



GARLAND

AGENDA

CITY COUNCIL WORK SESSION
City of Garland
Work Session Room, City Hall
William E. Dollar Municipal Building
200 North Fifth Street
Garland, Texas
Monday, September 20, 2021
6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

The meeting will be broadcast by webinar or telephone at the following URL:

https://garlandtx.zoom.us/webinar/register/WN_esnvJeTMQgWI1buZrKIL8Q

Registration for the online meeting is required. The meeting will be recorded and will be available for viewing the next day at www.garlandtx.gov.

For those without internet access to the meeting, a dial-in option is available. The numbers are:

346-248-7799

470-250-9358

470-381-2552

The Meeting ID is: 814 2822 365

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

1. Public Comments on Work Session Items

Persons who desire to address the City Council on any item on the Work Session agenda are allowed three minutes to speak. Speakers are taken only at the beginning of the meeting, other than invited testimony.

Speakers are grouped by Work Session item and will be taken in the order of the Work Session agenda. Speakers must submit to the City Secretary a completed speaker's card before the beginning of the meeting. Speaker cards will not be accepted after the Mayor calls the meeting to order. Speaker cards are available in the lobby, at the visitor's side of the Work Session Room, and from members of staff.

Speakers are limited to addressing items on the Work Session agenda – any item relating to a Regular Session agenda item should be addressed at the Regular Session and any item not on an agenda may be addressed during the open microphone at the end of the Regular Session.

2. Consider the Consent Agenda

A member of the City Council may ask for discussion or further information on an item posted as a consent agenda item on the next Regular Meeting of the City Council. The Council Member may also ask that an item on the posted consent agenda be pulled from the consent agenda and considered for a vote separate from consent agenda items on the regular agenda. All discussions or deliberations on this portion of the work session agenda are limited to posted agenda items and may not include a new or unposted subject matter.

3. Written Briefings:

a. Consider Assistance Request for Nonprofit Special Event - 2021 Wheels of Hope Car Show

Council is requested to approve the proposed recommendations for special events assistance for the 2021 Wheels of Hope Car Show in the amount of \$11,345. Unless otherwise directed by City Council, staff will proceed with the proposed assistance for the special event.

b. Neighborhood Vitality Matching Grant Guidelines (NVMG) Update

Many voluntary neighborhood-based groups find participating in the NVMG program difficult, because they are unable to achieve tax-exempt status and/or are unable to create and maintain a bank account for the association. An amendment to the NVMG is being incorporated to allow these neighborhoods to participate in the program. Unless otherwise directed by Council, the changes will be implemented.

c. Project Supplemental Agreement with Dallas County for Rowlett Road Cycle Track from Greenbelt Parkway to Lake Ray Hubbard

Council is requested to adopt a resolution which authorizes the City Manager to execute the attached Project Supplemental Agreement with Dallas County for the design and construction of the Rowlett Road Cycle Track from Greenbelt Parkway to Lake Ray Hubbard. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the October 12, 2021 Regular Meeting.

d. Naaman School Road - Condemnation

Council is requested to approve a resolution to authorize the use of eminent domain where necessary to acquire the strips and clips needed for Naaman School Road to reconstruct from a two-lane roadway into a four-lane roadway divided street between Brand Road and State Highway 78 (Lavon Drive). This item is scheduled for formal consideration at the September 21, 2021 Regular Meeting.

4. Verbal Briefings:

a. COVID-19 Briefing

Staff will provide an update to Council and ask for Council direction, if needed, on various matters related to COVID-19 and actions being taken by the City.

b. Tele Meetings

At the request of Council Member Rich Aubin and Mayor Scott LeMay, staff has been asked to brief the Council on the requirements and the feasibility of Council Members participating by video technology in meetings held in person.

c. Historically Underutilized Business (HUB) Procurement

Deputy Mayor Pro Tem B.J. Williams has requested a report on the City's Historically Underutilized Business (HUB) procurement. The report is attached as requested.

5. Announce Future Agenda Items

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

6. Council will move into Executive Session

**EXECUTIVE SESSION
AGENDA**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

The City Council will adjourn into executive session pursuant to Sections 551.072 and 551.071 of the Texas Government Code to deliberate or discuss:

The purchase, exchange, lease or value of several tracts of real property for economic development purposes, located in various places within the City (551.072) and attorney/client matters concerning privileged and unprivileged client information related to the same (551.071).

7. Adjourn



GARLAND POLICY REPORT

City Council Work Session Agenda

3. a.

Meeting Date: September 20, 2021

Item Title: Consider Assistance Request for Nonprofit Special Event - 2021
Wheels of Hope Car Show

Submitted By: Christopher Hallmark, Special Events & Marketing Supervisor

Strategic Focus Areas: Enhanced Quality of Life through Amenities, Arts, and Events
Customer-Focused City Services

ISSUE

The Hope Clinic and Wheels of Hope Committee has requested the City Council to consider waiving expenditures for city services required for their event, Wheels of Hope Car Show in Downtown Garland on Saturday, October 2nd. The City Council Policy on Special Events states that requests from nonprofit organizations for donated services in excess of \$5,000 be brought to the City Council for consideration.

OPTIONS

The City Council may:

1. Approve the proposed recommendations for special events assistance in the amount of \$11,345.
2. Deny or revise proposed funding levels, or
3. Return the item to staff for further review and recommendations.

RECOMMENDATION

Over the past several years Wheels of Hope has grown exponentially and the city has taken a more proactive planning role for the event to prevent any risk management issues such as providing water barricades for street closures. Additionally, we have included contract cleaning services to keep our public areas clean after the event. Public restrooms and some staff assistance is provided for setup and teardown as well. We have had no issues in this area due to the City's planning and oversight of these areas.

For the 2021 Wheels of Hope event, planning discussions via email to each necessary department has been conducted to capture costs and layout plans for the event. In addition, meetings between representatives from Transportation, Police, Health, Environmental Waste, Fire, Park Maintenance and Cultural Arts have been held on:

- January 20, 2021
- June 23, 2021

- July 28, 2021
- August 25, 2021
- September 8, 2021

At the meetings, the below areas were studied and plans were made for each:

- Traffic Plan/Street Closure Plan
- Emergency Services (EMS and Fire) Plans
- Police and Event Security Plans
- Environmental Waste Plan
- Setup/Teardown Plan

Based on these planning meetings, it has been determined that this year's **estimated** cost for Wheels of Hope will be:

CITY SERVICE	October 2, 2021	DESCRIPTION:
Police	\$2,200	Security and safety/ Overtime rate
Transportation Services	\$500	Oversight of street closures
Environmental Waste Services	\$500	Delivery and removal of (50) waste containers
Cultural Arts Facilities	\$645	Plaza Theater rental fee (includes backup weekend)
Barricades	\$5,000	Water-filled Barricades (106+)
Contracted Cleanup Services	\$1,000	Post Event Cleanup Cost
Equipment Rental	\$1,100	Public restrooms (8)
In-Kind Equipment & Services	\$500	Parks staffing, misc. equipment
TOTAL:	\$11,345	

Unless otherwise directed by City Council, staff will proceed with the proposed assistance for the special event.

BACKGROUND

This annual event spotlights the unity among Garland's diverse community. By assisting various nonprofit organizations through the donation of City services for nonprofit special events, the City promotes and celebrates the diversity and vitality of the community. From parades and festivals to various multicultural events, the City of Garland is showcased through the efforts of these nonprofit organizations.

CONSIDERATION

The 2021-2022 annual operating budget has \$116,500 budgeted in the General Fund to provide assistance in covering fees and charges for City services for special events held by nonprofit organizations. The proposed assistance for Wheels of Hope is within the budgeted amount.

Attachments

2021 Special Event Permit Application

2021 Special Event Assistance Program Application

2019 Post Event Budget Report (Previous Year's Event)

Hope Clinic 501©3 nonprofit certificate

WOH Event Site Map

From: noreply@civicplus.com
To: [Special Events](#)
Subject: [EXTERNAL] Online Form Submittal: Third Party Special Event Application
Date: Tuesday, June 15, 2021 10:16:00 AM

Third Party Special Event Application

Applicant/Event Host Information

Event Host/Contact Person	Dana
Event Host/Contact Person	Cooper
Host Organization Title	Wheels of Hope Classic Car Show
Organization Type	Non-Profit - 501(c)(3) or (c)(6) Certificate Required
Address	1001 Main Street
City	Garland
State	TX
Zip Code	75040
Best Phone Number	214-763-9641
Email Address	dcooper@veritexbank.com
Liability Insurance:	<i>Field not completed.</i>
Nonprofit Certificate	IRSDetermination.pdf
Mitigation Strategy Plan	<i>Field not completed.</i>

Event Description

Event Name/Title	Wheels of Hope Classic Car Show
Event Start Date	10/1/2021
Event End Date	10/2/2021
Link to Event Website (If applicable)	wheelsofhopegarland.com
Event Type	Fundraiser
Detailed Event Description	Wheels of Hope Classic Car Show benefits the Hope Clinic, who provides medical treatment, education, medication to the citizens of Garland. The people

historically do not have insurance, or they are unable to secure medical assistance.

Event Location & Maps

Event Location	Garland Downtown Square
List Park and/or Venue Name	Plaza Theater and the Downtown Square
Location of Event	Downtown Garland
City	Garland
State	TX
Zip Code	75040
Street Closures/ Neighboring Streets	Street Closures will be discussed and determined
Site Map/ Event Layout	WOH -.pdf

Layout/ Map Requirements

1) All Equipment/ Activity/ Food/ Beverage/ Merchandise Vendors & Locations including Tent Size

2) Sound/Power/Staging Locations

3) Street Closures (If Applicable)

4) EMS/ PD/ Restroom/ Trash Container Locations (If Applicable)

5) Activities/Festivities/Signage Locations

Event Schedule

Event Start Date & Time	10/1/2021 3:00 PM
Event End Date & Time	10/2/2021 4:30 PM
Event Setup Date & Time	10/2/2021 5:45 AM
Event Teardown Date & Time	10/2/2021 4:30 PM

(Section Break)

Multiple Day Schedule

If your event occurs on multiple or consecutive days, enter Start and End times for each day of the week on which your event will occur.

First Event Day - Start Date &	10/1/2021 3:00 PM
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Time

First Event Day - End Date & Time	10/1/2021 7:00 PM
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Second Event Day - Start Date & Time	10/2/2021 5:45 AM
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Second Event Day - End Date & Time	10/2/2021 4:30 PM
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Third Event Day - Start Date & Time	<i>Field not completed.</i>
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Third Event Day - End Date & Time	<i>Field not completed.</i>
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More Dates & Times?	<i>Field not completed.</i>
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Event Activities, Entertainment & Equipment

<u>Activities, Entertainment & Equipment.</u> - Check all that applies to your event.	*Amplified Sound/PA System, *Electricity/Generator , *Medical/EMS , Stage/Grandstand/ Scaffolding, *Street Closures & Barricades, *Tents , Trash/Recycling Containers, Vehicles/Floats (Car Show or Parade)
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List ALL equipment vendors for above checked elements & location of setup.	City of Garland and Time Works
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Entertainment:	DJ/Disc Jockey, Live Band, Live Performance (theatrical or musical), Other - If other, Please describe in the box below.
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Other	GISD Students
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Does your event involve entertainment?	Yes - April Smith and the Stratoblasters
--	--

<u>Stage:</u> - List all Stages/Grandstands/Scaffolding and dimensions: (Number of Stages, Size and Location) - List N/A if there will <u>NOT</u> be a stage.	To be determined. Staging diagram will be provide
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<u>Tents:</u> - List all tents and dimensions:	20W x 16D X 8H Tents, Chairs and 6' utility tables
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(Number of Tents, Size and Location)
- List N/A if there will NOT be any tents.

Public Participation, Vendors, & Fees

Are you advertising/inviting the public to participate?	Yes - Open to the Public
Estimated Amount of Attendance	3,000 - 5,000 people
Does this event have an Admission or Registration Fee?	No - the event is FREE
Benefiting Organization	Hope Clinic of Garland
Benefiting Organization Type	Non-Profit - 501(c)3 or (c)(6) Certificate Required
Benefiting Non-Profit - 501(c)3 or other Certificate Required	IRSDetermination_1.pdf
<u>Alcohol:</u> - Will there be any Alcohol Vendors at your event?	No alcohol onsite
<u>Food:</u> - Will there be any Food & Non-Alcoholic Beverage Vendors at your event?	No Food/Beverages onsite
<u>Merchandise:</u> - Will there be any merchandise vendors at your event?	Merchandise Sales
List all Vendors, Types and Locations	Wheels of Hope will be selling their usual T-Shirts

Signage, Security, & Waste Management

<u>Signage:</u> - Will any signs or banners be used for the event?	Yes - please describe below.
If yes, please describe size and location.	Lots of signage
<u>Event Flyer:</u> - Is there a draft or final event	No - I do <u>NOT</u> have an event flyer

flyer for the event?

Police/ Security/ Crowd Control:
- Does your event require a police/security presence?
(Traffic or Crowd Control)

Yes - Police/ Security is needed at my event

If yes, please indicate the method by which you will hire the required officers.

I request police be hired, staffed & overseen by GPD & Special Events Office (Subject to Approval)

Waste:
Will extra trash barrels or dumpsters be needed for the event?

Yes - I need extra trash barrels or dumpsters

If yes, please list number and location of extra trash barrels or dumpsters needed.

Lots of Trash Barrels and a dumpster would be great

Portable Restrooms:
- Will there be portable restrooms at your event?

Yes - I will have portable restrooms at my event

(Section Break)

Other:
Please explain any further special requests or further event information we need to know about your event.

Lots of details. Will be coordinating them with Robert, Chris and Dana

Email not displaying correctly? [View it in your browser.](#)



GARLAND

TEXAS MADE HERE

Special Event Assistance Program Application

Date Submitted

June 7, 2021
(Must be minimum 45 days prior to event)

Please type or print legibly

SECTION 1: Event Information

Event title:

Wheels of Hope Classic Car Show Co

Event location:

Downtown Garland on the Square & Plaza

Event date(s):

Friday, Oct. 1 Plaza & set up Start time: 5:30 AM End time: 4:30 PM - Sat. Oct. 2
Saturday, Oct. 2 Plaza & square

Event description:

Classic car show benefitting Hope Clinic

Is this a new event? Yes ☒ No ☐

If no, # years event has been held prior to current year: 6 yrs

Previous Attendance:

2,000+

Estimated Attendance this year:

2-3,000

Event Purpose/Mission?

raise money & awareness for the Hope Clinic of Garland

How will this event benefit the Garland community?

the uninsured families of Garland receive medical care & education and medication

How will the proceeds of this event be used?

see above

SECTION 2: Event Host Information – Proof of 501(c)3, 501(c)4, 501(c)6 status (official IRS letter)

Applicant's Name (event host):

Dana Cooper / Jamie Miller

Applicant's Address:

1001 Main St. Garland, TX 75040

Best Phone (on-site):

214-763-9641

Email:

dcooper@veritexbank.com

Host Organization:

Hope Clinic

Organization's Address:

800 South 6th Street Garland, TX 75040

Organization tax ID #:

75-2960314

Non-Profit Status: (circle one)

☒ 501(c)3

☐ 501(c)4

☐ 501(c)6

☐ Neither

NOTE: Upon approval of the event application, and at least ten (10) days prior to the event, the event host shall provide the City with evidence of public event liability insurance in the amount of \$500,000 per occurrence for bodily injury and property damage arising from the event. The insurance shall be written with an insurance company authorized to transact business in the State of Texas and have a current rating of "A" or better by A.M. Best Key Rating Guide.

PRE-EVENT BUDGET

Budget must be submitted on this form or in this format for review. If applying as a pre-existing event, applicant must submit final total profit/loss from the previous year's event as well.

PROJECTED REVENUE

Admission fees/ticket sales	
Booth sales/rental <i>sponsorships</i>	<u>200.00</u>
Souvenir/merchandise sales	
Concession sales	
Donations	<u>\$30,000</u>
Sponsorships	
Other <i>raffle/t-shirts</i>	<u>5,000</u>
Total projected revenue	<u>35,300.00</u>

PROJECTED EXPENSES

Administrative Expenses:

Staff	
Facility rental	
Supplies	

Operating Expenses:

Entertainment	<u>8,500.00</u>
Portable restrooms	
Generators Tent	
Stage/sound/lighting	<u>8,000.00</u>
Food, lodging	
Decorations/signage	<u>1,500.00</u>
Rental expense (tables, chairs, etc.)	
Other	

Advertising/Promotion Expenses:

Posters/flyers (design & printing)	<u>1,500.00</u>
Brochures (design & printing)	
Print ads	
Radio/television ads	

Total projected expense

1,500.00

PROJECTED PROFIT OR (LOSS)

\$21,800.00

Dana Cooper
Signature of organization representative

June 6, 2021
Date

SECTION 3: Event Logistics

Listed below are logistical elements that may be a part of your event. "Services available through City" indicates what the City of Garland may be able to provide through the Special Event Assistance Program. The "Applicant's Responsibilities" section refers to logistical elements which may be a part of your event, but that are typically provided by the event Host or producer. Please check all in both sections that apply to your event:

*May be subject to additional permit, fees, or approval

Services Available through City

- ☒ Barricades
- ☒ Electrical Power (if available)
- ☐ Medical/ EMS
- ☐ Park Use (Approval by Director of Parks Dept.)
- ☒ Police/ Security
- ☒ Preparation of City-owned Facility/ Property
- ☒ Running Water (if available)
- ☒ Street Closures
- ☒ Traffic/ Crowd Control
- ☒ Trash/ Recycling Containers

Applicant's Responsibility

- ☐ Alcohol at Event*
- ☐ Amusement Rides*
- ☐ Animals*
- ☒ Clean up Event Area or Facility
- ☐ Fireworks*
- ☐ Food/ Beverages*
- ☐ Generators*
- ☐ Jumpers/Bounce House* Merchandising*
- ☐ Off-site Parking & Transportation - *city Parking Garage*
- ☐ Open Flames*
- ☐ Overnight Security*
- ☐ Portable Restrooms ?
- ☐ Signs/ Banners* (City signage ordinances apply)
- ☒ Sound Amplification*
- ☒ Stage/ Grandstand/ Scaffolding
- ☐ Temporary Fencing
- ☐ Tents ?

SECTION 4: Supplemental Application Materials

Listed below are additional documents that are required in order to complete the application for event assistance. Each item is due at the time the application is submitted, unless otherwise indicated.

- ☒ Copy of proposed event site plan and/or route plan (parades/runs) *will visit with Chris & Robert*
- ☐ Proof of 501(c)3, 501(c)4, 501(c)6 status (official IRS letter)
- ☐ Third Party Special Event Application
- ☒ Copy of the group's Insurance Certificate, listing City of Garland as additional insured (due no later than 10 days prior to the event date) *swingle Callins & Assoc attw. Celf Fields*

I certify that the event for which this application has been prepared will be open to all citizens, and that attendance will not be limited by age, sex race, physical impairment, or other means. I further certify that the event's Host by a non-profit organization. On behalf of the Event Host, I agree to abide by the Special Events Guidelines provided with this Application. I further certify that the facts contained in this Application are accurate.

The Event Host does hereby fully release, discharge and Indemnify the City of Garland and its officers, agents, servants, and employees from and against any and all claims from injuries, damage or loss which might occur during the special event set forth in this Application, regardless of cause and even if caused by the City of Garland.

Dana Croper

Print name

WOH coordinator

Title

Dana Croper

Signature

June 7, 2021

Date

Wheels of Hope

POST-EVENT BUDGET REPORT

(from previous year)

REVENUE

Budget must be submitted on this form or in this format for review.

Admission fees/ticket sales	
Booth sales/rental	<u>300.00</u>
Souvenir/merchandise sales	<u>300.00</u>
Concession sales	
Donations	<u>30,000</u>
Sponsorships	
Other <u>Raffle</u>	<u>2,000</u>
Total Revenues	<u><u>32,600</u></u>

EXPENSES

Administrative Expenses:	
Staff	
Facility rental	
Supplies	
Operating Expenses:	
Entertainment	<u>2,000</u>
Portable restrooms	
Generators Tent	
Stage/sound/lighting	<u>1,500</u>
Food, lodging	
Decorations/signage	<u>1,000</u>
Rental expense (tables, chairs, etc.)	
Other <u>Jumbotrons</u>	<u>4,000</u>
<u>insurance</u>	<u>1,000</u>
Advertising/Promotion Expenses:	
Posters/flyers (design & printing)	<u>2,500</u>
Brochures (design & printing)	
Print ads <u>+ shirts</u>	<u>1,800</u>
<u>trophies</u>	<u>1,500</u>
Radio/television ads	
Total Expenses	<u><u>15,300</u></u>

\$ 17,300.00

PROFIT OR (LOSS)

April 25

2020 - Wheels of Hope
postponed due to COVID

for Hope Clinic

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date **DEC 19 2006**

HOPE CLINIC OF GARLAND INC
620 W AVE B
GARLAND, TX 75040-0000

Employer Identification Number:
75-2960314

DLN:

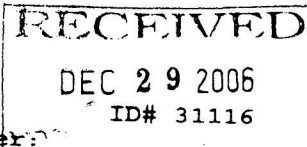
17053329713046

Contact Person:

THOMAS C KOESTER

Contact Telephone Number:
(877) 829-5500

Public Charity Status:
170(b)(1)(A)(vi)



Dear Applicant:

Our letter dated JUNE 2002, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

We have sent a copy of this letter to your representative as indicated in your power of attorney.

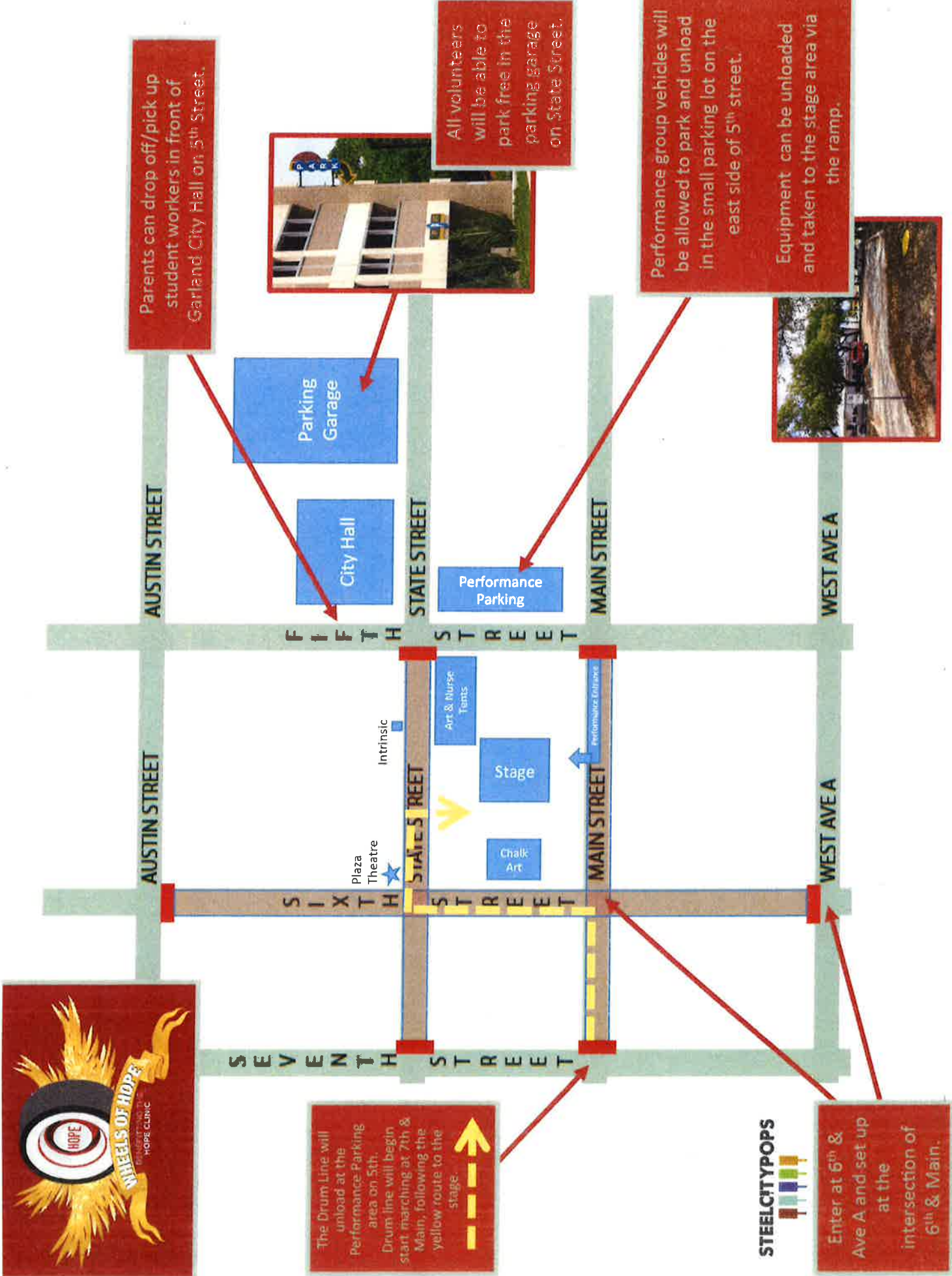
Sincerely yours,

A handwritten signature in cursive script that reads "Lois G. Lerner".

Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

VII

A: IRS 501(c)(3) determination letter Letter 1050 (DO/CG)



STEELCITYPOPS





GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

3. b.

Meeting Date: September 20, 2021

Item Title: Neighborhood Vitality Matching Grant Guidelines (NVMG) Update

Submitted By: Scott Bollinger, Neighborhood Resource Manager

Summary of Request/Problem

The Neighborhood Vitality Matching Grant (NVMG) provides financial reimbursement to neighborhood groups who participate in the program. Many voluntary neighborhood-based groups find participating in the NVMG program difficult, because they are unable to achieve tax-exempt status and/or are unable to create and maintain a bank account for the association. The City of Garland cannot issue reimbursement checks to associations without a bank account. Further, the City of Garland must issue a Form 1099 to any person or group that is not officially registered as a 501(c)3.

Recommendation/Action Requested and Justification

An amendment to the current NVMG guidelines is proposed, specifically:

For registered voluntary associations that lack a bank account or tax-exempt status, the City can provide project management services up to the \$10,000 non-match grant limit. Services provided in this way cannot exceed beyond \$10,000. The City will plan, bid, inspect and process payment under current City procurement means. A license agreement including a maintenance provision may be required, which authorizes the City to remove any assets or improvements that are not adequately maintained.

Unless otherwise directed by Council, these changes will be incorporated in the NVMG guidelines.

Attachments

2021 NVMG Guidelines



NEIGHBORHOOD VITALITY MATCHING GRANT Guidelines

AT A GLANCE

For Whom: Neighborhood Associations (Voluntary or Mandatory)

For What: Neighborhood beautification/enhancement projects on public property.

For....Why?: To build community as you beautify your neighborhood. Projects, challenges, successes—these bring neighbors together, weaving the social fabric necessary to create and sustain self-sufficient, thriving neighborhoods.

Application deadlines are March 23 and September 23. Carefully review the guidelines below and contact the Office of Neighborhood Vitality (ONV) to get started!

DESCRIPTION

The City Council allocated Neighborhood Vitality Matching Grant (NVMG) funds for Garland neighborhood groups to improve the physical features of their neighborhoods. Projects must provide a public benefit which promotes stronger, safer, and healthier communities. These guidelines present the eligibility requirements, funding match contribution, overview of the application process, and other rules governing the grant.

The Office of Neighborhood Vitality (ONV) is available to offer assistance through every step of the process. Contact the ONV by phone at 972-205-2445 or at neighborhoods@garlandtx.gov.

NEIGHBORHOOD ELIGIBILITY

As the NVMG is an investment by the City of Garland, only applications from homeowner and neighborhood associations (voluntary and mandatory) that have been registered for at least one year will be considered. Newly-formed associations that have participated in neighborhood capacity activities through the ONV are eligible to apply within six months. **Not organized or registered? Contact the ONV to learn how to get started.**

Individual residents, nonprofits or businesses are not eligible to receive funding. Associations, as the primary applicant, may collaborate with other associations, businesses, and nonprofits. City staff and departments can also partner with associations as co-applicants.

Age of the neighborhood and number of residential units impacted are factors in determining which projects to award matching funds, but all associations are encouraged to apply, or to work with staff to prepare for application.

PROJECT ELIGIBILITY

Physical improvements or additions to the neighborhood, located within city limits on public property or the public right-of-way, that provide a wide public benefit are eligible through the NVMG. Generally, projects cannot involve private property; however, residents are encouraged to work with ONV staff to assist with solutions that may involve private property. Other factors that affect project eligibility include:

Maintenance projects

Funds that would typically appear in the operating budget of a neighborhood association or individual homeowner's operating budget are not eligible for NVMG funding. This includes grounds keeping, common area and equipment upkeep, and the tools and equipment required for maintaining neighborhood features. Project must not require ongoing maintenance from the City of Garland.

Landscaping

Live plant materials, also known as "softscape," or costs associated with the installation, removal, modification, or restoration of vegetation, are not eligible. Applicants are encouraged to consider the installation and maintenance of softscape and to include them in their projects where feasible, but the costs associated with live plant materials are not eligible for reimbursement. Hardscape costs are eligible.

Inadequate public benefit or neighborhood support

Applications that benefit only a small portion of the residents of a neighborhood or do not demonstrate widespread support among the neighborhood's residents are not eligible for NVMG funding. Mandatory association applications must be signed by a duly designated officer of the association capable of representing the interests of the association.

Conflicts with City of Garland

Proposals must comply with applicable City of Garland codes and policies, and applicable federal, state, and local laws. Projects cannot create a public safety hazard or conflict with existing or approved municipal projects.

Not intended to be exhaustive, the following provides examples of project eligibility:

Eligible	Not Eligible
Sign Toppers	Sidewalk Construction/Repairs
Entry Features (new construction)	Costs associated with vegetation , or "softscape"
Common Area or Recreational Improvements (new construction)	Repairs or Maintenance of Existing Structures or Facilities
Picnic tables, benches or pavilions	Speed Humps
Neighborhood Park Improvements	Lighting Upgrades, Irrigation Upgrades
Safety Lighting (new installation)	Projects Incurring Costs Before Grant is Approved
Neighborhood Art Installation	Security Cameras

APPLICATION PROCESS

Application Deadlines

NVMG applications are accepted twice per year. To be considered for award, applications must be submitted by March 23 and September 23, respectively. Application packets are available from the City of Garland website, GarlandTx.gov, or can be obtained through the ONV.

The NVMG application packets have all the requirements fully explained. All applicants are highly encouraged to contact ONV for assistance during any part of the application process.

Application requirements include:

- Contact names for the applicants, project, and association
- Project purpose, description, and benefits
- Project implementation, funding and maintenance plan
- Supporting documentation (photographs, maps, identified donations, estimates)

Letter of Intent

The Letter of Intent, also available on the City of Garland website or through the ONV, is a document that assists residents with identifying obstacles or potential issues with their NVMG application. It is encouraged for projects requiring any type of construction, but is required for projects of \$25,000 or more. Letters of Intent are due two months before full NVMG applications, corresponding to July 23 and January 23 to be considered for the fall and spring cycles, respectively.

Application Review

Applications will be read and evaluated by an internal review board consisting of members from various city departments to ensure that the minimum criteria are met. Any group that does not meet the funding criteria will be notified. Applications approved by the review board will be presented to the City Council for approval.

Eligible NVMG applications will be examined using the following criteria:

Criteria	Explanation of Criteria
Neighborhood Status/ Maturity	The condition and age of the neighborhood demonstrates a need for intervention. The applying association also has the capacity to execute the project and conduct necessary maintenance.
Public Benefit	Project helps improve the quality of life in the neighborhood and/or aesthetics of the area, while also providing widespread public benefit
Project Feasibility	The project is cost effective, achievable, realistic, sufficiently funded, no ongoing maintenance required from the City of Garland.

Community Involvement	Demonstrated and proposed participation by residents in the planning, execution and long-term maintenance of proposed project.
Project Impact	What is the impact this project will have both short term and long term? Does it align with your neighborhood goals? How will implementation or completion of the project impact the environment or surrounding area?
Match	Match is realistic and appropriate to the project. Letters of intent are provided for in-kind donations or cash.

MATCH REQUIREMENTS & FUNDING RESTRICTIONS

Applicants are eligible to receive up to \$100,000 within a five-year time-frame. The completion date of the applicant's first project will serve as the benchmark for the five-year timeframe. An association may not apply for additional funding if a previous grant project has not been completed.

Registered voluntary associations can apply for up to \$10,000 for an eligible project without providing a match. Every dollar over \$10,000 requires a 25% match from the applicant.

For registered voluntary associations that lack a bank account or tax-exempt status, the City can provide project management services up to the \$10,000 non-match grant limit. Services provided in this way cannot exceed beyond \$10,000. The City will plan, bid, inspect, and process payment under current City procurement means. A license agreement including a maintenance provision may be required, which authorizes the City to remove any assets or improvements that are not adequately maintained.

Registered mandatory associations can apply for any eligible project based on the match requirement detailed below:

Project Cost	Match Requirement	Type of Match
\$10,000 or less	10%	May include cash, in-kind donations, labor and/or materials
\$10,000.01-25,000	15%	Same as above
\$25,000.01-50,000	20%	Same as above
\$50,000.01 and above	25%	At least half of the match must be a cash match, the remainder may include in-kind donations, labor, and/or materials

Each association will be expected to provide a match based on the size, scope and cost of the project, following the guidelines above. The association match may include cash contributions, materials (specific to the project), or unskilled labor ("sweat equity") where applicable at the rate of \$12.00 per hour. Professional services will be rated at the fair market value for the type of service provided.

Disbursement of Funds

An applicant may not begin to incur costs to be paid by the NVMG before signing a funding agreement with the City of Garland. The applicant will act as the General Contractor for most approved projects. Funds for the project will be disbursed by the city to the neighborhood association after the completion of the project.

Applicant must expend required match as indicated in the proposal prior to the expenditure of City funds and must formally submit a request in writing to the ONV with all supporting documents.

Cancellation of Projects

Failure to meet the terms of the Funding Agreement may result in the cancellation of the project and a one-year application restriction. Applicants must begin implementation within 12 months of City Council approval to avoid termination of the project. Requests for time extensions must be submitted to the Office of Neighborhood Vitality in writing.

For further assistance contact the Office of Neighborhood Vitality at neighborhoods@GarlandTx.gov or 972-205-2445.



GARLAND POLICY REPORT

City Council Work Session Agenda

3. c.

Meeting Date: September 20, 2021

Item Title: Project Supplemental Agreement with Dallas County for Rowlett Road Cycle Track from Greenbelt Parkway to Lake Ray Hubbard

Submitted By: Michael Polocek, Engineering Director

Strategic Focus Areas: Enhanced Quality of Life through Amenities, Arts, and Events
Safe Community
Vibrant Neighborhoods and Commercial Centers

ISSUE

Consider whether to enter into a Project Supplemental Agreement (PSA) with Dallas County for the design and construction of the Rowlett Road Cycle Track from Greenbelt Parkway to Lake Ray Hubbard.

OPTIONS

- A. Adopt a resolution which authorizes the City Manager to execute the attached PSA with Dallas County.
- B. Take no action.

RECOMMENDATION

Option A – Authorize the City Manager to execute the PSA with Dallas County. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the October 12, 2021 Regular Meeting.

BACKGROUND

1. In 2021 the City executed a Master Agreement with Dallas County providing general terms regarding funding availability, agency responsibilities, etc., for “partnering” on eligible Transportation Improvements on roads inside Dallas County. The Master Agreement is the contractual agreement for eventual specific projects. A (Project Specific Agreement) PSA is then required to finalize specific costs and project management.
2. The Rowlett Road Cycle Track project proposes to construct an interior eastbound lane, including left turn lanes, for traffic from Broadway Blvd. to Roan Rd. Once constructed the outside eastbound lane will have a barrier constructed to separate the lane from the vehicular traffic. The outside lane will then be striped for a two-way cycle track for bicyclists. A 12 feet wide trail will be constructed on the south side of Duck Creek Drive from Greenbelt Pkwy to Broadway Blvd. At Roan Rd., the cycle track will end and a hike/bike trail will be constructed along the northern side of Rowlett Road to Lake Ray

Hubbard. This project will also include new sidewalks on both sides of the road for pedestrians. Total length of the project is approximately 3.7 miles.

3. The PSA establishes a total cost of the project to be \$7,063,824.00. The County has secured TA Set-Aside funds from TxDOT in the amount of \$4,179,705.00. The County's commitment is \$1,988,468.00 with the City's share being the remaining \$895,651.00.
4. The City's funding for this project will be included in the 2022 CIP utilizing CO's.
5. The final cost share amounts are

TxDOT (TA Set-Aside)	\$4,063,824.00
Dallas County	\$1,988,468.00
City of Garland	\$895,651.00

CONSIDERATION

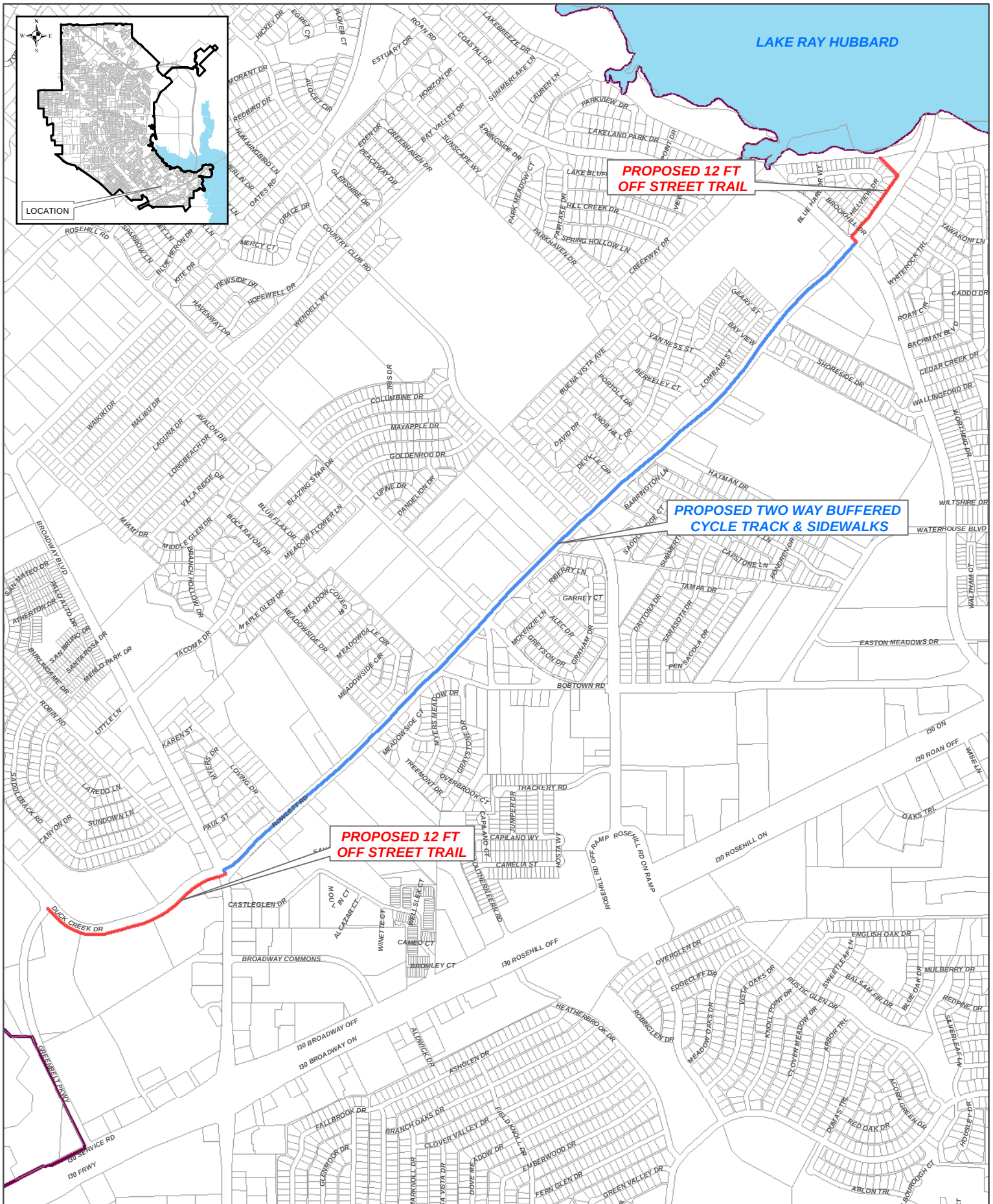
1. Council action is required to authorize the City Manager to sign the PSA with Dallas County.
2. The PSA was reviewed by the City Attorney's Office.

Attachments

Location Map

MCIP 12706 PSA Garland and Dallas County

Cycle Track Definition and Examples



**DALLAS COUNTY CAPITAL IMPROVEMENT PROGRAM
PROJECT SPECIFIC AGREEMENT
TO THE MASTER AGREEMENT GOVERNING
MAJOR CAPITAL TRANSPORTATION IMPROVEMENT PROJECTS**

This Project Specific Agreement hereinafter (“PSA”) to the Master Agreement Governing Transportation Major Capital Improvement Projects, hereinafter (“Master Agreement”), is made by and between the City of Garland, Texas, hereinafter (“City”), and the County of Dallas, Texas, hereinafter (“County”), acting by and through its duly authorized officials, for the purpose of constructing transportation improvements to the Rowlett Road Multimodal Connection MCIP Project 12706, from Duck Creek Trail at Greenbelt Parkway to Garland East City Limits, hereinafter (“Project”).

Witnesseth

WHEREAS, the City and County entered into a Master Agreement Governing Transportation Major Capital Improvement Projects, hereinafter (“Master Agreement”) on October 23, 2012 by Commissioners Court Order 2012-1795 for the purpose of transportation improvements on roads inside Dallas County;

WHEREAS, the County has requested that it be designated as the Lead Agency for the Project and will provide the Project Manager;

WHEREAS, the County will enter into an Advance Funding Agreement, hereinafter (“AFA”) with the State of Texas by and through the Texas Department of Transportation, hereinafter (“TxDOT”) for TxDOT to provide funding in the amount of \$4,179,705.00 for the construction of Rowlett Road Multimodal Connection Project; and

WHEREAS, Chapter 791 of The Texas Government Code and Chapters 251 and 472 of the Texas Transportation Code provide authorization for local governments to contract with each other for the performance of governmental functions and services, as well as joint funding of road construction or improvements of road or street projects.

NOW THEREFORE THIS PSA is made by and entered into by the City and the County for the mutual consideration stated herein.

**Article I
Project Specific Agreement**

This PSA is to specifically identify the project, changes in the rights and responsibilities of each party as set forth in the Master Agreement and additions thereto as incorporated herein. This PSA will be an addition to the Master Agreement and incorporate each of its terms and conditions. All terms of the Master Agreement remain in full force and effect except as modified herein. In the event of any conflict between the Master Agreement and this PSA, this PSA shall control as to the Project.

Article II

Term of Agreement

This PSA shall become effective when signed by the last party whose signature makes the respective agreement fully executed and shall terminate upon the completion and acceptance of the Project by Dallas County Commissioners Court or upon the terms and conditions in the Master Agreement, Article IV, Section A, Termination.

Article III

Incorporated Documents

This PSA incorporates, as if fully reproduced herein word for word and number for number, the following items:

1. Master Agreement authorized by County Commissioners Court Order 2012-1795 dated October 23, 2012, and additions thereto as incorporated herein by reference.
2. Project Scoping Sheets, which are attached and incorporated herein by reference as Attachment "A."
3. Current Cost Estimates and Funding Sources, which is attached and incorporated herein by reference as Attachment "B."
4. Project location Map which is attached and incorporated herein by reference as Attachment "C."
5. AFA between Dallas County and TxDOT.

Article IV

Project Description

This PSA is entered into by the parties for public transportation improvements within the City of Garland and Dallas County, Texas. The Project limits are from Duck Creek Trail at Greenbelt Parkway to Garland East City Limits. The Project will expand regional bicycle and pedestrian connectivity in the City of Garland by completing a missing section of the Regional Veloweb. The proposed 2.3 mile project will include a two-way buffered cycle track with new continuous sidewalks on each side of Rowlett Road from east of Broadway Boulevard to Roan Road. From Greenbelt Parkway to east of Broadway Boulevard, the project will consist of a 12 foot sidepath to accommodate both bicycle and pedestrian users. The section extending from Roan Road to Garland City Limit will also include a 12 foot Sidepath to accommodate bicycle and pedestrian users. The retrofit, between east of Broadway Boulevard and Roan Road, will include converting the outside eastbound traffic lane to a two-way buffered cycle track. An additional eastbound traffic lane will be constructed in the existing median to accommodate the same amount of vehicular capacity as the existing 4 lane divided roadway does today. Additionally, a continuous 6 foot sidewalk will be constructed on the north side of Rowlett Road and a continuous 5 foot sidewalk will be constructed on the south side for this section of the corridor.

The project will benefit multimodal mobility within the City of Garland by providing continuous bicycle and pedestrian facilities along this corridor that is identified in the Regional Veloweb. The improvements will also providing access to the Lake Ray Hubbard Transit Center and existing Duck Creek Trail on the west end of the project as well as Lake View Centennial High School and the City of Garland's future Lakeshore Trail on the east side.

This Project will facilitate the improvement of public transportation to benefit both the City and County. The City does hereby give its approval for expenditure of County funds for the construction, improvement, maintenance, or repair of a street located within the municipality, subject to City Council approval.

Article V **Fiscal Funding**

Notwithstanding anything to the contrary herein, this PSA is expressly contingent upon the availability of County funding for each item and obligation contained herein. City shall have no right of action against the County of Dallas as regards this PSA, specifically including any funding by County for the Project in the event that the County is unable to fulfill its obligations under this PSA as a result of the lack of sufficient funding for any item or obligation from any source utilized to fund this PSA or failure of any funding party to budget or authorize funding for this PSA during the current or future fiscal years. In the event of insufficient funding, or if funds become unavailable in whole or part, the County, at its sole discretion, may provide funds from a separate source or terminate this PSA. In the event that payments or expenditures are made, they shall be made from current funds as required by Chapter 791, Texas Government Code.

Notwithstanding anything to the contrary herein, this PSA is expressly contingent upon the availability of City funding for each item and obligation contained herein. County shall have no right of action against the City as regards this PSA, specifically including any funding by City for the Project in the event that the City is unable to fulfill its obligations under this PSA as a result of the lack of sufficient funding for any item or obligation from any source utilized to fund this PSA or failure of any funding party to budget or authorize funding for this PSA during the current or future fiscal years. In the event of insufficient funding, or if funds become unavailable in whole or part, the City, as its sole discretion, may provide funds from a separate source or terminate this PSA. In the event that payments or expenditures are made, they shall be made from current funds as required by Chapter 791, Texas Government Code.

Article VI **Agreements**

I. County and City Responsibilities:

1. County will be the Lead Agency for the Project.
2. The County and City have mutually agreed that the Project limits for the Rowlett Road Multimodal Connection are from Duck Creek Trail at Greenbelt Parkway to Garland East City Limits, as shown in Attachment "A."
3. The agreed upon Standard Basic Project Design for the project is as defined in the Project Scoping Sheets, Attachment "A." Such design shall be the Standard Basic Project Design for the Project and specifically does not include Road or Street Amenity, Paving and Drainage Amenities or Utility Betterments as defined in the Master Agreement. If the City adds relocation or adjustment of City Utilities or Utility Betterments, the City agrees that it will pay 100% of the costs of these additions.
4. County and City agree to execute the necessary agreements for the implementation of design and construction and completion of the Project mutually agreed upon and incorporated herein by this PSA.
5. The Project may require the acquisition of transportation right-of-way, which is specifically all real property needed or convenient for transportation and/or drainage purposes as shown in the Project design or right-of-way plans and specifically includes all real property outside of the designed right-of-way needed, if applicable, or

- convenient to the construction, drainage, interface with adjoining streets or alleys, driveways or other access ways or other Project permanent or temporary easements which is approved by the City and County. Such right-of-way acquisition shall be the responsibility of the County as Lead Agency, and shall be funded as part of Project costs. Such acquisitions will be transferred into the City's name as owner as the City will be solely responsible for maintenance after construction is completed.
6. The plans, specifications, and estimates ("PS&E") will be submitted to the City for approval, prior to proceeding with the final design and any right of way acquisition. The City shall review and comment on the PS&E within thirty (30) days after delivery to the City. If the County has not received comments within thirty (30) days after delivery to the City, the County will assume the City has reviewed the plans, had no comments and the Project may proceed. This PSA will be amended when the City approves preliminary alignment and the preliminary plans are completed.
 7. The City agrees that County may include any such item as an optional item to the construction bidding. City further agrees to review the bids submitted, the bid specifications, quantities, bid amount and any other item the City shall choose to review and furnish a written acceptance or rejection of the bid within ten (10) days of receipt. In the event the bid is accepted, City agrees to encumber an amount adequate for the total estimated project costs as indicated in Attachment "B."
 8. In order to certify compliance with the expenditure of the Project funding for this PSA, the City agrees to furnish to the County, its Auditor, or its designated representative(s) the unrestricted right to audit any and all accounting and other records regarding any funds paid or claimed under this agreement, including, but not limited to all books, records, reports, tickets, deposits, expenditure, budget or any item therein, supporting data, computer records and programs, and all items of hardware, software or firmware, or any other item utilized by the City regarding this PSA (records). City contracts and agrees that all records shall be kept and maintained for a period of time not less than four (4) years from the date of the termination of this PSA. Such records shall be provided to the County in Dallas County, Texas and available for any audit at any time upon request.
 9. The results of any audit may be furnished to the City for comment. In the event that any audit shall determine that moneys are owed to the County, such sums are deemed to be due and payable to Dallas County, Texas, within thirty (30) days of the date of an invoice for such cost being deposited in the United States mail, via certified mail, return receipt requested.
 10. The audit provisions of this agreement shall survive the termination of this agreement until all Project claims to which the County is or may be a party, are fully paid or reduced to judgment not subject to appeal and barred by the Texas statute regarding limitation of actions.

II. City Responsibilities:

1. City shall execute the necessary agreements for the implementation, design, and construction of the Project mutually agreed upon and incorporated herein by this PSA.
2. City shall modify its thoroughfare plan to reflect the appropriate classification, if any, based on the use and changes made to the Connection due to construction.
3. This PSA is City's approval of the Project alignment, proposed estimated budget, and funding as shown in Attachments "A" and "B" and will be transferred into the ownership of the City as the City solely will be responsible for maintenance after construction is completed.

4. This PSA is City's approval of the Project and to maintain the Connection after the Project is completed.
5. City will retain right to review plans, specifications, estimates, amendments, and other deliverables during preparation of the deliverables under this PSA.
6. City shall complete reviews of deliverables and provide comments within thirty (30) days of receipt of such deliverables.
7. City shall coordinate any necessary City-owned utility adjustments for construction of the Project.
8. City shall be responsible for maintaining the transportation improvements, roadway, trail, grading area, sanitary lines, drainage structures, striping, signage, and related improvements after the Project is complete. The County shall not be responsible for maintaining any portion of this Project once the Project is completed.
9. City shall attend all task force meetings and public meetings.

III. County Responsibilities:

1. County shall be the Lead Agency for the Project. County will provide project management of the Project from commencement of planning to completion of construction.
2. County will enter into a AFA with TxDOT for TxDOT's funding participation in the amount of \$4,179,705.00 for the construction of the Rowlett Road Multimodal Connection Project.

IV. Funding

County and City mutually agree to proportionately fund the Direct Project and Program cost as follows:

1. Notwithstanding any provision in the Master Agreement, this PSA, and any amendment thereto, or any other agreement between the parties regarding this Project, the total Project cost is estimated to be Seven Million Sixty Three Thousand Eight Hundred Twenty Four Dollars and no cents (7,063,824.00).
2. TxDOT's total obligation to this Project is to provide funding in the amount not to exceed Four Million One Hundred Seventy Nine Thousand Seven Hundred Five Dollars and no cents (\$4,179,705.00).
3. The County's total obligation to this Project is to provide funding for the Project in the amount not to exceed One Million Nine Hundred Eighty Eight Thousand Four Hundred Sixty Eight Dollars and no cents (\$1,988,468.00), including County's estimated share of in-house project delivery ("IHPD") costs as set forth in Attachment "B." The County's funding is split between District 1 and District 2 (District 1 at \$874,925.92 and forty four (44%) percent and District 2 at \$1,113,542.08 and fifty six (56%) percent).
4. The City agrees to provide funding for this Project in the amount not to exceed Eight Hundred Ninety Five Thousand Six Hundred Fifty One Dollars and no cents (\$895,651.00).
5. IHPD Project costs may include all County Project delivery costs including but not limited to preliminary scoping and research, preliminary design services, special services, primary design services, right-of-way acquisition, project management and administration, inspection, laboratory services and construction.
6. The City agrees to encumber an amount adequate for total estimated Project costs as determined by the County within thirty (30) days of notification by the County. The City will pay Project costs as invoiced by the County.

7. The City and County agree that the funding received is contingent upon Dallas City Council approval, Dallas County Commissioners Court approval, and the County's AFA with TxDOT.
8. Any payments to be made by any party hereto shall be from current revenue or other lawfully available funds in accordance with Chapter 791, Texas Government Code.
9. If the total Project costs excluding paving and drainage amenities or utility betterments should exceed the total Project cost, the City and County agree to amend the Project's scope to remain within the current estimated total Project cost.
10. Preliminary cost estimates will be generated to review budget if adequate, or scope will be modified as agreed by the City and County.

Article VII

Miscellaneous

- I. **Indemnification.** County and City agree that each shall be responsible for its own negligent acts or omissions or other tortious conduct in the course of performance of this PSA, without waiving any governmental/sovereign immunity available to County or City or their respective officials, officers, employees, or agents under Texas or other law and without waiving any available defenses under Texas or other law. Nothing in this paragraph will be construed to create or grant any rights, contractual or otherwise, in or to any third persons or entities.
- II. **No Third Party Beneficiaries.** The terms and provisions of this PSA are for the benefit of the parties hereto and not for the benefit of any third party. It is the express intention of City and County that any entity other than City or County receiving services or benefits under this PSA shall be deemed an incidental beneficiary only. This PSA is intended only to set forth the contractual right and responsibilities of the parties hereto.
- III. **Applicable Law.** This PSA is and shall be expressly subject to the sovereign immunity of County and governmental immunity of City, pursuant to Title 5 of the Texas Civil Practice and Remedies Code, as amended, and all applicable federal and state laws. This PSA shall be governed by and construed in accordance with the laws and case decisions of the State of Texas. Exclusive venue for any legal action regarding this PSA filed by either City or County shall be in Dallas County, Texas.
- IV. **Notice.** Any notice provided for in this PSA to be given by either party to the other, shall be required to be in writing and shall be deemed given when personally delivered, or two (2) business days after being deposited in the United States Mail, postage prepaid, by certified mail, return receipt requested; or by registered mail; and addressed as follows:

To County: County of Dallas
 Ms. Alberta L. Blair, P.E.
 Director of Public Works
 Dallas County Administration Building
 411 Elm Street, Fourth Floor
 Dallas County, Texas 75202-3389

To City: City of Garland
 Program Manager Public Works
 200 N. Fifth Street
 Garland, Texas 75046

Either party may change its address for notice by giving the other party notice thereof.

- V. Assignment. This PSA may not be assigned or transferred by either party without the prior written consent of the other party.
- VI. Binding Agreement; Parties Bound. When this PSA has been duly executed and delivered by both parties, this PSA shall constitute a legal, valid and binding obligation of the parties, their successors and permitted assigns.
- VII. Amendment. This PSA may not be amended except in a written instrument specifically referring to this PSA and signed by the parties hereto.
- VIII. Number and Gender. Words of any gender used in this PSA shall be held and construed to include any other gender and words in the singular shall include the plural and vice versa, unless the context clearly requires otherwise.
- IX. Effective Date. This PSA shall commence on the Effective Date. The Effective Date of this PSA shall be the date it is executed by the last of the parties. Reference to the date of execution shall mean the Effective Date.
- X. Counterparts. This PSA may be executed in multiple counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.
- XI. Severability. If one or more of the provisions in this PSA shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not cause this PSA to be invalid, illegal or unenforceable, but this PSA shall be construed as if such provision had never been contained herein, and shall not affect the remaining provisions of this PSA, which shall remain in full force and effect.
- XII. Entire Agreement. This PSA embodies the complete agreement of the parties, supersedes all oral or written previous and contemporary agreements between the parties and relating to matters in the PSA.
- XIII. Contingent. This Agreement is expressly subject to and contingent upon formal approval by the Dallas County Commissioners Court and by resolution of the City Council. This PSA is also contingent upon the executed AFA between Dallas County and TxDOT. If any agreement terminates, this PSA shall terminate as well.
- XIV. No Joint Enterprise/Venture. The City and County agree that neither party is an agent, servant, or employee of the other party. No joint enterprise/venture exists between the City and County.

(the remainder of this page intentionally left blank)

(signatures appear on the following page)

The City of Garland, State of Texas, has executed this PSA pursuant to duly authorized City Council Resolution _____, Minutes _____ Dated the ____ day of _____, 2021.

The County of Dallas, State of Texas, has executed this PSA pursuant to Commissioners Court Order Number _____ and passed on the ____ day of _____, 2021.

CITY OF GARLAND

COUNTY OF DALLAS

By: _____
Bryan L. Bradford, City Manager

Clay Lewis Jenkins, County Judge

ATTEST:

APPROVED AS TO FORM*:
John Creuzot
District Attorney

By: _____
Eloyce Rene Dowl, City Secretary

By: _____
Jana Prigmore Ferguson
Assistant District Attorney

*By law, the District Attorney’s Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval by their own respective attorney(s).

ATTACHMENT “A”

Project Specific Agreement to Master Agreement Governing Transportation Major Capital Improvement Projects

PROJECT SCOPING SHEETS

Project Name: MCIP 12706 Rowlett Road Multimodal Connection

LEAD AGENCY: Dallas County Public Works

LEAD AGENCY’S PROJECT MANAGER: Marcus George

CONTACT INFORMATION: marcus.george@dallascounty.gov

PROJECT LIMITS: Duck Creek Trail at Greenbelt Parkway to Garland East City Limits

PROJECT LENGTH: **2.3 Miles**

PAVEMENT AND ALIGNMENT TOPICS

PAVEMENT SECTION

PAVING DESIGN CRITERIA

ROW WIDTH:

Existing:

Proposed:

American Association of State
Highway and Transportation
Officials (AASHTO), Texas
Accessibility Standards(TAS),
TxDOT, City of Garland

PAVEMENT WIDTH:

Existing:

Proposed:

No. of lanes proposed:

PAVEMENT CROSSFALL:

PROPOSED

MINIMUM

MAXIMUM

ATTACHMENT "A"

Project Specific Agreement to Master Agreement Governing Transportation Major Capital Improvement Projects

PROJECT SCOPING SHEETS

Project Name: MCIP 12706 Rowlett Road Multimodal Connection

MEDIANS

MEDIAN WIDTH

22'-32'

ANY MID BLOCK OPENINGS TO CONSIDER?

☐ YES

☒ NO

ANY SIDE STREETS TOO CLOSE FOR OPENING?

☐ YES

☒ NO

STANDARD TURN LANE WIDTH

10'

STANDARD NOSE WIDTH

22'

PARKWAY:

Proposed Width

Varies

Proposed Sidewalk Width

6' Northside & 5'

Proposed Bike Lane Width

12'

Parkway cross fall slope maximum

2%

GRADE REQUIREMENTS:

Is TC 6" below adjacent ground criteria to be followed?

☒ YES

☐ NO

Any deep cuts, high fills? ☐ YES ☒ NO

VERTICAL GRADE:

MINIMUM

0.4%

MAXIMUM

5.40%

CENTERLINE ALIGNMENT POSITION:

IN CENTER OF EXISTING ROW?

☒ YES

☐ NO

ATTACHMENT "A"

Project Specific Agreement to Master Agreement Governing Transportation Major Capital Improvement Projects

PROJECT SCOPING SHEETS

Project Name: MCIP 12706 Rowlett Road Multimodal Connection

OFFSET FROM CENTER? ☐ YES ☒ NO If yes, what distance?

ON BRAND NEW ALIGNMENT? ☐ YES ☒ NO

LEFT TURN LANES: ☒ YES ☐ NO

If yes, are left turn lanes designated or continuous? ☒ DESIGNATED ☐ CONTINUOUS

MINIMUM LENGTH:

MINIMUM STORAGE:

WIDTH:

ANY DUAL LEFT TURN LANES? ☐ YES ☒ NO

ANY FREE RIGHT TURN LANES? ☒ YES ☐ NO

CRASH CUSHIONS/ATTENUATORS INVOLVED? ☒ YES ☐ NO

RAILROAD CROSSINGS INVOLVED? ☐ YES ☒ NO

(i) NOTE: IF CURRENT CROSSING IS NOT USED, IS ABANDONMENT AN OPTION?

☐ YES ☐ NO ☒ N/A

PAVEMENT STRUCTURE

DESIGN WHEEL LOAD

BUS AND HEAVY TRUCK TRAFFIC? ☒ YES ☐ NO

ROADWAY CLASSIFICATION

MINIMUM PAVEMENT STRUCTURE THICKNESS:

MINIMUM PAVEMENT BASE OR SUBGRADE THICKNESS:

DESIGN SPEED

ATTACHMENT "A"

Project Specific Agreement to Master Agreement Governing Transportation Major Capital Improvement Projects

PROJECT SCOPING SHEETS

Project Name: MCIP 12706 Rowlett Road Multimodal Connection

POSTED SPEED

DRIVEWAYS

MAXIMUM RESIDENTIAL GRADE (%)

MAXIMUM COMMERCIAL GRADE (%)

MINIMUM COMMERCIAL DRIVEWAY WIDTH

SIDE STREET CONSIDERATIONS:

TURNING RADIUS, MINIMUM

PAVEMENT THICKNESS

COMMERCIAL DRIVEWAY THICKNESS

DRAINAGE TOPICS

STORM SEWER DESIGN CRITERIA:

☒ TxDOT ☒ CITY ☐ HYDRO-35 ☐ TP-40

INLET DEPTHS (APPROPRIATE FOR PAVEMENT THICKNESS)

MINIMUM COVER FOR LATERALS

BRIDGES/BOX CULVERTS INVOLVED? ☒ YES ☐ NO

If yes, specify involvement: ☐ BRIDGE(S) ☒ BOX CULVERT(S)

100 YEAR FLOOD PLAIN CONSIDERATION? ☐ YES ☒ NO

If yes, how many feet of freeboard are required?

ATTACHMENT “A”

Project Specific Agreement to Master Agreement Governing Transportation Major Capital Improvement Projects

PROJECT SCOPING SHEETS

Project Name: MCIP 12706 Rowlett Road Multimodal Connection

PERMITS

COE 404 PERMITS NEEDED ☐ YES ☒ NO

TCEQ PERMIT ☐ YES ☒ NO

CDC PERMIT ☐ YES ☒ NO

EIS ☐ YES ☒ NO

ADA PERMIT ☐ YES ☒ NO

ANY OTHER PERMITS FROM OTHER AGENCIES SUCH AS TxDOT, DFW AIRPORT, DART,
ETC.? ☐ YES ☒ NO

If yes, please document below:

UTILITIES

LIST OF ALL KNOWN UTILITIES:

Overhead electric/telephone/cable,
underground telecommunications, sanitary
sewer, storm sewer, gas, water

DOCUMENT KNOWN RISKS (TRA lines, Transmission Towers, Lone Star Gas Valve Stations)

Traffic signals, manholes, utility
boxes, overhead electricity poles.

FOR OUR UTILITY PARTNERS:

ARE UTILITIES ON EXISTING STREET R.O.W.? ☒ YES ☐ NO

DO UTILITIES OWN THEIR R.O.W. OR HAVE PREVIOUS EASEMENTS?

☐ YES ☒ NO

If yes, please describe below:

ATTACHMENT "A"

Project Specific Agreement to Master Agreement Governing Transportation Major Capital Improvement Projects

PROJECT SCOPING SHEETS

Project Name: MCIP 12706 Rowlett Road Multimodal Connection

HAS WORK ORDER BEEN ISSUED FOR SUE (Subsurface Utility Engineering)?

☐ YES ☒ NO

ANY UNUSUAL CONSIDERATIONS? ☐ YES ☒ NO

If yes, please document below:

R-O-W ACQUISITION

RIGHT OF WAY CONSTRAINTS, IF ANY, PROVIDE A LIST AND DESCRIPTION ALONG WITH DATA FOR RISK ASSESSMENT: ☐ YES ☒ NO

Right of Way constrained on south side of Rowlett road East of Bobtown. ROW in this area is about 90'.

ANY NON-ROUTINE, i.e., CEMETARY, JUNK YARD, OLD CHURCHES, SERVICE STATIONS, CONTAMINATED SOILS, LANDFILLS, NOISE WALL CONSIDERATIONS, TRAILER PARKS, TREE ORDINANCES? ☐ YES ☒ NO

If yes, please define below:

ANY NON-CONFORMING ISSUES? ☐ YES ☒ NO

R.O.W. MAP NEEDED? ☒ YES ☐ NO

FIELD NOTES NEEDED? ☒ YES ☐ NO

R.O.W. PLATS NEEDED? ☐ YES ☐ NO ☒ MAYBE

R.O.W. ACQUISITION ☐ YES ☐ NO ☒ MAYBE

RELOCATION ASSISTANCE INVOLVED? ☐ YES ☐ NO

PARKING/LOSS OF PARKING CONSIDERATIONS? ☐ YES ☒ NO

HISTORICAL SITE CONSIDERATION? ☐ YES ☒ NO

ATTACHMENT "A"

Project Specific Agreement to Master Agreement Governing Transportation Major Capital Improvement Projects

PROJECT SCOPING SHEETS

Project Name: MCIP 12706 Rowlett Road Multimodal Connection

USUAL CITY TOPICS OF CONCERN

DESIGN STANDARDS TO BE USED?

Yes, City of Garland and
TxDOT

ORDER OF PRECEDENCE OF STANDARDS

AUXILIARY LANES? ☐ YES ☒ NO

PROVISIONS FOR FUTURE WIDENING? ☐ YES ☒ NO

LANDSCAPING? ☐ YES ☒ NO

EXPOSED AGGREGATE DRIVEWAYS, SIDEWALKS? ☐ YES ☒ NO

STAMPED/COLORED CONCRETE? ☐ YES ☒ NO

IRRIGATION? ☐ YES ☒ NO

BRICK PAVERS? ☐ YES ☒ NO

If yes, please define location(s):

STREET LIGHTING? ☐ YES ☒ NO

TRAFFIC SIGNALS? ☐ YES ☒ NO

PAVEMENT MARKINGS? ☒ YES ☐ NO

BIKE LANES (EXTRA WIDTH)? ☒ YES ☐ NO If yes, specify width:

NEW SIDEWALKS? ☒ YES ☐ NO

BUS TURNOUTS? ☐ YES ☒ NO

BUS STOPS OR BUS SHELTERS? ☐ YES ☒ NO

WATER UTILITY BETTERMENTS ☐ YES ☒ NO

ATTACHMENT "A"

Project Specific Agreement to Master Agreement Governing Transportation Major Capital Improvement Projects

PROJECT SCOPING SHEETS

Project Name: MCIP 12706 Rowlett Road Multimodal Connection

WATER UTILITY RELOC.? ☐ YES ☒ NO

SAN. SEWER BETTERMENTS? ☐ YES ☒ NO

SAN. SEWER RELOC.? ☐ YES ☒ NO

RETAINING WALLS? ☐ YES ☒ NO

If yes, please specify wall type (stone, blocks, gabions, proprietary types, etc.):

SOD, SEEDING, TOPSOIL?

☒ SOD ☒ SEEDING ☒ TOPSOIL ☐ OTHER: -

DRAINAGE IMPROVEMENTS? ☐ YES ☒ NO

RR CROSSING IMPROVEMENTS? ☐ YES ☒ NO ☐ N/A

GRADE SEPARATIONS? ☐ YES ☒ NO

RAMPS OR CONNECTORS TO TxDOT FACILITIES? ☐ YES ☒ NO

If yes, please specify facility(ies) below:

SPECIAL SCHOOL OR EMERGENCY VEHICLE CONSIDERATIONS

ANY NEARBY OR ADJACENT SCHOOLS, CITY HALL, FIRE OR POLICE DEPARTMENT
REQUIRING SPECIAL CONSIDERATION? ☐ YES ☒ NO

If yes, please list the special consideration(s) below:

ATTACHMENT “A”

Project Specific Agreement to Master Agreement Governing Transportation Major Capital Improvement Projects

PROJECT SCOPING SHEETS

Project Name: MCIP 12706 Rowlett Road Multimodal Connection

PUBLIC INVOLVEMENT

CITY COUNCIL APPROVAL OF ALIGNMENT REQUIRED? ☐ YES ☒ NO

NEIGHBORHOOD MEETING, REQUIRED? ☐ YES ☒ NO

HAVE ALL NEIGHBOR GROUPS PROVIDED EARLY INPUT?

☐ YES ☒ NO ☐ N/A

IF REQUIRED WHO CONDUCTS, CITY OR COUNTY?

☐ CITY ☒ COUNTY ☐ N/A

DOCUMENT POTENTIAL SITES FOR PUBLIC AND/OR NEIGHBORHOOD MEETINGS:

CONSTRUCTIBILITY REPORT

FROM INSPECTION STAFF, DOCUMENT ANY AND ALL ISSUES THAT MAY AFFECT PROJECT SCOPE, BUDGET, CONSTRUCTIBILITY, THE PROJECT SCHEDULE AND/OR THE SAFETY OF PROJECT?

ATTACHMENT B

Dallas County Capital Improvement Program Project Specific Agreement

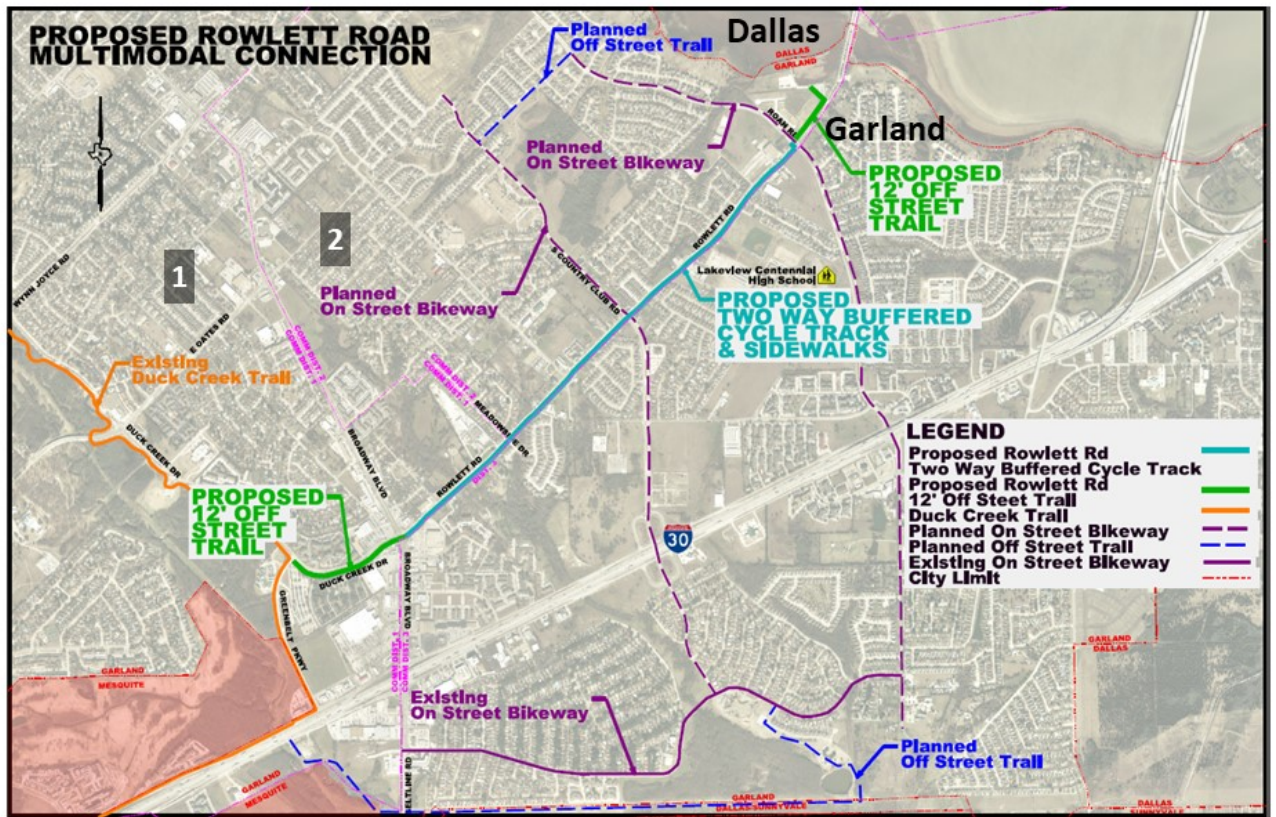
CURRENT COST ESTIMATES & FUNDING SOURCES

Project Name: ROWLETT ROAD MULTIMODAL CONNECTION, MCIP 12706

Total Estimated Project Cost	Estimated Cost
Construction	\$5,428,188
Design	\$542,818
IHPD	\$550,000
Direct State Costs	\$542,818
TOTAL	\$7,063,824
Total Project Funding Source	Committed Amount
Dallas County*	\$1,988,468
City of Garland	\$895,651
Federal TxDOT	\$4,179,705
TOTAL	\$7,063,824

*Dallas County Funding split District 1 \$874,925.92 (44%) and District 2 \$1,113,542.08 (56%)

ATTACHMENT C

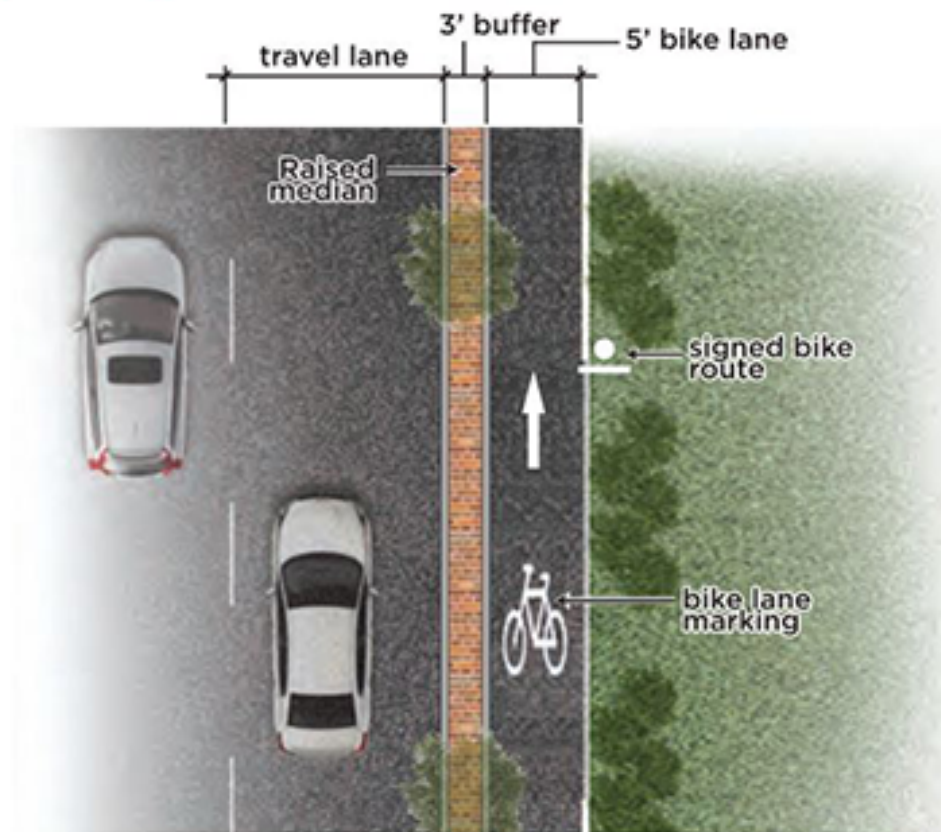


Project Location Map



Rowlett Rd Multimodal Connection
 Duck Creek @ Greenbelt Pkwy to Garland
 East City Limits
 Garland, District 1 & District 2

Figure 5.8, Cycle Track Typical Features



Cycle track with a raised median barrier.



Cycle Track

A cycle track is a protected bike lane that provides a high level of comfort for bicycle traffic, especially on streets with higher speeds and volumes where there is high bicycle demand. The key feature of this facility is a physical barrier that is a minimum of 3' in width, such as a raised median, planters, bollards, or other barrier between a one-way or two-way bike lane and the vehicular lanes. As these facilities are not shared, the use of colored or textured pavement helps to distinguish the cycle track from pedestrian and motor vehicular facilities.

WIDTH: 6' for one-way travel and 12' for two-way travel

USER GROUPS: Bicyclists

LOCATION: Along roadways with appropriate speed, generally 50 mph or less, volumes and available pavement.













GARLAND POLICY REPORT

City Council Work Session Agenda

3. d.

Meeting Date: September 20, 2021
Item Title: Naaman School Road - Condemnation
Submitted By: Brian England, Deputy City Attorney
Strategic Focus Areas: Well-Maintained City Infrastructure

ISSUE

As part of the 2019 Bond Program, voters approved reconstruction of Naaman School Road from a two-lane roadway into a four-lane divided street between Brand Road to State Highway 78 (Lavon Drive). Because the City does not already own all the property upon which the project will be constructed, the City has engaged in an effort to acquire the necessary easements and right-of-way. Due to the time sensitivity of the easement and right-of-way acquisitions and interdependence with critical utility relocations, Staff is seeking authorization in advance to pursue eminent domain, if needed. Negotiations are ongoing with additional property owners and if they are unsuccessful, we may need to seek to add additional properties in a future resolution.

OPTIONS

1. Approve a resolution to authorize the use of eminent domain where necessary to acquire the strips and clips needed for Naaman School Road. All property owners will be duly compensated.
2. Do not approve a resolution.

RECOMMENDATION

Council is requested to approve a resolution authorizing the acquisition of the property rights described in the proposed resolution. This item will be scheduled for formal consideration at the September 21, 2021 Regular Meeting.

BACKGROUND

In May 2019, Garland Voters approved Proposition A, an authorization for the City to issue obligation bonds for, among other things, the acquisition of property for reconstruction of Naaman School Road. This project will alleviate road congestion by providing twice the number of travel lanes in each direction and alleviate flooding issues during significant rainfall. Because the City does not already own all the property upon which the project will be constructed, the City has engaged in an effort to acquire the property.

Council has been briefed on the Naaman School Road project and need to acquire property

since early 2020, most recently on April 5, 2021 in Executive Session.

The land acquisition efforts for the project have transitioned from parcels needed in their entirety (“whole-takes”), and negotiations are now underway for parcels where only a portion thereof is needed for easements and/or right-of-way (“strips and clips”). Several of the easements are considered critical to initiate relocation of the utilities along Naaman School Road. Since some of the utilities are governed by regulatory authorities, permission is required to be out of service during a specific period of time. If utility relocations are unable to occur within the approved time period, it could result in overall delays to the project. Additionally, efforts are underway with property owners to obtain temporary rights of entry and use, allowing the utility work to potentially proceed while acquisitions are underway.

CONSIDERATION

The use of eminent domain is not anticipated to be necessary for all properties identified. However, given the time-sensitivity of the acquisitions and interdependence with critical utility relocations, Staff is seeking authorization in advance to eliminate potential project delays.

Attachments

Naaman School Road - Condemnation Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF GARLAND, TEXAS FINDING AND DETERMINING THAT THE PUBLIC NECESSITY AND CONVENIENCE REQUIRE THE ACQUISITION OF VARIOUS PROPERTY RIGHTS LOCATED BETWEEN BRAND ROAD AND STATE HIGHWAY 78, IN THE CITY OF GARLAND, TEXAS SITUATED IN THE NAAMAN SCHOOL ROAD OFFICE CONDOS ADDITION, JAMES HOWARD SURVEY, AND DANIEL CRIST SURVEY IN THE CITY OF GARLAND, COUNTY OF DALLAS, TEXAS, SAID PROPERTY INTERESTS BEING MORE PARTICULARLY DESCRIBED BELOW; PROVIDING AUTHORIZATIONS TO ACQUIRE SUCH PROPERTY RIGHTS BY PURCHASE OR CONDEMNATION AND MAKING CERTAIN FINDINGS PERTAINING THERETO; PROVIDING FURTHER AUTHORIZATIONS AS MAY BE NECESSARY TO CARRY OUT THE PURPOSES OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Garland, ("Garland"), has found and determined the need to acquire property rights necessary to reconstruct Naaman School Road from a two-lane roadway into a four-lane divided street, which will necessitate the acquisition of property in an area stretching from Brand Road to State Highway 78("Project");

WHEREAS, public convenience and necessity requires acquisition of the properties described below (referred to collectively as the "Properties"), which exhibits are attached hereto and incorporated herein by reference, for the construction, operation, and maintenance of the Project;

WHEREAS, Garland is required to make an initial offer as defined by, and in compliance with, Texas Property Code §21.0111 ("Initial Offer"), and a bona fide offer, as defined by, and in compliance with, Texas Property Code §21.0113 ("Final Offer") to acquire the Properties for public use from the Property Owners (as hereinafter defined) voluntarily before beginning the acquisition of the Properties through a condemnation proceeding;

WHEREAS, the Properties are located in the City of Garland, Dallas County, Texas as described below, and the fee owners of the Properties are as follows:

Naaman School Road Office Condominiums Association, Inc.:
3930 Naaman School - a portion of a tract of land out of the James Howard Survey, Abstract Number 542, Dallas County, Texas and being a portion Lot 1, in Block 1, of the Naaman School Road Office Condominiums Addition, an Addition to the City of Garland, Dallas County, Texas as recorded in Volume 2005108, page 37 of the Official Public Records of Dallas County, Texas; and appearing as Parcel 11 on Exhibit "A" (Right of Way Map);

Amount Offered: \$105,272;

Bill E. and Martha Kay Crump: 3850 Naaman School - a portion of a tract of land out of the James Howard Survey, Abstract Number 542, Dallas County, Texas and being a portion of a tract of land conveyed by Special Warranty Deed to Bill E. Crump and Martha Kay Crump recorded in Volume 91247, Page 595 of the Deed Records of Dallas County, Texas; and appearing as Parcel 13 on Exhibit "A" (Right of Way Map);

Amount Offered: \$29,717;

John K. Cox: 3826 Naaman School - a portion of a tract of land out of the James Howard Survey, Abstract Number 542, Dallas County, Texas and being a portion of a 0.95 acre tract of land conveyed by Quitclaim Deed to John K. Cox as recorded in Instrument Number 2007046777 of the Official Public Records of Dallas County, Texas and being described in Volume 20002225, Page 10088 Deed Records, Dallas County, Texas; and appearing as Parcel 15 on Exhibit "A" (Right of Way Map);

Amount Offered: \$35,415;

Belinda Gail Lynch: 3414 Naaman School - a portion of Tract 14, part of the James Howard Survey and the Daniel Crist Survey, an Addition to the City of Garland, Dallas County, Texas, according to the Map thereof recorded in Volume 7, page 423, of the Map Records of Dallas County, Texas; and appearing as Parcel 49 on Exhibit "A" (Right of Way Map);

Amount Offered: \$181,968;

Horton Asset Company, Ltd.: 3301 Naaman School - a portion of a tract of land located in the Daniel Crist Survey, Abstract Number 226, Dallas County, Texas and being a portion of a called 7.518 acre tract of land conveyed by Special Warranty Deed to Horton Asset Company as recorded in Volume 2000043, Page 3418 of the Official Public Records of Dallas County, Texas and a called 1.000 acre tract of land conveyed by Special Warranty Deed to Horton Asset Company as recorded in Volume 2001078, Page 3167 of the Official Public Records of Dallas County, Texas; and appearing as Parcel 55 in Exhibit "A" (Right of Way Map);

Amount Offered: \$293,478;

(collectively, "Property Owners")

WHEREAS, an independent professional appraisal report of each of the Properties has been ordered, and after receipt of the appraisals, the City Manager or his designee will establish just compensation for the Properties based on the appraisal and fair market value of the Properties and any applicable fees necessary to acquire the Properties;

WHEREAS, Garland, through agents or representatives employed by or contracted with Garland, has entered into good faith negotiations with the owners of the Properties in order to acquire necessary property rights on the Properties for the Project, and has been unsuccessful in acquiring the necessary property rights on the Properties; and

WHEREAS, in conjunction with the enactment of this Resolution, Garland authorized the initiation of eminent domain proceedings to acquire property rights to the Properties at a public meeting by a record vote, and the notice for the public meeting included all required information, including the consideration of the use of eminent domain to condemn property as an agenda item;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That Garland, its staff, and its attorneys are specifically authorized to purchase property rights of the Properties; that the public convenience and necessity requires the acquisition of easement rights on the Properties for the public purpose of the Project; that Garland has made a good faith effort to negotiate a voluntary acquisition of easement rights on the Properties; that it appears to Garland that further negotiations to purchase easement rights on the Properties voluntarily would be futile; that the public necessity requires the condemnation of Properties for the Project; and that Garland, its staff, and its attorneys are hereby authorized and directed to institute proceedings in eminent domain against the owners of the Properties, and against all other owners, lienholders, or holders of an interest in the Properties, in order to acquire easement rights on the Properties.

Section 2

That Garland, its staff, and its attorneys are hereby authorized to do all things necessary and proper to carry out the intent and purpose of this Resolution, including determination of the property rights that are proper and necessary for the Project.

Section 3

It is the intent of the City Council that this Resolution authorize the City Manager and City Attorney, or their designees, to perform all steps necessary to obtain the Properties necessary for the Project, whether through negotiation or condemnation, including the expenditure of funds.

Section 4

It is the intent of the City Council that this Resolution authorize the condemnation of all property required for the construction, improvement, maintenance and reconstruction of improvements to Naaman School Road on the properties described above and located in the City, to serve the public and citizens of the City.

Section 5

If it is determined that there are scrivener errors in the descriptions contained herein or if later surveys contain more accurate revised descriptions, the City Attorney or his designee is authorized to have such errors corrected or revisions made without the necessity of obtaining a new City Council Ordinance authorizing condemnation of the corrected or revised property.

Section 6

Following an award by the Special Commissioners or a judgment of a court of competent jurisdiction on appeal from a Special Commissioners' award, the City Manager or his designee, is hereby authorized to make payment in an amount not to exceed the Special Commissioners' award or the judgment of a court of competent jurisdiction, to enable the City to take possession of the Properties without further action of the City Council. However, nothing contained herein shall be interpreted to limit the spending authority of the City Manager granted by Council Resolution or Policy. It is the intent of the City Council that this Resolution grants the City Manager the authority, in addition to the authority granted by Council policy, to settle disputes related to the value of the Properties.

Section 7

That this Resolution shall take effect immediately from and after its adoption.

PASSED AND APPROVED this the _____ day of September, 2021.

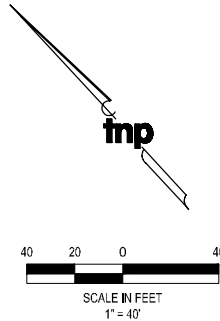
CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary

Drawing: C:\Users\jmaddd\AppData\Local\Temp\AutoPublish_30008\GLD 20139 Control-ROW Map.dwg at Aug 03, 2021-2:40pm by jmaddd
Layout: Pg 1 Axis: GLD 20139 Improvements.dwg



LEGEND

R.O.W. - RIGHT OF WAY
INST. - INSTRUMENT
NO. - NUMBER
C.B. - CURBET
VOL. - VOLUME
PG. - PAGE
AC - ACRES
SF - SQUARE FEET
D.R.D.C.T. - DEED RECORDS DALLAS COUNTY, TEXAS
O.P.R.D.C.T. - OFFICIAL PUBLIC RECORDS DALLAS COUNTY, TEXAS

NOTES:

- COORDINATES AND BEARINGS ARE REFERENCED TO GRID NORTH OF THE TEXAS COORDINATE SYSTEM OF 1983 (NORTH CENTRAL ZONE, NAD83(2011)) 2010.00) AND BASED ON THE CITY OF GARLAND'S GEODETIC CONTROL NETWORK. AN AVERAGE COMBINED FACTOR OF 1.0013559 WAS USED TO SCALE GRID COORDINATES AND DISTANCES TO SURFACE AT 0.0.
- IMPROVEMENT LINE WORK SHOWN HEREON IS FOR GRAPHICAL PURPOSES ONLY.
- RIGHT-OF-WAY MONUMENT INFORMATION PROVIDED IS FOR DOCUMENTATION PURPOSES ONLY. THE MONUMENTS LISTED IN THE TABLES ARE NOT INTENDED FOR USE IN PROJECT CONSTRUCTION STAKING. CONTRACTORS SHALL PROTECT ALL MONUMENTS LISTED DURING CONSTRUCTION OPERATIONS.

- = PROPOSED RIGHT-OF-WAY
- = PROPOSED CITY OF GARLAND TRACT OF LAND (TO BE ACQUIRED)
- = EXISTING CITY OF GARLAND TRACT OF LAND (ALREADY ACQUIRED)

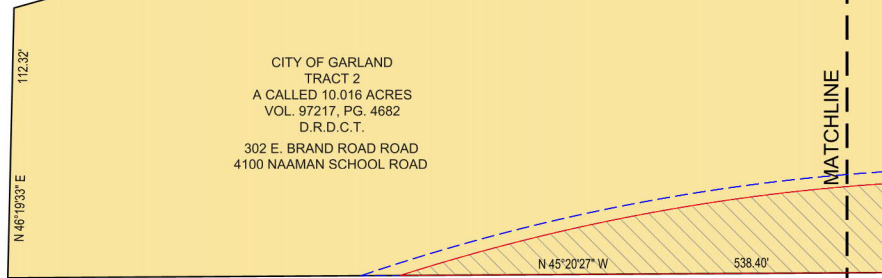
PROPERTY CORNER POINT TABLE			
Point #	Northing	Easting	Description
601	7033620.187	2545456.989	MONUMENT CITY OF GARLAND
602	7033611.801	2545428.649	MONUMENT TXDOT IN CONC
603	7033707.022	2545482.526	MONUMENT CITY OF GARLAND
604	7033733.799	2545475.036	1/2"IRF
606	7033863.170	2545227.190	X CUT
607	7034009.307	2545078.046	1/2"IRF
608	7034002.925	2545165.009	1/2"IRF
609	7034100.398	2544985.125	1/2"IRF CBG SURVEYING
610	7034100.094	2544964.024	1/2"IRF CBG SURVEYING
611	7034145.925	2544936.791	1/2"IRF CBG SURVEYING
612	7034207.342	2544876.129	600 FND IN CONC
614	7034465.459	2544597.581	1/2"IRF
615	7034432.335	2544743.419	1/2"IRF
616	7034822.784	2544249.156	3/8"IRF
617	7034837.612	2544334.149	MONUMENT BEACON HILL 1
619	7035214.440	2543851.724	1/2"IRF
620	7035406.840	2543756.775	MONUMENT BEACON HILL 1
621	7035397.360	2543747.356	2" PIPE
622	7035411.288	2543652.062	1/2"IRF
623	7035447.432	2543615.661	1/2"IRF
624	7035510.627	2543633.560	2" PIPE
625	7035622.844	2543519.465	1/2"IRF
626	7035749.296	2543391.506	1/2"IRF
627	7035767.339	2543292.405	5/8"IRF
628	7035625.211	2543437.847	1/2"IRF
629	7036038.028	2543016.442	3/8"IRF
630	7036113.420	2542939.758	3/8"IRF

PROPERTY CORNER POINT TABLE			
Point #	Northing	Easting	Description
631	7036704.441	2542221.433	MONUMENT CITY OF GARLAND
632	7036720.940	2542126.899	MONUMENT CITY OF GARLAND
633	7036751.389	2542097.022	MONUMENT CITY OF GARLAND
634	7036812.829	2541995.730	5/8"IRF R-DELTA FIRM
635	7036749.995	2541894.032	MONUMENT CITY OF GARLAND
637	7035791.579	2542995.960	1/2"IRF
638	7035794.406	2543113.039	MONUMENT R-DELTA ENGINEERS
740	7035716.540	2542826.024	1"IRF
742	7035899.164	2543159.503	RR SPIKE
744	7036675.479	2541728.213	MONUMENT CITY OF GARLAND
745	7036695.222	2541731.578	MONUMENT CITY OF GARLAND
748	7036768.890	2541966.326	MONUMENT CITY OF GARLAND
749	7036915.082	2542035.896	5/8"IRF R DELTA
750	7037019.856	2542067.286	5/8"IRF R DELTA
751	7037118.655	2542063.548	1/2"IRF SPIARS
752	7037209.384	2541941.083	5/8"IRF R DELTA
753	7036882.941	2542159.852	MONUMENT CITY OF GARLAND
754	7036803.006	2542112.112	MONUMENT CITY OF GARLAND
755	7036856.165	2542390.975	MONUMENT CITY OF GARLAND
756	7036675.632	2542319.002	MONUMENT CITY OF GARLAND
757	7036436.170	2542585.106	MONUMENT CITY OF GARLAND
758	7036489.193	2542421.954	MONUMENT CITY OF GARLAND
759	7036505.019	2542323.076	MONUMENT CITY OF GARLAND
760	7036586.396	2542166.009	MONUMENT CITY OF GARLAND
761	7036625.899	2542127.287	MONUMENT CITY OF GARLAND
762	7035988.824	2543066.819	1/2"IRF
763	7035540.807	2543520.832	1/2"IRF

PROPERTY CORNER POINT TABLE			
Point #	Northing	Easting	Description
764	7035529.807	2543531.312	1/2"IRF
765	7035323.278	2543741.455	1/2"IRF
766	7034896.825	2544274.310	X CUT
767	7034914.169	2544256.449	X CUT
768	7034879.079	2544292.014	X CUT
769	7034861.501	2544309.833	X CUT
770	7034931.582	2544238.607	PK NAIL
771	7035017.287	2544151.823	PK NAIL
772	7035034.884	2544134.059	PK NAIL
773	7035070.091	2544098.392	PK NAIL
774	7034711.346	2544362.545	1/2"IRF BENT
776	7034499.963	2544561.840	1/2"IRF
777	7034221.682	2544942.731	5/8"IRF
779	7033182.123	2545887.582	MONUMENT CITY OF GARLAND
780	7033111.960	2545959.026	MONUMENT CITY OF GARLAND
781	7033119.821	2545966.761	MONUMENT CITY OF GARLAND
783	7033152.583	2546049.974	MONUMENT CITY OF GARLAND
784	7033133.181	2546069.434	MONUMENT CITY OF GARLAND
785	7033032.033	2546171.370	1/2"IRF TXHS
786	7033273.116	2545926.620	MONUMENT CITY OF GARLAND
787	7033272.405	2545925.885	MONUMENT CITY OF GARLAND
788	7033532.835	2545701.695	PK NAIL JPH
790	7035966.828	2543860.346	5/8"IRF BENT
797	7036498.464	2543046.937	MONUMENT CITY OF GARLAND
798	7036166.428	2543569.380	MONUMENT CITY OF GARLAND

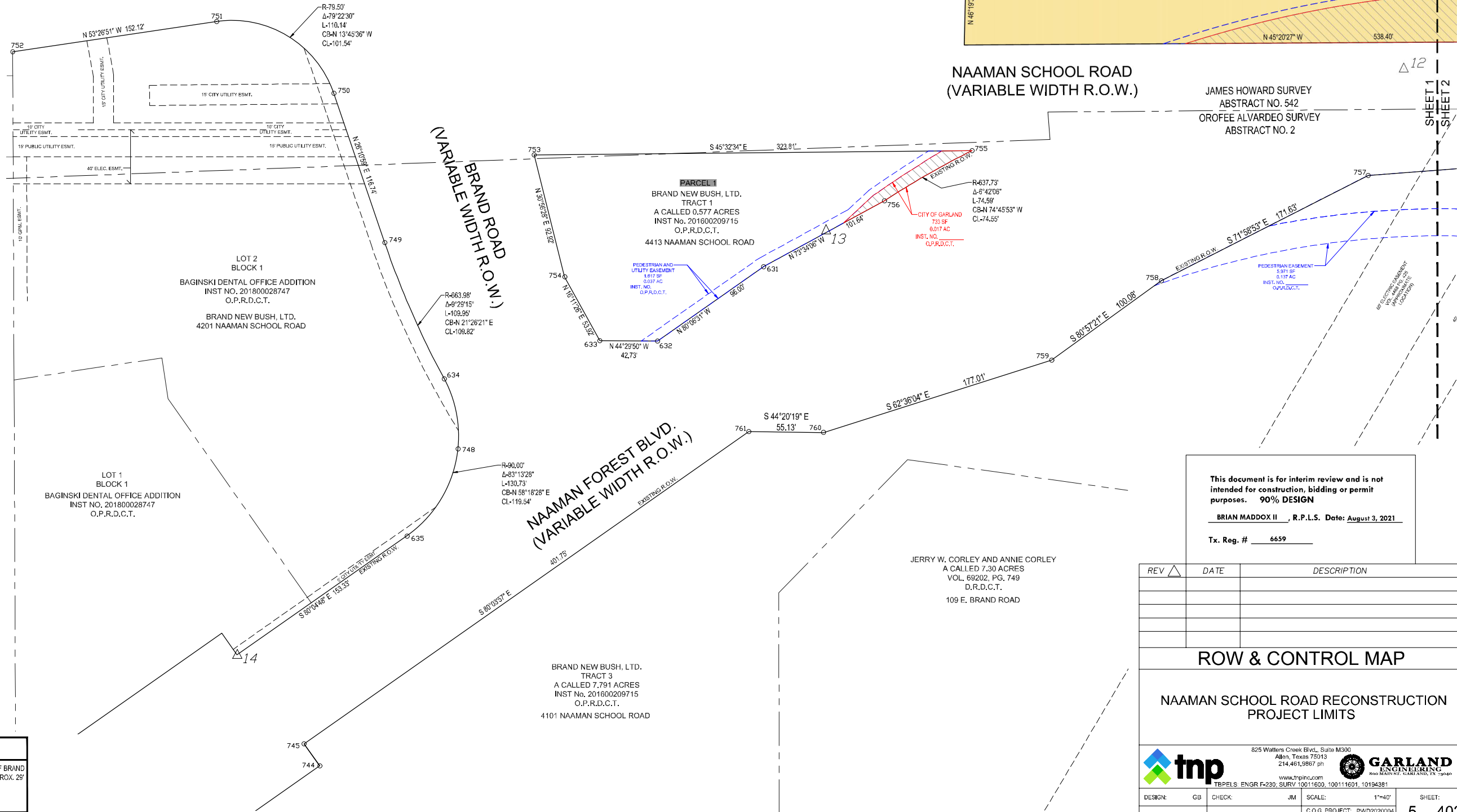
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Point #	Northing	Easting	Elevation	Description
1	7033474.297	2545602.628	526.84	CP XXST
2	7033745.764	2545315.617	527.57	CP 1/8"IRF TNP RANDOM
3	7034076.216	2545025.193	526.11	CP 1/8"IRF TNP RANDOM
4	7034362.986	2544792.601	512.73	CP 1/8"IRF TNP RANDOM
5	7034618.040	2544733.651	527.15	CP 1/8"IRF TNP RANDOM
6	7034907.050	2544173.793	529.63	CP 1/8"IRF TNP RANDOM
7	7035183.550	2543883.349	523.62	CP 1/8"IRF TNP RANDOM
8	7035453.874	2543619.709	529.49	CP 1/8"IRF TNP RANDOM
9	7035700.530	2543439.168	516.62	CP 1/8"IRF TNP RANDOM
10	7035937.743	2543208.110	498.13	CP 1/2" BRASS DISK
11	7036213.338	2542931.426	485.75	CP 1/8"IRF TNP RANDOM
12	7036473.246	2542669.461	482.26	CP 1/8"IRF TNP RANDOM
13	7036890.668	2542272.867	493.25	CP 1/8"IRF TNP RANDOM
14	7036776.439	2541742.950	494.36	CP 1/2" BRASS DISK

PRESIDENT GEORGE BUSH TOLLWAY
STATE HIGHWAY 190
(VARIABLE WIDTH R.O.W.)



NAAMAN SCHOOL ROAD
(VARIABLE WIDTH R.O.W.)

JAMES HOWARD SURVEY
ABSTRACT NO. 542
OROFEE ALVARDEO SURVEY
ABSTRACT NO. 2



BENCHMARK

BMH76.2\"/>

ELEV=548.88

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BRIAN MADDOX II, R.P.L.S. Date: August 3, 2021

Tx. Reg. # 6659

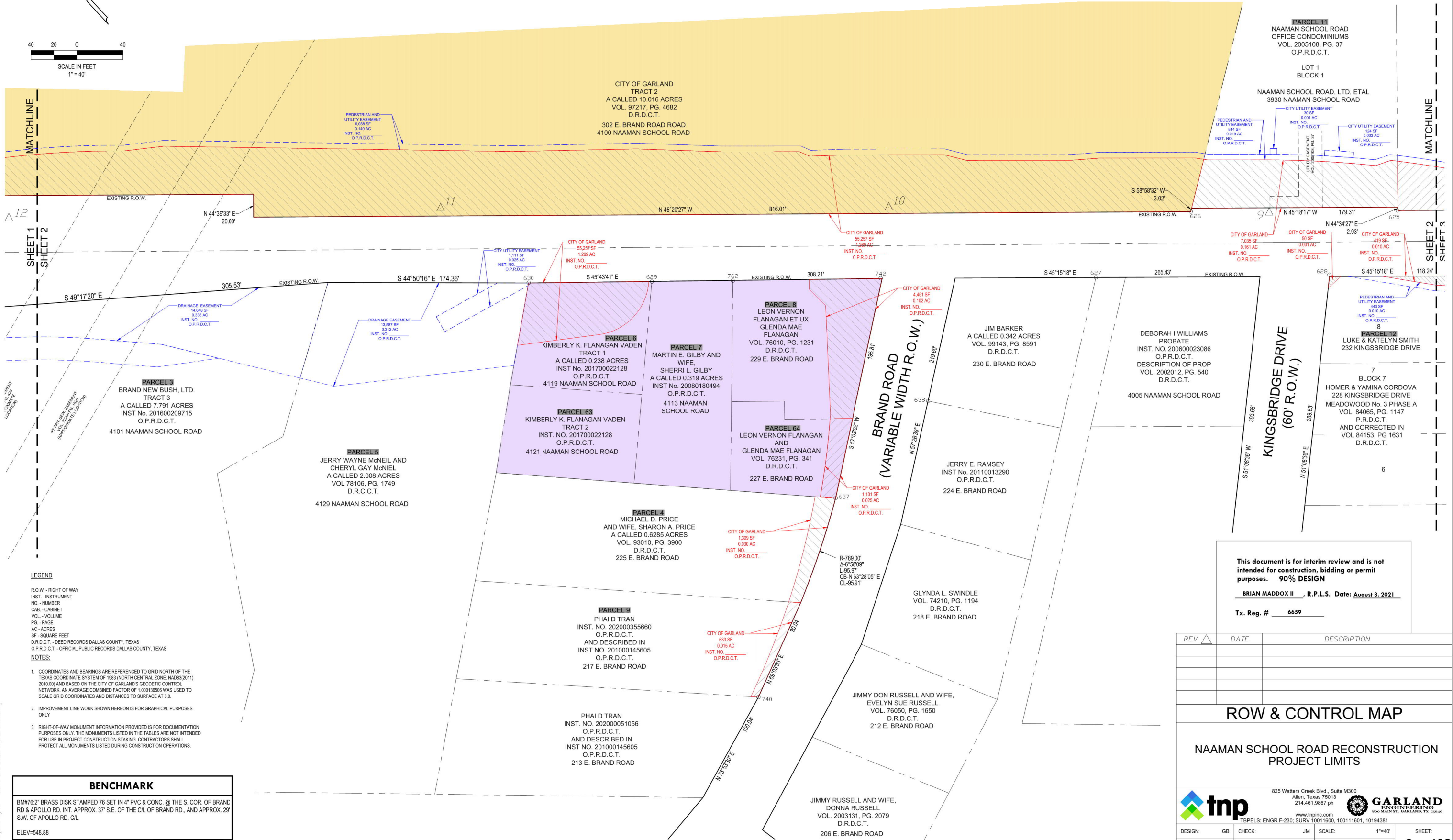
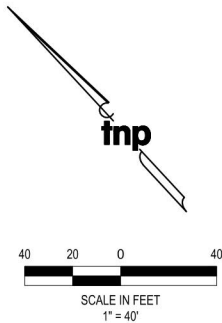
REV	DATE	DESCRIPTION

ROW & CONTROL MAP

NAAMAN SCHOOL ROAD RECONSTRUCTION
PROJECT LIMITS

		825 Watters Creek Blvd., Suite M300 Allen, Texas 75013 214.461.9867 pn			
DESIGN: CB		CHECK: JM		SCALE: 1\"/>	
DRAWN: WS		DATE: 08/03/2021		SHEET: 5 OF 402	

Drawing: C:\Users\jmadcox\AppData\Local\Temp\AutoPublish_30008\GLD 20139 Control-ROW Map.dwg at Aug 03, 2021-2:40pm by jmadcox
Layout: Pg 2 Areas: GLD 20139 Improvements.dwg



LEGEND

R.O.W. - RIGHT OF WAY
INST. - INSTRUMENT
NO. - NUMBER
CAB. - CABINET
VOL. - VOLUME
PG. - PAGE
AC - ACRES
SF - SQUARE FEET
D.R.D.C.T. - DEED RECORDS DALLAS COUNTY, TEXAS
O.P.R.D.C.T. - OFFICIAL PUBLIC RECORDS DALLAS COUNTY, TEXAS

NOTES:

- COORDINATES AND BEARINGS ARE REFERENCED TO GRID NORTH OF THE TEXAS COORDINATE SYSTEM OF 1983 (NORTH CENTRAL ZONE: NAD83(2011) 2010.00) AND BASED ON THE CITY OF GARLAND'S GEODETIC CONTROL NETWORK. AN AVERAGE COMBINED FACTOR OF 1.0013609 WAS USED TO SCALE GRID COORDINATES AND DISTANCES TO SURFACE AT 0.0.
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BENCHMARK

BM#76.2" BRASS DISK STAMPED 76 SET IN 4" PVC & CONC. @ THE S. COR. OF BRAND RD & APOLLO RD. INT. APPROX. 37' S.E. OF THE C/L OF BRAND RD., AND APPROX. 29' S.W. OF APOLLO RD. C/L.

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BRIAN MADDOX II, R.P.L.S. Date: August 3, 2021

Tx. Reg. # 6659

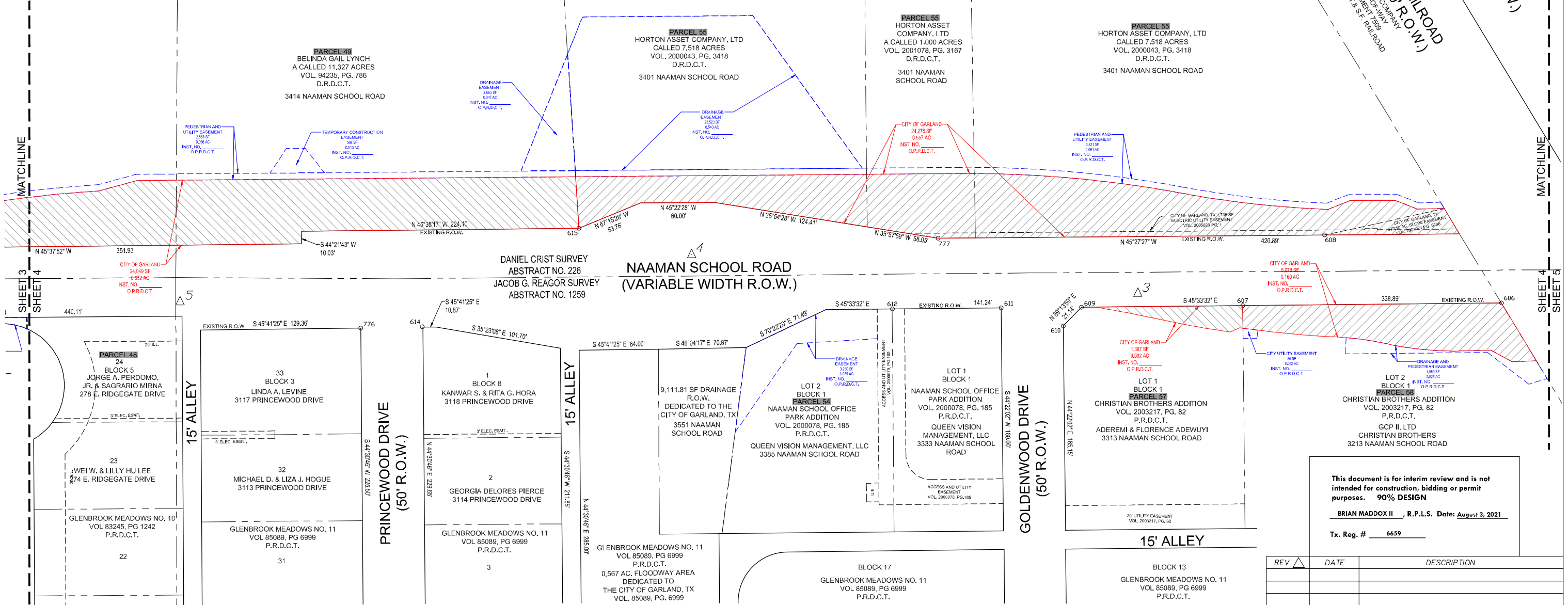
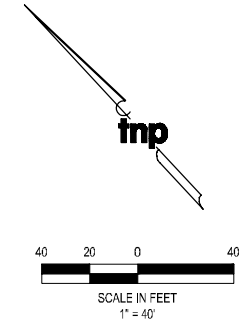
REV	DATE	DESCRIPTION

ROW & CONTROL MAP

NAAMAN SCHOOL ROAD RECONSTRUCTION PROJECT LIMITS

		825 Watters Creek Blvd., Suite M300 Allen, Texas 75013 214.461.9867 ph			
www.tnpinc.com		TBP.EL: ENGR F-230; SURV 10011600, 100111601, 10194381		SHEET: 6 OF 402	
DESIGN:	GB	CHECK:	JM	SCALE:	1"=40'
DRAWN:	WS	DATE:	08/03/2021	C.O.G. PROJECT:	PWD2020004
				TNP PROJECT:	GLD20139

C:\Users\jmadddox\AppData\Local\Temp\Map.dwg at Aug 03, 2021 2:40pm by jmadddox
Layout: Pg 4
Axis: G.D. 2019 Improvements.dwg



STATE HIGHWAY NO. 78
(VARIABLE WIDTH R.O.W.)

G.C. & S.F. RAILROAD
(CALLED 100' R.O.W.)

BNSF RAILWAY COMPANY
100' RIGHT-OF-WAY
LINE SEGMENT 7309
FORMERLY A.T. & P.F. RAILROAD

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BRIAN MADDOX II, R.P.L.S. Date: August 3, 2021

Tx. Reg. # 6659

REV	DATE	DESCRIPTION

ROW & CONTROL MAP

NAAMAN SCHOOL ROAD RECONSTRUCTION PROJECT LIMITS



825 Watters Creek Blvd., Suite M300
Allen, Texas 75013
214.461.9867 pn



GARLAND
ENGINEERING
2000 W. HAWTHORNE, GARLAND, TX 75040

www.tnpinc.com
TBPELS ENGR F-230, SURV 10011600, 100111601, 10194381

DESIGN: GB	CHECK: JM	SCALE: 1"=40'	SHEET: 8 OF 402
DRAWN: WS	DATE: 08/03/2021	C.O.G. PROJECT: PWD2020004 TNP PROJECT: GLD20139	

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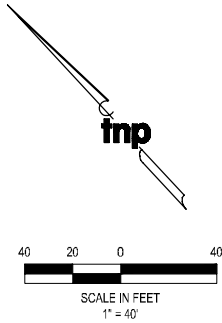
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MATCHLINE

SHEET 4
SHEET 5

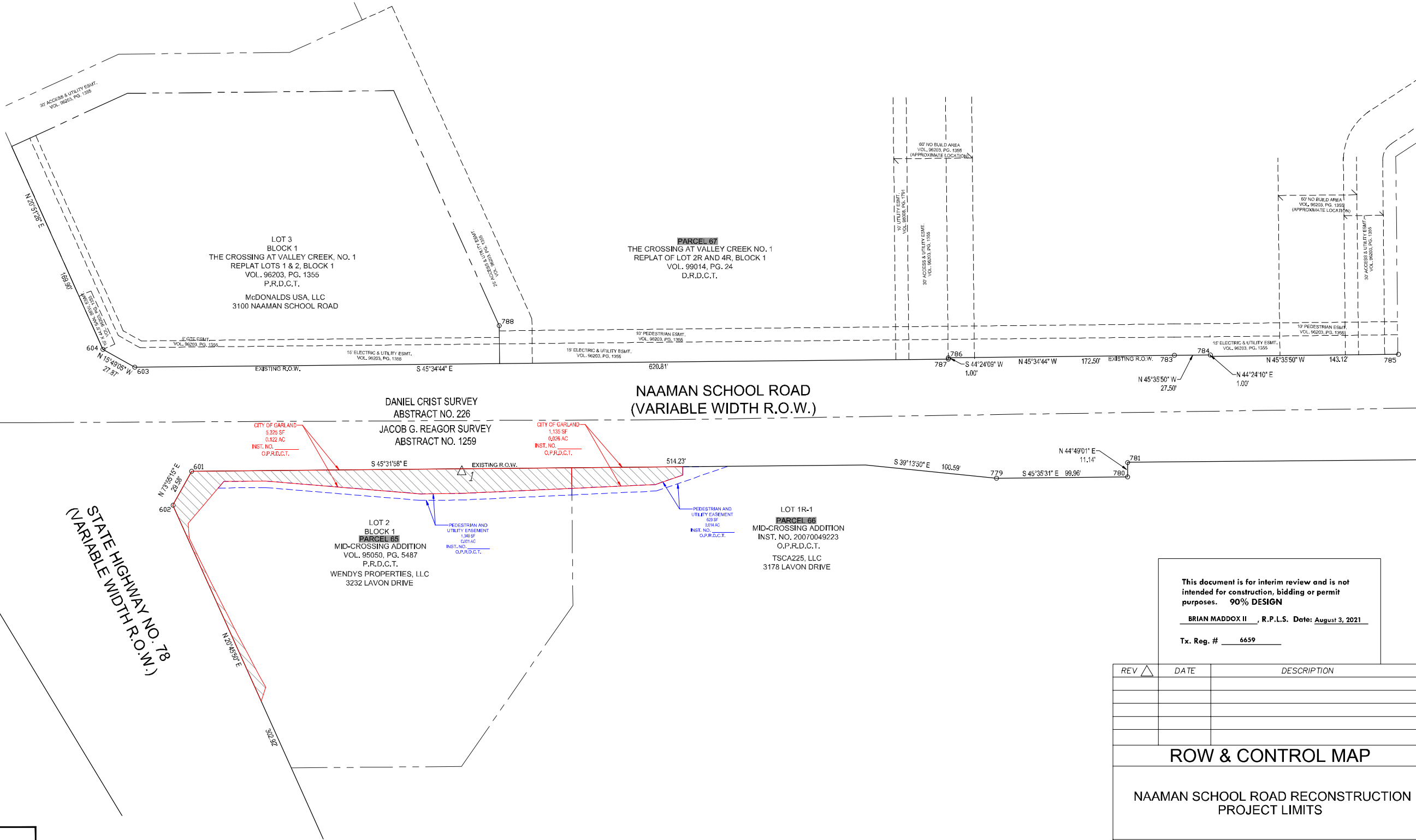
G.C. & S.F. RAILROAD
(CALLED 100' R.O.W.)
BNSF RAILWAY COMPANY
100' RIGHT-OF-WAY
LINE SEGMENT 1559
FORMERLY A 72' S.F. RAILROAD

STATE HIGHWAY NO. 78
(VARIABLE WIDTH R.O.W.)

BENCHMARK

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ELEV=548.88



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BRIAN MADDOX II, R.P.L.S. Date: August 3, 2021

Tx. Reg. # 6659

REV	DATE	DESCRIPTION

ROW & CONTROL MAP

NAAMAN SCHOOL ROAD RECONSTRUCTION
PROJECT LIMITS

		825 Watters Creek Blvd., Suite M300 Allen, Texas 75013 214.461.9867 pn			
DESIGN: GB		CHECK: JM		SCALE: 1"=40'	
DRAWN: WS		DATE: 08/03/2021		SHEET: 9 OF 402	
C.O.G. PROJECT: PWD2020004		TNP PROJECT: GLD20139		www.tnpinc.com	



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. a.

Meeting Date: September 20, 2021

Item Title: COVID-19 Briefing

Summary of Request/Problem

Staff will provide an update to Council and ask for Council direction, if needed, on various matters related to COVID-19 and actions being taken by the City.

Recommendation/Action Requested and Justification

Council discussion.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. b.

Meeting Date: September 20, 2021

Item Title: Tele Meetings

Summary of Request/Problem

At the request of Council Member Rich Aubin and Mayor Scott LeMay, staff has been asked to brief the Council on the requirements and the feasibility of Council Members participating by video technology in meetings held in person.

Recommendation/Action Requested and Justification

Council discussion.



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

4. c.

Meeting Date: September 20, 2021

Item Title: Historically Underutilized Business (HUB) Procurement

Submitted By: Gary Holcomb, Purchasing Director

Summary of Request/Problem

Deputy Mayor Pro Tem B.J. Williams has requested a report on the City's Historically Underutilized Business (HUB) procurement. The report is attached as requested.

Recommendation/Action Requested and Justification

Council discussion.

Attachments

HUB Procurement



HUB Report

Historically Underutilized
Business Procurement

Gary L. Holcomb, Director – Procurement & Contracts

HUB

Historically Underutilized Business

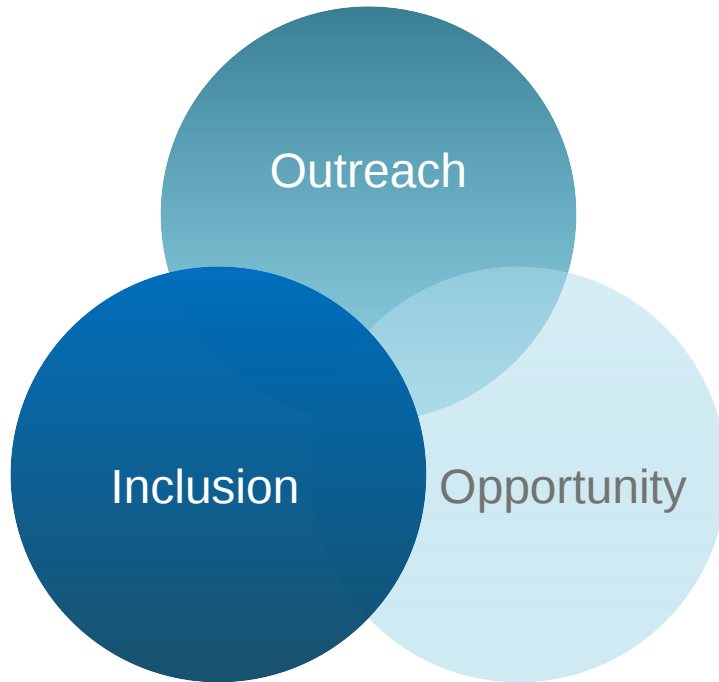


A HUB must have its principal place of business in Texas, must be for profit, and must be at least 51% owned by one or more persons who are:

- Black American
- Hispanic American
- Asian Pacific American
- Native American
- American Woman
- Service Disabled Veteran

Procurement Inclusion

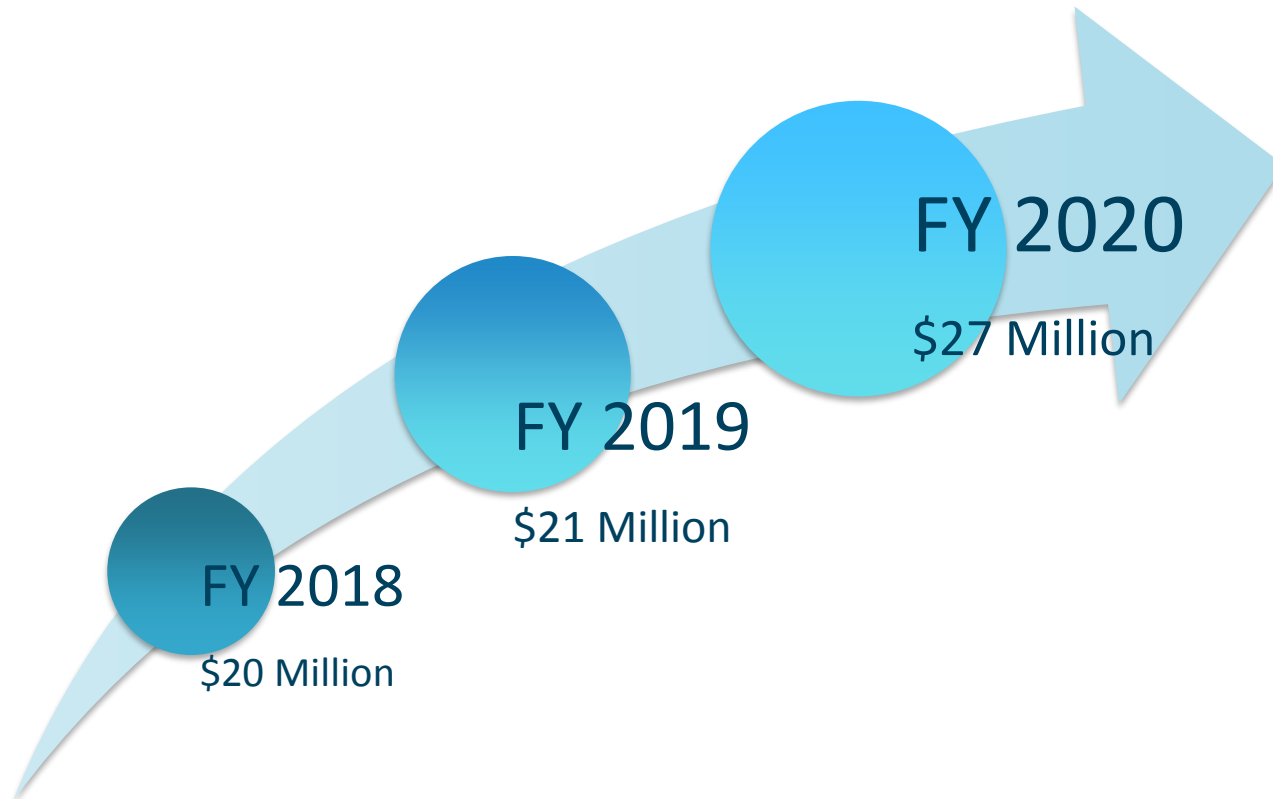
Exceeding Requirements



1. Texas Local Government Code 252.0215 requires contact of at least two (2) HUBs
2. Only required for purchases between \$3,000 and \$50,000
3. Garland Procurement contacts all identified HUBs for all bids over \$3,000

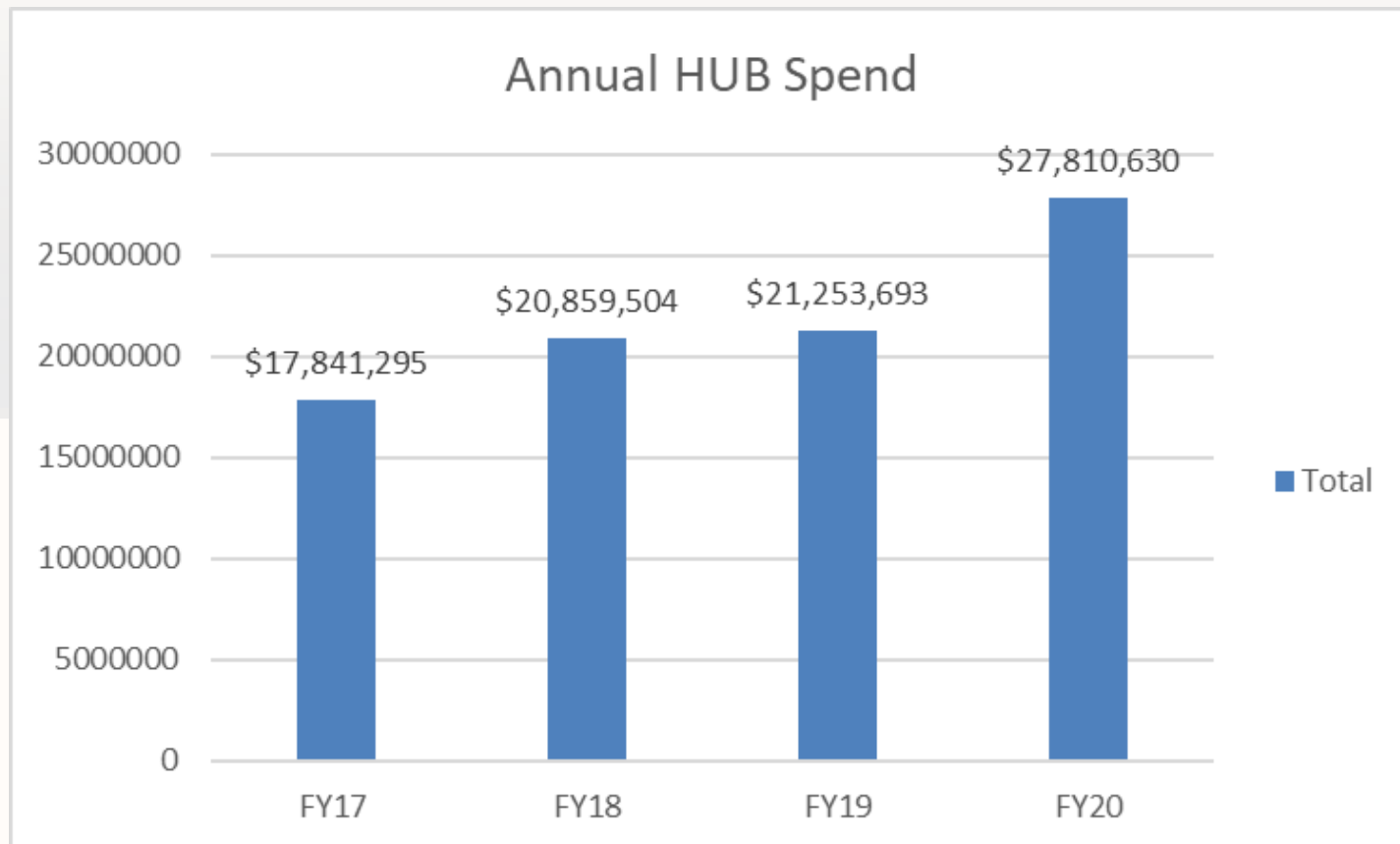
Annual HUB Purchases

FY 18 to FY 20



Annual HUB Purchases

FY 17 to FY 20

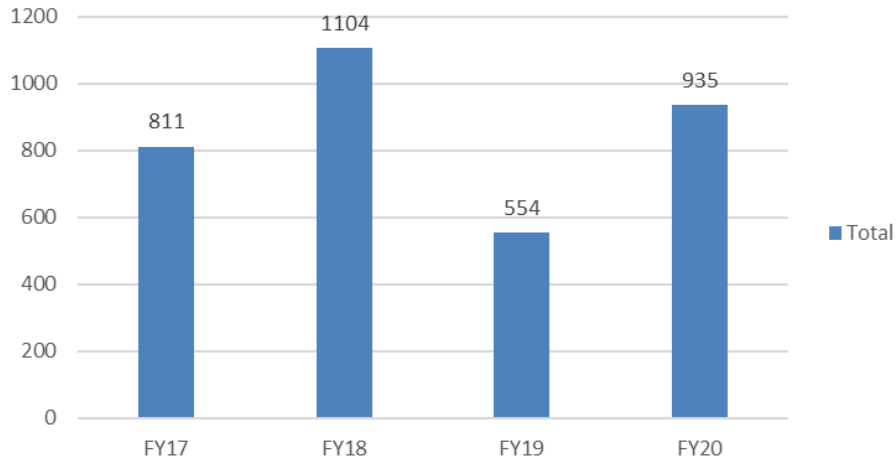


HUB Bid Responses

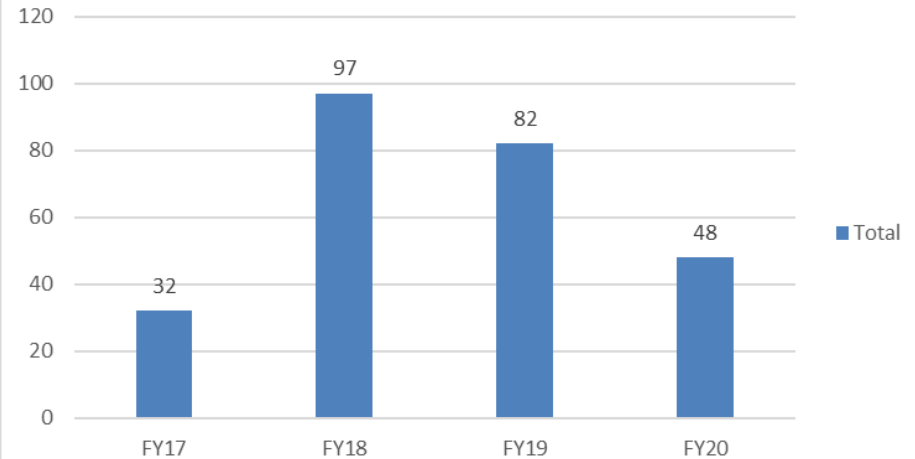
FY 17 to FY 20



Direct HUB Contact from CMBL

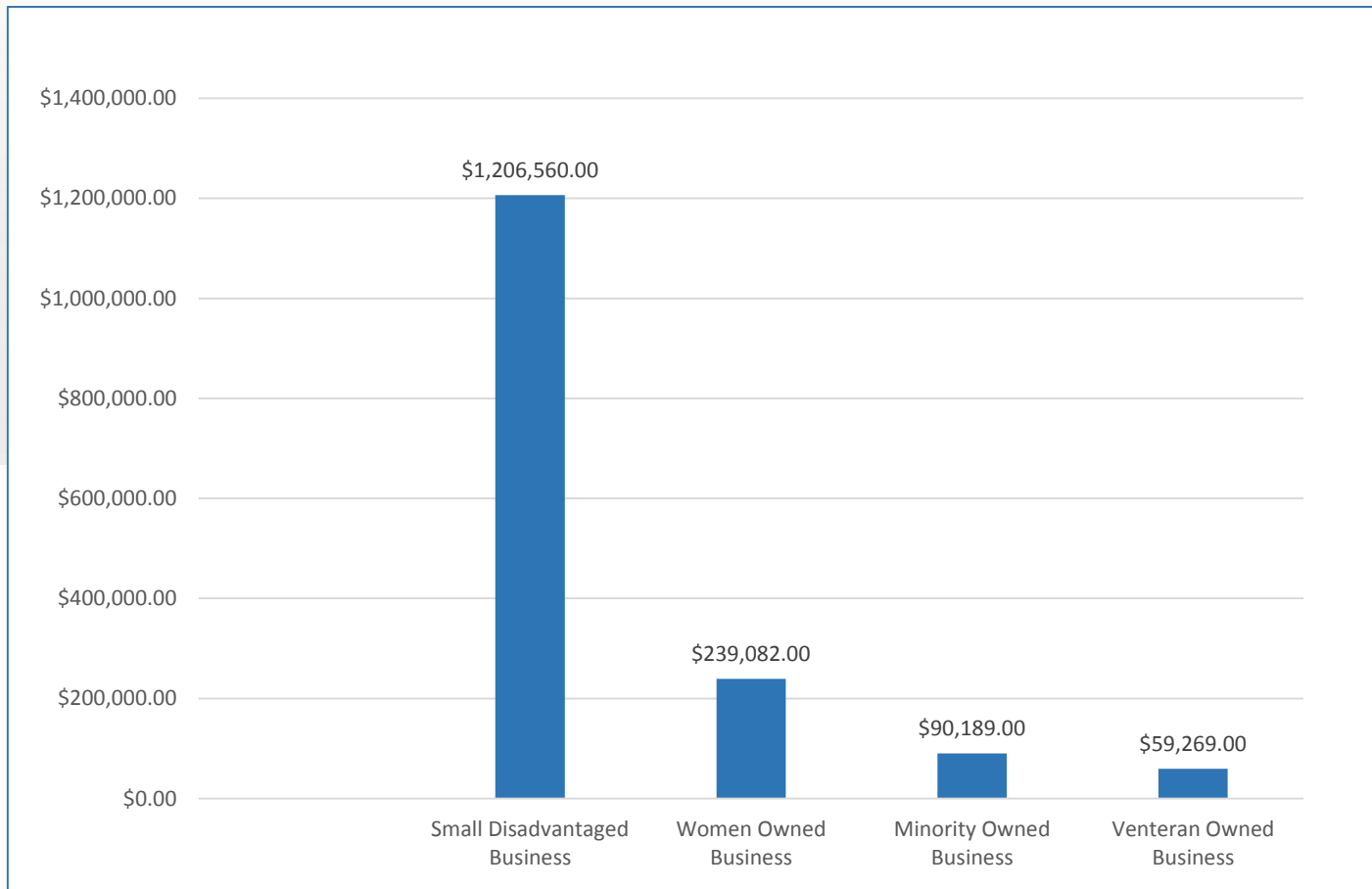


HUB Bid Responses



P-Card HUB Spend

FY 20



Top HUB Spend Categories

1	Public Works Construction
2	Information Technology
3	Professional Engineering
4	Transformer Repair
5	Energy Trading Risk Management
6	Facilities Maintenance/Repair
7	Architectural Services





GARLAND

TEXAS MADE HERE

Garland is the 12th largest city in Texas with an annual municipal budget exceeding \$600 million. The City requires access to a diversified set of materials, equipment, supplies and services. The City's leadership is committed to the inclusion and utilization of Historically Underutilized Businesses (HUB) across every level of City procurement. To engage and develop HUB participation in Garland's procurement process, the Purchasing Department has established a Procurement Inclusion Experience (PIE) with the following objectives:

- Identify HUB suppliers through the State of Texas HUB database.
- Provide HUB supplier education and awareness of Garland's purchasing procedures including electronic bidding.
- Develop an Assistance Directory for suppliers.
- Exceed state requirements for HUB supplier notification of bid opportunities.



Information Guide for HUB Suppliers

State of Texas HUB Criteria

A HUB must have its principal place of business in Texas, must be for-profit, and must be at least 51% owned by one or more persons who are Black American, Hispanic American, Asian Pacific American, Native American, American Woman and/or Service Disabled Veteran.

The business must have an owner residing in Texas, and that owner must have a proportionate interest that allows active participation in the control, operations and management of the business.

State of Texas HUB Certification

The City of Garland prefers that all eligible HUB suppliers be certified by the State of Texas. Other certifications will be considered on a case by case basis.

To apply for certification in Texas go to: www.window.state.tx.us/procurement/prog/hub

Registration is free. Once granted, HUB certification is valid for four years, providing the business continues to meet all eligibility requirements.

City of Garland Purchasing Department

200 North Fifth Street
Garland, Texas 75040

(Located on the second floor of City Hall)

P.O. Box 469002
Garland, Texas 75046-9002

972-205-2415
GarlandPurchasing.com

Business Hours:
Monday - Friday | 8 a.m. to 5 p.m.

Electronic Bidding Using Ion Wave

Garland manages its procurement process through a secure, web based bidding platform. Suppliers benefit from this free service in several ways:

- Automatic notification of bid opportunities in your business category by e-mail.
- Ability to post bid questions and receive answers from the City of Garland online.
- Ability to electronically complete and sign bid forms and documents.
- Receive addendums and updated bid documents instantly.
- Access to electronic bid documents, drawings, and CAD files 24 hours a day.
- Notification of bid awards by e-mail.

Register with Ion Wave:

- Register at <https://garlandtx.ionwave.net/Login.aspx>
- If your business is a certified HUB, enter your HUB information.
- Select the commodity codes that apply to your business.
- If you have questions, call Purchasing at 972-205-2415.

Exceeding HUB Notification Requirements

The State requires that municipalities contact at least two (2) HUBs on bids between \$3,000 and \$50,000. For purchases that require a bid, the City of Garland notifies all CMBL HUB suppliers based on their selected commodities.

Bonds and Insurance

Insurance Requirements:

In addition to liability insurance, the State of Texas requires workers compensation insurance covering employees of contractors and subcontractors working on City property. For more information, please go to GarlandPurchasing.com and select online forms and documentation.

Bonding Requirements:

The City may request four types of surety bonds from bidders: bid bonds, payment bonds, performance bonds and maintenance bonds.

Assistance Directory

For additional assistance and information, the following directory is provided as a resource.

SME Toolkit	www.smetoolkit.org/us/en
Small Business Development Center	www.ntsbdc.org
Black Contractors Assoc.	www.blackcontractors.org
Dallas Black COC	www.dbcc.org
DFW Minority Business Council	www.dfwmcdc.com
Hispanic Contractors Assoc. of DFW	www.hcadfw.org
Dallas Hispanic COC	www.gdhcc.com
Dallas Asian COC	www.gdaacc.com
Women's Business Council	www.wbcsouthwest.org
National Assoc. of Women in Construction	www.nawic-dallas.org
Dallas COC	www.dallaschamber.org
Garland COC	www.garlandchamber.com

Frequently Asked Questions

How do I find HUB subcontractors?

HUB subcontractors can be located using the State of Texas HUB Directory, which is online: www.window.state.tx.us/procurement/cmb1/cmb1hub.html

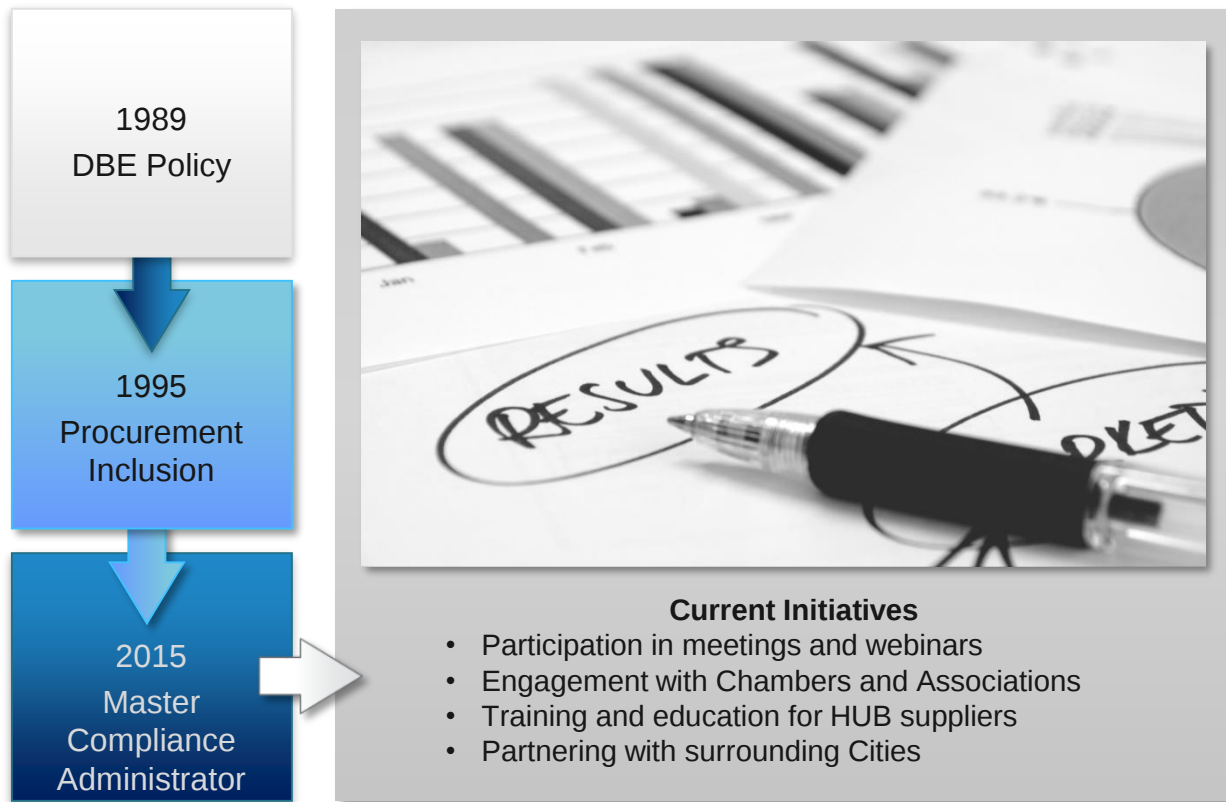
Which HUB certifications does the City of Garland accept?

Certifications other than from the State of Texas may be considered on a case by case basis.

May I meet with City of Garland buyers in person?

Yes. While the Purchasing Department has an open door policy, we strongly advise interested vendors to call ahead to set up an appointment. In addition, the Purchasing Department participates in several vendor outreaches that will be listed on our website: GarlandPurchasing.com.

Procurement Inclusion Milestones





THANK
YOU