



GARLAND

AGENDA

CITY COUNCIL WORK SESSION

City of Garland

Work Session Room, City Hall

William E. Dollar Municipal Building

200 North Fifth Street

Garland, Texas

Monday, December 13, 2021

6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

The meeting will be broadcast by webinar or telephone at the following URL:

https://garlandtx.zoom.us/webinar/register/WN_IZDtVx2TRLef_PvIh2IyXA

Registration for the online meeting is required. The meeting will be recorded and will be available for viewing the next day at www.garlandtx.gov.

For those without internet access to the meeting, a dial-in option is available. The numbers are:

346-248-7799

470-250-9358

470-381-2552

The Meeting ID is: 881 6318 6390

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

1. Public Comments on Work Session Items

Persons who desire to address the City Council on any item on the Work Session agenda are allowed three minutes to speak. Speakers are taken only at the beginning of the meeting, other than invited testimony.

Speakers are grouped by Work Session item and will be taken in the order of the Work Session agenda. Speakers must submit to the City Secretary a completed speaker's card before the beginning of the meeting. Speaker cards will not be accepted after the Mayor calls the meeting to order. Speaker cards are available in the lobby, at the visitor's side of the Work Session Room, and from members of staff.

Speakers are limited to addressing items on the Work Session agenda – any item relating to a Regular Session agenda item should be addressed at the Regular Session and any item not on an agenda may be addressed during the open microphone at the end of the Regular Session.

2. Consider the Consent Agenda

A member of the City Council may ask for discussion or further information on an item posted as a consent agenda item on the next Regular Meeting of the City Council. The Council Member may also ask that an item on the posted consent agenda be pulled from the consent agenda and considered for a vote separate from consent agenda items on the regular agenda. All discussions or deliberations on this portion of the work session agenda are limited to posted agenda items and may not include a new or unposted subject matter.

3. Written Briefings:

a. Consider Assistance Request for Nonprofit Special Event 33rd Annual Martin Luther King, Jr. Parade & Program

The Garland NAACP has requested the City Council consider waiving expenditures of \$20,550 for City services required for their 33rd Annual Martin Luther King, Jr. Parade & March and the MLK Youth Extravaganza on Saturday, January 15, 2022 and Sunday, January 16, 2022. The City Council Policy on Special Event states that requests from nonprofit organizations for donated services in excess of \$5,000 be brought to the City Council for consideration. Unless otherwise directed by Council, staff will proceed with the proposed assistance for the special event.

b. Chapter 25, "Parks and Recreation," Code of Ordinance Revisions: Dog Park, Park Hours, Parking

Council is requested to consider adopting the revisions to Chapter 24 "Parks and Recreation," which would include codify Dog Park rules, adjust park hours and implement parking restrictions at certain locations to discourage high school students from parking during school hours. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the January 4, 2022 Regular Meeting.

4. Verbal Briefings:

a. COVID-19 Briefing

Staff will provide an update to Council and ask for direction, if needed, on various matters related to COVID-19 and actions being taken by the City.

b. Garland Youth Council Update

The Garland Youth Council will provide Council an update on their past projects and events.

5. Discuss Appointments to Boards and Commissions

Council Member Deborah Morris

- Ira Fuller Jr. - Senior Citizens Advisory Board

6. Announce Future Agenda Items

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

7. Council will move into Executive Session

**EXECUTIVE SESSION
AGENDA**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

The City Council will adjourn into executive session pursuant to Sections 551.071, 551.087 and 551.072 of the Texas Government Code for purposes of:

- 1. Deliberating and discussing the purchase, lease, or exchange of lots or tracts of real property located generally north of State Highway 190 and east of State Highway 78, and matters concerning privileged and unprivileged client information related thereto.**
- 2. Deliberating and discussing commercial or financial information that the City has received from a business prospect with which the City is conducting economic development negotiations relating to a commercial**

project generally located northeast of in the intersection of South Jupiter Road and Marquis Drive.

8. Adjourn



GARLAND POLICY REPORT

City Council Work Session Agenda

3. a.

Meeting Date: December 13, 2021

Item Title: Consider Assistance Request for Nonprofit Special Event 33rd Annual Martin Luther King, Jr. Parade & Program

Submitted By: Dana Lodge, CVB & Events Director

Strategic Focus Areas: Enhanced Quality of Life through Amenities, Arts, and Events
Customer-Focused City Services

ISSUE

The Garland NAACP has requested the City Council consider waiving expenditures of \$20,550 for City services required for their 33rd Annual Martin Luther King, Jr. Parade & March and the MLK Youth Extravaganza on Saturday, January 15, 2022 and Sunday, January 16, 2022. The City Council Policy on Special Event states that requests from nonprofit organizations for donated services in excess of \$5,000 be brought to the City Council for consideration.

OPTIONS

The City Council may:

1. Approve the proposed recommendations for special events assistance,
2. Deny or revise proposed funding levels, or
3. Return the item to staff for further review and recommendations.

RECOMMENDATION

Staff recommends the City Council approve funding assistance (waiving fees and charges for City services) in the amount of \$20,550 for the 33rd Annual Martin Luther King, Jr. Parade & March and the MLK Youth Extravaganza.

For the 2022 the MLK event, planning discussions via email to each necessary department has been conducted to capture costs and layout plans for the event. In addition, planning meetings will be held between representatives from Transportation, Police, Health, Environmental Waste, Fire, Park Maintenance and Cultural Arts.

At the meetings, the below areas and plans will be examined:

- Traffic Plan/Street Closure Plan
- Emergency Services (EMS and Fire) Plans
- Police and Event Security Plans
- Environmental Waste Plan
- Setup/Teardown Plan

It has been determined that this year's estimated cost for the MLK Parade will be:

Police	\$13,000	Traffic control and security
Transportation	\$550	Installation and removal barricades
Environmental Waste Services	\$500	Installation and removal of waste containers
Cultural Arts Facilities	\$1000	Brownlee Auditorium rental and fees
Cleaning Services	\$5000	Cleaning of the parade route
In-Kind Equipment	\$500	Staffing
TOTAL	\$20,500	

Unless otherwise directed by City Council, staff will proceed with the proposed assistance for the special event.

BACKGROUND

This annual event spotlights the unity among Garland's diverse communities. The parade will begin at 10 a.m. on Saturday, January 15, 2022 ending at the Granville Arts Center Brownlee Auditorium for a commemorative program that is free to the public.

The *MLK Youth Extravaganza* (showcasing dance, step routines and military style drills) takes place at the Granville Arts Center Brownlee Auditorium at 4 p.m. on Sunday, January 16, 2022 and is also free to the public.

By assisting various nonprofit organizations through the donation of City services for the nonprofits' special events, the City promotes and celebrates the diversity and vitality of the community. From parades and festivals to various multicultural events, the City of Garland is showcased through the efforts of these nonprofit organizations.

CONSIDERATION

The 2021-2022 annual operating budget has \$116,500 budgeted in the General Fund to provide assistance in covering fees and expenses for City services for special events hosted by nonprofit organizations. The proposed assistance for the Martin Luther King, Jr., Parade & March is within the budgeted amount.

Attachments

Special Event Assistance Application for 2022
Third Party Special Event Application - MLK Parade
Tax Exempt Affirmation Letter
MLK Parade Route



Special Event Assistance Program Application

Date Submitted _____
(Must be minimum 45 days prior to event)

Please type or print legibly

SECTION 1: Event Information

Event title: _____

Event location: _____

Event date(s): _____ Start time: _____ End time: _____

Event description: _____

Is this a new event? Yes **No** - If no, # years event has been held prior to current year: _____

Previous Attendance: _____ Estimated Attendance this year: _____

Event Purpose/Mission? _____

How will this event benefit the Garland community? _____

How will the proceeds of this event be used? _____

SECTION 2: Event Host Information – Proof of 501(c)3, 501(c)4, 501(c)6 status (official IRS letter)

Applicant's Name (event host): _____

Applicant's Address: _____

Best Phone (on-site): _____ Email: _____

Host Organization: _____

Organization's Address: _____

Organization tax ID #: _____

Non- Profit Status: (circle one) 501(c)3 | **501(c)4** | 501(c)6 | Neither

NOTE: Upon approval of the event application, and at least ten (10) days prior to the event, the event host shall provide the City with evidence of public event liability insurance in the amount of \$500,000 per occurrence for bodily injury and property damage arising from the event. The insurance shall be written with an insurance company authorized to transact business in the State of Texas and have a current rating of "A" or better by A.M. Best Key Rating Guide.

SECTION 3: Event Logistics

Listed below are logistical elements that may be a part of your event. "Services available through City" indicates what the City of Garland may be able to provide through the Special Event Assistance Program. The "Applicant's Responsibilities" section refers to logistical elements which may be a part of your event, but that are typically provided by the event Host or producer. Please check all in both sections that apply to your event:

*May be subject to additional permit, fees, or approval

Services Available through City

- ☐ Barricades
- ☐ Electrical Power (if available)
- ☐ Park Use (Approval by Director of Parks Dept.)
- ☐ Police/ Security
- ☐ Preparation of City-owned Facility/ Property
- ☐ Running Water (if available)
- ☐ Street Closures
- ☐ Traffic/ Crowd Control
- ☐ Trash/ Recycling Containers

Applicant's Responsibility

- ☐ Alcohol at Event*
- ☐ Amusement Rides*
- ☐ Animals*
- ☐ Clean up Event Area or Facility
- ☐ Fireworks*
- ☐ Food/ Beverages*
- ☐ Generators*
- ☐ Jumpers/Bounce House* Merchandising*
- ☐ Off-site Parking & Transportation
- ☐ Open Flames*
- ☐ Overnight Security*
- ☐ Portable Restrooms
- ☐ Signs/ Banners* (City signage ordinances apply)
- ☐ Sound Amplification*
- ☐ Stage/ Grandstand/ Scaffolding
- ☐ Temporary Fencing
- ☐ Tents

SECTION 4: Supplemental Application Materials

Listed below are additional documents that are required in order to complete the application for event assistance. Each item is due at the time the application is submitted, unless otherwise indicated.

- ☐ Copy of proposed event site plan and/or route plan (parades/runs)
- ☐ Proof of 501(c)3, 501(c)4, 501(c)6 status (official IRS letter)
- ☐ Third Party Special Event Application
- ☐ Copy of the group's Insurance Certificate, listing City of Garland as additional insured
(due no later than 10 days prior to the event date)

I certify that the event for which this application has been prepared will be open to all citizens, and that attendance will not be limited by age, sex race, physical impairment, or other means. I further certify that the event's Host by a non-profit organization. On behalf of the Event Host, I agree to abide by the Special Events Guidelines provided with this Application. I further certify that the facts contained in this Application are accurate.

The Event Host does hereby fully release, discharge and Indemnify the City of Garland and its officers, agents, servants, and employees from and against any and all claims from injuries, damage or loss which might occur during the special event set forth in this Application, regardless of cause and even if caused by the City of Garland.

Print name

Title



Signature

Date

PRE-EVENT BUDGET

Budget must be submitted on this form or in this format for review. If applying as a pre-existing event, applicant must submit final total profit/loss from the previous year's event as well.

PROJECTED REVENUE

Admission fees/ticket sales	_____
Booth sales/rental	_____
Souvenir/merchandise sales	_____
Concession sales	_____
Donations	_____
Sponsorships	_____
Other _____	_____

Total projected revenue _____

PROJECTED EXPENSES

Administrative Expenses:

Staff	_____
Facility rental	_____
Supplies	_____

Operating Expenses:

Entertainment	_____
Portable restrooms	_____
Generators Tent	_____
Stage/sound/lighting	_____
Food, lodging	_____
Decorations/signage	_____
Rental expense (tables, chairs, etc.)	_____
Other _____	_____

Advertising/Promotion Expenses:

Posters/flyers (design & printing)	_____
Brochures (design & printing)	_____
Print ads	_____
Radio/television ads	_____

Total projected expense _____

PROJECTED PROFIT OR (LOSS) _____



Signature of organization representative

Date

POST-EVENT BUDGET REPORT

(from previous year) *Cancelled in 2021*

REVENUE

Budget must be submitted on this form or in this format for review.

Admission fees/ticket sales	_____
Booth sales/rental	_____
Souvenir/merchandise sales	_____
Concession sales	_____
Donations	_____
Sponsorships	_____
Other _____	_____

Total Revenues

=====

EXPENSES

Administrative Expenses:

Staff	_____
Facility rental	_____
Supplies	_____

Operating Expenses:

Entertainment	_____
Portable restrooms	_____
Generators Tent	_____
Stage/sound/lighting	_____
Food, lodging	_____
Decorations/signage	_____
Rental expense (tables, chairs, etc.)	_____
Other _____	_____

Advertising/Promotion Expenses:

Posters/flyers (design & printing)	_____
Brochures (design & printing)	_____
Print ads	_____
Radio/television ads	_____

Total Expenses

=====

PROFIT OR (LOSS)

=====

From: noreply@civicplus.com
To: [Special Events](#)
Subject: [EXTERNAL] Online Form Submittal: Third Party Special Event Application
Date: Tuesday, September 21, 2021 11:35:32 PM

Third Party Special Event Application

Applicant/Event Host Information

Event Host/Contact Person	Gwendolyn
Event Host/Contact Person	Daniels
Host Organization Title	Garland NAACP
Organization Type	Other
Other	Local Unit (501c4) of the NAACP (501c3)
Address	PO Box 460944
City	Garland
State	TX
Zip Code	75046-0944
Best Phone Number	214-208-3561
Email Address	dan1820@verizon.net
Liability Insurance:	NAACP 2021-22 Insur.pdf
Mitigation Strategy Plan	2022 Alternate MLK Parade Route.docx.pdf

Event Description

Event Name/Title	33rd Annual MLK Parade & March
Event Start Date	1/15/2022
Event End Date	1/16/2022
Link to Event Website (If applicable)	http://garlandtxnaacp.org/mlk-events/
Event Type	Parade/March
Detailed Event Description	33rd Annual Garland MLK Parade and March, Saturday, 01/15/2022, at 10AM. Immediately following the parade will be an MLK Commemorative Program

in the Granville Arts Center. On Sunday, 01/16/2022 at 4PM will be a Youth Extravaganza at the Granville Arts Center.

Event Location & Maps

Event Location	Garland City-Owned Facility/Property
List Park and/or Venue Name	Brownlee Auditorium & parade route
Location of Event	300 N 5th Street
City	Garland
State	TX
Zip Code	75040
Street Closures/ Neighboring Streets	The city determines street closures based on MLK route for the last 10-plus years. See attached map supplied by city.
Site Map/ Event Layout	<u>2020 City Map DRAFT of Parade Plan Specs.pdf</u>

Layout/ Map Requirements

1) All Equipment/ Activity/ Food/ Beverage/ Merchandise Vendors & Locations including Tent Size

2) Sound/Power/Staging Locations

3) Street Closures (If Applicable)

4) EMS/ PD/ Restroom/ Trash Container Locations (If Applicable)

5) Activities/Festivities/Signage Locations

Event Schedule

Event Start Date & Time	1/15/2022 10:00 AM
Event End Date & Time	1/16/2022 6:00 PM
Event Setup Date & Time	1/15/2022 8:00 AM
Event Teardown Date & Time	1/16/2022 7:00 PM

Multiple Day Schedule

If your event occurs on multiple or consecutive days, enter Start and End times for each day of the week on which your event will occur.

First Event Day - Start Date & Time 1/15/2022 10:00 AM

First Event Day - End Date & Time 1/15/2022 11:30 AM

Second Event Day - Start Date & Time 1/15/2022 12:00 PM

Second Event Day - End Date & Time 1/15/2022 2:00 PM

Third Event Day - Start Date & Time 1/16/2022 4:00 PM

Third Event Day - End Date & Time 1/16/2022 6:00 PM

More Dates & Times? *Field not completed.*

Event Activities, Entertainment & Equipment

Activities, Entertainment & Equipment.
- Check all that applies to your event.

*Food/ Food Vendors, *Medical/EMS , *Street Closures & Barricades, Trash/Recycling Containers, Vehicles/Floats (Car Show or Parade)

List ALL equipment vendors for above checked elements & location of setup.

N/A

Entertainment: Live Band, Live Performance (theatrical or musical)

Does your event involve entertainment? Seven high school marching bands and drill teams; church and nonprofit groups on foot.

Stage:
- List all Stages/Grandstands/Scaffolding and dimensions: (Number of Stages, Size and Location)
- List N/A if there will NOT be a stage.

N/A

Tents:
- List all tents and dimensions: (Number of Tents, Size and Location)
- List N/A if there will NOT be

N/A

any tents.

Public Participation, Vendors, & Fees

Are you advertising/inviting the public to participate? Yes - Open to the Public

Estimated Amount of Attendance 1,500

Does this event have an Admission or Registration Fee? No - the event is FREE

Benefiting Organization N/A

Benefiting Organization Type Other

Alcohol: No alcohol onsite
- Will there be any Alcohol Vendors at your event?

Food: *Food/Beverages Provided (no sales-FREE)
- Will there be any Food & Non-Alcoholic Beverage Vendors at your event?

Merchandise: No Merchandise onsite
- Will there be any merchandise vendors at your event?

List all Vendors, Types and Locations N/A

Signage, Security, & Waste Management

Signage: Yes - please describe below.
- Will any signs or banners be used for the event?

If yes, please describe size and location. Groups on foot and all vehicles will have signs. They will carry the signs and the vehicles will have signs affixed on them.

Event Flyer: Yes - I have event flyer and will attach it below
- Is there a draft or final event flyer for the event?

Please submit your event flyer. 2019 MLK Flyer.jpg

Police/ Security/ Crowd Control: Yes - Police/ Security is needed at my event

- Does your event require a police/security presence?
(Traffic or Crowd Control)

If yes, please indicate the method by which you will hire the required officers.

I request police be hired, staffed & overseen by GPD & Special Events Office (Subject to Approval)

Waste:

Will extra trash barrels or dumpsters be needed for the event?

Yes - I need extra trash barrels or dumpsters

If yes, please list number and location of extra trash barrels or dumpsters needed.

The city normally decides on locations in the downtown area near Austin @ 5th Streets.

Portable Restrooms:

- Will there be portable restrooms at your event?

No - I will NOT have portable restrooms

Other:

Please explain any further special requests or further event information we need to know about your event.

A 2022 contract with the Granville Arts Center is on file with the Arts Center for 01/15/2022 and 01/16/2022.

Email not displaying correctly? [View it in your browser.](#)



TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

SUSAN COMBS • COMPTROLLER • AUSTIN, TEXAS 78774

November 14, 2012

NATIONAL ASSOCIATION FOR THE ADVANCEMENT OF COLORED PEOPLE

According to the records of the Comptroller of Public Accounts, the following exemption(s) from Texas taxes apply to the above organization(s):

Franchise tax, as of 06-26-1978

Sales and use tax, as of 06-26-1978

(provide Texas sales and use tax exemption certificate [Form 01-339 \(Back\)](#) to vendor)

The entity is not exempt from hotel occupancy tax.

Texas taxpayer identification number: 11310841355

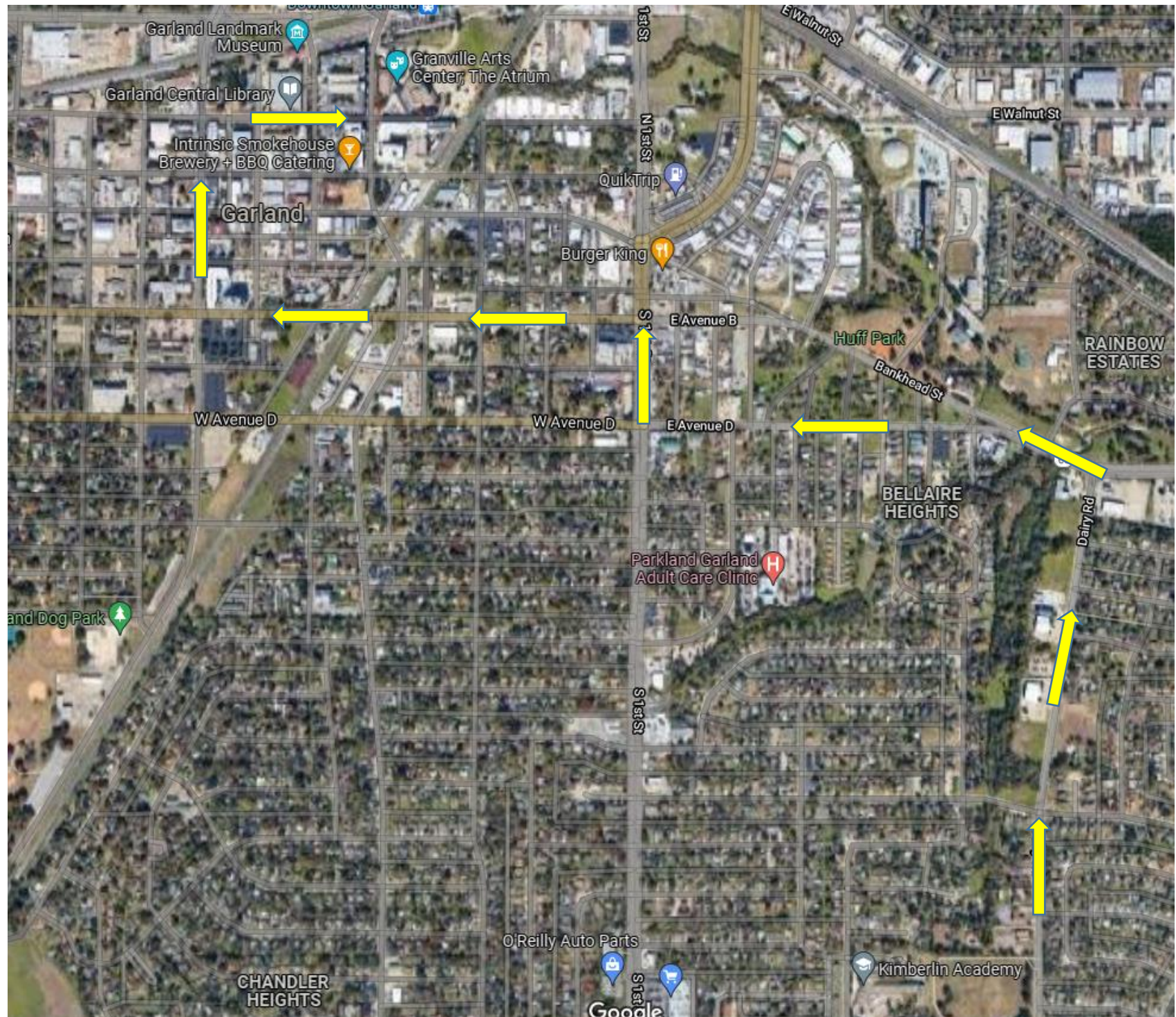
Subordinates covered by this parent organization's group exemption, or entities covered by this category of exemption, may issue valid exemption certificates and although not required, may [apply](#) to be listed separately on our records.

This exemption verification does not mean that the organization holds a [permit](#) for collecting or remitting any Texas taxes.

Exempt organizations must collect tax on most sales. For more information, please see our publication [Exempt Organizations - Sales and Purchases](#) (96-122). [Online registration is available](#). For information concerning sales taxpayer permit status, please use the [vendor search](#) we provide online.

Corporations that are registered in Texas with the Secretary of State must maintain a current registered agent and registered office address. Information is available from [Business and Nonprofit Forms page](#) of the [Secretary of State's Website](#). Additionally, out-of-state corporations, limited liability companies, or limited partnerships transacting business in Texas may need to file a Certificate of Authority or Registration with the Texas Secretary of State. More information is available from the [Foreign or Out-of-State Entities page](#) on the Secretary of State's Website.

Our publications and other helpful information are available on our [website](#). If you need more information, write to us at exempt.orgs@cpa.state.tx.us, or call us at (800) 252-5555.





GARLAND POLICY REPORT

City Council Work Session Agenda

3. b.

Meeting Date: December 13, 2021

Item Title: Chapter 25, "Parks and Recreation," Code of Ordinance Revisions:
Dog Park, Park Hours, Parking

Submitted By: Matthew Grubisich, Parks Director

Strategic Focus Areas: Well-Maintained City Infrastructure
Safe Community
Customer-Focused City Services

ISSUE

Council is requested to consider adopting the following revisions to Chapter 24 "Parks and Recreation" Code of Ordinances of the City of Garland to help address safety and customer-focused services issues:

- Codify Dog Park Rules
- Adjust Park Hours
- Implement parking restrictions at certain locations to discourage high school students from parking during school hours.

OPTIONS

1. Adopt the ordinance revisions to Chapter 24 "Parks and Recreation" with public comment.
2. Do not adopt the ordinance revisions to Chapter 24 "Parks and Recreation."

RECOMMENDATION

Option 1: Adopt ordinance revisions to Chapter 24 "Parks and Recreation" code of ordinances. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the January 4, 2022 Regular Meeting.

Option 2: Adopt other revisions in accordance with Council direction.

BACKGROUND

At the request of the Parks and Recreation Advisory Board, the Parks, Recreation, and Cultural Arts Department staff worked with the City Attorney's office to update several sections of Chapter 25 "Parks and Recreation" of the Code of Ordinances to address some specific issues which are outlined below:

- 1) Update & Codify Dog Park Rules: By adding these rules to the Code of Ordinances, it will allow Animal Services to enforce the Dog Park rules, and to write citations as needed.

2) Park Hours: Currently parks are open until 12 pm, midnight. The proposed change is to close all parks at 10 pm, with the following exceptions:

- Athletic complexes and associated parking lots will remain open until midnight. Many athletic associations have games that don't end until 11 or 11:30, this will leave enough time for players to safely exit the park.
- Spring Creek Nature Preserve, Spring Creek Forest Preserve, and Windsurf Bay will close at sunset.

3) Parking Limitations: At the two parks listed below High School students use all available parking spaces during school hours leading to several complaints from park users about the lack of parking. This is only an issue during normal school hours. We are proposing that between the hours of 6:30 am and 4:30 pm on school days at the following parks, and only where signs have been erected giving notice, the maximum time limit you can park in the designated spots will be 3 hours.

- Sections of Central park by the Annex
- Halff park

The goals for these changes are to increase safety for visitors, protect park resources, and provide better customer experience for park users.

Staff presented this information at the Parks and Recreation Advisory Board at the November 3, 2021 meeting. Park Board voted unanimously to recommend that Council consider the ordinance amendments as presented.

CONSIDERATION

If adopted, these ordinance revisions would be in-line, and help meet Goal 4: "Organizational Excellence" of the recently adopted Master Plan; to implement modern best practices to ensure our people, policies, processes, finances and resources are aligned to fulfill our mission and vision.

Staff would immediately begin coordinating the changes to the public via signage, website updates and social media.

Attachments

Ord Park Hours and Parking
Ord Dog Park

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 25.15, "PARK HOURS," OF ARTICLE I, "IN GENERAL," OF CHAPTER 25, "PARKS AND RECREATION;" AND SECTION 33.49, "PROHIBITED BETWEEN CERTAIN HOURS," OF ARTICLE IV, "STOPPING, STANDING, AND PARKING," OF CHAPTER 33, "TRANSPORTATION" OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A PENALTY UNDER THE PROVISIONS OF SECTION 10.05 OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A SAVINGS CLAUSE, PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That Section 25.15, "Park Hours" of the Code of Ordinances of the City of Garland, Texas, is hereby amended to read as follows:

"Sec. 25.15 Park Hours

(A) Except as otherwise provided in subsections (D) and (E) of this section, or anywhere else in the City's Code of Ordinances or other law, parks shall be open to the public from 6:00 a.m. until 10:00 p.m.

(B) A person commits an offense if the person enters or remains on park property when the park is closed, or portions thereof, subject to the provisions of below subsection (E).

(C) It is a defense to prosecution under subsection (B) of this section that a person was on park property between 10:00 p.m. and 6:00 a.m.; and

- (1) Was attending an event for which a permit extending park hours had been issued by the Parks and Recreation Director or that director's designee; or
- (2) A sign had been posted on the park property by the City extending park hours and the person was on park property during the posted, extended park hours.

(D) The below listed parks shall be open to the public from 6:00 a.m. until thirty minutes after sunset:

- (1) Spring Creek Nature Preserve, located at 1787 Holford Road;
- (2) Spring Creek Forest Preserve, located at 1770 Holford Road; and
- (3) Windsurf Bay Park, located at 5556 Locust Grove Road.

(E) The below listed athletic complexes and their respective parking lots shall be open to the public from 6:00 a.m. until midnight:

- (1) Carter Softball Complex at Audubon Park, located at 550 W. Oates Road;
- (2) Audubon Soccer Complex at Audubon Park, located at 720 W. Oates Road;
- (3) Central Park Baseball, located at 1251 S. Glenbrook Drive;
- (4) Groves Park Baseball, located at 1510 Bobbie Lane;
- (5) Bradfield Park Baseball, located at 1220 Castle Drive;
- (6) Holford Park Baseball, located at 2420 N. Shiloh Road; and
- (7) Winters Softball Complex, located at 1330 Spring Creek Drive.
- (8) Winters Soccer Complex, located at 1601 Spring Creek Drive.

Section 2

That Section 33.49, "Prohibited between certain hours" of the Code of Ordinances of the City of Garland, Texas, is hereby amended *in part* to read as follows:

"Sec. 33.49 Prohibited between certain hours

...

(M) Between 6:30 a.m. and 4:30 p.m. on school days at certain parks. When signs are erected giving notice thereof, no person shall stop, stand, or park a vehicle for longer than three hours in parking places at the below listed parks, from 6:30 a.m. to 4:30 p.m. on any day in which school is in session in the Garland Independent School District:

- (1) Central Park, located at 1310 West Avenue F
- (2) Halff Park, located at 4695 Ranger Drive

Section 3

That a violation of any provision of this Ordinance shall be a misdemeanor punishable in accordance with Sec. 10.05 of the Code of Ordinances of the City of Garland, Texas.

Section 4

That Chapter 25, "Parks and Recreation," and Chapter 33, "Transportation" of the Code of Ordinances of the City of Garland, Texas, as amended, shall be and remain in full force and effect save and except as amended by this Ordinance.

Section 5

That the terms and provisions of this Ordinance are severable and are governed by Sec. 10.06 of the Code of Ordinances of the City of Garland, Texas.

Section 6

That this Ordinance shall be and become effective immediately upon and after its passage and approval.

PASSED AND APPROVED this the _____ day of _____, 2021.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary

PUBLISHED:

ORDINANCE NO.

AN ORDINANCE ADDING AN ARTICLE IV, "DOG PARKS," TO CHAPTER 25, "PARKS AND RECREATION," OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A PENALTY UNDER THE PROVISIONS OF SEC. 10.05 OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A SAVINGS CLAUSE AND A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That Chapter 25, "Parks and Recreation" of the Code of Ordinances of the City of Garland, Texas, is hereby amended by the addition of an Article IV, "Dog Parks," to read as follows:

"ARTICLE IV. DOG PARKS

Sec. 25.35 Applicability

The provisions of this Article IV shall be applicable to all areas designated as dog parks by the City Council.

Sec. 25.36 Hours

(A) The hours of operations for dog parks are from 6:00 a.m. to 10:00 p.m. daily, except where otherwise ordered closed by the Director of Parks and Recreation for routine maintenance, inclement weather, emergency, health and safety, or other administrative reason.

(B) A person commits an offense if the person enters in or remains in a dog park when the dog park is closed.

(C) A person commits an offense if the person brings, leads, directs, provides access for, or allows a dog into a dog park when the dog park is closed.

Sec. 25.37 Other animals

(A) No animals, other than dogs, are allowed within a dog paddock.

(B) A person commits an offense if the person brings, leads,

directs, provides access for, or allows an animal other than a dog to enter a dog park.

Section 25.38 Dog paddocks

(A) Dog paddocks shall have certain size limitations and requirements for large and small dogs. A Person shall only provide access for, direct, lead, or allow a dog into a paddock in which the dog meets the minimum or maximum size limitations.

(B) A person commits an offense if the person brings, leads, directs, or provides access for a dog to enter a dog paddock in which his dog does not meet the minimum and maximum size limitations for the paddock.

Section 25.39 Maximum number of dogs

(A) No more than three dogs per handler allowed into the dog park at one time.

(B) A person commits an offense if the person brings, leads, directs, or provides access for more than three dogs at one time into the dog park. It shall be a defense to prosecution under this subsection that the person was accompanied by a person sixteen years of age or older for every three dogs brought, led, directed, or provided access to the dog park.

Section 25.40 Dog waste

(A) Dog waste shall be immediately cleaned up, as soon as practicable, and properly disposed of in a designated container.

(B) A person commits an offense if the person fails to immediately pick up, as soon as practicable, and properly dispose of the feces of a dog for which they brought, led, directed, provided access to, or allowed into the dog park.

Section 25.41 Age requirements

(A) A person must be at least 16 years of age to handle a dog within a dog park.

(B) A person under the age of 12 must be accompanied by an adult over the age of 17 to enter and remain within a dog park.

(C) A person commits an offense if the person is handling a dog on a leash within a dog park, or brings, leads, directs, or provides access for a dog to enter the dog park, and the person is younger than 16 years of age. It is a defense to prosecution under this subsection that the person is accompanied by an adult over 17 years of age.

(D) A person commits an offense if the person enters and remains within a dog park and is under the age of 12 when not accompanied by an adult over the age of 17.

Section 25.42 Vaccinations and sterilizations required

(A) Each dog entering into or remaining in a dog park shall wear, at all times, current rabies' tags and be sterilized if over the age of six months.

(B) A person commits an offense if the person brings, leads, directs, or provides access for a dog to enter or allows to remain within, a dog park and the dog is not wearing a current rabies' tag.

(C) A person commits an offense if the person brings, leads, directs, or provides access for a dog to enter, or allows to remain within, a dog park where the dog is over the age of six months and is not sterilized.

Section 25.43 Condition of dogs

(A) Dogs brought into a dog park shall not be wounded, sick, or in heat.

(B) A person commits an offense if the person intentionally or knowingly brings, leads, directs, or provides access for a dog to enter, or remain, within a dog park and the dog is wounded, sick, or in heat.

Section 25.44 Prohibited items

(A) Food, toys, and glass containers are prohibited within a dog park.

(B) A person commits an offense if the person brings, or allows an animal or a child to which they have charge, care, custody or control to bring, food, toys, or glass containers

within a dog park.

Section 25.45 Tobacco prohibited

(A) The smoking of tobacco products (as defined in Section 22.55) is prohibited within a dog park.

(B) A person commits an offense if the person smokes or consumes a tobacco product (including snuff or chewing tobacco), or uses an e-cigarette within a dog park.

Section 25.46 Supervision and control of dogs

(A) Handlers shall remain in visual contact with their dogs and maintain verbal control of their dog (including the control of excessive barking) at all times while the dog is within a dog park.

(B) A person commits an offense if the person intentionally, knowingly, or recklessly fails to maintain verbal control over, or remain in visual contact with, a dog for which they have charge, care, custody, or control, while the dog is within a dog park.

Section 25.47 Aggressive and dangerous dogs

(A) Aggressive dogs shall not enter, or remain within, a dog park.

(B) Dog bites, whether of a person or another dog, shall be immediately reported to the Animal Services Department at the telephone number conspicuously posted at the entrance to a dog park.

(C) A person commits an offense if the person intentionally, knowingly, or recklessly:

(1) brings, leads, directs, or provides access for a dog into a dog park where the dog has been determined to be a dangerous animal under Section 22.20;

(2) fails to immediately remove, as soon as practicable, an aggressive dog for which they have charge, care, custody, or control, from a dog park; or

(3) fails to immediately report an incident involving their dog biting a person or another dog within a dog park."

Section 2

That a violation of any provision of this Ordinance shall be a misdemeanor punishable in accordance with Sec. 10.05 of the Code of Ordinances of the City of Garland, Texas.

Section 3

That Chapter 25, "Parks and Recreation," of the Code of Ordinances of the City of Garland, Texas, as amended, shall be and remain in full force and effect save and except as amended by this Ordinance.

Section 4

That the terms and provisions of this Ordinance are severable and are governed by Section 10.06 of the Code of Ordinances of the City of Garland, Texas.

Section 5

That this Ordinance shall be and become effective immediately upon and after its passage and approval.

PASSED AND APPROVED this the ____ day of _____, 2021.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary

PUBLISHED: _____



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. a.

Meeting Date: December 13, 2021

Item Title: COVID-19 Briefing

Summary of Request/Problem

Staff will provide an update to Council and ask for direction, if needed, on various matters related to COVID-19 and actions being taken by the City.

Recommendation/Action Requested and Justification

Council discussion.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Work Session Agenda

4. b.

Meeting Date: December 13, 2021

Item Title: Garland Youth Council Update

Summary of Request/Problem

The Garland Youth Council will provide Council an update on their past projects and events.

Recommendation/Action Requested and Justification

Information only.



GARLAND

City Council Work Session Agenda

Meeting Date: December 13, 2021

Item Title: Board and Commission Appointment

Submitted By: Courtney Vanover, Department Coordinator I, City Secretary

Summary:

Council Member Deborah Morris

- Ira Fuller Jr. - Senior Citizens Advisory Board
-

Attachments

Ira Fuller Jr. - Senior Citizens Advisory Board



GARLAND

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CITY OF GARLAND
RECEIVED
DEC 06 2021

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: December 3, 2021

Name: Ira G. Fuller Jr.

Phone:

(Home)

Address: 330 N sixth st. Apt. 1230

Phone:

N/A

(Other)

City, State, Zip: Garland, TX. 75040

Email:

Resident of Garland for 2 years

Resident of Texas for 18 years

Dallas County Voter Registration Number N/A

Garland City Council District Number 2

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I've worked closely with senior citizens in the southeastern portion of Dallas and provided haircuts along with advocating on senior services.

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

Volunteering assisting in the beautification of senior housing. Help organize and distribute food to local seniors. I coordinated events and provided haircuts to seniors and the less fortunate.

What is your educational background?

Paul Quinn college 2003-2004

Texas Barber College 2005-2006

Cedar Valley college 2004-2005

What is your occupational experience?

Self-employed

I hereby affirm that all statements herein are true and correct.

Ira G. Fuller Jr.

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due
Past Due

Date Appointed

Appointed By

Courtney Vanover 12/7/21