



GARLAND

AGENDA

CITY COUNCIL WORK SESSION

City of Garland

Work Session Room, City Hall

William E. Dollar Municipal Building

200 North Fifth Street

Garland, Texas

August 20, 2018

6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

Regular Item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items are often accompanied by a formal presentation followed by discussion.

[Public comment will not be accepted during Work Session
unless Council determines otherwise.]

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

1. Consider the Consent Agenda

A member of the City Council may ask for discussion or further information on an item posted as a consent agenda item on the next Regular Meeting of the City Council. The Council Member may also ask that an item on the posted consent agenda be pulled from the consent agenda and considered for a vote separate from consent agenda items on the regular agenda. All discussions or deliberations on this portion of the work session agenda are limited to posted agenda items and may not include a new or unposted subject matter.

2. Written Briefings:

a. Purchase of single family property located at 3005 Holm Street

Staff is requesting that council consider the purchase of the single family home located at 3005 Holm Street adjacent to potential redevelopment areas. The Claremont neighborhood, located north of Kingsley between Highway 78 and Shiloh has a median age of 65 years, this falls in line with our programs mission to purchase and upgrade single family housing, extending the life of homes and increasing the viability of the areas housing stock. The proposed project would utilize federal funding to rehabilitate and replace components of the structure to be sold to a qualified individual or family. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 4, 2018 Regular Meeting.

b. 2018 Capital Improvement Program Budget Amendment No. 2

Council is requested to amend the 2018 Capital Improvement Program (CIP) to appropriate \$20,150,000 in Commercial Paper for construction of the Garland Power & Light Campbell Road Switch Station and the King Mountain Switch Station and Transmission Line. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 4, 2018 Regular Meeting.

c. Labor Day Parade, Car Show, & BBQ Cook-off

The Noon Exchange Club of Garland has requested the City Council to consider waiving expenditures for City services required for their event, Labor Day Parade, Car Show, & BBQ Cook-off in Downtown Garland on Monday, September 3, 2018. The City Council Policy on Assistance to non-profit organizations for special events (Division 4 Section 3) states that requests from nonprofit organizations for donated services in excess of \$5,000 be brought to the City Council for consideration. Because the request is over \$10,490.00, Council approval is requested. Unless otherwise directed by Council, staff will proceed with the proposed assistance for the Special Event.

d. 2018 Edward Byrne Memorial Justice Assistance Grant (JAG)

Council is requested to consider approving the submission of an application for the Edward Byrne Memorial Justice Assistance Grant. If approved, the grant will provide approximately \$34,800 for reducing crime and improving public safety. No matching funds are required. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 4, 2018 Regular Meeting.

e. 2017 Homeland Security Grant Program (HSGP) Application Amended Resolution

Council is requested to approve the amended resolution to support the 2017 Homeland Security Grant Program (HSGP) which will provide funds for the purchase of HazMat response equipment. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 4, 2018 Regular Meeting.

f. Issuance of Tax Notes

Council is requested to consider an ordinance authorizing the issuance of tax notes of approximately \$12,195,000.00. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 18, 2018 Regular Meeting.

g. Designating authorized emergency vehicles

Council is requested to approve an ordinance giving the City Manager authority to designate selected City vehicles as "authorized emergency vehicles" when necessary to provide for the safety of the public in an emergency. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 4, 2018 Regular Meeting.

3. Verbal Briefings:

a. Update on Progress and Implementation of Proposed 2019 Bond Referendum

Representatives from Kimley-Horn and City Staff will provide an update to the Council regarding public input, community meetings, anticipated timelines, and other information related to the proposed 2019 Bond Program.

b. Internal Audit Committee Report

Mayor Pro Tem Rich Aubin, chair of the Internal Audit Committee, will provide a committee report on the following items:

- Code Compliance Audit
- Fire Permits and Inspections Audit
- New Audit Requests:
 - Garland Women's Activities Building Council, Inc. User Agreement
 - Software Licensing

c. Termination of SafeLight Garland automated red light enforcement program

At the request of Council Member Jim Bookhout, and Mayor Lori Barnett Dodson, the City Council is requested to consider terminating the SafeLight Garland automated red light camera enforcement program. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 21, 2018 Regular Meeting.

d. Update on containment of distemper outbreak at the Garland Animal Shelter

Staff will provide Council with an update on the containment of distemper outbreak at the Garland Animal Shelter.

e. Neighbor-directed parking restrictions

At the request of Council Member Deborah Morris and Mayor Lori Barnett Dodson, Council is requested to provide direction regarding whether to pursue the implementation of a Neighborhood Parking Program. If so, then what particular data, guidance, or criteria should be considered and pursued in the development of such a program.

f. Residential activity & home businesses

At the request of Council Member Deborah Morris and Mayor Lori Barnett Dodson, Council is requested to discuss residential activity and the prohibition of non-residential uses in residential zoning districts.

4. Regular Item:

a. Interviews for Garland Housing Finance Corporation Board

The Garland Housing Finance Corporation notified the City that Chris Liebrum's term of office as a Garland Housing Finance Corporation Board Member expires August 31, 2018. Information was posted on the City's website for 21 days regarding the qualifications of the Garland Housing Finance Corporation in order to provide an opportunity for citizens to apply for the position. A letter of interest was received from Chris Liebrum, Rizwan Mughal, Tony Torres, and Stephen Stanley. Council is scheduled to formally appoint a representative to the Garland Housing Finance Corporation Board of Directors at the August 21, 2018 Regular Meeting.

5. Discuss Appointments to Boards and Commissions

Mayor Lori Barnett Dodson

- Kenneth Risser - Citizens Environmental and Neighborhood Advisory Committee
- Wayne Dalton - Plan Commission
- Shirley Robnett - Senior Citizens Advisory Committee

Council Member David Gibbons

- James Van Dyke - Board of Adjustment
- James Dobbins - Citizens Environmental and Neighborhood Advisory Committee
- Frank Garcia - Community Multicultural Commission
- Steven Phelps - Garland Cultural Arts Commission
- Eric Scholl - Property Standards Board
- Patrick Dullano - Library Board
- Ed Seghers - Parks and Recreation Board
- Scott Roberts - Plan Commission
- Mark Hasson - Senior Citizens Advisory Committee

Council Member Deborah Morris

- Dwight Nichols - Unified Building Standards Commission
- Devon Miller - Garland Cultural Arts Commission
- Manuel Ojeda - Senior Citizens Advisory Committee

Council Member Jim Bookhout

- Molly Bishop - Parks and Recreation Board
- Bruce Bishop - Board of Adjustment
- James Hall Jr. - Unified Building Standards Commission
- Kim Thiehoff - Community Multicultural Commission
- Corsharra Jackson - Library Board
- John O'Hara - Plan Commission
- Larry Jeffus - Property Standards Board
- Gwendolyn Daniels - Senior Citizens Advisory Committee
- Linda Waters - TIF South
- Blanca Sanchez - Garland Cultural Arts Commission
- Dennis Garcia - Citizens Environmental and Neighborhood Advisory Committee

Mayor Pro Tem Rich Aubin

- Charles Truett Welborn - Plan Commission
- Edwina Garner - Library Board
- Gina Shanks - Community Multicultural Commission
- Margaret Lucht - Parks and Recreation Board
- Reta Day - Garland Cultural Arts Commission
- Tom Jefferies - I-30 TIF
- Cary Hodson - Downtown TIF

Council Member Robert John Smith

- William Collard - Citizens Environmental and Neighborhood Advisory Committee
- Kenia Hudson-Ott - Parks and Recreation Board
- Tony Torres - TIF 3

6. Announce Future Agenda Items

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

7. Council will move into Executive Session

**EXECUTIVE SESSION
AGENDA**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

The City Council will convene in executive session pursuant to Section 551.072 of the Texas Government Code to discuss the purchase, exchange, lease or value of real property relating to the potential acquisition of approximately 3.5 acres of property located on Commerce Street in Garland, Texas.

The City Council will convene in executive session pursuant to Section 551.071 of the Texas Government Code to consider pending or contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct regarding:

- Overland Property Group, LLC

8. Adjourn



GARLAND POLICY REPORT

City Council Work Session Agenda

2.a.

Meeting Date: August 20, 2018

Item Title: Purchase of Single Family Property located at 3005 Holm Street

Submitted By: Mona Woodard, Neighborhood Services Administrator

Strategic Focus Areas: Vibrant Neighborhoods and Commercial Centers

ISSUE

Staff is requesting that council consider the purchase of the single family home located at 3005 Holm Street adjacent to potential redevelopment areas. The Claremont neighborhood, located north of Kingsley between Highway 78 and Shiloh has a median age of 65 years, this falls in line with our programs mission to purchase and upgrade single family housing, extending the life of homes and increasing the viability of the areas housing stock. The proposed project would utilize federal funding to rehabilitate and replace components of the structure to be sold to a qualified individual or family.

OPTIONS

1. Approve the Purchase
2. Do not Approve the Purchase

RECOMMENDATION

Staff recommends the purchase of the property for \$150,000.00. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 4, 2018 Regular Meeting.

BACKGROUND

The City of Garland recently made an investment in the area located on North Garland Avenue formerly known as Hypermart. The home in question is located in the neighborhood immediately north of that location and would be considered an investment to improve the housing stock in that area in an attempt to revitalize the surrounding area.

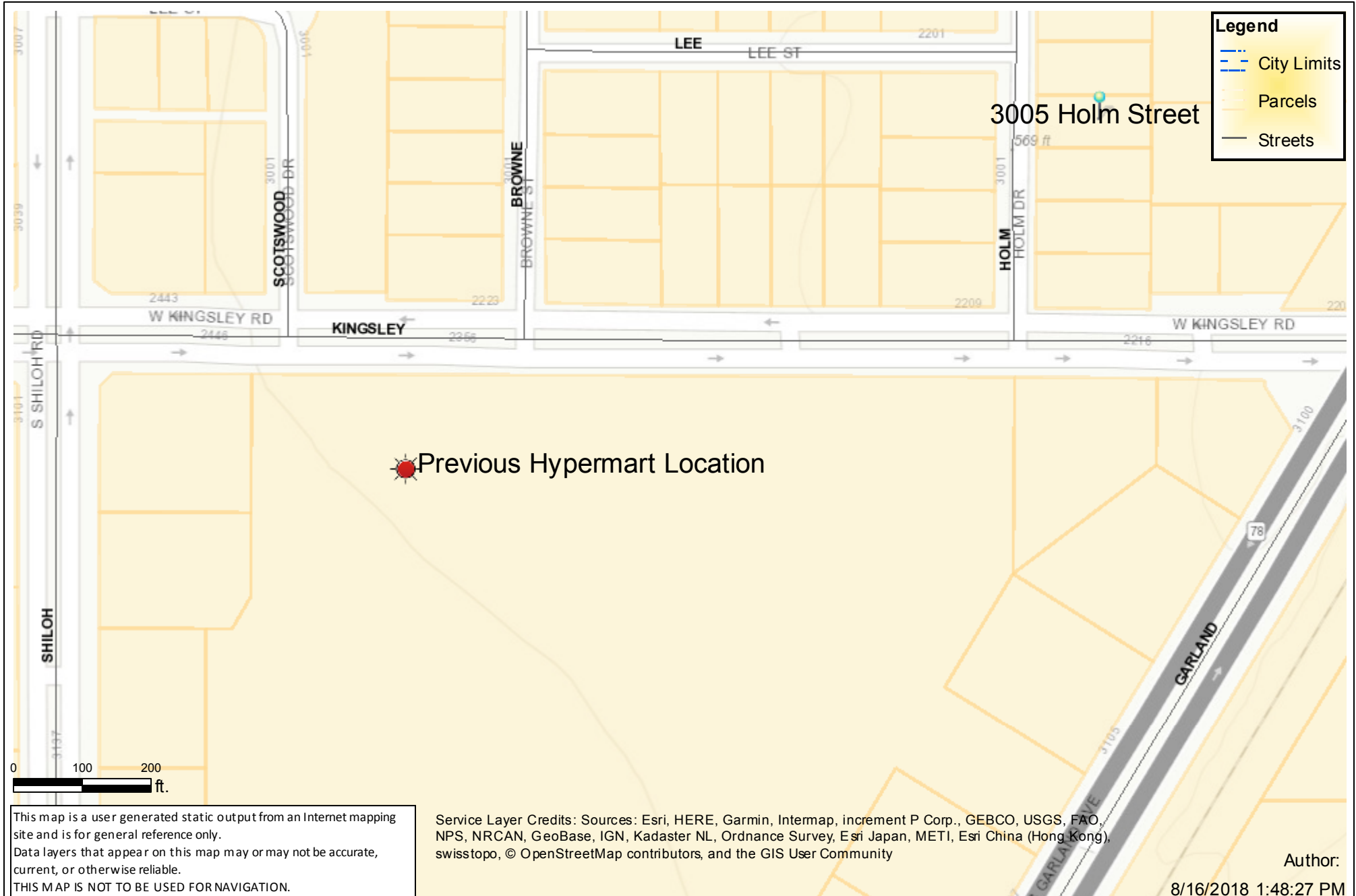
CONSIDERATION

The City of Garland has a contract to purchase the property located at 3005 Holm Street for \$150,000 pending council approval, if approved this revitalization may be catalyst area for improvement around the new development that was formerly the Hypermart location.

Attachments

3005 Holm Map

3005 Holm Street Garland TX





GARLAND POLICY REPORT

City Council Work Session Agenda

2.b.

Meeting Date: August 20, 2018

Item Title: 2018 Capital Improvement Program Budget Amendment No. 2

Submitted By: Jeff Janke, Administration

Strategic Focus Areas: Sound Governance and Finances

ISSUE

Amend the 2018 Capital Improvement Program (CIP) to appropriate \$20,150,000 in Commercial Paper for construction of the Garland Power & Light Campbell Road Switch Station and the King Mountain Switch Station and Transmission Line.

OPTIONS

1. Approve CIP Amendment as proposed.
2. Do not approve CIP Amendment.

RECOMMENDATION

Option (1) – Approve CIP Amendment as proposed. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 4, 2018 Regular Meeting.

BACKGROUND

Stream Data Centers' DFW VII facility, which is to be located in Garland, but is in ONCOR's service territory, has signed a Facility Extension Agreement with ONCOR for electric service. To serve this load, as well as future load growth in the surrounding ONCOR service territory, ONCOR has requested 138kV transmission service from GP&L near the intersection of Lookout Drive and West Campbell Road. This transmission service will initially consist of a 4-position ring bus switch station configuration, with a potential future 5th position (Campbell Road Switch Station). Design of the station will begin in August 2018 with an anticipated in-service of May 2019. The total cost of the station is estimated at \$8,650,000. The amount requested for this project for 2018 is \$6,250,000. The remaining project budget amount of \$2,400,000 will be requested as part of the 2019 CIP Budget process.

GP&L is currently negotiating an Interconnect Agreement with a potential solar farm developer for GP&L to provide a connection into its 345kV Odessa to North McCamey transmission line (GP&L's CREZ transmission line). As part of the connection, a switch station will need to be constructed (King Mountain Switch Station). King Mountain Switch Station will consist of a 5-position breaker-and-half configuration. Design will begin in September 2018 and is anticipated to be completed by October 2019. The total cost of the station is estimated at

\$13,400,000. The amount requested for this project for 2018 is \$9,400,000. The remaining project budget amount of \$4,000,000 will be requested as part of the 2019 CIP Budget process.

The solar farm will also require a 4.5-mile, single-circuit 345kV radial transmission line between the solar farm's collection station and the King Mountain Switch Station. The process to obtain a certificate of convenience and necessity (CCN) from the Public Utility Commission (PUC) is expected to begin in September 2018 with construction anticipated to be completed by October 2019, coincident with completion of the King Mountain Switch Station. The total cost of the transmission line is estimated at \$7,500,000. The amount requested for this project is \$4,500,000. The remaining project budget amount of \$3,000,000 will be requested as part of the 2019 CIP Budget process.

GP&L will seek recovery of its investment plus a return on these projects through the PUC transmission cost of service (TCOS) rate process.

CONSIDERATION

Staff seeks the Council's concurrence for increasing GP&L's 2018 CIP appropriation by \$20,150,000 for the Campbell Road Switch Station and the King Mountain Switch Station and Transmission Line.

Attachments

2018 CIP Budget Amendment No. 2 Ordinance

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING A SECOND AMENDMENT TO THE 2018 CAPITAL IMPROVEMENT PROGRAM ("CIP"), PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS FOR ELECTRIC RELIABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council approved the 2018 Capital Improvement Program and appropriated the necessary funds for the design and construction of certain improvements of the City;

WHEREAS, the City Charter provides that the City Council may approve any amendments and supplements to the CIP Budget as deemed necessary;

WHEREAS, Garland Power and Light has determined that it is necessary and beneficial to (1) design and construct the Campbell Road Switch Station, and (2) design and construct the King Mountain Switch Station and Transmission Line (collectively, "Electric System Improvements"); and

WHEREAS, the City Council hereby finds that it is both necessary and desirable to amend the 2018 CIP Program for design and construction of the Electric System Improvements.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS, THAT:

Section 1

The City Council of the City of Garland, Texas, hereby authorizes and approves a second amendment to the 2018 Capital Improvement Program in the amount of \$20,150,000 for the design and construction of the Electric System Improvements.

Section 2

The City Council of the City of Garland, Texas, hereby amends Ordinance No. 6958, Section 1 (E), by including additional appropriations in the amount of \$20,150,000 for the design and construction of the Electric System Improvements.

Section 3

This ordinance shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED this the 21st day of August, 2018.

THE CITY OF GARLAND, TEXAS

By: _____
Mayor

Attest:

City Secretary



GARLAND POLICY REPORT

City Council Work Session Agenda

2.c.

Meeting Date: August 20, 2018
Item Title: Labor Day Parade, Car Show, & BBQ Cook-off
Submitted By: Christopher Hallmark, Special Events & Marketing Supervisor
Strategic Focus Areas: Enhanced Quality of Life through Amenities, Arts, and Events
Safe Community
Customer-Focused City Services

ISSUE

The Noon Exchange Club of Garland has requested the City Council to consider waiving expenditures for City services required for their event, Labor Day Parade, Car Show, & BBQ Cook-off in Downtown Garland on Monday, September 3, 2018. The City Council Policy on Assistance to non-profit organizations for special events (Division 4 Section 3) states that requests from nonprofit organizations for donated services in excess of \$5,000 be brought to the City Council for consideration. The Noon Exchange Clubs request totals \$10,490.00.

OPTIONS

The City Council may:

1. Approve the Labor Day Parade, Car Show, & BBQ Cook-off event as a Special Event.
2. Approve, deny or revise proposed funding levels in accordance with the Special Event Assistance Program.
3. Approve the following event dates and times.
4. Approve the following site plan with street closures.
5. Return the item to staff for further review and recommendations.

RECOMMENDATION

Over the past several years the event has grown exponentially and the city has taken a more proactive planning role for the event to prevent any risk management issues such as providing perimeter fencing for safety and street closures, providing public restrooms, some setup and teardown, and increasing the amount of police officers and paramedics to make sure the event is a safe event. We have had no issues in this area due to the city's planning and oversight of these areas.

For the 2018 Labor Day Parade, Car Show, & BBQ Cook-off event, planning discussions via email to each necessary department has been conducted to capture costs and layout plans for the event. In addition, meetings between representatives from Transportation, Police, Health, Environmental Waste, Fire, Park Maintenance, and Cultural Arts have been held on:

- June 20, 2018

At the meetings, the below areas were studied and plans were made for each:

- Traffic Plan/Street Closure Plan
- Emergency Services (EMS and Fire) Plans
- Police and Event Security Plans
- Environmental Waste Plan
- Setup/Teardown Plan

Based off of these planning meetings, it has been determined that this year's estimated cost for Labor Day Parade, Car Show, & BBQ Cook-off will be:

CITY SERVICE	SEPTEMBER 3	DESCRIPTION:
Police	\$ 7,000	Estimated security and safety/ Overtime rate
Transportation Services	\$ 1,200	Installation and removal of barricades
Environmental Waste Services	\$ 400	Delivery and removal of (50) waste containers
Cultural Arts Facilities	\$ 110	Plaza Theater rental fee
Equipment Rental	\$ 780	Public restrooms (10)
In-Kind Equipment & Services	\$ 1,000	Electricity, Tents, BBQ Pits, BBQ Supplies, Tables & Chairs
Fire/ EMS	\$ 0	Truck & Paramedics
TOTAL:	\$10,490	

Staff recommends that the Council decide the following issues:

1. Approve the Labor Day Parade, Car Show, & BBQ Cook-off event as a special event;
2. Waive the cost for providing city services for **\$10,490** and in accordance with the Special Event Assistance Program due to budget constraints.
3. Approve the following event date(s) and time(s) of Monday, September 3, 2018 from 9 a.m. to 2 p.m.
4. Approve the following site plan including street closures. See attached.

BACKGROUND

This annual event spotlights the unity among Garland's diverse community. By assisting various nonprofit organizations through the donation of City services for nonprofit special events, the City promotes and celebrates the diversity and vitality of the community. From parades and festivals to various multicultural events, the City of Garland is showcased through the efforts of these nonprofit organizations.

CONSIDERATION

The 2017-18 annual operating budget has \$43,000 budgeted in the General Fund (non-departmental) to provide assistance in covering fees and charges for City services for special events held by nonprofit organizations.

Attachments

Labor Day Parade (2018)-Temp Activity Application
Labor Day Parade (2018)-Assistance Program Application
2017 Labor Day Post Event Financials
Labor Day Parade (2018)-Route Map



GARLAND

BUILDING INSPECTION DEPARTMENT

TEMPORARY ACTIVITY/COMMERCIAL AMUSEMENTS

CITY OF GARLAND

P.O. BOX 469002, 800 MAIN STREET

GARLAND, TX 75040-6299

OFFICE (972) 205-2300 FAX (972) 205-2839

INSPECTION REQUEST: (972) 205-2325

<http://www.garlandtx.gov>

PERMIT# _____

DATE RECEIVED: _____

PLEASE PRINT FIRMLY - FILL IN ALL BLANKS

ACTIVITY ADDRESS <u>DOWNTOWN GARLAND</u>	
NAME OF BUSINESS <u>NOON EXCHANGE CLUB OF GARLAND</u>	
ENTITY CONDUCTING ACTIVITY <u>SAME</u>	PHONE <u>972/897-5800</u>
PROPERTY OWNER <u>CITY OF GARLAND</u>	PHONE _____
MAILING ADDRESS <u>1806 EASTERN HILLS</u>	CITY <u>GARLAND</u> STATE _____ ZIP <u>75043</u>
TYPE OF ACTIVITY: <u>PARADE + CAR SHOW</u>	DATE OF ACTIVITY: FROM: <u>9-3-18</u> TO: <u>9-3-18</u>
NUMBER OF PEOPLE EXPECTED: <u>6000 TO 8000</u>	TIME OF ACTIVITY: FROM: <u>7:00A</u> TO: <u>3:00P</u>

WE REQUIRE AN ACCURATE SITE PLAN DRAWN TO SCALE SHOWING ALL PARKING, THE BUILDING LOCATION, EXIT(S) AND THE LOCATION OF ON SITE ACTIVITIES. IF THERE IS A TENT A FLAME PROOF CERTIFICATE IS REQUIRED AND WE WILL NEED TO KNOW THE LOCATION, AND SEATING. (IF APPLICABLE). (MAXIMUM PERMIT 14 CONSECUTIVE DAYS)

TEMPORARY ACTIVITY		TEMPORARY COMMERCIAL AMUSEMENT	
☐ INDOOR ACTIVITY	☒ OUTDOOR ACTIVITY	☐ AMPLIFIED SOUND	☐ ANIMALS
☐ CHURCH BAZAAR	☐ COMMERCIAL SPORTING EVENT	☐ CARNIVAL	☐ CIRCUS
☒ CONCESSIONS	☒ AMPLIFIED SOUND	☐ INSURANCE BOND REQUIRED	☐ CONCESSIONS
☐ ANIMALS	☐ PUBLIC AUCTION	☐ PONY RIDES	☐ MECHANICAL RIDES
☐ REVIVAL	☐ TENT - CERTIFICATE OF FIRE PROOFING REQUIRED	☐ TENT - CERTIFICATE OF FIRE PROOFING REQUIRED	
OTHER: _____		OTHER: _____	

NOTE: ALL OUTDOOR TEMPORARY ACTIVITY EXCEPT CHURCH BAZAAR MUST BE LOCATED 300' FROM RESIDENTIAL STRUCTURE.

NOTE: ALL TEMPORARY COMMERCIAL AMUSEMENTS MAY NOT BE LOCATED WITHIN 300' FROM CHURCH, SCHOOL, OR HOSPITAL.

NOTICE TO APPLICANT This permit is issued on the basis of information furnished in this application and on any submitted plans, and is subject to the provisions and requirements of the City of Garland Code of Ordinances and any other applicable ordinances of the City, regardless of information and/or plans submitted. This permit holder is required to use only subcontractors licensed and registered by the City of Garland where such a requirement is applicable.

PRINT NAME <u>JERRY DEFEO</u>	DATE <u>7-10-18</u>
SIGNATURE <u>[Signature]</u>	D.O.B. _____
DL# _____	EXP. DATE _____

↓ FOR OFFICE USE ONLY ↓

ZONING _____	CASH _____	CHECK _____	PERMIT: _____
RECEIPT NO. _____	DATE _____	REVIEWED BY _____	TENT: _____
			TOTAL: _____

SPECIAL INSTRUCTIONS:



GARLAND

TEXAS MADE HERE

Special Event Assistance Program Application

Date Submitted 7-10-18
(Must be minimum 45 days prior to event)

Please type or print legibly

SECTION 1: Event Information

Event title: GARLAND LABOR DAY PARADE & CAR SHOW
Organization: NOON EXCHANGE CLUB OF GARLAND
Event location: DOWNTOWN GARLAND
Event date(s): 9-3-18 Start time: 7:00A End time: 3:00P
Load in date/time: 6:30A Load out date/time: 3:30P
Event description: PARADE & CAR SHOW & BBQ COOKOFF

Is this a new event? Yes ☐ No ☒ If no, # years event has been held prior to current year: 72
Attendance last time: 6000-7000 Estimated attendance this year: 6000-8000
What is the purpose of this event? COMMUNITY INVOLVEMENT

How will this event benefit the Garland community? ALL CITY ACTIVITY w/HS BAND

How will the proceeds of this event be used? ANY PROFITS WILL BE USED BY THE NOON EXCHANGE CLUB FOR THEIR 501.C.3 PROJECTS

SECTION 2: Event Sponsor Information

Event contact 1: JERRY DEFEO Email: jerrydef@flash.net
Address: 1806 EASTERN HILLS 75043 Phone: 972/897-5800
Event contact 2: ROSIE NEELY Email: rosieneely@verizon.net
Address: 3209 HAMLETT LANE 75043 Phone: 972/276-6180
Organization tax ID #: 31-1058827 Non-Profit Status: 501(c)3 501(c)4 Neither

NOTE: Upon approval of the event application, and at least ten (10) days prior to the event, the event sponsor shall provide the City with evidence of public event liability insurance in the amount of \$500,000 per occurrence for bodily injury and property damage arising from the event. The insurance shall be written with an insurance company authorized to transact business in the State of Texas and have a current rating of "A" or better by A.M. Best Key Rating Guide.

SECTION 3: Event Logistics

Listed below are logistical elements that may be a part of your event. "Services available through City" indicates what the City of Garland may be able to provide through the Special Event Assistance Program. The "Applicant's Responsibilities" section refers to logistical elements which may be a part of your event, but that are typically provided by the event sponsor or producer. Please check all in both sections that apply to your event:

Services available through City

- ☒ Police security
- ☒ Street closures
- ☒ Barricades
- ☒ Traffic/crowd control
- ☒ Trash/recycling containers
- ☒ Running water (if available at site)
- ☒ Electrical power (if available at site)
- ☒ Park use (must be approved by Parks Dept. Director)
- ☒ Preparation of City-owned facility/property

Rest Rooms

- ☒ Two Golf Carts
for XC use

Applicant's Responsibility

- ☒ Concessions/health permits
- ☐ Portable restrooms
- ☐ Stage/grandstand
- ☐ Tents
- ☐ Amusement rides
- ☐ Temporary fencing
- ☐ Signs, banners (City signage ordinances apply)
- ☐ Merchandising
- ☒ Sound amplification
- ☐ Animals (contact Animal Services Dept.)
- ☐ Overnight security
- ☐ Open flames
- ☒ Generators
- ☐ Off-site parking and transportation
- ☒ Event insurance
- ☒ Clean up of facility or event area

SECTION 4: Supplemental Application Materials

Listed below are additional documents that are required in order to complete the application for event assistance. Each item is due at the time the application is submitted, unless otherwise indicated.

- ☒ Copy of proposed event site plan (fairs, festivals and carnivals) and/or route plan (parades/runs)
- ☒ Proof of 501(c)3 or 501(c)4 status (official IRS letter)
- ☒ Temporary Activity Permit application
- ☒ Copy of the group's insurance declarations page, listing City of Garland as additional insured (due no later than 10 days prior to the event date)

I certify that the event for which this application has been prepared will be open to all citizens, and that attendance will not be limited by age, sex race, physical impairment, or other means. I further certify that this event is sponsored by a non-profit organization. On behalf of the event producer or sponsor, I agree to abide by the Special Events Guidelines provided with this Application. I further certify that the facts contained in this Application are accurate.

The event sponsor/producer does hereby fully release, discharge and Indemnify the City of Garland and its officers, agents, servants, and employees from and against any and all claims from injuries, damage or loss which might occur during the special event set forth in this Application, regardless of cause and even if caused by the City of Garland.


Signature of organization representative

7-10-18
Date

JERRY DEFEO
Print name of organization representative

POST-EVENT BUDGET REPORT

Budget must be submitted on this form or in this format for review.

REVENUE

Admission fees/ticket sales	<u>2000</u>
Booth sales/rental	<u>-0-</u>
Souvenir/merchandise sales	<u>-0-</u>
Concession sales	<u>300</u>
Donations	<u>-0-</u>
Sponsorships	<u>1500</u>
Other _____	<u> </u>

Total Revenues

EXPENSES

Administrative Expenses:

Staff	<u>-0-</u>
Facility rental	<u>-0-</u>
Supplies	<u>800</u>
Trophies	<u>800</u>

Operating Expenses:

Entertainment	<u>-0-</u>
Portable restrooms	<u>-0-</u>
Generators Tent	<u>-0-</u>
Stage/sound/lighting	<u>-0-</u>
Food, lodging	<u> </u>
Decorations/signage	<u>200</u>
Rental expense (tables, chairs, etc.)	<u> </u>
Other <u>Labor</u>	<u>850</u>

Advertising/Promotion Expenses:

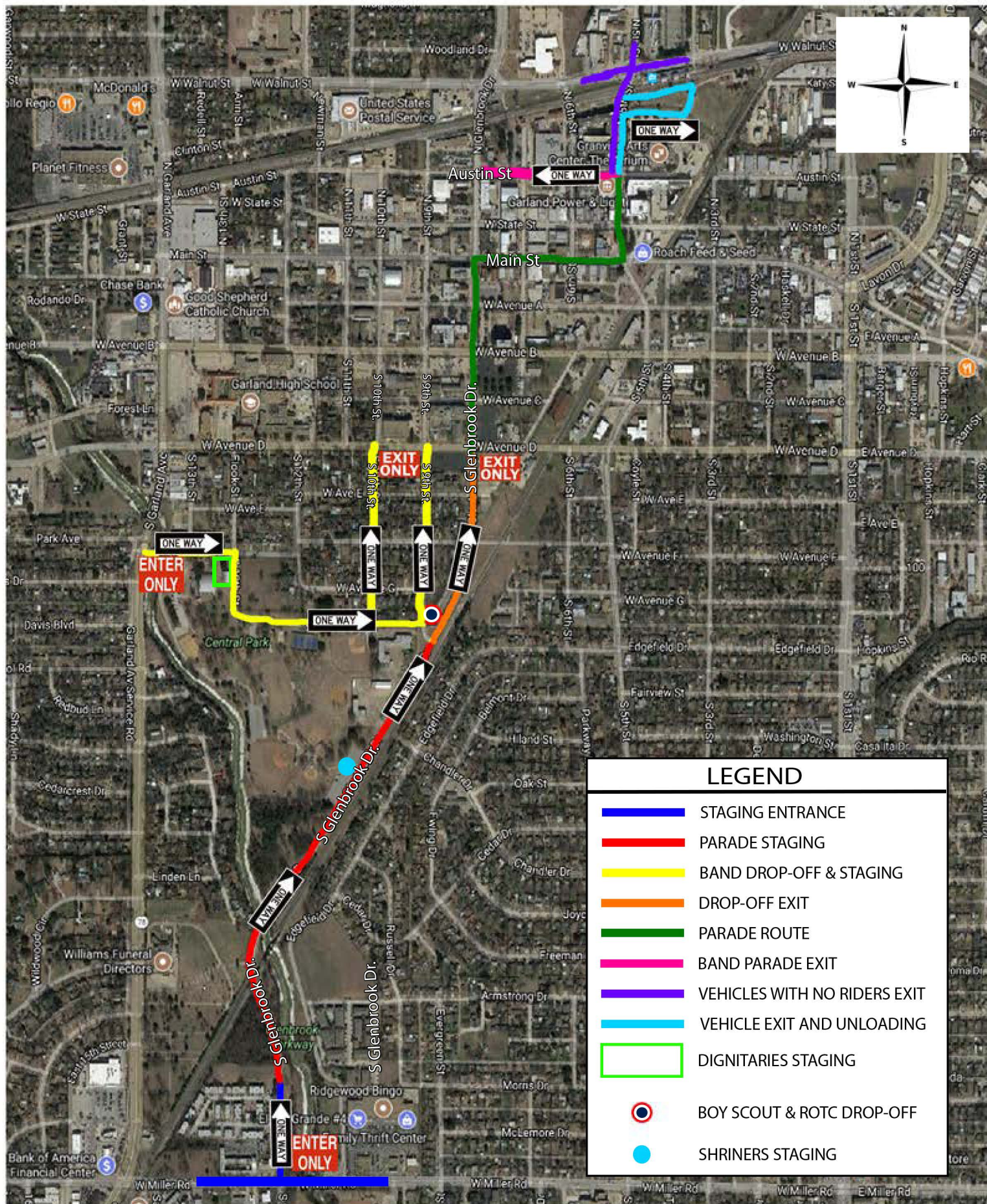
Posters/flyers (design & printing)	<u> </u>
Brochures (design & printing)	<u>150</u>
Print ads	<u> </u>
Radio/television ads	<u> </u>

Total Expenses

2800

PROFIT OR (LOSS)

1000



LABOR DAY PARADE ROUTE 2018

HOSTED BY THE NOON EXCHANGE CLUB OF GARLAND





GARLAND POLICY REPORT

City Council Work Session Agenda

2.d.

Meeting Date: August 20, 2018

Item Title: 2018 Edward Byrne Memorial Justice Assistance Grant (JAG)

Submitted By: Mitch Bates, Chief of Police

Strategic Focus Areas: Safe Community

ISSUE

The Director of the Bureau of Justice Assistance (BJA) has made funds available to units of local government under the 2018 Edward Byrne Memorial Justice Assistance Grant (JAG) program for the purpose of reducing crime and improving public safety.

The Garland Police Department is eligible to apply to BJA for an estimated direct award of \$53,402.00 under this grant program. However, the Attorney General of the State of Texas has “certified” Garland as a disparate jurisdiction, thereby requiring us to enter into an agreement to share a portion of these funds with Dallas County. Currently, the agreement is for the City of Garland to share 30%, or approximately \$16,020.60, with Dallas County, which results in an award to the City of Garland in the amount of approximately \$37,381.40. From this amount, there will be a mandated 7% Administration Fee which is to be paid to the City of Dallas as they have designated as the area grant manager for all involved entities. The resulting estimated net award to the City of Garland will be approximately \$34,764.70.

This Justice Assistance Grant replaced the Local Law Enforcement Block Grant (LLEBG). JAG does not require any matching funds or contributions.

OPTIONS

1. Authorize submission of the grant application, which if approved by the federal government will pay an estimated \$34,764.70.
2. Disapprove submission of the grant application.

RECOMMENDATION

Staff recommends that Council approve submission of the application to the Bureau of Justice Assistance. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 4, 2018 Regular Meeting.

BACKGROUND

This will be the eleventh year that the Garland Police Department has applied for funds under the new JAG program. The Bureau of Justice Assistance (BJA) has replaced the Edward J. Byrne Memorial State (Byrne Formula) and the Local Law Enforcement Block Grant (LLEBG) with the Justice Assistance Grant. The joining of the two grants allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. The Garland Police Department received the following grant awards from JAG over the past five years:

- 2012 - \$31,050.75
- 2013 - \$26,872.63
- 2014 - \$28,052.24
- 2015- \$25,699.53
- 2016- \$29,586.65
- 2017- \$31,201.78

CONSIDERATION

Pending negotiations with Dallas County, the Justice Assistance Grant should provide \$34,764.70 in funding. The grant will be for a 48-month period. At the conclusion of that time period, any unallocated funds must be returned to the federal government.

Funds must be used to supplement existing funds for program activities and cannot replace, or supplant, nonfederal funds that have been appropriated for the same purpose.

Attachments

Chief Executive Certifications

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

Edward Byrne Justice Assistance Grant Program FY 2018 Local Solicitation

Certifications and Assurances by the Chief Executive of the Applicant Government

On behalf of the applicant unit of local government named below, in support of that locality's application for an award under the FY 2018 Edward Byrne Justice Assistance Grant ("JAG") Program, and further to 34 U.S.C. § 10153(a), I certify under penalty of perjury to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.
2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.
3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (e.g., city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.
4. I assure that, before the date of this certification— (a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.
5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.
6. I certify that— (a) the programs to be funded by the award (if any) that OJP makes based on the application described above meet all the requirements of the JAG Program statute (34 U.S.C. §§ 10151-10158); (b) all the information contained in that application is correct; (c) in connection with that application, there has been appropriate coordination with affected agencies; and (d) in connection with that award (if any), the applicant unit of local government will comply with all provisions of the JAG Program statute and all other applicable federal laws.
7. I have examined certification entitled "State or Local Government: FY 2018 Certification of Compliance with 8 U.S.C. §§ 1373 & 1644" executed by the chief legal officer of the applicant government with respect to the FY 2018 JAG program and submitted in support of the application described above, and I hereby adopt that certification as my own on behalf of that government. (This provision is not applicable to Indian tribal government applicants.)
8. I have examined certification entitled "State or Local Government: FY 2018 Certification Relating to 8 U.S.C. §§ 1226(a) & (c), 1231(a)(4), 1357(a), & 1366(1) & (3)" executed by the chief legal officer of the applicant government with respect to the FY 2018 JAG program and submitted in support of the application described above, and I hereby adopt that certification as my own on behalf of that government. (This provision is not applicable to Indian tribal government applicants.)

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant unit of local government to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and §§ 3801-3812). I also acknowledge that OJP awards, including certifications provided in connection with such awards, are subject to review by USDOJ, including by OJP and by the USDOJ Office of the Inspector General.

Signature of Chief Executive of the Applicant Unit of
Local Government

Date of Certification

Printed Name of Chief Executive

Title of Chief Executive

Name of Applicant Unit of Local Government



GARLAND POLICY REPORT

City Council Work Session Agenda

2.e.

Meeting Date: August 20, 2018

Item Title: 2017 Homeland Security Grant Program (HSGP) Application
Amended Resolution

Submitted By: Kwa heri Harris, Emergency Management Coordinator

Strategic Focus Areas: Safe Community

ISSUE

The Department of Homeland Security Grant Program (HSGP) is managed, at the state level, by the Office of the Governor (OOG). One of the requirements mandated by OOG, in order to receive HSGP funding, is jurisdictions applying for HSGP funding must have a Council approved resolution each year prior to receiving awarded funds. Council has previously approved a resolution; however, additional funding is now available to assist the Garland Health Department in purchasing hazardous materials (HazMat) response equipment. This additional funding requires the approval of the amended resolution prior to receiving awarded funds.

OPTIONS

1. Approve the amended resolution to support the 2017 Homeland Security Grant Program (HSGP).
2. Take no action.

RECOMMENDATION

The Office of Emergency Management (OEM) staff recommends support of the HSGP application to gain access to grant funding. The amended resolution will continue to assist the City of Garland with acquiring funding to help support public safety. This additional funding will be used to purchase resources that will support the Garland Public Health Regional Hazardous Materials Response Team by purchasing nine Level A HazMat suits and 15 cases of Level B HazMat coverall suits. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 4, 2018, Regular Meeting.

BACKGROUND

The primary purpose of the Department of Homeland Security's (DHS)/Federal Emergency Management Agency's (FEMA) Homeland Security Grant Program (HSGP) is to provide funding to states, territories, urban areas, and other local and tribal governments to prevent, protect against, mitigate, respond to, and recover from potential terrorist attacks and other hazards. HSGP plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment and delivery of core capabilities essential to

achieving the National Preparedness Goal (The Goal) of a secure and resilient Nation. Among the five noted mission areas, Prevention, Protection, Mitigation, Response, and Recovery, HSGP supports the goal to Strengthen National Preparedness and Resilience.

The City of Garland qualifies for two grant programs under HSGP, State Homeland Security Program (SHSP) and the Urban Area Security Initiative (UASI). The SHSP program supports state, tribal and local preparedness activities that address high-priority preparedness gaps across all core capabilities and mission areas that support terrorism preparedness. All supported investments are based on capability targets identified during the Threat and Hazard Identification and Risk Assessment (THIRA) process, and gaps identified in the State Preparedness Report (SPR).

The UASI program funds address the unique risk-driven and capabilities-based planning, organization, equipment, training, and exercise needs of high-threat, high-density Urban Areas based on the capabilities identified during the THIRA process and associated assessment efforts. The funds also assist them in building an enhanced and sustainable capacity to prevent, protect against, mitigate, respond to, and recover from acts of terrorism.

DHS/FEMA is required to ensure that at least 25 percent (25%) of the combined HSGP funds allocated under SHSP and UASI are dedicated towards law enforcement terrorism prevention activities, per section 2006 of the Homeland Security Act of 2002, as amended (6 U.S.C. 607). This requirement is met by mandating all SHSP and UASI recipients to ensure that at least 25% of the combined HSGP funds allocated under SHSP and UASI are dedicated towards Law Enforcement Terrorism Prevention Activities (LETPA). Activities eligible for use of law-enforcement focused funds are outlined in the National Prevention Framework.

The Garland Office of Emergency Management has been awarded HSGP grant funding for one additional project in addition to the six projects that previously received funding:

New Project Awaiting Awarded Funding

Public Health – Health Operations Sustainment (\$14,788.01): This is a UASI project that will equip the Garland Public Health Regional Response Team with nine Level A HazMat suits and 15 cases of Level B HazMat coverall suits. This equipment is necessary for responding to incidents involving hazardous materials in the region.

Previous Projects Already Awarded Funding

SWAT Ballistic Plates - Body Armor (\$23,000.00): This is a UASI grant project that will equip the Garland SWAT team with 54 armored plates that will provide team members more effective protection and allow them flexibility in responding to terrorist and Chemical, Biological, Radiological, Nuclear and Explosives (CBRNE) incidents.

SWAT Communications Enhancement (\$16,050.00): This is a UASI grant project that will support more secure communications, enhance operator survivability because of the hearing protection, allow the ability to hear ambient sounds much better, and enhance the Garland SWAT team's ability to function more effectively during a complex coordinated terrorist style attack or CBRNE environment.

SWAT Night Vision (\$28,400.00): This is a regional SHSP project that will assist in building and

sustaining SWAT teams throughout the region. Garland SWAT was selected at the North Central Texas Council of Governments (NCTCOG) level to receive funding for eight pairs of helmet-mounted night vision goggles. This equipment will enhance night vision capabilities during hostage rescue and Chemical, Biological, Radiological, Nuclear and Explosives (CBRNE) responses.

SWAT Ballistic Blankets (\$3,000.00): This is a regional SHSP project that will assist in building and sustaining SWAT teams throughout the region. Garland SWAT was selected at the North Central Texas Council of Governments (NCTCOG) level to receive funding for two ballistic blankets which will provide a new capability for the Garland SWAT team. This project will provide the team additional protection from small arms and shrapnel from improvised devices used in complex terrorist attacks, hostage rescues situations, and active shooter incidents.

EOD (Bomb Unit) Portable X-Ray (\$4,526.00): This is a UASI grant project that will augment and support the Tactical Bomb Technician program as well as the Bomb Unit as a whole allowing a single operator to move downrange and begin sustained recognition analysis and render safe capability without returning to the support vehicle until operations are complete.

OEM Planning Sustainment (\$108,086.83): This is a UASI project that will allow the City of Garland to sustain and continue to work on emergency operations planning projects by continuing funding the salary and benefits of one full-time and one part-time staff member in the Office of Emergency Management. The current planning program is designed to work within and follow a master planning submission schedule that was previously developed in order to keep all plans current which is required by the State in order to qualify for Homeland Security Grant funds. This year's project will include the implementation of the Volunteer & Donations Management annex and the redevelopment of the Recovery annex. Other plans slated to be completed are Damage Assessments, Human Services, Shelter and Mass Care.



GARLAND POLICY REPORT

City Council Work Session Agenda

2.f.

Meeting Date: August 20, 2018

Item Title: Issuance of Tax Notes

Submitted By: Matt Watson, Finance Director

Strategic Focus Areas: Sound Governance and Finances

ISSUE

Consider an ordinance authorizing the issuance of tax notes of approximately \$12,195,000.

OPTIONS

1. Consider approval of an ordinance to authorize the issuance of tax notes at the September 18, 2018 Regular Meeting.
2. Do not approve the issuance of tax notes.

RECOMMENDATION

Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 18, 2018 Regular Meeting.

BACKGROUND

Savings realized from the General Obligation Commercial Paper Program and a increase in the property tax base have provided the City with the ability to issue tax notes. Tax note proceeds are used to supplement street and infrastructure funding. The City has the capacity to issue tax notes in FY 2018-19 in the amount of \$12,195,000. The notes will be paid off within one year.

CONSIDERATION

Approval of this request will provide additional funding in the FY 2018-19 Proposed Budget for street and infrastructure improvements with no impact to the debt service tax rate.



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

2.g.

Meeting Date: August 20, 2018

Item Title: Designating Authorized Emergency Vehicles

Submitted By: Brad Neighbor, City Attorney

Summary of Request/Problem

State law provides governmental entities with the authority to designate or authorize the designation of non-traditional emergency vehicles, those generally being vehicles used in responding to emergencies other than traditional police and fire vehicles. For example, when an electric line is knocked down as the result of a motor vehicle accident, GP&L dispatches a specially-trained crew to respond to the emergency. Unless the vehicle has been designated as a emergency vehicle, it must be operated (and parked at the scene) just as any other City vehicle in compliance with applicable traffic laws. In order to enable the crews to respond more promptly and provide better protection for the crews and the public when the vehicle is on-scene, it would be better to equip those vehicles with red and blue flashers to allow the vehicle to, for example, move past the traffic jam created by the downed power line. In addition, the state "move over or slow down" law that requires drivers to either slow down or move into a traffic lane away from a stationary authorized emergency vehicle does not apply to non-traditional emergency vehicles unless the vehicle has been lawfully designated as an emergency vehicle and is properly equipped with emergency (red/blue) lighting.

Council is requested to consider an ordinance that will allow for the designation of certain City vehicles as "authorized emergency vehicles" so that those vehicles may be equipped with appropriate lighting and have the protection offered by the move over or slow down law. Such vehicles will not be equipped with sirens and will not be enabled to run "code", that is, by disregarding traffic signals or posted speed limits. Crews will receive special training on the proper use of emergency lighting when responding to and on the scene of an emergency.

Recommendation/Action Requested and Justification

Council is requested to approve an ordinance giving the City Manager authority to designate selected City vehicles as "authorized emergency vehicles" when necessary to provide for the safety of the public in an emergency. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the September 4, 2018 Regular Meeting.

Attachments

authorized emergency vehicles

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 10, "ADMINISTRATION", OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A SAVINGS CLAUSE AND A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That Chapter 10, "Administration", of the Code of Ordinances of the City of Garland, Texas, is hereby amended by adding Sec. 10.16 to read as follows:

"Sec. 10.16 Designation of authorized emergency vehicles

Pursuant to Sec. 541.201, Texas Transportation Code, the City Manager is authorized to designate as authorized emergency vehicles under the provisions of the Texas Transportation Code and other laws those vehicles that are owned or operated by the City and determined by the City Manager to be necessary in responding to emergencies and providing for the public safety."

Section 2

That Chapter 10, "Administration", of the Code of Ordinances of the City of Garland, Texas, as amended, shall be and remain in full force and effect save and except as amended by this Ordinance.

Section 3

That the terms and provisions of this Ordinance are severable and are governed by Sec. 10.06 of the Code of Ordinances of the City of Garland, Texas.

Section 4

That this Ordinance shall be and become effective immediately upon and after its passage and approval.

PASSED AND APPROVED this the _____ day of _____, 2018.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.a.

Meeting Date: August 20, 2018

Item Title: Update on Progress and Implementation of Proposed 2019 Bond Referendum

Submitted By: John Baker, Assistant City Manager

Summary of Request/Problem

Representatives from Kimley-Horn and City Staff will provide an update to the Council regarding public input, community meetings, anticipated timelines, and other information related to the proposed 2019 Bond Program.

Recommendation/Action Requested and Justification

Council discussion.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.b.

Meeting Date: August 20, 2018

Item Title: Internal Audit Committee Report

Submitted By: Lynae McClean, Audit Manager

Summary of Request/Problem

Mayor Pro Tem Rich Aubin, chair of the Internal Audit Committee, will provide a committee report on the following items:

- Code Compliance Audit
- Fire Permits and Inspections Audit
- New Audit Requests:
 - Garland Women's Activities Building Council, Inc. Use Agreement
 - Software Licensing

Recommendation/Action Requested and Justification

Council discussion.



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

3.c.

Meeting Date: August 20, 2018

Item Title: Termination of SafeLight Garland automated red light enforcement program

Submitted By: Brad Neighbor, City Attorney

Summary of Request/Problem

At the request of Council Member Jim Bookhout, and Mayor Lori Barnett Dodson, the City Council is requested to consider terminating the SafeLight Garland automated red light camera enforcement program.

Recommendation/Action Requested and Justification

An ordinance that will repeal Article VI of Chapter 26 of the Code of Ordinances (that being the ordinance that creates and controls the City's automated red light camera program) is attached. Staff recommends that, if the City Council determines to terminate the program, a definite effective date and time be included so that a clear cut-off is provided to enable the administrative dismissal of any violation detected after the cut-off. Staff suggests the cut-off should correspond to the end of the City's fiscal year because the City must account for program revenues to the State. The ordinance also provides the City Manager with authority to give notice to the program vendor terminating the service contract for the program and authorizing the payment of termination costs. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 21, 2018 Regular Meeting.

Attachments

termination of SafeLight Garland

ORDINANCE NO.

AN ORDINANCE REPEALING ARTICLE VI, "AUTOMATED RED LIGHT ENFORCEMENT" OF CHAPTER 26, "POLICE - MISCELLANEOUS PROVISIONS AND OFFENSES" OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; AUTHORIZING AND DIRECTING THE CITY MANAGER TO PROVIDE NOTICE OF TERMINATION TO THE [AMENDED AND RESTATED] AUTOMATED RED LIGHT ENFORCEMENT SERVICE AGREEMENT, AS AMENDED AND APPROVING THE EXPENDITURE OF PUBLIC FUNDS THEREFOR; PROVIDING A SAVINGS CLAUSE AND A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That Article VI, "Automated Red Light Enforcement" of Chapter 26, "Police - Miscellaneous Provisions and Offenses", of the Code of Ordinances of the City of Garland, Texas, is hereby repealed effective September 30, 2018 at 12:59 p.m. Any red light violation detected through the SafeLight Garland automated red light enforcement system after such date and time shall not be processed, and if processed inadvertently, shall be administratively dismissed.

Section 2

The City Manager is hereby authorized and directed to provide notice of termination for convenience pursuant to the [Amended and Restated] Automated Red Light Enforcement Service Agreement by and between the City and ACS State and Local Solutions, Inc. (Conduent) dated January 24, 2006, as amended, supplemented, and assigned, and is further authorized to expend public funds to pay any and all reasonable costs incurred at the request of the City in terminating the operation of the SafeLight Garland program, as provided in such agreement, such expenditure being hereby approved and ratified by the City Council.

Section 3

That Chapter 26, "Police - Miscellaneous Provisions and Offenses", of the Code of Ordinances of the City of Garland, Texas, as amended, shall be and remain in full force and effect save and except as amended by this Ordinance.

Section 4

That the terms and provisions of this Ordinance are severable and are governed by Sec. 10.06 of the Code of Ordinances of the City of Garland, Texas.

Section 5

That, except as provided in Section 1, this Ordinance shall be and become effective immediately upon and after its passage and approval.

PASSED AND APPROVED this the _____ day of _____, 2018.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.d.

Meeting Date: August 20, 2018

Item Title: Update on Containment of Distemper Outbreak at the Garland Animal Shelter

Submitted By: Jason Chessher, Health Director

Summary of Request/Problem

Staff will provide Council with an update on the containment of distemper outbreak at the Garland Animal Shelter.

Recommendation/Action Requested and Justification

Council discussion.

Attachments

Distemper Oubreak Presentation

GARLAND ANIMAL SERVICES DISTEMPER OUTBREAK 2018

Jason Chessher, Uriel Villalpando, Amy
Vorster

TIMELINE

- Positive test results first received on July 31 & August 1
- Initial control measures implemented on August 1
 - Temporary isolation
 - Additional testing
 - Enhanced disinfection
 - More intensive Veterinary observations
- Additional test results received on August 7, 3/5 positive

TIMELINE CONTINUED

- Outbreak declared on August 7
- Extensive control measures implemented
 - Adoptions suspended
 - Tested all animals including recent adoptions
 - Began clearing shelter utilizing rescue partners
 - Diverting owner surrenders
 - Minimizing impoundments
- Temporary kennels established August 10

TIMELINE CONTINUED

- Shelter cleared on August 14, normal shelter operations resumed
- Potential exposures contained to temporary kennels
- Potentially exposed animals cleared by two Veterinarians for adoption, will remain in temporary kennels pending placement
- XXX placed on Clear the Shelter day, August 18

TESTING RESULTS

- 33 out of 124 dogs tested were positive for distemper
- 14 out of 34 animals adopted since June 26 tested positive
- Testing remains available for animals adopted between June 26 and August 7

NOTEWORTHY CONSIDERATIONS

- Distemper is an ever present threat, as are several other animal diseases
- Social media outreach was critical for transparency and for placing animals
- Rescue partnerships built over the past several years paid off – we could not have cleared the shelter otherwise
- Despite best management practices, such as vaccinating every animal on intake, shelter environments are constantly at risk for disease spread
- The outbreak occurred during the busiest time of the year when the animal population is highest
- Staff must continue to balance population health with placement of individual animals to minimize the risk of future outbreaks

Rescue Response



Rescue Response



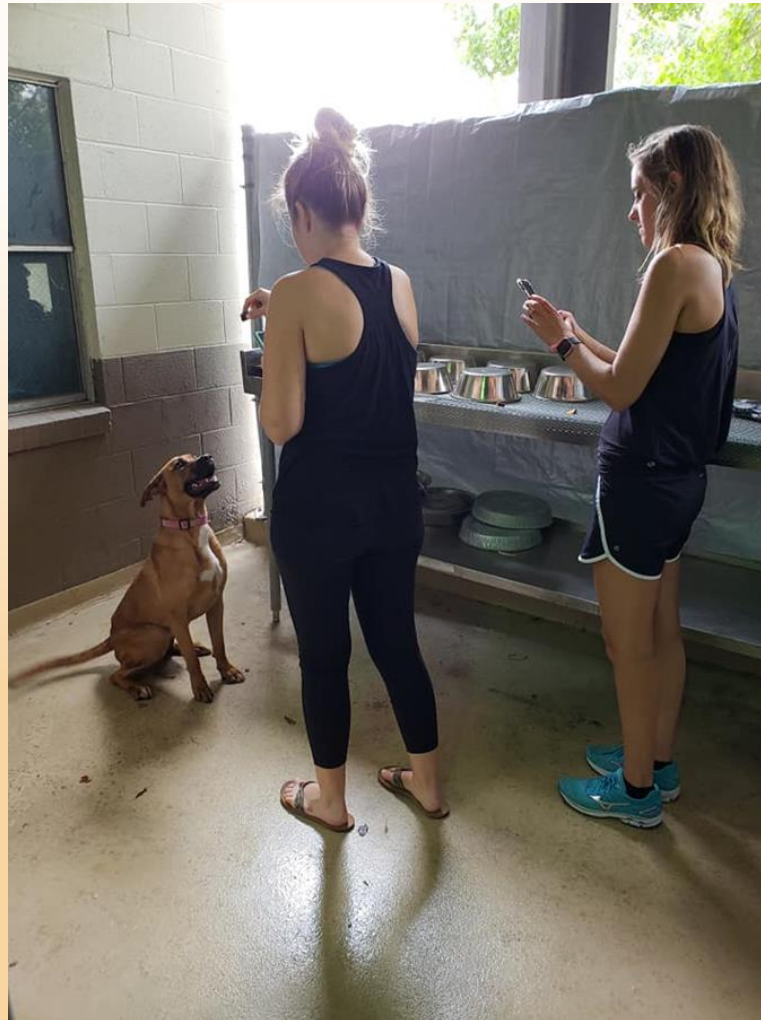
Rescue Response



Rescue Response



Rescue Response



Rescue Response



Community Encouragement



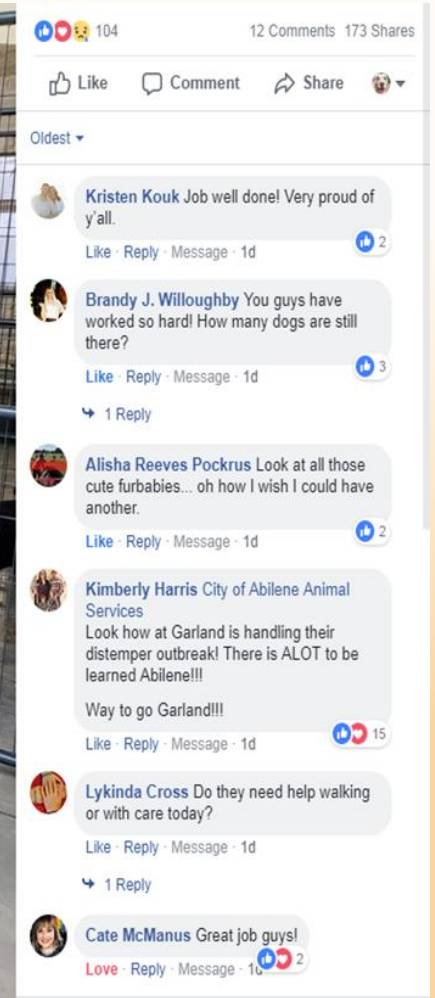
Community Encouragement



Dedicated Staff and City Resources



Social Media Outreach





Questions?



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.e.

Meeting Date: August 20, 2018

Item Title: Neighbor-directed Parking Restrictions

Submitted By: Jim Olk, Building Official

Summary of Request/Problem

At the request of Council Member Deborah Morris and Mayor Lori Barnett Dodson, Council is requested to provide direction regarding whether to pursue the implementation of a Neighborhood Parking Program. If so, then what particular data, guidance, or criteria should be considered and pursued in the development of such a program.

Attached are examples of such programs from the Cities of Addison, Farmers Branch, and University Park.

Recommendation/Action Requested and Justification

Council discussion.

Attachments

Addison Article IV

Famers Branch Ordinance No. 3253 on Parking

Resolution 2010-079

Residentail Parking Districts

ARTICLE IV. - STOPPING, STANDING AND PARKING⁶

Footnotes:

--- (6) ---

State Law reference— Authority to regulate stopping, standing and parking, V.T.C.A., Transportation Code §§ 542.201, 542.202(a)(2); stopping standing and parking, V.T.C.A., Transportation Code § 545.301 et seq.

Sec. 78-161. - Owner presumed to have parked unattended vehicle.

When any person is charged with:

- (1) Having parked or left standing a vehicle on any street, alley or other right-of-way or on any private property in the town at a place on such street, alley or right-of-way or private property where parking or standing of vehicles is prohibited; or
- (2) Having parked or left standing a vehicle on a street, alley or other right-of-way or private property in a manner which violates the manner of parking a vehicle as designated by law; or
- (3) Parking or standing a vehicle for a length of time in excess of that allowed by law;

proof that such vehicle was, on the date of the offense alleged, registered in the name of the person charged with the offense, shall constitute prima facie evidence that such vehicle was parked or left standing at the place charged by such person, but such person shall have the right to introduce evidence to show that the vehicle was not parked or left standing by the person as charged in a complaint.

(Code 1982, § 9-140)

Sec. 78-162. - Illegally parked vehicles.

The chief of police or any other officer of the police department shall remove or order removal of any vehicle parking in violation of section 78-165, such violation being deemed injurious to the health, safety and general welfare of the public within the town.

(Code 1982, § 9-121)

State Law reference— Removal of unauthorized vehicles from parking facilities or public highways, V.T.C.A., Transportation Code §§ 684.053, 684.054.

Sec. 78-163. - Angle parking.

Upon those streets which have been marked for angle parking, vehicles shall be parked at the angle to the curb indicated by such marker or sign, except that the right front wheel of such vehicle shall not extend vertically from the curb at a greater distance than 18 inches and such vehicle shall park between the marked lines.

(Code 1982, § 9-32)

State Law reference— Authority to allow angle parking, V.T.C.A., Transportation Code § 545.303(c).

Sec. 78-164. - Moratorium relative to parking areas.

A moratorium is hereby declared on the designated streets as outlined in section 78-165 as follows:

- (1) *Memorial Day*: Two days preceding the holiday and one day after.
- (2) *Independence Day*: One day preceding the holiday and one day after.
- (3) *Labor Day*: Two days preceding the holiday and one day after.
- (4) *Thanksgiving, Christmas and New Year's*: One day preceding Thanksgiving through January 3.

(Code 1982, § 9-122.1)

Sec. 78-165. - Designation of no parking and permitted parking areas.

- (a) No stopping, standing or parking of vehicles shall be allowed at the following locations: On all public streets within the town limits of the town.
- (b) Notwithstanding the provisions of subsection (a) of this section, stopping, standing or parking shall be allowed at the following locations, except during the following stated times:

Street	Extent	Prohibited Times
Addison Circle	4800—5100	2:00 a.m. to 6:00 a.m.
Azure Lane	3800—4200	2:00 a.m. to 6:00 a.m.
Bedivere Court	14700	2:00 a.m. to 6:00 a.m.
Bentwater Court	14000	2:00 a.m. to 6:00 a.m.
Beau Park Lane	14500—14700	2:00 a.m. to 6:00 a.m.
Bobbin Lane	4000	2:00 a.m. to 6:00 a.m.
Brookwood Lane	3700—4000	2:00 a.m. to 6:00 a.m.
Brookwood Lane	14500—14700	2:00 a.m. to 6:00 a.m.
Buckingham Court	14700	2:00 a.m. to 6:00 a.m.
Canot Lane	3800	2:00 a.m. to 6:00 a.m.
Camden Lane	3700	2:00 a.m. to 6:00 a.m.
Chancey Street	14000	2:00 a.m. to 6:00 a.m.

Chatham Court Drive	3700— 3900	2:00 a.m. to 6:00 a.m.
Dome Drive	4000	2:00 a.m. to 6:00 a.m.
Heritage Lane	14000	2:00 a.m. to 6:00 a.m.
Lakecrest Drive	14000	2:00 a.m. to 6:00 a.m.
Lakeview Court	3800	2:00 a.m. to 6:00 a.m.
Lakeway Court	3700— 3900	2:00 a.m. to 6:00 a.m.
Leadville Place	4100	2:00 a.m. to 6:00 a.m.
Lexus Avenue	14000	2:00 a.m. to 6:00 a.m.
LeGrande Drive	14700— 14900 (west side of the street) 14702— 14900 (east side of the street)	2:00 a.m. to 6:00 a.m.
Les Lacs Avenue	14800	2:00 a.m. to 6:00 a.m.
Lochinvar Court	14700	2:00 a.m. to 6:00 a.m.
Lochinvar Drive	14700	2:00 a.m. to 6:00 a.m.
Maiden Court	14700	2:00 a.m. to 6:00 a.m.
Meadowcreek Circle	3700— 3900	2:00 a.m. to 6:00 a.m.
Mildred Street	4800— 5000	2:00 a.m. to 6:00 a.m.
Morman Lane	3900— 4000	2:00 a.m. to 6:00 a.m.
Morris Avenue	4900— 5100	2:00 a.m. to 6:00 a.m.
Oaks North Drive	14800— 15000	2:00 a.m. to 6:00 a.m.

Oaks North Place	14800	2:00 a.m. to 6:00 a.m.
Old Town Road	4000	2:00 a.m. to 6:00 a.m.
Paladium Drive	14800	2:00 a.m. to 6:00 a.m.
Park Place	3700— 3900	2:00 a.m. to 6:00 a.m.
Plage Lane	14000	2:00 a.m. to 6:00 a.m.
Pokolodi Circle	4100	2:00 a.m. to 6:00 a.m.
Proton Drive	14800	2:00 a.m. to 6:00 a.m.
Quorum Drive	15450— 15750	2:00 a.m. to 6:00 a.m. (west and east sides of street)
Ridgelake Court	3800	2:00 a.m. to 6:00 a.m.
Rive Lane	3900— 4200	2:00 a.m. to 6:00 a.m.
Rush Circle	4100	2:00 a.m. to 6:00 a.m.
Sherlock Drive	14700	2:00 a.m. to 6:00 a.m.
Sherry Lane	4000	2:00 a.m. to 6:00 a.m.
Sopras Circle	14800	2:00 a.m. to 6:00 a.m.
Trafalgar Court	14900	2:00 a.m. to 6:00 a.m.
Vintage Lane	14000	2:00 a.m. to 6:00 a.m.
Waterford Drive	3700— 3900	2:00 a.m. to 6:00 a.m.
Waterside Court	3700— 3900	2:00 a.m. to 6:00 a.m.
Waterview Circle	14000	2:00 a.m. to 6:00 a.m.
Wayside Court	14000	2:00 a.m. to 6:00 a.m.

Weller Run Court	3800	2:00 a.m. to 6:00 a.m.
Winter Park Lane	4000	2:00 a.m. to 6:00 a.m.
Woodshadow Lane	14500— 14700	2:00 a.m. to 6:00 a.m.
Woodshadow Lane	3700	2:00 a.m. to 6:00 a.m.

(Code 1982, § 9-122; Ord. No. 099-018, § 9-122, 5-11-1999; Ord. No. 099-032, § 1(9-122), 9-14-99; Ord. No. 006-004, § 1, 2-14-06; Ord. No. 006-034, § 1.A., 8-8-06; Ord. No. 007-011, § 1.A, 4-24-07)

Sec. 78-166. - Public cul-de-sac parking areas.

- (a) No stopping, standing or parking of a vehicle shall be allowable during the hours of 2:00 a.m. to 6:00 a.m., except during the moratorium granted in section 78-164, in a public cul-de-sac parking area in the following locations:

Street	Location
Pokolodi	4100 block
Leadville Place	4100 block
Rush Circle	4100 block

- (b) For the purpose of this section, a public cul-de-sac parking area is defined to be any designated parking area for vehicles located within a cul-de-sac of a public street.

(Code 1982, § 9-122.2)

Sec. 78-167. - Overnight parking in public facilities.

- (a) *Definitions.* For purposes of this section, the term "*public facilities*" shall mean and include the following facilities and property (all locations designated in this subsection are locations within the town):

- (1) *Addison Town Hall*, being that property located at 5300 Belt Line Road.
- (2) *Addison Athletic Club*, being that property located at 3900 Beltway Drive.

- (3) *Addison Finance Building*, being that property located at 5350 Belt Line Road.
- (4) *Addison Service Center*, being that property located at 16801 Westgrove Road.
- (5) *Park property*, meaning and including any park, athletic facility, reservation, playground, recreation center or any other area in the town, owned or used by the town and devoted to active or passive recreation and including, but not limited to, the Town Park (located south of Sidney Drive and west of Woodway Drive), Celestial Park (located at the intersection of Celestial Road and Bellbrook Drive), the public parking spaces for Celestial Park (the "Celestial Park Parking Spaces") located on and along the south side of Celestial Road immediately across from Celestial Park, Quorum Park (located on Quorum Drive north of Keller Springs Road, and the town easement trail.
- (6) *Addison Conference and Theatre Centre*, being that property located at 15650 Addison Road.
- (7) *Addison Conference and Theatre Centre overflow parking lot*, being that property located at 4805 Morris Avenue.
- (8) *Addison Stone Cottage*, being that property located at 4901 Addison Circle.
- (b) *Overnight parking prohibited/two-hour limit*. No person shall stand or park any vehicle in, along or upon any public facilities between the hours of 2:00 a.m. and 5:00 a.m.; provided, however, that no person shall stand or park any vehicle in, along or upon the Celestial Park Parking Spaces (i) between the hours of 11:00 p.m. and 5:00 a.m., and (ii) for more than two consecutive hours when such parking or standing is allowed. This prohibition shall not be applicable to any vehicle which is being used for emergency purposes, to the operation of any vehicle being used by a utility company for repair purposes, or to any governmental vehicle being used for necessary governmental purposes.

(Code 1982, § 9-122.3; Ord. No. 005-030, § 1, 8-9-05)

Sec. 78-168. - Fire hydrant.

It is hereby declared illegal for any person to park or stand a vehicle on private property within 15 feet of a fire hydrant or fire department sprinkler and standpipe connection.

(Code 1982, § 9-123)

State Law reference— Parking near fire hydrant, V.T.C.A., Transportation Code § 545.302(a)(2).

Sec. 78-169. - Obstructing traffic.

No person shall park or stand any vehicle upon a street, other than in a parking lane, in such a manner and under such conditions as to leave available less than ten feet in width of the roadway open for the free movement of vehicular traffic.

(Code 1982, § 9-124)

Sec. 78-170. - Parking for certain purposes.

No person shall park a vehicle upon any street for the principal purpose of:

- (1) Display of such vehicle for sale.
- (2) Washing, greasing, dismantling or repairing such vehicle except repairs necessitated by an emergency.

(Code 1982, § 9-125)

Sec. 78-171. - Blocking entrance to buildings.

No person shall stand or park a vehicle in front of any entrance which provides access to hotels, to theaters or to the upper floors of any building four or more stories in height. Such entrances shall remain open for fire or other emergency purposes.

(Code 1982, § 9-44)

Sec. 78-172. - Alleys—Residential district.

No person shall park a vehicle within an alley in a residential district in such a manner and under such conditions as to block the alley or leave less than ten feet of the width of the roadway available for the free movement of vehicular traffic, and no person shall stop, stand or park a vehicle within an alley in such a position as to block the driveway entrance adjacent to any abutting property.

(Code 1982, § 9-126)

Sec. 78-173. - Same—Business districts.

- (a) No person shall park a vehicle within an alley in a business district in such a manner and under such conditions as to block the alley or leave insufficient width of the roadway available for free movement of vehicular traffic or to block the driveway or exit to any abutting property.
- (b) In no case, shall anyone stop for loading or unloading materials or merchandise exceeding 30 minutes in an alley in a business district.

(Code 1982, § 9-127)

Sec. 78-174. - Fire lanes.

- (a) Pursuant to and in accordance with V.T.C.A., Local Government Code § 431.001, it is hereby declared unlawful to park or stand a vehicle in any designated fire lane appropriately marked on privately owned property.
- (b) After due study and investigation, the fire chief may designate fire lanes on any public streets or public property, on private property of shopping centers, apartment projects, churches, schools, theaters and commercial and industrial areas.
- (c) The location of each designated fire lane shall be recorded in the traffic register by the director of public works.
- (d) The director of public works is hereby directed and authorized to place appropriate signs and markers for the purpose of informing drivers of vehicles that parking is prohibited at the locations designated as fire lanes.

(Code 1982, §§ 9-128—9-131; Ord. No. 012-015, § 2(exh. A)F., 5-22-12)

Sec. 78-175. - Overnight parking of trucks and buses with more than three-quarter ton rated capacity within certain zones prohibited.

- (a) It shall be unlawful and an offense for any person to park overnight, or between the hours of midnight and 6:00 a.m., any truck-tractor, road-tractor, semitrailer, bus, truck or trailer, when such truck or trailer has a manufacturer's rated capacity in excess of three-fourths ton, upon property within any area zoned as either single-family, duplex or multiple-family district zoning under the zoning ordinance of the town.
- (b) This section shall not prevent the parking or standing of the vehicles described in subsection (a) of this section in such zoned areas for the purpose of expeditiously loading and unloading passenger, freight or merchandise.

(Code 1982, § 9-132)

Sec. 78-176. - Parking for handicapped persons.

- (a) *Designation of parking spaces.* In accordance with state law, the owner or operator of property used for parking may designate one or more parking spaces of a parking area for the exclusive use of vehicles transporting temporarily or permanently disabled persons.
- (b) *Definition of disabled or handicapped person.* For the purpose of this section, a disabled person is a person who is either certified by a licensed physician as having a physical disability necessitating vehicle parking that is near the entrance of a building or a person who is disabled as that term is defined in V.T.C.A., Transportation Code § 681.001.
- (c) *Signs.* The owner or operator of a parking facility may choose to obtain from the town a sign for designating parking space for vehicles transporting disabled persons at a charge equal to the town's cost in preparing the sign, or he may construct or cause to be constructed such sign.
- (d) *Unlawful parking in space designated for disabled person.* A person commits, an offense if, as operator of a motor vehicle that does not have displayed a disabled parking identification card issued by the county tax collector, does not display a specially designed license plate, symbol, tab or other device issued to disabled veterans or disabled persons by the state highway department, or does not have with him a certificate from a licensed physician as provided in subsection (b) of this section, he stops, stands or parks the motor vehicle in a parking space designated for use by vehicles transporting disabled persons.
- (e) *Removal of unauthorized vehicles.* If the operator of a motor vehicle that does not have displayed a disabled parking identification card issued by the county tax collector, does not have displayed a specially designed license plate, symbol, tab or other device issued to disabled veterans or disabled persons by the state highway department, or does not have with him a certificate from a licensed physician as provided in subsection (b) of this section, and such operator stops, stands or parks the motor vehicle in a parking space designated for a vehicle transporting a disabled person, that vehicle is an unauthorized vehicle for the purposes of V.T.C.A., Transportation Code ch. 684. An unauthorized vehicle, whether on public or private property, may be removed from a parking space designated for a vehicle transporting a disabled person, and stored at the expense of the owner or operator of the vehicle.

(Code 1982, § 9-133)

Sec. 78-177. - Parking on parkway prohibited.

- (a) *Intent and purpose.* The city council finds and declares that:
 - (1) The uncontrolled parking of motor vehicles upon parkways and medians presents an inconvenience or danger to the welfare and safety of persons using public rights-of-way.
 - (2) Motor vehicles so parked as to cause inconvenience or danger to persons using public rights-of-way constitute public nuisances.

- (3) It is a matter of public necessity that the town protect children and consenting adults in and on its public streets, sidewalks, transportation facilities and other public rights-of-way from the danger posed by such parking of motor vehicles upon parkways.
- (4) The provisions and prohibitions contained and enacted in this section are in pursuance of and for the purpose of securing and promoting the public health, morals and general welfare of persons in the town in their use of public rights-of-way.
- (5) There is an immediate and present danger presented by the uncontrolled parking of motor vehicles upon parkways, creating an emergency.
- (b) *Definition.* "Parkway" means that portion of a street or highway between the curblines or the lateral lines of a roadway and the adjacent property lines, not intended for the use of motor vehicles also, the intervening space between the roadways of a divided street or highway or any island or area, whether or not clearly defined by curbs or markings which divide any portion of any street, highway, or intersection into separate lanes for vehicular traffic.
- (c) *Unlawful parking on parkways.* A person commits an offense if he stops, parks, or stands a motor vehicle on a parkway. This section does not apply to a motor vehicle which develops a mechanical defect making it impossible or unsafe to proceed further, and in this case it is lawful to stop, park, or stand the motor vehicle for the time necessary to make emergency repairs. The provisions of this section shall not apply to town vehicles and utility company trucks when engaged in the installation or repair of utility lines situated within the parkway.
- (d) *Unlawful operation on parkways.* A person commits an offense if he drives or operates a motor vehicle upon a parkway except at a permanent or temporarily established authorized driveway.
- (e) *Unattended vehicles presumed left by owner.* When a motor vehicle is found unattended or unoccupied upon a parkway in violation of this section, it shall be presumed that the owner unlawfully stopped, placed or parked the motor vehicle upon the parkway.

(Code 1982, § 9-134)

Sec. 78-178. - Timed limited parking.

The director of public works is hereby authorized and directed to place timed limited parking signs at the following locations: at the designated parking area for Addison Town Park located at the southwest corner of Wood Way and Sidney. Time limit for parking should not exceed two hours.

(Code 1982, § 9-135)

Sec. 78-179. - Parking on unimproved surfaces.

- (a) *Definitions.* As used in this section:

Corner lot means a residential property located at the intersection or confluence of two or more streets such that public street rights-of-way are directly adjacent to at least two contiguous sides of the lot.

Driveway means the primary improved or unimproved parking surface which provides egress and ingress from a garage, carport or off-street parking area to an adjacent street or alley.

Front yard means the area from the front face of a residential structure to the front property line or street right-of-way line or, when a structure does not exist, the area defined as front yard by the zoning ordinance, printed as appendix A to this Code.

Improved parking surface means an area used for the parking or storage of vehicles that is overlaid or otherwise paved with concrete, asphalt, paving stones or other hard surfaced durable material approved by the building official.

Rear yard means the area from the rear face of a residential structure to the rear property line or, when no structure exists, the area defined as a rear yard by the zoning ordinance, printed as appendix A to this Code.

Side yard means the area from the side of a residential structure to the side property line or, when no structure exists, the area defined as a side yard by the zoning ordinance, printed as appendix A to this Code.

Vehicle means every device in, upon or by which any person or property is or may be transported or drawn or moved upon a street, highway, waterway or airway and shall include any automobile, bus, truck, tractor, motorhouse, farm machinery, motorcycles, scooters, mopeds, all-terrain vehicles, boats, aircraft, recreational vehicles, golf carts, go-carts, trailers, fifth wheel trailers, campers, camper shells, wheeled towing frames, semi-tractor trailers, truck beds mounted on chassis and mobile homes. This definition does not include nonmotorized bicycles, small engine lawn mowers and devices of similar scale.

(b) *Regulations.*

- (1) *Parking on unimproved surfaces restricted.* A person commits an offense if the person causes, suffers, permits or allows:
 - a. The parking or storage of any vehicle within a front yard of a residential single-family, townhouse, duplex lot or tract, upon any surface other than an improved parking surface.
 - b. The parking or storage of any vehicle within a residential side yard or the residential rear yard of a corner lot, of a residential single-family, duplex or townhouse lot or tract, upon any surface other than an improved parking surface, unless otherwise concealed from view from all public street rights-of-way by:
 1. A solid, opaque, screening fence or wall at least six feet in height;
 2. Vegetation consisting of a solid hedgerow of evergreen shrubs, or trees and shrubs, providing full screening from the ground to a minimum height of six feet;
 3. Any combination of the above that effectively conceals the vehicle from view and accomplishes the required screening height; or
 4. Any other form of compatible and appropriate screening as so determined by the building official.
- (2) No driveway or improved parking surface shall cover more than 67 percent of a residential front yard.
- (3) It is an affirmative defense to prosecution for parking or storing vehicles in an unimproved driveway if an existing residence is served by a driveway which does not constitute an improved parking surface on June 26, 1990; however, at such time that such existing residence is completely rebuilt, or improvements to the same real property constitute 50 percent or more of the property's total assessed value, compliance with this section shall be required.
- (4) It is an affirmative defense to prosecution for parking or storing vehicles on an unimproved surface or in an unconcealed or unscreened manner if such vehicles are parked in the rear yard and the rear yard is not a corner lot or directly adjacent to a public street right-of-way.
- (c) *Maintenance.* All improved parking surfaces shall be maintained in good and safe condition and be free of holes, cracks or other failures that may affect the use, safety, appearance or drainage of the surface or of the adjoining property.
- (d) *Appeals.* In the event it is determined that a vehicle is parked or stored upon property in violation of any of the provisions of this section, the owner, occupant or person responsible for the property shall have ten days, from receipt of notice, in which to file an appeal to the zoning board of adjustment by filing a request in writing for a hearing with the building official. In the event of an appeal, the zoning board of adjustment shall review the determination of the building official and shall have, by majority vote, jurisdiction to:
 - (1) Uphold the determination of the building official;

- (2) Approve alternative paving materials where such materials are demonstrated to meet or exceed the requirements of concrete, asphalt or other approved paving material;
 - (3) Approve alternative screening materials where such materials are demonstrated to meet or exceed the requirements of this section;
 - (4) Allow a reasonable length of time, not to exceed a maximum of 24 months, in which to comply with the paving requirements of this section; or
 - (5) Upon the vote of no less than three-fourths of the members of the zoning board of adjustment voting at a meeting, grant a variance, to a requirement under this section where it is determined that, due to peculiarities of the property, such as shape or restricted area, literal enforcement of this section would result in an unnecessary hardship.
- (e) *Notification of appeal.* Notification of the appeal shall be sent, by first class mail, to all property owners within 200 feet of the subject property at least ten days prior to the date of the appeals hearing. A sign giving notice of the appeal shall be posted by the town on the subject property at least ten days prior to the date of the appeal hearing and be maintained on the property until after the hearing.
- (f) *Fee.* There shall be a fee for appeals of the provisions of this section, which fee shall be the normal fee as set by other ordinance for appeals to the zoning board of adjustment.

(Code 1982, §§ 9-136—9-139)

Sec. 78-180. - Valet parking services; reflective clothing.

- (a) *Definitions.* For the purposes of this section, the term "valet parking service" shall mean the provision of a driver to operate and park a person's vehicle at the person's destination so that the person and any passengers may unload and load from the vehicle.
- (b) *Reflective clothing required of parkers.* Any person engaged in the parking of vehicles for a valet parking service shall, during that time between a half hour after sunset and a half hour before sunrise, wear reflective clothing. Such reflective clothing shall be adequate to reflect brightly the headlights from a motor vehicle and shall consist of not less than 144 square inches of fluorescent orange material appearing on both the chest and back.
- (c) *Application.* This section shall apply only to a valet parking service provided in connection with a commercial establishment or commercial activity and does not apply to occasional valet parking service provided at a private residence or in connection with a social or fundraising activity. This section shall further apply only in those instances where a valet parking service is providing its services such that a person engaged in the parking of vehicles must cross a public street or other public right-of-way which is accessible by motor vehicles.

(Code 1982, § 9-55)

Secs. 78-181—78-200. - Reserved.

**ORDINANCE NO. 3253**

AN ORDINANCE OF THE CITY OF FARMERS BRANCH, TEXAS, ADOPTING CERTAIN MEASURES TO REDUCE URBAN BLIGHT AND SAFETY HAZARDS CAUSED BY MOTOR VEHICLE PARKING ON CERTAIN RESIDENTIAL STREETS; PROVIDING FOR A REPEALING CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the parking of motor vehicles on residential streets may, depending on the traffic conditions, the width of the roadway and other factors, create pedestrian and vehicle safety hazards, be detrimental to the neighborhood aesthetics, contribute to urban blight and adversely impact property values; and

WHEREAS, the regulation of the number of motor vehicles that may be parked on a residential street and the restriction and prohibition of parking of motor vehicles on residential streets will address urban blight and unsafe traffic conditions; and

WHEREAS, the City Council previously adopted Resolution No. 2010-079 regarding neighborhood parking management petitions authorizing the citizens to submit a petition signed by 60% of the residents on a given street to request the City restrict the parking of motor vehicles on the street; and

WHEREAS, if the citizens of Farmers Branch do not voluntarily take steps to reduce the number of motor vehicles parked on residential streets, the City Council may be forced to take extraordinary steps to eliminate the urban blight and safety hazards caused by the current motor vehicle parking on many residential streets;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS, THAT:

SECTION 1. The City Public Works Director, upon direction of the City Council, is authorized to implement any one or more of the following actions regarding the parking of motor vehicles on public streets in residential neighborhoods to address pedestrian and vehicle safety, traffic conditions, urban blight, and neighborhood property aesthetics based on citizen complaints and/or City staff investigation and recommendation:

- A. Prohibit parking on one or both sides of the public street.
- B. Prohibit continuous parking of a motor vehicle on the street for more than 48 hours.
- C. Restrict parking to residents and require vehicle parking permits.
- D. Restrict number of vehicles per household that may be parked on the public street.
- E. Prohibit parking of motor vehicles overnight or during certain posted hours.

- F. Limit the number of vehicles that may be parked or stored on, or contiguous to a residential lot to less than five (5) vehicles.

SECTION 2. If any section, paragraph, subdivision, clause, phrase or provision of this Ordinance shall be judged to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not affect the validity of this Ordinance as a whole or any portion thereof other than the portion so decided to be invalid or unconstitutional.

SECTION 3. This Ordinance shall take effect upon its adoption in accordance with the provisions of the Charter of the City of Farmers Branch, and it is, accordingly, so ordained.

**DULY PASSED BY THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS,
ON THE 17th DAY OF DECEMBER, 2013.**

ATTEST:

APPROVED:

Angela Kelly, City Secretary

William P. Glancy, Mayor

APPROVED AS TO FORM:

Peter G. Smith, City Attorney
(PGS:10-21-13:TM 63111)



RESOLUTION NO. 2010-079

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS, APPROVING A POLICY REGARDING NEIGHBORHOOD PARKING MANAGEMENT PETITIONS; PROVIDING AN EFFECTIVE DATE

WHEREAS, The City of Farmers Branch strives to allow unrestricted on-street parking in residential areas; and

WHEREAS, from time to time, a combination of narrow residential streets and smaller property frontages results in significant on-street parking problems resulting in complaints that property owners are unable to fully enjoy the use of their own property by having non-resident family and other visitors park within a reasonable distance of the complainant's residence; and

WHEREAS, the City Council of the City of Farmers Branch finds it to be in the public interest to offer an opportunity for neighborhoods to develop their own strategies for addressing localized on-street parking issues;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS THAT:

SECTION 1. The "Neighborhood Parking Management Petition Policy" attached hereto as Exhibit "A" and incorporated herein by reference is hereby approved and adopted as a policy of the City.

SECTION 2. This resolution shall take effect immediately upon final passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS, THIS 21ST DAY OF DECEMBER, 2010.

ATTEST:

Cindee Peters, City Secretary

APPROVED:

Tim O'Hare, Mayor

APPROVED AS TO FORM:

Peter G. Smith, City Attorney

Neighborhood Parking Management Petitions Policy

Background

On-street parking is an important benefit provided to residents of the City of Farmers Branch. In most cases, residents, their guests and other visitors can park their vehicles on residential streets with few restrictions. State laws provide several restrictions that apply on all streets including the prohibition of double parking and prohibition of parking on sidewalks, in intersections, on crosswalks, in front of driveways, within 15 feet of a fire hydrant, within 30 feet of a traffic signal, stop sign or yield sign, and where official signs prohibit parking.

The City of Farmers Branch prohibits the overnight parking of commercial vehicles in residential neighborhoods and also prohibits off-street parking on unimproved surfaces.

In some cases, the relatively unrestricted freedom to park on streets can present problems. This policy is intended to offer residents an opportunity to address problems created by on-street parking in ways that meet the neighborhood's objectives related to safety, appearance, convenience and the functionality of their street.

Parking Prohibitions

The City may prohibit parking on any portion of any street for the purpose of ensuring the safe and efficient functioning of the street. Most parking prohibitions must be identified with official signs. Where parking is prohibited, all vehicles are prohibited from parking except for emergency vehicles and vehicles performing work in the street. Temporary parking to load or unload merchandise or passengers is allowed.

The City has no practical means under current laws to enforce a parking prohibition that allows only residents and their guests to park on the street while prohibiting other non-residents. The City cannot reserve on-street parking along a property frontage for the exclusive use of that property's owner.

A City ordinance provides the following limits on the number of vehicles residents can park at each home:

The total number of vehicles parked or stored on, or contiguous to, a residential lot shall not exceed five; provided they can be legally parked on the property or in the public right-of-way directly contiguous to the property. If the physical limitation of the property and/or right-of-way parking prohibitions reduce the number of legal parking spaces to less than five, then the total number of vehicles shall be limited to the number of vehicles that may be legally parked on the lot or in the public right-of-way directly contiguous to the lot.

Eligible Streets

This policy applies only to public residential undivided streets with a width of 30 feet or less measured from the face of curbs. A residential street is defined as a street where the exclusive or predominant adjacent land use is residential. The policy does not apply to streets with parking lanes. The City has no authority to regulate parking on private streets. Parking is already prohibited on alleys and fire lanes.

Neighborhood Parking Management Optional Strategies

Residents along a segment of an applicable residential street may petition the City to restrict parking using one of the optional parking restriction strategies identified below. The following optional parking restriction strategies can be made effective at all times or during specified times of day or days of week (e.g., No Parking 10 pm to 6 am, or No Parking Saturdays and Sundays):

- Prohibition of on-street parking on both sides of a street segment.

- Prohibition of on-street parking on one side of a street segment.

- On-street parking prohibitions that create alternating on-street parking areas along one or both sides of a street segment.

- One-way designations.

Street Segments

The optional strategies identified above refer to a "street segment." The minimum street segment is generally defined as one block (from one street intersection to an adjacent street intersection.) If a block includes a commercial property at one end, the street segment may be defined as beginning at the edge of the commercial property frontage. For unusually long blocks, the street segment may be terminated at a logical point other than a street intersection (such as a creek crossing.) There is no maximum street segment length. The configuration of areas where parking is intended to be prohibited and where parking is to be allowed must take into account the requirements of state law including requirements related to parking near intersections and fire hydrants.

Petition Process

Any resident on an eligible street may initiate a petition to restrict on-street parking on the street on which they reside. It is recommended that a resident wishing to initiate a petition first discuss the idea with the other residents of the street to help determine neighborhood interest in parking restriction, which of the optional strategies should be adopted, what times of day or days of week should be affected and what segment of the street should be regulated.

To initiate a petition, a resident must contact the City and obtain a "Neighborhood Parking Policy Petition." City staff will be available to discuss the proposed parking restrictions and will assist the resident in the preparation of a drawing or written description of the proposed parking restrictions.

It will be the neighborhoods responsibility to obtain the concurrence of residents along the street segment where parking restrictions are proposed. The petition must be signed by residents representing 60 per cent of the residences along the street segment. For the purposes of accounting for rental properties, an owner's signature will prevail. For example, if there are 20 residences along both sides of a street segment the petition must be signed by residents representing 12 of the homes. In all cases, all residences on both sides of a street segment will be counted to determine whether the 60 per cent concurrence criteria is satisfied, even when parking is proposed to be restricted on only one side of the street segment.

For street segments that include one or more non-residential properties (e.g., a city park, a school, or a church) an authorized representative of the owners of 100 percent of the non-residential properties must concur with the proposed parking restriction and sign the petition.

If, during the process of obtaining signatures on the petition forms, it is determined that the parking restrictions should be modified, new petition forms must be obtained from the City and the process of obtaining signatures must begin again. This is necessary to insure that all parties signing the petition have an opportunity to know what restrictions are being proposed.

Implementing the Parking Strategies

After a resident obtains the required signatures on the petition forms, the forms must be returned to the City. City staff will verify that all requirements of state and local laws have been observed and that requirements of this policy have been met.

City staff will prepare an ordinance for consideration by the City Council. City staff will send notices to all registered owners and residents of the street segment explaining the proposed parking restrictions and informing them of the date and time of the City Council meeting during which the parking restrictions will be considered.

When an ordinance is adopted by the City Council, City staff will order and install the signs necessary for the enforcement of the ordinance. (The time necessary to prepare and adopt an ordinance, and install signs will ordinarily be 30 to 60 days.) After the signs are installed, enforcement will begin, motorists violating the parking restrictions will be subject to being ticketed even if they are residents on the street or guests of residents.

While it is the general intent of this policy that requests for parking restrictions meeting the requirements of this policy will be approved, the City Council may adopt, amend or not adopt any proposed ordinance. Once an the City Council acts to adopt or not adopt an ordinance, the City Council's decision is permanent unless the City Council acts to adopt a new ordinance, amend the ordinance or repeal the ordinance.

The procedure for changing or eliminating the parking restrictions adopted as a result of this policy will be the same procedure used to adopt the original restrictions (a petition signed by 60% of residential property owners and 100% of non-residential property owners and adoption of an ordinance by the City Council.).

Cost of Parking Strategies

There is no cost to residents for this program.

The City cannot participate in the cost of widening or improving residential driveways or construction of additional pavement for on-street or off-street parking. The widening or improvement of a driveway at a residence may involve substantial cost, must meet City standards and requires a permit from the City.

From: Pat Baugh
To: [Olk, Jim](#)
Subject: Residential Parking Districts
Date: Thursday, August 02, 2018 9:42:04 AM

Jim,

Good to speak with you today!

I have some of the information you requested on a residential Parking District Program. Best advice – try not to start such a program.

The link below to our Police Department tells one what is needed to obtain the District Stickers once a district is established.

The process to establish the District and some enforcement info:

1. A resident poses the question to a member of the Public Works or Police Department staff
2. The resident is provided the style of/language to include on a petition to circulate in the neighborhood or block (a block length, both sides of street, is the minimum District size – preferably adjoining an existing District so the District is simply expanded)
3. The petition must capture 70% of resident by property to establish desire
4. The Public Works Department presents the petition and the practical/technical limits as may be warranted for the District limits or boundaries
5. Council adopts as presented or as may be amended
6. The Police Department issues the eligibility stickers/decals once the Public Works Department erects all necessary signage
7. The Police Department enforces the regulations and restrictions with the aid of a dedicated vehicle up-fitted with LPR's and software for about \$100,000 (\$130,000 all in vehicle budget) as in the clip below
8. Most of our District regulations are daytime restrictions and a dedicated officer is an added part of that budget (one around-the-clock regulated district is enforced through regular duty patrol officers)
9. The Districts are burdensome and are often fine-tuned over time

<https://www.uptexas.org/Government/Police/Resident-Parking-Districts>



Call me if you have questions! I know where to get answers.
PB



Patrick B. Baugh

*Community Development Director
City of University Park*

Office: 214.987.5460 | Cell: 214.679.0367

pbaugh@uptexas.org | web: uptexas.org



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.f.

Meeting Date: August 20, 2018

Item Title: Residential Activity & Home Businesses

Summary of Request/Problem

At the request of Council Member Deborah Morris and Mayor Lori Barnett Dodson, Council is requested to discuss residential activity and the prohibition of non-residential uses in residential zoning districts.

Recommendation/Action Requested and Justification

Council discussion.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4.a.

Meeting Date: August 20, 2018

Item Title: Interviews for Garland Housing Finance Corporation Board

Submitted By: Rene Dowl, City Secretary

Summary of Request/Problem

The Garland Housing Finance Corporation notified the City that Chris Liebrum's term of office as a Garland Housing Finance Corporation Board Member expires August 31, 2018. Information was posted on the City's website for 21 days regarding the qualifications of the Garland Housing Finance Corporation in order to provide an opportunity for citizens to apply for the position. A letter of interest was received from Chris Liebrum, Rizwan Mughal, Tony Torres, and Stephen Stanley. Council is scheduled to formally appoint a representative to the Garland Housing Finance Corporation Board of Directors at the August 21, 2018 Regular Meeting.

Recommendation/Action Requested and Justification

Candidate interviews.

Attachments

Chris Liebrum - Garland Housing Finance Corporation

Rizwan Mughal - Garland Housing Finance Corporation

Tony Torres - Garland Housing Finance Corporation

Stephen Stanley - Garland Housing Finance Corporation



July 24, 2018

Eloyce René Dowl, TRMC, CMC
City Secretary
200 N. 5th Street, 4th Floor
Garland, TX 75040

RE: Garland Housing and Finance Board Application

Dear Ms. Dowl,

I would like to officially reapply to the Garland Housing and Finance Board for another term. You will find enclosed with this letter a copy of my resumé.

Thank you,

Chris Liebrum
Director, Office of Cooperative Program Ministry

Enc: Resumé



Chris W. Liebrum

3209 Bluffview Drive, Garland, Texas 75043 · [REDACTED]

MINISTRY

DIRECTOR, OFFICE OF COOPERATIVE PROGRAM MINISTRIES

May 2015 - Present

Baptist General Convention of Texas

Dallas, Texas

- Responsible to help secure funds for the annual BGCT CP budget of approximately \$30,000,000 to support the ministry of nine Texas Baptist Universities, six Texas Baptists Hospitals, four Texas Baptist Child Care Ministries, 116 Baptist Student Ministries, Texas Baptist Men, in addition to many other ministries.
- Tasked to promote through various media and in alignment with the BGCT Communications Team the results of CP investment in Texas and beyond.
- Meeting personally with our supportive stakeholders, more than 150 over the past three years, preaching, speaking, and visiting one-on-one with key church leaders.

DIRECTOR, CHURCH MINISTRY RESOURCES

2009 - 2015

Baptist General Convention of Texas

Dallas, Texas

- Supervised a ministry team of 50 managers, directors, consultants and ministry assistants
- Managed an annual budget of over \$8,000,000
- Provided leadership for five specific centers: Bible Study/Discipleship, Church Architecture, Music & Worship, BaptistWay Press, Disaster Recovery

DIRECTOR, DISASTER RECOVERY

2009 - 2009

Baptist General Convention of Texas

Dallas, Texas

Directed, managed and coordinated the involvement of Texas Baptists volunteers in recovery work in Texas, other states within the U.S.A., and worldwide, responsible for raising all funds to support the work of DR.

- Haiti 2010: In partnership with Habitat Housing Network raised \$300,000 to build 100 Rubble Houses for the people of Haiti
- Japan Tsunami 2011: Worked with Japanese Baptists in building two community centers in the devastated areas of Fukushima, and raised \$200,000 to fund the construction
- Philippines Typhoon 2013: Worked with Philippine Baptist Convention to identify 15 pastors' homes destroyed in the disaster area, and raised \$110,000 to provide materials and labor to rebuild them.

ASSOCIATE TO THE EXECUTIVE DIRECTOR

2005 - 2009

Baptist General Convention of Texas

Dallas, Texas

- Provided strategic and tactical assistance to the Executive Director in the management of responsibilities assigned to his office.
- Supervised the selection and election of 800 trustees for nine Texas Baptist Universities, four childcare ministries, six hospital systems.

- Assisted in the management of two key meetings assigned to the Executive Director's office, three Executive Board meetings annually and the Annual Meeting of the Baptist General Convention of Texas.
- Assisted in the management and resolution of unexpected situations and provided critical incident management support.

DIRECTOR, HUMAN RESOURCES DEPARTMENT
Baptist General Convention of Texas

1999 - 2005
Dallas, Texas

- Directed the personnel administration responsibilities for a staff of approximately 300 full-time employees.
- Managed the personnel budget of approximately \$14,000,000.
- Managed the medical benefits package and negotiated medical coverage for the organization at the cost of approximately \$3,500,000 annually.

YOUTH MINISTRY CONSULTANT
Baptist General Convention of Texas

1984 - 1999
Dallas, Texas

- Provided training and consultation to youth ministry leaders in Texas.
- Directed the Youth Ministry Conclave, an annual training event attracting over 1,000 youth leaders in Texas and the USA.
- Directed "Baptist Youth Days" at Six Flags over Texas with attendance of 20,000 students and leaders.
- Directed the Super Summer Youth Evangelism programs attracting 5,000 students each summer.
- Participated in the creation and development of "See You at the Pole" prayer movement.
- Worked with SBC leaders in the development of "True Love Waits" and World Changers missions trip concept.

LOCAL CHURCH YOUTH MINISTRY

1969 - 1984

1978 – 1984 Casa View Baptist Church, Dallas, Texas
 1976 – 1978 Park Heights Baptist Church, San Angelo, Texas
 1973 – 1976 Fairview Baptist Church, Grand Prairie, Texas
 1972 – 1973 First Baptist Church, San Saba, Texas
 1970 – 1972 First Baptist Church, Dublin, Texas
 1969 – 1970 First Baptist Church, Blanket, Texas

BAPTIST STUDENT MINISTRY
Dallas Baptist University

1975 - 1976
Dallas, Texas

Director of Student and Religious Activities

EDUCATION

DOCTOR OF HUMANITIES, HONORARY
Howard Payne University

May 2006
Brownwood, Texas

MASTER OF ARTS, CHRISTIAN EDUCATION
Southwestern Baptist Theological Seminary

May 1976
Fort Worth, Texas

BACHELOR OF GENERAL STUDIES, EMPHASIS IN CHRISTIAN MINISTRY
Howard Payne University

May 1973
Brownwood, Texas

OTHER TRAINING

2000 - Certified Human Resource Manager, AMA
2002 – Certified Human Resource Investigator, AMA
2007 - Certified Mediator, General
2008 - Certified Mediator, Family

TEACHING/MENTORING EXPERIENCE

DALLAS BAPTIST UNIVERSITY, College of Christian Faith (Adjunct)

"Intro to Christian Ministry"

2004 - Present

"Survey of Youth Ministry in the Church"

1988 – 2000

BAPTIST WORLD ALLIANCE

Served since 2005 on the Leadership Board of BWA travelling to 13 different countries and serving Baptists worldwide in several capacities. Between 2005 and 2010 was tasked with a mentoring/leadership project with 35 emerging leaders from around the world. Served on Board of Directors since 2010.

FAMILY

WIFE: Cindy (Hughes) Liebrum, *Howard Payne University Graduate, 1972*

CHILDREN: Cory Liebrum (Married to Rachel) – graduated HPU 1998

Clay Liebrum (Married to Melanie)

GRANDCHILDREN: Riley, Owen, Ella and Palmer

EARLY YEARS

- Active in local church youth group and associational youth work
- President of Texas Baptist Royal Ambassadors (1968-69)
- Texas Baptist Men State Staff, travelling statewide to assist with summer youth camps (1968-71)

COMMUNITY AND CURRICULAR ENGAGEMENT

- Official scorekeeper for the Masters Tournament – 9th hole at Augusta National 2006 - present
- VP of Garland Housing Board, appointed by Garland City Council 2006 - Present
- International Association of Baptist Colleges and Universities Board Member 2010- 2014

HOWARD PAYNE UNIVERSITY INVOLVEMENT

CHRIS LIEBRUM

- Member of HPU Heritage Singers 1969 - 1973
- Performed with Heritage Singers - USO Summer Shows Summer 1973
- Senior Class President 1973
- Published in *Who's Who of American Colleges and Universities* 1973
- HPU Distinguished Alumni 1988
- HPU Alumni Board 1990-1994
- HPU Alumni Board 2017 - present
- President's Advisory Council 2006 - 2009
- Director Youth Ministry Workshop 1988 - 90
- Member of development team for HPU Youth Ministry Undergraduate Program 1988
- Current member of HPU Graduate Program Advisory Council 2006 - Present

CINDY LIEBRUM

- Member of HPU Heritage Singers 1968 - 1972
- Homecoming Queen 1971
- Miss HPU 1972
- HPU Alumni Board 1982
- Distinguished Alumni 2005

Objective:

Energetic, quadrilingual young business professional looking to become a board of director for Garland Housing Finance Corporation

Education:

- University of North Texas - Professional Development Institute (Paralegal Certification) 2016
- The University of Texas at Dallas (Bachelor of Arts in Political Science) 2014
- Richland College (Associates Degree in Science) 2012

Computer Skills:

Microsoft Application Proficiency, and Adobe Products, Stata, and SAP
Computer Programming: Entry level JAVA, C++, Flash, and HTML

Work Experience:

May 2017 to Present

PepsiCo: Finance Control and Reporting Coordinator

Analyze financial reports for a multi-billion dollar corporation and find discrepancies in reports if found thoroughly investigated discrepancies and ensure that funds are collected and sent to correct reports, and divisions.

Communicated with large and small retail partners and local field offices to ensure financial reports were accurately reported in a timely manner

Led conversion of PepsiCo small retail partners to ACH bank conversion program (E-check).

Led the E-check team to grow from 4% ACH accounts to 15%

Adapted a new work from home program allowing more flexibility to the team.

November 2015 to May 2017

PepsiCo: Public and Consumer Relations Analyst

Draft and compose promotional briefs listing rules, and regulations to aid internal teams

Research and analyze data with key promotions to better aid teams and the organization as a whole

Interact with clients via email, calls and social media and record claims and concerns to add to PepsiCo CRS database then examine trends to limit quality issues with manufacturing

Schedule and coordinate meetings to assist management with internal projects and deadlines

Resolve an average of 550 inquiries in any given week and consistently meet performance benchmarks in all areas (speed, accuracy, volume)

November 2008 – September 2015

Kgn Medical Transporters: Manager

Assisted patients with medical transport needs

Trained new associates in billing, dispatching, and transportation (up to 20 new hires)

Assisted management with corporate dealings, contract renewal and negotiations

Dispatched drivers and associates to locations to assist clients

Research current federal and state laws to ensure compliance is met for all transport regulations

Created a yearly and monthly business expense report to aid in the success of business goals

Created invoices to bill contract companies in the sums hundreds of thousands

July 2014 – November 2014

Greg Abbott for Governor Campaign: Intern

Research key voting blocks and groups and analyze previous election cycle data to ensure the highest turnout

Kizwan Mughal
2902 Naples Drive
Garland, TX 75040



Assisted Dallas County field team leader with coordinating events and meetings
Phone banking, calling potential voters to inform about the candidate
Block walking, going door to door to inform voters of the candidate
Leading other volunteers to organize to in phone banking, and block walking
Social media campaigning via Twitter, Facebook, and YouTube

April 2014 – August 2014

Khaleeq Law firm (Dallas): Legal Researcher

Assisted clients with technical aspects of their portfolio, such as wills, and estates
Drafted routine contracts and agreements as well as reviewing and revising routine legal documents.
Researched legal statutes and specific legal issues to aid attorneys in cases
Scheduled client meetings and appointments for senior management

Extra circular activities:

John Marshall Pre-Law Society: 2013 to 2014
UTD Political Science Club: 2013 to 2014
Muslim Student Association: 2013 to 2014
CAIR-DFW: 2016 to present

Rizwan Mughal
2902 Naples Dr. Garland, TX 75040

[REDACTED]

To Whom it may concern,

As a dynamic and eager professional, I will be able significant contribution to the overall initiative of your organization I am writing to apply for the chance to work in your great company in an administrative or clerical position and know that my diverse background and experience would allow me to bring the following to your organization:

- **Strong leadership and Management skills-** As a manager for KGN Medical Transporters I have trained and coordinated with new and current employees I have experience on how to coordinate with coordinating with other managers from various companies and within the company to reach a goal or objective.
- **Organizational and Analytical Skills-** Throughout my professional and school experience I have organized and created paths, so that I can reach my goals and objectives that have been assigned to me by creating charts, researching and collecting data and always getting the task done in a timely and effective manner.
- **A New Perspective-** As a millennial, I am able to bring an original and fresh perspective to the workforce understanding the new needs of clients and the ever-changing market and workforce I am able to think beyond the normal ways to complete a task with my youth I bring a vigorous get the task done attitude.

Through my life experience both professionally and personally I have demonstrated an ability to execute complex initiatives, by remaining consistent and bring new ideas along with my superb organizational skills I am able to reach goals and objectives in everything. I know with my strong work ethic, time management skill, and professionalism, I can meet and exceed the goals of your organization. Thank you in advance for reviewing my credentials and look forward to hearing from you. Please feel free to contact me at [REDACTED] should you have any questions.

Sincerely,

Rizwan Mughal

Enclosure; Resume

Tony Torres

Hometown: Kingsville, Texas

Garland Resident: 1972-Present

Education: BBA and MPA

Profession: Retiree from federal service. Two years with the Defense Contract Audit Agency and 34 years with the Internal Revenue Service.

Business owner in Garland for 24 years. Aztec Tortillas and Restaurant

Civic Involvement:

Graduate Garland Leadership XI

Past Board Member City of Garland Utilities Advisory Committee

Former member of Garland Power and Light Advisory Committee

Founding Board Member Garland Habitat for Humanity

Served on GISD Multi-Ethnic Committee

Served on Garland DART Committee for Public Transportation

Garland Vision 2000 Committee

Founding President – Garland Association for Hispanic Affairs –GAFHA

Dallas County Grand Jury – two terms

Co-Chair GISD 2014 Bond Drive

Two year term with the Texas Silver Hair Legislature

Graduate of the Garland Police and Fire Department Citizens Academies

Currently serving on the Dallas County Appeals Review Board (DCAD)

Currently serving on Garland Police Department Advisory Board

Nickerson



GARLAND

TEXAS MADE HERE



Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 5-25-2018

Name: Stephen Stanley

Phone:

(Home)

Address: 3918 Larkin Ln.

Phone:

(Other)

City, State, Zip: Garland, TX 75043

Email:

Resident of Garland for 35+ years

Resident of Texas for 52 years

Dallas County Voter Registration Number [redacted] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Garland City Council 2013-2017; Sachse City Council 1998-2004; Licensed TX Realtor for 35+ years

If you have previously served on a City Board or Commission, please specify and list dates of service.

Please see above.

List civic or community endeavors with which you have been involved.

Multiple public and private Boards over the past 20+ years in Sachse and Garland.

What is your educational background?

Assoc. of Arts and Applied Science 1988

What is your occupational experience?

Was raised in the Real Estate business and licensed Realtor since 1983. Have owned and operated Real

I hereby affirm that all statements herein are true and correct.

Stephen W. Stanley

Board or Commission of first, second, and third choice:

☒ Board of Adjustment

☒ Citizens Environmental and Neighborhood Advisory Committee

☐ Community Multicultural Commission

☐ Garland Cultural Arts Commission

☐ Garland Youth Council **

☐ Property Standards Board

☐ Library Board

☒ Parks and Recreation Board

☒ Plan Commission

☐ Senior Citizens Advisory Committee

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Utility Account Status

CSO Suit/Claim Filed
Clerk Signature & Date

Current ☒

Past Due ☐

Yes ☐ No ☒

Courtney Vanner
6/12/18

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

Revised 03/2018



GARLAND

City Council Work Session Agenda

Meeting Date: August 20, 2018

Item Title: Boards & Commission Appointments

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Mayor Lori Barnett Dodson

- Kenneth Risser - Citizens Environmental and Neighborhood Advisory Committee
 - Wayne Dalton - Plan Commission
 - Shirley Robnett - Senior Citizens Advisory Committee
-

Attachments

Kenneth Risser - Citizens Environmental and Neighborhood Advisory Committee

Wayne Dalton - Plan Commission

Shirley Robnett - Senior Citizens Advisory Committee



GARLAND

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CITY OF GARLAND
RECEIVED
AUG 01 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 7/31/18

Name: KEN RISSE

Phone:

[Redacted]

(Home)

Address: 4130 CARRINGTON DR

Phone:

[Redacted]

City, State, Zip: GARLAND TX 75043

Email:

[Redacted]

Resident of Garland for 17 years

Resident of Texas for 33 years

Dallas County Voter Registration Number

[Redacted]

Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☒ Yes ☐ No

Please list any experience that qualifies you to serve in the areas you have indicated.

DEGREE IN POLI SCI; SERVED AS MAYOR'S APPOINTEE TO CENAC SINCE 2009; VICE-CHAIR SINCE '16
BOARD MEMBER-KEEP GARLAND BEAUTIFUL-SINCE 2009; WORK FOR FED GOVT (FBI) SINCE 2008

If you have previously served on a City Board or Commission, please specify and list dates of service.

CENAC - 2009 - PRESENT

KEEP GARLAND BEAUTIFUL - 2009 - PRESENT

List civic or community endeavors with which you have been involved.

BOARD OF DIRECTORS FOR SHORES OF WELLINGTON HOA 2016 - PRESENT; SPCA VOLUNTEER SINCE 2011
SEW POOL COMMITTEE CHAIR 2016 - PRESENT / COMMUNICATIONS COMMITTEE CHAIR 2004-2015

What is your educational background?

BAAS-(POLITICAL SCIENCE) UNIV OF NORTH TEXAS 1995

What is your occupational experience?

WORK FOR FBI SINCE FEB 2012; TRAVEL/HOSPITALITY INDUSTRY FOR 25 YRS
12+YRS MGMT EXP
15+YRS TRAINING EXP

I hereby affirm that all statements herein are true and correct.

Ken Risse
Signature of Applicant

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Cultural Arts Commission	☒ Parks and Recreation Board
☐ Building and Fire Codes Board	☐ Garland Youth Council *	☐ Plan Commission
☒ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plumbing and Mechanical Codes Board
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Electrical Board		

* Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vanover 8/1/18

Date Notified _____

Disclosure Form Filed _____

Revised 03/2017

Mayor



GARLAND

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CITY OF GARLAND
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JUN 12 2018

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 5-9-18

Name: Wayne Dalton

Phone:

[Redacted]

(Home)

Address: 1309 Peaceway

Phone:

[Redacted]

(Other)

City, State, Zip: Garland TX 75043

Email:

[Redacted]

Resident of Garland for 15 years

Resident of Texas for 21 years

✓ Dallas County Voter Registration Number [Redacted]

Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Current PLAN Commissioner at Large.

Former PLAN Commissioner District 3

Former UTILITY Advisory Board

If you have previously served on a City Board or Commission, please specify and list dates of service.

P+2 2009 to Current
UAB 2007 to 2008

List civic or community endeavors with which you have been involved.

Citizens Police Academy, Citizens Fire Fighters Academy
Amateur radio operator, R.A.C.S. member

What is your educational background?

Some College, Technical schools

What is your occupational experience?

Experienced in electronic integration, sound, fire alarm, security

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☒ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Gourtney Vanover
6/12/18

Revised 03/2018

Mayor



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CITY OF GARLAND
RECEIVED
JUN 08 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly: Date: 6-4-2018

Name: ROBNETT, SHIRLEY Phone: [REDACTED] (Home)

Address: 1713 RUSSELL Phone: _____ (Other)

City, State, Zip: GARLAND, TX 75040 Email: [REDACTED]

✓ Resident of Garland for 45 years Resident of Texas for LIFE years
Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 2
Have you ever been convicted of a felony? ☐ Yes ☒ No
Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No
Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.
SR. ADVISORY COMMISSION SINCE 2010
SERVING AS CHAIR OR VICE CHAIR SINCE FALL 2010

List civic or community endeavors with which you have been involved.
CITIZENS FIREFIGHTERS CLUB AS TREASURER, CITIZENS
POLICE CLUB, DEPT. PUBLIC SAFETY CLUB, FRIENDS OF LIBRARY
What is your educational background? AS AUDITOR

BACHELOR - UNIVERSITY TEXAS
MASTER - PHADWICK UNIVERSITY

What is your occupational experience?
ACCOUNTING, BANK EXAMINER, MANAGED FINANCIAL
INSTITUTIONS.

I hereby affirm that all statements herein are true and correct. [Signature]

Board or Commission of first, second, and third choice:		
☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☒ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status	Current ☒	Past Due ☐	Date Appointed _____
Utility Account Status	Current ☒	Past Due ☐	Appointed By _____
CSO Suit/Claim Filed	Yes ☐ No ☒		Date Notified _____
Clerk Signature & Date	<u>Courtney Varover 6/12/18</u>		Disclosure Form Filed _____



GARLAND

City Council Work Session Agenda

Meeting Date: August 20, 2018

Item Title: Boards and Commissions

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Council Member David Gibbons

- James Van Dyke - Board of Adjustment
 - James Dobbins - Citizens Environmental and Neighborhood Advisory Committee
 - Frank Garcia - Community Multicultural Commission
 - Steven Phelps - Garland Cultural Arts Commission
 - Eric Scholl - Property Standards Board
 - Patrick Dullano - Library Board
 - Ed Seghers - Parks and Recreation Board
 - Scott Roberts - Plan Commission
 - Mark Hasson - Senior Citizens Advisory Committee
-

Attachments

James Van Dyke - Board of Adjustment

James Dobbins - Citizens Environmental and Neighborhood Advisory Committee

Frank Garcia - Community Multicultural Commission

Steven Phelps - Garland Cultural Arts Commission

Eric Scholl - Property Standards Board

Patrick Dullano - Library Board

Ed Seghers - Parks and Recreation Board

Scott Roberts - Plan Commission

Mark Hasson - Senior Citizens Advisory Committee



GARLAND

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CITY OF GARLAND
RECEIVED
JUN 29 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: June 29, 2018

Name: James VanDyke

Phone: [REDACTED] (Home)

Address: 6810 Galway Drive

Phone: [REDACTED] (Other)

City, State, Zip: Garland, TX 75044

Email: [REDACTED]

Resident of Garland for 5 years Resident of Texas for 15 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

My work at an architecture firm has given me insight into development and planning. In a previous position, I worked to plan community events and awareness campaigns for Rockwall ISD.

If you have previously served on a City Board or Commission, please specify and list dates of service.

I haven't served on a city board but I worked closely with the SMU Board of Trustees, Rockwall ISD Board of Trustees and the Rockwall ISD Bond Planning Committee.

List civic or community endeavors with which you have been involved.

Dallas Chamber of Commerce, AIA Retrospect, Buckner Foster Care, Garland ISD Watch DOGS, Hearts and Hammers, Society for Professional Services Marketing, Heights Church Building Committee

What is your educational background?

MBA in Marketing from SMU, Bachelors in Journalism and Mass Communication with Business minor from Samford University

What is your occupational experience?

Marketing Director, REES Architecture / Marketing Director & Interim Chief Communications Officer, Rockwall ISD / Digital Marketing SMU

I hereby affirm that all statements herein are true and correct.

James VanDyke Applicant

Board or Commission of first, second, and third choice:

- | | | |
|--|--------------------------------------|---|
| <u>4</u> Board of Adjustment | <u> </u> Garland Youth Council ** | <u> </u> Parks and Recreation Board |
| <u> </u> Citizens Environmental and Neighborhood Advisory Committee | <u> </u> Property Standards Board | <u>1</u> Plan Commission |
| <u>3</u> Community Multicultural Commission | <u> </u> Library Board | <u> </u> Senior Citizens Advisory Committee |
| <u>2</u> Garland Cultural Arts Commission | | <u> </u> Unified Building Standards Commission |

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒ Past Due
Current ☒ Past Due

CSO Suit/Claim Filed
Clerk Signature & Date

Yes No ☒

Courtney Vanover 7/2/18

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

Revised 03/2018

Gibbons



GARLAND

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CITY OF GARLAND
RECEIVED
JUN 12 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: March 5, 2018

Name: James M. Dobbins Phone: [REDACTED] (Home)

Address: 1014 Palm Desert Drive Phone: (Other)

City, State, Zip: Garland TX 75044 Email: [REDACTED]

Resident of Garland for 4 years Resident of Texas for 37 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Texas Department of Transportation - 32 years experience in environmental issues, planning (NCTCOG & El Paso MPO), legislative analysis, and policy & procedure.

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

Big Brothers/Big Sisters of Austin Volunteer - six years (1998-2004)
Employees Retirement System of Texas - Benefits Advisory Committee member (current)

What is your educational background?

B.A. - Southwestern University - 1984

What is your occupational experience?

Texas Department of Transportation - 32 years of experience (see above)

I hereby affirm that all statements herein are true and correct.

James M. Dobbins

Board or Commission of first, second, and third choice:

☒ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☒ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☒ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒
Courtney Vanner
6/12/18

Revised 02/2018

Gibbons



GARLAND
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**CITY OF GARLAND
RECEIVED
JUN 11 2018
CITY SECRETARY**

Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Date: May 18, 2018

Name: Frank Garcia

Phone: n/a

(Home)

Address: 310 Fairway Meadows Dr

Phone: [REDACTED]

(Other)

City, State, Zip: Garland, TX 75044

Email: [REDACTED]

Resident of Garland for 22 years

Resident of Texas for 32 years

✓ Dallas County Voter Registration Number [REDACTED] and City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

30+ year in Telecom sales, marketing, finance, contracts, operations, product dvlpmnt, & mgmnt.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Yes, member of CMC since July 2017.

List civic or community endeavors with which you have been involved.

Dallas homeless count and meals on wheels.

What is your educational background?

BTh, BBA, MA

What is your occupational experience?

Nortel Networks, AT&T (see above)

I hereby affirm that all statements herein are true and correct.

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Building and Fire Codes Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☒ Community Multicultural Commission

☐ Electrical Board

☐ Garland Cultural Arts Commission

☐ Garland Youth Council **

☒ Property Standards Board

☐ Library Board

☐ Parks and Recreation Board

☒ Plan Commission *

☐ Plumbing and Mechanical Codes Board

☐ Senior Citizens Advisory Committee

* Plan Commission members must live in district

** Garland Youth Council has a separate application

Return completed application to:

City Secretary's Office
200 North Fifth Street
Garland, TX 75040
Fax: 972-205-2504
Email: rdowling@GarlandTx.gov

Revised 03/2015

Courtney Vander 6/12/18



GARLAND

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CITY OF GARLAND
RECEIVED
JUN 28 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly: Date: 6/27/2018

Name: Steven Phelps Phone: [REDACTED] (Home)

Address: 6505 Barclay Lane Phone: _____ (Other)

City, State, Zip: Garland, TX 75044 Email: [REDACTED]

Resident of Garland for 15 years Resident of Texas for 22 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Commitment to the arts and humanities, patron of local artists and organizations, arts-driven family life

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

Austin Academy PTA, Troop 1199, Collin College Mentor,

What is your educational background?

B.A. in Literature, A.A.A. in Graphic Design, currently a candidate for M.A. in Graphic Design

What is your occupational experience?

Graphic Designer for 16 years with extensive experience, college-level instructor for 12

I hereby affirm that all statements herein are true and correct. Steven Phelps Applicant

Board or Commission of first, second, and third choice:		
☐ Board of Adjustment	☐ Garland Youth Council **	☒ 3 Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☒ 2 Library Board	☐ Senior Citizens Advisory Committee
☒ 1 Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒ Past Due ☐
Current ☒ Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒
Courtney Vanner 6/28/18

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018



GARLAND

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CITY OF GARLAND
RECEIVED
JUN 18 2018

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 06/18/2018

Name: Eric Timothy Scholl

Phone: _____

(Home)

Address: 417 Thunderbrook Rd.

Phone: _____

(Other)

City, State, Zip: Garland, TX 75044

Email: _____

Resident of Garland for 4 years

Resident of Texas for 5 years

Dallas County Voter Registration Number _____ Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I have been a Realtor in the Garland area for 4 years. My wife, Cindy and I, have served as the Garland area MLS representatives since 2016. We know the area well and as Realtors we want to see our community thrive. It would be my intention as a member of the board to see Garland grow and thrive.

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

Since moving to TX I have not been as involved in the community as I was in Maryland but I intend to be much more engaged and help Garland grow!

What is your educational background?

I received my B.A. in Political Science with a Minor in U.S. History from Salisbury University.

What is your occupational experience?

My resume was attached in the initial email but I have worked in multiple fields ranging from Non-Profit Development, Hotel Management to currently being a full-time Realtor.

I hereby affirm that all statements herein are true and correct.

Eric Scholl

dotloop verified
06/18/18 12:30PM EDT
UGJO-NNYV-GPSF-T0F2

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☒ Citizens Environmental and Neighborhood Advisory Committee

☒ Property Standards Board

☒ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Current ☒

Past Due ☐

Date Appointed _____

Utility Account Status

Current ☒

Past Due ☐

Appointed By _____

CSO Suit/Claim Filed

Yes ☐ No ☒

Date Notified _____

Clerk Signature & Date

Monika Williams 6/18/18

Download 02/20/19

Gibbons



GARLAND

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Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: June 04, 2018

Name: Patrick Ian Dullano

Phone: [REDACTED]

(Home)

Address: 3102 Grand Bay Drive

Phone: [REDACTED]

(Other)

City, State, Zip: Garland, TX 75040-5553

Email: [REDACTED]

Resident of Garland for 1.5 years

Resident of Texas for 1.5 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

11 Years- Military Service (US Army Officer); 1.5 Years- Andersen Corp. Inclusion Council Member

If you have previously served on a City Board or Commission, please specify and list dates of service.

None.

List civic or community endeavors with which you have been involved.

None; however, I am willing to listen extensively & learn any role, if selected.

What is your educational background?

Undergraduate- US Military Academy at West Point (Class of 2007)

What is your occupational experience?

Supply Chain Analyst (Andersen Corp.) // Brigade Training & Operations Officer (US Army Reserve)

I hereby affirm that all statements herein are true and correct.

[Signature]

Digitally signed by
DULLANO PATRICK IAN 1243391365
Date: 2018.06.04 10:07:24 -0500

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

3 Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

1 Community Multicultural Commission

2 Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due
Past Due

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vanover
10/12/18

Revised 03/2018

Gibbons



GARLAND

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CITY OF GARLAND
RECEIVED
JUN 12 2018

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 1 June, 2018

Name: Ed Seghers

Phone: [REDACTED]

(Home)

Address: 1001 Winding Brook Dr.

Phone: [REDACTED]

(Other)

City, State, Zip: Garland, Tx. 75044

Email: [REDACTED]

Resident of Garland for 38 years

Resident of Texas for 70 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Current PARD Board member, 30 years of Managerial experience, Love of Parks and Rec areas

If you have previously served on a City Board or Commission, please specify and list dates of service.

Currently PARD since 2006

List civic or community endeavors with which you have been involved.

Hope Clinic, HOA Board, Code compliance, Old Geezers building wheel chair ramps,

What is your educational background?

BS Math UTA

What is your occupational experience?

35 years Regional Sales manager for Mars Inc.

I hereby affirm that all statements herein are true and correct.

Ed Seghers

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☒ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Revised 03/2011

Courtney Vanover 6/12/18

Gibbons



GARLAND

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JUN 12 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: June 11, 2018

Name: Scott Roberts

Phone:

(Home)

Address: 1026 Creekwood

Phone:

(Other)

City, State, Zip: Garland, Texas 75044

Email:

Resident of Garland for 38 years

Resident of Texas for 49 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Registered Architect, Development Experience, Life Director Dallas Builders Association, Zoning Specialist

If you have previously served on a City Board or Commission, please specify and list dates of service.

Garland Plan Commission (2006-), 2017 Charter Review Committee, North Area Plan Implementation Committee

List civic or community endeavors with which you have been involved.

Habitat for Humanity, Garland Green and Clean, Operation Finally Home, Patriot Paws.

What is your educational background?

Bachelor of Architecture

What is your occupational experience?

Architect 42 Years

I hereby affirm that all statements herein are true and correct.

Signature of Applicant

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☒ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vanover
6/11/18

Revised 03/2018

Gibbons



GARLAND

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CITY OF GARLAND
RECEIVED
JUN 12 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 6/11/2018

Name: Mark Hasson

Phone: [REDACTED]

(Home)

Address: 614 Torrey Pines Lane

Phone: [REDACTED]

(Other)

City, State, Zip: Garland, TX 75044

Email: [REDACTED]

Resident of Garland for 30 years

Resident of Texas for ____ years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.

see below

List civic or community endeavors with which you have been involved.

HOA President, Church Sunday School Class President, Various Church Boards

What is your educational background?

College Degree

What is your occupational experience?

Retired from Dell
Project Manager

I hereby affirm that all statements herein are true and correct.

Board or Commission of first, second, and third choice:		
☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☒ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due
Past Due

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vanner

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

Revised 03/2018



GARLAND

City Council Work Session Agenda

Meeting Date: August 20, 2018

Item Title: Boards & Commission Appointments

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Council Member Deborah Morris

- Dwight Nichols - Unified Building Standards Commission
 - Devon Miller - Garland Cultural Arts Commission
 - Manuel Ojeda - Senior Citizens Advisory Committee
-

Attachments

Dwight Nichols - Unified Building Standards Commission

Devon Miller - Garland Cultural Arts Commission

Manuel Ojeda - Senior Citizens Advisory Committee

Morris



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
MAR 01 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 3-1-18

Name: DWIGHT NICHOLS

Phone: [REDACTED]

Address: 1213 COVE DR
75040-8158

Phone: [REDACTED]

City, State, Zip: Garland TX

Email: [REDACTED]

Resident of Garland for 27 years

Resident of Texas for 67 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 2

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Responsible master plumber # 38694
medical gas license # 29681

If you have previously served on a City Board or Commission, please specify and list dates of service.

yes several years

List civic or community endeavors with which you have been involved.

What is your educational background?

Bachelor Business Admin. UNT 1974

What is your occupational experience?

22 years plumbing construction UNITED MECH L
6 years " service GISO.

I hereby affirm that all statements herein are true and correct.

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Community Multicultural Commission

☐ Garland Cultural Arts Commission

☐ Garland Youth Council

☐ Property Standards Board

☐ Library Board

☐ Parks and Recreation Board

☐ Plan Commission

☐ Senior Citizens Advisory Committee

☒ Unified Building Standards Commission

Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vanover
6/12/18

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

Revised 03/2017

Morris



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUN 12 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly: Date: February 6, 2018

Name: Devon Miller Phone: [REDACTED] (Home)

Address: 250 N. Fifth Street, Apt. 2122 Phone: N/A (Other)

City, State, Zip: Garland, TX 75040 Email: [REDACTED]

Resident of Garland for 20 years Resident of Texas for 24 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 2

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Besides having spent the majority of my life living in the City, I possess a great deal of knowledge, that I have gained from my work, in the areas of arts & culture, racial/cultural equity and business & finance. I have a strong passion for ensuring that every member of our society is equally represented, regardless of race, ethnicity, gender or sexual orientation.

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

Young Nonprofit Professionals Network of Dallas (Board Member), Cara Mia Theatre Co. (Volunteer), Campaign Activity and Management Program (Fellow), City of Dallas Office of Cultural Affairs (Grant Panelist), Houston Arts Alliance (Grant Panelist), TACA (Arts Ambassador), City of Dallas Cultural Plan/Policy (Steering Committee Member)

What is your educational background?

B.A. Political Science (Political Communications Emphasis) | Southern Methodist University '14
Garland High School | Class of 2011

What is your occupational experience?

Devon Miller began his career path within arts administration in 2012, when he began interning for Junior Players, which eventually led to a permanent full-time position. Devon has held the positions of Program Assistant, Marketing and Development Manager and Marketing and Development Director with Junior Players. He has also served as the Manager of Foundation and Major gifts for the nonprofit AT&T Performing Arts Center, where he played a vital role in securing support for the Center's impactful community-based programs. In addition to his arts administration work, Devon also works as a Stage Manager for local theatres around the DFW metroplex. Devon currently serves as the Managing Director for Junior Players where he manages the daily operations while also developing strategic fundraising strategies for the organization's long-term growth trajectory.

I hereby affirm that all statements herein are true and correct.

Devon Miller

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☒ 1 Garland Cultural Arts Commission	☒ 3 Parks and Recreation Board
☐ Building and Fire Codes Board	☐ Garland Youth Council *	☐ Plan Commission
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plumbing and Mechanical Codes Board
☒ 2 Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Electrical Board		

* Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vanover
6/12/18

Revised 03/2017

Devon Miller

250 North Fifth Street | Apt. 2122 | Garland, TX 75040
214-701-0509 | devondmiller@icloud.com

EXPERIENCE

Junior Players

Managing Director

Dallas, TX

January 2017 – Present

- Management of organization's day-to-day activities, including programming, marketing, development, finances and human resources
- Responsible for development and execution of all strategic fundraising initiatives
- Management and oversight of programming and marketing/development staff

AT&T Performing Arts Center

Manager of Foundation and Major Gifts

Dallas, TX

April 2016 – January 2017

- Management of organization's foundation and major donors portfolio
- Solicitation of new foundation and major donors
- Management of certain community engagement programs, including budget tracking
- Responsible for the writing and coordination of all grant proposals and for securing government, foundation, and select corporate contributions and sponsorships

Junior Players

Director of Marketing and Development

Dallas, TX

January 2015 – April 2016

- Responsible for direction of all marketing and public relations materials
- Responsible for design and implementation of all communication and marketing strategies
- Responsible for all government relations at the local, state, and federal level
- Responsible for the writing and coordination of all grant proposals and for securing government, foundation, and corporate contributions and sponsorships
- Development of strategic five-year plan in coordination with the Executive Director
- Responsible for creation of specific program budgets and overall organizational budget in coordination with the Executive Director

Junior Players

Program Assistant

Dallas, TX

May 2012 – January 2015

- Coordination of all after-school, summer, and advanced programs (500+ classes each year)
- Data entry of organizational programs and special projects
- Provided broad assistance to the Executive Director and Program Director

Campaign Intern

Don Huffines for Texas Senate Campaign

Dallas, TX

January 2014 – February 2014

- Distribution of campaign flyers and other materials
- Calling of district constituents to gather support for Don Huffines
- Provided basic support to the campaign manager and other high ranking campaign staff

Production Stage Manager

WaterTower Theatre

Addison, TX

December 2013 – July 2014

- Running of all rehearsals, performances, and production meetings
- Responsible for ensuring communication between all production staff, theatre staff, and talent
- Calling of all performances and ensuring artistic vision of each performance is maintained after opening of show
- Scheduling of all rehearsals and production meeting
- Direct supervisor of assistant stage manager and all production crew during rehearsals and performances

Additional Experience

Dallas, TX | Plano, TX | Ft. Worth, TX

- Collin County Community College District
- Circle Theatre
- Lifetime Fitness
- Trailercakes

EDUCATION

Southern Methodist University

Dallas, TX

Bachelor of Arts in Political Science | Minor in Communication Studies

August 2011 – December 2014

- Minor in Communication Studies with emphasis in public relations and political communication
- Special emphasis in American Government and Politics
- SMU Distinguished Scholar, SMU Bauer Scholar, SMU Opportunity Scholar

Garland High School

Garland, TX

High School Diploma | International Baccalaureate Program

August 2007 – May 2011

- Top 8% out of class of 600+
- Garland ISD Star Scholar
- National Merit Scholarship Semi-Finalist
- AP National Scholar

SPECIAL SKILLS

- Extensive Computer Skills (Mac and Windows)
- 4+ Years of Customer Service Experience
- 3+ Years of Marketing Experience
- 5+ Years of working in a Non-Profit Setting
- U.S. Political Campaign Experience
- Great Communication and Presentation Skills
- 7+ Years of Professional Theatre Training
- CPR and First Aid Certified
- U.S. Citizen

CITY OF GARLAND
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JUN 27 2018



District 2

CITY SECRETARY

GARLAND

TEXAS MADE HERE

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 6-21-2018

Name: Manuel Ojeda

Phone: [REDACTED]

(Home)

Address: 204 Glenfield Dr

Phone: [REDACTED]

(Other)

City, State, Zip: Garland, TX
75040

Email: [REDACTED]

Resident of Garland for 39 years

Resident of Texas for 73 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 2

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Bilingual

Please list any experience that qualifies you to serve in the areas you have indicated.

WORKED WITH Bible Class at Church with Children
with Church Activities with the City and Church.

If you have previously served on a City Board or Commission, please specify and list dates of service.

No. ONLY with Voting Booths - (Poll Worker)

List civic or community endeavors with which you have been involved.

VOLUNTEER WITH Neighborhood Watch.
cleaning Neighbor Areas. PASS Gran Knight, with

What is your educational background? Knight of Columbus for 40 years.

3 years College A Vietnam Veteran, help
with the Vet, Homeless. (USAF)

What is your occupational experience?

(Retire) Electrical Design and Engineering
Defence Companies.

I hereby affirm that all statements herein are true and correct.

M. Ojeda

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☒ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☐

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vanover 6/28/18

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018



GARLAND

City Council Work Session Agenda

Meeting Date: August 20, 2018

Item Title: Boards and Commissions

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Council Member Jim Bookhout

- Molly Bishop - Parks and Recreation Board
 - Bruce Bishop - Board of Adjustment
 - James Hall Jr. - Unified Building Standards Commission
 - Kim Thiehoff - Community Multicultural Commission
 - Corsharra Jackson - Library Board
 - John O'Hara - Plan Commission
 - Larry Jeffus - Property Standards Board
 - Gwendolyn Daniels - Senior Citizens Advisory Committee
 - Linda Waters - TIF South
 - Blanca Sanchez - Garland Cultural Arts Commission
 - Dennis Garcia - Citizens Environmental and Neighborhood Advisory Committee
-

Attachments

Molly Bishop - Parks and Recreation Board

Bruce Bishop - Board of Adjustment

James Hall Jr. - Unified Standards Board

Kim Thiehoff - Community Multicultural Commission

Corsharra Jackson - Library Board

John O'Hara - Plan Commission

Larry Jeffus - Property Standards Board

Gwendolyn Daniels - Senior Citizens Advisory Committee

Linda Waters - TIF South

Blanca Sanchez - Garland Cultural Arts Commission

Dennis Garcia - Citizens Environmental and Neighborhood Advisory Committee



GARLAND

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Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly: Date: June 29, 2018

Name: Molly Bishop Phone: [REDACTED] (Home)

Address: 438 Trail View Lane Phone: [REDACTED] (Other)

City, State, Zip: Garland TX 75043 Email: [REDACTED]

Resident of Garland for 23 years Resident of Texas for 36 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 4

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Education in Accounting, Volunteer education in Parks, previous volunteer experience

If you have previously served on a City Board or Commission, please specify and list dates of service.

Garland Parks and Recreation 2003 to Present

List civic or community endeavors with which you have been involved.

Community - Disaster Aid, Church, Election Judge

What is your educational background?

B S Accounting

What is your occupational experience?

Accountant since 1983

I hereby affirm that all statements herein are true and correct.

Molly Bishop
Signature of Applicant

Board or Commission of first, second, and third choice:		
☐ Board of Adjustment	☐ Garland Youth Council **	☒ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vanover 7/2/18

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018

Bookhout



GARLAND

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Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 2/21/18

Name: Bruce Bishop

Phone: [REDACTED] (Home)

Address: 438 Trail View Lane

Phone: [REDACTED] (Other)

City, State, Zip: Garland, TX 75043

Email: [REDACTED]

Resident of Garland for 17 years Resident of Texas for 59 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 4

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Real Estate owner - part time rehabber - 7 properties in Garland

If you have previously served on a City Board or Commission, please specify and list dates of service.

Parks Board Member in 2002/2003

List civic or community endeavors with which you have been involved.

PTA - Past President at Vernon Price Elementary, Soccer Coach in Garland Soccer Association for 6 years

What is your educational background?

BS in Computer Science from the University of Texas at Dallas

What is your occupational experience?

Senior Operations Analyst for RealPage in Richardson

I hereby affirm that all statements herein are true and correct.

Bruce Bishop

Board or Commission of first, second, and third choice:		
☒ Board of Adjustment	☐ Garland Cultural Arts Commission	☐ Parks and Recreation Board
☐ Building and Fire Codes Board	☐ Garland Youth Council *	☐ Plan Commission
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plumbing and Mechanical Codes Board
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Electrical Board	* Garland Youth Council has a separate application	

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vander 6/12/18

BOOKHOUT



GARLAND

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JUN 12 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 2-13-2018

Name: JAMES ALTON HALL JR.

Phone: _____

Address: 442 BISCAV DR.

Phone: _____

City, State, Zip: GARLAND TX. 75043

Email: _____

Resident of Garland for 40 years

Resident of Texas for 73 years

✓ Dallas County Voter Registration Number _____ Garland City Council District Number 4

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

EPA CFC CERTIFIED
TEXAS CLASS A AIR CONDITIONING LICENSE WITH B ENDORSEMENT
TEXAS MASTER PLUMBER WITH MASTER MEDICAL GAS ENDORSE
TEXAS RAILROAD COMMISSION L NG & CNG LICENSE
If you have previously served on a City Board or Commission, please specify and list dates of service.
PRESENTLY PLUMBING & MECHANICAL CODES BOARD

List civic or community endeavors with which you have been involved. HOLY TRINITY EPISCOPAL CHURCH, AUSTIN CENTER - DALLAS

What is your educational background? GARLAND HIGH SCHOOL
DALLAS JOINT PLUMBERS & PIPEFITTERS APPRENTICE TRAINING CENTER
EASTFIELD COLLEGE

What is your occupational experience? 40+ YEARS IN PLUMBING & HVAC CONSTRUCTION & SERVICE.

I hereby affirm that all statements herein are true and correct.

James Hall Jr.

Board or Commission of first, second, and third choice:

___ Board of Adjustment

___ Garland Youth Council

___ Parks and Recreation Board

___ Citizens Environmental and Neighborhood Advisory Committee

___ Property Standards Board

___ Plan Commission

___ Community Multicultural Commission

___ Library Board

___ Senior Citizens Advisory Committee

___ Garland Cultural Arts Commission

✓ ___ Unified Building Standards Commission

Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due
Past Due

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes

No

Courtney Vanover
6/12/18

Revised 03 2017

Bookhout



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JUN 12 2018

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 5-21-18

Name: Kim Thiehoff Phone: [REDACTED] (Home)

Address: 403 Santa Rosa Dr Phone: — (Other)

City, State, Zip: Garland, TX 75043 Email: [REDACTED]

Resident of Garland for 3 1/2 years

Resident of Texas for 57 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 4

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Please see attached.

If you have previously served on a City Board or Commission, please specify and list dates of service.

None

List civic or community endeavors with which you have been involved.

Please see attached.

What is your educational background?

Please see attached.

What is your occupational experience?

Please see attached.

I hereby affirm that all statements herein are true and correct.

Kim Thiehoff

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vanover
6/12/18

Revised 03/2018

May 21, 2018

To Whom It May Concern,

I am applying for a position on a Board or Commission with the City of Garland. Over the last several years, I have become increasingly aware and concerned about the environment and its affects on the quality of life for both man and animals. At this point, I desire to do more than recycle at home, use less plastic, install a solar system, eat organic, etc.

Since my teen years, I have been involved off and on with volunteering here in Garland, volunteering with a program at Central Park back in the 1970s, called TARS. Through the years, I lead a study at my church, called Healing the Hurts of Abortion, as well as volunteered with Operation Rescue. Additionally, I was a volunteer speaker for Mothers Against Drunk Drivers back in the early 1990s. After the tornado in 2015, I volunteered at Lakeview Centennial High School, helping to collect items for those displaced by the tornado, as well as volunteered at the Rowlett Animal Shelter and spent several weekends in the very Southern part of Garland, helping people in that area affected by the tornado, as well. Eventually, I went to Central Park and volunteered through Operation Blessing to help the tornado victims.

Back in the 85th Legislative Session, I was very involved trying to raise awareness of the need for state-wide changes for access to medicinal cannabis, speaking to my Senator, Bob Hall, as well as my Representative, Cindy Burkett. This lead to me becoming a Precinct Chair, going to the SD 2 Convention, and speaking before the Rules Committee, to change the plank in the Republican Platform regarding the Texas Compassionate Use Act. I went on to become a Precinct Judge for Precinct 113 during the Presidential Elections that year.

More recently, I have been working to bring awareness to more people about cleaner water and to help bring transparency and accuracy to the reporting done by NTMWD. I have spoken before the Garland City Council, as well as met with Mayor Athas, hoping to get answers to several questions surrounding the water issue. On May 17, I toured the Wastewater Treatment Plant and the lab. I am concerned that there is not a Commercial Recycling Program in place in Garland, so I have been taking fluorescent bulbs from my office to the recycling center on Plano Rd, as well as collecting batteries so that they are not discarded in the trash dumpster. Finding solutions and taking action is important to me.

Recently I also turned in my application for the Citizens Fire Academy and hope to be taking that class soon, too. I live in District 4 and see that there is a vacancy on CENAC for my district. With my training, skills and experience, there may also be a good fit for the TIF Board, as well. Where ever I can be most useful is where I will serve.

I appreciate the opportunity to continue to help and serve Garland through volunteering at this level.

Regards,



Kim Thiehoff
403 Santa Rosa Dr

KIM THIEHOFF

403 Santa Rosa Dr, Garland, TX 75043

Ph: 4695833901

katdogfriend@gmail.com

PROFESSIONAL SUMMARY:

Friendly and enthusiastic, service-oriented with 10+ years of quality Customer Service experience across multiple industries. Passionate and motivated to assist in expanding the sustainable resources market.

SKILLS:

Team player
Customer service oriented
Great communicator
People oriented
Willing to go above and beyond
Whatever it takes attitude
Reliable and dependable
Enthusiastic learner

EXPERIENCE:

Billing Specialist *Feb 2013 -Present*
Alexander's Mobility Services-an Atlas Van Line Agent *Garland, TX*
Responsible for processing weekly billing for specialized, audited, time-frame accounts.
Review and process weekly payments to Professional Van Operators.
Research and resolve invoice questions with outside audit firms.
Download invoices to customer portals.

Sales Support *Mar 2012 -Feb 2013*
Bisco Industries *Irving, TX*
Receive by fax or over phone, purchase orders from existing customers, and enter the new orders into the order processing system.
Responsible to maintain relationships with existing customer base by making weekly outside sales calls.
Prospect new customers from provided leads, both over the phone and in person.
Support for 3 other sales people in the office.

Purchasing Agent/Customer Service Rep

Sep 2009 -Mar 2011

Top Gun Products

Rockwall, TX

Research sources and negotiate pricing to procure sheet metal, tube and angle, as well as paint and shop supplies.

Issue Purchase Orders for all materials.

Schedule maintenance on heavy equipment.

Process calls on customer questions/complaints and resolve.

Input new orders and process billing on a daily basis.

Office Manager

Sep 2004 -Sep 2009

Micrin Technologies

Irving, TX

Establish processes and procedures for the office of this new start up manufacturing plant.

Purchase raw material, including sheet metal, hardware, paint and shop and office supplies.

Input new orders.

Process billing for factoring.

Issue RMA numbers for any customer returns.

Prepare all paperwork for manufacturing floor.

Team leader for software migration.

Part of the team to establish start up of an additional manufacturing expansion facility in Rockwall.

EDUCATION:

Conflict Management/Dispute Resolution Certificate

Aug 2006

North Lake College/State Certified

Irving, TX



GARLAND

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Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: _____

Name: CerShanna Jackson Phone: _____ (Home)

Address: 214 Country View Ln Phone: _____ (Other)

City, State, Zip: Garland, TX 75043 Email: _____

Resident of Garland for 15 years Resident of Texas for 19 years
Dallas County Voter Registration Number _____ Garland City Council District Number 4

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Library board since 2012

List civic or community endeavors with which you have been involved.

MLK Youth Extravaganza coordinator, NAACP Garland branch

What is your educational background?

Associates, currently enrolled to achieve my bachelors

What is your occupational experience?

Engineer and project manager in IT.

I hereby affirm that all statements herein are true and correct.

C Jackson

Board or Commission of first, second, and third choice:

___ Board of Adjustment

___ Garland Youth Council **

___ Parks and Recreation Board

___ Citizens Environmental and Neighborhood Advisory Committee

___ Property Standards Board

___ Plan Commission

___ Community Multicultural Commission

☒ Library Board

___ Senior Citizens Advisory Committee

___ Garland Cultural Arts Commission

___ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due
Past Due

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ___ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover 7/3/18

Revised 03/2018



Board & Commission Application

Please Print or Type. **PLEASE DO NOT SEND RESUME.**

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Board or Commission of first, second, and third choice: (Utility Advisory Board has a separate application)

- | | | |
|---|---|--|
| ☐ Board of Adjustment | ☐ Garland Cultural Arts Commission | ☐ Parks and Recreation Board |
| ☐ Building and Fire Codes Board | ☐ Garland Youth Council | ☒ Plan Commission * |
| ☐ Citizens Environmental and Neighborhood Advisory Committee | ☐ Housing Standards Board | ☐ Plumbing and Mechanical Codes Board |
| ☐ Community Multicultural Commission | ☐ Library Board | ☐ Senior Citizens Advisory Committee |
| ☐ Electrical Board | | |

Full Name: JOHN DAVID O'HARA
 Home Address: 3814 CAMBRIDGE DR. Bus. Address: RETIRED
 City, State, Zip: GARLAND TX. 75043 City, State, Zip: GARLAND TX. 75043
 Home Phone: [REDACTED] Phone (Other): [REDACTED]
 Email Address: [REDACTED]

Resident of Garland for 39 years Resident of Texas for 46 years

Are you a registered voter in Dallas County? ☒ Yes ☐ No

Voter Registration [REDACTED] Precinct No. 1717 City Council District No. 4

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated. TOURNERMAN
PLUMBING LICENSE #11789 STATE INSPECTOR LICENSE
I-1273 BOTH STATE OF TX.

If you have served on a City Board or Commission, please specify and list dates of service.

PLAN COMMISSIONER 3-12-12 - PRESENT

List for community endeavors with which you have been involved. 8 YRS CHAIR OF
7 YRS BOARD OF TRUSTEES
AT ST. PHILIPS U.M.C.
EVANGELISM

What is your educational background?

What is your occupational experience? 2 YRS COLLAGE / 3 YRS TRADE SCHOOL
BUILDING INSPECTOR / CODE SPECIALIST WITH CITY OF
DALLAS

* Plan Commission members must own property within the city.

I hereby affirm that all statements herein are true and correct.

John D. O'Hara
 Signature of Applicant
8-14-2018

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Current ☒ Past Due ☐

Signatures

Status of Utility Accounts

Current ☒ Past Due ☐

Accounting Clerk

Suit/Claim Filed in City Secretary's Office

Yes ☐ No ☒

City Secretary

Date Appointed

Appointed By

Date Notified

Date Disclosure Form Filed

Revised 4/2008

GARLAND

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JUN 29 2018

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: June 29, 2018

Name: Larry Jeffus

Phone: [REDACTED]

(Home)

Address: 5926 Hillside Lane

Phone: [REDACTED]

(Other)

City, State, Zip: Garland, TX 75043

Email: Larry Jeffus

Resident of Garland for 31 years Resident of Texas for 41 years

✓ Dallas County Voter Registration Number [REDACTED] 4 Garland City Council District Number 4

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I served six years as City Council Member for District 4

If you have previously served on a City Board or Commission, please specify and list dates of service.

I served as the chairman of the Street Committee

List civic or community endeavors with which you have been involved.

I have served 15 years as a Governor appointee to the Texas Workforce Investment Council.

I'm the Senior Executive Board Member and Secretary for the Marco Polo World Foundation. 12 years

I served six years as City Council Member for District 4

What is your educational background?

I have a BS and 30+ post graduate hours

What is your occupational experience?

I'm a full time welding textbook author and educational consultant

I hereby affirm that all statements herein are true and correct.

Signature of Applicant

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☒ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed

Appointed By

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney V. Anover 7/2/18

Date Notified

Disclosure Form Filed

Revised 03/2018



GARLAND

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AUG 14 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: August 14, 2018

Name: Gwendolyn H. Daniels

Phone: [REDACTED]

(Home)

Address: 537 Ivy Way

Phone: [REDACTED]

(Other)

City, State, Zip: Garland, TX 75043-3223

Email: [REDACTED]

Resident of Garland for 44 years

Resident of Texas for 67 years

Dallas County Voter Registration Number [REDACTED]

Garland City Council District Number 4

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.

29 years of volunteer community service in Garland; 18 years of volunteer service in Dallas County

List civic or community endeavors with which you have been involved.

Chaired Garland's MLK parade & march for 26 years; 2004 Charter Review Mbr; Block Grant Board

What is your educational background?

Studied Biology @ Texas Woman's University; BA Biblical Studies & World Religion-Newburgh Coll

What is your occupational experience?

39-year career with Blue Cross and Blue Shield of Texas (Medicare & Federal Employee Division)

I hereby affirm that all statements herein are true and correct.

Gwen Daniels

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☒ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☐

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018

District 4



GARLAND

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Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 08/14/2018

Name: Linda R. Waters

Phone: 9 [REDACTED]
(Home)

Address: 326 Stroud Lane

Phone: 4 [REDACTED]
(Other)

City, State, Zip: Garland, TX 75043

Email: [REDACTED]

Resident of Garland for 35 years Resident of Texas for 36 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 4

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Employed by DCAD for 20 years.

If you have previously served on a City Board or Commission, please specify and list dates of service.

No

List civic or community endeavors with which you have been involved.

Currently a Docent at The George W. Bush Library

What is your educational background?

BS in Political Science from LSU-Shreveport

What is your occupational experience?

Appraiser, Bookkeeper

I hereby affirm that all statements herein are true and correct.

Linda R Waters

Board or Commission of first, second, and third choice:		
☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission
**Garland Youth Council has a separate application		

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current _____ Past Due _____
Current _____ Past Due _____

CSO Suit/Claim Filed
Clerk Signature & Date _____

Yes _____ No _____

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018



GARLAND

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JUN 22 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 06/15/2018

Name: BLANCA A SANCHEZ

Phone: [REDACTED]

(Home)

Address: 209 COLONEL DR

Phone: [REDACTED]

(Other)

City, State, Zip: GARLSD TX 75043

Email: [REDACTED]

Resident of Garland for 44 years Resident of Texas for 67 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 2

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

As a former teacher, My interest has always been to promote the arts in the community.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Cultural Arts Commission 2006- present / Library Board-1997-2006

List civic or community endeavors with which you have been involved.

Yearly Arts Grants Program for local organizations, Art Statue at Grandville Arts Center

What is your educational background?

Bachelors Degree, Secondary Education

What is your occupational experience?

Retired teacher, Mortgage Boker, Insurance Agent

I hereby affirm that all statements herein are true and correct.

Blanca Sanchez

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

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Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover 6/27/18

Revised 03/2018

Jim Bookout



GARLAND

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Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 08/15/2018

Name: Dennis Garcia

Phone: [REDACTED]

(Home)

Address: 122 Countryview Lane

Phone: [REDACTED]

(Other)

City, State, Zip: Garland, TX 75043

Email: [REDACTED]

Resident of Garland for 32 years

Resident of Texas for 62 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 4

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Retired Project Manager JcPenney, IT Consultant, Scout Leader,

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

Church Administrator, Scout Leader

What is your educational background?

Bachelor of Business Administrator

What is your occupational experience?

System Project Manager and Company Owner

I hereby affirm that all statements herein are true and correct.

Dennis Garcia

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☒ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

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Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒
Courtney Vanover
8/15/18

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018



GARLAND

City Council Work Session Agenda

Meeting Date: August 20, 2018

Item Title: Boards and Commissions

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Mayor Pro Tem Rich Aubin

- Charles Truett Welborn - Plan Commission
 - Edwina Garner - Library Board
 - Gina Shanks - Community Multicultural Commission
 - Margaret Lucht - Parks and Recreation Board
 - Reta Day - Garland Cultural Arts Commission
 - Tom Jefferies - I-30 TIF
 - Cary Hodson - Downtown TIF
-

Attachments

Charles Truett Welborn - Plan Commission

Edwina Garner - Library Board

Gina Shanks - Community Multicultural Commission

Margaret Lucht - Parks and Recreation Board

Reta Day - Garland Cultural Arts Commission

Tom Jefferies - I-30 TIF

Cary Hodson - Downtown TIF

Aubin



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CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly: Date: May 7, 2018

Name: Charles Truett Welborn Phone: [redacted] (Home)
Address: 1001 Briar Way Phone: [redacted] (Other)
City, State, Zip: Garland Texas 75043-5304 Email: [redacted]

Resident of Garland for 49 years Resident of Texas for 77 years
Dallas County Voter Registration Number [redacted] Garland City Council District Number 5
Have you ever been convicted of a felony? ☐ Yes ☒ No
Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No
Please list any experience that qualifies you to serve in the areas you have indicated.

Served on Planning Commission for the past 9 Years
If you have previously served on a City Board or Commission, please specify and list dates of service.
Last 9 Years

List civic or community endeavors with which you have been involved.
Garland Police Academy - New World Neighborhood Crime Watch - Garland Citizen on Patrol

What is your educational background?
High School
What is your occupational experience?
National Accounts Sales Manager Cain's Coffee - Director of Beverages - Ben E. Keith.

I hereby affirm that all statements herein are true and correct. Signature of Applicant

- Board or Commission of first, second, and third choice:
- | | | |
|---|---|--|
| ☐ Board of Adjustment | ☐ Garland Cultural Arts Commission | ☒ Parks and Recreation Board |
| ☐ Building and Fire Codes Board | ☐ Garland Youth Council ** | ☐ Plan Commission * |
| ☐ Citizens Environmental and Neighborhood Advisory Committee | ☐ Property Standards Board | ☐ Plumbing and Mechanical Codes Board |
| ☐ Community Multicultural Commission | ☐ Library Board | ☐ Senior Citizens Advisory Committee |
| ☐ Electrical Board | | |
- * Plan Commission members must live in district ** Garland Youth Council has a separate application

Return completed application to:
City Secretary's Office
200 North Fifth Street
Garland, TX 75040
Fax: 972-205-2504
Email: rdowl@GarlandTx.gov

Revised 03/2015

Courtney Vander 6/12/18



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CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Third Street, Suite 100

Please Type or Print Clearly:

Date: 7-12-18

Name: Edwina R. Garner Phone: [REDACTED] (Home)

Address: 1122 Savannah Dr Phone: [REDACTED] (Other)

City, State, Zip: Garland, Tx 75042 Email: [REDACTED]

Resident of Garland for 39 years Resident of Texas for 75 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 5

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated. I retired from the State of Texas and I have a knowledge of how government works.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Library Board 9-14 to present

List civic or community endeavors with which you have been involved. Crime Stopper Board, Citizen Police Academy Alumni Association, Citizen Firefighter Club of Garland

What is your educational background? High School & attended Abilene Christian University

What is your occupational experience? 33 years with Tx Dept of Public Safety as secretary & Evidence Technician

I hereby affirm that all statements herein are true and correct. Edwina R. Garner

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☒ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover 7/13/18

Revised 03/2018



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To: Courtney Vanover
Tel 972-205-2406
FAX: 972-205-2504
7/19/18

Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Date: 7/18/18

Name: Gina Shanks

Phone: [REDACTED]

(Home)

Address: 714 Winifred Drive

Phone: [REDACTED]

(Other)

City, State, Zip: Garland, TX 75041

Email: [REDACTED]

Resident of Garland for 4 years

Resident of Texas for 20 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 05

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Resident of Garland, currently serve on CMC Board

If you have previously served on a City Board or Commission, please specify and list dates of service.

CMC Board Member since 2017

List civic or community endeavors with which you have been involved.

I currently serve on the CMC Board.

What is your educational background?

BA, English

What is your occupational experience?

GISD Teacher

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Building and Fire Codes Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☒ Community Multicultural Commission

☐ Electrical Board

☐ Garland Cultural Arts Commission

☒ 3 Garland Youth Council **

☐ Property Standards Board

☒ 2 Library Board

☐ Parks and Recreation Board

☐ Plan Commission *

☐ Plumbing and Mechanical Codes Board

☐ Senior Citizens Advisory Committee

* Plan Commission members must live in district

** Garland Youth Council has a separate application

Return completed application to:

City Secretary's Office
200 North Fifth Street
Garland, TX 75040
Fax: 972-205-2504
Email: rdowl@GarlandTx.gov

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CITY SECRETARY

Courtney Vanover 7/20/18

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JUN 08 2018

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

CITY SECRETARY

Please Type or Print Clearly:

Date: 6-7-18

Name: Margaret Ann Lucht Phone: [REDACTED] (Home)

Address: 2713 Saturn Rd Phone: [REDACTED] (Other)

City, State, Zip: Garland, TX 75041 Email: [REDACTED]

Resident of Garland for 34 years Resident of Texas for 37 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 5

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Two years Parks Board Service. Heavy involvement in city processes concerning parks.
I have also attended numerous Parks events and traveled to Austin to represent Garland
If you have previously served on a City Board or Commission, please specify and list dates of service. and Parks Dept.
Yes, Parks and Recreation October 2016 - present

List civic or community endeavors with which you have been involved.

Before The Parks Board, I taught free art/pottery classes for elementary children,
As a Parks Board member, I have dedicated many, many hours to the board and Parks Dept.
What is your educational background?

Associates in Biology, Certified Dental Technician

What is your occupational experience?

15 years in Dental Laboratory Technology

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☒ 1 Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☒ 2 Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☒ 3 Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

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Ad Valorem Tax Status
Utility Account Status

Current ☒ Past Due ☐
Current ☒ Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover 6/12/18

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CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 5-11-2018

Name: Reta Keele Day Phone: [REDACTED] (Home)

Address: 521 Cashmere Dr Phone: [REDACTED] (Other)

City, State, Zip: Garland, TX 75041 Email: [REDACTED]

Resident of Garland for 60 years Resident of Texas for 60 years

✓ Dallas County Voter Registration Number [REDACTED] and City Council District Number 5

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

long time Garland resident, Active supporter of various theatre arts and orchestra.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Cultural Arts Commission for approx 8-10 years.

List civic or community endeavors with which you have been involved.

Summer musicals
children on stage, Garland Civic Theatre

What is your educational background?

BS in Business Admin
Masters in Public Administration

What is your occupational experience?

Approx 12-15 years in government employment (city of Garland, Dallas County, Town of Addison, City of Carrollton)
Current 2 years with US Census Bureau

I hereby affirm that all statements herein are true and correct.

Reta Keele Day

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☒ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Varner

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972-205-2810

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Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 8/2/17Name: TOM JEFFERIES

Phone: _____

Address: 1606 HEXINGTON DR

Phone: _____ (Home)

City, State, Zip: 75041

Email: _____ (Other)

Resident of Garland for 49 yearsResident of Texas for 49 years

Dallas County Voter Registration Number _____

Garland City Council District Number 5Have you ever been convicted of a felony? ☐ Yes ☒ NoHave you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.

81-85 PLAN COM87-91 # 06 TO COME TO A R85-89 COUNCIL

List civic or community endeavors with which you have been involved.

What is your educational background?

BBA Accounting CPA

What is your occupational experience?

CPA / General Contractor

I hereby affirm that all statements herein are true and correct.

Signature of Applicant

Board or Commission of first, second, and third choice:

☐ Board of Adjustment☐ Garland Cultural Arts Commission☐ Parks and Recreation Board☐ Building and Fire Codes Board☐ Garland Youth Council **☐ Plan Commission *☐ Citizens Environmental and Neighborhood Advisory Committee☐ Property Standards Board☐ Plumbing and Mechanical Codes Board☐ Community Multicultural Commission☐ Library Board☐ Senior Citizens Advisory Committee☐ Electrical Board

* Plan Commission members must live in district ** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account StatusCurrent ☒
Current ☐Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & DateYes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

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Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 7/17/17

Name: Cary Hodson

Phone: [REDACTED]

(Home)

Address: 1219 Saturn Springs

Phone: _____

(Other)

City, State, Zip: Garland TX 75041

Email: [REDACTED]

Resident of Garland for 15+ years

Resident of Texas for 31 years

Dallas County Voter Registration Number [REDACTED]

Garland City Council District Number 5

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Business and Property owner in Downtown Garland

If you have previously served on a City Board or Commission, please specify and list dates of service.

I have not yet served on a City Board, but would like to be considered for the Downtown Garland TIF

List civic or community endeavors with which you have been involved.

Served as Orchard Hills Neighborhood Association Co-Chair

What is your educational background?

South Garland High School. Associates Degree from Austin Community College

What is your occupational experience?

Real Estate, Building Inspections/Material Testing, Furniture Maker/Designer, Restaurant/Brewery Owner

I hereby affirm that all statements herein are true and correct.

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Cultural Arts Commission

☐ Parks and Recreation Board

☐ Building and Fire Codes Board

☐ Garland Youth Council **

☐ Plan Commission *

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plumbing and Mechanical Codes Board

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Electrical Board

* Plan Commission members must live in district ** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due _____
Past Due _____

Date Appointed _____

Appointed By _____

Date Notified _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes _____ No ☒



GARLAND

City Council Work Session Agenda

Meeting Date: August 20, 2018

Item Title: Boards & Commission Appointments

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Council Member Robert John Smith

- William Collard - Citizens Environmental and Neighborhood Advisory Committee
 - Kenia Hudson-Ott - Parks and Recreation Board
 - Tony Torres - TIF 3
-

Attachments

William Collard - CENAC

Kenia Hudson-Ott - Parks and Recreation Board

Tony Torres - TIF 3



GARLAND

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CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75042

Please Type or Print Clearly:

Date: June 18, 2018

Name: William (Jason) Collard

Phone: _____

(Home)

Address: 1901 Morningside Dr

Phone: _____

(Other)

City, State, Zip: Garland, TX 75042

Email: _____

Resident of Garland for 22 years

Resident of Texas for 47 years

✓ Dallas County Voter Registration Number Garland City Council District Number 8

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Over 24 years of Customer Service and management lends to communication and negotiation skills.

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

Volunteered with D2 Council campaign. Volunteer with Wheels of Hope benefiting Hope Clinic.

What is your educational background?

High school graduate from Garland High School

What is your occupational experience?

Customer service in retail credit and banking, Insurance auto claims,

I hereby affirm that all statements herein are true and correct.

William Collard
Signature

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due _____
Past Due _____

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes _____ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover
6/19/18

Revised 03/2018



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JUN 18 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 6-13-18

Name: Kenia Hudson-Off Phone: [REDACTED] (Home)

Address: 901 Bromwich St Phone: _____ (Other)

City, State, Zip: Garland, TX 75040 Email: [REDACTED]

Resident of Garland for 6 years Resident of Texas for 20 years

✓ Dallas County Voter Registration Number [REDACTED] City Council District Number 8

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.

No

List civic or community endeavors with which you have been involved.

Non-Profit organization activities

Church voluntary activities

What is your educational background?

Bachelor Degree - Journalism & Communications
Certificate Business & Marketing

What is your occupational experience?

Marketing Project Manager - JCPenney
Project Manager/Public Relations - Advertising Agencies

I hereby affirm that all statements herein are true and correct.

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☒ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒ Past Due _____
Current ☒ Past Due _____

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes _____ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover
6/18/18

Revised 03/2018

Media & Hispanic Advertisement

Tony Torres

Hometown: Kingsville, Texas

Garland Resident: 1972-Present

Education: BBA and MPA

Profession: Retiree from federal service. Two years with the Defense Contract Audit Agency and 34 years with the Internal Revenue Service.

Business owner in Garland for 24 years. Aztec Tortillas and Restaurant

Civic Involvement:

Graduate Garland Leadership XI

Past Board Member City of Garland Utilities Advisory Committee

Former member of Garland Power and Light Advisory Committee

Founding Board Member Garland Habitat for Humanity

Served on GISD Multi-Ethnic Committee

Served on Garland DART Committee for Public Transportation

Garland Vision 2000 Committee

Founding President – Garland Association for Hispanic Affairs –GAFHA

Dallas County Grand Jury – two terms

Co-Chair GISD 2014 Bond Drive

Two year term with the Texas Silver Hair Legislature

Graduate of the Garland Police and Fire Department Citizens Academies

Currently serving on the Dallas County Appeals Review Board (DCAD)

Currently serving on Garland Police Department Advisory Board

