



GARLAND

AGENDA

CITY COUNCIL WORK SESSION
City of Garland
Work Session Room, City Hall
William E. Dollar Municipal Building
200 North Fifth Street
Garland, Texas
Monday, October 11, 2021
6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council. The meeting will be broadcast by webinar or telephone at the following URL:

https://garlandtx.zoom.us/webinar/register/WN_CBPUIW3rQKuzxZ6tFdTKww

Registration for the online meeting is required. The meeting will be recorded and will be available for viewing the next day at www.garlandtx.gov.

For those without internet access to the meeting, a dial-in option is available. The numbers are:

346-248-7799
470-250-9358
470-381-2552

The Meeting ID is: 850 1411 7464

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

1. Public Comments on Work Session Items

Persons who desire to address the City Council on any item on the Work Session agenda are allowed three minutes to speak. Speakers are taken only at the beginning of the meeting, other than invited testimony.

Speakers are grouped by Work Session item and will be taken in the order of the Work Session agenda. Speakers must submit to the City Secretary a completed speaker's card before the beginning of the meeting. Speaker cards will not be accepted after the Mayor calls the meeting to order. Speaker cards are available in the lobby, at the visitor's side of the Work Session Room, and from members of staff.

Speakers are limited to addressing items on the Work Session agenda – any item relating to a Regular Session agenda item should be addressed at the Regular Session and any item not on an agenda may be addressed during the open microphone at the end of the Regular Session.

2. Consider the Consent Agenda

A member of the City Council may ask for discussion or further information on an item posted as a consent agenda item on the next Regular Meeting of the City Council. The Council Member may also ask that an item on the posted consent agenda be pulled from the consent agenda and considered for a vote separate from consent agenda items on the regular agenda. All discussions or deliberations on this portion of the work session agenda are limited to posted agenda items and may not include a new or unposted subject matter.

3. Written Briefing(s):

a. Council is asked to consider approval of parking restrictions on Naaman Forest Blvd

Council is requested to approve parking restrictions at all times on Naaman Forest Blvd from Campbell Road to 200 feet South of Black Swan Circle.

b. COVID-19 Vaccine Capacity Grant Amendment

Consider authorizing the City Manager or his designee to execute the contract amendment with the Texas DSHS to improve access to COVID-19 vaccines across Garland, Rowlett and Sachse.

4. Verbal Briefing(s):

a. COVID-19 Briefing

Staff will provide an update to Council and ask for Council direction, if needed, on various matters related to COVID-19 and actions being taken by the City.

b. Downtown Infrastructure, Square, and Broader Area Streetscapes - Status Update

Staff will brief Council on the status of the Downtown Infrastructure, Square, and Broader Area Streetscapes project and ask for staff direction on the project budgets prior to advancing to construction.

c. GISD Resolution of Support

GISD Board of Trustees is asking the Cities of Garland, Rowlett, and Sachse to pass a resolution of support. This includes the formation of a coalition that would support the efforts of GISD and the future development of a Memo of Understanding between GISD and the Cities. The Mayor has directed that this item go to Legislative Affairs Committee before review by the Council as a whole. In doing so, the Mayor is expanding the scope of the Committee to included intergovernmental matters.

d. Internal Audit Committee Meeting Report

Rich Aubin, Chair of the Internal Audit Committee, will provide a committee report to the Council, on Scofflaw Program, Inventory Management, Code Compliance, and the 2022 Audit Plan.

5. Announce Future Agenda Items

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

6. Council will move into Executive Session

**EXECUTIVE SESSION
AGENDA**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

The City Council will adjourn into Executive Session pursuant to Section 551.071 of the Texas Government Code to deliberate or discuss:

- 1. Attorney/client matters concerning privileged and unprivileged client information related to reasonable accommodation requirements of the City's employee vaccine incentive program.**

7. Adjourn



GARLAND POLICY REPORT

City Council Work Session Agenda

3. a.

Meeting Date: October 11, 2021

Item Title: Consider Approval of Parking Restrictions on Naaman Forest Blvd

Submitted By: Paul Luedtke, Transportation Director

Strategic Focus Areas: Well-Maintained City Infrastructure
Safe Community
Vibrant Neighborhoods and Commercial Centers

ISSUE

Parking along Naaman Forest Blvd is restricting traffic flow and creating sight obstructions for adjacent roadways and driveways.

RECOMMENDATION

Restrict parking at all times on Naaman Forest Blvd from Campbell Road to 200 feet South of Black Swan Circle

BACKGROUND

Neighbors in the Shoal Creek Townhomes have expressed concern regarding parking along Naaman Forest Blvd restricting their ability to exit their neighborhood onto Naaman Forest Blvd.

Residents of the Birkshire Preserve apartment community are parking in the outside lane of Naaman Forest Blvd. This is assumed to be more convenient to the residents along Naaman School Blvd. These Residents have begun to park in front of the Shoal Creek Townhome neighborhood.

City staff observed and verified these conditions.

Parking is not typically expected on a multilane arterial street.

CONSIDERATION

When Naaman Forest Blvd is extended to Holford with the Holford Road widening project it is expected that the parking along the full length of Naaman Forest Blvd will need to have parking restrictions.

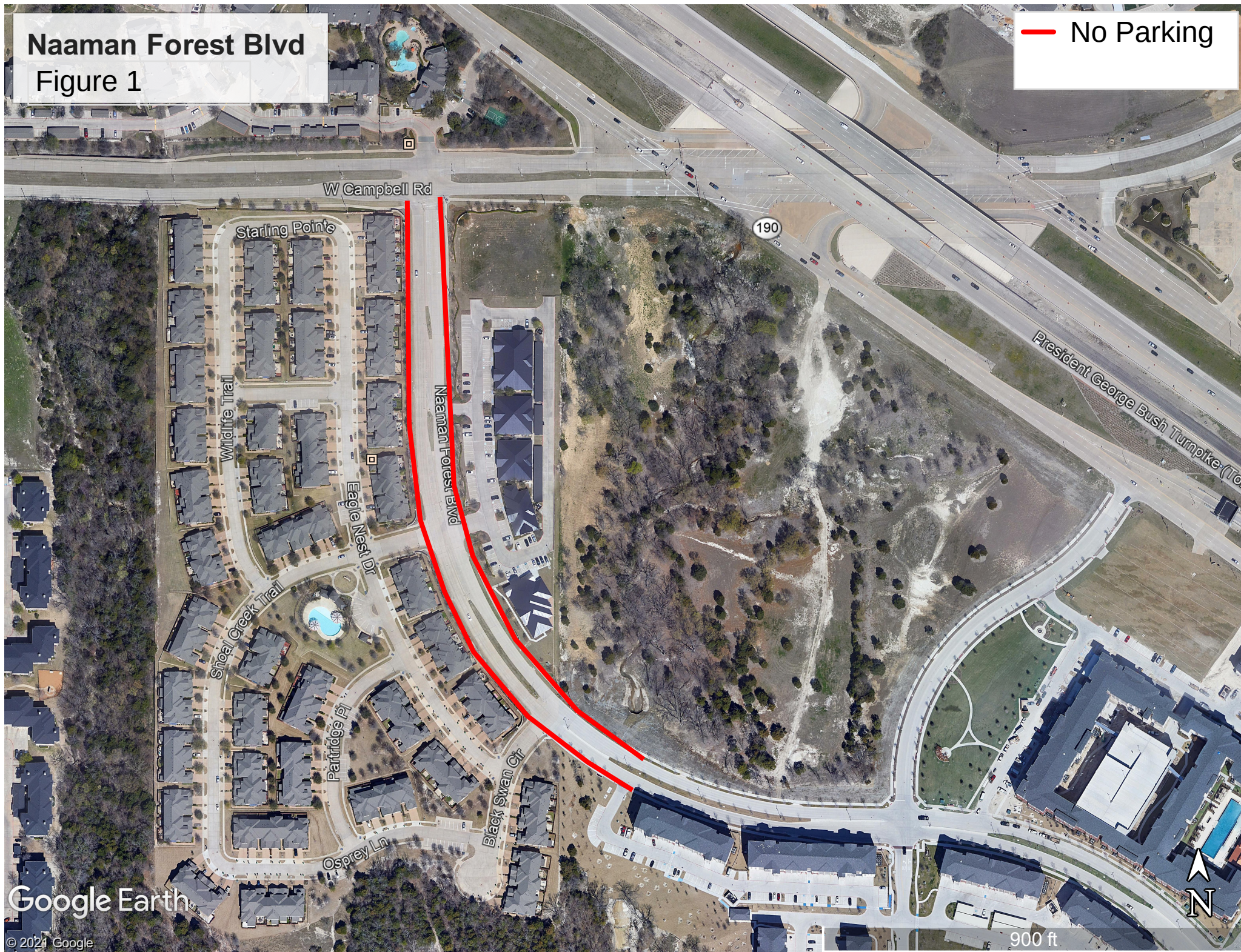
Attachments

ParkingRestrictions

Naaman Forest Blvd

Figure 1

— No Parking





GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

3. b.

Meeting Date: October 11, 2021

Item Title: COVID-19 Vaccine Capacity Grant Amendment

Submitted By: Jason Chessher, Managing Director

Summary of Request/Problem

On May 18, 2021, Council authorized a grant contract with the Texas Department of State Health Services (DSHS) for the purpose of increasing COVID-19 vaccinations across the jurisdiction. The original contract authorized approximately \$1.18 million over three years to pay regular full time and temporary employees to provide vaccines in Garland, Rowlett and Sachse. DSHS recently announced supplemental funding and a slightly expanded scope of services under the grant. This amendment authorizes an additional \$929,029.00 in funding bringing the total contract to approximately \$2.1 million. This is a reimbursement grant which means costs associated with the approved work plan will be reimbursed at 100% up to the total contract amount.

This item is scheduled for formal consideration at the October 12, 2021 regular meeting.

Recommendation/Action Requested and Justification

Authorize the City Manager or his designee to execute the contract amendment with the Texas DSHS to improve access to COVID-19 vaccines across Garland, Rowlett and Sachse.

Attachments

COVID-19 Vac. Capacity Grant Amend.



Texas Department of State Health Services

John Hellerstedt, M.D.
Commissioner

Diana Beeler
Garland Health Department
1720 Commerce Street
Garland, Texas 75040

Subject: COVID-19 Vaccination Capacity Contract
Contract Number: HHS001019500018, Amendment No. 1
Contract Amount: \$2,113,353.00
Contract Term: May 20, 2021 through June 30, 2024

Dear Ms. Beeler:

Enclosed is the COVID-19 vaccination capacity contract between the Department of State Health Services and Garland Health Department.

The purpose of this contract is to increase COVID-19 vaccination capacity for the jurisdiction.

This Amendment increases the Contract amount by \$929,029.00.

Please let me know if you have any questions or need additional information.

Sincerely,

Holly Zoerner, CTCM
Contract Manager
512-776-3767
Holly.Zoerner@dshs.texas.gov

**DEPARTMENT OF STATE HEALTH SERVICES
CONTRACT No. HHS001019500018
AMENDMENT No. 1**

The **DEPARTMENT OF STATE HEALTH SERVICES** (“**SYSTEM AGENCY**”), a pass-through entity, and **GARLAND HEALTH DEPARTMENT** (“**GRANTEE**”), who are collectively referred to herein as the “Parties,” to that certain Immunizations/COVID-19 Contract effective May 20, 2021 and denominated DSHS Contract No. HHS001019500018 (“the Contract”), now desire to further amend the Contract.

WHEREAS, DSHS desires to add funding for Coronavirus Disease 2019 (COVID-19) activities; and

WHEREAS, DSHS desires to amend the Statement of Work to add objectives and activities for Coronavirus Disease 2019 (COVID-19); and

NOW, THEREFORE, the Parties hereby amend and modify the Contract as follows:

1. **SECTION IV** of the Contract, **BUDGET** is hereby amended to add COVID-19 funds to the Contract of \$929,029.00. The Contract shall not exceed the amount of \$2,113,353.00. All expenditures of the additional funds must conform with **ATTACHMENT B-1, SUPPLEMENTAL BUDGET**.
2. **ATTACHMENT A** of the Contract, **STATEMENT OF WORK** is hereby supplemented with the addition of **ATTACHMENT A-1, SUPPLEMENTAL STATEMENT OF WORK**.
3. **ATTACHMENT B, BUDGET**, is hereby supplemented with **ATTACHMENT B-1, SUPPLEMENTAL BUDGET** (attached hereto).
4. This Amendment No. 1 shall be effective upon the date of the last signature.
5. Except as amended and modified by this Amendment No. 1, all terms and conditions of the Contract, as amended, shall remain in full force and effect.
6. Any further revisions to the Contract shall be by written agreement of the Parties.

SIGNATURE PAGE FOLLOWS

**SIGNATURE PAGE FOR AMENDMENT NO. 1
DEPARTMENT OF STATE HEALTH SERVICES
CONTRACT NO. HHS001019500018**

SYSTEM AGENCY

GRANTEE

Signature

Printed Name: _____

Title: _____

Date of Execution: _____

Signature

Printed Name: Diana Beeler

Title: Public Health Manager

Date of Execution: _____

THE FOLLOWING ATTACHMENTS ARE ATTACHED AND INCORPORATED AS PART OF THE CONTRACT:

ATTACHMENT A-1 SUPPLEMENTAL STATEMENT OF WORK

ATTACHMENT B-1 SUPPLEMENTAL BUDGET

ATTACHMENTS FOLLOW

ATTACHMENT A-1
SUPPLEMENTAL STATEMENT OF WORK

- I.** Grantee will conduct all of the following objectives that are aligned with an approved workplan.

A. Objective 1

1. Grantee will utilize relevant U.S. Census tract data at the Zip Code level to identify geographic areas within their jurisdiction with increased populations of the following racial and ethnic minority groups:

- a) Non-Hispanic American Indians
- b) Alaska Native
- c) Non-Hispanic Black
- d) Hispanic

Grantee may hire or contract Data Analysts, Statisticians, Epidemiologists, Social Workers, and Public Health specialists to identify these populations. Grantee is encouraged to map vaccination coverage within their jurisdiction by ZIP Code using ImmTrac vaccination data and/or other local programs which capture COVID-19 vaccination data.

2. Once identified, Grantee will perform targeted education and outreach regarding COVID-19 vaccination to these communities. Methods of education and outreach can include, but are not limited to:

- a) Door-to-door educational pamphlet placement
- b) Town hall meetings
- c) Neighborhood association meetings
- d) Festival/fair, or other community event

3. Grantee will share this data with other organizational entities within the jurisdiction to assist with the outreach. These entities can include health department programs like HIV/STD, WIC, and Rural Health, as well as other agencies who regularly interact with these racial and ethnic minority groups. These groups can include the jurisdictional fire department, police department, public works department, and community services department.

- a) Grantee will investigate pathways to incorporate these external organizations to assist in delivery of outreach and educational messages.

B. Objective 2

1. Using the data from the identified disproportionate population identified, Grantee will develop and implement outreach campaigns to identify and train trusted messengers to deliver COVID-19 vaccine safety and effectiveness to

these communities and populations. These trusted messengers can include, but are not limited to:

- a) Faith leaders
- b) Teachers
- c) Community health workers
- d) Radio DJ's
- e) Barbers
- f) Local Proprietors
- g) Community and civic leaders

2. These trusted messengers will deliver their COVID-19 vaccine promotion material and information through local media outlets, social media, faith-based venues, community events, and other culturally appropriate venues.

3. Within the jurisdiction, the Grantee will contact and engage the following entities to develop and operate temporary or mobile COVID-19 vaccination sites, especially in high-disparity communities. The following are recommendations:

- a) Places of worship
- b) Community-based centers (libraries, event centers)
- c) Recreation centers
- d) Food banks
- e) Schools/colleges
- f) Grocery stores
- g) Salons/barbershops
- h) Major employers

C. Objective 3

1. Grantee will continue to increase access to vaccination sites and appointments throughout the jurisdiction by using multiple locations and with flexible hours (evening hours) which are accessible to and frequented by the identified disproportionate populations. Sites should include, but are not limited to:

- a) Pharmacies
- b) Healthcare facilities
- c) Community-based sites
- d) Mobile sites

2. Grantee must coordinate with local community-based organizations to plan and implement mobile vaccination clinics and is encouraged to work with minority community health workers, nursing students/schools, and historical black colleges and universities, as applicable.

3. Grantee is required to simplify the COVID-19 vaccine patient registration procedure through the following avenues:
 - a) Prioritize options which do not require pre-registration
 - b) Ensure patient registration options do not require the internet or digital platforms
 - c) Registration is accessible to those with limited English proficiency or limited literacy
 - i. Registration does NOT require nonessential documentation.
4. Grantee is encouraged to support free or subsidized transportation options to access vaccination appointments either directly or indirectly through community partners.

D. Objective 4

1. Grantee will fund and hire a dedicated health communicator to support and implement the jurisdiction's specific vaccine communication, education, and outreach. This position will assist the Grantee in:
 - a) Developing and implementing community-based and culturally and linguistically appropriate messages which focus on COVID-19 spread, symptoms, treatment, and prevention, AND benefits of vaccination
 - b) Fund communications strategies that accommodate different levels of health literacy, digital literacy, and science literacy
 - c) Develop toolkits, checklists, quick guides, etc., to increase vaccine education
 - d) Continue training of local trusted messengers to deliver messages regarding vaccine hesitancy and misinformation
 - e) Develop localized testimonial campaigns

E. Objective 5

1. Grantee will fund and hire an adult immunization coordinator to focus on COVID-19, influenza, and other necessary vaccines for these disproportionate populations within their jurisdiction to serve as a safety net for at-risk individuals. The coordinator will focus on:
 - a) Quality improvement
 - b) Reminder recall
 - c) Other relevant activities to improve adult coverage rates

ATTACHMENT B-1
SUPPLEMENTAL BUDGET

Budget Categories	Total Amount Upon execution to June 30, 2024
Personnel	\$712,800.00
Fringe	\$54,529.00
Travel	\$0.00
Equipment	\$0.00
Supplies	\$36,700.00
Contractual	\$0.00
Other	\$125,000.00
Total Direct	\$929,029.00
Indirect	\$0.00
Total	\$929,029.00

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Certificate Of Completion

Envelope Id: 75AA20D05E2F4E2CA7E8F9474AA34783

Status: Sent

Subject: \$2,113,353.00; HHS001019500018 Garland Health Department A1; IMM/COVID

Source Envelope:

Document Pages: 7

Signatures: 0

Envelope Originator:

Certificate Pages: 5

Initials: 0

CMS Internal Routing Mailbox

AutoNav: Enabled

11493 Sunset Hills Road

Enveloped Stamping: Enabled

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Time Zone: (UTC-06:00) Central Time (US & Canada)

Reston, VA 20190

CMS.InternalRouting@dshs.texas.gov

IP Address: 167.137.1.8

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Status: Original

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9/10/2021 10:26:18 AM

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Signer Events**Signature****Timestamp**

Diana Beeler

Sent: 9/10/2021 10:33:12 AM

dbeeler@garlandtx.gov

Viewed: 9/10/2021 11:01:00 AM

Public Health Manager

City of Garland Health Department

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 9/10/2021 11:01:00 AM

ID: d672c561-0500-4ead-977c-ac21bfdd511a

Helen Whittington

helen.whittington@dshs.texas.gov

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 9/10/2021 11:17:57 AM

ID: b3ad8674-e273-439a-8c53-087b005eee03

Patty Melchior

Patty.Melchior@dshs.texas.gov

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

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ID: 6b69f85a-f0b2-4676-9a2d-3c27aaa55cc6

Kirk Cole

Kirk.Cole@dshs.texas.gov

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

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In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp**

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Lillie Powell lillie.powell@dshs.texas.gov Contract Manager Texas Health and Human Services Commission Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 9/10/2021 10:33:12 AM
Nancy Guerra nguerra@garlandtx.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 9/10/2021 10:33:12 AM Viewed: 9/10/2021 11:33:36 AM
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Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/10/2021 10:33:12 AM
Payment Events	Status	Timestamps
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, DSHS Contract Management Section (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact DSHS Contract Management Section:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: alison.joffrion@hhsc.state.tx.us

To advise DSHS Contract Management Section of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at alison.joffrion@hhsc.state.tx.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from DSHS Contract Management Section

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to alison.joffrion@hhsc.state.tx.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with DSHS Contract Management Section

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to alison.joffrion@hhsc.state.tx.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify DSHS Contract Management Section as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by DSHS Contract Management Section during the course of your relationship with DSHS Contract Management Section.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. a.

Meeting Date: October 11, 2021

Item Title: COVID-19 Briefing

Summary of Request/Problem

COVID-19 Update

Staff will provide an update to Council and ask for Council direction, if needed, on various matters related to COVID-19 and actions being taken by the City.

Recommendation/Action Requested and Justification

Council discussion.



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

4. b.

Meeting Date: October 11, 2021

Item Title: Downtown Infrastructure, Square, and Broader Area Streetscapes - Status Update

Submitted By: Laura Dunn, Strategic Projects and Capital Portfolio Manager

Summary of Request/Problem

Staff will brief Council on the status of the Downtown Infrastructure, Square, and Broader Area Streetscapes projects. Staff is seeking direction on the project budgets prior to advancing to construction.

Recommendation/Action Requested and Justification

Council discussion.

Attachments

Downtown Infrastructure, Square, and Broader Area Streetscapes



Downtown Square & Broader Area Streetscapes

Project Update for City Council

October 2021



studioOutside



»»» Briefing Topics

Design Vision

Activities Underway

Bidding for Construction – Cost Drivers

Options to Proceed / Next Steps

Discussion

»»» The Square (Plaza)



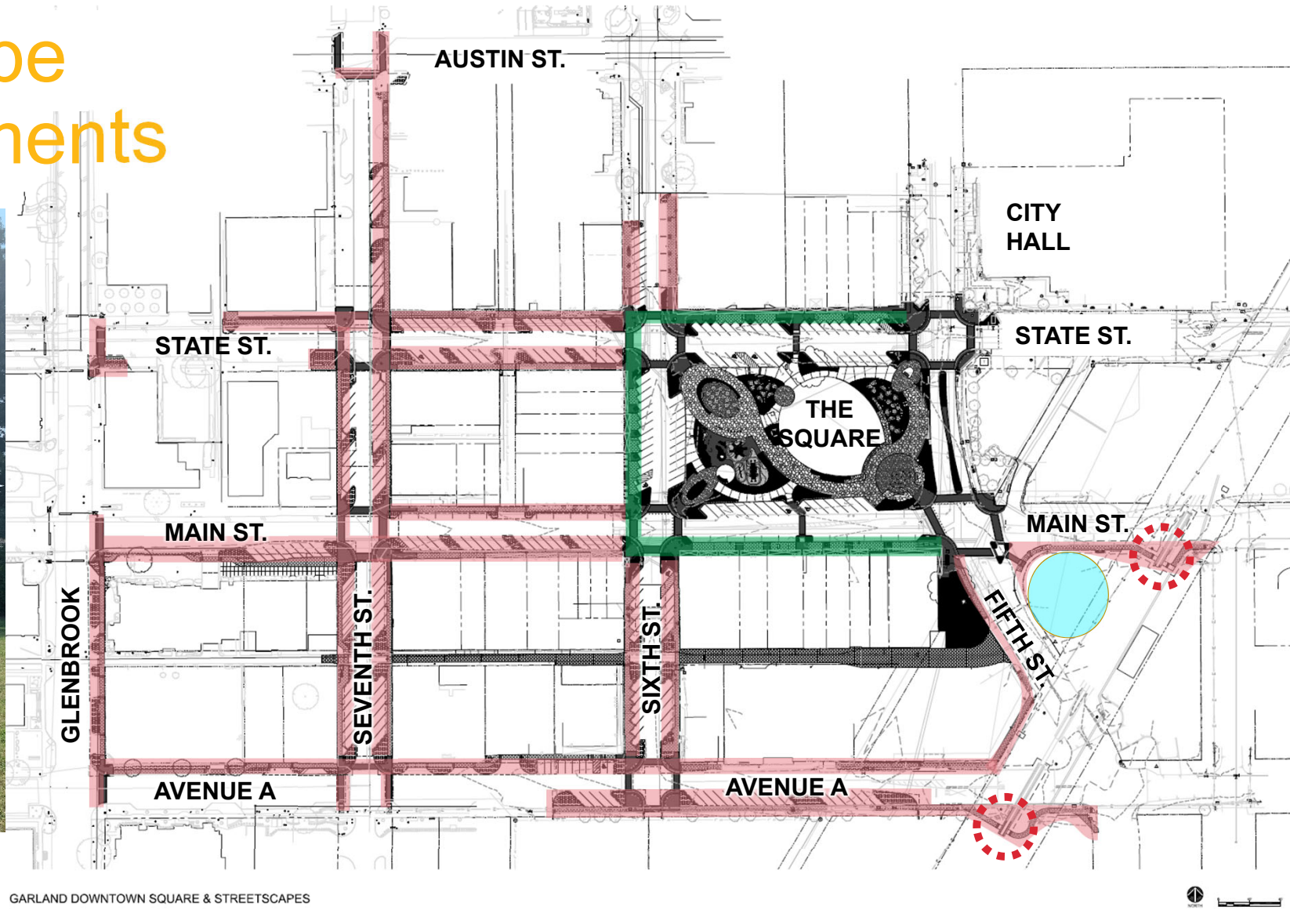
»»» Downtown Urban Design Standards



Streetscape Enhancements



Downtown Gateway Sign



»»» Activities Underway

- Bidding & Negotiations
 - ✓ Pedestrian Crossings at Railways and Pre-Order of Box Culvert
 - Initial pricing indicates bids exceed current construction budget by \$5M
 - Gap equally shared by the Square and Broader Area Streetscapes
- Project Design
 - Exploring value-engineering and potential scope reduction options
 - ✓ Approximately \$2.5 M in changes previously accepted
 - ✓ Recently accepted \$250k more in cuts

»»» Bidding for Construction - Cost Drivers

- Market conditions
 - Pandemic impact / recovery, supply chain bottlenecks
 - Cost and availability of labor and materials: Concrete, Steel
- Risk to the contractors
- Complexity of the project
 - Phasing a project = multiple mobilizations for subcontractors
 - Open construction site
 - Temporary access for businesses

»» Options to Proceed

- **Option A:** Build to the vision for all projects; increase funding by approximately \$5M
 - Source: Certificates of Obligation (COs)
 - Modify in 2022 CIP
- **Option B:** Focus on the Square and Infrastructure, eliminate the Broader Area Streetscapes (for now)
 - No changes to overall budget; shift streetscape budget to the Square, and substitute funding source
- **Option C:** Change the vision & build to budget; reduce and change scope across the board to meet each project's current budget.
 - Significant Impacts: Postpone construction by 10+ months to allow for redesign and rebidding. Risk of losing subcontractor interest and potential for less favorable market changes.



Questions?

Laura Dunn, PMP
Project Management Office, City of Garland

Greg Crews, P.E.
Project Manager, AECOM





**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. c.

Meeting Date: October 11, 2021

Item Title: GISD Resolution of Support

Summary of Request/Problem

GISD Resolution of Support

GISD Board of Trustees is asking the Cities of Garland, Rowlett, and Sachse to pass a resolution of support. This includes the formation of a coalition that would support the efforts of GISD and the future development of a Memo of Understanding between GISD and the Cities.

Recommendation/Action Requested and Justification

Attachments

GISD Resolution of Support

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE GARLAND
INDEPENDENT SCHOOL DISTRICT TO BUILD A COALITION WITH THE CITIES OF
GARLAND, ROWLETT AND SACHSE**

WHEREAS, the Garland Independent School District exists as a diverse community with a shared vision that respects all students, families, staff, and the communities it serves, the Board of Trustees continuously seeks out partnerships and coalitions that support and champion the District in providing an exceptional education for every student; and

WHEREAS, the District recognizes the value and benefit of creating a strong coalition with the Cities of Garland, Rowlett and Sachse.

WHEREAS, the District desires to work with the City leaders of Garland, Rowlett and Sachse to encourage open communication and collaboration between all parties; and

WHEREAS, the tri-cities and the District have collaborated successfully in the past on multiple initiatives and issues; and

WHEREAS, the District desires to formally link via a coalition with the city leaders of Garland, Rowlett, and Sachse to create open and ongoing communication and collaboration, shared advocacy, and joint planning as appropriate between all parties through this coalition; and

WHEREAS, building a structured coalition with the city leaders of Garland, Rowlett, and Sachse and the District will foster strong relationships and communication between each of the tri-cities and the District for the benefit of the tri-city communities and Garland ISD; and

WHEREAS, this coalition will be based on a shared vision among all partners, structured opportunities for engagement for all stakeholders, open dialogue about challenges and solutions, with a focus on data as available; and

WHEREAS, overcoming the challenges of accelerating learning for all students and providing support for students and families to ensure that children develop socially, emotionally, physically, and academically, become motivated and engaged in learning, that families and schools work effectively together, and that communities become safer and more economically vibrant through ongoing collaboration and communication will be the foundational work of this coalition; and,

WHEREAS, this critical and significant work requires the participation of leadership of the governing entities of the District and each municipality; and

WHEREAS, coalition members will include the mayors of each city and one additional city government representative as designated by each mayor, the City Manager or designee, the Garland ISD Board of Trustees president, the Chairperson of the District Affairs Committee as designated by the Board of Trustees president, and the Garland ISD superintendent; and

Resolution to Build a Coalition with the Cities of Garland, Rowlett and Sachse

WHEREAS, all coalition members will also serve as ambassadors and advocates to communicate District initiatives, priorities, and accomplishments so that the work and progress of the District is clearly communicated, and opportunities for feedback and collaboration are regularly provided; and

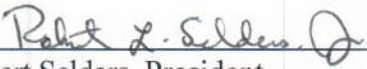
WHEREAS, all coalition members will maintain open lines of communication with one another for the mutual benefit of the District and the tri-cities that it serves.

NOW, THEREFORE, BE IT RESOLVED:

1. That the findings and recitals in the preamble of this Resolution are hereby found to be true and correct and are hereby approved and adopted.
2. The Board of Trustees of Garland Independent School District commits to building a strong structured coalition between the District and the Cities of Garland Rowlett and Sachse
3. This Resolution shall take effect immediately upon its passage to illustrate the District's commitment to strengthening its relationship with its tri-city partners.
4. A detailed Memorandum of Understanding between the District and the Cities of Garland, Rowlett and Sachse will be jointly created to outline the specific steps that the respective cities and the District will take to build a strong coalition with a detailed structure for ongoing collaboration and communication between the District and tri-city leaders.
5. A date to develop the MOU will be determined collaboratively by each mayor, the City Manager or designee, the Garland ISD Board of Trustees president, the Chairperson of the District Affairs Committee as designated by the Board of Trustees president, and the Garland ISD superintendent.

PASSED AND ADOPTED this 25th day of May, 2021.

By:


Robert Selders, President

ATTEST:

By:


Wes Johnson, Secretary

Resolution to Build a Coalition with the Cities of Garland, Rowlett and Sachse



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

4. d.

Meeting Date: October 11, 2021

Item Title: Audit Committee Meeting Report

Submitted By: Jed Johnson, Internal Auditor

Summary of Request/Problem

Rich Aubin, Chair of the Internal Audit Committee, will provide a committee report on the following items:

- Scofflaw Program Audit
- Inventory Management Audit
- Code Compliance Multifamily Audit Follow-up
- FY/2022 Annual Audit Plan

Recommendation/Action Requested and Justification

Council Discussion.
