CITY SECRETARY

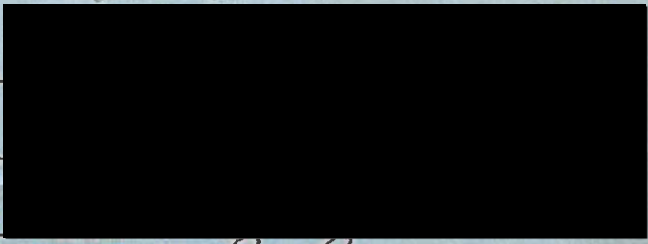
Application for City of Garland Boards/Commissions/Committees

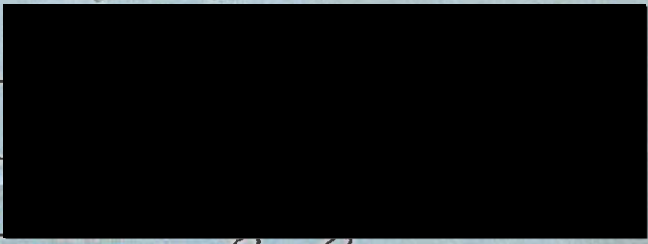
Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 6/25/19

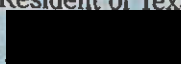
Name: "Craig" Wright Phone: 

Address: 4313 Sweet Briar Dr. Phone: 

City, State, Zip: Garland, TX 75042 Email: 

Resident of Garland for 41 years

Resident of Texas for 47 years

✓ Dallas County Voter Registration Number 

Garland City Council District Number 6 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Video Production professional @ DCCCO for 22 years

If you have previously served on a City Board or Commission, please specify and list dates of service.

Arts Commission since 2008 isb...

List civic or community endeavors with which you have been involved.

Ymca, Church Youth

What is your educational background?

B.A. R/TV/F + Microsoft & Avid Certifications

What is your occupational experience?

Video Production & Media

I hereby affirm that all statements herein are true and correct.

New

Board or Commission of first, second, and third choice:

- | | | |
|---|---|--|
| ☐ Board of Adjustment | ☐ Garland Youth Council ** | ☐ Parks and Recreation Board |
| ☐ Citizens Environmental and Neighborhood Advisory Committee | ☐ Property Standards Board | ☐ Plan Commission |
| ☐ Community Multicultural Commission | ☐ Library Board | ☐ Senior Citizens Advisory Committee |
| ☒ Garland Cultural Arts Commission | | ☐ Unified Building Standards Commission |

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☐

Past Due ☐
Past Due ☐

Yes ☐ No ☒

CSO Suit/Claim Filed
Clerk Signature & Date

Courtney Vander
6/26/19

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018



GARLAND

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CITY OF GARLAND
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JUL 03 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 6/26/19

Name: Dorothy McAllister Phone: [REDACTED]

Address: 4222 Tynes Circle Phone: [REDACTED]

City, State, Zip: Garland, TX 75042 Email: [REDACTED]

Resident of Garland for 40* years Resident of Texas for 50 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 6 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.
Sr Citizen Advisory Committee 1yr

List civic or community endeavors with which you have been involved.
Richardson Civic Arts Society, Recording Secretary 2yrs, II Executive Committee, Organized & ran parochial school library

What is your educational background? BS Secondary Education

What is your occupational experience? Taught Jr High History, Medical Transcriptionist, Ex. Secretary

I hereby affirm that all statements herein are true and correct. D. McAllister

Board or Commission of first, second, and third choice:		
☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☒ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover
7/3/19

Revised 03/2018



GARLAND

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RECEIVED
JUN 07 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 6-7-19

Name: HAZEL A. BLANTON Phone: [REDACTED] (Home)

Address: 906 ALAMO Phone: _____ (Other)

City, State, Zip: GARLAND TX Email: _____

Resident of Garland for 71 years ☒ Resident of Texas for 60 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 8 ☒

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

WILLINGNESS?, 80 YRS OLD

If you have previously served on a City Board or Commission, please specify and list dates of service.

SENIOR CITIZEN COM. (6)

List civic or community endeavors with which you have been involved.

OFFICER IN P.T.A. 10 YRS
OWN MY OWN BUSINESS 20 YRS

What is your educational background?

HIGH SCHOOL
COMPTON COLLEGE

What is your occupational experience?

WORKED PARTIME TELEPHONE CO.
HAIR DRESSER 51 YRS.

I hereby affirm that all statements herein are true and correct.

Hazel A. Blanton

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☒ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due _____
Past Due _____

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes _____ No ☒

Carroll Bentley 6-7-19

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018



GARLAND

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JUL 18 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 07-18-2019

Name: Carlos Porras

Phone: [REDACTED]

Address: 3302 S Country Club Rd

Phone: [REDACTED]

City, State, Zip: Garland TX 75043

Email: [REDACTED]

Resident of Garland for 12 years

Resident of Texas for 54 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.

TIF downtown Garland 2018 and 2019

List civic or community endeavors with which you have been involved.

Leadership Garland, GOBA President, Many events downtown
BA Business Mgmt UTD.
Wild West Cowboy Rodeo
Full for Garland
Cinco de Mayo

What is your educational background?

What is your occupational experience?

Owner Dor Banderas Rest

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Building and Fire Codes Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Community Multicultural Commission

☐ Electrical Board

☒ Garland Cultural Arts Commission

☐ Garland Youth Council **

☐ Property Standards Board

☐ Library Board

☐ Parks and Recreation Board

☐ Plan Commission *

☐ Plumbing and Mechanical Codes Board

☐ Senior Citizens Advisory Committee

* Plan Commission members must live in district ** Garland Youth Council has a separate application

Downtown TIF

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

CSO Suit/Claim Filed
Clerk Signature & Date

Courtney Vanover

Revised 03/2017

Vera
lives in district 8
Appointed by district 6



GARLAND
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RECEIVED
JUL 23 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 7-22-2019

Name: JACK A WYATT JR (RICK) Phone: [REDACTED]

Address: 614 WORCESTER Phone: [REDACTED]

City, State, Zip: GARLAND, TX. 75040 Email: [REDACTED]

Resident of Garland for 55 years Resident of Texas for 68 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 8 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

SMALL BUSINESS OWNER
REAL ESTATE BROKER

If you have previously served on a City Board or Commission, please specify and list dates of service.

PLANNING COMMISSION
BOARD OF ADJUSTMENT

BUILDING & FIRE CODE BOARD 1990

List civic or community endeavors with which you have been involved.

GARLAND RA BUSINESS ASSOCIATION
BOB SCOTT BOY SCOUTS VENTURE CREW
COACHES FOR HEROS

What is your educational background?

HIGH SCHOOL
SOME COLLEGE COURSES
REAL ESTATE COURSES

What is your occupational experience?

SHOP FOREMAN
BUSINESS OWNER
BUYER

I hereby affirm that all statements herein are true and correct. [Signature] Rick

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☒ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☐

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Print name of applicant, date of application



GARLAND

City Council Work Session Agenda

Meeting Date: August 19, 2019

Item Title: Boards and Commissions

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Council Member Dylan Hedrick

- Andrew Castillo - Community Multicultural Commission
 - Karla Pajot - Garland Cultural Arts
 - Reba Collins - Environmental & Community Advisory Board
 - Terri Chepregi - Library Board
 - David Parrish - Parks & Recreation Board
 - Martha Melaku - Property Standards Board
 - Charlotte Piercy - Senior Citizens Advisory Board
-

Attachments

Andrew Castillo - Community Multicultural Commission

Karla Pajot - Garland Cultural Arts

Reba Collins - Environmental and Community Advisory Board

Terri Chepregi - Library Board

David Parrish - Parks and Recreation

Martha Melaku - Property Standards Board

Charlotte Piercy - Senior Citizens Advisory Board



GARLAND

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CITY OF GARLAND
RECEIVED
MAY 30 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: May 29 2019

Name: Andrew W. Castillo Phone: [REDACTED]

Address: 6122 N. Shiloh Rd. Phone: [REDACTED]

Apt. 325 City, State, Zip: Garland, TX 75044 Email: [REDACTED]

DOB 3/28/96

Resident of Garland for 23 years

Resident of Texas for 23 years

Dallas County Voter Registration Number [REDACTED]

Garland City Council District Number 7 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I have worked/involved with 2 campaigns here in Garland;
Very active with GAFHA

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

2 campaigns that I was involved, volunteered with the
SWAC basketball tournament

What is your educational background?

Currently a student at Richland College
studying in the Criminal Justice dept.

What is your occupational experience?

I work with the Richland Student Media
part-time at the Hilton LC

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:

- | | | |
|---|------------------------------|---|
| <u>2</u> Board of Adjustment | ___ Garland Youth Council ** | ___ Parks and Recreation Board |
| <u>3</u> Citizens Environmental and Neighborhood Advisory Committee | ___ Property Standards Board | ___ Plan Commission |
| <u>1</u> Community Multicultural Commission | ___ Library Board | ___ Senior Citizens Advisory Committee |
| ___ Garland Cultural Arts Commission | | ___ Unified Building Standards Commission |

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ___
Current ☒

Past Due ___
Past Due ___

Date Appointed ___

Appointed By ___

CLAIM

NONE ✓

Carola Bente 6/3/19



GARLAND

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CITY OF GARLAND
RECEIVED
JUN 04 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 6-4-19

Name: Karla Pajot

Phone:

Address: 6522 Lynch Lane

Phone:

City, State, Zip: Garland, TX 75044

Email:

Resident of Garland for 40 years

Resident of Texas for 70 years

☒ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1 ☒

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

strong interest and experience in cultural arts

If you have previously served on a City Board or Commission, please specify and list dates of service.

GCAC 10/17 - present

List civic or community endeavors with which you have been involved.

Garland Summer Musicals Board + Officer 37 years

Garland Civic Theatre Board + President of Children On Stage

Garland Service League + Junior League Charter member

What is your educational background?

BA, Theatre Arts, Texas Tech Univ.

MA, Drama, Univ. of North Texas

What is your occupational experience?

Bldg. Mgr. Garland Womens' Activities Building - 26 years

I hereby affirm that all statements herein are true and correct.

Karla Pajot

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☒ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Carola Bentley 6-4-19

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018



GARLAND

TEXAS MADE HERE

**CITY OF GARLAND
RECEIVED
JUN 14 2019**

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: June 9, 2019

Name: Reba Ann Collins

Phone:

(Home)

Address: 5010 Drawbridge Ln

Phone:

(Other)

City, State, Zip: Garland, TX 75044

Email:

Resident of Garland for 21 years Resident of Texas for 22 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 7

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Served on CENAC since 2013; Served on several nonprofit boards in past 22 years

If you have previously served on a City Board or Commission, please specify and list dates of service.

Current chair of ECAB, formerly known as CENAC and on CENAC since 2013 for D7.

List civic or community endeavors with which you have been involved.

Keep Garland Beautiful board member; neighborhood association president for 5 years; Master Naturalist

What is your educational background?

BA from UNT (formerly NTSU)

What is your occupational experience?

Retired, after 36 years with Social Security Administration

I hereby affirm that all statements herein are true and correct.

Reba Collins

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due
Past Due

Date Appointed

Appointed By

Date Notified

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Carol A Bentlin 6-14-19



GARLAND

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CITY OF GARLAND
RECEIVED
JUN 08 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: May 28, 2019

Name: Terri Chepregi

Phone

(Home)

Address: 1906 Timbercreek Dr

Phone

(Other)

City, State, Zip: Garland, TX 75042

Email:

Resident of Garland for 36 years

Resident of Texas for 38 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 6 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Current board member; Master of Library Science degree; part-time work with Richland College Library.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Library Board 2013-present and bond study committee, Fall 2018.

List civic or community endeavors with which you have been involved.

Literacy Instruction for Texas, Leadership Richardson, PTA at local, council and district levels

What is your educational background?

BS International Business, MLS; Certified Public Accountant, Certified Management Accountant

What is your occupational experience?

Accountant (corporate and nonprofit); librarian (community college)

I hereby affirm that all statements herein are true and correct. Terri Chepregi Signature of Applicant

Board or Commission of first, second, and third choice:		
☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☒ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission
**Garland Youth Council has a separate application		

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Carla Benglin 6-4-19



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUN 04 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Set in: Garland Application & City of Garland, 200 North Dill Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: June 2, 2019

Name: David Arthur Parrish

Phone

Address: 2526 Pepperidge Drive

Phone

City, State, Zip: Garland, TX 75044

Email

Resident of Garland for 39 years

Resident of Texas for 41 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 7 ✓

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

TX Master Naturalist Volunteer for U.S. Fish & Wildlife Service.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Parks & Recreation 2016 - present.

List civic or community endeavors with which you have been involved.

Achievement Center of TX. Boy Scouts. Leadership Garland. Oakridge NA. Spring Creek Forest Society

What is your educational background?

BS- Zoology (Ecology option) Oklahoma State University 1975

What is your occupational experience?

Environmental Scientist 36 1/2 years for the U.S. Environmental Protection Agency.

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:		
☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒
Carol A. Bevilacqua 6/5/19

Revised 03/2018



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUN 10 2019

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 6/7/19

Name: Martha Melaku

Phone

(Home)

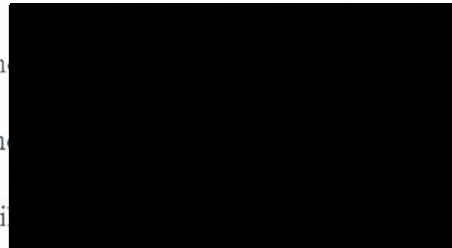
Address: 2518 Bison Ct

Phone

(Other)

City, State, Zip: Garland, TX 75044

Email



Resident of Garland for 15 years

Resident of Texas for 33 years

Dallas County Voter Registration Number

Garland City Council District Number 7

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Real estate attorney with many years of service in the community

If you have previously served on a City Board or Commission, please specify and list dates of service.

Community Multicultural Commission 2009-2014, Property Standards 2017? to present

List civic or community endeavors with which you have been involved.

HOA board member, DFW International organizer, Altrusa International, Garland Civic Theater, etc.

What is your educational background?

BA, MA and JD -- Political Science, Linguistics and Law

What is your occupational experience?

Banking and Finance, Estate Planning and Real Estate

I hereby affirm that all statements herein are true and correct.

Signature of Applicant

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed

Appointed By

CSO Suit/Claim Filed
Clerk Signature & Date

Yes

No

Date Notified

Disclosure Form Filed

Carol A. Benfield 6-10-19

Revised 03/2018



GARLAND

TEXAS MADE HERE

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date:

7 June 2019

Name: CHARLOTTE M. PIERCY

Phone:



(Home)

Address: 303 ARMSTRONG DR.

Phone:

-

(Other)

City, State, Zip: GARLAND, TX 75040

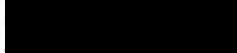
Email:

-

Resident of Garland for 64 years

Resident of Texas for 84 years

Dallas County Voter Registration Number



Garland City Council District Number

2

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

ALL ITEMS BELOW

If you have previously served on a City Board or Commission, please specify and list dates of service.

S.C.A.C. FOR RICK WILLIAMS ALL TERMS

S.C.A.C. FOR SCOT LEMAY ALL TERMS

List civic or community endeavors with which you have been involved.

PAST NEIGHBORHOOD ASSC. MEMBER, PAST MEMBER OF CRIME WATCH 1987
- C.O.D. (CITIZEN ON PATROL)

What is your educational background?

RIEHLAND - EXTENSIVE REAL ESTATE CLASSES
CERTIFICATE, MEDICAL ASSISTANT

What is your occupational experience?

G.I.S.D - TEACHER HIDE-LENTONVILLE AND
HANDLY SCHOOLS - REALTOR GARLAND 1970'S

I hereby affirm that all statements herein are true and correct.

Charlotte M. Piercy

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☒ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Carla Berthel 6-7-19

Revised 03/2018



GARLAND

City Council Work Session Agenda

Meeting Date: August 19, 2019

Item Title: Boards and Commissions

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Mayor Pro Tem Robert John Smith

- Joseph Schroeder - TIF Downtown
-

Attachments

Joseph Schroeder - TIF Downtown

lives in #7
appointed by #8



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
AUG 12 2019
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 8/12/2019

Name: Joseph Schroeder

Phone:

Address: 1726 Archery Lane

Phone:

City, State, Zip: Garland, TX. 75044

Email:

Resident of Garland for 32 years

Resident of Texas for 32 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 7

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

- City & County elections clerk
- Radio Communications Operator for city events/holidays

If you have previously served on a City Board or Commission, please specify and list dates of service.

Garland TIF west-2015; Garland TIF Downtown-2017-current.

List civic or community endeavors with which you have been involved.

- Y2K Communications Operator for GFD (Affiliated w/ G.A.R.C.)
- Civil Defense Radio Operator (Storm Spotter) 1999-2003

What is your educational background?

- High school diploma-2005;-B.A.-2011;-M.B.A.-2015

What is your occupational experience?

- Entrepreneur; Photography / Studio Administration

I hereby affirm that all statements herein are true and correct.

Joseph Schroeder

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Cultural Arts Commission	☐ Parks and Recreation Board
☐ Building and Fire Codes Board	☐ Garland Youth Council *	☐ Plan Commission
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plumbing and Mechanical Codes Board
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Electrical Board	* Garland Youth Council has a separate application	

Downtown TIF

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Past Due ☐

Past Due ☐
Past Due ☐

Date Appointed

Appointed By

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified

Matthew Minor

Revised 02/201