



GARLAND

AGENDA

CITY COUNCIL WORK SESSION

City of Garland

Work Session Room, City Hall

William E. Dollar Municipal Building

200 North Fifth Street

Garland, Texas

September 17, 2018

6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

Regular Item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items are often accompanied by a formal presentation followed by discussion.

**[Public comment will not be accepted during Work Session
unless Council determines otherwise.]**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

1. Consider the Consent Agenda

A member of the City Council may ask for discussion or further information on an item posted as a consent agenda item on the next Regular Meeting of the City Council. The Council Member may also ask that an item on the posted consent agenda be pulled from the consent agenda and considered for a vote separate from consent agenda items on the regular agenda. All discussions or deliberations on this portion of the work session agenda are limited to posted agenda items and may not include a new or unposted subject matter.

2. Written Briefings:

a. Strategic Project Portfolio Work Plan Update

Council is receiving a preview of the Strategic Project Portfolio - Quarterly Work Plan Update. There are currently 91 projects associated with the portfolio, and the Work Plan serves as a tool to provide Council with periodic updates on the status of each project. Beginning in October 2018, Council will receive the first official report and on a quarterly basis thereafter. The October 2018 report will show the status of projects through the end of September 2018, corresponding with the Fiscal Year calendar.

b. 2018 Capital Improvement Program Budget Amendment No. 3

Council is requested to amend the 2018 Capital Improvement Program to appropriate \$300,000 for the land acquisition of property adjacent to the EWS Recycling Center included in the EWS Land Acquisition capital project, \$963,000 for the infrastructure improvements adjacent to the Rosehill development included in the Rosehill Street capital project and \$205,000 for the purchase of a holding tank for Surf and Swim included in the Surf & Swim Aquatic Facility Expansion capital project. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the October 1, 2018 Regular Meeting.

3. Verbal Briefings:

a. Update on Progress and Implementation of Proposed 2019 Bond Referendum

Representatives from Kimley-Horn and City Staff will provide an update to the Council regarding public input, community meetings, anticipated timelines and other information related to the proposed 2019 Bond Program.

b. Amendments to Chapter 50 Code of Ordinances

Over the last few years, there has been an increase in the desire of retail electric consumers to incorporate renewable energy, such as wind or solar, as part of their power supply. To this point, some consumers have pursued the installation of rooftop solar facilities, however, for many consumers this alternative is not feasible, either financially or due to installation constraints. To increase the opportunity for Garland

Power & Light customers to actively participate in the individual procurement of renewable energy, Garland Power & Light is proposing to implement a Green Rate Rider that would be available to all Garland Power & Light retail customers. Garland Power & Light is requesting to amend Chapter 50 Utility Rates and Fees of the City of Garland Code of Ordinances to incorporate the Green Rate Rider. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the October 1, 2018 Regular Meeting.

c. Budget Discussions - Final Direction from Council

Council will give final direction to staff regarding the 2018-19 Budget.

d. Discuss the possible relocation of the proposed skatepark from Central Park to other locations as may be desired by Council

At the request of Council Member Deborah Morris and Mayor Pro Tem Rich Aubin, Council is requested to discuss the possible relocation of the proposed skatepark from Central Park to other locations as may be desired by Council.

e. Consideration of the Final Design Concept for the Dog Park

Council is requested to consider amending or approving the final design concept as presented to allow staff to proceed with construction documentation for the dog park.

4. Regular Items:

a. Discuss Council Member Deborah Morris' request to attend the Texas Downtown Conference in Corpus Christi in November

Council is requested to consider Council Member Deborah Morris' request to attend the Texas Downtown Conference in Corpus Christi November 6-9.

b. Discuss Day Labor Center

At the request of Mayor Pro Tem Rich Aubin and Mayor Lori Barnett Dodson, Council is requested to discuss the Day Labor Center and the possibility of closing or moving the facility.

5. Bond Study Committee Appointments

In accordance with the City Charter, Article X - Section 3, the Council will consider the appointment of a Bond Study Committee. In appointing these members, the Council will also issue charges to the Committee.

Mayor Lori Barnett Dodson

- Ronald Jones
- Stephen Stanley

- Tony Torres

Council Member David Gibbons

- Jonathan Kelly
- Martin Glenn

Council Member Deborah Morris

- Mary Brumbach
- Koni Kaiwi

Council Member Jerry Nickerson

- David Perry
- Jerry Carter

Council Member Jim Bookhout

- Molly Bishop
- Mike Plumlee

Mayor Pro Tem Rich Aubin

- Laura Perkins Cox
- John Willis

Council Member Robert Vera

- David Morehead
- Susan Vaden

Deputy Mayor Pro Tem Scott LeMay

- Joe Thomas
- Dylan Hedrick

Council Member Robert John Smith

- Hank Beidleman
- Bob Duckworth

6. Discuss Appointments to Boards and Commissions

Mayor Lori Barnett Dodson

- Mark Tyler - Unified Building Standards Commission
- David Perry - Property Standards Board

Council Member Robert Vera

- Jacobe Chandler - Community Multicultural Commission

7. Announce Future Agenda Items

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

8. Council will move into Executive Session

**EXECUTIVE SESSION
AGENDA**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

The City Council will meet in executive session pursuant to Sections 551.086 and 552.133, TEX. GOV'T CODE, to discuss competitive matters that are related to competitive activity of Garland Power and Light, including customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies:

- Briefing on TMPA competitive matters activities.
- GP&L customer information related to the revision of rate structures and addition of new customer classes (conditional – if necessary to discuss confidential competitive matters).

The City Council will adjourn into executive session under Sec. 551.087, TEX. GOV'T CODE regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to a business prospect relating to:

- A commercial project located generally southeast of the intersection of Forest Lane and Plano Road
- A commercial project located generally northeast of the intersection of Lavon Drive and Crist Road

The City Council will meet in executive session pursuant to Section 551.071, Tex. Gov't Code, to discuss pending or contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information relating to one or more of the following matters:

- PUC Docket No. 46662; SOAH Docket No. 473-17-4964; PUC Docket No. 47863; Cause No. D-1-GN-17-000867-North Texas Municipal Waste District v.

Public Utility Commission of Texas-419th Judicial District Court of Travis County, Texas; Cause No. D-1-GN-17-000861-Ex Parte North Texas Municipal Water District-98th Judicial District Court of Travis County; Cause No. 429-02972-2017-Ex Parte North Texas Municipal Water District-429th Judicial District Court of Collin County, Texas

9. Adjourn



GARLAND POLICY REPORT

City Council Work Session Agenda

2.a.

Meeting Date: September 17, 2018
Item Title: Strategic Project Portfolio Work Plan Update
Submitted By: Becky King, Managing Director
Strategic Focus Areas: Growing Economic Base
Commercially Thriving Downtown
Well-Maintained City Infrastructure
Enhanced Quality of Life through Amenities, Arts, and Events
Safe Community
Vibrant Neighborhoods and Commercial Centers
Reliable, Cost Efficient Utility Services
Customer-Focused City Services
Sound Governance and Finances
Future-Focused City Organization

ISSUE

Council is receiving a preview of the Strategic Project Portfolio - Quarterly Work Plan Update. There are currently 91 projects associated with the portfolio, and the Work Plan serves as a tool to provide Council with periodic updates on the status of each project.

Beginning in October 2018, Council will receive the first official report and on a quarterly basis thereafter. The October 2018 report will show the status of projects through the end of September 2018, corresponding with the Fiscal Year calendar.

Quarterly Report Schedule

Month Report Issued	Progress Reported Through:
October	September 30
January	December 31
April	March 30
July	June 30

BACKGROUND

At the Council retreat in June 2018, Council was introduced to the new Strategic Project Portfolio. (Project Portfolio Management is a term to describe how we centrally manage projects and programs to achieve strategic objectives.) Along with Project Portfolio Management comes new processes we are putting in place, which Council will gradually see the benefits of over time.

The benefits of Project Portfolio Management include:

- Increased success in project delivery by a) monitoring projects once they are in the pipeline and b) knowing when projects have encountered barriers
- Better decision-making (before projects enter the pipeline)
- Prioritization of high-value projects

Determining what projects should be considered priority and then getting those across the finish line is extremely important at this time in our organization and in the Garland community. In looking organization-wide, there are 94 projects considered “strategic” because they are transforming either our community or our organization. The City Council and/or the City Manager advocates for the projects because they are critical for the community.

Standardized / universal status reporting is one of the new processes we are putting in place to better monitor and manage high priority and strategic projects. The standardized reporting allows us to see at-a-glance where projects are in the pipeline and how smoothly (or not so smoothly) they are progressing, which is reflected in the Work Plan. This will ultimately help more projects advance and cross the finish line.

There are a few things Council should keep in mind when reviewing the Work Plan:

1. The Work Plan reports the status of projects within the Strategic Project Portfolio--not all projects underway within the organization. (It represents a fraction of the projects underway in the organization.)
2. Council-committee items are not included in the portfolio, until a project transitions to staff for implementation.
3. As part of rolling out a new reporting process, each project established a new baseline. This means most projects will initially show a condition of "on target".

CONSIDERATION

1. Councilmembers should direct questions about a specific project to the Executive Contact listed for the project.
2. Upon request, a project-specific briefing can be scheduled for a future Work Session, providing the Executive Contact and/or Project Manager an opportunity to brief the Council in more detail on a specific project.

Attachments

Strategic Project Portfolio - Work Plan Update - August 2018

STRATEGIC PROJECT PORTFOLIO

Work Plan Update

Progress reported through August 2018

2018



STRATEGIC PROJECT PORTFOLIO

Key Focus Areas

2018



Growing Economic Base



Commercially Thriving
Downtown



Well-Maintained City
Infrastructure



Enhanced Quality of Life
through Amenities, Arts,
and Events



Safe Community



Vibrant Neighborhoods
and Commercial Centers



Reliable, Cost Efficient
Utility Services



Customer-Focused
City Services



Sound Governance and
Finances



Future-Focused City
Organization

STRATEGIC PROJECT PORTFOLIO

Understanding this Document - Sample Work Plan Update

1 Project Status

Provides an at-a-glance view of where each project is in the pipeline. Each column represents a different status category. Status is reported as Completed, In Progress – Underway, Scheduled – Up Next, or Future – to Be Scheduled.

2 Project Name / Title

A set of words by which a project is commonly referred to. Projects are listed in alphabetical order within each status category.

3 Project Count

Indicates the total number of projects listed within each project status category (column).

4 Project Condition

Indicates how smoothly (or not so smoothly) each project is progressing. Definitions of the project condition categories are listed at the bottom of the page.

5 Key Date

For each project, a key date is identified to show when each project is anticipated to enter or leave the pipeline. The key date varies by project status. (Completed projects will list the actual completion date, projects in progress will list the projected completion date, and scheduled projects will list the anticipated start date.)

WORK PLAN UPDATE 2018 Third Quarter			
1	2	8	1
COMPLETED PROJECTS	PROJECTS IN PROGRESS - Underway	SCHEDULED PROJECTS - Up Next	FUTURE PROJECTS - To Be Scheduled
- Creation of TIF 3 - Medical District - Launching Programs to Reach Key Influencers - Brokers, Realtors, Digital Ambassadors, etc.	- Corridor Study for Realignment of SH 78 (by TXDOT) - Expansion of I-635 (by TXDOT) - Implementation of Catalyst Study - Rosehill/I-30 - Prepare HyperMart Site for Future Redevelopment - Production of "Make Your Mark" Campaign - Reconfiguration of I-30 (by TXDOT) - South Garland Catalyst Area Plan - TIF 3 - Project Plan and Funding Strategy	Media Launch of "Make Your Mark" Campaign	- Redevelopment of Former HyperMart Site - Shiloh / Walnut TIA - Update Redevelopment Plan - TIF 3 - Expand Zone Boundaries
3	4	5	
1	2	4	5
COMPLETED PROJECTS	CONDITION	COMPLETION DATE	
Creation of TIF 3 - Medical District	On Target	April 2018	
Launching Programs to Reach Key Influencers - Brokers, Realtors, Digital Ambassadors, etc.	On Target	April 2018	
PROJECTS IN PROGRESS - Underway	CONDITION	TARGETED COMPLETION DATE	
Prepare HyperMart Site for Future Redevelopment	On Target	October 2018	
TIF 3 - Project Plan and Funding Strategy	On Target	January 2019	
South Garland Catalyst Area Plan	On Target	March 2019	
Production of "Make Your Mark" Campaign	On Target	May 2019	
Corridor Study for Realignment of SH 78 (by TXDOT)	On Target	January 2020	
Implementation of Catalyst Study - Rosehill/I-30	On Target	March 2020	
Expansion of I-635 (by TXDOT)	On Target	December 2024	
Reconfiguration of I-30 (by TXDOT)	On Target	January 2029	
SCHEDULED PROJECTS - Up Next	CONDITION	TARGETED START DATE	
Media Launch of "Make Your Mark" Campaign	On Target	October 2018	
CONDITION DEFINITIONS:			
- On Target - on track; milestones on track to complete on time - Minor Variance - minor adjustments to the project plan; milestones may be slightly delayed or projected to be near target - Major Variance - major adjustments to the project plan; milestones are significantly delayed or projected to be off target - On-hold / Re-evaluated - major change request for the project scope, necessitating changes to the project plan - Cancelled - project has been discontinued or indefinitely placed on hold due to major issue/risk - Not Submitted - project status report not received for reporting period			

STRATEGIC PROJECT PORTFOLIO

Understanding this Document - Sample Project Descriptions

1

Project Status

Provides an at-a-glance view of where each project is in the pipeline. Each column represents a different status category. Status is reported as Completed, In Progress – Underway, Scheduled – Up Next, or Future – to Be Scheduled.

2

Project Name / Title

A set of words by which a project is commonly referred. Projects are listed in ascending order by Key Date.

6

Executive Contact

Designates the point of contact at the executive level for project-specific questions and status updates.

7

Project Description

Defines the overall scope of the project and any important background information. Completed projects may include key project achievements and/or metrics.

1

2

7

WORK PLAN UPDATE Project Descriptions	
COMPLETED PROJECTS Creation of TIF 3 - Medical District Research options for establishing a Tax Increment Financing Reinvestment Zone near Baylor Medical Center - Garland and present to Council for consideration (go/no-go). If the consensus is to proceed, Staff will initiate creation of the zone. Launching Programs to Reach Key Influencers - Brokers, Realtors, Digital Ambassadors, etc. The Image Project Team and Public & Media Relations have developed ongoing processes for realtor outreach, the Digital Ambassadors program and earned media program in order to support the City's Image Management Initiative. These processes/programs have been established and moved from the project phase to routine operations in Public & Media Relations. As of the quarterly Image Management Initiative Recap issued in April 2018, planned news media pitches from December 2017 through March 2018 yielded 44 media mentions for a PR value of \$230,048. Meanwhile the Digital Ambassadors program is averaging a 36.91% share rate and a 48.36% open rate. The Real Estate E-newsletter is averaging a 28.11% open rate. Both rates are well above the government industry average of 20%.	EXECUTIVE CONTACT Matthew Watson Dorothy White
PROJECTS IN PROGRESS - Underway Prepare HyperMart Site for Future Redevelopment In 2017, City Council approved the City pursuing the acquisition of the former HyperMart site. The property was on the market for over 10 years with minimal interest from potential buyers. This project includes the property acquisition as well as demolition activities to prepare the site for future redevelopment. There is a separate project for the South Garland Catalyst Area Plan, where a market study will be conducted to determine what potential land uses the market would support, including the HyperMart site. Based upon the outcome of the market study, other projects will be identified in the future to support the long-term redevelopment efforts for this site.	EXECUTIVE CONTACT Rick Vasquez

6

STRATEGIC PROJECT PORTFOLIO

2018 | *Key Focus Area 1*



Growing Economic Base

Key Focus Areas are the long-term priorities for the City of Garland, supported by multi-year goals or Strategic Initiatives. We are striving for a Growing Economic Base. What does success look like?

- Promoting high-quality economic growth and redevelopment that expands and diversifies the tax base, including the customer base for municipal utilities
- Fostering economic and job growth by targeting high-yield industries and business types, and strategically providing support and incentives to secure and retain them
- Identifying and pursuing opportunities where city investments will catalyze significant additional public or private investments
- Improving regional connectivity with agency partners
- Locating high-density mixed-use developments around transit hubs
- Enhancing the city's identity and appearance through well-maintained green space, parks, major corridors, gateways, and medians

Achieving a Growing Economic Base requires our ongoing efforts focused on the following Strategic Initiatives (not listed in order of priority). The Strategic Initiatives explain how we plan to achieve a Growing Economic Base. There may also be specific projects or actions identified to further advance the multi-year goal. The accompanied Work Plan outlines the specific projects (or actions) planned.

STRATEGIC INITIATIVES:

- 1.1 Enhance Accessibility by Advocating for Regional Transportation Projects
- 1.2 Redevelopment of Catalyst Areas (and Targeted Investment Areas)
- 1.3 Campaign to Enhance Garland's Image
- 1.4 Enhance Physical Appearance in High Impact Areas

WORK PLAN UPDATE

2018 | Third Quarter



COMPLETED PROJECTS 2	PROJECTS IN PROGRESS - Underway 8	SCHEDULED PROJECTS - Up Next 1	FUTURE PROJECTS - To Be Scheduled 3
• Creation of TIF 3 - Medical District • Launching Programs to Reach Key Influencers - Brokers, Realtors, Digital Ambassadors, etc.	• Corridor Study for Realignment of SH 78 (by TXDOT) • Expansion of I-635 (by TXDOT) • Implementation of Catalyst Study - Rosehill/I-30 • Prepare HyperMart Site for Future Redevelopment • Production of "Make Your Mark" Campaign • Reconfiguration of I-30 (by TXDOT) • South Garland Avenue Catalyst Area Plan • TIF 3 - Project Plan and Funding Strategy	• Media Launch of "Make Your Mark" Campaign	• Redevelopment of Former HyperMart Site • Shiloh / Walnut TIA - Update Redevelopment Plan • TIF 3 - Expand Zone Boundaries

COMPLETED PROJECTS	CONDITION	COMPLETION DATE
Creation of TIF 3 - Medical District	● On Target	April 2018
Launching Programs to Reach Key Influencers - Brokers, Realtors, Digital Ambassadors, etc.	● On Target	April 2018

PROJECTS IN PROGRESS - <i>Underway</i>	CONDITION	TARGETED COMPLETION DATE
Prepare HyperMart Site for Future Redevelopment	● On Target	October 2018
TIF 3 - Project Plan and Funding Strategy	● On Target	January 2019
South Garland Avenue Catalyst Area Plan	● On Target	March 2019
Production of "Make Your Mark" Campaign	● On Target	May 2019
Corridor Study for Realignment of SH 78 (by TXDOT)	● On Target	January 2020
Implementation of Catalyst Study - Rosehill/I-30	● On Target	March 2020
Expansion of I-635 (by TXDOT)	● On Target	December 2024
Reconfiguration of I-30 (by TXDOT)	● On Target	January 2029

SCHEDULED PROJECTS - <i>Up Next</i>	CONDITION	TARGETED START DATE
Media Launch of "Make Your Mark" Campaign	● On Target	October 2018

CONDITION DEFINITIONS:

- On Target - on track; milestones on track to complete on time
- Minor Variance - minor adjustments to the project plan; milestones may be slightly delayed or projected to be near target
- Major Variance - major adjustments to the project plan; milestones are significantly delayed or projected to be off target
- On-hold / Re-evaluated - major change request for the project scope, necessitating changes to the project plan
- Cancelled - project has been discontinued or indefinitely placed on hold due to major issue/risk
- Not Submitted - project status report not received for reporting period

FUTURE PROJECTS - <i>To Be Scheduled</i>	CONDITION	TARGETED START DATE
Redevelopment of Former HyperMart Site	TBD	TBD
Shiloh / Walnut TIA - Update Redevelopment Plan	TBD	TBD
TIF 3 - Expand Zone Boundaries	TBD	TBD

CONDITION DEFINITIONS:

- On Target - on track; milestones on track to complete on time
- Minor Variance - minor adjustments to the project plan; milestones may be slightly delayed or projected to be near target
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- Cancelled - project has been discontinued or indefinitely placed on hold due to major issue/risk
- Not Submitted - project status report not received for reporting period

WORK PLAN UPDATE

Project Descriptions



COMPLETED PROJECTS

EXECUTIVE CONTACT

Creation of TIF 3 - Medical District

Matthew Watson

Researched options for establishing a Tax Increment Financing Reinvestment Zone near Baylor Medical Center - Garland and presented to Council for consideration (go/no-go). There was consensus amongst the Council to proceed and Staff initiated creation of the zone. On April 3, 2018, Council approved an ordinance establishing TIF Zone #3.

Launching Programs to Reach Key Influencers - Brokers, Realtors, Digital Ambassadors, etc.

Dorothy White

The Image Project Team and Public & Media Relations have developed ongoing processes for realtor outreach, the Digital Ambassadors program and earned media program in order to support the City's Image Management Initiative.

These processes/programs have been established and moved from the project phase to routine operations in Public & Media Relations. As of the quarterly Image Management Initiative Recap issued in April 2018, planned news media pitches from December 2017 through March 2018 yielded 44 media mentions for a PR value of \$230,048. Meanwhile the Digital Ambassadors program is averaging a 36.91% share rate and a 48.36% open rate. The Real Estate E-newsletter is averaging a 28.11% open rate. Both rates are well above the government industry average of 20%.

PROJECTS IN PROGRESS - *Underway*

EXECUTIVE CONTACT

Prepare HyperMart Site for Future Redevelopment

Rick Vasquez

In 2017, City Council approved the City pursuing the acquisition of the former HyperMart site. The property was on the market for over 10 years with minimal interest from potential buyers. This project includes the property acquisition as well as demolition activities to prepare the site for future redevelopment. There is a separate project for the South Garland Catalyst Area Plan, where a market study will be conducted to determine what potential land uses the market would support, including the HyperMart site. Based upon the outcome of the market study, other projects will be identified in the future to support the long-term redevelopment efforts for this site.

TIF 3 - Project Plan and Funding Strategy**Matthew Watson**

On April 3, 2018, City Council approved an ordinance establishing Tax Incremental Financing (TIF) Zone #3. The next step is to establish a TIF Board, who will be tasked with making recommendations to City Council regarding a Project and Financing Plan for the zone. The Project and Financing Plan outlines the financial strategy to encourage development and redevelopment and also provides estimates of revenues into the tax increment fund. Per chapter 311 of the tax code, a Project and Financing Plan must be approved by the TIF Board and City Council before TIF funds can be used on a project. The Project and Financing Plan is typically amended periodically based on changes in the tax base and City priorities.

South Garland Avenue Catalyst Area Plan**Rick Vasquez**

The South Garland Avenue Catalyst Area Plan formalizes the Envision Garland Plan Catalyst Area program to create a sustainable physical and economic development program for the area. Project deliverables will provide a market assessment providing a base of information for the identification of market-driven opportunities. Detailed assessments will identify both short-term and long-term strategies for implementation. Area stakeholders will be engaged throughout the planning process.

Production of “Make Your Mark” Campaign**Becky King**

Development and production of marketing material for advertisements, social media messaging, and other promotional efforts, in support of the City’s Image Improvement initiative.

The Image project aims to improve Garland’s image and competitiveness in the DFW area by highlighting positive, unique aspects of the city; and enticing new businesses, residents, and visitors.

Corridor Study for Realignment of SH 78 (by TXDOT)**John Baker**

This is a TxDOT project to examine the feasibility of realigning SH 78 through Downtown Garland such that a continuous roadway without sharp turns is created between the north section of SH 78 (Lavon Drive) and the south section of SH 78 (Garland Avenue) near the downtown square and relieving traffic congestion at the turns and on Avenue B and Avenue D.

SH 78 is currently discontinuous through Garland requiring three turns to remain on SH 78. Congestion at these turning points where SH 78 traffic is combined with other major thoroughfares continues to increase. The goal of the study is to determine if a feasible realignment route will increase transportation efficiency and connectivity between the current SH 78 alignment north of Downtown and the area south of Miller Road.

PROJECTS IN PROGRESS - *Underway (continued)*

EXECUTIVE CONTACT

Implementation of Catalyst Study - Rosehill/I-30

Rick Vasquez

In July 2017, Council adopted the I-30 Corridor Catalyst Area Plan. There will be a series of public-sector projects identified to help implement the recommendations of the approved plan, with the initial focus being in the Rosehill/I-30 Targeted Investment Area (TIA). One of the first steps was to prepare regulations, allowing for development in the TIA to occur in line with the Conceptual Plan presented within the I-30 Corridor Catalyst Area Plan. The regulations are in the form of a Planned Development District, which replaced the Urban Business (UB) zoning. UB zoning did not permit the majority of land uses outlined in the approved plan. Staff will also develop a program, identifying all the interrelated projects/deliverables necessary to fully implement the recommendations for the Rosehill / I-30 TIA.

Expansion of I-635 (by TXDOT)

John Baker

This is a TxDOT project to fully reconstruct IH 635 East from US 75 to, and including, the IH 30 Interchange. Continuous frontage roads and an additional general purpose lane in each direction will be added. The managed toll lane will be reconstructed. Full interchanges will be added at Garland Ave and LaPrada. Full project will be brought up to modern standards with bottlenecks removed.

Reconfiguration of I-30 (by TXDOT)

John Baker

This is a TxDOT project for the conversion of jughandle interchanges at Rosehill Road, Lyons Road and Bass Pro Drive to more conventional interchanges; reconfiguration of ramping to create greater distance between off ramps and cross street intersections; and extend the frontage roads across Lake Ray Hubbard. An initial phase will complete the frontage roads across Lake Ray Hubbard between Bass Pro Drive and Dalrock Road. These changes will enhance development opportunities along IH 30 in Garland.

SCHEDULED PROJECTS - *Up Next*

EXECUTIVE CONTACT

Media Launch of “Make Your Mark” Campaign

Becky King

Image management marketing campaign: official launch of new “Make Your Mark” campaign material, including paid advertisements in various mediums.

The Image project aims to improve Garland’s image and competitiveness in the DFW area by highlighting positive, unique aspects of the city; and enticing new businesses, residents, and visitors.

Redevelopment of Former HyperMart Site**Rick Vasquez**

Based upon the recommendations of the market study being conducted in conjunction with the South Garland Avenue Catalyst Study, a plan will be developed to redevelop the former HyperMart site. The scope of this project is pending the recommendations of the market study.

Shiloh / Walnut TIA - Update Redevelopment Plan**Rick Vasquez**

Update the market assessment and implementation strategy for the Shiloh/Walnut TIA, as identified in the Forest Jupiter Transit-Oriented Redevelopment Plan. The 2013 redevelopment plan was based on a hospital presence. The hospital closing presents an opportunity to revisit the area's development future.

TIF 3 - Expand Zone Boundaries**Rick Vasquez**

Evaluate the boundaries of TIF Zone #3 for possible expansion to include the former hospital campus. The initial boundaries for the zone excluded properties associated with medical use due to an anticipated decline in property values following the closure of Baylor Scott & White Medical Center - Garland.

STRATEGIC PROJECT PORTFOLIO

2018 | *Key Focus Area 2*



Commercially Thriving Downtown

Key Focus Areas are the long-term priorities for the City of Garland, supported by multi-year goals or Strategic Initiatives. We are striving for a Commercially Thriving Downtown. What does success look like?

- Capitalizing on Garland's authentic historic downtown character to attract new investors, businesses, visitors and residents
- Utilizing the Downtown Urban Design Standards to enhance the streetscapes—improving connectivity, walkability, and pedestrian access
- Driving traffic towards activities, attractions, and businesses in Downtown through coordinated promotions and marketing
- Developing strategies, designs, and incentives to help property owners improve the appearance of downtown buildings and enhance gathering spaces
- Facilitating redevelopment of existing buildings in ways that preserve character or distinctive historic features

Achieving a Commercially Thriving Downtown requires our ongoing efforts focused on the following Strategic Initiatives (not listed in order of priority). The Strategic Initiatives explain how we plan to achieve a Commercially Thriving Downtown. There may also be specific projects or actions identified to further advance the multi-year goal. The accompanied Work Plan outlines the specific projects (or actions) planned.

STRATEGIC INITIATIVES:

2.1 Continuation of Downtown Redevelopment (Phase 3)

2.2 Implementation of Downtown TIF Project Plan

WORK PLAN UPDATE

2018 | Third Quarter



COMPLETED PROJECTS 1	PROJECTS IN PROGRESS - Underway 4	SCHEDULED PROJECTS - Up Next 1	FUTURE PROJECTS - To Be Scheduled 5
Update the Downtown TIF Project Plan and Budget	- Downtown Infrastructure Assessment - Recruit and Hire Downtown Coordinator - Walnut Street Pedestrian Corridor (Heritage Crossing) - Wayfinding Program (including Downtown Gateways)	Downtown Square Redesign	- Austin Streetscapes (Sixth to Glenbrook) - Disposition or Repair of Tinsley-Lyles House - Implement Downtown Façade Improvement Grant Program - Improve Walkability and Streetscapes Beyond the Core - Improved Public Parking in Downtown

COMPLETED PROJECTS	CONDITION	COMPLETION DATE
Update the Downtown TIF Project Plan and Budget	● On Target	May 2018

PROJECTS IN PROGRESS - <i>Underway</i>	CONDITION	TARGETED COMPLETION DATE
Recruit and Hire Downtown Coordinator	● On Target	October 2018
Downtown Infrastructure Assessment	● On Target	January 2019
Walnut Street Pedestrian Corridor (Heritage Crossing)	● On Target	February 2019
Wayfinding Program (including Downtown Gateways)	● On Target	December 2019

SCHEDULED PROJECTS - <i>Up Next</i>	CONDITION	TARGETED START DATE
Downtown Square Redesign	● On Target	February 2019

FUTURE PROJECTS - <i>To Be Scheduled</i>	CONDITION	TARGETED START DATE
Austin Streetscapes (Sixth to Glenbrook)	TBD	TBD
Disposition or Repair of Tinsley-Lyles House	TBD	TBD
Implement Downtown Façade Improvement Grant Program	TBD	TBD
Improve Walkability and Streetscapes beyond the Core	TBD	TBD
Improved Public Parking in Downtown	TBD	TBD

CONDITION DEFINITIONS:

- On Target - on track; milestones on track to complete on time
- Minor Variance - minor adjustments to the project plan; milestones may be slightly delayed or projected to be near target
- Major Variance - major adjustments to the project plan; milestones are significantly delayed or projected to be off target
- On-hold / Re-evaluated - major change request for the project scope, necessitating changes to the project plan
- Cancelled - project has been discontinued or indefinitely placed on hold due to major issue/risk
- Not Submitted - project status report not received for reporting period

WORK PLAN UPDATE

Project Descriptions



COMPLETED PROJECTS

EXECUTIVE CONTACT

Update the Downtown TIF Project Plan and Budget

Becky King

The Downtown TIF has begun accumulating a fund balance, with an estimated \$3.1m available for programming over the remaining six years of the TIF. A list of requests and possible projects were evaluated and recommended by the TIF Board and taken to public hearing prior to Council consideration. In May 2018, Council adopted a modified TIF Financing and Project Plan. Staff may now begin implementing the newly-approved projects. (The scope of this project was limited to approval of the TIF plan; implementation of the projects specified within the TIF plan falls outside this project's scope.)

PROJECTS IN PROGRESS - *Underway*

EXECUTIVE CONTACT

Recruit and Hire Downtown Coordinator

Becky King

Recruit, vet, and hire a Downtown Coordinator for the purpose of implementing the Downtown TIF Project Plan, promoting Downtown as a destination, and increasing economic activity and vitality of the Downtown business district.

Downtown Infrastructure Assessment

John Baker

Detailed study of the downtown area around the Downtown Square and adjacent streets to develop a concept plan for future street and sidewalk improvements for a more pedestrian friendly downtown area and better interface with the Downtown Square. Project also includes a detailed parking study to better accommodate daily business traffic and event parking.

Walnut Street Pedestrian Corridor (Heritage Crossing)

Jermel Stevenson

Establish a pedestrian corridor and linear space on the south side of Walnut Street, along the DART rail line, between Fifth Street and Sixth Street that will include outdoor amenities for pedestrians in order to facilitate access and enhance the entrance to Downtown.

PROJECTS IN PROGRESS - *Underway (continued)*

EXECUTIVE CONTACT

Wayfinding Program (including Downtown Gateways)

Rick Vasquez

The Wayfinding Program provides a user-friendly navigational system that guides visitors and residents to and from City of Garland destinations. The program markets Garland assets, including entertainment, cultural, historical, outdoor and other venues and activities.

SCHEDULED PROJECTS - *Up Next*

EXECUTIVE CONTACT

Downtown Square Redesign

Rick Vasquez

The Downtown Square project will provide design recommendations to create a more functional and inviting public space for large gatherings, as well as individual activity. Current efforts include the Downtown Infrastructure Study, identifying recommendations for infrastructure improvements to confirm design proposals and programming to grow user interest in the space.

FUTURE PROJECTS - *To Be Scheduled*

EXECUTIVE CONTACT

Austin Streetscapes (Sixth to Glenbrook)

Robby Neill

The streetscapes along Austin Street between Sixth and Glenbrook will be improved to be consistent with the Downtown Urban Design Standards. (Portions of the streetscapes, but not all, have been improved as redevelopment has occurred in the area. This project will bridge the gaps, so there is one continuous and consistent design.)

Disposition or Repair of Tinsley-Lyles House

Becky King

As part of the FY18 Operating Budget, Council directed staff to identify potential uses of the Tinsley-Lyles House and to hire a Preservation Architect to document a refurbishment plan and cost estimate for work required.

Implement Downtown Façade Improvement Grant Program

Rick Vasquez

Council will establish a policy for a Downtown Facade Improvement Program (as a separate project). Once the policy is established, staff will identify roles and responsibilities as well as supporting processes necessary to implement the grant program in Downtown Garland.

Improve Walkability and Streetscapes beyond the Core**John Baker**

In August 2017, the Texas Downtown Association conducted an assessment within Downtown Garland. It was recommended to add sidewalk connections to popular destinations beyond the core of Downtown, enhancing walkability. The scope of this project includes development of a phased implementation plan for sidewalks and streetscapes as well as associated cost estimates for the broader Downtown area.

Improved Public Parking in Downtown**John Baker**

In August 2017, the Texas Downtown Association completed an assessment of Downtown Garland and recommended improved public parking to encourage tourism and growth in Downtown. (There is a separate project underway to conduct a parking inventory survey. The survey will help designate additional parking needs.) Based upon the outcome of the survey, this project includes activities associated with adding one improved surface parking lot in Downtown, such as land acquisition, design, and construction.

STRATEGIC PROJECT PORTFOLIO

2018 | *Key Focus Area 3*



Well-Maintained City Infrastructure

Key Focus Areas are the long-term priorities for the City of Garland, supported by multi-year goals or Strategic Initiatives. We are striving for Well-Maintained City Infrastructure. What does success look like?

- Continuous improvement to the quality of infrastructure, including: city buildings, streets, alleys, sidewalks, street lights, and underground utilities
- Striving for cost- and energy-efficient infrastructure, both new and retrofit
- Delivering a Capital Improvement Program (CIP) that will meet our community's needs
- Enhancing connectivity through walkability and pedestrian access

Achieving a Well-Maintained City Infrastructure requires our ongoing efforts focused on the following Strategic Initiatives (not listed in order of priority). The Strategic Initiatives explain how we plan to achieve a Well-Maintained City Infrastructure. There may also be specific projects or actions identified to further advance the multi-year goal. The accompanied Work Plan outlines the specific projects (or actions) planned.

STRATEGIC INITIATIVES:

- 3.1 Improve Street and Alley Conditions (Target 85-90 PCI)
- 3.2 Promote Cost- and Energy-Efficient Infrastructure
- 3.3 Develop Bond Program for Infrastructure, Facilities, Parks

WORK PLAN UPDATE

2018 | *Third Quarter*



COMPLETED PROJECTS 2	PROJECTS IN PROGRESS - <i>Underway</i> 4	SCHEDULED PROJECTS - <i>Up Next</i> 0	FUTURE PROJECTS - <i>To Be Scheduled</i> 1
• Operations Management System - Streets Department • Pothole Repair Process Improvements - Streets Department	• Develop Bond Program for Infrastructure, Facilities, Parks • LED Street Light Conversion Program • Operationalize Additional \$5.0 million in Funding for Streets • Project Management Process Improvements - Engineering Department		• Establish Program Management Function for Implementation of 2019 Bond Program

COMPLETED PROJECTS	CONDITION	COMPLETION DATE
Operations Management System - Streets Department	● On Target	August 2018
Pothole Repair Process Improvements - Streets Department	● On Target	August 2018

PROJECTS IN PROGRESS - <i>Underway</i>	CONDITION	TARGETED COMPLETION DATE
Operationalize Additional \$5.0 million in Funding for Streets	● On Target	September 2018
Project Management Process Improvements - Engineering Department	● On Target	September 2018
Develop Bond Program for Infrastructure, Facilities, Parks	● On Target	March 2019
LED Street Light Conversion Program	● On Target	December 2022

FUTURE PROJECTS - <i>To Be Scheduled</i>	CONDITION	TARGETED COMPLETION DATE
Establish Program Management Function for Implementation of 2019 Bond Program	TBD	TBD

CONDITION DEFINITIONS:

- On Target - on track; milestones on track to complete on time
- Minor Variance - minor adjustments to the project plan; milestones may be slightly delayed or projected to be near target
- Major Variance - major adjustments to the project plan; milestones are significantly delayed or projected to be off target
- On-hold / Re-evaluated - major change request for the project scope, necessitating changes to the project plan
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- Not Submitted - project status report not received for reporting period

WORK PLAN UPDATE

Project Descriptions



COMPLETED PROJECTS

EXECUTIVE CONTACT

Operations Management System - Streets Department

John Baker

The Streets Department was operating without a work management system and the pavement condition system was outdated/inadequate for the current operational challenges. This project enabled mobile workforce management, asset management, as well as pavement condition management with data analytic capabilities.

Pothole Repair Process Improvements - Streets Department

John Baker

The Streets Department implemented the results of the pothole repair operations audit. The major results implemented included: (1) Hiring a 6 employee overlay crew to overlay 35 lane miles of streets annually; (2) Improving the efficiency of the pothole repair operations to maximize the amount of repairs made and reduce the driving time between repair locations and to adequately track those improvements; and (3) Replacing the existing pavement management and work management system software with a updated system that eliminates duplication of effort and provides predictive modeling of future pavement conditions.

This project is now complete. With implementation of these items, the Streets Department has been able to exceed the goals for asphalt overlays the last two years. The average unit costs for pothole patching and major patching have decreased by 33% and 60%, respectively, from FY 15/16 to FY 17/18.

PROJECTS IN PROGRESS - *Underway*

EXECUTIVE CONTACT

Operationalize Additional \$5.0 million in Funding for Streets

John Baker

Streets Department will operationalize the additional \$5.0 million in funding approved in the 2017-18 Fiscal Year. The City Council authorized the hiring of a Sr. Civil Engineer and a Public Works Inspector to manage and inspect the additional construction projects that will be generated due to the additional funding. To facilitate the expenditure of the additional funds, the Streets Department will: (1) Enter into design contracts for 18 street and 11 alley reconstruction projects; (2) Develop a \$1 million annual contract to stabilize soil and lift pavements; (3) Develop an \$8.5 million annual contract to repair failed concrete pavement on arterial, industrial, collector and residential streets and alleys; and (4) Bid out the street and alley projects in several different contracts.

PROJECTS IN PROGRESS - *Underway (continued)*

EXECUTIVE CONTACT

Project Management Process Improvements - Engineering Department

John Baker

Assess Engineering's project management processes and procedures to identify areas for improved efficiency. Establish a modified project management procedure and implement utilizing a project management software. Integrate a digital filing system that will store all pertinent information relating to a project stored with the project management software.

Develop Bond Program for Infrastructure, Facilities, Parks

John Baker

Staff is preparing for a future bond program to be considered by Council in the upcoming year. A consulting company has been hired to assist staff in assessing and identifying a comprehensive list of infrastructure and facility needs, cost estimation, resource planning, and citizen engagement. An internal steering committee will be working closely with the consulting firm to evaluate this list of projects. In addition, the Financial Services Department will be evaluating the tax rate impact of a bond program and developing a financing strategy for City Council consideration.

LED Street Light Conversion Program

Jeff Janke

In the medians/thoroughfares and residential neighborhoods throughout the city, the HPS (High Pressure Sodium) street lights will be replaced with LED (Light Emitting Diode) lights. It also includes the replacement of the streetlight poles and the conversion of 480V circuits to 240V circuits. In addition, a street light management system is being deployed, which will allow more visibility to the health of the system.

FUTURE PROJECTS - *To Be Scheduled*

EXECUTIVE CONTACT

Establish Program Management Function for Implementation of 2019 Bond Program

John Baker

City Council is currently considering a General Obligation Bond Election in 2019. If an election is pursued by Council and the voters approve the bond program, there will be numerous projects to implement. To effectively deliver the bond program projects, a Program Management function will be established. Program Management is a best practice used to ensure smoother delivery and improved performance on large scale, multi-faceted projects.

STRATEGIC PROJECT PORTFOLIO

2018 | *Key Focus Area 4*



Enhanced Quality of Life Through Amenities, Arts, and Events

Key Focus Areas are the long-term priorities for the City of Garland, supported by multi-year goals or Strategic Initiatives. We are striving for Enhanced Quality of Life through Amenities, Arts, and Events. What does success look like?

- Developing a long-term plan for our Parks and Library Systems to meet our community's needs into the future
- Celebrating our community through special events
- Providing recreational, cultural, and educational opportunities desired by the community
- Maintaining excellent library, parks, and recreation services and facilities
- Creating unique, inviting, and connected gathering places

Achieving an Enhanced Quality of Life through Amenities, Arts, and Events requires our ongoing efforts focused on the following Strategic Initiatives (not listed in order of priority). The Strategic Initiatives explain how we plan to achieve an Enhanced Quality of Life through Amenities, Arts, and Events. There may also be specific projects or actions identified to further advance the multi-year goal. The accompanied Work Plan outlines the specific projects (or actions) planned.

STRATEGIC INITIATIVES:

- 4.1 Update Long-term Master Plans in Parks and Libraries
- 4.2 Create an Active Events Venue
- 4.3 Enhance Parks and Amenities
- 4.4 Explore Concepts for Wind Surf Bay Park

WORK PLAN UPDATE

2018 | Third Quarter



COMPLETED PROJECTS	0	PROJECTS IN PROGRESS - <i>Underway</i>	7	SCHEDULED PROJECTS - <i>Up Next</i>	0	FUTURE PROJECTS - <i>To Be Scheduled</i>	2
		• Develop and Adopt City Council Events Policies • Dog Park (Design Phase) • Plan and Implement Expanded Events Calendar • Reorganize Events Staff and CVB Funding • Skate Park (Design Phase) • Update the Long-term Master Plan for Parks and Recreation • Update the Long-term Master Plan for the Library System				• Dog Park (Construction Phase) • Skate Park (Construction Phase)	

PROJECTS IN PROGRESS - <i>Underway</i>	CONDITION	TARGETED COMPLETION DATE
Plan and Implement Expanded Events Calendar	● On Target	October 2018
Reorganize Events Staff and CVB Funding	● On Target	October 2018
Dog Park (Design Phase)	● On Target	February 2019
Skate Park (Design Phase)	● On Target	May 2019
Update the Long-term Master Plan for Parks and Recreation	● On Target	September 2019
Update the Long-term Master Plan for the Library System	● On Target	September 2019
Develop and Adopt City Council Events Policies	● On Target	October 2019

FUTURE PROJECTS - <i>To Be Scheduled</i>	CONDITION	TARGETED START DATE
Dog Park (Construction Phase)	TBD	TBD
Skate Park (Construction Phase)	TBD	TBD

CONDITION DEFINITIONS:

- On Target - on track; milestones on track to complete on time
- Minor Variance - minor adjustments to the project plan; milestones may be slightly delayed or projected to be near target
- Major Variance - major adjustments to the project plan; milestones are significantly delayed or projected to be off target
- On-hold / Re-evaluated - major change request for the project scope, necessitating changes to the project plan
- Cancelled - project has been discontinued or indefinitely placed on hold due to major issue/risk
- Not Submitted - project status report not received for reporting period

WORK PLAN UPDATE

Project Descriptions



PROJECTS IN PROGRESS - *Underway*

EXECUTIVE CONTACT

Plan and Implement Expanded Events Calendar

Jermel Stevenson

Develop a tool and supporting processes to provide a comprehensive list of City-initiated and other civic events happening in Garland. The tool will include capabilities to focus/filter events based upon geographic area, such as the Downtown area.

Reorganize Events Staff and CVB Funding

Rick Vasquez

The City Manager's Office is reorganizing the Special Events team to better align with our current organizational needs. The associated funding (HOT funds) will also be re-allocated to align with new organizational structure and responsibilities.

Dog Park (Design Phase)

Jermel Stevenson

The proposed Dog Park is currently planned for Central Park and will be approximately 2-3 acres in size. The Dog Park provides a space for people to lawfully allow their dogs to run freely without a leash in public. The proposed facility will include multiple fenced paddocks for rotation of use in order to retain the health and vigor of the turf as well as to allow for maintenance. The site will include basic site amenities such as lighting, water, seating, shade, landscaping, access to restrooms, and access to other park amenities. (The scope of this project is limited to design; construction phase of the Dog Park will be a separate project.)

Skate Park (Design Phase)

Jermel Stevenson

The proposed Skate Park is currently planned for Central Park and will be constructed using poured-in-place concrete to create both plaza-style and transition-style skate features. The proposed facility will accommodate users such as skateboarder, bmx cyclists, and scooters of all ages and skill levels. The types of skate features to be incorporated into the Skate Park will be determined during public engagement, and the site will include basic site amenities such as lighting, water, seating, shade, landscaping, access to restrooms, and access to other park amenities. (The scope of this project is limited to design; construction phase of the Skate Park will be a separate project.)

PROJECTS IN PROGRESS - *Underway (continued)*

EXECUTIVE CONTACT

Update the Long-term Master Plan for Parks and Recreation

Jermel Stevenson

The City of Garland recognizes the need to establish a framework for future design and development of parks, recreation, cultural arts, and special events within the City. The Parks and Recreation Master Plan will serve as the guideline for prioritization of future allocation of resources based upon the demand and use communicated by the citizens of Garland as well as the supply and condition of the existing parks, facilities, programs, events, and resources in the City.

Update the Long-term Master Plan for the Library System

Becky King

The purpose of this project is for a Library consultant to update and develop a comprehensive Master Plan that includes a strategic plan, facilities plan, staffing plan, and technology plan for the Nicholson Memorial Library System. The plan will include goals, measurable objectives and specific activities that will meet community expectations for the next three to five years. The process includes an assessment of community demographics, an analysis of the projected effects of future trends and technologies on services, and identification of library service needs (including programs, services, and locations) of the community.

Develop and Adopt City Council Events Policies

Rick Vasquez

Policies for our Special Events will be established and/or amended by staff and presented to Council for consideration/approval.

FUTURE PROJECTS - *To Be Scheduled*

EXECUTIVE CONTACT

Dog Park (Construction Phase)

Jermel Stevenson

The proposed Dog Park is currently planned for Central Park and will be approximately 2-3 acres in size. The Dog Park provides a space for people to lawfully allow their dogs to run freely without a leash in public. The proposed facility will include multiple fenced paddocks for rotation of use in order to retain the health and vigor of the turf as well as to allow for maintenance. The site will include basic site amenities such as lighting, water, seating, shade, landscaping, access to restrooms, and access to other park amenities. (The scope of this project is limited to the construction phase, which will include a formal bid process for construction management at risk.)

Skate Park (Construction Phase)**Jermel Stevenson**

The proposed Skate Park is currently planned for Central Park and will be constructed using poured-in-place concrete to create both plaza-style and transition-style skate features. The proposed facility will accommodate users such as skateboarder, bmx cyclists, and scooters of all ages and skill levels. The types of skate features to be incorporated into the Skate Park will be determined during public engagement, and the site will include basic site amenities such as lighting, water, seating, shade, landscaping, access to restrooms, and access to other park amenities. (The scope of this project is limited to the construction phase. This project will be developed utilizing the design/build delivery method, and no further formal bids will be required once design is complete.)

STRATEGIC PROJECT PORTFOLIO

2018 | *Key Focus Area 5*



Safe Community

Key Focus Areas are the long-term priorities for the City of Garland, supported by multi-year goals or Strategic Initiatives. We are striving for a Safe Community. What does success look like?

- Preparing first responders to effectively respond to all types of emergency situations, both small and large scale
- Monitoring the effectiveness of emergency response services
- Evaluating public safety staffing and facility needs
- Growing community partnerships that increase public communication and education for safety-related issues
- Promoting intervention and educational programs designed to reach at-risk populations (such as the youth, homeless, and mentally ill)
- Fostering operational strategies that build trust and bridge communication between law enforcement and the community
- Supporting residents in need through partnerships with social services agencies and the use of federal, state, and regional resources
- Developing and implementing emergency preparedness, response, and recovery plans across the organization
- Improving safety for all modes of transportation including motorists, pedestrians, and bicyclists.

Achieving a Safe Community requires our ongoing efforts focused on the following Strategic Initiatives (not listed in order of priority). The Strategic Initiatives explain how we plan to achieve a Safe Community. There may also be specific projects or actions identified to further advance the multi-year goal. The accompanied Work Plan outlines the specific projects (or actions) planned.

STRATEGIC INITIATIVES:

- 5.1 Educate the Public on Fire and Injury Prevention
- 5.2 Revise EMS Deployment Model due to Hospital Closure
- 5.3 Improve Effectiveness of Emergency Response
- 5.4 Enhance Public Safety Staffing

WORK PLAN UPDATE

2018 | Third Quarter



COMPLETED PROJECTS 3	PROJECTS IN PROGRESS - <i>Underway</i> 5	SCHEDULED PROJECTS - <i>Up Next</i> 2	FUTURE PROJECTS - <i>To Be Scheduled</i> 0
• Diminish the Impact of Retail Theft through the Big Box Retail Theft Program • Homeless and Mental Health Initiative Designed to Match Needs with Resources • Suppress Gang Activity through Intervention, Education and Directed Enforcement	• All Hazards Specialty Training for Fire Department • Assess Injury Prevention Program Needs in the Community • Develop New Deployment Model for Fire Service Levels • Establish Continuity of Governance Plan • Promote/Install 10-year Sealed Battery Smoke Detectors (Pilot Program)	• Develop Comprehensive Fire and Fall Prevention Program • Develop Home Inspections Program (Pilot Program)	

COMPLETED PROJECTS	CONDITION	COMPLETION DATE
Homeless and Mental Health Initiative Designed to Match Needs with Resources	● On Target	January 2018
Diminish the Impact of Retail Theft through the Big Box Retail Theft Program	● On Target	March 2018
Suppress Gang Activity through Intervention, Education and Directed Enforcement	● On Target	March 2018

PROJECTS IN PROGRESS - <i>Underway</i>	CONDITION	TARGETED COMPLETION DATE
Assess Injury Prevention Program Needs in the Community	● On Target	January 2019
Promote/Install 10-year Sealed Battery Smoke Detectors (Pilot Program)	● On Target	January 2019
Establish Continuity of Governance Plan	● On Target	June 2019
All Hazards Specialty Training for Fire Department	● On Target	September 2019
Develop New Deployment Model for Fire Service Levels	● On Target	September 2019

SCHEDULED PROJECTS - <i>Up Next</i>	CONDITION	TARGETED START DATE
Develop Comprehensive Fire and Fall Prevention Program	● On Target	February 2019
Develop Home Inspections Program (Pilot Program)	● On Target	February 2019

CONDITION DEFINITIONS:

- On Target - on track; milestones on track to complete on time
- Minor Variance - minor adjustments to the project plan; milestones may be slightly delayed or projected to be near target
- Major Variance - major adjustments to the project plan; milestones are significantly delayed or projected to be off target
- On-hold / Re-evaluated - major change request for the project scope, necessitating changes to the project plan
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WORK PLAN UPDATE

Project Descriptions



COMPLETED PROJECTS

EXECUTIVE CONTACT

Homeless and Mental Health Initiative Designed to Match Needs with Resources

Chief Mitch Bates

The Homeless and Mental Health Initiative is working to address the needs of the homeless population in Garland as well as address criminal complaints.

Project Outcome: A new position was established within the Police Department to conduct frequent outreach to the homeless population. The Homeless Officer makes daily contacts with homeless individuals with the hopes of helping them become self-sufficient, with frequent referrals to shelters, rehabilitation programs and other support systems. The Homeless Officer also handles criminal complaints such as aggressive panhandling, drinking in public and criminal trespass. The officer will continue to be involved in regional discussions involving homeless and mental health concerns.

Diminish the Impact of Retail Theft through the Big Box Retail Theft Program

Chief Mitch Bates

The Garland Police Department established a retail theft program to provide retailers with alternatives to calling the Police for misdemeanor thefts. The goal was to help alleviate response demands on the Police Department and provide opportunities to reallocate resources to issues of higher priority or time sensitivity.

The Retail Theft Program has been implemented. The program allows loss prevention personnel to complete and submit a handwritten report, or on-line report, to the Garland Police Department to facilitate the prosecution of misdemeanor shoplifters. The major big box retail stores within Garland are participating in the program, and the Garland Police Department has seen substantial reductions in the number of times an officer responds to misdemeanor theft calls. The retail theft group (consisting of loss prevention officers within the city) is meeting each month at the Garland Police Department to discuss the program, and to provide a networking opportunity.

COMPLETED PROJECTS (continued)**EXECUTIVE CONTACT****Suppress Gang Activity through Intervention, Education and Directed Enforcement****Chief Mitch Bates**

In order to suppress youth gang activity, the Garland Police Department established a Gang Unit, structuring the unit to emphasize intervention, education, and directed enforcement.

Project Outcome: The Gang Unit was established in March 2018. The Gang Unit collects intelligences, carries out gang related investigations, and conducts enforcement when necessary. The Gang Unit prioritizes efforts on prevention, education and intervention. The unit utilizes home visits to educate parents of at-risk youth as preventative measures, and educates Garland youth using a variety of programs; including presentations at schools, the Citizens Police Academy, Youth Police Academy, and appearances at neighborhood and HOA groups. The Gang Unit utilizes the Garland Boxing Gym and Karate Programs as an intervention technique to redirect at risk youth.

PROJECTS IN PROGRESS - *Underway***EXECUTIVE CONTACT****Assess Injury Prevention Program Needs in the Community****Chief Mark Lee**

Conduct a community risk assessment to identify fire or injury problems that need to be addressed. Identify community resources that may be available to support a fire safety education program. This will then assist with developing a fire safety education program to fit the needs of the community.

Promote/Install 10-year Sealed Battery Smoke Detectors (Pilot Program)**Chief Mark Lee**

This is an ongoing pilot program to install 10-year battery detectors in the homes of Garland when the fire department has responded to the home. This program will be evaluated for its effectiveness September 2018. Information from the risk assessment may determine the usefulness or the need for modification of this program.

Establish Continuity of Governance Plan**Becky King**

The continuity of governance plan, also referred to as a COG plan, helps to prepare Garland's elected and appointed officials for emergencies by identifying their legal authorities, order of succession, and alternate facilities prior to an incident. The plan ensures elected officials have a framework for action in effort to prevent precious time wasting clarifying roles, assigning duties, or battling out lines of authority during an emergency.

During this project the Office of Emergency Management will research the mission essential functions that must be carried out by local elected and appointed officials during an emergency incident. OEM will work to identify records, systems and equipment the officials will need to carry out their functions. Finally, they will identify in the plan elected officials' orders of succession, legal authorities and alternate worksite locations.

PROJECTS IN PROGRESS - Underway (continued)**EXECUTIVE CONTACT****All Hazards Specialty Training for Fire Department****Chief Mark Lee**

Increase training for specialized rescue crews with emphasis on Swiftwater, Vehicle Extrication and Rope Rescues. Assess current deployment model and address deficiencies in training, deployment, and capital equipment.

Develop New Deployment Model for Fire Service Levels**Chief Mark Lee**

There is a national standard detailing the number of personnel needed on scene within a specified response time to address and mitigate emergency incidents. (NFPA 1710 Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments.) This project is an evaluation of our department's current abilities to address the standard, and identification of service delivery deficiencies. A study with recommendations on our current standard of coverage will identify future needs to address deficiencies.

SCHEDULED PROJECTS - Up Next**EXECUTIVE CONTACT****Develop Comprehensive Fire and Fall Prevention Program****Chief Mark Lee**

Using the results from the risk assessment project, develop a Fire Safety and fall prevention program to address the risks identified. Risk assessment is expected to be completed by January 2019.

Develop Home Inspections Program (Pilot Program)**Chief Mark Lee**

Community risks that will be identified in the Risk Assessment project can be successfully addressed with the development of a home fire safety inspection program. All of our fire fatalities in the past 5 years have been in homes. A home inspection program will increase the fire safety awareness of the citizens of Garland and create a safer community. This project will begin after the risk assessment project has been completed. The risk assessment is expected to be completed by January 2019 and we anticipate the findings of the risk assessment will support a home fire safety inspection program.

STRATEGIC PROJECT PORTFOLIO

2018 | *Key Focus Area 6*



Vibrant Neighborhoods and Commercial Centers

Key Focus Areas are the long-term priorities for the City of Garland, supported by multi-year goals or Strategic Initiatives. We are striving for Vibrant Neighborhoods and Commercial Centers. What does success look like?

- Being a community of strong, aesthetically-desirable, and healthy neighborhoods
- Supporting neighborhood vitality through strong partnerships, collaborations and by leveraging resources
- Encouraging reinvestment in our neighborhoods and businesses
- Updating our code compliance process, using innovative enforcement techniques to encourage well-maintained properties
- Developing strategies, designs, and incentives to help property owners improve the appearance of buildings within commercial centers and neighborhood retail businesses
- Providing a diverse range of housing choices and opportunities

Achieving Vibrant Neighborhoods and Commercial Centers requires our ongoing efforts focused on the following Strategic Initiatives (not listed in order of priority). The Strategic Initiatives explain how we plan to achieve Vibrant Neighborhoods and Commercial Centers. There may also be specific projects or actions identified to further advance the multi-year goal. The accompanied Work Plan outlines the specific projects (or actions) planned.

STRATEGIC INITIATIVES:

- 6.1 Evaluate Home Improvement Incentive Program
- 6.2 Establish Residential Redevelopment Program
- 6.3 Establish Commercial Façade Improvement Program
- 6.4 Improve Commercial Centers Maintenance
- 6.5 Neighborhood Enhancement Projects

WORK PLAN UPDATE

2018 | Third Quarter



COMPLETED PROJECTS 4	PROJECTS IN PROGRESS - <i>Underway</i> 6	SCHEDULED PROJECTS - <i>Up Next</i> 0	FUTURE PROJECTS - <i>To Be Scheduled</i> 0
• Armstrong Park Improvements • Chandler Heights Neighborhood - Median Improvements • Orchard Hills Neighborhood Enhancements • Town North Village Neighborhood - Screening Wall Enhancements	• Avenue F and S. Garland Avenue - Neighborhood Enhancements • Duck Creek Park Enhancements • North Garland Avenue and Apollo Road - Neighborhood Enhancements • Rainbow Estates Neighborhood Enhancements • Reorganization of Building Inspections and Code Compliance • Where the Heart Is Program - Gatewood Neighborhood		

COMPLETED PROJECTS	CONDITION	COMPLETION DATE
Chandler Heights Neighborhood - Median Improvements	● On Target	May 2017
Town North Village Neighborhood - Screening Wall Enhancements	● On Target	May 2017
Armstrong Park Improvements	● On Target	June 2017
Orchard Hills Neighborhood Enhancements	● On Target	July 2018

PROJECTS IN PROGRESS - <i>Underway</i>	CONDITION	TARGETED COMPLETION DATE
Duck Creek Park Enhancements	● On Target	October 2018
Reorganization of Building Inspections and Code Compliance	● On Target	October 2018
Rainbow Estates Neighborhood Enhancements	● On Target	January 2019
Where the Heart Is Program - Gatewood Neighborhood	● On Target	October 2020
Avenue F and S. Garland Avenue - Neighborhood Enhancements	● On Target	November 2020
North Garland Avenue and Apollo Road - Neighborhood Enhancements	● On Target	November 2020

CONDITION DEFINITIONS:

- On Target - on track; milestones on track to complete on time
- Minor Variance - minor adjustments to the project plan; milestones may be slightly delayed or projected to be near target
- Major Variance - major adjustments to the project plan; milestones are significantly delayed or projected to be off target
- On-hold / Re-evaluated - major change request for the project scope, necessitating changes to the project plan
- Cancelled - project has been discontinued or indefinitely placed on hold due to major issue/risk
- Not Submitted - project status report not received for reporting period

WORK PLAN UPDATE

Project Descriptions



COMPLETED PROJECTS

EXECUTIVE CONTACT

Chandler Heights Neighborhood - Median Improvements

Rick Vasquez

Neighborhood median improvement designed with community input, including landscaping and irrigation.

Town North Village Neighborhood - Screening Wall Enhancements

Rick Vasquez

Partnership with Town North HOA to paint screening wall, install landscaping, lighting, and irrigation, and design and install decorative metal panels along the wall.

Armstrong Park Improvements

Rick Vasquez

Community park improvements, including lighting, fitness station installation, and butterfly garden.

Orchard Hills Neighborhood Enhancements

Rick Vasquez

Installation of entryway features, hardscaping, and message board for Orchard Hills neighborhood. Also replacing the Treasure Island median with hardscaping and low maintenance landscaping.

PROJECTS IN PROGRESS - *Underway*

EXECUTIVE CONTACT

Duck Creek Park Enhancements

Rick Vasquez

Creation and installation of sculpture at Duck Creek Road and Colonel Drive. Includes design involvement with South Garland High School art students and local artist.

Reorganization of Building Inspections and Code Compliance

Rick Vasquez

Commercial zoning and property maintenance enforcement was split between Building Inspection and Code Compliance. This created confusion and unbalanced enforcement. Project will bring all commercial enforcement under one team allowing for uniform enforcement with a focus on proactive approach to commercial property conditions.

Rainbow Estates Neighborhood Enhancements**Rick Vasquez**

Installation of entryway features, sculpture, and documentary film project.

Where the Heart Is Program - Gatewood Neighborhood**Rick Vasquez**

Comprehensive, coordinated, concentrated neighborhood demonstration project in the Gatewood neighborhood. Activities include a service day, retaining wall cleanup, storm drainage and litter cleanup, and a crosswalk enhancement.

Avenue F and S. Garland Avenue - Neighborhood Enhancements**Rick Vasquez**

Major corridor project featuring neighborhood entryway enhancements, public art, bridge and crosswalk improvements.

North Garland Avenue and Apollo Road - Neighborhood Enhancements**Rick Vasquez**

Major street and neighborhood improvement project, including two crosswalk enhancements, artistic bridge improvement, neighborhood entryway improvements, and retail center partnership improvements.

STRATEGIC PROJECT PORTFOLIO

2018 | *Key Focus Area 7*



Reliable, Cost Efficient Utility Services

Key Focus Areas are the long-term priorities for the City of Garland, supported by multi-year goals or Strategic Initiatives. We are striving for Reliable, Cost Efficient Utility Services. What does success look like?

- Providing safe, reliable and well-designed utility systems
- Responsibly managing utility rates and fees that are reasonable, stable and competitive
- Offering programs and opportunities for residents and business to increase energy conservation or minimize environmental impact
- Implementing conservation efforts where appropriate
- Maintaining a diverse energy portfolio
- Meeting regulatory requirements while supporting programs that go beyond compliance

Achieving Reliable, Cost Efficient Utility Services requires our ongoing efforts focused on the following Strategic Initiatives (not listed in order of priority). The Strategic Initiatives explain how we plan to achieve Reliable, Cost Efficient Utility Services. There may also be specific projects or actions identified to further advance the multi-year goal. The accompanied Work Plan outlines the specific projects (or actions) planned.

STRATEGIC INITIATIVES:

7.1 Citywide Single Stream Recycling

7.2 Pursue NTMWD Water Rates that Reward Conservation

7.3 TMPA Disposition or Operational Strategy

WORK PLAN UPDATE

2018 | Third Quarter



COMPLETED PROJECTS	1	PROJECTS IN PROGRESS - <i>Underway</i>	2	SCHEDULED PROJECTS - <i>Up Next</i>	0	FUTURE PROJECTS - <i>To Be Scheduled</i>	0
Implementation of Citywide Single Stream Recycling Program		<i>Pursue NTMWD Water Rates that Reward Conservation (Ongoing)</i> <i>TMPA Disposition or Operational Strategy (Ongoing)</i>					

COMPLETED PROJECTS	CONDITION	COMPLETION DATE
Implementation of Citywide Single Stream Recycling Program	● On Target	February 2018

PROJECTS IN PROGRESS - <i>Underway</i>	CONDITION	TARGETED COMPLETION DATE
Pursue NTMWD Water Rates that Reward Conservation (Ongoing)		Ongoing
TMPA Disposition or Operational Strategy (Ongoing)		Ongoing

CONDITION DEFINITIONS:

- On Target - on track; milestones on track to complete on time
- Minor Variance - minor adjustments to the project plan; milestones may be slightly delayed or projected to be near target
- Major Variance - major adjustments to the project plan; milestones are significantly delayed or projected to be off target
- On-hold / Re-evaluated - major change request for the project scope, necessitating changes to the project plan
- Cancelled - project has been discontinued or indefinitely placed on hold due to major issue/risk
- Not Submitted - project status report not received for reporting period

WORK PLAN UPDATE

Project Descriptions



COMPLETED PROJECTS

EXECUTIVE CONTACT

Implementation of Citywide Single Stream Recycling Program

Lonnie Banks

Since 1998, Environmental Waste Services has offered every-other-week recycling collection to Garland residents. To provide customers with a convenient way to recycle more materials into one recycling container, Environmental Waste Services with approval from City Council began a phased approach to implement the Single Stream Recycling Collection Program throughout Garland by offering automated collection service through issuance of 96-gallon blue containers. The program required six (6) phases to fully implement citywide. The phased implementation of Automated Collection Single Stream Recycling Program was completed in February 2018.

PROJECTS IN PROGRESS - *Underway*

EXECUTIVE CONTACT

Pursue NTMWD Water Rates that Reward Conservation (Ongoing)

John Baker

The City of Garland is a member of the North Texas Municipal Water District and currently purchases water through what has come to be known as the “take-or-pay” system. The system uses the year of highest usage to establish how much water to bill the cities. Garland’s rate was set several years ago, prior to drought and water conservation efforts. Garland, along with three other municipalities, is pursuing action by the Public Utility Commission of Texas (PUC) to consider re-evaluating the methodology the North Texas Municipal Water District uses to establish its rates. These issues are involved in ongoing litigation and are not for general public information.

TMPA Disposition or Operational Strategy (Ongoing)

Jeff Janke

This initiative involves administrative decisions regarding the future of electric generating capabilities of the TMPA and its associated transmission facilities. The issues are competitive matters and are not for general public information.

STRATEGIC PROJECT PORTFOLIO

2018 | *Key Focus Area 8*



Customer-Focused City Services

Key Focus Areas are the long-term priorities for the City of Garland, supported by multi-year goals or Strategic Initiatives. We are striving for Customer-Focused City Services. What does success look like?

- Achieving a high level of customer satisfaction by providing professional, respectful customer interactions and timely responses to inquiries
- Optimizing the use of technology to drive efficiency and productivity within municipal services
- Offering our customers convenient, innovative ways of conducting business with the City
- Considering the diversity of backgrounds, languages and needs within our community

Achieving Customer-Focused City Services requires our ongoing efforts focused on the following Strategic Initiatives (not listed in order of priority). The Strategic Initiatives explain how we plan to achieve Customer-Focused City Services. There may also be specific projects or actions identified to further advance the multi-year goal. The accompanied Work Plan outlines the specific projects (or actions) planned.

STRATEGIC INITIATIVES:

8.1 Digital Government - Online City Services

8.2 Provide Self-Service Options for Customers

WORK PLAN UPDATE

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COMPLETED PROJECTS	0	PROJECTS IN PROGRESS - <i>Underway</i>	6	SCHEDULED PROJECTS - <i>Up Next</i>	1	FUTURE PROJECTS - <i>To Be Scheduled</i>	3
		- Alarm Permits - ePermitting Process - Building Permits - ePermitting Process - Land Development Process - ePlan Submittal/Review - Library Patron Self-Service - Radio-Frequency Identification (RFID) - Optimization of City Website - Upgrade Utility Billing Software and Services		Digital Government Portal - Phase 1		- Commercial Waste Customers - Unattended Automated Scale System - Digital Government Portal - Phase 2 - Digital Government Portal - Phase 3	

PROJECTS IN PROGRESS - <i>Underway</i>	CONDITION	TARGETED COMPLETION DATE
Building Permits - ePermitting Process	● On Target	December 2018
Library Patron Self-Service - Radio-Frequency Identification (RFID)	● On Target	December 2018
Alarm Permits - ePermitting Process	● On Target	March 2019
Optimization of City Website	● On Target	June 2019
Land Development Process - ePlan Submittal/Review	● On Target	June 2019
Upgrade Utility Billing Software and Services	● On Target	January 2020

SCHEDULED PROJECTS - <i>Up Next</i>	CONDITION	TARGETED START DATE
Digital Government Portal - Phase 1	● On Target	March 2019

FUTURE PROJECTS - <i>To Be Scheduled</i>	CONDITION	TARGETED START DATE
Commercial Waste Customers - Unattended Automated Scale System	TBD	TBD
Digital Government Portal - Phase 2	TBD	TBD
Digital Government Portal - Phase 3	TBD	TBD

CONDITION DEFINITIONS:

- On Target - on track; milestones on track to complete on time
- Minor Variance - minor adjustments to the project plan; milestones may be slightly delayed or projected to be near target
- Major Variance - major adjustments to the project plan; milestones are significantly delayed or projected to be off target
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WORK PLAN UPDATE

Project Descriptions



PROJECTS IN PROGRESS - *Underway*

EXECUTIVE CONTACT

Building Permits - ePermitting Process

Rick Vasquez

The City has used Permits Plus since the 1990's for inspections and permitting in the Building Inspection, Fire, and Engineering departments. While the vendor has released a significant upgrade to the technology with the Accela Automation suite, migrating to the upgraded product is cost prohibitive. The City has successfully implemented similar permitting and inspection functionality using the Microsoft Dynamics CRM platform. Incorporating the Building Inspection, Fire and Engineering functionality onto the same platform moves the City toward a fully integrated, address based data repository.

Library Patron Self-Service - Radio-Frequency Identification (RFID)

Becky King

This project is for the implementation of RFID asset management to replace existing barcode technology. RFID tagging of new materials began in 2008; all materials were tagged retroactively in June 2015. The project provides inventory control and asset management and security with automated check-in and materials presorting, with modifications to facilities. The project doubles the number of self-check kiosks available to patrons allowing the check-out, renewal of materials, and pick up of on-hold items by patron self-service. The Library also now offers patrons the ability to pay fines and fees online by credit or debit card.

Alarm Permits - ePermitting Process

Mitch Bates

The City of Garland has a city ordinance that regulates residential and business alarms. The ordinance requires permits to operate alarms and fines residences or businesses that have excessive false alarms. Almost all the cities in the North Texas area have switched to commercial companies to manage all the information, permits, and billing for alarms because they are more efficient with their economies of scale. The city currently uses a custom built computer program that was implemented before alarm management companies existed. Our program is about to break with the new police RMS system upgrade so this project was implemented to increase efficiency and implement new web based features the current system can't support.

PROJECTS IN PROGRESS - *Underway (continued)*

EXECUTIVE CONTACT

Optimization of City Website

Dorothy White

Optimize the City Website to: 1) portray the City in a positive manner, 2) offer a satisfying user experience with easily accessible resources, 3) facilitate interactivity between the City and those it serves, 4) integrate with currently-used applications, 5) provide an easily managed CMS with robust tracking, reporting, and governance tools, 6) provide similar services, features and functionality available on the existing website, 7) Select a vendor with substantial experience developing websites for municipal governments.

Land Development Process - ePlan Submittal/Review

John Baker

The land development processes are being automated. Automating current processes, as well as providing the capability for electronic submittal and plan review, will streamline the pre-submittal, zoning, platting, and plan review processes.

Upgrade Utility Billing Software and Services

Kevin Slay

The Customer Service and Environmental Waste Services Departments are implementing a new Customer Information System (CIS) to support the City's current and future utility services needs. The new CIS will include Mobile Workforce Management and a Customer Self-Service portal.

SCHEDULED PROJECTS - *Up Next*

EXECUTIVE CONTACT

Digital Government Portal - Phase 1

Steven Niekamp

Develop the base web portal which will allow users to log in to access city services.

FUTURE PROJECTS - *To Be Scheduled*

EXECUTIVE CONTACT

Commercial Waste Customers - Unattended Automated Scale System

Lonnie Banks

Currently, there are two inbound scales and one outbound scale at the Hinton Landfill. Private waste-hauling customers have expressed their concern regarding excessive wait and transaction processing cycle time to enter the facility prior to arriving at the disposal offloading working area. In order to continually attract and retain customers, an additional inbound truck scale containing an automated weighing feature to address this problem was approved through City Council in the 2018 CIP. With the addition of this inbound scale an enhancement to the current Compu-weigh system will be required. This enhancement will include an Unattended Kiosk module that will allow private waste haulers and City vehicles to gain entrance to the landfill through the use of an RF Reader or a Proximity Card Reader feature.

Digital Government Portal - Phase 2**Steven Niekamp**

Provide address and/or visitor specific information, which may include the display of utility billing information, tax bill information, permit registrations, etc., based on the options selected by the registered web site user.

Digital Government Portal - Phase 3**Steven Niekamp**

Development of analytical reports based on the use of online services and the digital government portal.

STRATEGIC PROJECT PORTFOLIO

2018 | *Key Focus Area 9*



Sound Governance and Finances

Key Focus Areas are the long-term priorities for the City of Garland, supported by multi-year goals or Strategic Initiatives. We are striving for Sound Governance and Finances. What does success look like?

- Structuring our governance to support current and future needs of the community
- Responsibly managing our financial resources with appropriate levels of governance, controls, and accountability
- Promoting transparent and effective communication with City Council, Boards, and Commissions
- Maintaining high bond ratings, in order to issue the debt needed to finance our Capital Improvement Program
- Providing accurate and reliable revenue and expenditure forecasting models

Achieving Sound Governance and Finances requires our ongoing efforts focused on the following Strategic Initiatives (not listed in order of priority). The Strategic Initiatives explain how we plan to achieve Sound Governance and Finances. There may also be specific projects or actions identified to further advance the multi-year goal. The accompanied Work Plan outlines the specific projects (or actions) planned.

STRATEGIC INITIATIVES:

9.1 Improve Current Governance Structures

9.2 Maintain Development Ordinances

WORK PLAN UPDATE

2018 | Third Quarter



COMPLETED PROJECTS 3	PROJECTS IN PROGRESS - Underway 2	SCHEDULED PROJECTS - Up Next 0	FUTURE PROJECTS - To Be Scheduled 0
- Establish Process to Build Qualified Candidate Pool for Boards and Commissions <i>(from City Council)</i> - Evaluate Organization of Electrical/Plumbing and Fire/ Building Boards <i>(from City Council)</i> - Review and Amend Charter <i>(from City Council)</i>	- Approve Process for Boards and Commissions (Expenditures, Funding, and Term Limits) <i>(from City Council)</i> - Changes to GDC Based on Issues Discovered After Adoption		

COMPLETED PROJECTS	CONDITION	COMPLETION DATE
Evaluate Organization of Electrical/Plumbing and Fire/Building Boards (from City Council)	● On Target	January 2018
Establish Process to Build Qualified Candidate Pool for Boards and Commissions (from City Council)	● On Target	May 2018
Review and Amend Charter (from City Council)	● On Target	May 2018

PROJECTS IN PROGRESS - <i>Underway</i>	CONDITION	TARGETED COMPLETION DATE
Approve Process for Boards and Commissions (Expenditures, Funding, and Term Limits) (from City Council)	● On Target	October 2018
Changes to GDC Based on Issues Discovered After Adoption		Ongoing

CONDITION DEFINITIONS:

- On Target - on track; milestones on track to complete on time
- Minor Variance - minor adjustments to the project plan; milestones may be slightly delayed or projected to be near target
- Major Variance - major adjustments to the project plan; milestones are significantly delayed or projected to be off target
- On-hold / Re-evaluated - major change request for the project scope, necessitating changes to the project plan
- Cancelled - project has been discontinued or indefinitely placed on hold due to major issue/risk
- Not Submitted - project status report not received for reporting period

WORK PLAN UPDATE

Project Descriptions



COMPLETED PROJECTS

EXECUTIVE CONTACT

Evaluate Organization of Electrical/Plumbing and Fire/Building Boards (from City Council)

Rene Dowl

At the request of Council, the Administrative Services Committee evaluated three individual boards for possible consolidation. The three boards were the Building & Fire Code, Plumbing and Mechanical Code, and Electrical Code Boards. The Administrative Services Committee directed City Staff to draft an ordinance for review and approval by the City Council that would combine the three construction code boards into one board and to address any Code of Ordinance amendments that would impact this recommended action.

Ordinance No. 6952 was adopted on January 16, 2018, combining the boards.

Establish Process to Build Qualified Candidate Pool for Boards and Commissions (from City Council)

Rene Dowl

At the request of Council, the Administrative Services Committee established processes by which to build qualified candidate pools for appointments to boards and commissions.

The Council policies have been updated to reflect the new process. In order to provide timely appointments to outside organizations Council is informed sixty days in advance of an expiring term. Council is also updated on vacancies for advisory boards and commissions as they occur and a compilation of vacancies is provided by July 15, along with all new applications.

Review and Amend Charter (from City Council)

Rene Dowl

A Charter Review Committee was appointed by the City Council to review the Charter and provide recommendations to the Council for revisions and/or corrections.

The proposed revisions were taken to the voters in May 2018 and approved.

WORK PLAN UPDATE

Project Descriptions



PROJECTS IN PROGRESS - *Underway*

EXECUTIVE CONTACT

Approve Process for Boards and Commissions (Expenditures, Funding, and Term Limits) (from City Council)

Rene Dowl

At the request of Council, the Administrative Services Committee reviewed the process for funding requests and expenditures for boards and commissions. The committee was also asked to review the Council policy for boards and commissions term limits. The Council policies have been updated and staff is in the final stages of implementing the new expenditure reporting processes.

Changes to GDC Based on Issues Discovered After Adoption

Rick Vasquez

Following its adoption in May 2015, it was understood that the Garland Development Code (GDC) would likely have issues discovered that would need to be amended accordingly. So far, staff has brought forward six rounds of amendments. Most of the amendments are to clean up unintentional conflicts in the code, and others have been policy direction of the City Council. Development codes are always subject to changes; therefore, amendments will be ongoing, as needed.

STRATEGIC PROJECT PORTFOLIO

2018 | *Key Focus Area 10*



Future-Focused City Organization

Key Focus Areas are the long-term priorities for the City of Garland, supported by multi-year goals or Strategic Initiatives. We are striving for a Future-Focused City Organization. What does success look like?

- Fostering professional and rewarding careers
- Attracting, retaining, and motivating a highly-qualified, diverse workforce through our workplace culture and benefits
- Increasing efficiency and productivity through progressive information technology systems that automate work, improve convenience, or support data-driven decision making
- Infusing a mindset focused on initiative, innovation, efficiency and continuous improvement

Achieving a Future-Focused City Organization requires our ongoing efforts focused on the following Strategic Initiatives (not listed in order of priority). The Strategic Initiatives explain how we plan to achieve a Future-Focused City Organization. There may also be specific projects or actions identified to further advance the multi-year goal. The accompanied Work Plan outlines the specific projects (or actions) planned.

STRATEGIC INITIATIVES:

- 10.1 Establish Required Training for Managers and Learning Management System
- 10.2 Develop a Plan to Expand Employee Recruitment Efforts and Minority Outreach
- 10.3 Develop Retirement Stability Benefit (RSB) for Civil Service Employees
- 10.4 Upgrade and Integrate City Finance Related Systems

WORK PLAN UPDATE

2018 | Third Quarter



COMPLETED PROJECTS 5	PROJECTS IN PROGRESS - Underway 4	SCHEDULED PROJECTS - Up Next 0	FUTURE PROJECTS - To Be Scheduled 3
• Establish Plan Design and Polices for Retirement Stability Benefit (RSB) • Rollout Retirement Stability Benefit (RSB) to Civil Service Employees • Upgrade Finance System • Upgrade HR/Payroll System • Upgrade Purchasing System	• Develop Youth Police Academy • Establish City-wide On-line and Classroom (LMS) - pilot project • Expand Diversity and Youth Outreach • Replace Budgeting and Forecasting System - (research phase)		• Develop Fire Ops 101 Course for College Students • Develop Marketing Videos of COG Employees at Work • Establish a Tiered "Required" Management Training Program

COMPLETED PROJECTS	CONDITION	COMPLETION DATE
Upgrade Finance System	● On Target	February 2017
Upgrade Purchasing System	● On Target	February 2017
Establish Plan Design and Policies for Retirement Stability Benefit (RSB)	● On Target	June 2018
Rollout Retirement Stability Benefit (RSB) to Civil Service Employees	● On Target	June 2018
Upgrade HR/Payroll System	● On Target	July 2018

PROJECTS IN PROGRESS - <i>Underway</i>	CONDITION	TARGETED COMPLETION DATE
Develop Youth Police Academy	● On Target	September 2018
Expand Diversity and Youth Outreach	● On Target	December 2018
Establish City-wide On-line and Classroom (LMS) - pilot project	● On Target	January 2019
Replace Budgeting and Forecasting System - (research phase)	● On Target	March 2019

FUTURE PROJECTS - <i>To Be Scheduled</i>	CONDITION	TARGETED START DATE
Develop Fire Ops 101 Course for College Students	TBD	TBD
Develop Marketing Videos of COG Employees at Work	TBD	TBD
Establish a Tiered "Required" Management Training Program	TBD	TBD

CONDITION DEFINITIONS:

- On Target - on track; milestones on track to complete on time
- Minor Variance - minor adjustments to the project plan; milestones may be slightly delayed or projected to be near target
- Major Variance - major adjustments to the project plan; milestones are significantly delayed or projected to be off target
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- Not Submitted - project status report not received for reporting period

WORK PLAN UPDATE

Project Descriptions



COMPLETED PROJECTS

EXECUTIVE CONTACT

Upgrade Finance System

Steven Niekamp

The Finance System was upgraded and improved operational efficiency by eliminating work-around processes for deficiencies in the application. The system upgrade also allowed for other applications, such as Cityworks, to interface with the financial system without custom programming.

Upgrade Purchasing System

Steven Niekamp

The Purchasing System was upgraded and improved operational efficiency by eliminating work-around processes for deficiencies in the application. Upgrading to the current version also allowed for other applications, such as Cityworks, to interface with the financial system without custom programming.

Establish Plan Design and Policies for Retirement Stability Benefit (RSB)

Priscilla Wilson

Per Council direction, Staff explored options to expand FY17-18 retirement investments offers for Civil Service employees.

Rollout Retirement Stability Benefit (RSB) to Civil Service Employees

Priscilla Wilson

Incorporated on-going review of Retirement Stability Benefit plan, focused on financial sustainability.

Upgrade HR/Payroll System

Steven Niekamp

This project had two major deliverables. The first deliverable was to upgrade the HR/Payroll system and then move to a vendor-hosted platform. Now that the upgraded system is in production and stable, the project team will implement time clocks, time management self-service, and the mobile access modules. (These deliverables will be considered as a second phase and tracked as a separate project.)

PROJECTS IN PROGRESS - *Underway*

EXECUTIVE CONTACT

Develop Youth Police Academy

Chief Mitch Bates

The Youth Police Academy will be coordinated through the High School SRO's and SRO Supervisors. Juniors and Seniors from each of the High Schools in Garland will be eligible to attend the program. The program will be similar to the Garland Citizens Police Academy program, but will be adjusted for teens ages 16-18. The Youth Police Academy is on-schedule and will begin this next school year during the Fall 2018 GISD semester. One Youth Police Academy will be held each semester (two per school year).

Expand Diversity and Youth Outreach

Priscilla Wilson

Establish workplace immersion programs and partnerships that provide education on Municipal/Public Service, promote diversity and create employment pipelines for community youth, trade school, college and university students.

Establish City-wide On-line and Classroom (LMS) - pilot project

Priscilla Wilson

Configure and deploy the Cornerstone Learning Management System, an organizational software application for the documentation, tracking, reporting and delivery of training and development programs for all employees, toward the overall goal of developing a competent, agile and future-focused City organization.

Replace Budgeting and Forecasting System - (research phase)

Steven Niekamp

The current budgeting and forecasting system is outdated and needs to be replaced with current technology. The Budget Office will be researching other software offerings and selecting a replacement for the current system.

FUTURE PROJECTS - *To Be Scheduled*

EXECUTIVE CONTACT

Develop Fire Ops 101 Course for College Students

Chief Mark Lee

The program will be a 1 day Fire Ops 101 Course allowing participants to gain fire service knowledge by participating in "hands-on" operations, education, and demonstrations. Program is designed to promote careers in the fire service while focusing on minority outreach. Goal is to peak the interest of minority college students, while recruiting at their campus by offering this program.

Develop Marketing Videos of COG Employees at Work

Priscilla Wilson

These videos will be used to illustrate the breadth of opportunities available at the City of Garland, as well as the advantages of working here. They will be utilized through social media, at job fairs/events, during presentations, as direct links to potential candidates and additional means as needed.

A project plan and schedule is to be determined.

Establish a Tiered “Required” Management Training Program**Priscilla Wilson**

Establish and publish development requirements for supervisors, managers, administrators, directors and above and coordinate opportunities to fulfill the development requirements in an effort to build competence in critical performance areas toward the overall goal of developing the organization’s leadership potential.



GARLAND POLICY REPORT

City Council Work Session Agenda

2.b.

Meeting Date: September 17, 2018

Item Title: 2018 Capital Improvement Program Budget Amendment No. 3

Submitted By: Ron Young, Budget Director

Strategic Focus Areas: Sound Governance and Finances

ISSUE

Amend the 2018 Capital Improvement Program to appropriate \$300,000 for the land acquisition of property adjacent to the EWS Recycling Center included in the EWS Land Acquisition capital project, \$963,000 for the infrastructure improvements adjacent to the Rosehill development included in the Rosehill Street capital project and \$205,000 for the purchase of a holding tank for Surf and Swim included in the Surf & Swim Aquatic Facility Expansion capital project.

OPTIONS

- A. Approve Capital Improvement Program Budget Amendment No. 3 as proposed.
- B. Do not approve Capital Improvement Program Budget Amendment No. 3.

RECOMMENDATION

Option (A) – Approve Capital Improvement Program Budget Amendment No. 3 as proposed. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the October 1, 2018 Regular Meeting.

BACKGROUND

(1) EWS Land Acquisition

The acquisition of property adjacent to the current EWS Recycling Center is to further overall long-term facility plans. The EWS Recycling Center was not designed for the intermediate processing of increased tonnage related to the City's Single Stream Recycling Program and Commercial recycling programs. An overall expansion and modification of EWS facilities will be needed in the future. This property will further the long term plan for a new recycling center, new administration building, and the renovation of current administration building for field operations needs.

(2) Rosehill Street Project

The Rosehill/I-30 Targeted Investment Area (TIA) was identified as a key area in the I-30 Catalyst Area Plan adopted by the City Council in July 2017. A concept plan for the

Rosehill/I-30 area was included in this Plan and identified multiple components to make the area successful. Along with the private development recommended from market analysis, various public improvements were also identified to enhance the area and draw future development. This collaborative effort would help the Rosehill/I-30 TIA stand out and draw residents, visitors and businesses to the area and improve the overall perception of south Garland. The City agreed to fund these items as part of the land swap agreement approved by the City Council.

The requested funds of \$963,000 to the 2018 Capital Improvement Program (CIP) would be utilized to improve the streetscape along Rosehill Road, which would include widening sidewalks and installing pedestrian-scaled lighting, street furniture and landscaping. It would also be used to create a crosswalk of decorative pavers connecting the proposed walking trails on the east and west side of the street and enhance the existing median landscaping. These amenities would not only increase the aesthetic appeal of the area but also create a more pedestrian-friendly community that would be unique to the City. Additionally, these improvements would connect the area to surrounding established neighborhoods thus broadening the community to be served by the future commercial establishments that will locate along the freeway.

(3) Surf & Swim Aquatic Facility Expansion – Holding Tank

In 1999, the filtration system at Surf and Swim was upgraded to include a new steel tank. Approximately 5 years ago, the tank started to seep water and a fiberglass coating was applied to extend the life of the tank. After filling the pool for the 2018 swim season, staff noticed cracks in the fiberglass and the tank started to leak again. The tank is in eminent danger of failure and could cause flooding to the mechanical room, which could result in more extensive damage to the electrical and filtration systems. We are requesting immediate funding to allow time for ordering and installation of a new tank before the 2019 swim season.

CONSIDERATION

Staff seeks Council approval to appropriate an additional \$300,000 to the EWS Land Acquisition project, \$963,000 to the Rosehill Street project and \$205,000 to the Surf and Swim Aquatic Facility Expansion project in the 2018 Capital Improvement Program (CIP). The City's cash reserves will be used to fund these capital requests and a reimbursement certificate will be issued allowing the reserve to be replenished in May 2019 when Certificates of Obligation are issued to fund this request and the remainder of the 2019 CIP.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.a.

Meeting Date: September 17, 2018

Item Title: Update on Progress and Implementation of Proposed 2019 Bond Referendum

Submitted By: John Baker, Assistant City Manager

Summary of Request/Problem

Representatives from Kimley-Horn and City Staff will provide an update to the Council regarding public input, community meetings, anticipated timelines and other information related to the proposed 2019 Bond Program.

Recommendation/Action Requested and Justification

Council discussion.

Attachments

Bond Program Presentation



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City Council Work Session
Bond Program Update
September 17, 2018

Garland Bond Program Update

- Activity Since Last Update
 - Program Timeline Recap
 - Community Feedback/Outreach
 - Parks and Library Board Meetings
- Key Milestones and Activities (September)
- Bond Study Committee Direction

Program Timeline Recap

Four “buckets” of activities....

- 1) City Staff/Kimley-Horn
- 2) City Council
- 3) Bond Study Committee
- 4) Community

...leading up to a possible Election



Community Feedback/Outreach Update

- Continue to receive Comment Cards, Online Comments, Email Comments. Comments up through September 4th have been provided.
- FAQ's Coming Soon after 9/30/18.
- Presentations, comments (up through 9/4/18), submittals, etc. are in "2019 Bond" Council DropBox Folder
- E-form will remain active until 9/30/18.
- Email (info@buildgarland.com) will remain active throughout the process.
- Comment cards will be available at the Bond Study Committee meetings for public input.

Parks and Library Board Meetings

- 9/4/18: Parks and Recreation Board Meeting
 - Master Plan process underway
 - Board will be providing recommendation to the Bond Study Committee in October
- 9/10/18: Library Board Meeting
 - Master Plan process underway
 - Board will be providing recommendation to the Bond Study Committee in early November
- Presentations and handouts from both meetings have been posted on the Garland Bond Program webpage

Key Milestones and Activities (September)

- City Staff/Kimley-Horn
 - *Due September 19: Needs Identification (City)*
 - *Due October 7: Needs Evaluation and Initial Cost Projections (Kimley-Horn)*
- City Council
 - *Ongoing: Individual Communications within each District*
 - ***September 1-17: Bond Study Committee Selections***
 - ***September 18: Appoint Bond Study Committee; Provide Goals and Direction***
 - *Due September 30: Needs Identification to City Staff*
- Bond Study Committee
 - ***September 24: First Meeting***
- Community
 - *Ongoing: Individual Communications within each District*
 - *Due September 30: Provide ideas*

Bond Study Committee – City Charter

Article X - Section 3:

“Before submitting a proposition to issue new or additional bonds for approval by the voters, the Council shall first convene a Bond Study Committee, composed of not less than nine (9) residents of the City, to make recommendations to the Council on all such propositions. The Council shall establish the Bond Study Committee at a regular meeting no later than 6 months preceding an election.”

Bond Study Committee Recap

- 19-member Committee
- Each City Council member will appoint 2 members and Mayor will appoint 3 at-large members (tomorrow)
- Meet at least twice per month (September – December)
- Provide recommendation to City Council on December 17th

Bond Study Committee Discussion Recap

1. Who will appoint the Bond Study Committee Chair?
2. What are the possible Project Funding Groups for the Committee to consider?
3. If Project Funding Groups are defined, will the Committee be requested to form subcommittees to deal with the volume of projects?
4. How will the Projects in the Funding Groups be defined?
5. Once the Committee receives the Final Lists, how can Projects be added?
6. Committee (and any Subcommittee) Meeting Locations and Time
7. Should the Committee provide regular updates to Council?
8. What size Bond Program is Council willing to consider?
9. Final Report to Council

Bond Study Committee – Next Steps

- Refer to Bond Study Committee handout in packet
- Council to appoint Bond Study Committee and issue ‘charges’ to Members tomorrow night
- First Bond Study Committee meeting scheduled for September 24th at 7 pm

Bond Study Committee – Charges



CHARGES TO THE 2019 BOND STUDY COMMITTEE

PURPOSE

The Bond Study Committee will evaluate the capital needs of the City of Garland and ultimately provide a recommendation to City Council on potential capital projects, funding and project groupings that could be included in a Bond Election. The City Council will review the recommendations and may call for a General Obligation Bond Election in May 2019.

In accordance with the City's Charter, Article X – Section 3:
"Before submitting a proposition to issue new or additional bonds for approval by the voters, the Council shall first convene a Bond Study Committee, composed of not less than nine (9) residents of the City, to make recommendations to the Council on all such propositions. The Council shall establish the Bond Study Committee at a regular meeting no later than 6 months preceding an election."

COMMITTEE MEMBERS

The Bond Study Committee will be a 19-member committee comprised of citizens of Garland appointed by the City Council (2 members per Councilmember and 3 at-large members appointed by the Mayor).

The Bond Study Committee will nominate a Chairperson to lead the group and report to City Council on a regular basis. The Chairperson will provide an update to Council least once per month in October and November and at each scheduled Work Session in December 2018.

It will be at the committee's discretion to determine if the committee needs to organize sub-committees.

COMMITMENT

The Council is asking the committee members to dedicate several hours beginning in September 2018 through January 2019. During those months, committee members will meet with the City's Bond Program Management Team as well as other City Staff and their representatives to review and discuss the City's capital needs.

Meetings should occur at least twice per month, but also as frequently as the Committee deems necessary in order to achieve key deliverables to the Council.

PUBLIC MEETINGS

All meetings associated with the Bond Study Committee will be considered public meetings. The public may attend the meetings in an observer capacity.

In advance of each meeting, an agenda will be posted. The Program Management Team with City Staff will be assigned to prepare the meeting agendas, post the agendas and materials, and assist the committee with clerical support and research.

Meetings will be preferably held at City Hall or other centrally-located City buildings.

BOND PROJECT IDEAS

At the first committee meeting, committee members will receive a list of possible project ideas. The list of ideas has been prepared as a starting point for the committee. Ideas have been generated by the public, Council, and City Staff based upon their knowledge of capital needs within the community.

The list of project ideas will also include a brief description of the project, an estimated cost, and categorized by a Funding Group. The following Funding Groups will initially be used:

- City-wide Redevelopment Tools
- Drainage
- Municipal Facilities
- Parks and Recreation
- Streets and Transportation

Other projects may be added to the list of projects as follows:

- As requested by the Mayor
- As requested by at least 2 members of the City Council
- As requested by the City Manager

The Program Management Team will assist the committee in estimating costs and assigning a Funding Group for all projects.

FINAL DELIVERABLE / RECOMMENDATION TO COUNCIL

The Bond Study Committee is charged with ultimately grouping the projects into voting Propositions for City Council consideration.

The City Council has not pre-determined the total funding amount (size) of the bond program. The committee will need to consider an appropriate bond program size and implementation schedule.

The Bond Study Committee will be charged with submitting a final report and recommendation to City Council no later than the last scheduled Council Work Session in December, currently scheduled for December 17, 2018.

The Bond Study Committee's recommendation to City Council shall consist of the following:

- Proposition(s) with funding recommendations. The Bond Study Committee may choose to provide a tiered recommendation based upon varying Bond Program sizes.
- A representative project and/or project category listing for each Proposition. The list will include the following, at a minimum:
 - Project and/or project category description
 - Estimated project cost
 - Prioritization within each Project Funding Group and/or proposition
 - City Council District
 - Estimated time of duration to complete each project once started

FINAL CONSIDERATION

Following the Bond Study Committee's recommendation, City Council will consider their recommendations and take appropriate action towards implementation of a General Obligation Bond Election in 2019.

Bond Study Committee – Charges

PURPOSE

The Bond Study Committee will evaluate the capital needs of the City of Garland and ultimately provide a recommendation to City Council on potential capital projects, funding and project groupings that could be included in a Bond Election. The City Council will review the recommendations and may call for a General Obligation Bond Election in May 2019.

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COMMITTEE MEMBERS

The Bond Study Committee will be a 19-member committee comprised of citizens of Garland appointed by the City Council (2 members per Councilmember and 3 at-large members appointed by the Mayor).

The Bond Study Committee will nominate a Chairperson to lead the group and report to City Council on a regular basis. The Chairperson will provide an update to Council least once per month in October and November and at each scheduled Work Session in December 2018.

It will be at the committee's discretion to determine if the committee needs to organize sub-committees.

Bond Study Committee – Charges

COMMITMENT

The Council is asking the committee members to dedicate several hours beginning in September 2018 through January 2019. During those months, committee members will meet with the City's Bond Program Management Team as well as other City Staff and their representatives to review and discuss the City's capital needs.

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PUBLIC MEETINGS

All meetings associated with the Bond Study Committee will be considered public meetings. The public may attend the meetings in an observer capacity.

In advance of each meeting, an agenda will be posted. The Program Management Team with City Staff will be assigned to prepare the meeting agendas, post the agendas and materials, and assist the committee with clerical support and research.

Meetings will be preferably held at City Hall or other centrally-located City buildings.

Bond Study Committee – Charges

BOND PROJECT IDEAS

At the first committee meeting, committee members will receive a list of possible project ideas. The list of ideas has been prepared as a starting point for the committee. Ideas have been generated by the public, Council, and City Staff based upon their knowledge of capital needs within the community.

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The Program Management Team will assist the committee in estimating costs and assigning a Funding Group for all projects.

Bond Study Committee – Charges

FINAL DELIVERABLE / RECOMMENDATION TO COUNCIL

The Bond Study Committee is charged with ultimately grouping the projects into voting Propositions for City Council consideration.

The City Council has not pre-determined the total funding amount (size) of the bond program. The committee will need to consider an appropriate bond program size and implementation schedule.

The Bond Study Committee will be charged with submitting a final report and recommendation to City Council no later than the last scheduled Council Work Session in December, currently scheduled for December 17, 2018.

The Bond Study Committee's recommendation to City Council shall consist of the following:

- Proposition(s) with funding recommendations. The Bond Study Committee may choose to provide a tiered recommendation based upon varying Bond Program sizes.
- A representative project and/or project category listing for each Proposition. The list will include the following, at a minimum:
 - Project and/or project category description
 - Estimated project cost
 - Prioritization within each Project Funding Group and/or proposition
 - City Council District
 - Estimated time of duration to complete each project once started

COUNCIL CONSIDERATION

Upon receiving the Bond Study Committee's recommendation, City Council will consider their recommendations and take appropriate action towards implementation of a General Obligation Bond Election in 2019.

Bond Study Committee – Meeting #1 Agenda

- Orientation
- Background (historical growth, past Bond Programs, etc.)
- Overview of “Charges”
- Bonds and Finance 101
- Bond Program Process and Timeline
- Introduce Project Funding Groups and Project Listing
- Project Costing 101 (methodology)
- Appoint Chair
- Establish Regular Meetings



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Open Discussion

September 17, 2018



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.b.

Meeting Date: September 17, 2018

Item Title: Amendments to Chapter 50 Code of Ordinances

Submitted By: Jeff Janke, Administration

Summary of Request/Problem

Over the last few years, there has been an increase in the desire of retail electric consumers to incorporate renewable energy, such as wind or solar, as part of their power supply. To this point, some consumers have pursued the installation of rooftop solar facilities, however, for many consumers this alternative is not feasible, either financially or due to installation constraints. To increase the opportunity for Garland Power & Light customers to actively participate in the individual procurement of renewable energy, Garland Power & Light is proposing to implement a Green Rate Rider that would be available to all Garland Power & Light retail customers. Garland Power & Light is requesting to amend Chapter 50 Utility Rates and Fees of the City of Garland Code of Ordinances to incorporate the Green Rate Rider.

Garland Power & Light is also proposing to update Chapter 50 of the Code of Ordinances to reflect changes in the electric market as they pertain to larger, high-electric use industrial customers. In addition, Garland Power & Light is requesting to amend the power factor clause of the tariffs to correspond with current ERCOT power factor requirements, as well as some general housekeeping changes to align and clarify the tariffs with current business practices.

Recommendation/Action Requested and Justification

Staff recommends that the City Council approve the amendments to Chapter 50 Utility Rates and Fees of the City of Garland Code of Ordinances. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the October 1, 2018 Regular Meeting.

Attachments

GP&L Green Rate Options

Chapter 50 GP&L Amendments 2018

GP&L is proposing to create a rate option (Green Rate Rider) that will be available to all of GP&L's retail customers. This rate option will be a 100% renewable product with a 12-month minimum term.



Green Rate Rider Benefits

- Helps support GP&L's renewable (wind and solar) energy purchases.
- Allows customers to participate in solar and wind powered energy projects without the up-front investment.
- Allows customers the option, for a small premium, to have their electricity totally sourced from environmentally sensitive resources verses a traditional resource portfolio.



Rooftop Solar Installation Costs

- ▶ On average a rooftop solar system costs \$3.25 per watt to install.
- A 6kW system would cost \$13,650 after applying the 30% federal credit.
 - If \$75.00 is saved each month it will take 15 years to recover upfront cost.



Proposed GP&L Green Rate Rider

Residential Rates with Green Rate Rider

June-Oct (Summer Rate)

\$5.34 -----monthly customer charge

\$0.0561---base rate (kWh)

\$0.0469---Recovery Adjustment Factor (kWh)

\$0.0100---Green Rate Rider (kWh)

Existing Residential Rates

Nov-May (Winter Rate)

\$5.34 -----monthly customer charge

\$0.0528----up to 600 kWh

\$0.0370 ---600 kWh and above

\$0.0469----Recovery Adjustment Factor

\$0.0100---Green Rate Rider (kWh)

Existing Residential Rates



Other Renewable Rate Offerings

<u>Providers</u>	<u>Standard Rate (per kWh)</u>	<u>Renewable Rate (per kWh)</u>
Austin	10.1¢	10.8¢
Bryan	10.3	12.1
College Station	11.7	12.2
Denton	10.0	10.4
Georgetown		11.3
Green Mountain		9.4
Reliant Energy	10.0	10.0
TXU Energy (Solar)	12.5	10.0
Garland	9.9	10.9



Next Steps

- City Council Approval - October 2, 2018
- Finish Green Rate Rider incorporation into billing system
- Communicate Green Rate Rider option to customers



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[This document has not been reviewed or approved by the Garland City Council]

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 50, "UTILITY RATES AND FEES", OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A SAVINGS CLAUSE AND A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That Section 50.30(A)(3)(c) of Chapter 50, "Utility Rates and Fees", of the Code of Ordinances of the City of Garland, Texas is hereby amended to read as follows:

"(c) Monthly rate:

	<u>Summer</u> (May 1 - Oct 31)	<u>Winter</u> (Nov 1 - Apr 30)
Demand charge:		
First 200 kw, per kw	\$8.53	\$6.88
All over 200 kw, per kw	\$7.98	\$6.33

Energy charge:

0-60,000 kwh, per kwh	\$0.0276	\$0.0276
All over 60,000 kwh, per kwh	\$0.0235	\$0.0235"

Section 2

That Section 50.30(A)(3)(k) of Chapter 50, "Utility Rates and Fees" of the Code of Ordinances of the City of Garland, Texas is hereby amended to read as follows:

"(k) Pursuant to the City's obligation to comply with ERCOT Protocol 3.15.2 (including any subsequent ERCOT power factor requirements), customers that have meters capable of interval

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demand readings shall comply with the requirements specified in this clause. Sufficient static reactive power capability shall be installed by the customer to maintain the required ERCOT lagging power factor for the maximum net active power measured for the customer's facilities at the customer's point of delivery. If the City is subject to regulatory fines or penalties as a result of customer's failure to meet the requirements specified in this clause, the City will charge customer for such fine or penalty and customer shall be responsible for compensating the City for the amount of the fine or penalty. The City may make such changes to its system to mitigate the effects of customer's non-compliance with requirements specified in this clause at the customer's expense for the proportional cost of such changes. In addition, for customers that fail to meet the requirements specified in this clause, billed demand shall be adjusted by the following formula:

$$\begin{array}{l} \text{Adjusted} \\ \text{billed} \\ \text{demand} \end{array} = \frac{\text{Metered demand for the month} \times \text{ERCOT lagging power factor}}{\text{Measured power factor for the month}}$$

Section 3

That Chapter 50, Article II, Section 50.30(A)(4)(c) of the Code of Ordinances of the City of Garland, Texas is hereby amended to read as follows:

“(c) Monthly rate:

	<u>Summer</u>	<u>Winter</u>
	(May 1 – Oct 31)	(Nov 1 – Apr 30)

Customer charge	\$19.25	\$19.25
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Energy charge:

All kwh, per kwh	\$0.0520	\$0.0413”
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[This document has not been reviewed or approved by the Garland City Council]

Section 4

That Section 50.30(A)(8)(c) of Chapter 50, "Utility Rates and Fees" of the Code of Ordinances of the City of Garland, Texas is hereby amended to read as follows:

	<u>Summer</u> (May 1 – Oct 31)	<u>Winter</u> (Nov 1 – Apr 30)
Demand charge		
All kw, per kw	\$8.25	\$8.25
Energy charge:		
0-6,000,000 kwh, per kwh	\$0.0056	\$0.0056
Over 6,000,000 kwh, per kwh	\$0.0033	\$0.0033

Section 5

That Section 50.30(A)(8)(k) of Chapter 50, "Utility Rates and Fees" of the Code of Ordinances of the City of Garland, Texas is hereby amended to read as follows:

"(k) Pursuant to the City's obligation to comply with ERCOT Protocol 3.15.2 (including any subsequent ERCOT power factor requirements), customers that have meters capable of interval demand readings shall comply with the requirements specified in this clause. Sufficient static reactive power capability shall be installed by the customer to maintain the required ERCOT lagging power factor for the maximum net active power measured for the customer's facilities at the customer's point of delivery. If the City is subject to regulatory fines or penalties as a result of customer's failure to meet the requirements specified in this clause, the City will charge customer for such fine or penalty and customer shall be responsible for compensating the City for the amount of the fine or penalty. The City may make such changes to

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its system to mitigate the effects of customer's non-compliance with requirements specified in this clause at the customer's expense for the proportional cost of such changes. In addition, for customers that fail to meet the requirements specified in this clause, billed demand shall be adjusted by the following formula:

$$\begin{array}{l} \text{Adjusted} \\ \text{billed} \\ \text{demand} \end{array} = \frac{\text{Metered demand for the month} \times \text{ERCOT lagging power factor}}{\text{Measured power factor for the month}}$$

Section 6

That Section 50.30(A)(11) of Chapter 50, "Utility Rates and Fees" of the Code of Ordinances of the City of Garland, Texas is hereby amended to delete all references to "maintenance/standby service" in its entirety and to add in lieu thereof a new provision relating to large load customer service to read as follows:

“(11) Large Load Customer Service.

(a) Designation: LLC

(b) Application: The following rate is available to distribution service customers whose monthly measured demand is at least 1,000 kW for at least two consecutive months of the previous twelve months. Customers that select this rate option are eligible for twelve or twenty-four month terms of service. Upon expiration of the applicable term of service, if the customer has not met the monthly measured demand requirement, then customer shall no longer be eligible for the Large Load Customer Service rate and shall be charged under an applicable service rate for the customer's level of service. Customer shall regain eligibility for the rate upon satisfactorily meeting the required monthly measured demand.

Customers that are a party to an economic development incentive agreement with the City that provides an electric rate or method of electric rate calculation may be ineligible to participate in this rate.

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Customers switching from LLC to GS-L shall be required to stay enrolled in GS-L for at least twelve months before moving back to LLC.

This rate is not applicable to resale, temporary, standby, or supplemental service, except in conjunction with an applicable rider.

(c) Type of Service:

Distribution Service – Service received by a customer at standard voltage from the City’s distribution system at less than sixty thousand (60,000) volts.

(d) Standard Rates:

The customer’s rate shall consist of the following components:

Energy Rate	Based on customer’s load profile and characteristics and term of service, grossed up for distribution system losses.
Transmission Rate	Based on GP&L’s net transmission system cost and postage stamp expense, grossed up for distribution system losses. The transmission rate shall be adjusted after PUCT approval of each annual Total ERCOT Postage Stamp Rate.
ERCOT Administration Rate	Based on ERCOT’s administration charges and fees at the effective date of the term of service, grossed up for distribution system losses. The ERCOT administration rate shall be adjusted upon ERCOT’s implementation of new administration charges and fees.

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Congestion Rate	Based on GP&L's average congestion cost for the 12-month period preceding the effective date of the term of service, grossed up for distribution system losses.
Ancillary Services Rate	Based on GP&L's average ancillary services cost for the 12-month period preceding the effective date of the term of service, grossed up for distribution system losses.
Distribution Service Rate	\$9.43 per kW

The foregoing rate components shall be grossed up by the percentage used by the City to determine its return on investment from GP&L into the City's general fund.

(e) Power Factor Adjustment:

Pursuant to the City's obligation to comply with ERCOT Protocol 3.15.2 (including any subsequent ERCOT power factor requirements), customers that have meters capable of interval demand readings shall comply with the requirements specified in this clause. Sufficient static reactive power capability shall be installed by the customer to maintain the required ERCOT lagging power factor for the maximum net active power measured for the customer's facilities at the customer's point of delivery. If the City is subject to regulatory fines or penalties as a result of customer's failure to meet the requirements specified in this clause, the City will charge customer for such fine or penalty and customer shall be responsible for compensating the City for the amount of the fine or penalty. The City may make such changes to its system to mitigate the effects of customer's non-compliance with requirements specified in this clause at the customer's expense for the proportional cost of such changes. In addition, a power factor adjustment charge will be included if the customer does not meet the requirements specified in this power factor requirement, calculated as follows:

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$$\text{Power Factor Adjustment} = \frac{\text{ERCOT lagging power factor}}{\text{Measured power factor for the month}}$$

For customers not meeting the power factor requirements, the distribution service rate shall be multiplied by the power factor adjustment."

Section 7

That Section 50.30(A)(12) of Chapter 50, "Utility Rates and Fees" of the Code of Ordinances of the City of Garland, Texas is hereby amended by adding a new subsection (12) to read as follows:

"(12) Transmission Voltage Service.

(a) Designation: TVS

(b) Application: The following rate is available to transmission service customers. Customers that select this rate option are eligible for twelve or twenty-four month service terms.

Customers that are a party to an economic development incentive agreement with the City that provides an electric rate or method of electric rate calculation may be ineligible to participate in this rate.

This rate is not applicable to resale, temporary, standby, or supplemental service, except in conjunction with an applicable rider.

(c) Type of Service:

Transmission Service – Service received by a customer at standard voltage available from the City's transmission system at sixty thousand (60,000) volts or higher.

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FOR DISCUSSION PURPOSES ONLY

[This document has not been reviewed or approved by the Garland City Council]

(d) Standard Rates:

The customer's rate shall consist of the following components.

Energy Rate	Based on customer's load profile and characteristics and term and type of contract.
Transmission Rate	Based on GP&L's net transmission system cost and postage stamp expense. The transmission rate shall be adjusted after PUCT approval of each annual Total ERCOT Postage Stamp Rate.
ERCOT Administration Rate	Based on ERCOT's administration charges and fees at the effective date of the term of service. The ERCOT administration rate shall be adjusted upon ERCOT's implementation of new administration charges and fees.
Congestion Rate	Based on GP&L's average congestion cost for the 12-months preceding the effective date of the term of service.
Ancillary Services Rate	Based on GP&L's average ancillary services cost for the 12-months preceding the effective date of the term of service.
GP&L Administration Rate	\$0.0090 per kWh

The foregoing rate components shall be grossed up by the percentage used by the City to determine its return on investment from GP&L into the City's general fund.

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FOR DISCUSSION PURPOSES ONLY

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(e) Power Factor Adjustment:

Pursuant to the City's obligation to comply with ERCOT Protocol 3.15.2 (including any subsequent ERCOT power factor requirements), customers that have meters capable of interval demand readings shall comply with the requirements specified in this clause. Sufficient static reactive power capability shall be installed by the customer to maintain the required ERCOT lagging power factor for the maximum net active power measured for the customer's facilities at the customer's point of delivery. If the City is subject to regulatory fines or penalties as a result of customer's failure to meet the requirements specified in this clause, the City will charge customer for such fine or penalty and customer shall be responsible for compensating the City for the amount of the fine or penalty. The City may make such changes to its system to mitigate the effects of customer's non-compliance with requirements specified in this clause at the customer's expense for the proportional cost of such changes.

In addition, the City shall charge customer for failure to meet the requirements specified in this power factor requirement a power factor adjustment calculated as follows:

$$\text{Power Factor Adjustment} = \frac{\text{ERCOT lagging power factor}}{\text{Measured power factor for the month}}$$

For customers not meeting the power factor requirements, the foregoing rate components shall be multiplied by the power factor adjustment."

Section 8

That Section 50.30(B) of Chapter 50, "Utility Rates and Fees" of the Code of Ordinances of the City of Garland, Texas is hereby amended to read as follows:

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FOR DISCUSSION PURPOSES ONLY

[This document has not been reviewed or approved by the Garland City Council]

“(B) Riders to rate schedule. The following riders to the foregoing rate schedule are hereby established:

(1) Industrial development rider.

(a) Availability: This rider is available only with rate general service-large (GS-L).

(b) Application: This rider is available to:

(i) New customers building new electrical power consuming facilities resulting in a minimum of 500 kw demand for electrical service under rate GS-L; or

(ii) Existing GS-L customers with a minimum of 500 kw demand for electrical service that increase electrical demand and consumption by at least five percent (5%) and result in increased employment.

(c) Method of charge: Rate shall be applied as set forth in the rate schedule GS-L except for the monthly billing demand which will be adjusted according to the following table:

Time period	Reduction to billing demand
Initial 12 months	30% of demand
Second 12 months	20% of demand
Third 12 months	10% of demand

(d) Conditions of service: Reduction to billing demand shall apply as follows:

(i) All demand of new customers qualifying for service under subsections (b)(i) and (ii) of this rider.

(ii) Demand in excess of the highest actual peak demand established during the current and the

DRAFT

FOR DISCUSSION PURPOSES ONLY

[This document has not been reviewed or approved by the Garland City Council]

twenty-three previous billing periods of existing customers applying under subsection (b)(ii) of this industrial development rider.

(2) Residential distributed generation rider.

(a) Availability: This rider is available only to residential customers with solar or wind electric power producing facilities of 10 kilowatts (kw) or less that are located on a residential premises and serve that premises exclusively. This rider is available for use only with the residential service rate.

(b) Application: This rider is available to customers with a solar or wind powered device that generates 10 kilowatts (kw) or less of electric power at a voltage of 600 volts or less from a residential electric customer's premises in parallel with the City's electric utility systems.

(c) Method of charge: The customer shall be entitled to a produced energy credit based upon the energy produced and delivered by the power producing facility into the City's electric utility system during a specific billing period. The customer shall be credited an amount equal to the recovery adjustment factor that the City has in place at the time of billing, times the energy delivered into the utility system.

(d) Conditions of service: The customer must execute a distributed generation interconnection agreement for residential solar and wind electric power producing facilities.

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FOR DISCUSSION PURPOSES ONLY

[This document has not been reviewed or approved by the Garland City Council]

(3) Green Rate Rider.

(a) Availability: This rider is available to all customer classes, except LLC and TVS.

(b) Application: The following rider applies to any customer using electric service supplied at one point of delivery and measured through one meter. The rider is not applicable to resale, temporary, standby or supplemental service.

(c) Requirement: Customers opting for the Green Rate Rider will be required to stay enrolled for a period of at least (12) months.

(d) Method of charge: Green Rate Rider shall be an additional \$0.0100 per kWh.

(4) Transmission Voltage Service rider.

(a) Availability: This rider is available only with rate Transmission Voltage Service (TVS).

(b) Application: This rider is available to customers whose monthly measured demand is at least 10 MW for at least two consecutive months of the previous twelve months. Customers that are a party to an economic development incentive agreement with the City that provides an electric rate or method of electric rate calculation may be ineligible to participate in this rate.

(c) Method of Charge: Customers that select this option are eligible for twelve or twenty-four month terms of service. Customer's rate and structure and contract terms and conditions shall be based on the customer's load profile and characteristics, capability to implement service terms and conditions, and the term of service. Upon expiration of the service term, if customer has not met the monthly measured demand requirement, then customer shall not be eligible for this rate and shall be charged under the applicable service rate."

DRAFT

FOR DISCUSSION PURPOSES ONLY

[This document has not been reviewed or approved by the Garland City Council]

Section 9

That Chapter 50, Article II "Rates and Fees", of the Code of Ordinances of the City of Garland, Texas, as amended, shall be and remain in full force and effect save and except as amended by this Ordinance.

Section 10

That the terms and provisions of this Ordinance are severable and are governed by Sec. 10.06 of the Code of Ordinances of the City of Garland, Texas.

Section 11

That this Ordinance shall be and become effective immediately upon and after its passage and approval.

PASSED AND APPROVED this the day of, 2018.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.c.

Meeting Date: September 17, 2018

Item Title: Budget Discussions - Final Direction from Council

Submitted By: Ron Young, Budget Director

Summary of Request/Problem

Council will give final direction to staff regarding the 2018-19 Budget.

Recommendation/Action Requested and Justification

Council discussion.

Attachments

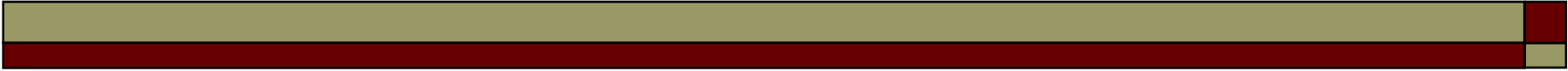
FY 2018-19 Proposed Budget - Changes

City of Garland

FY 2018-19 Proposed Budget

Overview of Changes – Council Work Session

September 17, 2018



FY 2018-19 Proposed Budget

Overview of Council Changes

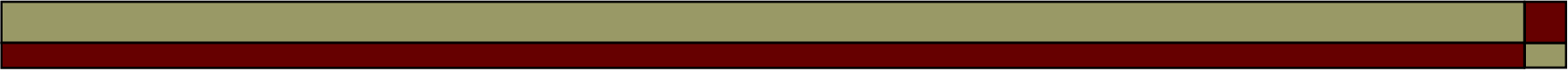
- ☐ Decrease to Proposed Water Utility Rates
- ☐ Increase Retirement Stability Benefit City Contribution to 1%
- ☐ Remove the Increase to Residential Building Permit Fees
- ☐ Remove the Increase to Resident Youth Recreation ID Card Fee

FY 2018-19 Proposed Budget

Council Changes – Water Utility Fund

	<u>FY 2017-18</u>	<u>FY 2018-19 Proposed</u>	
Water Rates Information	Current	Original	Update
Base	\$20.05	\$24.05	\$23.05
Billing Tiers:			
1 – 3,000 Gallons	4.77	4.94	4.80
3,001 – 15,000 Gallons	5.89	6.23	5.88
> 15,000 Gallons	9.22	9.50	9.36
Monthly Cost for Typical Garland Resident	\$60.87	\$66.91	\$63.91
Increase from Current Cost	-	\$6.04	\$3.04
Percent Increase from Current Cost	-	10.0%	5.0%

In step with the mid-August decision by the North Texas Municipal Water District to reduce its projected rate increase for the coming year, Water will be able to lower its initial rate increase included in the FY 2018-19 Proposed Budget and lessen the monthly impact to typical Garland residents by \$3.00.

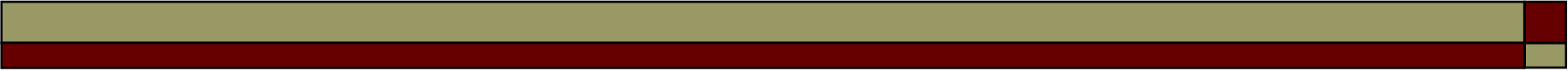


FY 2018-19 Proposed Budget

Council Changes – General Fund

Civil Service Retirement Stability Benefit (RSB)

- ❑ Increase the City contribution to RSB for FY 2018-19 from 0.75% to 1%.
- ❑ Cost of the increase is \$151,168.
- ❑ Impact to 30-day fund balance requirement is \$12,426.
- ❑ **Total cost to General Fund is \$163,594.**
- ❑ After review of August YTD revenue trends, additional Sales Tax revenue can be budgeted for the Retirement Stability Benefit increase.

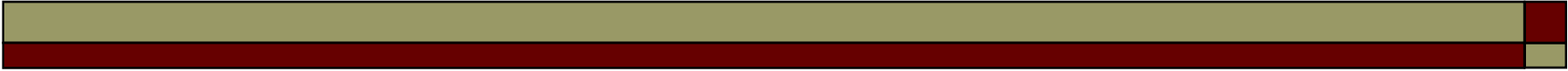


FY 2018-19 Proposed Budget

Council Changes – General Fund

Residential Building Permit Fees

- ❑ No increase to Residential Building Permit Fees.
- ❑ Current Rates:
 - New Single-Family Home: \$3.75 per \$1,000 of construction value.
 - Residential Remodel/Addition: \$5.00 per \$1,000 of construction value.
- ❑ General Fund revenue impact: Decrease of \$25,000.
- ❑ After review of August YTD revenue trends, additional Sales Tax revenue can be budgeted to replace the revenue lost by keeping Residential Building Permit Fees at current rates.

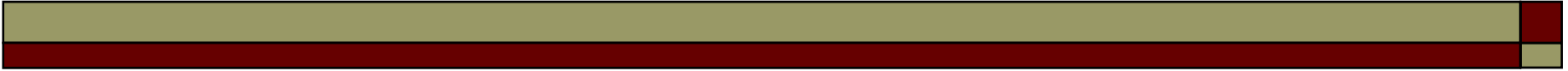


FY 2018-19 Proposed Budget

Council Changes – Recreation Performance Fund

Resident Youth Recreation ID Card Fee

- ❑ No increase to Resident Youth Recreation ID Card Fee.
- ❑ Current Fee: \$5.00.
- ❑ Recreation Performance Fund revenue impact: Decrease of \$1,470.
- ❑ Decreased Recreation Performance Fund revenue will come from fund balance.



FY 2018-19 Proposed Budget

Council Changes

Questions?



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

3.d.

Meeting Date: September 17, 2018

Item Title: Discuss the possible relocation of the proposed skatepark from Central Park to other locations as may be desired by Council

Summary of Request/Problem

At the request of Council Member Deborah Morris and Mayor Pro Tem Rich Aubin, Council is requested to discuss the possible relocation of the proposed skatepark from Central Park to other locations as may be desired by Council.

Recommendation/Action Requested and Justification

City Council to give direction to staff regarding the development of a skate park.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

3.e.

Meeting Date: September 17, 2018

Item Title: Consideration of the Final Design Concept for the Dog Park

Submitted By: Jermel Stevenson, Managing Director

Summary of Request/Problem

Staff is presenting the final design concept of the dog park project in Central Park. The design concept presented captures the feedback provided by Garland citizens and City staff from previous meetings including survey polling efforts. On April 16, 2018, the City Council approved a proposal from Councilman Robert Smith identifying certain project parameters for the dog park. Staff and the consultant developed two (2) concepts within the space approved in Central Park. A public meeting was held on June 28, 2018 to review the two proposed concepts and the citizens were requested to provide feedback on various aspects of the designs. An online poll was conducted after the public meeting to receive additional input from those who were not able to attend the meeting.

On September 5, 2018, the Parks Board voted not to recommend the final concept for approval as it was presented with a vote of 4 against and 2 for the recommendation of staff. The Parks Board made several recommended changes to the design which will be presented to Council. If approved, City staff and the consultant, Pacheco Koch, will begin the preparation of the construction document package.

Recommendation/Action Requested and Justification

Staff recommends that the City Council amend or approve the final design concept as presented to allow staff to proceed with construction document preparation for the dog park.

Attachments

Dog Park Final Concept

Dog Park

Central Park

Garland, Texas

Project Context

- Construction Manager at Risk Method:
 - One construction manager to oversee construction of all associated trades
 - Utilize existing pre-qualified companies through the Purchasing department
- Estimated Project Timeline:
 - **Feb. 2019** – Construction Documents complete
 - **May 2019** – Bidding and Procurement complete
 - **June 2019** – Parks Board Bid Award Recommendation
 - **June 2019** – City Council Bid Award Recommendation
 - **July 2019** – Begin Construction
 - **Nov. 2019** – Dog Park Opens
- Other active CIP projects in Central Park:
 1. Dog Park
 2. Skate Park
 3. Central Park Playground
 4. Granger Renovation/Expansion
 5. Repaving of Northern Park Road



New Proposal

- Presented to Parks Board on April 4, 2018 by Councilman Robert Smith; Board recommendation to approve
 - Approved by City Council on April 16, 2018
 - Public meeting was held on June 28, 2018 to present two (2) concept options for input from Garland citizens
 - Input results from meetings and online polls:
 - June 28, 2018 Public Meeting: Concept A - 9 | Concept B - 19
 - Online Poll: Concept A - 80 | Concept B - 60
 - Councilmember Morris Meeting: Concept A - 0 | Concept B - 20
- Totals: A - 89 | B - 99**
- Staff developed final concept plan, incorporating the needs identified by the community
 - Staff reviewed the final concept with Councilwoman Deborah Morris for final comments prior to Parks Board consideration
 - Pending City Council approval, staff and the consultant will begin preparation of the construction document package in preparation for bid advertisement

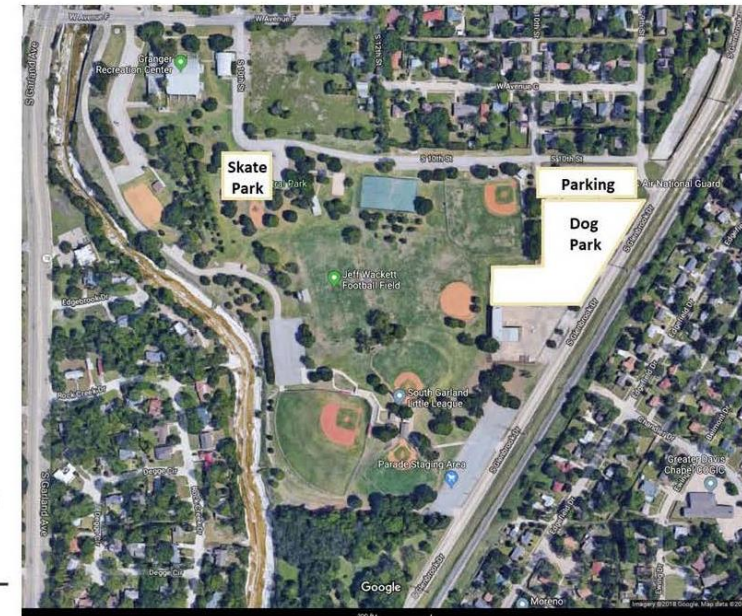
The Original Proposal

- Destroys Ball Field 1
- Dog: 175 ft from nearest house
(Max 95 decibels - > 60 decibels)
(Dog Barking -> Electric Toothbrush)
- Skate: 150 ft from nearest house
(Max 71 decibels - > 36 decibels)
(Skate Park -> Library Background Noise)
- No Skate Park Supervision or Enforceable Hours



New Proposal

- Preserves Ball Field 1
- Dog: 285 ft from nearest house
(Max 95 decibels - > 55 decibels)
(Dog Barking -> Refrigerator)
- Skate: 450 ft from nearest house
(Max 71 decibels - > 27 decibels)
(Skate Park -> Whispering Nearby)
- Skate Park Supervised with Enforceable Hours



Dog Park Facility Information

Program Requirements:

- 2-3 acres in size
- Fenced to lawfully allow dogs to run off-leash
- Programmable for dog park related activities
- Facility designed for humans with dogs
- Design for health, safety, and welfare
- Built to serve Garland citizens
- Basic site amenities:
 - Water fountains for human and dogs, restrooms, shade, lighting, seating, fencing, and parking

*** Dog Park Rules to be considered in future meetings for review and consideration by Parks Board and City Council**



Site Analysis

CENTRAL PARK : DOG & SKATE PARK SITE INVENTORY & ANALYSIS

SITE 2

SITE MAP



LAYOUT MAP



5

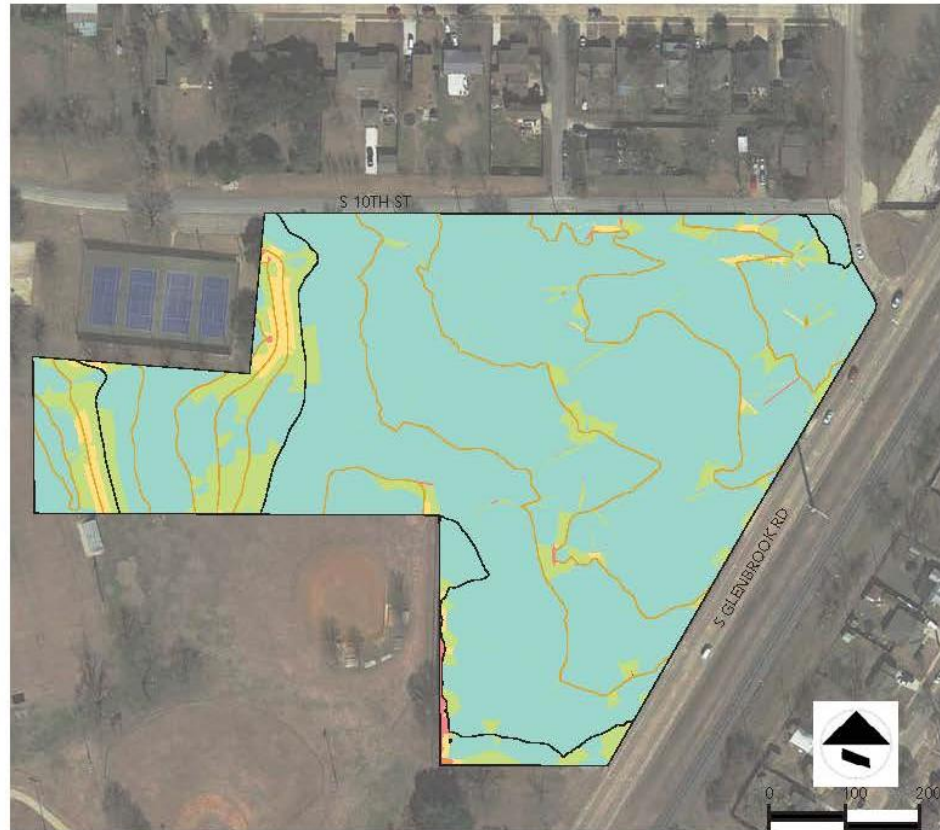
SITE SELECTION MATRIX	SLOPE < 4.0%	SLOPE 4.0% - 10%	SLOPE 10.0% - 15%	SLOPE 15.0% - 20%	SIZE OF SITE	EXISTING MATURE TREES	EXISTING OPEN AREAS	EXISTING UTILITIES: WATER, SEWER, ELECTRICAL	EXISTING DRAINAGE	EXISTING RESTROOM	ADJACENCY TO EXISTING SIDEWALKS	ADJACENCY TO EXISTING PARKING	ADJACENCY TO EXISTING DUMPSTER	ADJACENCY TO RESIDENTIAL < 160'	TOTAL
SITE 2	1	0	0	0	1	1	1	3	1	2	1	2	2	1	16

Site Analysis

CENTRAL PARK: DOG & SKATE PARK SITE INVENTORY & ANALYSIS

SITE 2

SLOPE ANALYSIS MAP



Slopes Table

Number	Minimum Slope	Maximum Slope	Area (sf)	Color
1	0.00%	5.00%	399295.23	Light Blue
2	5.01%	10.00%	46857.67	Yellow
3	10.01%	15.00%	9663.42	Orange
4	15.01%	624.48%	1674.03	Red

PARKING & UTILITY MAP



- UTILITIES POINT OF CONNECTION
- PARKING AND SIDEWALKS
- SITE BOUNDARY

Preliminary Concept Options – Concept A

PUBLIC INPUT MEETING

CONCEPT A - SPREAD OUT & SCREENED

4



SECTION A-AA

LEGEND

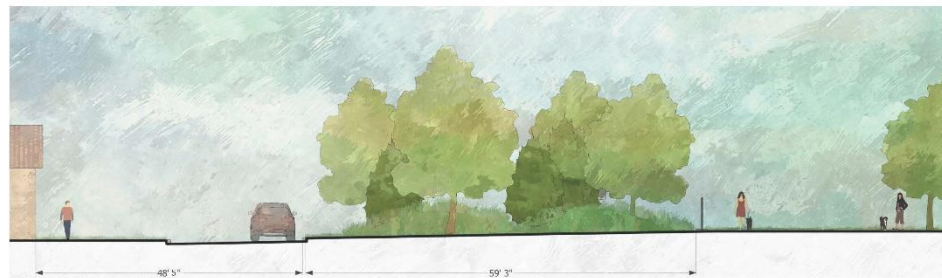
- | | | |
|-----------------------------|---------------------|-------------------------------|
| ① ENTRY PLAZA | ⑧ SCREENING BERM | ⑮ AGILITY EQUIPMENT |
| ② CONNECTING WALK | ⑨ DRINKING FOUNTAIN | ⑯ BERM |
| ③ PADDOCK DOOR / GATE ENTRY | ⑩ SIGNAGE | ⑰ TUNNEL |
| ④ SHADE STRUCTURE | ⑪ WASH DOWN STATION | ⑱ TRASH CAN |
| ⑤ ARTIFICIAL TURF | ⑫ DOG TIE-OUT HOUSE | ⑲ MAINTENANCE GATE |
| ⑥ TOWER | ⑬ SEATING | ⑳ PET WASTE STATION |
| ⑦ FENCE | ⑭ KING OF THE HILL | ㉑ LIGHTING |
| | | ㉒ EXISTING BUILDING TO REMAIN |

Preliminary Concept Options – Concept B

PUBLIC INPUT MEETING

CONCEPT B – BUFFERED SINGLE ENTRY

5



SECTION A-AA

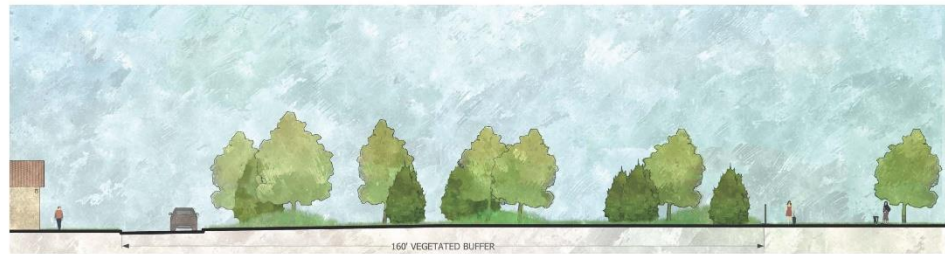
LEGEND:

- | | | |
|-----------------------------|---------------------|------------------------------|
| ① ENTRY PLAZA | ⑧ DRINKING FOUNTAIN | ⑤ BERM |
| ② PADDOCK DOUBLE GATE ENTRY | ⑨ SIGNAGE | ⑥ TUNNEL |
| ③ SHADE STRUCTURE | ⑩ WASH-DOWN STATION | ⑦ TRASH CAN |
| ④ ARTIFICIAL TURF | ⑪ DOG FIELD HOUSE | ⑧ MAIN KITCHEN CAFE |
| ⑤ LOWER | ⑫ SEATING | ⑨ PET WASTE STATION |
| ⑥ FENCE | ⑬ KIDGOTTIE HILL | ⑩ LIGHTING |
| ⑦ SCREENING BERM | ⑭ AGILITY EQUIPMENT | ⑪ EXISTING BUILDING FOR MAIN |

Final Concept

INPUT MEETING

CONCEPT C 160' VEGETATED BUFFER



SECTION A-A

LEGEND:

- | | | |
|-----------------------------|---------------------|-------------------------------|
| ① ENTRY PLAZA | ⑧ SCREENING BERM | ⑬ BERM |
| ② CONNECTING WALK | ⑨ DRINKING FOUNTAIN | ⑭ LUNN-H |
| ③ Paddock DOUBLE GATE ENTRY | ⑩ SIGNAGE | ⑮ TRASH CAN |
| ④ SHADE STRUCTURE | ⑪ WASH-DOWN STATION | ⑯ MAIN FINANCE GATE |
| ⑤ ARTIFICIAL TURF | ⑫ DOCK-HILL HOUSE | ⑰ OFF-WASH STATION |
| ⑥ TOWER | ⑬ SEATING | ⑱ LIGHTING |
| ⑦ FENCE | ⑭ KING OF THE HILL | ⑲ EXISTING BUILDING TO REMAIN |
| | ⑮ AGILITY EQUIPMENT | ⑳ RESTROOM |

Artificial Turf Consideration

Pros:

- Space can be utilized after rain without damage
- Low maintenance
- Deters digging
- Does not yellow or decline due to urine
- Greatly reduces bugs, fleas, and ticks
- No chemical applications
- Does not get muddy
- Always accessible for disabled users
- Does not puddle after rain event
- Can be utilized for small spaces without risk of decline

Cons:

- Synthetic surface
- Does not regenerate or self-repair
- Must be washed regularly
 - Additional irrigation usage to flush out contaminants
 - Will require periodic pressure washing
- High initial installation expense
 - Will require specialty turf product made for dogs
 - Flow-through technology for maximum drainage
 - Anti-microbial and non-toxic
- Hotter surface than natural turf
- Will require additional measures to filter runoff prior to discharge into storm drain
- More costly to repair than natural turf

Natural Turf Consideration

Pros:

- Natural surface
- Regenerating surface
- Cooler surface than artificial turf
- Low initial installation expense
- Can be repaired at low cost
- Good for large spaces
- Retains natural surface drainage area
- Ground percolation and filtration of urine

Cons:

- Increased maintenance
- Recovery time required
- Will get muddy
- Will puddle after rain event
- Susceptible to yellowing and decline due to urine
- Bugs, fleas, and ticks
- Chemical turf treatments
- Will need to be closed after rain event
- Not always accessible by disabled users

Site Amenities

INPUT MEETING



RULES & SIGNAGE



DOUBLE GATE ENTRY



SEATING



TREES/SHADE



MAINTENANCE GATE/AREA ROTATION



WASH DOWN STATION



SECURE FENCING



ENRICHMENT ACTIVITY



LIGHTING



PET WASTE STATION



WASTE RECEPTACLE



SHADE

Questions?



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

4.a.

Meeting Date: September 17, 2018

Item Title: Discuss Council Member Deborah Morris' request to attend the Texas Downtown Conference in Corpus Christi in November

Summary of Request/Problem

Council is requested to consider Council Member Deborah Morris' request to attend the Texas Downtown Conference in Corpus Christi November 6-9.

Recommendation/Action Requested and Justification

Council discussion.



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

4.b.

Meeting Date: September 17, 2018

Item Title: Discuss Day Labor Center

Summary of Request/Problem

At the request of Mayor Pro Tem Rich Aubin and Mayor Lori Barnett Dodson, Council is requested to discuss the Day Labor Center and the possibility of closing or moving the facility.

The attachments show the number of persons coming to the DLC seeking work each month, the numbers who acquire work and the associated zip codes of the job seekers.

Recommendation/Action Requested and Justification

Council discussion.

Attachments

Day Laborer by Zip

2016 Day Labor Center Monthly Report

2017 Day Labor Center Monthly Report

2018 Day Labor Center Monthly Report

Day Laborers by Zip Code

Denton

Collin

Hunt

Rockwall

Rains

Tarrant

Dallas

Kaufman

Van Zandt

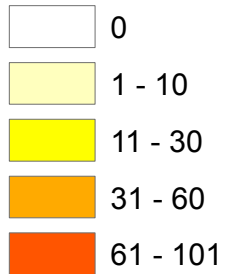
Ellis

Henderson

Navarro

Legend

Day Laborer By Zip



497 Day laborers inside of study area
11 Day laborers outside of study area

Day Labor Center Monthly Report 2016

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Number of Work Days in Month	25	25	28	26	25	26	26	27	25	26	24	23	283
New Registrants	62	70	56	52	55	61	54	52	52	62	52	72	700
Laborers Registered	1846	1601	1712	1812	1779	1992	1957	2038	1843	1926	1572	1321	21399
Laborers Placed	514	624	753	899	711	840	810	830	820	703	458	457	8419
Percentage of Laborers Placed	27.8%	39.0%	44.0%	49.6%	40.0%	42.2%	41.4%	40.7%	44.5%	36.5%	29.1%	34.6%	39.3%
Contractors Registered	329	379	521	642	539	557	595	550	566	494	290	298	5258
Police Call-Outs	1	1	1	0	0	1	3	6	5	1	1	1	21

Day Labor Center Monthly Report 2017

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Number of Work Days in Month	24	23	28	25	26	26	24	27	25	26	24	24	302
New Registrants	55	72	60	100	55	75	68	52	60	63	69	61	790
Laborers Registered	1558	1455	1523	1465	1807	1636	1690	1684	1392	1332	1240	1163	17945
Laborers Placed	354	451	707	748	696	616	705	611	505	617	413	290	6713
Percentage of Laborers Placed	22.7%	31.0%	46.4%	51.1%	38.5%	37.7%	41.7%	36.3%	36.3%	46.3%	33.3%	24.9%	37.4%
Contractors Registered	244	330	507	521	505	435	506	433	349	407	311	191	4739
Police Call-Outs	6	2	0	1	1	3	1	2	2	3	2	2	25

Day Labor Center Monthly Report 2018

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Number of Work Days in Month	25	23	27	25	26	26	25	27					
New Registrants	85	63	65	62	66	66	69	72					
Laborers Registered	1071	960	1253	1171	1443	1399	1318	1340					
Laborers Placed	325	253	640	613	753	588	540	595					
Percentage of Laborers Placed	30.3%	26.4%	51.1%	52.3%	52.2%	42.0%	41.0%	44.4%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Contractors Registered	203	174	439	434	560	417	349	436					
Police Call-Outs	2	2	2	1	2	1	2	1					



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

5.

Meeting Date: September 17, 2018

Item Title: Bond Study Committee Appointments

Submitted By: John Baker, Assistant City Manager

Summary of Request/Problem

In accordance with the City Charter, Article X - Section 3, the Council will consider the appointment of a Bond Study Committee. In appointing these members, the Council will also issue charges to the Committee.

Mayor Lori Barnett Dodson

- Ronald Jones
- Stephen Stanley
- Tony Torres

Council Member David Gibbons

- Jonathan Kelly
- Martin Glenn

Council Member Deborah Morris

- Mary Brumbach
- Koni Kaiwi

Council Member Jerry Nickerson

- David Perry
- Jerry Carter

Council Member Jim Bookhout

- Molly Bishop
- Mike Plumlee

Mayor Pro Tem Rich Aubin

- Laura Perkins Cox
- John Willis

Council Member Robert Vera

- David Morehead
- Susan Vaden

Deputy Mayor Pro Tem Scott LeMay

- Joe Thomas
- Dylan Hedrick

Council Member Robert John Smith

- Hank Beidleman
- Bob Duckworth

Recommendation/Action Requested and Justification

Council discussion.

Attachments

Bond Study Committee - Initial Charges to the Committee

Ron Jones - Bond Committee

Stephen Stanley - Bond Committee

Tony Torres - Bond Committee

Jonathan Kelly - Bond Committee

Martin Glenn - Bond Committee

Mary Brumbach - Bond Committee

Koni Kaiwi - Bond Committee

David Perry - Bond Committee

Jerry Carter - Bond Committee

Molly Bishop - Bond Committee

Mike Plumlee - Bond Committee

Laura Perkins Cox - Bond Committee

John Willis - Bond Committee

David Morehead - Bond Committee

Susan Vaden - Bond Committee

Joe Thomas - Bond Committee

Dylan Hedrick - Bond Committee

Hank Beidleman - Bond Committee

Bob Duckworth - Bond Committee



CHARGES TO THE 2019 BOND STUDY COMMITTEE

PURPOSE

The Bond Study Committee will evaluate the capital needs of the City of Garland and ultimately provide a recommendation to City Council on potential capital projects, funding and project groupings that could be included in a Bond Election. The City Council will review the recommendations and may call for a General Obligation Bond Election in May 2019.

In accordance with the City's Charter, Article X – Section 3:

“Before submitting a proposition to issue new or additional bonds for approval by the voters, the Council shall first convene a Bond Study Committee, composed of not less than nine (9) residents of the City, to make recommendations to the Council on all such propositions. The Council shall establish the Bond Study Committee at a regular meeting no later than 6 months preceding an election.”

COMMITTEE MEMBERS

The Bond Study Committee will be a 19-member committee comprised of citizens of Garland appointed by the City Council (2 members per Councilmember and 3 at-large members appointed by the Mayor).

The Bond Study Committee will select a Chairperson to lead the group and report to City Council on a regular basis. The Chairperson will provide an update to Council at least once per month in October and November and at each scheduled Work Session in December 2018.

It will be at the committee's discretion to determine if the committee needs to organize sub-committees.

COMMITMENT

The Council is asking the committee members to dedicate several hours beginning in September 2018 through January 2019. During those months, committee members will meet with the City's Bond Program Management Team as well as other City Staff and their representatives to review and discuss the City's capital needs.

Meetings should occur at least twice per month, but also as frequently as the Committee deems necessary in order to achieve key deliverables to the Council.

PUBLIC MEETINGS

All meetings associated with the Bond Study Committee will be considered public meetings. The public may attend the meetings in an observer capacity.

In advance of each meeting, an agenda will be posted. The Program Management Team with City Staff will be assigned to prepare the meeting agendas, post the agendas and materials, and assist the committee with clerical support and research.

Meetings will be preferably held at City Hall or other centrally-located City buildings.

BOND PROJECT IDEAS

At the first committee meeting, committee members will receive a list of possible project ideas. The list of ideas has been prepared as a starting point for the committee. Ideas have been generated by the public, Council, and City Staff based upon their knowledge of capital needs within the community.

The list of project ideas will also include a brief description of the project, an estimated cost, and categorized by a Funding Group. The following Funding Groups will initially be used:

- City-wide Redevelopment Tools
- Drainage
- Municipal Facilities
- Parks and Recreation
- Streets and Transportation

Other projects may be added to the list of projects as follows:

- As requested by the Mayor
- As requested by at least 2 members of the City Council
- As requested by the City Manager

The Program Management Team will assist the committee in estimating costs and assigning a Funding Group for all projects.

FINAL DELIVERABLE / RECOMMENDATION TO COUNCIL

The Bond Study Committee is charged with ultimately grouping the projects into voting Propositions for City Council consideration.

The City Council has not pre-determined the total funding amount (size) of the bond program. The committee will need to consider an appropriate bond program size and implementation schedule.

The Bond Study Committee will be charged with submitting a final report and recommendation to City Council no later than the last scheduled Council Work Session in December, currently scheduled for December 17, 2018.

The Bond Study Committee's recommendation to City Council shall consist of the following:

- Proposition(s) with funding recommendations. The Bond Study Committee may choose to provide a tiered recommendation based upon varying Bond Program sizes.
- A representative project and/or project category listing for each Proposition. The list will include the following, at a minimum:
 - Project and/or project category description
 - Estimated project cost
 - Prioritization within each Project Funding Group and/or proposition
 - City Council District
 - Estimated time of duration to complete each project once started

COUNCIL CONSIDERATION

Upon receiving the Bond Study Committee's recommendation, City Council will consider their recommendations and take appropriate action towards implementation of a General Obligation Bond Election in 2019.



GARLAND

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CITY OF GARLAND
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SEP 13 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 300 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 9/13/18

Name: Ronald E. Jones

Phone:

(Home)

Address: 1209 Tralee Lane

Phone:

(Other)

City, State, Zip: Garland, TX 75044

Email:

Resident of Garland for 21 years

Resident of Texas for years

Dallas County Voter Registration Number Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Former Assistant City Manager and Mayor

If you have previously served on a City Board or Commission, please specify and list dates of service.

City Council

List civic or community endeavors with which you have been involved.

NAACP Garland Civic Theatre, New Beginnings Center, Salvation Army Advisory, Garland Landmark, Kiv

What is your educational background?

Dallas Bapt. BA, Abilene Christian (Amberton University) MA, and Cornerstone University, Lake Charles, L

What is your occupational experience?

Municipal Government, Executive Management

I hereby affirm that all statements herein are true and correct.

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Cultural Arts Commission	☐ Parks and Recreation Board
☐ Building and Fire Codes Board	☐ Garland Youth Council *	☐ Plan Commission
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Unified Bldg Standards Board
☐ Community Multicultural Commission	☐ Library Board	☒ Sr. Citizens Ad. Committee
☐ Electrical Board		☐ Bond Committee

* Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due
Past Due

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☒ No ☒
Courtney Varner

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

Revised 03/2017



GARLAND

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CITY OF GARLAND
RECEIVED
SEP 07 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 9/5/2018

Name: Stephen W Stanley

Phone:

(Home)

Address: 3918 Larkin Ln.

Phone:

(Other)

City, State, Zip: Garland, TX 75043

Email:

Resident of Garland for 35+ years

Resident of Texas for 52+ years

Dallas County Voter Registration Number

Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Garland City Council 2013-2017; Sachse City Council 1998-2004; Licensed TX Realtor for 35+ years.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Garland City Council 2013-2017

List civic or community endeavors with which you have been involved.

Member Garland Noon Exchange Club 2016-Present, Board Member 7/2018-Present; Friends of South Garland 5/2018-Present; Garland Symphony Board 5/2018.

What is your educational background?

Graduate of South Garland High School 1983; Associates of Arts and Applied Sciences 1988, Richland Community College

What is your occupational experience?

Raised in the Real Estate industry and licensed agent since 1983. Have owned and operated Real Estate offices of RE/MAX and independent offices as well.

I hereby affirm that all statements herein are true and correct.

Board or Commission of first, second, and third choice:

___ Board of Adjustment

___ Garland Youth Council **

___ Parks and Recreation Board

___ Citizens Environmental and Neighborhood Advisory Committee

___ Property Standards Board

___ Plan Commission

___ Community Multicultural Commission

___ Library Board

___ Senior Citizens Advisory Committee

___ Garland Cultural Arts Commission

___ Unified Building Standards Commission

****Garland Youth Council has a separate application**

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Current ☒

Past Due ___

Date Appointed _____

Utility Account Status

Current ☒

Past Due ___

Appointed By _____

CSOSuit/Claim Filed

Yes ___

No ☒

Date Notified _____

Clerk Signature & Date

Bortney Vander

Disclosure Form Filed _____

Revised 03/2018

***In what other areas have you served your community? Other Boards or Commissions?**

Garland Noon Exchange Board 6/2018-Present

Garland Noon Exchange 6/2016-Present

Friends of South Garland Board of Directors 4/2018-Present

Garland Symphony Board of Directors 5/2018-Present

Garland City Council, District 3 2013-2017

Member North Texas Crime Commission 4-2017-Present

Sachse Youth Community Center Board of Directors 1999-2005,

Sachse Citizens Police Academy Class #2

Sachse Citizens Police Academy Alumni Association – President Board of Directors 8-07-Present

Sachse Community Emergency Response Team – charter class graduate

Sachse Chamber of Commerce Board of Directors 2003-Present

President of the Republican Club of Sachse

Member of the Lake Cities Association of Realtors

LCAR Governmental Affairs Committee

Texas and National Association of Realtors member

TAR appointee to the Land Use Task Force 2008

Actively participated with the Sachse Sports Association 1995-2001

Girls Softball Teams

Board of Directors of the Naaman Forest Football Booster Club 1998-2000

Parks & Recreation Board member appointed 1997,98

Served two terms on the Sachse City Council Place 5 from 1998-2004

Sachse Mayor *pro tem* -

City Council Liaison to the Parks & Recreation Board 1998 thru 2001

City Council Liaison to the Garland ISD School Board 2001 –2004

Sachse Chamber of Commerce Member since 1999 and served or chaired numerous committees.

Co-Recipient of the Sachse Chamber of Commerce “Spirit of Sachse Award” 2003

Sachse Chamber of Commerce Director 2003 – Present

Recipient of the “Person of the Year Award” 2007

Sachse Youth Community Center Board of Directors 1998, President 1999 – Present

Charter Member of the Sachse/Wylie Toastmasters

Hudson Middle School Campus Improvement Team 2000-2002

Charter Member of the Sachse High School PTSA 2002

Sachse High School PTSA Exec Board/Parliamentarian 2002-2003 - President 2003 to 2005

Sachse High School Class of 2005 Booster Club Member, 2002 to 2005

Sachse High School Girls Athletics Booster Club Member, 2002 to 2005

Sachse High School Campus Improvement Team 2002 –2005

Graduate of Sachse Citizens Police Academy and member of the SCPAA Alumni, and current President of the Executive Board.

Member of the Wylie Rotary May 2004 - Present

Charter Member of the Republican Club of Sachse and current President of the Board of Directors.

Smith



GARLAND

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CITY OF GARLAND
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JUN 12 2018

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date:

5/11/18

Name: J.A. (Tony) Torres

Phone:

[REDACTED]

Address: 1805 Trumbidge

Phone:

[REDACTED]

City, State, Zip: Garland TX 75044

Email:

[REDACTED]

Resident of Garland for 45 years

Resident of Texas for 72 years

✓ Dallas County Voter Registration Number [REDACTED]

Garland City Council District Number 8

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Business owner for 25 years in Garland

If you have previously served on a City Board or Commission, please specify and list dates of service.

Utility Advisory Board 2004

CENAC - 2015-2017

Garland Power & Light Advisory Board - 2008

List civic or community endeavors with which you have been involved.

Habitat for Humanity

Garland Crime Stoppers

6150 Blvd Drive Co-Chair 2014

What is your educational background?

BBA

MPA

What is your occupational experience?

Tax analyst

Business owner

I hereby affirm that all statements herein are true and correct.

J.A. Torres

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Community Multicultural Commission

☐ Library Board

☐ Garland Cultural Arts Commission

☒ Board Committee

☐ Parks and Recreation Board

☐ Plan Commission

☐ Senior Citizens Advisory Committee

☐ Unified Building Standards Commission

***Garland Youth Council has a separate application*

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due
Past Due

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒
Courtney Vanoor
6/12/18

Revised 03/2018



GARLAND

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CITY OF GARLAND
RECEIVED
SEP 06 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly: Date: 08/09/2018

Name: Jonathan Kelly Phone: [REDACTED] (Home)

Address: 6809 Galway Dr Phone: n/a (Other)

City, State, Zip: Garland, Tx 75044 Email: [REDACTED]

Resident of Garland for 43 years Resident of Texas for 47 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

25 years of Investment industry experience; BS Intl Economics; MBA Corporate Finance.

If you have previously served on a City Board or Commission, please specify and list dates of service.

2014-2018 TIF 2 Board; 2016 to Present DART Board Member appointed by Garland.

List civic or community endeavors with which you have been involved.

Teach personal finance at The Heights, volunteer work with Jonathan's Place and Junior Achievement.

What is your educational background?

BS Texas Tech University; MBA University of Dallas; North Garland HS degree.

What is your occupational experience?

25 years in financial services.

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:

- | | | |
|---|---|--|
| ☐ Board of Adjustment | ☐ Garland Youth Council ** | ☐ Parks and Recreation Board |
| ☐ Citizens Environmental and Neighborhood Advisory Committee | ☐ Property Standards Board | ☐ Plan Commission |
| ☐ Community Multicultural Commission | ☐ Library Board | ☐ Senior Citizens Advisory Committee |
| ☐ Garland Cultural Arts Commission | | ☐ Unified Building Standards Commission |

**Garland Youth Council has a separate application

[Signature] Bond Advisory Committee

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☐

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover
9/16/18

Revised 03/2018



GARLAND

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Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: September 7, 2018

Name: Martin E. Glenn

Phone:

(Home)

Address: 2401 Chadwick Lane

Phone:

(Other)

City, State, Zip: Garland, TX 75044

Email:

Resident of Garland for 10 years

Resident of Texas for 65 years

✓ Dallas County Voter Registration Number [redacted] Garland City Council District Number 1

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Worked in the areas of land planning, infrastructure and economic development for the City of Garland.

If you have previously served on a City Board or Commission, please specify and list dates of service.

NA

List civic or community endeavors with which you have been involved.

None currently.

What is your educational background?

B.S. in Architecture, M.S. in City and Regional Planning - University of Texas at Arlington

What is your occupational experience?

37 years with the City of Garland - Planning Director, Assist. City Manager and Deputy City Manager.

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:		
☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

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Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☐

Past Due ☐
Past Due ☐

Date Appointed

Appointed By

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified

Disclosure Form Filed

Courtney Vander 9/7/18

Revised 03/2018



GARLAND

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CITY OF GARLAND
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AUG 07 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: August 7, 2018

Name: Dr. Mary A. Brumbach

Phone:

(Home)

Address: 1010 W. Avenue E

Phone:

(Other)

City, State, Zip: Garland, Tx 75040

Email:

Resident of Garland for 40+ years

Resident of Texas for 64 years

Dallas County Voter Registration Number

Garland City Council District Number 2

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

As Chief Strategy Officer, DCCCD: Master Plans, Financial Planning, Strategic Planning for system

If you have previously served on a City Board or Commission, please specify and list dates of service.

NA

List civic or community endeavors with which you have been involved.

Numerous Boards/Task Forces including Dallas Regional Chamber Talent Council; Commit! Partnership I

What is your educational background?

Ph.D. in Art Education; Certified Fund Raising Executive

What is your occupational experience?

Chief Strategy Officer with DCCCD since 2007; Resource & Economic Development VP, Brookhaven

I hereby affirm that all statements herein are true and correct.

Mary A. Brumbach

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☐

Courtney Vanover
8/7/18

Revised 03/2018



GARLAND

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CITY OF GARLAND
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SEP 06 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: September 6, 2018

Name: Koni Ramos-Kaiwi

Phone: [REDACTED] (Home)

Address: 1505 Hawk Court

Phone: _____ (Other)

City, State, Zip: Garland, Texas 75040

Email: [REDACTED]

Resident of Garland for 31 years

Resident of Texas for 64 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 2

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

As a community leader and citizen of Garland I believe that I have a lot to bring to the table.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Chair CMC, I was appointed in 2008 by then council person Laura Perkins Cox

List civic or community endeavors with which you have been involved.

LULAC Council President, Past Chair CMC, COG Police Chiefs Community Advisory,

What is your educational background?

Some College

What is your occupational experience?

Currently I work as Administrative Assistant for the Department of School Facilities for Garland ISD.

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

Board Committee

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due _____
Past Due _____

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes _____ No ☒

Date Notified _____

Disclosure Form Filed _____

Courtney Vanover
9/6/18

Revised 03/2018



GARLAND

TEXAS MADE HERE



Board & Commission Application

Please Print or Type: **PLEASE DO NOT SEND RESUME.**

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Cultural Arts Commission	☐ Parks and Recreation Board
☒ BOND STUDY COMMITTEE	☐ Garland Youth Council**	☐ Plan Commission*
☐ Citizens Environmental Advisory Committee	☐ Property Standards Board	☐ Plumbing and Mechanical Board
☐ Community Development Advisory Committee	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Electrical Board		

Full Name: **David Perry**

Home Address: **4010 Wallingford Dr.**

City, State, Zip: **Garland, Texas 75043**

Phone: [REDACTED]

E-mail Address: [REDACTED]

Resident of Garland for: **(21)** years

Are you a registered voter in Dallas County? ☒ Yes ☐ No

Voter Registration No. [REDACTED] Precinct No. **3700** City Council District No. **3**

Bus. Address: **101 N Peak**

City, State, Zip: **Dallas, Texas 75266**

Phone: [REDACTED]

E-mail Address: [REDACTED]

Resident of Texas for **54** years

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Leadership Garland Graduate (Class XVIII); Board Member-Garland's Housing Standards Board (Chairman); Board Member -Union Gospel Mission (Audit Committee - Chair); Internal Auditor (20 plus yrs); DART Transportation Department- Business Manager (Currently).

If you have served on a City Board or Commission, please specify and list dates of service. **7/98 - 12/08 (South Area Implementation Committee). 8/99-Present (Garland's Housing Standards Board)**

List civic or community endeavors with which you have been involved.

Leadership Garland Graduate (Class XVIII); Board Member-Garland's Housing Standards Board; Board Member/Treasurer- Coalition for a Better South Garland; Board Member -Union Gospel Mission

What is your educational background? **(BS) Accounting**

What is your occupational experience? **Internal Auditor (20 plus years); Business Manager (9 years)**

*Plan Commission members must own property within the city

I hereby affirm that all statements herein are true and correct

 **7-31-18**
Signature of Applicant

FOR OFFICE USE ONLY

Ad Valorem Tax Status ✓ Current Past Due

Status of Utility Accounts ✓ Current Past Due

Suit/Claim Against City Yes ✓ No

Courtney Vanover 9/6/18

Date Appointed

Appointed By

Date Notified

Date Disclosure Form Filed

Signatures

Tax Clerk

Accounting Clerk

City Attorney

City Manager

Revised 10/2011

DEMOCRACY IN ACTION

The American democratic experience is built upon the foundation of concerned and caring citizens becoming actively involved in local government. Consistent with this principle, Garland's Charter provides for the City Council to utilize citizen volunteers to assist in carrying out the many functions of municipal government by serving on the City's Advisory Boards and Commissions. Please give serious consideration to becoming more involved in helping make Garland the best city possible by applying to serve on a board or commission of your choice. For further information, call 972-205-2403.

Process For Selection

Board members are selected for two-year terms by the City Council in August. Terms are usually staggered whereby at least half of the membership has board experience. All applicants and incumbents must submit a Board and Commission Application form by July 1. Members of some boards must possess certain technical skills as specified by ordinance. All board and commission members must file a Code of Ethics Disclosure Form with the City Secretary. Applicants will be notified of acceptance by mail after their appointment. Because vacancies may arise during the year, all applications are kept on file for one year.

Qualifications

The Garland Charter and Code of Ordinances establish certain qualifications that must be met by members of boards and commissions. In addition to special qualifications for service, a board member must:

- have been a resident of the state of Texas for one year and of Garland for six months prior to the date of appointment;
- be a qualified voter at time of appointment;
- not be in arrears on City taxes, utility service charges or other obligations owed the City;
- have not been convicted of a felony;
- have not been convicted of a Class A misdemeanor;
- not be an adversary party to pending litigation against the City. *Revised 10/2011*



GARLAND

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CITY OF GARLAND
RECEIVED
SEP 09 2018

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: August 13, 2018

Name: Jerry Carter

Phone: [REDACTED]

(Home)

Address: 2725 Country Valley Road

Phone: [REDACTED]

(Other)

City, State, Zip: Garland, Texas 75043

Email: [REDACTED]

Resident of Garland for 68 years

Resident of Texas for 70 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

See attached qualifications

If you have previously served on a City Board or Commission, please specify and list dates of service.

See attached list of various Boards and Commissions of service

List civic or community endeavors with which you have been involved.

See attached community and civic endeavors

What is your educational background?

Graduate of University of Texas @ Arlington

What is your occupational experience?

Custom Home Builder and Remodeler since 1972

I hereby affirm that all statements herein are true and correct.

Jerry Carter

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☐

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Robert Vanover 9/6/18

Jerry Carter

Application for City of Garland 2019 Bond Study Committee

Attachment for ---

Application for City of Garland Boards/Commissions/Committees

Experience that qualifies to serve ---

Custom Home Builder and Remodeler since 1972

Previously served on City Board or Commission and Community and Civic Endeavor involvement ---

City of Garland - Boards & Committees

Housing Standard Board - 1977-1979

Committee to Develop 1st Municipal Energy Code in Nation - 1978

Building & Fire Codes Advisory & Appeals Board - 1979-1986

Chairman 1984-1986 (Brought City of Garland under the Uniform Family of Codes for Building, Fire, Mechanical & Electrical)

Bond Study Committee - Streets - 1977

Bond Study Committee - Streets - 1981 (Chairman)

Bond Study Committee - Streets - 1984

Committee for development new standards for Subdivision Paving & Street Sizing 1981

Committee for placement of Temporary Directional Signs - 1985

Swimming Pool Fencing Committee - 1986

Retaining Wall Design Committee - 1987

Zoning Ordinance Review Committee - 1989-1990

Bond Study Committee - Streets 1991 (Chairman)

Single Family Development Standards Committee - 1993

Committee to Develop Plan for Implementation of Storm Water Permitting and Enforcement - 2002

South Area Plan Implementation Committee, 2002-2003

South Area Plan Implementation Committee Vice-Chairman, 2003- 2006

Blue Ribbon Committee to Develop Rental Housing Standards, Inspection, & Enforcement - 2006

Mayor's Development Advisory Committee - 2015

Chamber of Commerce - Committees

Garland Image Committee - 1979

Chamber Accreditation Committee - 1985

Retail Revitalization Committee - 1985-1989

Retail Development Committee - 1989-1990

cartco@aol.com

(972)271-6808 office

(214)908-5550 - cell



GARLAND

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CITY OF GARLAND
RECEIVED
JUL 02 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: June 29, 2018

Name: Molly Bishop

Phone: [REDACTED]

(Home)

Address: 438 Trail View Lane

Phone: [REDACTED]

(Other)

City, State, Zip: Garland TX 75043

Email: [REDACTED]

Resident of Garland for 23 years

Resident of Texas for 36 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 4

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Education in Accounting, Volunteer education in Parks, previous volunteer experience

If you have previously served on a City Board or Commission, please specify and list dates of service.

Garland Parks and Recreation 2003 to Present

List civic or community endeavors with which you have been involved.

Community - Disaster Aid, Church, Election Judge

What is your educational background?

B S Accounting

What is your occupational experience?

Accountant since 1983

I hereby affirm that all statements herein are true and correct.

Molly Bishop

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

Bond

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☐

Past Due ☐
Past Due ☒

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vander 7/2/18

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018



GARLAND

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CITY OF GARLAND
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CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: _____

Name: Michael H. Plumlee

Phone: [REDACTED] (Home)

Address: 5504 Coronado Dr.

Phone: _____ (Other)

City, State, Zip: Garland TX 75043

Email: [REDACTED]

Resident of Garland for 16 years

Resident of Texas for 65 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 4

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.

I have not.

List civic or community endeavors with which you have been involved.

I am the Coordinator for the LaPrada 8 Crime Watch

What is your educational background?

94 Credit Hours (Senior Level) at Texas A&M University

What is your occupational experience?

Tax Assessor /Collector, Facilities and Records Manager for an Ins. Company. Retail Management

I hereby affirm that all statements herein are true and correct.

Michael H. Plumlee

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

Garland Board Program

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☐

Past Due ☐
Past Due ☒

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vanover 7/2/18

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018



GARLAND

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SEP 07 2018
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 6 SEP 2018

Name: LAURA PERKINS COX

Phone: [REDACTED]

(Home)

Address: 718 BOND DR

Phone: [REDACTED]

(Other)

City, State, Zip: GARLAND TX 75040

Email: [REDACTED]

Resident of Garland for 23 years

Resident of Texas for 50 years

Dallas County Voter Registration Number [REDACTED]

Garland City Council District Number 2

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

SEE ATTACHED

If you have previously served on a City Board or Commission, please specify and list dates of service.

SEE ATTACHED

List civic or community endeavors with which you have been involved.

SEE ATTACHED

What is your educational background?

SEE ATTACHED

What is your occupational experience?

SEE ATTACHED

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

1 BOND COMMITTEE

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Date Notified _____

Submitted to City Secretary 9/7/18

LAURA PERKINS COX
718 Bard Drive, Garland TX 75040, 214-725-8226

OBJECTIVE: Appointment by the Garland City Council to the City of Garland Bond Study Committee.

SUMMARY OF QUALIFICATIONS:

I am a proven community leader with strong consensus-building and teamwork skills.

I am an innovative policy maker, adapting ideas to best serve the needs of our community.

I am an experienced former elected official, interacting appropriately with professional staff at every level.

I am educated in effective communication, public engagement, and collaborative leadership.

I am invested in the continued success of Garland, with a long history of involvement with the city.

COMMUNITY SERVICE:

2017-2018: Member, Garland Municipal Charter Review Commission

2006-2012: Member of the Garland City Council from District 2, various council boards and committees including:

2010: Mayor's Ad Hoc Review Committee on the Utility Advisory Board

2010-2012: Member of the Council Utility Services Committee

2010/11: Garland City Council appointee to a special Ad Hoc TMPA settlement committee to resolve issues between the four TMPA cities

2006-2012: Member of the Leadership Training Council, National League of Cities

1999-2005: Member of the Board of Directors of the Garland Housing Finance Corporation

1996-2006: President of the Mill Creek Crossing Neighborhood Association

MILITARY SERVICE:

1989-1995: Lieutenant, Judge Advocate General's Corps, US Navy

EDUCATION:

2006-2012: Diamond Leadership Regent, National League of Cities Leadership Training Institute

1990: J.D., University of Texas at Austin School of Law

1987: B.A. in History, University of Texas at Austin

PERSONAL:

Married to Steve Cox for 26 years; Mother of two children



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Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 09/05/2018

Name: John Willis

Phone: [REDACTED]

(Home)

Address: 2116 Patricia Ln.

Phone: [REDACTED]

(Other)

City, State, Zip: Garland, TX 75041

Email: [REDACTED]

Resident of Garland for 53 years

Resident of Texas for 53 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 5

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Served on Garland City Council, District 5, 2008 - 2014

If you have previously served on a City Board or Commission, please specify and list dates of service.

Garland Board of Adjustment, 2006 - 2008

List civic or community endeavors with which you have been involved.

First United Methodist Church, Garland, Church Council Member

What is your educational background?

University of Texas at Austin, BA in Economics,

What is your occupational experience?

Owner and manager of investment real estate portfolio.

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

☒ Bond Study Committee

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☒ No ☐
Courtney Vander 9/6/18

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018



GARLAND

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AUG 28 2018

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 14 August 2018

Name: David Morehead Phone: [REDACTED] (Home)

Address: 3402 Burning Tree Ln Phone: [REDACTED] (Other)

City, State, Zip: Garland, TX 75042 Email: [REDACTED]

Resident of Garland for 13 years Resident of Texas for 22 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 6

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Serve on board of West Garland Neighborhood Association

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

West Garland Neighborhood Assoc. Cross walk @ Jupiter / Lawlor
Nat'l Night Out DART stop replacement @ O'Henry
Trash Clean Up

What is your educational background?

B.A.A.S

What is your occupational experience?

Production Manager
Business Systems Analyst

I hereby affirm that all statements herein are true and correct.

David Morehead

Board or Commission of first, second, and third choice:		
☐ Board of Adjustment	☐ Garland Youth Council **	☒ <u>Bond Study Comm.</u>
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Parks and Recreation Board
☐ Community Multicultural Commission	☐ Library Board	☐ Plan Commission
☐ Garland Cultural Arts Commission		☐ Senior Citizens Advisory Committee
		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due
Past Due

Date Appointed

Appointed By

Date Notified

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Patricia Vanover 9/6/18



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Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: August 21, 2018

Name: Susan P. Vaden

Phone:

Address: 4010 Justice Lane

Phone:

City, State, Zip: Garland, TX 75042

Email:

Resident of Garland for 48 years

Resident of Texas for 70 years

Dallas County Voter Registration Number

Garland City Council District Number 6

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.

List civic or community endeavors with which you have been involved.

West Garland Neighborhood Association

What is your educational background?

MEd in Secondary Education with minor in mathematics

What is your occupational experience?

Classroom Teacher; high school and community college

I hereby affirm that all statements herein are true and correct.

Susan Vaden

Board or Commission of first, second, and third choice:

BOND STUDY COMMITTEE

Board of Adjustment

Garland Youth Council

Parks and Recreation Board

Citizens Environmental and Neighborhood Advisory Commission

Property Standards Board

Plan Commission

Community Development Commission

Library Board

Senior Citizens Advisory Committee

Garland Cultural Arts Commission

Unified Building Department Committee

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed

Appointed By

Courtney Vanover 9/6/18



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Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: August 1, 2018

Name: Joe Thomas

Phone:

[Redacted]

(Home)

Address: 2917 Spring Brook Dr

Phone:

[Redacted]

(Other)

City, State, Zip: Garland TX 75044

Email:

[Redacted]

✓ Resident of Garland for 7 years Resident of Texas for 7 years
Dallas County Voter Registration Number [Redacted] Garland City Council District Number 7

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Charter Review Commission 2017

List civic or community endeavors with which you have been involved.

Lead on Nextdoor.com for Camelot; Vice President and Membership Chair, Camelot Neighborhood Assoc

What is your educational background?

Bachelors degree is in Business Management

What is your occupational experience?

Worked for Henry Company since 1980. Current role is Global Transportation Manager

I hereby affirm that all statements herein are true and correct.

Joe Thomas

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due
Past Due

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

CSO Suit/Claim Filed
Clerk Signature & Date

Courtney Varner
9/8/18

Revised 03/2018



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CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly: Date: 8/17/2018

Name: Dylan Hedrick Phone: [REDACTED] (Home)

Address: 2722 Oak Point Drive Phone: _____ (Other)

City, State, Zip: Garland, TX 75044 Email: [REDACTED]

✓ Resident of Garland for 3 years Resident of Texas for 33 years
Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 7

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I currently serve as First Vice Chair of the Planning Commission.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Planning Commission - November 2016-Present

List civic or community endeavors with which you have been involved.

Garland Code Cares - Volunteer; Oakridge Neighborhood Association - President

What is your educational background?

Rice University - BS Civil Engineering 2004, Rice University - MBA 2011

What is your occupational experience?

Over a decade as a project manager for civil engineering development projects. Currently work for Half Associates in Richardson, TX.

I hereby affirm that all statements herein are true and correct. Dylan Hedrick

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Youth Council **	☐ Parks and Recreation Board
☐ Citizens Environmental and Neighborhood Advisory Committee	☐ Property Standards Board	☐ Plan Commission
☐ Community Multicultural Commission	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Garland Cultural Arts Commission		☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due _____
Past Due _____

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

CSO Suit/Claim Filed
Clerk Signature & Date

Courtney Vanover
9/16/18

Revised 03/2018



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CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 8/16/18

Name: Henry J. (Hank) Beidleman

Phone: 9 [REDACTED]

(Home)

Address: 420 Rustic Ridge

Phone: _____

(Other)

City, State, Zip: Garland, Texas 75040

Email: [REDACTED]

Resident of Garland for 42 years

Resident of Texas for 50 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 8

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Over 40 years experience in managing operations and business consulting in various industries.

If you have previously served on a City Board or Commission, please specify and list dates of service.

None

List civic or community endeavors with which you have been involved.

Garland Citizens Police Academy Alumni Association, Neighborhood Watch Program.

What is your educational background?

BBA in Business Management, University of Texas at Arlington, 1973

What is your occupational experience?

20+ years electronics manufacturing management, 20+ years Business Process Improvement Consul

I hereby affirm that all statements herein are true and correct.

[Signature]

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

** Bond*

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due _____
Past Due _____

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes _____ No ☒

Courtney Vander 8/23/18

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018



GARLAND

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Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: 7-11-18

Name: Robert (Bob) Duckworth

Phone: XXXXXXXXXXXX (Home)

Address: 909 Wakefield

Phone: [REDACTED] (Other)

City, State, Zip: Garland, Texas 75040

Email: [REDACTED]

Resident of Garland for 74 years

Resident of Texas for 74 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 8

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Professional career in finance for over 45 years.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Served on the Downtown TIF from its inception until last January (2018_

List civic or community endeavors with which you have been involved.

Managed the Main Street Garland program which was a private, City and Texas Historic Commission

What is your educational background?

Graduated from Community ISD in Nevada, Tx. SMU Graduate School of Banking.

What is your occupational experience?

Forty Five plus years in the Banking Industry, mostly in City of Garland.

I hereby affirm that all statements herein are true and correct.

[Signature] of Applicant

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CITY SECRETARY
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Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

Bond Committee

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒

Courtney Vanover 7/13/18

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018



GARLAND

City Council Work Session Agenda

Meeting Date: September 17, 2018

Item Title: Boards & Commission Appointments

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Mayor Lori Barnett Dodson

- Mark Tyler - Unified Building Standards Commission
 - David Perry - Property Standards Board
-

Attachments

Mark Tyler - Unified Building Standards Commission

David Perry - Property Standards Board

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CITY SECRETARY



GARLAND

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Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Date: 6/23/16

Name: Mark E. Tyler Phone: [REDACTED] (Home)

Address: 5809 Harbor Town Dr Phone: [REDACTED] (Other)

City, State, Zip: Garland, TX 75044 Email: [REDACTED]

Resident of Garland for 49 years Resident of Texas for 54 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? Yes X No

Have you ever been convicted of a Class A misdemeanor? Yes X No

Please list any experience that qualifies you to serve in the areas you have indicated.

Fire & Rescue Officer - City of Dallas for 31 years

Custom Home Builder/Remodeler since 1983

Independent Home Inspector for 18 years

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

**Garland youth sports volunteer/ board member Garland Pee Wee Football, North Garland Little League
30 year volunteer/contributor for the Muscular Dystrophy Association Fill the Boot Campaign**

What is your educational background?

South Garland High School ('80)

Tyler Junior College ('82)

Master Firefighter Certification with The Texas Commission on Fire Protection

What is your occupational experience?

**Building code & permit compliance, Fire code inspections & compliance, knowledge of construction,
Project management, Customer service, 30+ years Civil service**

I hereby affirm that all statements herein are true and correct.

Mark E. Tyler

Board or Commission of first, second, and third choice:

1 Board of Adjustment

1 Building and Fire Codes Board

1 Citizens Environmental and Neighborhood Advisory Committee

1 Community Multicultural Commission

1 Electrical Board

1 Garland Cultural Arts Commission

1 Garland Youth Council **

2 Property Standards Board

1 Library Board

1 Parks and Recreation Board

3 Plan Commission *

1 Plumbing and Mechanical Codes Board

1 Senior Citizens Advisory Committee

* Plan Commission members must live in district

** Garland Youth Council has a separate application

Return completed application to:

City Secretary's Office
200 North Fifth Street
Garland, TX 75040
Fax: 972-205-2504
Email: rdowl@GarlandTx.gov



GARLAND
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Board & Commission Application

Please Print or Type: **PLEASE DO NOT SEND RESUME.**

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Board or Commission of first, second, and third choice:

☐ Board of Adjustment	☐ Garland Cultural Arts Commission	☐ Parks and Recreation Board
☐ Building and Fire Codes Board	☐ Garland Youth Council**	☒ 2 Plan Commission*
☐ Citizens Environmental Advisory Committee	☒ 1 Property Standards Board	☐ Plumbing and Mechanical Board
☐ Community Development Advisory Committee	☐ Library Board	☐ Senior Citizens Advisory Committee
☐ Electrical Board		

Full Name: **David Perry**

Home Address: **4010 Wallingford Dr.**

City, State, Zip: **Garland, Texas 75043**

Phone: [REDACTED]

E-mail Address: [REDACTED]

Resident of Garland for: **(21)** years

Are you a registered voter in Dallas County? ☒ Yes ☐ No

Voter Registration No. [REDACTED] Precinct No. **3700** City Council District No. **3**

Bus. Address: **101 N Peak**

City, State, Zip: **Dallas, Texas 75266**

Phone: [REDACTED]

E-mail Address: [REDACTED]

Resident of Texas for **54** years

Have you ever been convicted of a felony?

☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor?

☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Leadership Garland Graduate (Class XVIII); Board Member-Garland's Property Standards Board (Chairman); Board Member -Union Gospel Mission; Internal Auditor (20 plus yrs); DART Transportation Department – Business Manager (Currently).

If you have served on a City Board or Commission, please specify and list dates of service. **7/98 – 12/08 (South Area Implementation Committee). 8/99-Present (Garland's Housing Standards Board)**

List civic or community endeavors with which you have been involved.

Leadership Garland Graduate (Class XVIII); Board Member-Garland's Housing Standards Board; Board Member/Treasurer- Coalition for a Better South Garland; Board Member -Union Gospel Mission

What is your educational background? **(BS) Accounting**

What is your occupational experience? **Internal Auditor (20 plus years); Business Manager (9 years)**

*Plan Commission members must own property within the city.

I hereby affirm that all statements herein are true and correct.

 **8-20-18**
Signature of Applicant

FOR OFFICE USE ONLY

Ad Valorem Tax Status _____ Current _____ Past Due

Signatures

Status of Utility Accounts _____ Current _____ Past Due

Tax Clerk

Suit/Claim Against City Yes _____ No

Accounting Clerk

City Attorney

Date Appointed _____

City Manager

Appointed By _____

Date Notified _____

Date Disclosure Form Filed _____

Revised 10/2011

DEMOCRACY IN ACTION

The American democratic experience is built upon the foundation of concerned and caring citizens becoming actively involved in local government. Consistent with this principle, Garland's Charter provides for the City Council to utilize citizen volunteers to assist in carrying out the many functions of municipal government by serving on the City's Advisory Boards and Commissions. Please give serious consideration to becoming more involved in helping make Garland the best city possible by applying to serve on a board or commission of your choice. For further information, call 972-205-2403.

Process For Selection

Board members are selected for two-year terms by the City Council in August. Terms are usually staggered whereby at least half of the membership has board experience. All applicants and incumbents must submit a Board and Commission Application form by July 1. Members of some boards must possess certain technical skills as specified by ordinance. All board and commission members must file a Code of Ethics Disclosure Form with the City Secretary. Applicants will be notified of acceptance by mail after their appointment. Because vacancies may arise during the year, all applications are kept on file for one year.

Qualifications

The Garland Charter and Code of Ordinances establish certain qualifications that must be met by members of boards and commissions. In addition to special qualifications for service, a board member must:

- have been a resident of the state of Texas for one year and of Garland for six months prior to the date of appointment;
- be a qualified voter at time of appointment;
- not be in arrears on City taxes, utility service charges or other obligations owed the City;
- have not been convicted of a felony;
- have not been convicted of a Class A misdemeanor;
- not be an adversary party to pending litigation against the City. *Revised 10/2011*

Boards and Commissions

Board of Adjustment

- Consists of 9 members
- Meets 3rd Wednesday of every month
- Considers applications for variances to zoning ordinance regulation, hears appeals regarding determinations of the Zoning Administrator, and considers action concerning non-conforming uses

Building and Fire Codes Board

- Consists of 9 members
- Meets on call
- Reviews proposed amendments to Building and Fire Codes and hears appeals on rulings of the Building Official or Fire Chief

Citizens Environmental and Neighborhood Advisory Committee

- Consists of 9 members
- Meets 2nd Wednesday of each month
- Reviews, develops and recommends new and expanded projects to the City Council

Community Multicultural Commission

- Consists of 13 members
- Meets 3rd Thursday of each month
- Researches issues and makes recommendations to Council concerning the City's changing demographic composition and diverse needs

Electrical Board

- Consists of 9 members: 8 members specializing in electrical work and 1 lay person
- Meets on call
- Reviews proposed amendments to Electrical Codes, hears appeals on rulings of the Building Official, administers electrical exams to license electricians, and approves electrical contractors to operate in the city

Garland Cultural Arts Commission

- Consists of 9 members
- Meets quarterly
- Advises on policies of the Arts Center, negotiates contracts for usage of Heritage Park, awards grants to arts groups, and promotes the arts in general

Garland Youth Council

- Consists of 20 members; all high school age
- One-Year Terms
- Meets 2nd Tuesday of every month
- Advises Council of wants and needs of Garland youth and acts as ambassadors for the City of Garland

Property Standards Board

- Consists of 9 members
- Meets 1st Thursday of each month if needed
- Reviews staff recommendations and issues orders requiring repair/demolition and/or civil penalties

Library Board

- Consists of 9 members
- Meets 2nd Monday of every month
- Advises Council on library services and programs

Parks and Recreation Board

- Consists of 9 members
- Meets 1st Wednesday of every month
- Advises on acquisitions, maintenance, operation and use of parks, playgrounds and open spaces

Plan Commission

- Consists of 9 members
- Meets 2nd and 4th Monday each month
- Reviews rezoning applications, subdivision plats and site plans, and advises Council regarding comprehensive planning issues

Plumbing and Mechanical Codes Board

- Consists of 9 members: 7 members Specializing in the construction industry and 2 lay persons
- Meets on call
- Reviews proposed amendments to Plumbing and Mechanical Codes and hears appeals on rulings of the Building Official

Senior Citizens Advisory Committee

- Consists of 9 members
- Meets 1st Thursday of each month
- Advises Council on senior citizen issues



GARLAND

City Council Work Session Agenda

Meeting Date: September 17, 2018

Item Title: Boards & Commission Appointments

Submitted By: Elisa Morales, Management Services Coordinator , Administration

Summary:

Council Member Robert Vera

- Jacobe Chandler - Community Multicultural Commission
-

Attachments

Jacobe Chandler - Community Multicultural Commission



Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Date: 8-28-18

Name: JACOB CHANDLER Phone: N/A (Home)

Address: 4718 FIREWHEEL DR. Phone: [REDACTED] (Other)

City, State, Zip: GARLAND, TX 75044 Email: [REDACTED]

Resident of Garland for 6 years Resident of Texas for 24 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 1

Have you ever been convicted of a felony? Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I HAVE A LONG HISTORY OF LIVING IN DIVERSE AREAS PRIOR TO MOVING TO GARLAND.

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

JURY DUTY, VOTING ETC. I ALSO VOLUNTEER AT THE NON PROFIT MEDICAL MENTOR AND THE KNIGHTS OF COLUMBUS.

What is your educational background?

GRADUATED FROM MIT IN BOSTON, MA WITH A BACHELOR OF SCIENCE IN PROJECT MANAGEMENT. SUMMA CUM LAUDE.

What is your occupational experience?

I CURRENTLY WORK AS A CONSTRUCTION MANAGER OVERSEEING THE DEVELOPMENT AND CONSTRUCTION OF MULTIFAMILY PROJECTS IN DFW.

I hereby affirm that all statements herein are true and correct.

[Signature]
Signature of Applicant

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Building and Fire Codes Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Community Multicultural Commission

☐ Electrical Board

☐ Garland Cultural Arts Commission

☐ Garland Youth Council **

☒ 2 Housing Standards Board

☐ Library Board

☐ Parks and Recreation Board

☒ 3 Plan Commission *

☐ Plumbing and Mechanical Codes Board

☐ Senior Citizens Advisory Committee

* Plan Commission members must live in district

** Garland Youth Council has a separate application

Return completed application to:

City Secretary's Office
200 North Fifth Street
Garland, TX 75040
Fax: 972-205-2504
Email: rdowd@GarlandTx.gov

Revised 03/2015

Courtney Vanner 8/29/18