



AGENDA

REGULAR MEETING OF THE CITY COUNCIL

**City of Garland
Council Chambers, City Hall
William E. Dollar Municipal Building
200 North Fifth Street
Garland, Texas
March 17, 2020
7:00 p.m.**

The City Council extends to each visitor a sincere welcome. We value your interest in your community and your participation in the meetings of this governing body. Regular meetings of the City Council are held the 1st and 3rd Tuesdays of each month, beginning at 7:00 p.m.; the City Council meets regularly in work sessions at 6:00 p.m. the Monday preceding each regular meeting.

Garland City Hall and Council Chambers is wheelchair accessible. Special parking is available on the east side of City Hall and on Austin & State Street west of City Hall.

**Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services must contact the City Secretary's Office at (972) 205-2404 at least two working days prior to the meeting so that appropriate arrangements can be made.
BRAILLE IS NOT AVAILABLE.**



LEGISLATIVE PRAYER AND PLEDGE OF ALLEGIANCE

It is the custom and tradition of the members of the City Council to have an invocation and recital of the Pledge of Allegiance prior to the beginning of the meeting. Members of the audience are invited to participate. However, members of the audience are not required to participate. The decision to participate is strictly a matter of personal choice and has no bearing on matters to be considered by the City Council and will not affect the decisions to be made during the meeting.

MAYORAL PROCLAMATIONS, RECOGNITIONS AND ANNOUNCEMENTS

The Mayor may present proclamations and recognize attendees or award winners, and may make announcements regarding upcoming City events and matters of interest to citizens. There will be no Council deliberations or votes on these matters.

CONSENT AGENDA

All items under this section are recommended for approval by a single motion of Council, without discussion. Council has had the opportunity to review each of these items at a previous work session and approval of the consent agenda authorizes the City Manager to implement each item. The Mayor will announce the agenda and provide an opportunity for members of the audience and the City Council to request that an item be removed and considered separately.

1. Consider approval of the minutes of the March 3, 2020 Regular Meeting.
2. Consider approval of the following bids:
 - a. Roll-Off Truck for Wastewater Department Bid No. 0608-20

Grande Truck Center \$ 196,995.00

This request is for the purchase of a replacement roll-off truck for thre Wastewater Department.
 - b. Telephone Equipment Bid No. 0606-20

Black Box Network Services \$ 253,556.75

This request is for the purchase of new Voice Over IP (VoIP) telephone desk sets and conference room sets that will be deployed throughout the organization.

c. GP&L 138kV Transmisson Line Monopoles Bid No. 0210-20

Techline, Inc. \$ 412,099.00

This request is to purchase thirteen (13) steel monopoles for the Wynn Joyce to Miller Road Lake Crossing Project.

d. Naaman School Road Engineering and Construction Management Services Bid No. 0618-20

Teague Nall and Perkins, Inc. \$ 2,273,800.00

This request is to obtain engineering services associated with the Naaman School Road project between East Brand Road and State Highway 78.

e. Replacement Vehicles for Various Departments Bid No. 0607-20

Sam Pack's Five Star Ford \$ 862,092.46

This request is for the purchase of twenty-one (21) replacement vehicles for various City departments.

f. GP&L Shiloh Road to McCree 138kV Transmission Line Reconstruction Engineering Services Bid No. 0601-20

R-Delta Engineers, Inc. \$ 442,000.00

This request is to obtain engineering services associated with the Shiloh Road to McCree 138kV transmission reconstruction project.

g. GP&L College to Brand Road 138 kV Transmission Line Reconstruction Engineering Services Bid No. 0600-20

R-Delta Engineers, Inc. \$ 958,000.00

This request is to obtain engineering services associated with the College to Brand Road 138kV transmission line reconstruction project.

h. GP&L Nevill Road Switch Steel Structures

Bid No. 0457-20

SAE Towers, Ltd.

\$ 1,156,485.64

This request is to purchase steel structures for the Nevill Road Switch Station. An Optional Contingency is included for any additional material that may be required.

i. Asphalt Road Materials

Bid No. 0204-18

Oldcastle Materials Texas, Inc./TexasBit

\$ 1,564,750.00

Austin Asphalt LP

1,564,750.00

TOTAL:

\$ 3,129,500.00

This request is for the purchase of asphalt road surfacing products for patching potholes and overlaying throughout the city.

3. IH 635 Project Traffic Signal Equipment Reimbursement and Maintenance Agreement with TxDOT

Council is requested to authorize the City Manager to execute an agreement with TxDOT regarding the IH 635 Project Traffic Signal Equipment Reimbursement and Maintenance Agreement. The agreement details how TxDOT will reimburse the City of Garland for these costs up to \$636,562.00.

4. Consider by Minute Action Approving the Use of Narcotic Seizure Funding for Rifle Replacement Program

At the March 2, 2020 Work Session, Council considered authorizing the use of narcotic seizure funds for the replacement of patrol rifles. Council is requested to consider approving the use of narcotic seizure funds for the replacement of patrol rifles.

5. Consider Approval of a Resolution Authorizing Publication of a Notice of Intent to Issue Certificates of Obligation

At the March 2, 2020 Work Session, Council considered authorizing the publication of a Notice of Intent to Issue Certificates of Obligation in an amount approximately \$20 million to fund a portion of the CIP and pay related issuance costs of approximately \$150,000. Council is requested to approve a Resolution authorizing publication of a Notice of Intent to Issue Certificates of Obligation .

6. Consider a Resolution of the City of Garland, Texas, authorizing the Chief of Police to submit a grant application for a crime scene and forensics lab equipment project for FY-2021; and providing an effective date.

Council is requested to consider approving a resolution authorizing the Chief of Police to submit a grant application for a crime scene and forensics lab equipment project for

FY-2021.

7. **Consider an Ordinance amending Chapter 24, "Municipal Court and Administrative Adjudication" of the Code of Ordinances of the City of Garland, Texas; providing a penalty under the provisions of Sec. 10.05 of the Code of Ordinances of the City of Garland, Texas; providing a savings clause and a severability clause; and providing an effective date.**

Council is requested to approve an amendment to Sec. 24.49 (I) of the Code of Ordinances.

ITEMS FOR INDIVIDUAL CONSIDERATION

Speaker Regulations:

Anyone wishing to speak for, against, or on agenda items must fill out a speaker card and give it to the City Secretary before speaking (cards are located at the entrance to the Council Chambers). The Mayor will recognize speakers; he may impose a time limit and may provide for rebuttal. All comments and testimony are to be presented from the podium.

8. **Consider an Ordinance declaring a state of disaster and emergency because of the impact of COVID-19, confirming and ratifying an emergency proclamation, and adopting, approving and ratifying certain rules to protect the health of persons in the City.**

Council is requested to consider formal action with respect to responding to the COVID-19 emergency.

9. **Hold public hearings on:**

- a. **Consider the application of Weir and Associates, Inc.; requesting approval of an amendment to Planned Development (PD) District 05-22 for Community Office (CO) Uses. This property is located at 5500 North Shiloh Road. (File No. Z 19-33, District 7)**

The applicant requests to build five (5) office buildings. This item serves as the applicant's Planned Development (PD) amendment request.

- b. **Consider the application of Wier and Associates, Inc.; requesting approval of a Detail Plan for Community Office (CO) Uses. This property is located at 5500 North Shiloh Road. (File No. Z 19-33, District 7)**

The applicant requests to build five (5) office buildings. This item serves as the applicant's Detail Plan request.

10. Consider appointments to Boards and Commissions.

Board members are selected for two-year terms by the City Council in August. Terms are usually staggered whereby at least half of the membership has board experience. Board members are appointed based on qualifications.

Council Member Deborah Morris

- Kymberlaine Banks - Community Multicultural Commission

11. Citizen comments.

Persons wishing to address issues not on the agenda may have three minutes to address Council at this time. Council is prohibited from discussing any item not posted according to the Texas Open Meetings Act.

12. Adjourn.

All Regular Council meetings are broadcast live on CGTV, Time Warner Cable Channel 16, and Frontier FIOS TV 44. Meetings are rebroadcast at 9:00 a.m. and 7:00 p.m. on Wednesday-Sunday and at 7:30 p.m. on Thursday. Live streaming and on-demand videos of the meetings are also available online at www.garlandtx.gov. Copies of the meetings can be purchased through the City Secretary's Office – audio CD's are \$1 each and DVD's are \$3 each.



GARLAND

City Council Regular Session Agenda

1.

Meeting Date: 03/17/2020

Item Title: Minutes March 3

Submitted By: Rene Dowl, City Secretary, City Secretary

Summary:

Consider approval of the minutes of the March 3, 2020 Regular Meeting.

Attachments

Minutes March 3



GARLAND

MINUTES

The City Council of the City of Garland convened in regular session at 7:00 p.m. on Tuesday, March 3, 2020, in the Council Chambers at the William E. Dollar Municipal Building, 200 North Fifth Street, Garland, Texas, with the following members present:

Present: Mayor Scott LeMay
Mayor Pro Tem Robert John Smith
Deputy Mayor Pro Tem Robert Vera
Council Member David Gibbons
Council Member Deborah Morris
Council Member Jerry A. Nickerson
Council Member Jim Bookhout
Council Member Rich Aubin
Council Member Dylan Hedrick

Staff Present: City Manager Bryan Bradford
Deputy City Manager Mitch Bates
City Attorney Brad Neighbor
City Secretary Eloyce René Dowl

LEGISLATIVE PRAYER AND PLEDGE OF ALLEGIANCE

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MAYORAL PROCLAMATIONS, RECOGNITIONS AND ANNOUNCEMENTS

The Mayor may present proclamations and recognize attendees or award winners, and may make announcements regarding upcoming City events and matters of interest to citizens. There will be no Council deliberations or votes on these matters.

Amy Dunphy, Operations Coordinator, Heath Department, presented the Pet of the Month.

Mayor LeMay presented a Special Recognition to the library staff and board members for winning the Texas Municipal Library Directors Association, 2019 Texas Achievement of Library Excellence Award for the 15th consecutive year.

Officers of the Brothers of Vietnam, Inc. presented to the Mayor and Council, a framed replica of the mural entitled "These Colors Won't Run. The original is in the Smithsonian Art Museum in D. C. The officers of the non-profit are: Secrerary Raul Sanchez, Marine, Treasurer Jose Martinez, Army, Vice President Joe Valdez, Marine and President Eddie Reyes, Army.

CONSENT AGENDA

All items under this section are recommended for approval by a single motion of Council, without discussion. Council has had the opportunity to review each of these items at a previous work session and approval of the consent agenda authorizes the City Manager to implement each item. The Mayor will announce the agenda and provide an opportunity for members of the audience and the City Council to request that an item be removed and considered separately.

Motion was made by Council Member Rich Aubin, and seconded by Deputy Mayor Pro Tem Robert Vera to approve the Consent Agenda as presented.
Motion carried:

Vote: 9 - 0

1. **APPROVED** Consider approval of the minutes of the February 18, 2020 Regular Meeting.

2. **Consider approval of the following bids:**

a. **APPROVED** Design Services for Audubon Park Water and Wastewater Line Replacement **Bid No. 0516-20**

JQ Engineering, Inc. \$134,475.00

This request is to approve design services to replace the water and wastewater lines that run through Audubon Park due to their age and condition.

b. **APPROVED** GP&L Intake Water Strainer System **Bid No. 0066-20**

Relevant Industrial, LLC \$108,640.00

This request is for the replacement of the existing intake water strainer system used for debris removal from auxiliary equipment cooling water at the Olinger Plant.

- c. APPROVED GP&L Lookout Substation Voltage Control Engineering Services Bid No. 1241-19**
- Siemens Industry, Inc. \$16,560.00**
- This request is to approve Change Order #1 for Lookout Substation Voltage Control Engineering Services.
- d. APPROVED Advertising Collateral Production Bid No. 0355-20**
- Pyro Agency \$165,500.00**
- This request is for production of advertising collateral and other creative/content materials in support of the Make Your Mark marketing campaign. This approval is for a Term Agreement with four optional renewals.
- e. APPROVED GP&L King Mountain Transmission Line Construction Labor Bid No. 0902-19**
- RES System 3, LLC \$130,903.42**
- This request is to approve Change Order #2 for the King Mountain - Roadrunner Transmission Line Construction.
- f. APPROVED Engineering Design Services for Cooper and Southern Gardens Drainage Improvements - Avenue B to South First Street Bid No. 0556-20**
- R-Delta Engineers, Inc. \$326,600.00**
- This request is to provide professional design services for paving, drainage, water and wastewater improvements in the Cooper Addition and Southern Gardens Addition between Avenue B and South First Street.
- g. APPROVED TMPA Keith Switch to Steep Hollow 138kV Transmission Line Rebuild Engineering Design Services Bid No. 0479-20**
- M&S Engineering LLC \$144,000.00**
- This request is to obtain engineering services associated with the TMPA Keith Switch to Steep Hollow 138kV Transmission Line Rebuild project.
- h. APPROVED GIS System Upgrade Bid No. 0113-20**
- SSP Innovations, LLC \$57,184.00**
- This request is to approve Change Order #1 for the implementation of an upgrade to the GP&L GIS system.

- i. **APPROVED Miscellaneous Concrete Repair** **Bid No. 0313-20**

NPL Construction Company **\$1,214,840.00**

This request is to provide permanent concrete repairs to various roadways throughout the city where potholes have been temporarily patched with asphalt material. This request is for a Term Agreement with two optional renewals.

- j. **APPROVED Capacitor Bank Assemblies for Warehouse Inventory** **Bid No. 0442-20**

Texas Electric Cooperatives, Inc. **\$116,700.00**

This request is to purchase capacitor bank assemblies for Warehouse inventory.

- k. **APPROVED Fault Indicators for Warehouse Inventory** **Bid No. 0402-20**

Techline, Inc. **\$150,220.00**

This request is to purchase fault indicators for Warehouse inventory. These items are used to support Garland Power & Light's construction and maintenance operations. This request is for a Term Agreement with four optional renewals.

- l. **APPROVED Itron Water Meters for Warehouse Inventory** **Bid No. 0385-20**

Republic Meter, Inc. **\$266,000.00**

This request is to purchase Itron water meters for Warehouse inventory. These items are used to support the Water Department's maintenance and repair operations. This request is for a Term Agreement with four optional renewals.

3. **A public hearing was previously conducted for the following zoning case. Council approved the request and instructed staff to bring forth the following ordinance for consideration.**

- a. **APPROVED Zoning File No. Z 19-42, MV Innovations LLC (District 4)**

Ordinance No. 7128 amending the Garland Development Code of the City of Garland, Texas, by approving a Change of Zoning from Community Retail (CR) District to Single-Family-7 (SF-7) District on a 0.21-acre tract of land located at 1617 Bruce Drive; providing for conditions, restrictions, and regulations; providing a penalty under the provisions of Sec. 10.05 of the Code of Ordinances of the City of Garland, Texas; providing a Notice of Conditions of Compliance Clause; a Savings Clause, and a Severability Clause; and providing an effective date.

4. APPROVED Minute Action approving a development agreement with GL Lakeview Pointe Housing

At the March 2, 2020 Work Session, Council considered a development agreement that will provide for the construction of an extension of Zion Road from its terminus at Bass Pro Road and Lake Ray Hubbard to connect to the I-30 frontage road.

5. APPROVED Minute Action approving the PILOT payments to taxing entities through which Garland Power and Light's Limestone to Gibbons Creek transmission line passes.

At the February 18, 2020 Regular Meeting, Council approved an amendment to the 2019-20 Operating Budget for PILOT payments to the taxing entities in the counties through which the Limestone to Gibbons Creek transmission line passes (Grimes, Madison, and Leon).

ITEMS FOR INDIVIDUAL CONSIDERATION

Speaker Regulations:

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6. PUBLIC HEARING HELD: Hold a public hearing to receive comment on the 2020 Proposed Capital Improvement Program (CIP)

A public hearing will be held on the 2020 Proposed Capital Improvement Program (CIP). At the public hearing, all interested persons will be given the opportunity to be heard for or against the Proposed CIP Program. The 2020 Proposed CIP has been available for public inspection in the City's libraries and the City Secretary's Office and has been on the City's website since February 5, 2020. A public hearing was also held on February 18, 2020.

Mayor LeMay opened the public hearing at 7:23 p.m. There were no speaker cards on this item. The Mayor called for speakers from the audience on this item, there were none who came forward. The public hearing was closed at 7:24 p.m.

7. APPROVED Ordinance No. 7129 approving the 2020 Capital Improvement Program

On February 4, 2020, the City Council was presented with the Proposed Capital Improvement Program (CIP) for 2020. The 2020 Proposed CIP has been available for public inspection in the City's libraries and the City Secretary's Office and has been on the City's website since February 5, 2020. The City Council held a Special Budget Work Session on February 8, 2020, to review the proposed program. In addition, a Public Hearing on the Proposed CIP was held on February 18, 2020.

Motion was made by Council Member Rich Aubin, and seconded by Deputy Mayor Pro Tem Robert Vera to approve the 2020 Capital Improvement Program Budget as presented by the City Manager and as amended by the City Council . Motion carried:

Vote: 9 - 0

8. Citizen comments.

Persons wishing to address issues not on the agenda may have three minutes to address Council at this time. Council is prohibited from discussing any item not posted according to the Texas Open Meetings Act.

There were no speakers on this item.

9. Adjourn: There being no further business to come before the City Council, Mayor LeMay adjourned the meeting at 7:25 p.m.

Submitted By:

Scott LeMay, Mayor

Eloyce René Dowl, City Secretary



**GARLAND
PURCHASING REPORT**

City Council Regular Session Agenda

2. a.

Meeting Date: 03/17/2020

Item Title: Roll-Off Truck for Wastewater Department

Submitted By: Terry Anglin, Fleet Services Director

Bid Number: 0608-20

Purchase Justification:

This request is for the purchase of a replacement roll-off truck for the Wastewater Department.

Evaluation:

The truck is available from Grande Truck Center through the Houston-Galveston Area (H-GAC) Cooperative Purchasing Contract HT06-18.

Award Recommendation:

	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>
	Grande Truck Center	All	\$196,995.00
		TOTAL:	\$196,995.00

Basis for Award: Cooperative Purchase

Purchase Requisition #: 43094

Fiscal Impact

Total Project/Account: \$704,742
Expended/Encumbered to Date: 507,747
Balance: \$196,995
This Item: 196,995
Proposed Balance: \$0
Account #: 444-4242-9009
Fund/Dept/Project – Description and Comments:

Equipment Replacement Fund / Wastewater Treatment

Total Project/Account includes \$209,728 in additional funding to be added to the FY 2019-20 Revised Budget for an emergency replacement vehicle and shortfalls in other budgeted replacement vehicles.

Attachments

Bid recap

Fiscal Reference:

Budget Type: Operating Budget

Fiscal Year: 2019-20

Document Location: Page 269

Budget Director Approval: Ron Young

Approval Date: 03/05/2020

Purchasing Director Approval: Gary L. Holcomb

Approval Date: 03/04/2020



**GARLAND
PURCHASING REPORT**

City Council Regular Session Agenda

2. b.

Meeting Date: 03/17/2020

Item Title: Telephone Equipment

Submitted By: Steven Niekamp, Chief Information Officer

Bid Number: 0606-20

Purchase Justification:

This request is for the purchase of new Voice Over IP (VoIP) telephone desk sets and conference room sets that will be deployed throughout the organization. This is part of the multi-year plan to replace the City's current telephone system.

Evaluation:

The telephone equipment is available from Black Box Network Services through the Department of Information Resources (DIR) Cooperative Purchasing Contract DIR-TSO-4344.

Award Recommendation:

<u><i>Vendor</i></u>	<u><i>Item</i></u>	<u><i>Amount</i></u>
Black Box Network Services	All	\$253,556.75
TOTAL:		\$253,556.75

Basis for Award: Cooperative Purchase

Purchase Requisition #: 43148

Fiscal Impact

Total Project/Account: \$1,339,000
Expended/Encumbered to Date: 628,222
Balance: \$710,778
This Item: 253,557
Proposed Balance: \$457,221
Account #: 416-4599-2304819-9029
Fund/Dept/Project – Description and Comments:

Information Technology CO-Funded CIP / Telephone System Replacement

DIR Contract Number DIR-TSO-4344

Attachments

Bid Recap

Fiscal Reference:

Budget Type: CIP

Fiscal Year: 2020

Document Location: Proposed CIP - Page 194

Budget Director Approval: Ron Young

Approval Date: 03/05/2020

Purchasing Director Approval: Gary L. Holcomb

Approval Date: 03/04/2020



**GARLAND
PURCHASING REPORT**

City Council Regular Session Agenda

2. c.

Meeting Date: 03/17/2020

Item Title: GP&L 138kV Transmission Line Monopoles

Submitted By: Steve Martin, Transmission Director

Bid Number: 0210-20

Purchase Justification:

This request is to purchase thirteen (13) steel monopoles for the Wynn Joyce to Miller Road Lake Crossing project. This is part of the approved Wynn Joyce to Miller Road Lake Crossing CIP project.

Evaluation:

A request for bids was issued in accordance with Purchasing procedures. Seven (7) bids were received and evaluated with Techline, Inc., submitting the Straight Low Bid.

Award Recommendation:

	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>
	Techline, Inc.	All	\$412,099.00
		TOTAL:	\$412,099.00

Basis for Award: Straight Low Bid

Purchase Requisition #: 42434

Fiscal Impact

Total Project/Account: \$8,588,000
Expended/Encumbered to Date: 772,000
Balance: \$7,816,000
This Item: 412,099
Proposed Balance: \$7,403,901
Account #: 210-3599-3138901-6051
Fund/Dept/Project – Description and Comments:

Electric CIP / 2020 Transmission Lines Program

Attachments

Bid Recap 1 of 2

Bid Recap 2 of 2

Fiscal Reference:

Budget Type: CIP

Fiscal Year: 2020

Document Location: Proposed CIP - Page 264

Budget Director Approval: Ron Young

Approval Date: 03/05/2020

Purchasing Director Approval: Gary L. Holcomb

Approval Date: 03/04/2020



**GARLAND
PURCHASING REPORT**

City Council Regular Session Agenda

2. d.

Meeting Date: 03/17/2020

Item Title: Naaman School Road Engineering and Construction Management Services

Submitted By: Rick Galceran, Capital Project Management Director

Bid Number: 0618-20

Purchase Justification:

This request is to obtain engineering services associated with the Naaman School Road project between East Brand Road and State Highway 78. Services include design documents, surveys, right-of-way (ROW) acquisition, geotechnical, subsurface utility engineering, and construction phase services to facilitate the construction of the road segment. This project includes a reserved contingency of 4% for any additional services that may be required. This project is part of the 2019 Bond Program and approved in the 2020 CIP.

Evaluation:

Teague Nall and Perkins, Inc., was selected as the Most Qualified firm for this project from RFQ 0212-19.

Award Recommendation:

<u>Vendor</u>	<u>Item</u>	<u>Amount</u>
Teague Nall and Perkins, Inc.	All	\$2,273,800.00

TOTAL:	\$2,273,800.00
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Basis for Award: Most Qualified

Purchase Requisition #: 43185

Fiscal Impact

Total Project/Account: \$4,494,500

Expended/Encumbered to Date: 0

Balance: \$4,494,500

This Item: 2,273,800

Proposed Balance: \$2,220,700
Account #: 651-1429-1430219-710120, 220-4049-3019200-7101,
230-4149-3215700-7101

Fund/Dept/Project – Description and Comments:

2019 Bond Program CIP Fund / Naaman School Road - Brand to S.H. 78	=	\$2,066,300
Water CIP / Relocation of Mains Prior to Paving	=	114,125
Wastewater CIP / Relocation of Mains Prior to Paving	=	<u>93,375</u>
Total Item		\$2,273,800

Attachments

Bid Recap

Fiscal Reference:

Budget Type: CIP

Fiscal Year: 2020

Document Location: Proposed CIP - Pages 87, 211, & 239

Budget Director Approval: Ron Young Approval Date: 03/06/2020

Purchasing Director Approval: Gary L. Holcomb Approval Date: 03/05/2020



**GARLAND
PURCHASING REPORT**

City Council Regular Session Agenda

2. e.

Meeting Date: 03/17/2020

Item Title: Replacement Vehicles for Various Departments

Submitted By: Terry Anglin, Fleet Services Director

Bid Number: 0607-20

Purchase Justification:

This request is for the purchase of twenty-one (21) replacement vehicles for various City departments.

Evaluation:

These vehicles are available from Sam Pack's Five Star Ford through the Tarrant County Cooperative Purchasing Contract 2019-041 and the State of Texas SmartBuy Cooperative Purchasing Contract 070-072 A1.

Award Recommendation:

<u>Vendor</u>	<u>Item</u>	<u>Amount</u>
Sam Pack's Five Star Ford	All	\$862,092.46
TOTAL:		\$862,092.46

Basis for Award: Cooperative Purchase

Purchase Requisition #: 43189

Fiscal Impact

Total Project/Account: \$1,279,568
Expended/Encumbered to Date: 368,822
Balance: \$910,746
This Item: 862,093
Proposed Balance: \$48,653
Account #: Various
Fund/Dept/Project – Description and Comments:

General Fund

Transportation = \$ 48,137

Equipment Replacement Fund

Customer Service = \$ 27,174

EWS - Delivery = 36,776

Facilities Management = 72,381

Fleet Services = 41,986

Parks, Recreation & Cultural Arts = 315,708

Transportation = 235,272

Street = 84,659

Total \$862,093

Attachments

Bid Recap 1 of 3

Bid Recap 2 of 3

Bid Recap 3 of 3

Fiscal Reference:

Budget Type: Operating Budget

Fiscal Year: 2019-20

Document Location: Page 269

Budget Director Approval: Ron Young

Approval Date: 03/05/2020

Purchasing Director Approval: Gary L. Holcomb

Approval Date: 03/05/2020

CITY OF GARLAND - BID RECAP SHEET OPENED: N/A REQ. NO. PR 43189 BID NO. 0607-20 PAGE: 2 of 3 BUYER: Teresa Smith				Sam' Pack's Five Star Ford							
ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
7	1	ea.	2020 Ford F-350, regular cab, SRW, 6.2L-V8, auto trans. Per COG specs/quote	\$42,419.25	\$42,419.25						
8	1	ea.	2020 Ford F-350, crew cab, DRW, 6.7L-V8, auto trans. Per COG specs/quote	\$49,774.25	\$49,774.25						
9	1	ea.	2020 Ford F-350, crew cab, DRW, 6.7L-V8, diesel, auto trans. Per COG specs/quote	\$53,476.25	\$53,476.25						
10	1	ea.	2020 Ford F-350, crew cab, DRW, 6.2L-V8, auto trans. Per COG specs/quote	\$39,155.25	\$39,155.25						
11	1	ea	2020 Ford F-350, regular cab, SRW, 6.2L-V8, auto trans. Per COG specs/quote	\$42,709.25	\$42,709.25						
12	1	ea	2020 Ford F-150, super cab, 5.0L-V8, auto trans. Per COG specs/quote	\$28,897.65	\$28,897.65						
			TOTAL GROSS PRICE	\$256,431.90							
			CASH DISCOUNT								
			TOTAL NET PRICE	\$256,431.90							
			F.O.B.	DELIVERED		DELIVERED		DELIVERED		DELIVERED	
			DELIVERY								
NEXT LOW: n/a LOW: n/a SAVINGS: n/a				n/a # IonWave Notifications n/a # IonWave HUBS n/a # Direct Contact HUBS n/a # HUBS Responded				All bids submitted for the designated project are reflected on this bid tab sheet. However, the listing of a bid on this sheet should not be construed as a comment on the responsiveness of such bid or as any indication that the city accepts such bid as responsive. The City will notify the successful bidder upon award of the contract and, according to the law, all bids received will be available for inspection at that time.			

CITY OF GARLAND - BID RECAP SHEET OPENED: N/A REQ. NO. PR 43189 BID NO. 0607-20 PAGE: 3 of 3 BUYER: Teresa Smith				Sam Pack's Five Star Ford							
ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
13	1	ea.	2020 Ford F-150, crew cab, 5.0L-V8, auto trans. Per COG specs/quote	\$29,312.25	\$29,312.25						
14	2	ea	2020 Ford F-150, super cab, 5.0L-V8, auto trans. Per COG specs/quote	\$27,673.25	\$55,346.50						
15	2	ea.	2020 Ford Transit Cargo 250, mid roof, 3.5L-V6, auto trans. Per COG specs/quote	\$36,190.25	\$72,380.50						
16	1	ea.	2020 Ford F-350, regular cab, 6.2L-V8, auto trans. Per COG specs/quote	\$36,776.25	\$36,776.25						
17	1	ea.	2020 Ford F-250, regular cab, 6.2L-V8, auto trans. Per COG specs/quote	\$41,986.25	\$41,986.25						
18	1	ea.	2020 Ford Transit Cargo 150, low roof, 3.5L-V6, auto trans. Per COG specs/quote	\$27,174.25	\$27,174.25						
			TOTAL GROSS PRICE	\$262,976.00							
			CASH DISCOUNT								
			TOTAL NET PRICE	\$262,976.00							
			F.O.B.	DELIVERED		DELIVERED		DELIVERED		DELIVERED	
			DELIVERY								
NEXT LOW: n/a LOW: n/a SAVINGS: n/a				n/a # IonWave Notifications n/a # IonWave HUBS n/a # Direct Contact HUBS n/a # HUBS Responded		All bids submitted for the designated project are reflected on this bid tab sheet. However, the listing of a bid on this sheet should not be construed as a comment on the responsiveness of such bid or as any indication that the city accepts such bid as responsive. The City will notify the successful bidder upon award of the contract and, according to the law, all bids received will be available for inspection at that time.					



**GARLAND
PURCHASING REPORT**

City Council Regular Session Agenda

2. f.

Meeting Date: 03/17/2020

Item Title: GP&L Shiloh Road to McCree 138kV Transmission Line Reconstruction
Engineering Services

Submitted By: Steve Martin, Transmission Director

Bid Number: 0601-20

Purchase Justification:

This request is to obtain engineering services associated with the Shiloh Road to McCree 138kV transmission reconstruction project. Services include surveying, electrical, and civil engineering. This is part of the 2020 CIP Shiloh Road to McCree 138kV Transmission Line Upgrade project.

Evaluation:

R-Delta Engineers, Inc., was selected as the Most Qualified firm for this project from RFQ 0753-19.

Award Recommendation:

<u>Vendor</u>	<u>Item</u>	<u>Amount</u>
R-Delta Engineers, Inc.	All	\$442,000.00
TOTAL:		\$442,000.00

Basis for Award: Most Qualified

Purchase Requisition #: 43193

Fiscal Impact

Total Project/Account: \$2,606,000
Expended/Encumbered to Date: 0
Balance: \$2,606,000
This Item: 442,000
Proposed Balance: \$2,164,000

Account #: 210-3599-3144801-7111

Fund/Dept/Project – Description and Comments:

Electric CIP / 2020 Transmission Lines Program

Attachments

Bid Recap

Fiscal Reference:

Budget Type: CIP

Fiscal Year: 2020

Document Location: Proposed CIP - Page 264

Budget Director Approval: Ron Young

Approval Date: 03/05/2020

Purchasing Director Approval: Gary L. Holcomb

Approval Date: 03/04/2020



**GARLAND
PURCHASING REPORT**

City Council Regular Session Agenda

2. g.

Meeting Date: 03/17/2020

Item Title: GP&L College to Brand Road 138kV Transmission Line Reconstruction
Engineering Services

Submitted By: Steve Martin, Transmission Director

Bid Number: 0600-20

Purchase Justification:

This request is to obtain engineering services associated with the College to Brand Road 138kV transmission line reconstruction project. Services include surveying, electrical, and civil engineering. This is part of the 2020 CIP College to Brand Road 138kV Transmission Line Upgrade project.

Evaluation:

R-Delta Engineers, Inc., was selected as the Most Qualified firm for this project from RFQ 0753-19.

Award Recommendation:

<u>Vendor</u>	<u>Item</u>	<u>Amount</u>
R-Delta Engineers, Inc.	All	\$958,000.00
TOTAL:		\$958,000.00

Basis for Award: Most Qualified

Purchase Requisition #: 43192

Fiscal Impact

Total Project/Account:	\$2,283,000
Expended/Encumbered to Date:	0
Balance:	\$2,283,000
This Item:	958,000
Proposed Balance:	\$1,325,000

Account #: 210-3599-3144901-7111

Fund/Dept/Project – Description and Comments:

Electric CIP / 2020 Transmission Lines Program

Attachments

Bid Recap

Fiscal Reference:

Budget Type: CIP

Fiscal Year: 2020

Document Location: Proposed CIP - Page 264

Budget Director Approval: Ron Young

Approval Date: 03/05/2020

Purchasing Director Approval: Gary L. Holcomb

Approval Date: 03/04/2020



**GARLAND
PURCHASING REPORT**

City Council Regular Session Agenda

2. h.

Meeting Date: 03/17/2020

Item Title: GP&L Nevill Road Switch Steel Structures

Submitted By: Steve Martin, Transmission Director

Bid Number: 0457-20

Purchase Justification:

This request is to purchase steel structures for the Nevill Road Switch Station. This is part of the approved Nevill Road Switch Station CIP project. An Optional Contingency is included for any additional material that may be required.

Evaluation:

A request for bids was issued in accordance with Purchasing procedures. Eight (8) bids were received and evaluated with SAE Towers, Ltd., submitting the Straight Low Bid.

Award Recommendation:

<u><i>Vendor</i></u>	<u><i>Item</i></u>	<u><i>Amount</i></u>
SAE Towers, Ltd.	All	\$1,051,350.64
Optional Contingency		105,135.00
TOTAL:		\$1,156,485.64

Basis for Award: Straight Low Bid

Purchase Requisition #: 42971

Fiscal Impact

Total Project/Account: \$18,374,740
Expended/Encumbered to Date: 13,546,994
Balance: \$4,827,746
This Item: 1,156,486
Proposed Balance: \$3,671,260
Account #: 210-3799-3178201-6051
Fund/Dept/Project – Description and Comments:

Electric CIP / 2020 Substations Program

Attachments

Bid Recap 1 of 2

Bid Recap 2 of 2

Fiscal Reference:

Budget Type: CIP

Fiscal Year: 2020

Document Location: Proposed CIP - Page 270

Budget Director Approval: Ron Young

Approval Date: 03/05/2020

Purchasing Director Approval: Gary L. Holcomb

Approval Date: 03/04/2020



**GARLAND
PURCHASING REPORT**

City Council Regular Session Agenda

2. i.

Meeting Date: 03/17/2020

Item Title: Asphalt Road Materials

Submitted By: Steve Oliver, Streets Director

Bid Number: 0204-18

Purchase Justification:

This request is for the purchase of asphalt road surfacing products for patching potholes and overlaying pavement throughout the city. This approval is for a Term Agreement with four (4) optional renewals.

Evaluation:

A request for bids was issued in accordance with Purchasing procedures. Four (4) bids were received and evaluated. Oldcastle Materials Texas, Inc./TexasBit and Austin Asphalt LP submitted comparable bids based on the line item unit prices and projected usage. Staff recommends awarding the bid equally to both Lowest Responsible Bidders to allow for flexibility in procuring asphalt materials from multiple locations and ensure a sufficient supply of materials.

Award Recommendation:

	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>
	Oldcastle Materials Texas, Inc./TexasBit		\$1,564,750.00
	Austin Asphalt LP		1,564,750.00
		TOTAL:	\$3,129,500.00

Basis for Award: Lowest Responsible Bid

Purchase Requisition #: 43163

Fiscal Impact

Total Project/Account: N/A

Expended/Encumbered to Date: N/A

Balance: N/A

This Item: \$3,129,500

Proposed Balance: N/A

Account #: 451-6999

Fund/Dept/Project – Description and Comments:

Term Contract sets price but does not commit funds. Expenses will be charged to Operating Account #831-4692-6051 as incurred.

Attachments

Bid Recap

Fiscal Reference:

Budget Type: Operating Budget

Fiscal Year: 2019-20

Document Location: Page 213

Budget Director Approval: Ron Young

Approval Date: 03/05/2020

Purchasing Director Approval: Gary L. Holcomb

Approval Date: 03/05/2020



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Regular Session Agenda

3.

Meeting Date: 03/17/2020

Item Title: IH 635 Project Traffic Signal Equipment Reimbursement and Maintenance Agreement with TxDOT

Submitted By: Paul Luedtke, Transportation Director

Summary of Request/Problem

The \$1.6 Billion IH 635 East Project will include temporary traffic signal installation and reconstruction of permanent traffic signals. Additionally, this project will temporarily affect the traffic signal maintenance agreement with TxDOT and require the retiming of traffic signals in the broader corridor as traffic diverts based on construction activity. This agreement details how TxDOT will reimburse the City of Garland for these costs up to \$636,562.

Recommendation/Action Requested and Justification

Authorize the City Manager to execute an agreement with TxDOT.

Attachments

TxDOT Agreement

STATE OF TEXAS §

COUNTY OF TRAVIS §

**AGREEMENT FOR TRAFFIC SIGNALS (STATE CONTRACTED AND
WITH A MUNICIPALITY PROVIDING LIMITED MATERIALS
AND/OR LABOR AND/OR EQUIPMENT) AND REIMBURSEMENT FOR THE
OPERATION
AND MAINTENANCE WITHIN A MUNICIPALITY**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of Garland, in Dallas County, Texas, hereinafter called the "City," acting by and through its duly authorized officers.

W I T N E S S E T H

WHEREAS, federal law establishes federally funded programs for transportation improvements to implement its public purposes; and

WHEREAS, the Project has been designated as a Federal-aid project and thus this agreement shall be made in accordance with Federal Highway Administration (FHWA) procedures and regulations; and

WHEREAS, the State is empowered under existing laws to operate and maintain a system of highways and roadways for public use and benefit; and

WHEREAS, the State and City wish to cooperate in the construction of this Project; and

WHEREAS, it is in the best interest of the City and the State for the City to assist the State by furnishing and installing traffic signal equipment and to operate and maintain certain traffic signals impacted by the Project, as listed in Exhibit "B-1", and

WHEREAS, the City has requested the State to reimburse the Federal allowable percentage for the cost of furnishing and/or installing traffic signal equipment at the intersections established herein, hereinafter identified as the "Project;" and

WHEREAS, the City desires that equipment be provided that is compatible with standard signal operation and/or existing City equipment; and

WHEREAS, on the __th day of _____, 2020, the _____ City Council passed Resolution/ Ordinance No. _____, attached hereto and identified as Exhibit "A," authorizing the City's participation in the development of the Project; and

WHEREAS, on the 30th day of August, 2018, Texas Transportation Commission passed Minute Order Nos. 114872, 115112 and 115291 authorizing the Project through the State Transportation Improvement Program; and

WHEREAS, the State and the City are authorized under Transportation Code, §221.002 to enter into this agreement for the purposes defined herein;

WHEREAS, by virtue of a Municipal Maintenance Agreement entered into by the City and the State on the 8th day of Oct, 2008, the State has been authorized to maintain certain highway routes within the City; and

WHEREAS, in accordance with Texas Administrative Code: Title 43 Texas Administrative Code Section 25.5, on the 27th day of May, 1987, the State Highway and Public Transportation Commission, now the Texas Transportation Commission, passed Commission Minute Order No. 85777, authorizing the State to install, operate, and maintain traffic signals on:

- (a) highway routes not designated as full control of access inside the corporate limits of cities, having a population less than 50,000 (latest Federal Census); and
- (b) Highways designated as full control of access in all cities; and

WHEREAS, the State requests the City to assume the operation, and maintenance responsibilities of the signalized intersections as shown in Exhibit "B-1", attached hereto and made a part of this Agreement; and

WHEREAS, the City agrees to maintain and operate the signalized intersections as shown in Exhibit "B-1" with the State reimbursing the City for all maintenance and operations costs on an actual cost basis.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto to be by them respectively kept and performed, as hereinafter set forth, it is agreed as follows:

AGREEMENT

Article 1. CONTRACT PERIOD

This agreement becomes effective on final execution by the State and shall remain in effect as long as said traffic signal equipment is in operation at the described location(s) and the I-635 Design-Build Project remains actively under construction, or unless otherwise terminated or modified as hereinafter provided.

Article 2. WARRANTING DATA

The State shall be responsible for collecting and preparing the required warranting and justification data for each signalized intersection.

Article 3. INTERSECTION LOCATIONS

All State-approved intersections which are included as part of this agreement and are listed in Exhibit "B-1", attached hereto and made a part of this agreement. All State-approved intersections are located within the Project corridor and are located in the City of Garland.

Article 4. DESIGN AND CONSTRUCTION RESPONSIBILITIES

The State shall be responsible for the design and construction of warranted temporary and/or permanent traffic signals.

Article 5. PERSONNEL, EQUIPMENT, AND MATERIAL

- A. The City shall use labor and supervisory personnel employed directly by the City.
- B. All employees of the City assigned to this agreement shall have sufficient knowledge and experience to enable them to perform the duties assigned to them.
- C. The State may require the City to remove any employee from the work authorized in this agreement if, in the sole opinion of the State, the work of that employee does not comply with this agreement or the conduct of that employee is detrimental to the Project.
- D. All materials used for the work shall be new and undepreciated.
- E. Reimbursement for the use of materials purchased by other than competitive bid procedures will be made only if:
 - 1. Those procedures are shown to be in the public interest;
 - 2. The State has given prior approval for the use of materials.
- F. The City shall use City-owned machinery, equipment, and vehicles for the work. In the event that the City does not have the necessary machinery, equipment, and vehicles, they may be rented or leased at the lowest bid price of those submitted by two or more approved bidders.

Article 6. COMPENSATION

- A. The State will reimburse the City up to 100% of the cost of furnishing and/or installing City traffic signal equipment and assisting with the operation and/or maintenance of traffic signals at locations described in Exhibits "B-1" and "B-2".
- B. The State will reimburse the City for properly supported costs incurred under the terms and conditions of this agreement. Costs incurred prior to the issuance of a written "Work Order" by the State will not be reimbursed, except for the materials already on hand. Reimbursement will be made by the State to the City for labor, equipment use, materials, supplies, travel expenses, and warehouse or material handling charges provided the City has paid from City funds their obligations covering items of costs previously billed.
- C. The City shall comply with the cost principles established in OMB Circular A-87, "Cost Principles for State and Local Governments."
- D. The maximum amount that the City will be reimbursed under this agreement without modification is \$636,562.00. A cost estimate of the work authorized for each intersection listed in Exhibits "B-1" and "B-2", shall be provided in Exhibit "C," attached hereto and made a part of this agreement.

Article 7. PAYMENTS

- A. The City shall submit an invoice acceptable to the State upon completion and final inspection of the Project (or on a quarterly basis wherever the work and materials provided for and contemplated under this contract have been found by the State, based upon an inspection made by the State to be satisfactorily completed and installed on any individual signalized intersection and/or section of roadway as approved by the State for partial acceptance by letter) for the work and/or equipment which has been accepted by the State.

B. An original and a copy of the invoice should be submitted to the following address:

Texas Department of Transportation
Attn: Director of Operations
4777 E. Highway 80
Mesquite, TX 75150

C. All invoices shall be properly documented, summarizing the costs by description of work performed, quantity of materials and devices, unit price, labor costs, and extensions.

D. The State shall make payment to the City within thirty (30) days from receipt of the City's request for payment, provided that the request is properly prepared, executed, and documented.

E. Unsupported changes or changes after final acceptance by the State will not be considered eligible for reimbursement. If applicable or necessary, the State will prepare a final audit upon completion of the work authorized or at any time an audit is deemed to be in the best interest of the State.

F. The State shall be responsible for knockdowns/damage once the State takes over operations and maintenance for a given signal. Prior to the State taking over operations and maintenance for a given signal, knockdowns or damage resulting from an accident or an act of God and which require emergency replacement of major equipment shall not be included in the (monthly/quarterly/annual) payments. For eligibility of payment for emergency replacement of major equipment, actual cost shall be submitted to the State for review and determination of reimbursement eligibility.

G. If the City will perform any work under this agreement for which reimbursement will be provided by or through the State, the City must complete training before federal spending authority is obligated. Training is complete when at least one individual who is working actively and directly on the Project successfully completes and receives a certificate for the course entitled Local Government Project Procedures Qualification for the Texas Department of Transportation. The City shall provide the certificate of qualification to the State. The individual who receives the training certificate may be an employee of the City or an employee of a firm that has been contracted by the City to perform oversight of the Project. The State in its discretion may deny reimbursement if the City has not designated a qualified individual to oversee the Project.

Article 8. INSPECTION OF WORK

A. The State will make suitable, frequent, and complete inspection of all materials and equipment, and the work of installation to determine and permit certification that the Project and its components meet all applicable requirements of the plans and specifications in suitable condition for operation and maintenance by the City after its completion.

B. The City shall provide opportunities, facilities, and representative samples, as may be required, to enable the State to carry on suitable, frequent, and complete inspection of all materials, and application methods, sufficient to afford determination and certification by the State that all parts of the installation and the component materials comply with the requirements of the approved plans and specifications. The State will promptly notify the City of any failure of materials, equipment, or installation methods, and the City shall take such measures as necessary to obtain acceptable systems components and installation procedures without delay.

Article 9. MAINTENANCE, OPERATION, AND POWER RESPONSIBILITIES

- A.** The State shall be responsible for all electrical power costs for the operation of the traffic signals covered by this Agreement and shown on Exhibit "B-1".
- B.** The City will provide a trained staff to maintain and operate the traffic signals denoted on Exhibit "B-1", and the State will reimburse the City on an actual cost basis. All repairs shall be prioritized based on public safety and made as soon as possible.
- C.** The City shall maintain and operate the traffic signals in accordance with the minimum requirements specified in Exhibit "D" unless the State impacts an existing traffic signal listed in Exhibit "B-1", at which time the State shall take over maintenance responsibilities.
- D.** The City shall maintain at least one log of all emergency calls and all routine maintenance.
- E.** Routine maintenance will be performed by the City as specified in Exhibit "D", unless the State impacts an existing traffic signal listed in Exhibit "B-1", at which time the State shall take over maintenance responsibilities.

Article 10. TERMINATION

- A.** This agreement may be terminated by one of the following conditions:
 - (1) By mutual agreement and consent of both parties.
 - (2) By the State giving written notice to the City as a consequence of failure by the City to perform the services and obligations set forth in a satisfactory manner and within the limits provided, with proper allowances being made for circumstances beyond the control of the City.
 - (3) By either party, upon thirty (30) days written notice to the other
- B.** If, at any time, the City fails to assume the construction responsibilities as prescribed herein or the maintenance and operation responsibilities for the City's portion of the traffic signal equipment in a satisfactory manner as determined by the State, the State reserves the right to assume the construction responsibilities at the expense of the City. If, at any time, the City fails to furnish equipment or provide maintenance and operations for the traffic signal equipment in a satisfactory manner as determined by the state, the State reserves the right to assume those responsibilities at the expense of the City.

Article 11. RESPONSIBILITIES OF THE PARTIES

The State and the City agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 12. REMEDIES

Violation or breach of contract terms by the City shall be grounds for termination of the agreement, and any increased cost arising from the City's default, breach of contract, or violation of terms shall be paid by the City. This agreement shall not be considered as specifying the exclusive remedy for any default, but all remedies existing at law and in equity may be availed of by either party and shall be cumulative.

Article 13. DISPUTES

Should disputes arise as to responsibilities and obligations as set forth in this agreement; the State's decision will be final and binding.

Article 14. SUBCONTRACTING

A. Prior Approval. The City shall not assign, subcontract, or transfer services related to the work under this agreement without the advance written approval of the State.

B. Required Provisions. All subcontracts shall include the provisions contained in this agreement and any other provisions required by law.

C. City Responsibilities. A subcontract does not relieve the City of any responsibilities under this agreement.

Article 15. AMENDMENTS

Changes in the time frame, character, responsibilities, or obligations authorized herein shall be enacted by written amendment. Any amendment to this agreement must be executed by both parties.

Article 16. INSURANCE

If this agreement authorizes the City or its contractor to perform any work on State right of way, before beginning work the entity performing the work shall provide the State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on State right of way. This coverage shall be maintained until all work on the State right of way is complete. If coverage is not maintained, all work on State right of way shall cease immediately, and the State may recover damages and all costs of completing the work.

Article 17. SUCCESSORS AND ASSIGNS

The City shall not assign or otherwise transfer its rights or obligations under this agreement except with the prior written consent of the State.

Article 18. MAINTENANCE, RETENTION and AUDIT OF RECORDS

A. Retention Period. The City shall maintain all books, documents, papers, computer-generated files, accounting records, and all other evidence pertaining to costs incurred and work performed under this agreement, and shall make those materials available at its office during the time period covered and for four years from the date of final payment under this agreement, until completion of all audits, or until pending litigation has been completely and fully resolved, whichever occurs last.

B. Availability. The State, FHWA, United States Department of Transportation and its Office of the Inspector General, State Auditor's Office, United States Comptroller General, and any of their authorized representatives shall have access to the records for the purpose of making audits, examinations, excerpts, and transcriptions.

C. State Auditor. The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under this agreement or indirectly through a subcontract under this agreement. Acceptance of funds directly under this agreement or indirectly through a subcontract under this agreement acts as acceptance of the authority of

the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

D. Audit Timing. The State will prepare an audit:

Upon completion of the work authorized or early termination of the agreement to determine the amount of the work performed and materials furnished by the City at that time; and

At any time it is deemed to be in the best interest of the State.

Article 19. NON-COLLUSION

The City shall warrant that it has not employed or retained any company or person, other than a bona fide employee working for the City, to solicit or secure this agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this agreement. If the City breaches or violates this warranty, the State shall have the right to annul this agreement without liability or, in its discretion, to deduct from the agreement price or consideration, or otherwise recover the full amount of the fee, commission, brokerage fee, gift, or contingent fee.

Article 20. SUCCESSORS AND ASSIGNS

A. The City and the State bind themselves and their successors and assigns to each other party of this agreement and to the successors and assigns to each other party with regard to all covenants of this agreement.

B. The City shall not assign, subcontract, or otherwise transfer its interests in this agreement without the written approval of the State.

Article 21. LEGAL CONSTRUCTION

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

Article 22. GOVERNING LAWS AND VENUE

This agreement shall be construed under and in accordance with the laws of the State of Texas. Any legal actions regarding the parties' obligations under this agreement must be filed in Travis County, Texas.

Article 23. PRIOR AGREEMENTS SUPERSEDED

This agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the within subject matter.

Article 24. Office of Management and Budget (OMB) Cost Principles

In order to be reimbursed with federal funds, the parties shall comply with the Cost Principles established in OMB Circular A-87 that specify that all reimbursed costs are allowable, reasonable, and allocable to the Project.

Article 25. Procurement and Property Management Standards

The parties shall adhere to the procurement standards established in 49 CFR § 18.36 and with the property management standard established in 49 CFR § 18.32.

Article 26. Lobbying Certification

In executing this agreement, each signatory certifies to the best of that signatory's knowledge and belief, that:

No federal appropriated funds have been paid or will be paid by or on behalf of the parties to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with federal contracts, grants, loans, or cooperative agreements, the signatory for the City shall complete and submit the Federal Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The parties shall require that the language of this certification shall be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and all sub-recipients shall certify and disclose accordingly. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 USC §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Article 27. COMPLIANCE WITH LAWS

The City shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any court, administration bodies, or tribunals in any matter affecting the performance of the agreement, including without limitation worker's compensation laws, minimum and maximum salary and wage statutes and regulations, and licensing laws, permits, and regulations. When required, the City shall furnish the State with satisfactory proof of compliance.

Article 28. Federal Funding Accountability and Transparency Act Requirements

Any recipient of funds under this agreement agrees to comply with the Federal Funding Accountability and Transparency Act and implementing regulations at 2 CFR Part 170, including Appendix A. This agreement is subject to the following award terms:

<http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf>
<http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22706.pdf>

and

The City agrees that it shall:

Obtain and provide to the State a Central Contracting Registry (CCR) number (Federal Acquisition Regulation, Part 4, Sub-part 4.1100) if this award provides for more than \$25,000 in Federal funding. The CCR number may be obtained by visiting the CCR website whose address is: <https://www.sam.gov/SAM/>;

Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows the Federal government to track the distribution of federal money. The DUNS number may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet on-line registration website <http://fedgov.dnb.com/webform>; and

Report the total compensation and names of its top five executives to the State if:

More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than \$25,000,000; and

The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

ARTICLE 29. Single Audit Report

The parties shall comply with the requirements of the Single Audit Act of 1984, P.L. 98-502, ensuring that the single audit report includes the coverage stipulated in OMB Circular A-133. If threshold expenditures of \$500,000 or more are met during the City's fiscal year, the City must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Audit Office, 125 E. 11th Street, Austin, TX 78701 or contact TxDOT's Audit Office at <https://www.txdot.gov/inside-txdot/division/audit/contact.html>.

If expenditures are less than \$500,000 during the City's fiscal year, the City must submit a statement to TxDOT's Audit Office as follows: "We did not meet the \$500,000 expenditure threshold and therefore, are not required to have a single audit performed for FY _____."

For each year the project remains open for federal funding expenditures, the City will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the agreement, unless otherwise amended or the project has been formally closed out and no charges have been incurred within the current fiscal year.

Article 30. CIVIL RIGHTS COMPLIANCE

The City shall comply with the regulations of the United States Department of Transportation as they relate to non-discrimination (49 CFR Part 21 and 23 CFR Part 200), and Executive Order 11246 titled "Equal Employment Opportunity," as amended by Executive Order 11375 and supplemented in the Department of Labor Regulations (41 CFR Part 60).

Article 31. MINORITY BUSINESS ENTERPRISE PROGRAM REQUIREMENTS

The parties shall comply with the DBE Program requirements established in 49 CFR Part 26.

The City shall adopt, in its totality, the State's federally approved DBE program.

The City shall set an appropriate DBE goal consistent with the State's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The City shall have final decision-making authority regarding the DBE goal and shall be responsible for documenting its actions.

The City shall follow all other parts of the State's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally-Approved Disadvantaged Business Enterprise by Entity, and attachments found at web address http://ftp.dot.state.tx.us/pub/txdot-info/bop/dbe/mou/mou_attachments.pdf.

The City shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. Department of Transportation (DOT)-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The City shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. The State's DBE program, as required by 49 CFR Part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the City of its failure to carry out its approved program, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 USC 1001 and the Program Fraud Civil Remedies Act of 1986 (31 USC 3801 et seq.).

Each contract the City signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: *The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this agreement, which may result in the termination of this agreement or such other remedy as the recipient deems appropriate.*

Article 32. DEBARMENT CERTIFICATIONS

The parties are prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this agreement, the City certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this agreement shall require any party to a subcontract or purchase order awarded under this agreement to certify its eligibility to receive federal funds and, when requested by the State, to furnish a copy of the certification.

ARTICLE 33. REVISIONS TO EXHIBITS B-1 and B-2

Revisions to the locations listed in Exhibits "B-1" and "B-2", may be made if submitted in writing by the City and initialed by both parties.

IN WITNESS WHEREOF, the State and the City have signed duplicate counterparts of this Agreement.

THE CITY OF GARLAND

THE STATE OF TEXAS

Signature

Signature

Bryan Bradford

Mohamed K. Bur, P.E.

Typed or Printed Name

Typed or Printed Name

City Manager

Dallas District Engineer

Typed or Printed Title

Typed or Printed Title

Date

Date

CSJ: 2374-01-137, etc.
District #18/DAL
Code Chart # 10850
IH 635
CFDA# 20.205

Exhibit A
CITY RESOLUTION/ORDINANCE
AUTHORIZING PROJECT/AGREEMENT

Exhibit B-1

Intersection Locations						
	Major Thoroughfare	Cross Street	O&M, including emergency call outs	Cabinets, controllers and battery backups	City provided signage (street name blades, etc.)	Traffic signal timing adjustments
IH 635 Intersections within LBJ East Project construction limits	IH 635	Kingsley Rd/Walnut Hill Ln	X	X	X	X
	IH 635	Jupiter Rd	X	X	X	X
	IH 635	SH 78	X	X	X	X
	IH 635	Shiloh Rd	X	X	X	X
	IH 635	SS 244/Northwest Hwy	X	X	X	X
	IH 635	Centerville Rd/Ferguson Rd	X	X	X	X
	IH 635	La Prada Dr	X	X	X	X
	Various IH 635 non-signalized intersections (Eastgate Dr, etc.)				X	
Off-System intersections within LBJ East Project construction limits	Shiloh Rd	Cinemark/IH 635 Connector		X	X	X
Spare Cabinets/Controllers				X		
Signalized intersections located outside of the LBJ East Project construction limits that have been identified as possible detour and/or alternate routes	(See attached list/Exhibit B-2)					X

Exhibit B-2

List of signalized intersections located outside of the I-635 East Design Build Project construction limits that have been identified as possible detour and/or alternate routes

City will monitor and adjust traffic signal timings as needed at the following locations:

Centerville Road at Marketplace Drive
Centerville Road at Northwest Highway
Centerville Road at Meadow Creek Lane
Centerville Road at O'Banion Road
Centerville Road at Glenbrook Drive
Centerville Road at First Street
Centerville Road at Columbia Boulevard
Centerville Road at Kingsley Road
Broadway Boulevard at Centerville Road
Broadway Boulevard at Kingsley Road
Broadway Boulevard at Colonel Drive
Broadway Boulevard at Nickens Road
Broadway Boulevard at Comanche Trail
Broadway Boulevard at Wynn Joyce Road
Broadway Boulevard at Gatewood Road
Broadway Boulevard at Oates Road
Broadway Boulevard at Rowlett Road
Broadway Boulevard at Broadway Commons
Broadway Boulevard at IH 30
Broadway Boulevard at Guthrie Road
Kingsley Road at First Street
Kingsley Road at Fifth Street
Kingsley Road at Glenbrook Drive
Kingsley Road at Old Orchard Road
Kingsley Road at Saturn Road
Kingsley Road at Garland Avenue
Kingsley Road at Shiloh Road
Kingsley Road at National Drive
Kingsley Road at Jupiter Road
Northwest Highway at La Prada Drive
Northwest Highway at Birchwood Drive
Northwest Highway at Saturn Road
Northwest Highway at Marketplace Drive

Exhibit B-2 continued

Northwest Highway at Towngate Boulevard
Saturn Road at Marketplace Drive
Garland Avenue at Shiloh Road
Garland Avenue at Leon Road
Shiloh Road at Prestige
Shiloh Road at Oakland Street

Exhibit C

Cost Estimate							
(Estimated construction duration is 5 years)							
	Major Thoroughfare	Cross Street	O&M, including emergency call outs*	Cabinets, controllers and battery backups**	City provided signage (street name blades, etc.)	Traffic signal timing adjustments***	Totals
IH 635 Intersections within LBJ East Project construction limits	IH 635	Kingsley Rd/Walnut Hill Ln	\$ 6,756.00	\$ 28,500.00	\$ 1,200.00	\$ 2,000.00	\$ 38,456.00
	IH 635 *****	Jupiter Rd	\$ 12,920.00	\$ 57,000.00	\$ 1,200.00	\$ 2,000.00	\$ 73,120.00
	IH 635 *****	SH 78	\$ 6,756.00	\$ 57,000.00	\$ 1,200.00	\$ 2,000.00	\$ 66,956.00
	IH 635	Shiloh Rd	\$ 12,920.00	\$ 28,500.00	\$ 1,200.00	\$ 2,000.00	\$ 44,620.00
	IH 635 *****	SS 244/Northwest Hwy	\$ 12,920.00	\$ 57,000.00	\$ 1,200.00	\$ 2,000.00	\$ 73,120.00
	IH 635 *****	Centerville Rd/Ferguson Rd	\$ 12,920.00	\$ 57,000.00	\$ 1,200.00	\$ 2,000.00	\$ 73,120.00
	IH 635 *****	La Prada Dr	\$ 12,920.00	\$ 57,000.00	\$ 1,200.00	\$ 2,000.00	\$ 73,120.00
	Various IH 635 non-signalized intersections (Eastgate Dr, etc.)				\$ 750.00		\$ 750.00
Off-System intersections within LBJ East Project construction limits	Shiloh Rd	Cinemark/IH 635 Connector		\$ 28,500.00	\$ 800.00	\$ 2,000.00	\$ 31,300.00
Spare Cabinets/Controllers				\$ 84,000.00			\$ 84,000.00
Signalized intersections located outside of the LBJ East Project construction limits that have been identified as possible detour and/or alternate routes****						\$ 78,000.00	\$ 78,000.00
			\$ 78,112.00	\$ 454,500.00	\$ 9,950.00	\$ 94,000.00	\$ 636,562.00

* Includes standard O&M activities prior to TxDOT's design-build contractor working on the signals, cabinet maintenance, and/or emergency call outs.

** Includes material, labor, and equipment for traffic signal plan reviews and coordination, cabinet preparation, traffic signal turn ons and cutovers, traffic signal inspection, etc.

*** Includes labor and equipment for traffic control plan/detour route coordination and review, monitoring of traffic flow on frontage roads and local City routes affected by LBJ East Project construction, and development and implementation of permanent and construction traffic signal timing adjustments/plans to help maintain traffic flow and mobility routes affected by LBJ East Project construction.

**** Signalized intersections located on City of Garland arterial routes that have been identified as likely to see increased an/or changing traffic patterns resulting from LBJ East Project freeway lane and ramp closures, cross-street lane closures, etc. that may require traffic signal timing adjustments in order to maintain traffic mobility and traffic flow throughout the LBJ East Project corridor.

***** IH 635 & SH 78 will require two (2) separate traffic signals due to spacing.

***** Two (2) cabinets will be used for tempoary control during construction. One cabinet will be reused for permanent installation after project completion.

Note: Rate of reimbursement will be based on actual material, labor, and equipment costs, including overhead.

Exhibit D

TRAFFIC SIGNAL MAINTENANCE AND OPERATION PROVISIONS

The maintaining and operating city agrees to:

1. Check the controllers, conflict monitors, detector units, relays, pedestrian push buttons, and detectors a minimum of once every 12 months to ascertain that they are functioning properly and make all necessary repairs and replacements.
2. Keep interior of controller cabinets in a neat and clean condition at all times.
3. Repair or replace any and all equipment that malfunctions or is damaged.
4. Provide alternate traffic control during a period of failure or when the controller must be repaired. This may be accomplished through installation of a spare controller, placing the intersection on flash, manually operating the controller, or manually directing traffic through the use of proper authorities. In addition, barricades and warning signs shall be provided in accordance with the requirements of the latest edition of the *Texas Manual on Uniform Traffic Control Devices*.
5. Provide maintenance personnel trained in the maintenance of traffic signal equipment who will be available to respond to emergency calls from authorized parties 24 hours a day, including Saturdays, Sundays, and holidays.
6. Provide the State and local law enforcement agencies the location and respective names and telephone numbers of individuals responsible for emergency maintenance.
7. Document routine observations during the year by trained City personnel of the traffic signal operation at each traffic signal during various times of the day to assure fair distribution of time and for all traffic movements (phases) during varying traffic conditions.
8. Check cabinet filter a minimum of once every six months and clean if necessary. Cabinet filter shall be replaced every two years.
9. Document all checks and corrective actions in a separate log book for each intersection or within the City's asset management program.

Power costs shall be billed directly to the State.



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Regular Session Agenda

4.

Meeting Date: 03/17/2020

Item Title: Use of Narcotic Seizure Funding For Rifle Replacement Program

Submitted By: Jeffrey Bryan, Chief of Police

Summary of Request/Problem

At the March 2, 2020 Work Session, Council considered authorizing the use of narcotic seizure funds for the replacement of patrol rifles.

Recommendation/Action Requested and Justification

Approve by minute action the use of narcotic seizure funds for the replacement of patrol rifles.



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Regular Session Agenda

5.

Meeting Date: 03/17/2020

Item Title: Consider Approval of a Resolution Authorizing Publication of a Notice of Intent to Issue Certificates of Obligation

Submitted By: Matt Watson, Finance Director

Summary of Request/Problem

At the March 2, 2020 Work Session, Council considered authorizing the publication of a Notice of Intent to Issue Certificates of Obligation in an amount of approximately \$20 million to fund a portion of the CIP and pay related issuance costs of approximately \$150,000.

Recommendation/Action Requested and Justification

Approve a Resolution authorizing publication of a Notice of Intent to Issue Certificates of Obligation.

Attachments

Garland 2020 Notice of Intent Resolution

RESOLUTION NO. _____

A RESOLUTION Approving and Authorizing Publication of
Notice of Intention to Issue Certificates of Obligation.

WHEREAS, the City Council of the City of Garland, Texas (the "City"), has determined that certificates of obligation should be issued under and pursuant to the provisions of Subchapter C of Chapter 271, Texas Local Government Code, as amended, for the purpose of paying contractual obligations to be incurred for: (i) constructing, equipping and improving municipal park and recreation facilities, municipal landfill/transfer station facilities and information management services systems, (ii) constructing and improving streets, including drainage, landscaping, streetscaping, retaining walls, curbs, gutters, sidewalks, signage, traffic signalization, street noise abatement and utility system relocation incidental thereto and the acquisition of land and rights-of-way therefor, (iii) acquiring public safety and environmental waste services equipment, (iv) acquiring, constructing, renovating, improving and equipping existing municipal buildings, including HVAC replacement upgrade, roof replacement and safety upgrades, (v) constructing drainage improvements, including bridge remediation and (vi) professional services rendered in connection therewith; and

WHEREAS, prior to the issuance of such certificates, the City Council is required to publish notice of its intention to issue the same in a newspaper of general circulation in the City, said notice stating (i) the time and place the Council tentatively proposes to pass the ordinance authorizing the issuance of the certificates, (ii) the maximum amount proposed to be issued, (iii) the purposes for which the certificates are to be issued and (iv) the manner in which the Council proposes to pay the certificates; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

SECTION 1: That the City Secretary is hereby authorized and directed to cause notice to be published of the Council's intention to issue certificates of obligation in one or more series in the principal amount not to exceed TWENTY MILLION DOLLARS (\$20,000,000) for the purpose of paying contractual obligations to be incurred for: (i) constructing, equipping and improving municipal park and recreation facilities, municipal landfill/transfer station facilities and information management services systems, (ii) constructing and improving streets, including drainage, landscaping, streetscaping, retaining walls, curbs, gutters, sidewalks, signage, traffic signalization, street noise abatement and utility system relocation incidental thereto and the acquisition of land and rights-of-way therefor, (iii) acquiring public safety and environmental waste services equipment, (iv) acquiring, constructing, renovating, improving and equipping existing municipal buildings, including HVAC replacement upgrade, roof replacement and safety upgrades, (v) constructing drainage improvements, including bridge remediation and (vi) professional services rendered in connection therewith; such certificates to be payable from ad valorem taxes and a limited pledge of the net revenues of the City's Water and Sewer System. The notice hereby approved and authorized to be published shall read substantially in the form and content of **Exhibit A** hereto attached and incorporated herein by reference as a part of this resolution for all purposes.

SECTION 2: That the City Secretary shall cause the aforesaid notice to be (i) published in a newspaper of general circulation in the City, once a week for two consecutive weeks, the date of the first publication to be at least forty-six (46) days prior to the date stated therein for the passage of the ordinance authorizing the issuance of the certificates of obligation and (ii) posted continuously on the City's website for at least forty-five (45) days before the date stated therein for the passage of the ordinance authorizing the issuance of the certificates of obligation.

PASSED AND ADOPTED, this March 17, 2020.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary

(City Seal)

EXHIBIT A

CITY OF GARLAND, TEXAS NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION

TAKE NOTICE that the City Council of the City of Garland, Texas, shall convene at 7:00 p.m. on May 19, 2020, at the City Council chambers located at 200 N. Fifth, in the City of Garland, Texas, and, during such meeting, the City Council will consider the passage of one or more ordinances authorizing the issuance of certificates of obligation in one or more series in an amount not to exceed TWENTY MILLION DOLLARS (\$20,000,000) for the purpose of paying contractual obligations to be incurred for: (i) constructing, equipping and improving municipal park and recreation facilities, municipal landfill/transfer station facilities and information management services systems, (ii) constructing and improving streets, including drainage, landscaping, streetscaping, retaining walls, curbs, gutters, sidewalks, signage, traffic signalization, street noise abatement and utility system relocation incidental thereto and the acquisition of land and rights-of-way therefor, (iii) acquiring public safety and environmental waste services equipment, (iv) acquiring, constructing, renovating, improving and equipping existing municipal buildings, including HVAC replacement upgrade, roof replacement and safety upgrades, (v) constructing drainage improvements, including bridge remediation and (vi) professional services rendered in connection therewith; such certificates to be payable from ad valorem taxes and a limited pledge of the net revenues of the City's Water and Sewer System. In accordance with Texas Local Government Code Section 271.049, (i) the current principal amount of all of the City's outstanding public securities secured by and payable from ad valorem taxes is \$253,525,000; (ii) the current combined principal and interest required to pay all of the City's outstanding public securities secured by and payable from ad valorem taxes on time and in full is \$319,699,930; (iii) the estimated combined principal and interest required to pay the certificates of obligation to be authorized on time and in full is \$22,260,518; (iv) the maximum interest rate for the certificates may not exceed the maximum legal interest rate; and (v) the maximum maturity date of the certificates to be authorized is February 15, 2040. The certificates are to be issued, and this notice is given, pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended.

City Secretary
City of Garland, Texas



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Regular Session Agenda

6.

Meeting Date: 03/17/2020

Item Title: 2021 Edward Byrne Memorial State Justice Assistance Grant (JAG)

Submitted By: Jeffrey Bryan, Chief of Police

Summary of Request/Problem

At the March 16, 2020 Work Session, Council was scheduled to consider a request from the Police Department to apply for the 2021 Edward Byrne Memorial State Justice Assistance Grant (JAG) program for reducing crime and improving public safety.

The Police Department is requesting Council's approval to apply for the 2021 Edward Byrne Memorial Justice Assistance Grant (JAG). The Director of the Bureau of Justice Assistance (BJA) has made funds available to the State of Texas Office of the Governor-Criminal Justice Division (CJD) under the 2021 Edward Byrne Memorial Justice Assistance Grant program for the purpose of reducing crime and improving public safety.

The Garland Police Department is eligible to apply to CJD for an estimated award of \$78,000.00 under this grant program.

JAG does not require any matching funds or contributions.

Recommendation/Action Requested and Justification

Approve a resolution authorizing the Police Department to apply for the 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) program.

Attachments

2021 JAG Resolution

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO SUBMIT A GRANT APPLICATION FOR A CRIME SCENE AND FORENSICS LAB EQUIPMENT PROJECT FOR FY-2021 AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS THAT:

Section 1

That the City Council hereby approves submission of a grant application for the Crime Scene and Forensic Lab Equipment project to the Office of the Governor. It is acknowledged and agreed that, in the event of loss or misuse of grant funds, the City Council assures that the funds will be returned to the Office of the Governor in full.

Section 2

That the City Council hereby designates the Chief of Police as the City's authorized official for purposes of the grant, and he is hereby given the power to apply for, accept, reject, alter or terminate the grant on behalf of the City.

Section 3

That this Resolution shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED this the ____ day of March, 2020.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary

Grant Number: 4088701



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Regular Session Agenda

7.

Meeting Date: 03/17/2020

Item Title: Consider an ordinance amending Sec. 24.49(I) parking citation

Submitted By: Brad Neighbor, City Attorney

Summary of Request/Problem

Council considered various amendments to parking ordinances at the March 2, 2020 work session. A decision on most of the proposed amendments was deferred for further discussion.

Council concurred, however, in a technical correction to Sec. 24.49(I) of the Code of Ordinances. The proposed amendment will provide a uniform period of time of 65 days after the issuance date of a parking citation in which the citation must be paid if the person cited is found liable for the violation.

Recommendation/Action Requested and Justification

Approve an amendment to Sec. 24.49(I) of the Code of Ordinances in the form as shown in the attachment to this item.

Attachments

Parking Program Technical Correction

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 24, "MUNICIPAL COURT AND ADMINISTRATIVE ADJUDICATION" OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A PENALTY UNDER THE PROVISIONS OF SEC. 10.05 OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A SAVINGS CLAUSE AND A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1

That Sec. 24.49(I) of Chapter 24 "Municipal Court and Administrative Adjudication", of the Code of Ordinances of the City of Garland, Texas, is hereby amended to read as follows:

"(I) Assessment and payment of penalties and fees. A person who is found liable for a civil penalty after an administrative adjudication hearing shall pay the civil penalty and costs within 65 days of the date the citation was issued. The payment of the civil penalty and costs assessed pursuant to this article shall operate as a final disposition of the violation charged, except when payment is made to reset a scheduled hearing or to file an appeal."

Section 2

That a violation of any provision of this Ordinance shall be a misdemeanor punishable in accordance with Sec. 10.05 of the Code of Ordinances of the City of Garland, Texas.

Section 3

That Chapter 24 "Municipal Court and Administrative Adjudication" of the Code of Ordinances of the City of Garland, Texas, as amended, shall be and remain in full force and effect save and except as amended by this Ordinance.

Section 4

That the terms and provisions of this Ordinance are severable and are governed by Sec. 10.06 of the Code of Ordinances of the City of Garland, Texas.

Section 5

That this Ordinance shall be and become effective immediately upon and after its passage and approval.

PASSED AND APPROVED this the ____ day of _____, 2020.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary

PUBLISHED:



**GARLAND
CITY COUNCIL ITEM SUMMARY SHEET**

City Council Regular Session Agenda

8.

Meeting Date: 03/17/2020

Item Title: Consider an Ordinance Declaring a State of Disaster and Emergency

Submitted By: Rene Dowl, City Secretary

Summary of Request/Problem

Consider an Ordinance declaring a state of disaster and emergency because of the impact of COVID-19, confirming and ratifying an emergency proclamation, and adopting, approving and ratifying certain rules to protect the health of persons in the City.

Recommendation/Action Requested and Justification

Council is requested to consider formal action with respect to responding to the COVID-19 emergency.



GARLAND PLANNING REPORT

City Council Regular Session Agenda

9. a.

Meeting Date: 03/17/2020

Item Title: Z 19-33 Wier & Associates, Inc. - Zoning (District 7)

Submitted By: Nabiha Ahmed, Development Planner

REQUEST

Approval of an amendment to Planned Development (PD) District 05-22 for Community Office (CO) Uses.

LOCATION

5500 North Shiloh Road

OWNER

Sark Properties, LLC.

PLAN COMMISSION RECOMMENDATION

On February 24, 2020 the Plan Commission, by a vote of eight (8) to zero (0), recommended approval of an amendment to Planned Development (PD) District 05-22 for Community Office (CO) Uses.

Additionally, the Plan Commission recommend to maintain the minimum seventy-eight (78)-foot setback for yards that are adjacent to residential zoning districts. The applicant has resubmitted plans in accordance with the Plan Commission's recommendation, thus meeting the 78-foot setback requirement.

STAFF RECOMMENDATION

Approval of an amendment to Planned Development (PD) District 05-22 for Community Office (CO) Uses.

BACKGROUND

The subject property is currently undeveloped. In August 2005, the City Council approved Planned Development (PD) District 05-22 for Community Office Uses. The approved Concept Plan shows two (2) tracts.

Planned Development (PD) District 05-22 states that a Detail Plan must be approved for each development prior to the issuance of a building permit. A Detail Plan for the Assisted Living Facility on the northern tract was approved in September 2005. The applicant requests a Detail

Plan with the intent to build five (5) office buildings on the southern tract. The proposed office buildings include General Office and Medical/Dental Office Uses.

SITE DATA

The site contains approximately 1.563 acres with 416.62 lineal feet of frontage along North Shiloh Road. The site can be accessed from North Shiloh Road.

USE OF PROPERTY UNDER CURRENT ZONING

The subject property is zoned Planned Development (PD) District 05-22 for Community Office Uses. The Community Office (CO) District is intended to create an appropriate setting for medium and higher intensity office and professional uses. The CO District may be used as a transition district between low intensity office/retail uses and more intense uses. It is also generally appropriate along major transportation corridors.

CONSIDERATIONS

1. **Building Setback:** Planned Development (PD) District 05-22 states that a minimum setback of seventy-eight (78)-feet shall be required for yards that are adjacent to residential zoning districts. The site layout proposed to Plan Commission showed Building 4, Building 5 and the refuse container to be located in the seventy-eight (78) - foot setback. The applicant requested to reduce the setback requirement from seventy-eight (78) feet to twenty-five (25) feet at the Plan Commission meeting. However, the applicant followed the Plan Commission's recommendation to maintain the minimum seventy-eight (78)-foot building setback and adjusted the layout accordingly.
2. **Loading Spaces:** Per Section 4.22 of the GDC, each building must have a loading space. Based on five (5) proposed buildings, a total of five (5) loading spaces are required for the site. The applicant proposes three (3) loading spaces. Section 4.22 (D) of the GDC states that the applicant must provide a data report prepared by a licensed Transportation Engineer. The applicant has provided data report prepared by a licensed Transportation Engineer that demonstrates three (3) loadings spaces are adequate for that site. Per the data report, five (5) loading spaces may be excessive for the proposed office buildings.
3. **Signage:** The existing Planned Development only allows one (1) freestanding monument sign on the subject tract and limits the maximum sign area of fifty (50) square feet and a maximum height of seven (7) feet. The applicant proposes one (1) monument sign (Exhibit E) that will comply with the sign requirements.
4. **Parking:** The Garland Development Code (GDC) establishes a parking requirement of forty-six (46) parking spaces for the proposed office buildings. A total of forty-five (45) parking spaces will be provided. Section 4.20 (K) of the GDC allows a maximum deviation of five (5) percent of the required parking spaces without a variance.
5. **Screening and Landscaping:** The proposed landscape layout (Exhibit D) complies with the applicable screening and landscape regulations of the Garland Development Code. Additionally, Planned Development (PD) District 05-22 requires perimeter fencing and landscaping along the eastern property line adjacent to the residential district. Further, the northern portion of the fencing wall along the eastern property line shall be located at top of the slope instead of on the property line. The proposed landscape plan reflects a six (6)-foot ornamental metal fence with masonry columns with high level screening shrubs

located at the top of a slope along the eastern property line.

6. **Building Elevations:** The building elevations (Exhibit E) will comply with the applicable building design standards per Section 4.84 of the GDC.

COMPREHENSIVE PLAN

The site is designated for Compact Neighborhoods by the Envision Garland 2030 Comprehensive Plan. Compact Neighborhoods provide areas for moderate increases in residential density, including single-family attached and single-family detached housing. It expands housing options through infill and redevelopment, while continuing walkable development patterns.

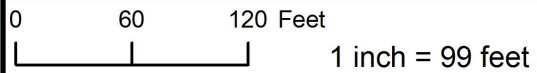
These areas provide transitions between traditional residential neighborhoods and higher density residential neighborhoods and non-residential developments. These areas accommodate uses such as convenience retail (goods and services), office space, and public services. The architectural character and scale of these areas are compatible with adjacent residential development.

COMPATIBILITY OF REQUEST WITH SURROUNDING ZONING AND LAND USES

The property to the north is zoned Planned Development (PD) District 05-32 for Community Office uses; this property is developed with an Assisted Living Facility. The properties to the east and south are zoned Planned Development (PD) District 86-35 for Mixed Uses (Single-Family and Patio Home Uses); these properties are developed with single-family detached dwellings. The properties to the west are zoned Planned Development (PD) District 97-60 for Single-Family-7 Uses; these properties are developed with single-family detached dwellings.

Attachments

Z 19-33 Location Map
Z 19-33 PD Conditions
Z 19-33 R&M - Zoning
Z 19-33 Responses
Z 19-33 Staff Presentation



Zoning Map Z 19-33



INDICATES AREA
OF REQUEST

PLANNED DEVELOPMENT CONDITIONS

ZONING FILE Z 19-33

5500 North Shiloh Road

- I. Statement of Purpose:** The purpose of this Planned Development is to approve a Detail Plan for five (5) office buildings.
- II. Statement of Effect:** This Planned Development shall not affect any regulation found in the Garland Development Code, Ordinance No. 6773 and Planned Development (PD) 05-22 District as amended prior to adoption of this ordinance, except as specifically provided herein.
- III. General Regulations:** All regulations of the Community Office (CO) District as set forth in Chapter 2 of the Garland Development Code and Planned Development (PD) 05-22 District are included by reference and shall apply, except as otherwise specified by this ordinance.

IV. Development Plans:

Detail Plan: Development shall be in general conformance with the Detail Plan labeled Exhibit C through Exhibit E. In the event there is conflict between the approved Detail Plan and the Specific Regulations below, the Specific Regulations shall apply.

V. Specific Conditions:

- A. Permitted Uses: Land Uses are permitted as in Planned Development (PD) District 05-22.
- B. Building Setback: The minimum building setback from the eastern property line (adjacent to the residential zoning district) shall be seventy-eight (78) feet.
- C. Site Plan: The site layout, building placement, parking and other development proposed shall be in general conformance with the approved Site Plan labeled Exhibit C.
- D. Landscape Plan: Screening and landscaping shall be in general conformance with the landscape plan labeled Exhibit D.
- E. Elevations: Building and Sign Elevations shall be in

general conformance with the elevations labeled
Exhibit E.

F. Maximum Height: The maximum height for all buildings
shall be thirty (30) feet.

REPORT & MINUTES

P.C. Meeting, February 24, 2020

Consideration of the application of **Wier and Associates, Inc.**, requesting approval of an amendment to Planned Development (PD) District 05-22 for Community Office (CO) Uses. This property is located at 5500 North Shiloh Road. (District 7) (File Z 19-33)

The applicant Randy Eardley, 2201 E. Lamar Blvd, Ste. 200E, Arlington, Texas 76006, provided an overview of the request, provided additional information regarding the completed Environmental Study, building location(s) in relation to property lines and clarified fencing materials.

Chairman Roberts asked of the applicant the distance of the building location(s) in relation to the property line, asked for clarification on the fencing materials and if an Environmental Study had been completed.

Residents speaking in opposition of the request:

Michael Buykin, 2421 Whispering Cove Circle, Garland, Texas
Mike C. Mason, 2418 Hedgeway Circle, Garland, Texas

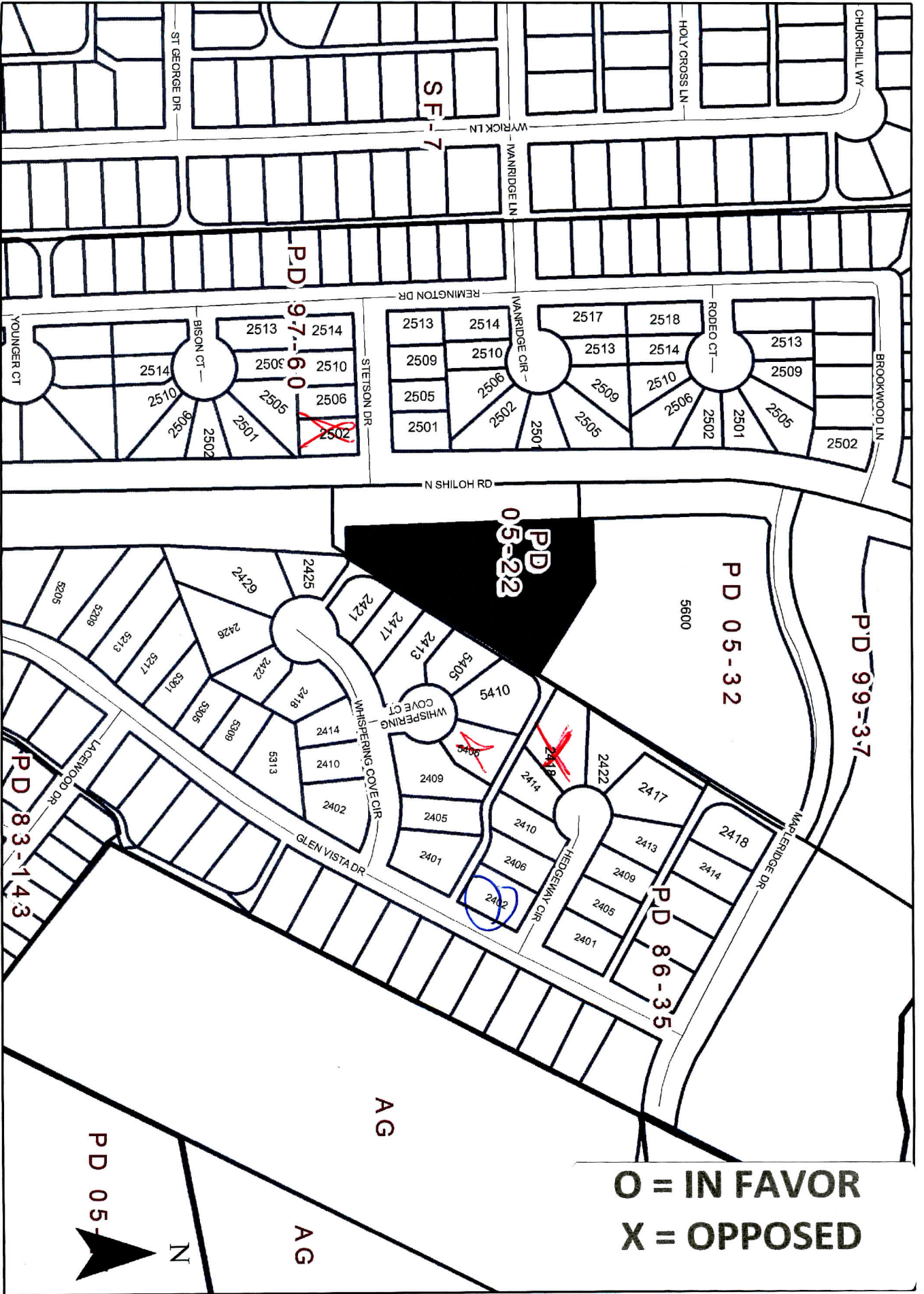
Concerns were raised regarding possible excess trash and health concerns regarding possible methane gas buildup.

Motion was made by Commissioner Ott to close the public hearing and **approve** the Planned Development request and **deny** the request to change the seventy-eight foot setback, seconded by Commissioner Williams. **Motion carried: 8 Ayes, 0 Nays.**

0 135 270 Feet
1 inch = 213 feet

Zoning Map Z 19-33

INDICATES AREA
OF REQUEST



O = IN FAVOR
X = OPPOSED



GARLAND

CITY OF GARLAND
PLANNING DEPARTMENT
P.O. BOX 469002
GARLAND, TX 75046-9002

February 12, 2020

HEARING DATE/TIME: Plan Commission: February 24, 2020 – 7:00 PM

APPLICANT: Wier and Associates, Inc.

File Z 19-33

Dear Property Owner:

A public hearing will be held by the Plan Commission of the City of Garland, Texas, at 7:00 P.M. Monday, February 24, 2020, in the Council Chambers of the William E. Dollar Municipal Building (City Hall), 200 North Fifth Street, to consider the application of **Wier and Associates, Inc.**, requesting approval of 1) an amendment to Planned Development (PD) District 05-22 for Community Office (CO) Uses and 2) a Detail Plan. The property is shown on the enclosed sketch and is described as follows:

BEING a 1.563-acre tract located in the Thomas Montgomery Survey, Abstract No. 962, Dallas County, Texas being all of Lot 2, Block 1, Autumn Leaves Addition, an addition to the City of Garland, Dallas County, Texas. **The site is located at 5500 North Shiloh Road. (District 7)**

Note: The applicant makes the above request to build five (5) office buildings.

To convey any concerns or opinions regarding the aforementioned request, please complete the below-listed section and return that section using any of the following methods: mail to City of Garland, Planning Department, P.O. Box 469002, Garland, TX 75046-9002; fax to 972-205-2474; deliver to the Planning Department at 800 Main Street, Garland TX; or email Planning@Garlandtx.gov. It is important that your response include your property address, your name, and mailing address. Should you have any questions, please contact Nabiha Ahmed at 972-205-2453.

Para Español, por favor contactar a Josue De La Vega 972-205-2833.

(Please Check One Below)

☒ I am in favor of the request.

☐ I am opposed to the request.

February 12, 2020

Z 19-33

Page 2 of 2

Please include any comments you wish to provide supporting your position in the space provided below.

An office building seems like a good option as there should be minimal increase in traffic or noise to the area.

(Please complete the following information)

2402 Hedgeway Circle
Your Property Address

L.A. & Janet Pacheco
Printed Name

P.O. Box 450241
Address

Garland, TX
City, State

75045-0241
Zip

The above statements reflect my (our) opinion regarding the proposed request(s)

Janet M. Pacheco
Signature

Title

Date: owner

FEB 19 2020

Allmendinger, Tracy

From: Mike Mason <m.mason8@verizon.net>
Sent: Monday, February 17, 2020 6:30 PM
To: Planning Group
Subject: Property Owner Concerns about Wier and Associates, Inc. zoning request File Z 19-33
Attachments: IMG_0003.pdf

Please see my concerns about this zoning request contained in the attached pdf file.

Thanks,

Mike C. Mason
2418 Hedgeway Cir
Garland, Tx 75044



GARLAND

CITY OF GARLAND
PLANNING DEPARTMENT
P.O. BOX 469002
GARLAND, TX 75046-9002

February 12, 2020

HEARING DATE/TIME: Plan Commission: February 24, 2020 – 7:00 PM

APPLICANT: Wier and Associates, Inc.

File Z 19-33

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Para Español, por favor contactar a Josue De La Vega 972-205-2833.

(Please Check One Below)

☐ I am in favor of the request.

☒ I am opposed to the request. *until I know the details*

Please include any comments you wish to provide supporting your position in the space provided below.

FIVE (5) BUILDINGS ON THIS VERY SMALL LOT SEEMS EXCESSIVE
WHEN YOU INCLUDE REQUIRED PARKING. IF ANY OF THE BUILDING EXCEED
1 STORY, I DEFINITELY OPPOSE THIS REQUEST, SINCE IT WILL
BE VERY NEAR EXISTING HOMES.

(Please complete the following information)

2418 HEDGEWAY CIR., GARLAND, TX 75044
Your Property Address

MIKE C. MASON
Printed Name

2418 HEDGEWAY CIR. GARLAND, TX 75044
Address City, State Zip

The above statements reflect my (our) opinion regarding the proposed request(s)

Mike C. Mason HOME OWNER
Signature Title

Date: 2/17/2020

Allmendinger, Tracy

From: Hanson, Julia A. <jhanson@dehay.com>
Sent: Tuesday, February 18, 2020 12:51 PM
To: Planning Group
Cc: 'juliahanson3@gmail.com'
Subject: FILE Z 19-23 - 5500 North Shiloh (District 7)
Attachments: FILE Z 19-33 Planning Department - 02-18-20.pdf

Please see the attached form for your planning commission. Thanks,

Julia A. Hanson

Julia A. Hanson | DeHay & Elliston, LLP

HR & Benefits Administrator

901 Main Street, Suite 3500

Dallas, TX 75202

Direct: 214-210-2559

Direct Fax: 214-210-2556

Email: jhanson@dehay.com

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GARLAND

CITY OF GARLAND
PLANNING DEPARTMENT
P.O. BOX 469002
GARLAND, TX 75046-9002

February 12, 2020

HEARING DATE/TIME: Plan Commission: February 24, 2020 - 7:00 PM

APPLICANT: Wier and Associates, Inc.

File Z-19-33

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Para Español, por favor contactar a Josue De La Vega 972-205-2833.

(Please Check One Below)

☐ I am in favor of the request.

☒ I am opposed to the request.

Until further information is received. JH

February 12, 2020

Z 19-33

Page 2 of 2

Please include any comments you wish to provide supporting your position in the space provided below.

- 1) Will there be a solid wall/barrier to block people from walking into our ally?
- 2) This will only be zoned for office space, correct? NO stores or medical offices?

(Please complete the following information)

5406 Whispering Cove Ct., Garland TX 75044

Your Property Address

Julia A. Hanson

Printed Name

Address

City, State

Zip

The above statements reflect my (our) opinion regarding the proposed request(s)

Signature

Title

Date:

2/18/2020



GARLAND

CITY OF GARLAND
PLANNING DEPARTMENT
P.O. BOX 469002
GARLAND, TX 75046-9002

February 12, 2020

HEARING DATE/TIME: Plan Commission: February 24, 2020 – 7:00 PM

APPLICANT: Wier and Associates, Inc.

File Z 19-33

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Para Español, por favor contactar a Josue De La Vega 972-205-2833.

(Please Check One Below)

☐ I am in favor of the request.

☒ I am opposed to the request.

February 12, 2020

Z 19-33

Page 2 of 2

Please include any comments you wish to provide supporting your position in the space provided below.

(Please complete the following information)

2502 Stetson Drive
Your Property Address

Glenn D. & Betty L Mayberry
Printed Name

2502 Stetson Drive, Garland, Texas 75044
Address City, State Zip

The above statements reflect my (our) opinion regarding the proposed request(s)

Glenn D. Mayberry & Betty L. Mayberry
Signature Title

Date: Feb. 15, 2020

FEB 19 2020



GARLAND

CITY OF GARLAND
PLANNING DEPARTMENT
P.O. BOX 469002
GARLAND, TX 75046-9002

February 12, 2020

HEARING DATE/TIME: Plan Commission: February 24, 2020 – 7:00 PM

APPLICANT: Wier and Associates, Inc.

File Z 19-33

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Para Español, por favor contactar a Josue De La Vega 972-205-2833.

(Please Check One Below)

☒ I am in favor of the request.

☐ I am opposed to the request.

RECEIVED

FEB 18 2020

SCHOOL FACILITIES

Outside the notification area.

February 12, 2020

Z 19-33

Page 2 of 2

Please include any comments you wish to provide supporting your position in the space provided below.

(Please complete the following information)

Hickman Elementary School, 3114 Pinewood Drive, Garland, TX 75044
Your Property Address

Paul Gonzales
Printed Name

701 N. First Street	Garland, TX	75040
Address	City, State	Zip

The above statements reflect my (our) opinion regarding the proposed request(s)

	Garland ISD Director of Maintenance
Signature	Title

Date: 2-19-2020

RECEIVED

FEB 18 2020

SCHOOL FACILITIES



Z 19-33

**Approval of an amendment to Planned Development (PD)
District 05-22 for Community Office (CO) Uses.**

Approval of a Detail Plan for Community Office (CO) Uses.

**City Council Meeting
March 17, 2020**



GARLAND

TEXAS MADE HERE

Case Information

Location: 5500 North Shiloh Road

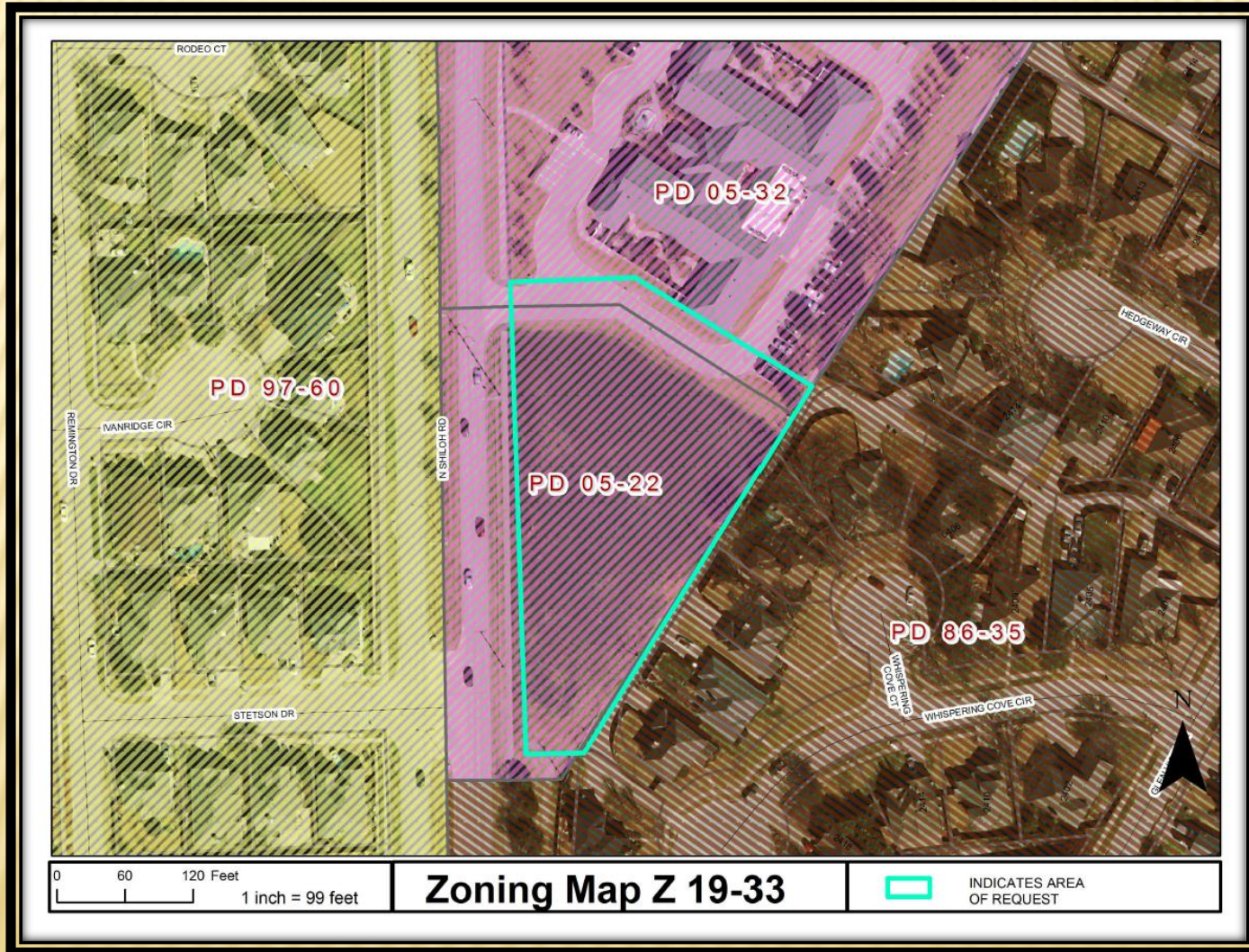
Applicant: Wier and Associates, Inc.

Owner: Sark Properties, LLC.

Acreage: Approximately 1.563 acres

Zoning: Planned Development 05-22 District

Location Map



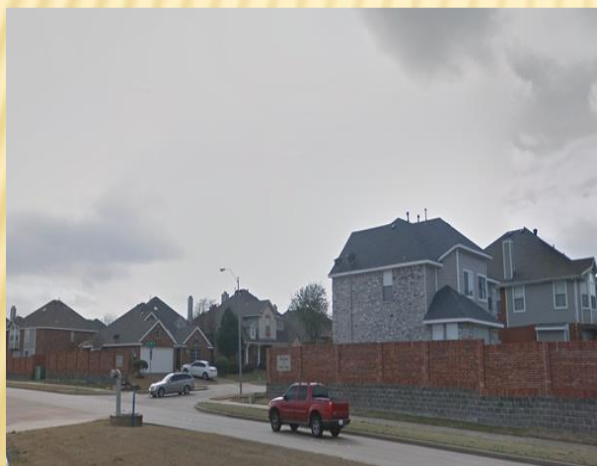
Photos



View of the subject property from North Shiloh Road



South of the subject property from North Shiloh Road

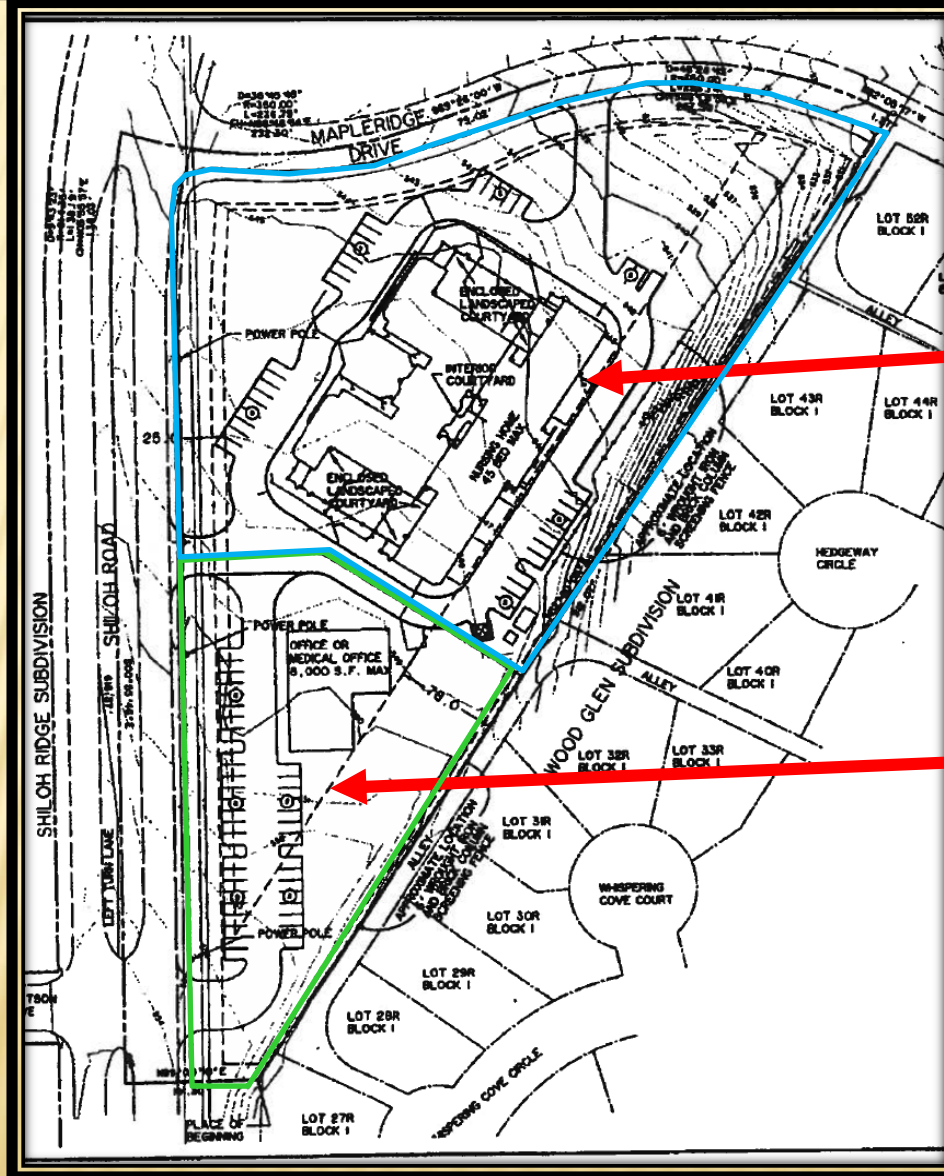


West of the subject property from North Shiloh Road



East of the subject property from North Shiloh Road

Background (PD 05-22)



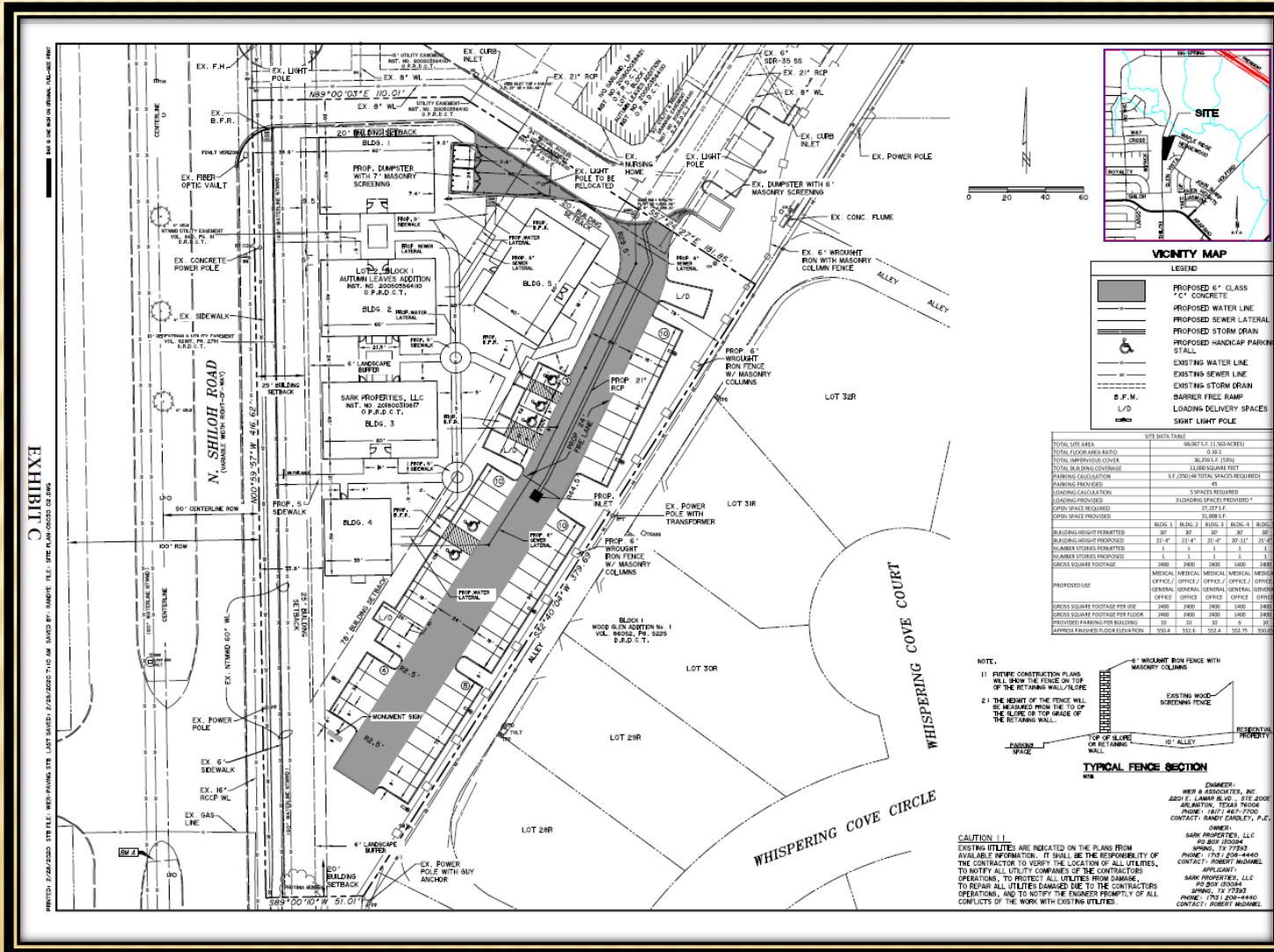
Existing
Nursing
Home

Proposed
Office
Buildings



GARLAND
TEXAS MADE HERE

Proposed Site Plan





Proposed Landscape Plan





GARLAND
TEXAS MADE HERE

Proposed Building Elevations



A SOUTH (FRONT) ELEVATION
1/4"=1'-0"



B EAST ELEVATION
1/8"=1'-0"



D WEST ELEVATION
1/8"=1'-0"



C NORTH ELEVATION
1/4"=1'-0"

BUILDING # 1 & 3
241,290 SF, LEASE SPACE OFFICE



ELEVATION FINISHING NOTES

1. ROOF FINISHING: ALL ROOF FINISHING SHALL BE DONE BY THE ROOFER. THE ROOFER SHALL BE RESPONSIBLE FOR THE ROOF FINISHING. THE ROOFER SHALL BE RESPONSIBLE FOR THE ROOF FINISHING.
2. EXTERIOR WALL FINISHING: ALL EXTERIOR WALL FINISHING SHALL BE DONE BY THE EXTERIOR WALL FINISHER. THE EXTERIOR WALL FINISHER SHALL BE RESPONSIBLE FOR THE EXTERIOR WALL FINISHING. THE EXTERIOR WALL FINISHER SHALL BE RESPONSIBLE FOR THE EXTERIOR WALL FINISHING.
3. INTERIOR WALL FINISHING: ALL INTERIOR WALL FINISHING SHALL BE DONE BY THE INTERIOR WALL FINISHER. THE INTERIOR WALL FINISHER SHALL BE RESPONSIBLE FOR THE INTERIOR WALL FINISHING. THE INTERIOR WALL FINISHER SHALL BE RESPONSIBLE FOR THE INTERIOR WALL FINISHING.

**ARCHITECTURAL
RESIDENTIAL ELEMENTS**

1. TRANSOM WINDOW OR PRECAST STONE ARCH
2. PRECAST ENTRY (double entry doors are located on perpendicular walls with 8' x 8' of floor plate)
3. ORNAMENTAL WINDOW LINTEL - PRECAST STONE LINTEL
4. HARBOR ROOF HEIGHTS
5. ORNAMENTAL FACADE WINDOW - PRECAST STONE WINDOW

CITY OF GARLAND PLANNING DEPARTMENT
File No. : Z 19-03 / Case Number 159119-0



GARLAND
TEXAS MADE HERE

Proposed Building Elevations



A NORTH (FRONT) ELEVATION
1/4" = 1'-0"



B EAST ELEVATION
1/4" = 1'-0"



D WEST ELEVATION
1/4" = 1'-0"



C SOUTH ELEVATION
1/4" = 1'-0"



ELEVATION FINISHING NOTES

1. ALL STONE AND BRICK SHALL BE FINISHED TO MATCH THE FINISHES SHOWN IN THE ELEVATIONS.
2. ALL STONE AND BRICK SHALL BE FINISHED TO MATCH THE FINISHES SHOWN IN THE ELEVATIONS.
3. ALL STONE AND BRICK SHALL BE FINISHED TO MATCH THE FINISHES SHOWN IN THE ELEVATIONS.

- ARCHITECTURAL RESIDENTIAL ELEMENTS**
- 1. STONE LIGHT FIXTURES
 - 2. TRANSOM WINDOWS OR PRECAST STONE ARCH
 - 3. PRECAST ENTRY (ONLY WHEN NOT SHOWN IN ELEVATION)
 - 4. ORNAMENTAL WINDOW SILL - PRECAST STONE LINTEL
 - 5. VARIOUS ROOF HEIGHTS
 - 6. ORNAMENTAL FACADE FINISHES - PRECAST STONE FINISH

BUILDING # 2
241,205 S.F. LEASE SPACE OFFICE

CITY OF GARLAND PLANNING DEPARTMENT
File No. : Z 19-03 / Case Number 130113-2



GARLAND
TEXAS MADE HERE

Proposed Building Elevations



A EAST (FRONT) ELEVATION
16'0" x 24'0"



B NORTH ELEVATION
16'0" x 14'0"



D SOUTH ELEVATION
16'0" x 14'0"



C WEST ELEVATION
16'0" x 24'0"



ELEVATION FINISHING NOTES

1. STONE VENEER: 1.5" x 4" x 8" (random pattern) - 1/2" mortar joint
2. BRICK: 4" x 8" (random pattern) - 1/2" mortar joint
3. STUCCO: 1/2" thick - 1/2" mortar joint

**ARCHITECTURAL
RESIDENTIAL ELEMENTS**

1. BRICK: 4" x 8" (random pattern)
2. STUCCO: 1/2" thick - 1/2" mortar joint
3. STONE VENEER: 1.5" x 4" x 8" (random pattern) - 1/2" mortar joint
4. BRICK: 4" x 8" (random pattern)
5. STUCCO: 1/2" thick - 1/2" mortar joint
6. STONE VENEER: 1.5" x 4" x 8" (random pattern) - 1/2" mortar joint

BUILDING # 4
1,400 S.F., GATELITE OFFICE

CITY OF GARLAND PLANNING DEPARTMENT
File No. Z 19-33 / Case Number 19011046



SARK PROPERTIES, LLC
N. SHILOH RD. BUSINESS PARK
3500 N. SHILOH ROAD
GARLAND, TEXAS 75044

**ELEVATIONS
RENDERINGS**

SHOWN FOR: ZONING SUBMITTAL

DATE	10/10/2019
DESIGNED BY	JAL
DRAWN BY	JAL
CHECKED BY	JAL
PROJECT NO.	19011046
FILE NAME	19011046_Plan_Site

A.03.2



GARLAND
TEXAS MADE HERE

Proposed Building Elevations



A EAST (FRONT) ELEVATION
16'-0" x 12'-0"



B SOUTH ELEVATION
16'-0" x 12'-0"



D NORTH ELEVATION
16'-0" x 12'-0"



C WEST ELEVATION
16'-0" x 12'-0"



ELEVATION FINISHING NOTES

1. KANE BRICK (SEE ALSO) - COMBINATION WHITE MORTAR; LET THE VARIATION IN KANE BRICK.
2. KANE BRICK - WHITE COLORED STONE IN WEST ELEVATION; LET THE VARIATION IN KANE BRICK.
3. KANE BRICK - WHITE COLORED STONE IN SOUTH ELEVATION; LET THE VARIATION IN KANE BRICK.
4. KANE BRICK - WHITE COLORED STONE IN NORTH ELEVATION; LET THE VARIATION IN KANE BRICK.
5. KANE BRICK - WHITE COLORED STONE IN EAST ELEVATION; LET THE VARIATION IN KANE BRICK.
6. KANE BRICK - WHITE COLORED STONE IN WEST ELEVATION; LET THE VARIATION IN KANE BRICK.

**ARCHITECTURAL
RESIDENTIAL ELEMENTS**

1. CENTER LIGHT WINDOWS
2. TOWNHOUSE WINDOWS OR PRECAST STONE ARCH
3. EXPOSED ENTRY (and entry door frame, set back)
4. CORNER KANE BRICK LANTERN - PRECAST STONE LANTERN
5. VARIOUS REEF FISHES
6. CORNER KANE BRICK LANTERN - PRECAST STONE LANTERN

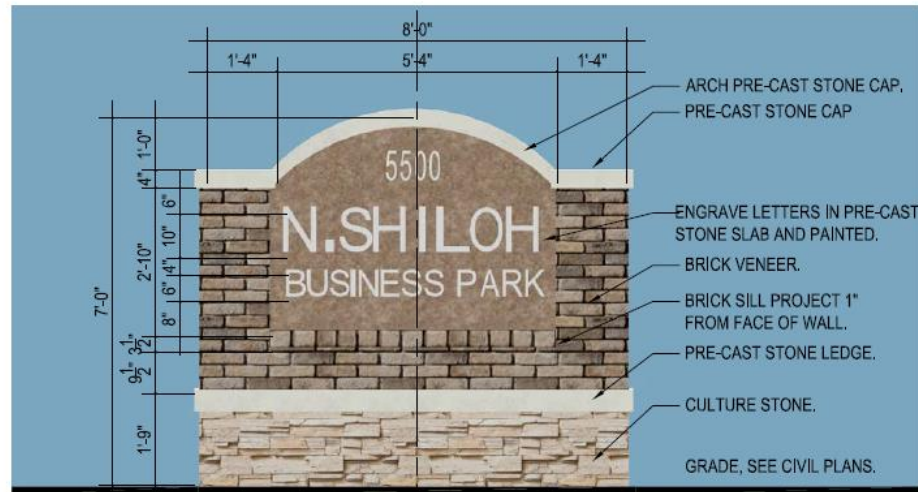
BUILDING # 5
2,400 S.F. LEASE SPACE OFFICE

CITY OF GARLAND PLANNING DEPARTMENT
File No. : Z 19-33 / Case Number 1561102



GARLAND
TEXAS MADE HERE

Proposed Sign Elevations



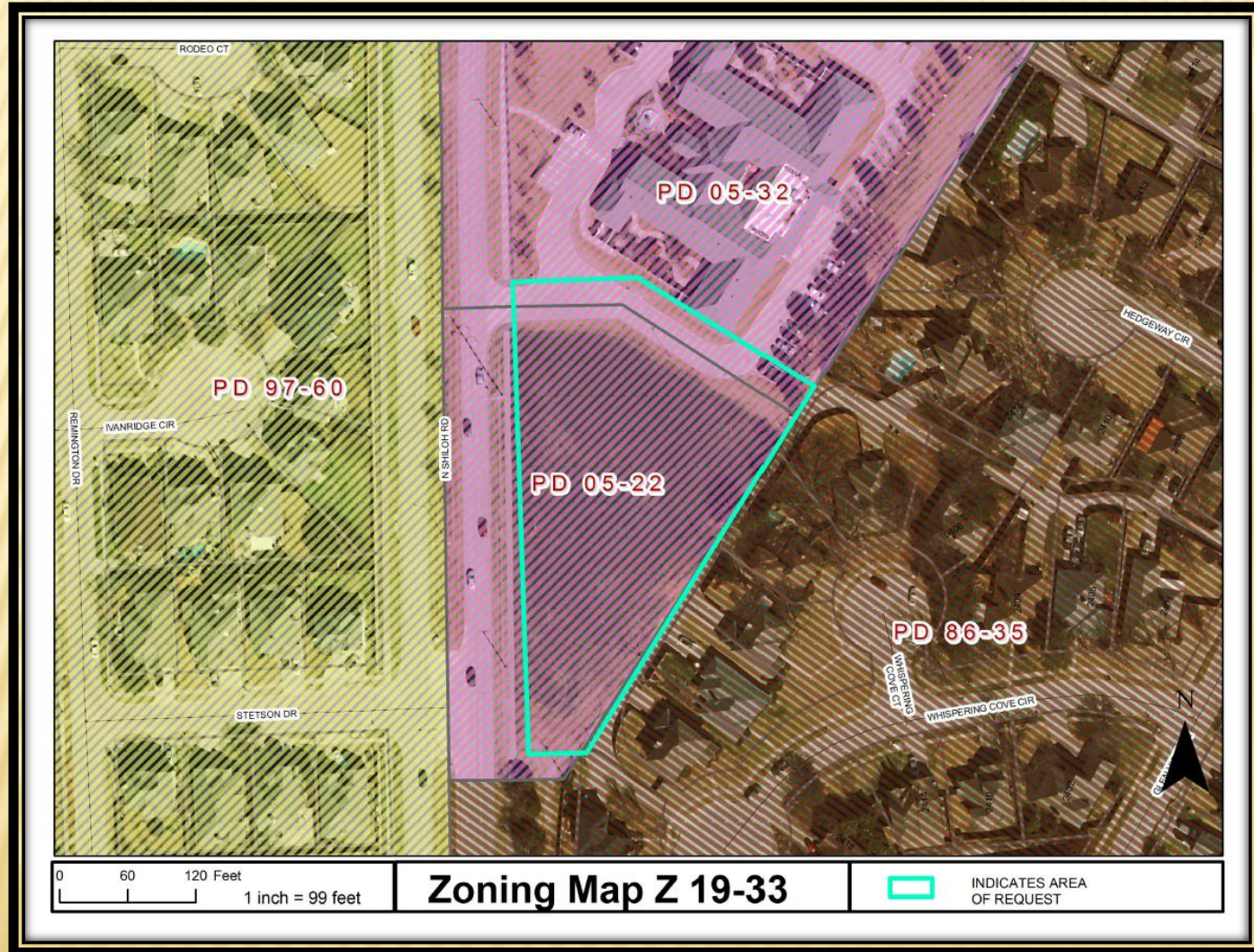
1
A01.3

MONUMENT SIGN RENDERED ELEVATION

NOTE TO SCALE

PROPERTY SIGN

Recommendation





GARLAND PLANNING REPORT

City Council Regular Session Agenda

9. b.

Meeting Date: 03/17/2020

Item Title: Z 19-33 Wier & Associates, Inc. - Detail Plan (District 7)

Submitted By: Nabiha Ahmed, Development Planner

REQUEST

Approval of a Detail Plan for Community Office (CO) Uses.

LOCATION

5500 North Shiloh Road

OWNER

Sark Properties, LLC.

PLAN COMMISSION RECOMMENDATION

The Plan Commission, by a vote of eight (8) to zero (0), recommended approval of a Detail Plan for Community Office (CO) Uses.

Additionally, the Plan Commission recommend to maintain the minimum seventy-eight (78)-foot setback for yards that are adjacent to residential zoning districts. The applicant has resubmitted plans in accordance with the Plan Commission's recommendation, thus meeting the 78-foot setback requirement.

STAFF RECOMMENDATION

Approval of a Detail Plan for Community Office (CO) Uses.

BACKGROUND

The subject property is currently undeveloped. In August 2005, the City Council approved Planned Development (PD) District 05-22 for Community Office Uses. The approved Concept Plan shows two (2) tracts.

Planned Development (PD) District 05-22 states that a Detail Plan must be approved for each development prior to the issuance of a building permit. A Detail Plan for the Assisted Living Facility on the northern tract was approved in September 2005. The applicant requests a Detail Plan with the intent to build five (5) office buildings on the southern tract. The proposed office buildings include General Office and Medical/Dental Office Uses.

SITE DATA

The site contains approximately 1.563 acres with 416.62 lineal feet of frontage along North Shiloh Road. The site can be accessed from North Shiloh Road.

USE OF PROPERTY UNDER CURRENT ZONING

The subject property is zoned Planned Development (PD) District 05-22 for Community Office Uses. The Community Office (CO) District is intended to create an appropriate setting for medium and higher intensity office and professional uses. The CO District may be used as a transition district between low intensity office/retail uses and more intense uses. It is also generally appropriate along major transportation corridors.

CONSIDERATIONS

1. **Detail Plan:** The proposed Detail Plan (Exhibit C) is for the southern tract of Planned Development (PD) District 05-22. The applicant proposes five (5) new one-story office buildings. Buildings 1, 2 and 3 will be 2,400 square-feet, Building 4 will be 1,400 square-feet and Building 5 will be 2,400 square-feet.
2. **Building Setback:** Planned Development (PD) District 05-22 states that a minimum setback of seventy-eight (78)-feet shall be required for yards that are adjacent to residential zoning districts. The site layout proposed to Plan Commission showed Building 4, Building 5 and the refuse container to be located in the seventy-eight (78) - foot setback. The applicant requested to reduce the setback requirement from seventy-eight (78) feet to twenty-five (25) feet at the Plan Commission meeting. However, the applicant followed the Plan Commission's recommendation to maintain the minimum seventy-eight (78)-foot building setback and adjusted the layout accordingly.
3. **Loading Spaces:** Per Section 4.22 of the GDC, each building must have a loading space. Based on five (5) proposed buildings, a total of five (5) loading spaces are required for the site. The applicant proposes three (3) loading spaces. Section 4.22 (D) of the GDC states that the applicant must provide a data report prepared by a licensed Transportation Engineer. The applicant has provided data report prepared by a licensed Transportation Engineer that demonstrates three (3) loadings spaces are adequate for that site. Per the data report, five (5) loading spaces may be excessive for the proposed office buildings.
4. **Signage.** The existing Planned Development only allows one (1) freestanding monument sign on the subject tract and limits the maximum sign area of fifty (50) square feet and a maximum height of seven (7) feet. The applicant proposes one (1) monument sign (Exhibit E) that will comply with the sign requirements.
5. **Parking.** The Garland Development Code (GDC) establishes a parking requirement of forty-six (46) parking spaces for the proposed office buildings. A total of forty-five (45) parking spaces will be provided. Section 4.20 (K) of the GDC allows a maximum deviation of five (5) percent of the required parking spaces without a variance.
6. **Screening and Landscaping:** The proposed landscape layout (Exhibit D) complies with the applicable screening and landscape regulations of the Garland Development Code. Additionally, Planned Development (PD) District 05-22 requires perimeter fencing and landscaping along the eastern property line adjacent to the residential district. Further, the northern portion of the fencing wall along the eastern property line shall be located at top

of the slope instead of on the property line. The proposed landscape plan reflects a six (6)-foot ornamental metal fence with masonry columns with high level screening shrubs located at the top of a slope along the eastern property line.

7. **Building Elevations:** The building elevations (Exhibit E) will comply with the applicable building design standards per Section 4.84 of the GDC.

COMPREHENSIVE PLAN

The site is designated for Compact Neighborhoods by the Envision Garland 2030 Comprehensive Plan. Compact Neighborhoods provide areas for moderate increases in residential density, including single-family attached and single-family detached housing. It expands housing options through infill and redevelopment, while continuing walkable development patterns.

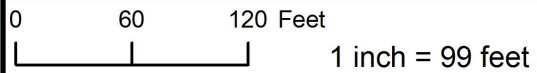
These areas provide transitions between traditional residential neighborhoods and higher density residential neighborhoods and non-residential developments. These areas accommodate uses such as convenience retail (goods and services), office space, and public services. The architectural character and scale of these areas are compatible with adjacent residential development.

COMPATIBILITY OF REQUEST WITH SURROUNDING ZONING AND LAND USES

The property to the north is zoned Planned Development (PD) District 05-32 for Community Office uses; this property is developed with an Assisted Living Facility. The properties to the east and south are zoned Planned Development (PD) District 86-35 for Mixed Uses (Single-Family and Patio Home Uses); these properties are developed with single-family detached dwellings. The properties to the west are zoned Planned Development (PD) District 97-60 for Single-Family-7 Uses; these properties are developed with single-family detached dwellings.

Attachments

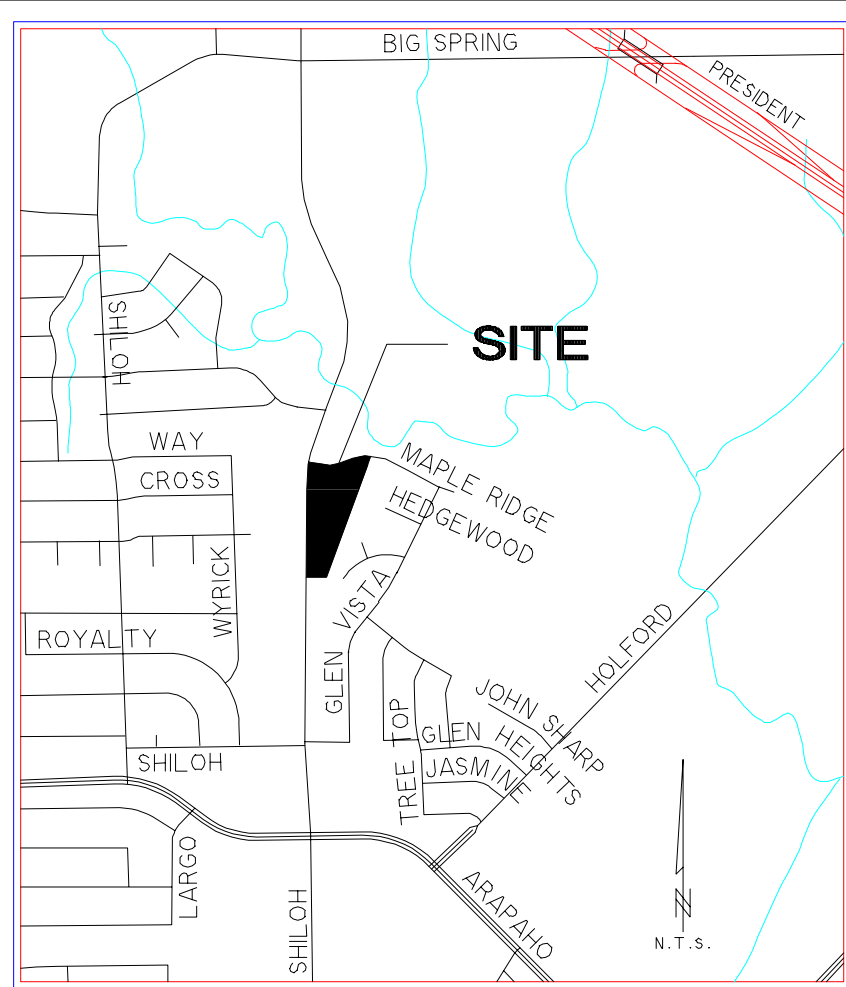
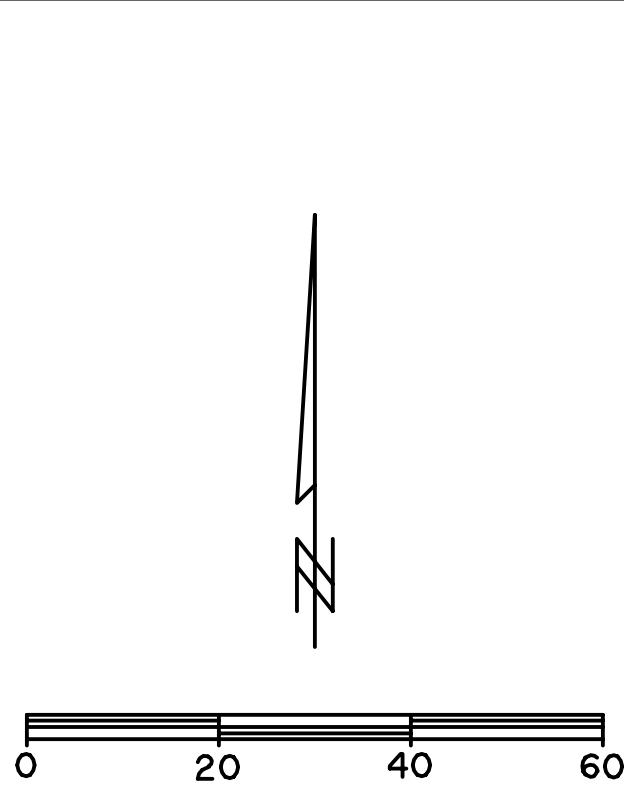
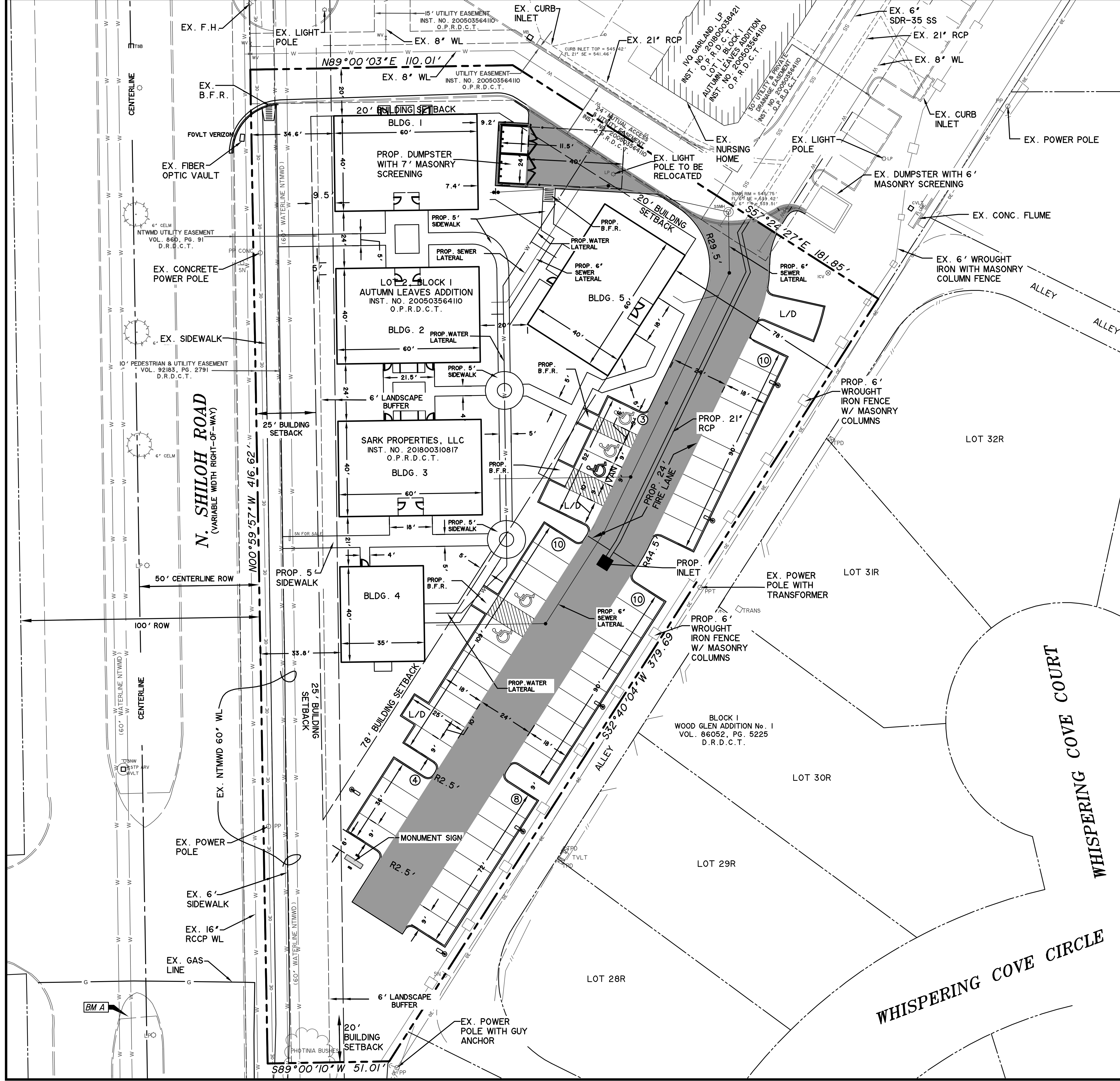
Z 19-33 Location Map
Z 19-33 Site Plan
Z 19-33 Landscape Plan
Z 19-33 Elevations
Z 19-33 R&M - Detail Plan
Z 19-33 Responses
Z 19-33 Staff Presentation



Zoning Map Z 19-33



INDICATES AREA
OF REQUEST



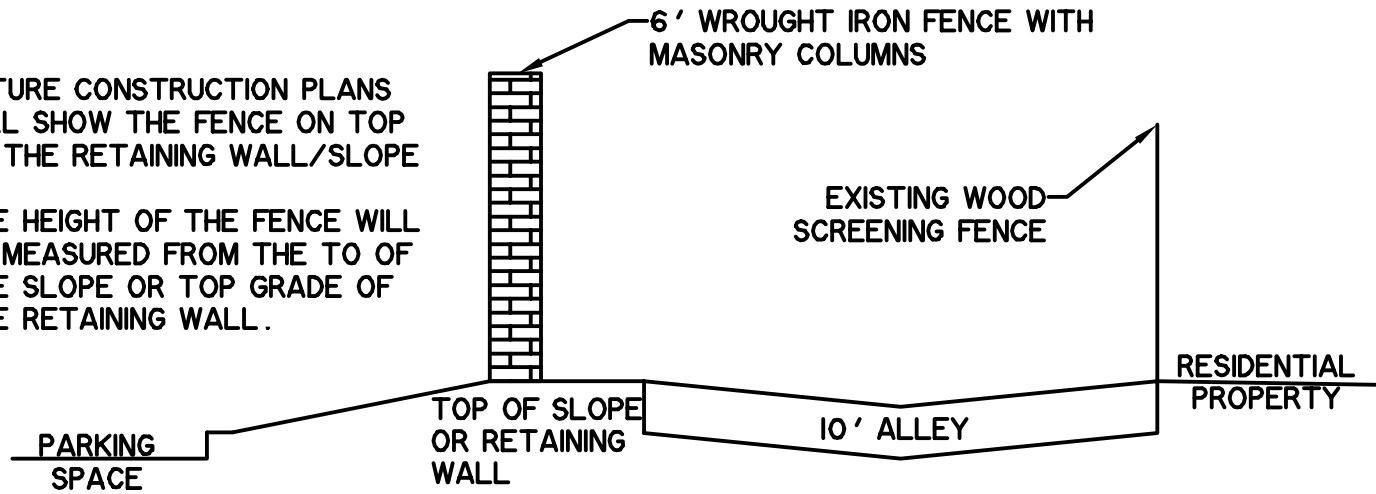
VICINITY MAP

LEGEND	
	PROPOSED 6' CLASS 'C' CONCRETE
	PROPOSED WATER LINE
	PROPOSED SEWER LATERAL
	PROPOSED STORM DRAIN
	PROPOSED HANDICAP PARKING STALL
	EXISTING WATER LINE
	EXISTING SEWER LINE
	EXISTING STORM DRAIN
	BARRIER FREE RAMP
	LOADING DELIVERY SPACES
	SIGHT LIGHT POLE

SITE DATA TABLE	
TOTAL SITE AREA	68,067 S.F. (1.563 ACRES)
TOTAL FLOOR AREA RATIO	0.16:1
TOTAL IMPERVIOUS COVER	36,259 S.F. (53%)
TOTAL BUILDING COVERAGE	11,000 SQUARE FEET
PARKING CALCULATION	S.F./250 (44 TOTAL SPACES REQUIRED)
PARKING PROVIDED	45
LOADING CALCULATION	5 SPACES REQUIRED
LOADING PROVIDED	3 LOADING SPACES PROVIDED *
OPEN SPACE REQUIRED	27,227 S.F.
OPEN SPACE PROVIDED	31,808 S.F.
	BLDG. 1BLDG. 2BLDG. 3BLDG. 4BLDG. 5
BUILDING HEIGHT PERMITTED	30'30'30'30'30'
BUILDING HEIGHT PROPOSED	21'-4"21'-4"21'-4"20'-11"21'-4"
NUMBER STORIES PERMITTED	11111
NUMBER STORIES PROPOSED	11111
GROSS SQUARE FOOTAGE	24002400240014002400
PROPOSED USE	MEDICAL OFFICE./ MEDICAL OFFICE./ MEDICAL OFFICE./ MEDICAL OFFICE./ MEDICAL OFFICE./
	GENERAL OFFICE GENERAL OFFICE GENERAL OFFICE GENERAL OFFICE GENERAL OFFICE
GROSS SQUARE FOOTAGE PER USE	24002400240014002400
GROSS SQUARE FOOTAGE PER FLOOR	24002400240014002400
PROVIDED PARKING PER BUILDING	10101010610
APPROX FINISHED FLOOR ELEVATION	550.4552.6552.4552.75550.65

NOTE,

- 1) FUTURE CONSTRUCTION PLANS WILL SHOW THE FENCE ON TOP OF THE RETAINING WALL/SLOPE
- 2) THE HEIGHT OF THE FENCE WILL BE MEASURED FROM THE TO OF THE SLOPE OR TOP GRADE OF THE RETAINING WALL.



TYPICAL FENCE SECTION

NOTA

ENGINEER:
WIER & ASSOCIATES, INC.
2201 E. LAMAR BLVD., STE 200E
ARLINGTON, TEXAS 76006
PHONE: (817) 467-7700
CONTACT: RANDY EARDLEY, P.E.

OWNER:
SARK PROPERTIES, LLC
PO BOX 130094
SPRING, TX 77393
PHONE: (713) 208-4440
CONTACT: ROBERT McDANIEL
APPLICANT:
SARK PROPERTIES, LLC
PO BOX 130094
SPRING, TX 77393
PHONE: (713) 208-4440
CONTACT: ROBERT McDANIEL

CAUTION !!

EXISTING UTILITIES ARE INDICATED ON THE PLANS FROM AVAILABLE INFORMATION. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY THE LOCATION OF ALL UTILITIES, TO NOTIFY ALL UTILITY COMPANIES OF THE CONTRACTORS OPERATIONS, TO PROTECT ALL UTILITIES FROM DAMAGE, TO REPAIR ALL UTILITIES DAMAGED DUE TO THE CONTRACTORS OPERATIONS, AND TO NOTIFY THE ENGINEER PROMPTLY OF ALL CONFLICTS OF THE WORK WITH EXISTING UTILITIES.

PREPARED BY:
WIER & ASSOCIATES, INC.
ENGINEERS SURVEYORS LAND PLANNERS
2201 E. LAMAR BLVD., SUITE 200E ARLINGTON, TEXAS 76006 METRO (817) 467-7700
Texas Firm Registration No. F-2776 www.WierAssociates.com

RAM OFFICE PARK
LOT 2, BLOCK 1
CITY OF GARLAND,
DALLAS COUNTY, TX

SITE PLAN
CASE # 190110-2

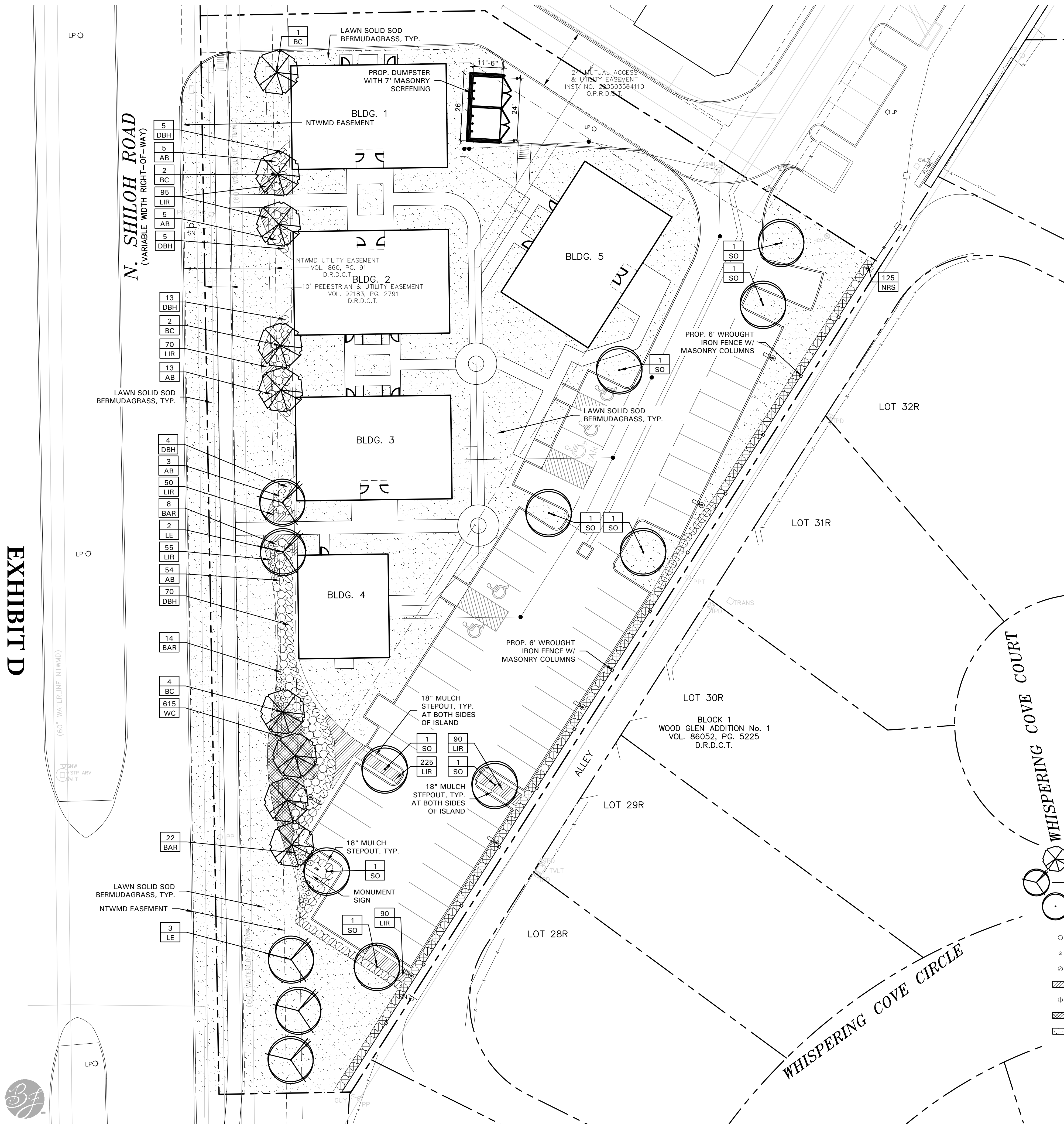
PRELIMINARY PLANS FOR PROJECT REVIEW.
NOT FOR CONSTRUCTION BIDDING OR PERMIT PURPOSES
Prepared By/Or Under Direct Supervision Of
Randall Eardley, PE
Texas Registration No. 104957 On Date Shown Below.

COPYRIGHT ©
WIER & ASSOCIATES, INC.
LAST SHEET EDIT
DATE 2/28/2020
WA# 05030.02

SHEET NO.
1

0 10 20 40

EXHIBIT D





A SOUTH (FRONT) ELEVATION
1/4"=1'-0"



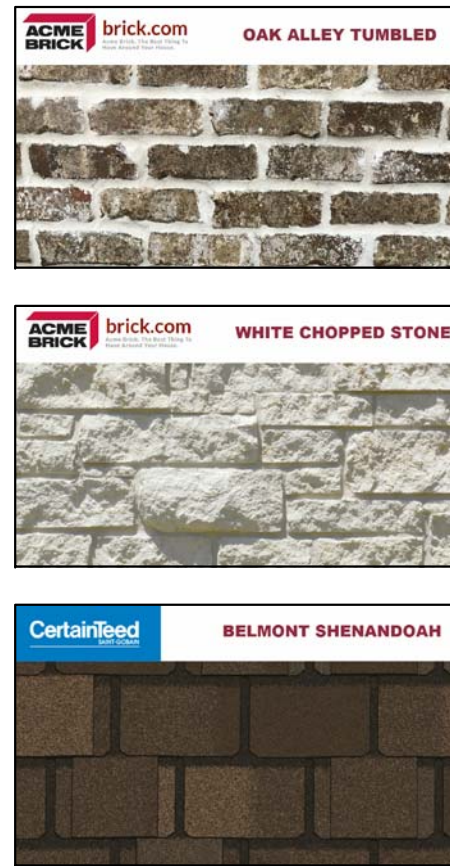
B EAST ELEVATION
1/4"=1'-0"



D WEST ELEVATION
1/4"=1'-0"



C NORTH ELEVATION
1/4"=1'-0"



ELEVATION FINISHING NOTES

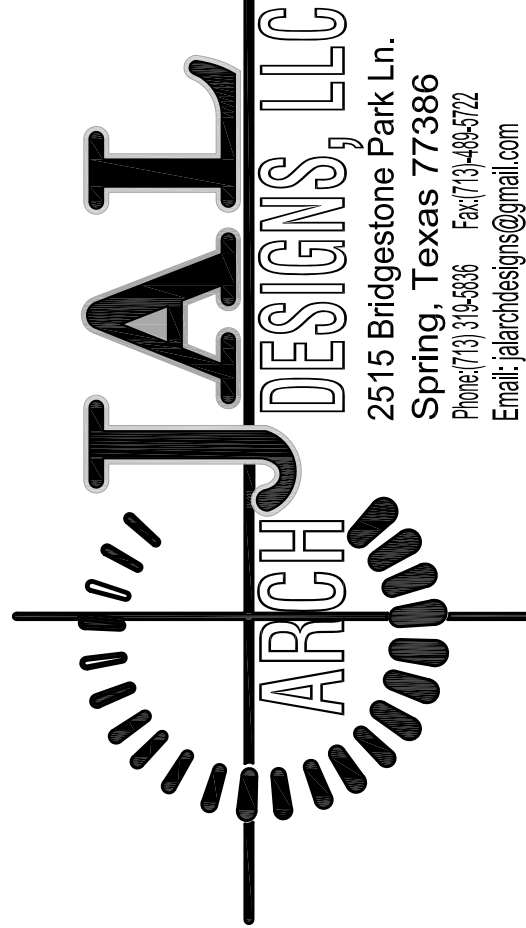
- A ACME BRICK OAK ALLEY TUMBLED WITH WHITE MORTAR
LIFE TIME WARRANTY BY ACME BRICK.
- B ACME BRICK - WHITE CHOPPED STONE WITH WHITE MORTAR
LIFE TIME WARRANTY BY ACME BRICK.
- C ACME BRICK - MANUFACTURED WHITE PRECAST STONE
LINTELS, WINDOW SURROUND TRIMS, ARCH TRIM AND SILL
WHITE MORTAR, LIFE TIME WARRANTY BY ACME BRICK.
- D CERTANTEED - BELMONT SHENANDOAH LANDMARK PREMIUM
SHINGLE ROOFING, WARRANTY PERIOD LIFE TIME, SURE
START PERIOD 10 YEARS, WIND WARRANTY MILES PER HOUR
110 MPH, ALGAE RESISTANT WARRANTY PERIOD 15 YEARS.

ARCHITECTURAL
RESIDENTIAL ELEMENTS

- 1 DIVIDED LIGHT WINDOWS
- 2 TRANSOM WINDOWS OR PRECAST STONE ARCH
- 3 RECESSED ENTRY (main entry doors are located
on perpendicular walls left & right, ref. floor plan)
- 4 ORNAMENTAL WINDOW LINTEL - PRECAST STONE LINTEL.
- 5 VARIED ROOF HEIGHTS.
- 6 ORNAMENTAL FACADE WINDOW - PRECAST
STONE TRIMS.

BUILDING # 1 & 3
2x1,200 S.F. LEASE SPACE OFFICE

CITY OF GARLAND PLANNING DEPARTMENT
File No. : Z 19-33 / Case Number 190110-2



SARK PROPERTICES, LLC
N. SHILOH RD. BUSINESS PARK
5500 N. SHILOH ROAD
GARLAND, TEXAS 75044

ELEVATION
RENDERINGS

ISSUED FOR: ZONING SUBMITTAL

1	0/0/00	-
2	0/0/00	-
3	0/0/00	-
4	0/0/00	-

REVISION NUMBER, DATE & CONTENT

DATE DRAWN	02/11/20
CHECKED BY	JAL
DRAWN BY	JOHN. A. LOPEZ
PROJECT NO.	JAL01-022619
CAD FILENAME	N. SHILOH RD. BUSINESS PARK
SHEET NO.	A.03.2



A NORTH (FRONT) ELEVATION
1/4"=1'-0"



B EAST ELEVATION
1/4"=1'-0"

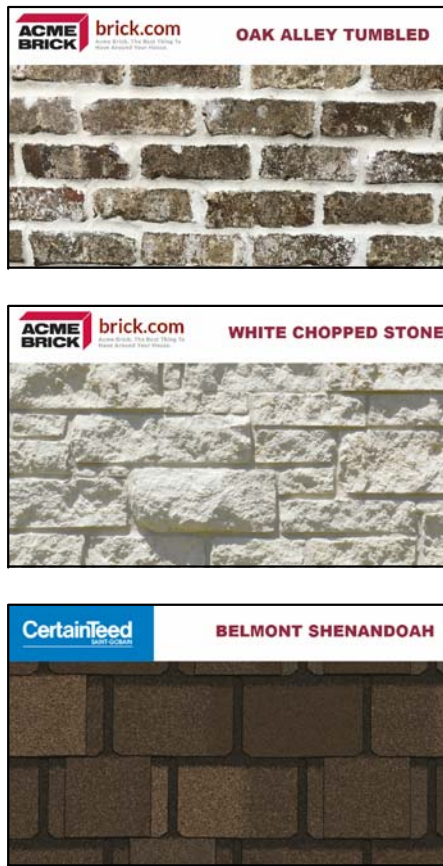


D WEST ELEVATION
1/4"=1'-0"



C SOUTH ELEVATION
1/4"=1'-0"

BUILDING # 2
2x1,200 S.F. LEASE SPACE OFFICE



ELEVATION FINISHING NOTES

- A ACME BRICK OAK ALLEY TUMBLED WITH WHITE MORTAR
LIFE TIME WARRANTY BY ACME BRICK.
- B ACME BRICK - WHITE CHOPPED STONE WITH WHITE MORTAR
LIFE TIME WARRANTY BY ACME BRICK.
- C ACME BRICK - MANUFACTURED WHITE PRECAST STONE
LINTELS, WINDOW SURROUND TRIMS, ARCH TRIM AND SILL
WHITE MORTAR, LIFE TIME WARRANTY BY ACME BRICK.
- D CERTANTEED - BELMONT SHENANDOAH LANDMARK PREMIUM
SHINGLE ROOFING, WARRANTY PERIOD LIFE TIME, SURE
START PERIOD 10 YEARS, WIND WARRANTY MILES PER HOUR
110 MPH, ALGAE RESISTANT WARRANTY PERIOD 15 YEARS.

ARCHITECTURAL
RESIDENTIAL ELEMENTS

- 1 DIVIDED LIGHT WINDOWS
- 2 TRANSOM WINDOWS OR PRECAST STONE ARCH
- 3 RECESSED ENTRY (main entry doors are located
on perpendicular walls left & right, ref. floor plan)
- 4 ORNAMENTAL WINDOW LINTEL - PRECAST STONE LINTEL.
- 5 VARIED ROOF HEIGHTS.
- 6 ORNAMENTAL FACADE WINDOW - PRECAST
STONE TRIMS.

ELEVATION
RENDERINGS

ISSUED FOR: ZONING SUBMITTAL

1	0/0/00	-
2	0/0/00	-
3	0/0/00	-
4	0/0/00	-

REVISION NUMBER, DATE & CONTENT

DATE DRAWN	02/11/20
CHECKED BY	JAL
DRAWN BY	JOHN. A. LOPEZ
PROJECT NO.	JAL01-022619
CAD FILENAME	N. SHILOH RD. BUSINESS PARK
SHEET NO.	

CITY OF GARLAND PLANNING DEPARTMENT
File No. : Z 19-33 / Case Number 190110-2



A EAST (FRONT) ELEVATION
1/4"=1'-0"



B SOUTH ELEVATION
1/4"=1'-0"

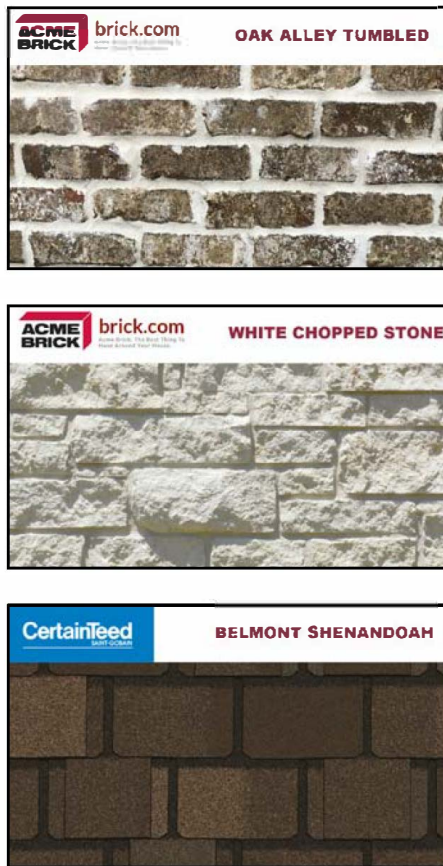


D NORTH ELEVATION
1/4"=1'-0"



C WEST ELEVATION
1/4"=1'-0"

BUILDING # 5
2,400 S.F. LEASE SPACE OFFICE

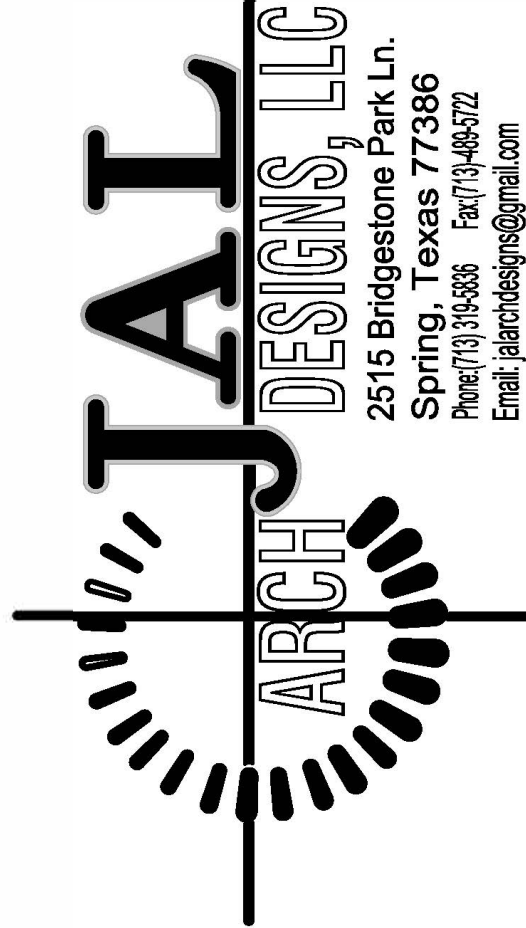


ELEVATION FINISHING NOTES

- A ACME BRICK OAK ALLEY TUMBLED WITH WHITE MORTAR
LIFE TIME WARRANTY BY ACME BRICK.
- B ACME BRICK - WHITE CHOPPED STONE WITH WHITE MORTAR
LIFE TIME WARRANTY BY ACME BRICK.
- C ACME BRICK - MANUFACTURED WHITE PRECAST STONE
LINTELS, WINDOW SURROUND TRIMS, ARCH TRIM AND SILL
WHITE MORTAR, LIFE TIME WARRANTY BY ACME BRICK.
- D CERTAINTED - BELMONT SHENANDOAH LANDMARK PREMIUM
SHINGLE ROOFING, WARRANTY PERIOD LIFE TIME, SURE
START PERIOD 10 YEARS, WIND WARRANTY MILES PER HOUR
110 MPH, ALGAE RESISTANT WARRANTY PERIOD 15 YEARS.

ARCHITECTURAL
RESIDENTIAL ELEMENTS

- 1 DIVIDED LIGHT WINDOWS
- 2 TRANSOM WINDOWS OR PRECAST STONE ARCH
- 3 RECESSED ENTRY (main entry door location,
ref. floor plan)
- 4 ORNAMENTAL WINDOW LINTEL - PRECAST STONE LINTEL.
- 5 VARIED ROOF HEIGHTS.
- 6 ORNAMENTAL FACADE WINDOW - PRECAST
STONE TRIMS.



SARK PROPERTICES, LLC
N. SHILOH RD. BUSINESS PARK
5500 N. SHILOH ROAD
GARLAND, TEXAS 75044

ELEVATIONS
RENDERINGS

ISSUED FOR: ZONING SUBMITTAL

1	0/0/00	-
2	0/0/00	-
3	0/0/00	-
4	0/0/00	-

REVISION NUMBER, DATE & CONTENT

DATE DRAWN 02/27/2020

CHECKED BY JAL

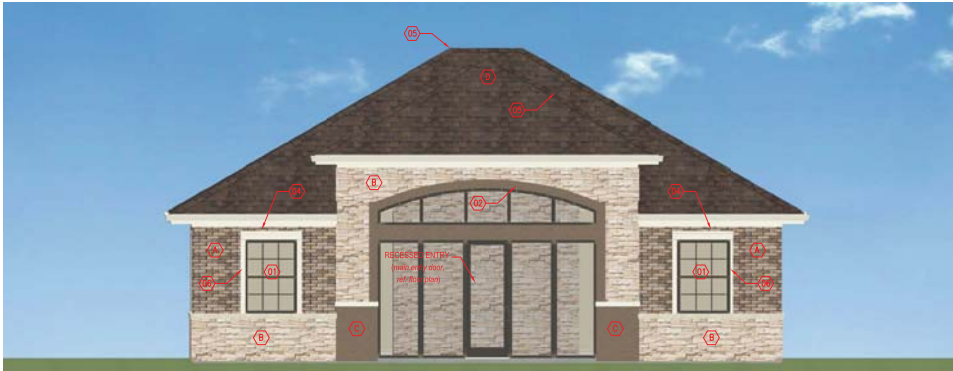
DRAWN BY JOHN. A. LOPEZ

PROJECT NO. JAL01-022619

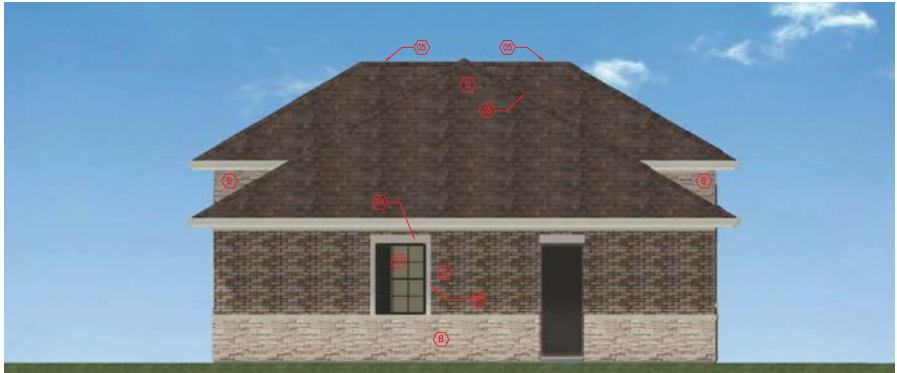
CAD. FILENAME N. SHILOH RD. BUSINESS PARK

SHEET NO.

CITY OF GARLAND PLANNING DEPARTMENT
File No. : Z 19-33 / Case Number 190110-2



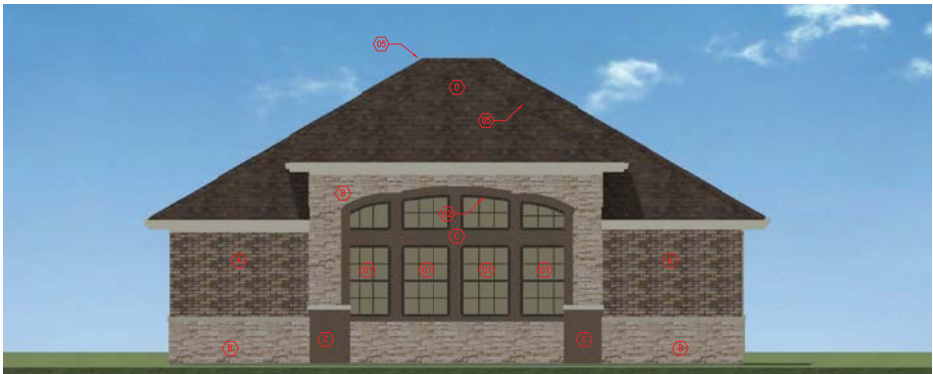
A EAST (FRONT) ELEVATION
1/4"=1'-0"



B NORTH ELEVATION
1/4"=1'-0"



D SOUTH ELEVATION
1/4"=1'-0"



C WEST ELEVATION
1/4"=1'-0"



ELEVATION FINISHING NOTES

- (A) ACME BRICK OAK ALLEY TUMBLED WITH WHITE MORTAR. LIFE TIME WARRANTY BY ACME BRICK.
- (B) ACME BRICK - WHITE CHIPPED STONE WITH WHITE MORTAR. LIFE TIME WARRANTY BY ACME BRICK.
- (C) ACME BRICK - MANUFACTURED WHITE PRECAST STONE. LINTELS, WINDOW SURROUND TRIMS, ARCH TRIM AND GILL WHITE MORTAR. LIFE TIME WARRANTY BY ACME BRICK.
- (D) CERTANTERO - BELMONT SHENANDOAH LANDMARK PREMIUM SHINGLE ROOFING. WARRANTY PERIOD LIFE TIME, SURE START PERIOD 10 YEARS, WIND WARRANTY 140 MPH PER HOUR 110 MPH, ALGAE RESISTANT WARRANTY PERIOD 15 YEARS.

**ARCHITECTURAL
RESIDENTIAL ELEMENTS**

- (1) DIVIDED LIGHT WINDOWS
- (2) TRANSOM WINDOWS OR PRECAST STONE ARCH
- (3) RECESSED ENTRY (main entry door, ref. floor plan)
- (4) ORNAMENTAL WINDOW LINTEL - PRECAST STONE LINTEL
- (5) VARED ROOF HEIGHTS.
- (6) ORNAMENTAL FACADE WINDOW - PRECAST STONE TRIMS.

BUILDING # 4
1,400 S.F., SATELLITE OFFICE

CITY OF GARLAND PLANNING DEPARTMENT
File No.: Z 19-33 / Case Number 190110-2



SARK PROPERTIES, LLC
N. SHILOH RD. BUSINESS PARK
5500 N. SHILOH ROAD
GARLAND, TEXAS 75044

**ELEVATIONS
RENDERINGS**

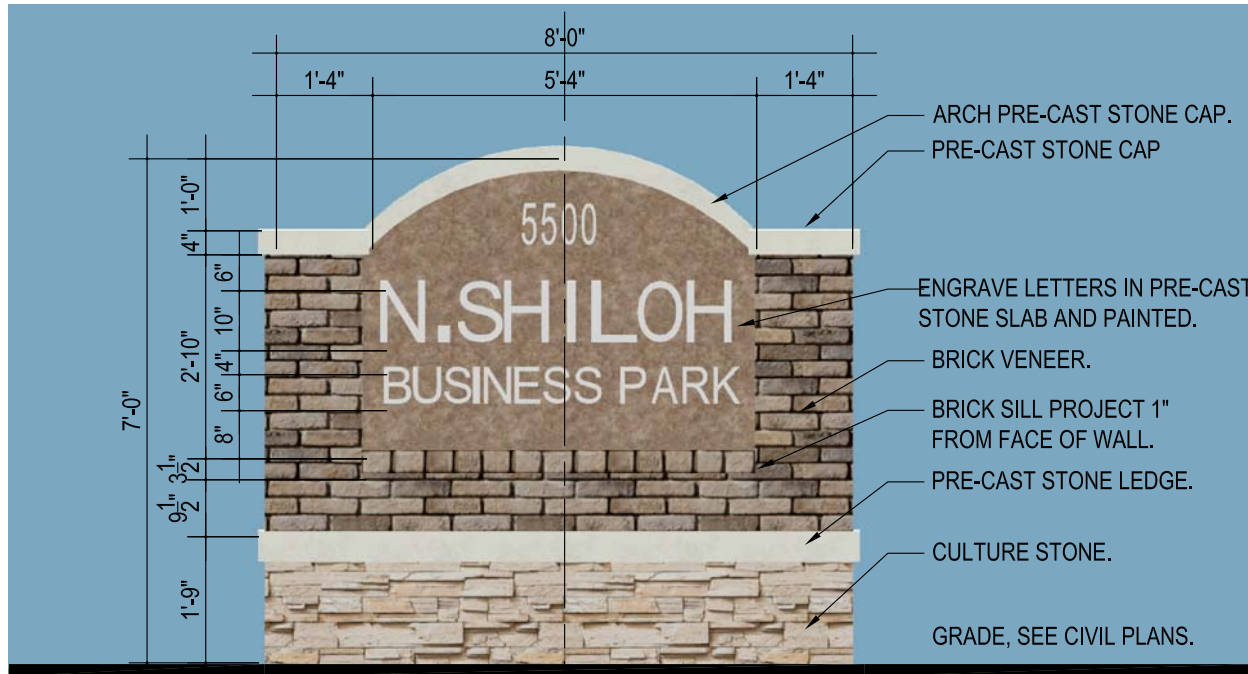
ISSUED FOR: ZONING SUBMITTAL

1/4"=1'-0"	-
1/4"=1'-0"	-
1/4"=1'-0"	-
1/4"=1'-0"	-

REVISION NUMBER, DATE & CONTENT

DATE DRAWN	02/26/2020
CHECKED BY	JAL
DRAWN BY	JOHN A. LOPEZ
PROJECT NO.	JAL01-022619
CAD FILENAME	N. SHILOH RD. BUSINESS PARK
SHEET NO.	

A.03.2



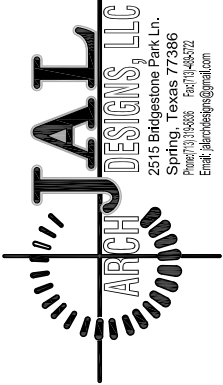
1
A01.3

MONUMENT SIGN RENDERED ELEVATION

NOTE TO SCALE

PROPERTY SIGN

CITY OF GARLAND PLANNING DEPARTMENT
File No. : Z 19-33 / Case Number 190110-2



SARK PROPERTICES, LLC

N. SHILOH RD. BUSINESS PARK

5500 N. SHILOH ROAD

GARLAND, TEXAS 75044

MONUMENT SIGN RENDERING

ISSUED FOR: ZONING SUBMITTAL

①	0/0/00	-
②	0/0/00	-
③	0/0/00	-
④	0/0/00	-

REVISION NUMBER, DATE & CONTENT

DATE DRAWN 01/13/20

CHECKED BY JAL

DRAWN BY JOHN. A. LOPEZ

PROJECT NO. JAL01-022619

CAD FILENAME
N. SHILOH RD. BUSINESS PARK

SHEET NO.

A01.1B

REPORT & MINUTES

P.C. Meeting, February 24, 2020

Consideration of the application of **Wier and Associates, Inc.**, requesting approval of a Detail Plan for Community Office (CO) Uses. This property is located at 5500 North Shiloh Road. (District 7) (File Z 19-33)

Motion was made by Commissioner Ott to close the public hearing and **approve** the Detail Plan with the condition the original seventy-eight foot setback remains in place, seconded by Commissioner Dalton. **Motion carried: 8 Ayes, 0 Nays.**



GARLAND

CITY OF GARLAND
PLANNING DEPARTMENT
P.O. BOX 469002
GARLAND, TX 75046-9002

February 12, 2020

HEARING DATE/TIME: Plan Commission: February 24, 2020 – 7:00 PM

APPLICANT: Wier and Associates, Inc.

File Z 19-33

Dear Property Owner:

A public hearing will be held by the Plan Commission of the City of Garland, Texas, at 7:00 P.M. Monday, February 24, 2020, in the Council Chambers of the William E. Dollar Municipal Building (City Hall), 200 North Fifth Street, to consider the application of **Wier and Associates, Inc.**, requesting approval of 1) an amendment to Planned Development (PD) District 05-22 for Community Office (CO) Uses and 2) a Detail Plan. The property is shown on the enclosed sketch and is described as follows:

BEING a 1.563-acre tract located in the Thomas Montgomery Survey, Abstract No. 962, Dallas County, Texas being all of Lot 2, Block 1, Autumn Leaves Addition, an addition to the City of Garland, Dallas County, Texas. **The site is located at 5500 North Shiloh Road. (District 7)**

Note: The applicant makes the above request to build five (5) office buildings.

To convey any concerns or opinions regarding the aforementioned request, please complete the below-listed section and return that section using any of the following methods: mail to City of Garland, Planning Department, P.O. Box 469002, Garland, TX 75046-9002; fax to 972-205-2474; deliver to the Planning Department at 800 Main Street, Garland TX; or email Planning@Garlandtx.gov. It is important that your response include your property address, your name, and mailing address. Should you have any questions, please contact Nabiha Ahmed at 972-205-2453.

Para Español, por favor contactar a Josue De La Vega 972-205-2833.

(Please Check One Below)

☒ I am in favor of the request.

☐ I am opposed to the request.

February 12, 2020

Z 19-33

Page 2 of 2

Please include any comments you wish to provide supporting your position in the space provided below.

An office building seems like a good option as there should be minimal increase in traffic or noise to the area.

(Please complete the following information)

2402 Hedgeway Circle
Your Property Address

L.A. & Janet Pacheco
Printed Name

P.O. Box 450241
Address

Garland, TX
City, State

75045-0241
Zip

The above statements reflect my (our) opinion regarding the proposed request(s)

Janet M. Pacheco
Signature

Title

Date: owner

FEB 19 2020

Allmendinger, Tracy

From: Mike Mason <m.mason8@verizon.net>
Sent: Monday, February 17, 2020 6:30 PM
To: Planning Group
Subject: Property Owner Concerns about Wier and Associates, Inc. zoning request File Z 19-33
Attachments: IMG_0003.pdf

Please see my concerns about this zoning request contained in the attached pdf file.

Thanks,

Mike C. Mason
2418 Hedgeway Cir
Garland, Tx 75044



GARLAND

CITY OF GARLAND
PLANNING DEPARTMENT
P.O. BOX 469002
GARLAND, TX 75046-9002

February 12, 2020

HEARING DATE/TIME: Plan Commission: February 24, 2020 – 7:00 PM

APPLICANT: Wier and Associates, Inc.

File Z 19-33

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Para Español, por favor contactar a Josue De La Vega 972-205-2833.

(Please Check One Below)

☐ I am in favor of the request.

☒ I am opposed to the request. *until I know the details*

Please include any comments you wish to provide supporting your position in the space provided below.

FIVE (5) BUILDINGS ON THIS VERY SMALL LOT SEEMS EXCESSIVE
WHEN YOU INCLUDE REQUIRED PARKING. IF ANY OF THE BUILDING EXCEED
1 STORY, I DEFINITELY OPPOSE THIS REQUEST, SINCE IT WILL
BE VERY NEAR EXISTING HOMES.

(Please complete the following information)

2418 HEDGEWAY CIR., GARLAND, TX 75044
Your Property Address

MIKE C. MASON
Printed Name

2418 HEDGEWAY CIR. GARLAND, TX 75044
Address City, State Zip

The above statements reflect my (our) opinion regarding the proposed request(s)

Mike C. Mason HOME OWNER
Signature Title

Date: 2/17/2020

Allmendinger, Tracy

From: Hanson, Julia A. <jhanson@dehay.com>
Sent: Tuesday, February 18, 2020 12:51 PM
To: Planning Group
Cc: 'juliahanson3@gmail.com'
Subject: FILE Z 19-23 - 5500 North Shiloh (District 7)
Attachments: FILE Z 19-33 Planning Department - 02-18-20.pdf

Please see the attached form for your planning commission. Thanks,

Julia A. Hanson

Julia A. Hanson | DeHay & Elliston, LLP

HR & Benefits Administrator

901 Main Street, Suite 3500

Dallas, TX 75202

Direct: 214-210-2559

Direct Fax: 214-210-2556

Email: jhanson@dehay.com

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GARLAND

CITY OF GARLAND
PLANNING DEPARTMENT
P.O. BOX 469002
GARLAND, TX 75046-9002

February 12, 2020

HEARING DATE/TIME: Plan Commission: February 24, 2020 - 7:00 PM

APPLICANT: Wier and Associates, Inc.

File Z-19-33

Dear Property Owner:

A public hearing will be held by the Plan Commission of the City of Garland, Texas, at 7:00 P.M. Monday, February 24, 2020, in the Council Chambers of the William E. Dollar Municipal Building (City Hall), 200 North Fifth Street, to consider the application of **Wier and Associates, Inc.**, requesting approval of 1) an amendment to Planned Development (PD) District 05-22 for Community Office (CO) Uses and 2) a Detail Plan. The property is shown on the enclosed sketch and is described as follows:

BEING a 1.563-acre tract located in the Thomas Montgomery Survey, Abstract No. 962, Dallas County, Texas being all of Lot 2, Block 1, Autumn Leaves Addition, an addition to the City of Garland, Dallas County, Texas. **The site is located at 5500 North Shiloh Road. (District 7)**

Note: The applicant makes the above request to build five (5) office buildings.

To convey any concerns or opinions regarding the aforementioned request, please complete the below-listed section and return that section using any of the following methods: mail to City of Garland, Planning Department, P.O. Box 469002, Garland, TX 75046-9002; fax to 972-205-2474; deliver to the Planning Department at 800 Main Street, Garland TX; or email Planning@Garlandtx.gov. It is important that your response include your property address, your name, and mailing address. Should you have any questions, please contact Nabiha Ahmed at 972-205-2453.

Para Español, por favor contactar a Josue De La Vega 972-205-2833.

(Please Check One Below)

☐ I am in favor of the request.

☒ I am opposed to the request.

Until further information is received. JH

February 12, 2020

Z 19-33

Page 2 of 2

Please include any comments you wish to provide supporting your position in the space provided below.

- 1) Will there be a solid wall/barrier to block people from walking into our ally?
- 2) This will only be zoned for office space, correct? NO stores or medical offices?

(Please complete the following information)

5406 Whispering Cove Ct., Garland TX 75044

Your Property Address

Julia A. Hanson

Printed Name

Address

City, State

Zip

The above statements reflect my (our) opinion regarding the proposed request(s)

Signature

Title

Date:

2/18/2020



GARLAND

CITY OF GARLAND
PLANNING DEPARTMENT
P.O. BOX 469002
GARLAND, TX 75046-9002

February 12, 2020

HEARING DATE/TIME: Plan Commission: February 24, 2020 – 7:00 PM

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(Please Check One Below)

☐ I am in favor of the request.

☒ I am opposed to the request.

February 12, 2020

Z 19-33

Page 2 of 2

Please include any comments you wish to provide supporting your position in the space provided below.

(Please complete the following information)

2502 Stetson Drive
Your Property Address

Glenn D. & Betty L Mayberry
Printed Name

2502 Stetson Drive, Garland, Texas 75044
Address City, State Zip

The above statements reflect my (our) opinion regarding the proposed request(s)

Glenn D. Mayberry & Betty L. Mayberry
Signature Title

Date: Feb. 15, 2020

FEB 19 2020



GARLAND

CITY OF GARLAND
PLANNING DEPARTMENT
P.O. BOX 469002
GARLAND, TX 75046-9002

February 12, 2020

HEARING DATE/TIME: Plan Commission: February 24, 2020 – 7:00 PM

APPLICANT: Wier and Associates, Inc.

File Z 19-33

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Para Español, por favor contactar a Josue De La Vega 972-205-2833.

(Please Check One Below)

☒ I am in favor of the request.

☐ I am opposed to the request.

RECEIVED

FEB 18 2020

SCHOOL FACILITIES

Outside the notification area.

February 12, 2020

Z 19-33

Page 2 of 2

Please include any comments you wish to provide supporting your position in the space provided below.

(Please complete the following information)

Hickman Elementary School, 3114 Pinewood Drive, Garland, TX 75044
Your Property Address

Paul Gonzales
Printed Name

701 N. First Street	Garland, TX	75040
Address	City, State	Zip

The above statements reflect my (our) opinion regarding the proposed request(s)


Signature

Garland ISD Director of Maintenance
Title

Date: 2-19-2020

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FEB 18 2020

SCHOOL FACILITIES



Z 19-33

**Approval of an amendment to Planned Development (PD)
District 05-22 for Community Office (CO) Uses.**

Approval of a Detail Plan for Community Office (CO) Uses.

**City Council Meeting
March 17, 2020**



GARLAND

TEXAS MADE HERE

Case Information

Location: 5500 North Shiloh Road

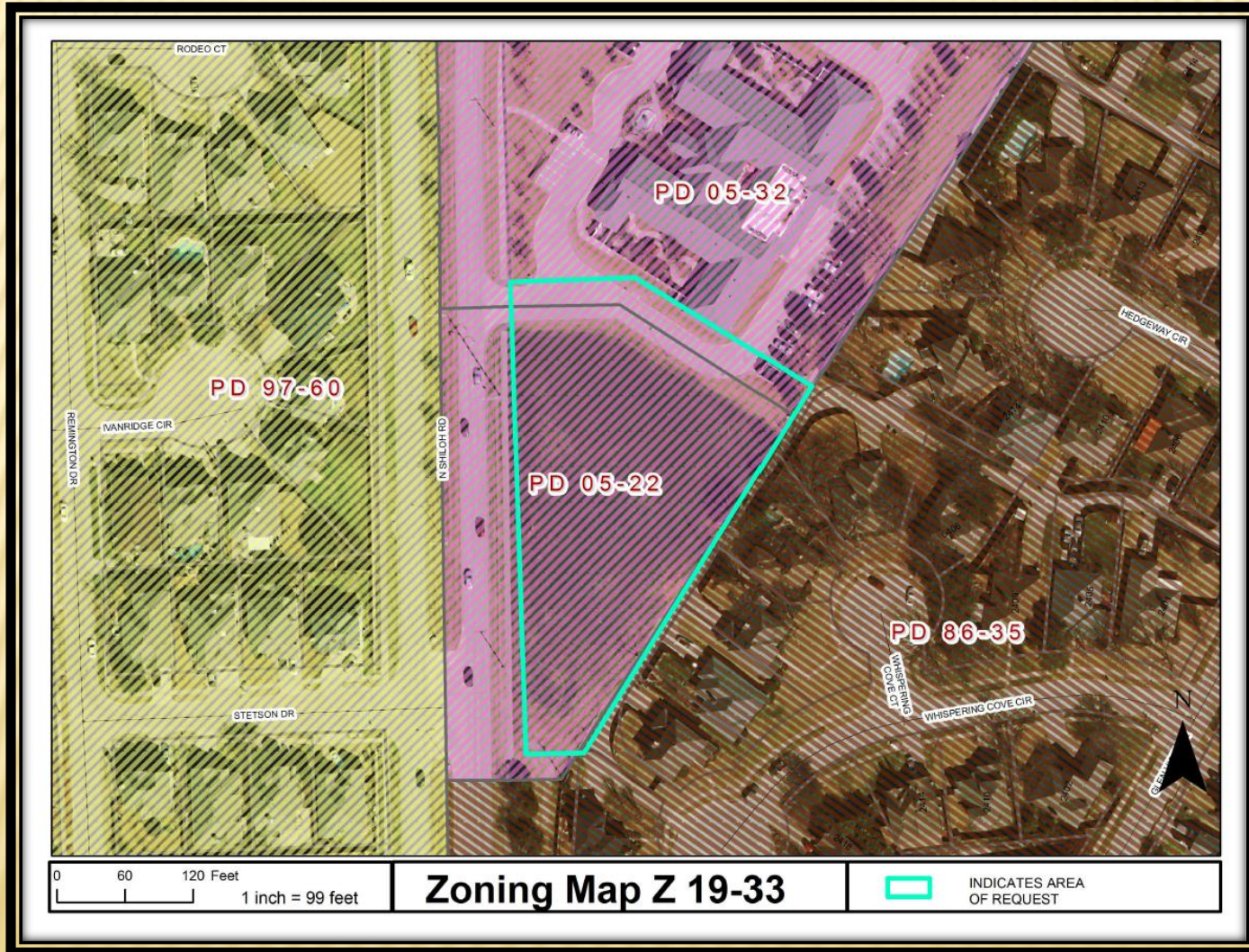
Applicant: Wier and Associates, Inc.

Owner: Sark Properties, LLC.

Acreage: Approximately 1.563 acres

Zoning: Planned Development 05-22 District

Location Map



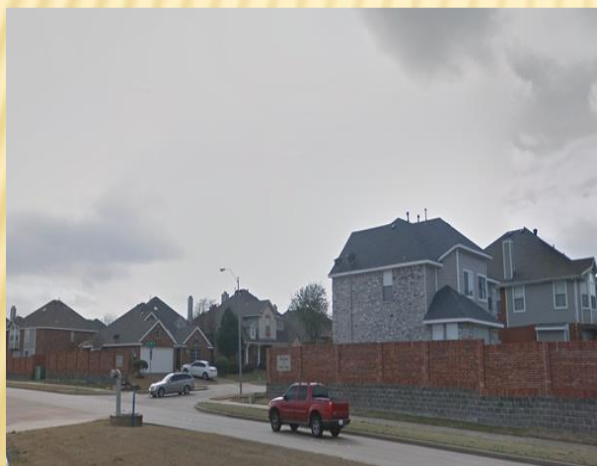
Photos



View of the subject property from North Shiloh Road



South of the subject property from North Shiloh Road

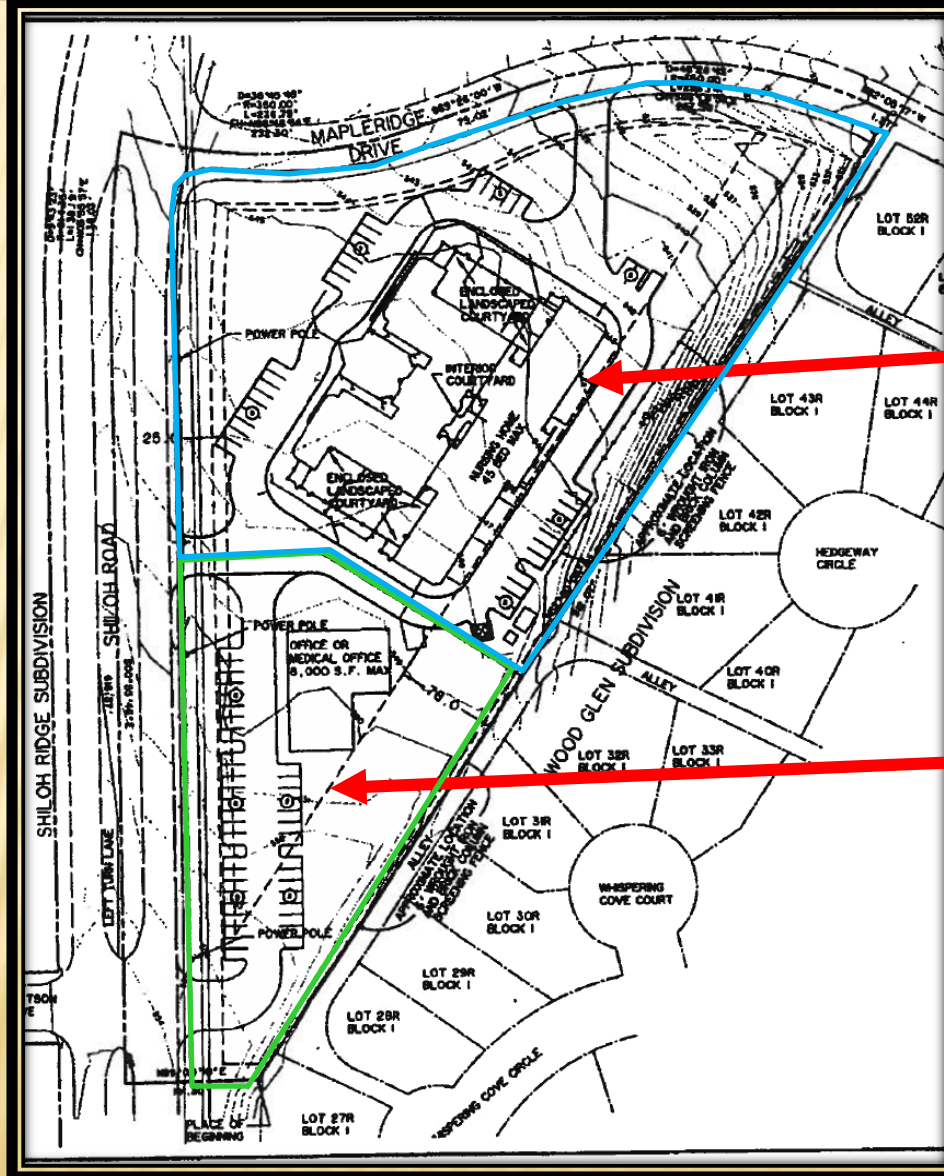


West of the subject property from North Shiloh Road



East of the subject property from North Shiloh Road

Background (PD 05-22)

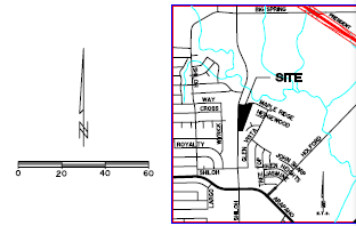


Existing
Nursing
Home

Proposed
Office
Buildings



EXHIBIT C

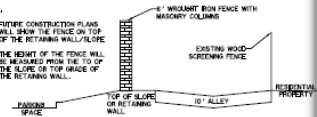


LEGEND

- | | |
|---|------------------------------------|
|  | PROPOSED 6" CLASS
"C" CONCRETE |
|  | PROPOSED WATER LINE |
|  | PROPOSED SEWER LATERAL |
|  | PROPOSED STORM DRAIN |
|  | PROPOSED HANDICAP PARKING
STALL |
|  | EXISTING WATER LINE |
|  | EXISTING SEWER LINE |
|  | EXISTING STORM DRAIN |
|  | BARRIER FREE RAMP |
|  | LOADING DELIVERY SPACES |
|  | SIGN LIGHT POLE |

[illegible]

- 1) FUTURE CONSTRUCTION PLANS WILL SHOW THE FENCE ON TOP OF THE RETAINING WALL/SLOPE
- 2) THE HEIGHT OF THE FENCE WILL BE MEASURED FROM THE TOP OF THE SLOPE OR TOP GRADE OF THE RETAINING WALL.



CAUTION 1.1
EXISTING UTILITIES ARE INDICATED ON THE PLANS FROM AVAILABLE INFORMATION. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY THE LOCATION OF ALL UTILITIES, TO NOTIFY ALL UTILITY COMPANIES OF THE CONTRACTORS OPERATIONS, TO PROTECT ALL UTILITIES FROM DAMAGE, TO REPAIR ALL UTILITIES DAMAGED DUE TO THE CONTRACTORS OPERATIONS, AND TO NOTIFY THE ENGINEER PROMPTLY OF ALL CONFLICTS OF THE WORK WITH EXISTING UTILITIES.

ENGINEER:
WYER & ASSOCIATES, INC.
2201 E. LAMAR BLVD., STE 200E
ARLINGTON, TEXAS 76010
PHONE: (817) 467-7700
CONTACT: RANDY EARDLEY, P.E.

OWNER:
SARK PROPERTIES, LLC
PO BOX 100394
SPRING, TX 77393
PHONE: (713) 208-4440
CONTACT: ROBERT MIDANDEL

APPLICANT:
SARK PROPERTIES, LLC
PO BOX 100394
SPRING, TX 77393
PHONE: (713) 208-4440
CONTACT: ROBERT MIDANDEL



Proposed Landscape Plan





GARLAND
TEXAS MADE HERE

Proposed Building Elevations



A SOUTH (FRONT) ELEVATION
1/4"=1'-0"



B EAST ELEVATION
1/8"=1'-0"



D WEST ELEVATION
1/8"=1'-0"



C NORTH ELEVATION
1/4"=1'-0"

BUILDING # 1 & 3
241,290 SF, LEASE SPACE OFFICE



ELEVATION FINISHING NOTES

1. ALL STONE VENEER SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTALLATION INSTRUCTIONS.
2. ALL STONE VENEER SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTALLATION INSTRUCTIONS.
3. ALL STONE VENEER SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTALLATION INSTRUCTIONS.

**ARCHITECTURAL
RESIDENTIAL ELEMENTS**

1. GABLE ROOF VENTILATION
2. TRANSOM WINDOWS OR PRECAST STONE ARCH
3. PRECAST ENTRY (double entry doors are located on perpendicular walls with 8' x 8' of floor plate)
4. ORNAMENTAL WINDOW LINTLS - PRECAST STONE LINTLS
5. HARBOR ROOF HEIGHTS
6. ORNAMENTAL FACADE MASONRY - PRECAST STONE TILES

CITY OF GARLAND PLANNING DEPARTMENT
File No. : Z 19-03 / Case Number 159119-0



GARLAND
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Proposed Building Elevations



A NORTH (FRONT) ELEVATION
1/4" = 1'-0"



B EAST ELEVATION
1/4" = 1'-0"



D WEST ELEVATION
1/4" = 1'-0"



C SOUTH ELEVATION
1/4" = 1'-0"



- ARCHITECTURAL
RESIDENTIAL ELEMENTS**
- ① GUTTER (LEFT SIDE)
 - ② TRANSOM WINDOWS OR PRECAST STONE ARCH
 - ③ PRECAST ENTRY (ONLY WHEN NOT USED AS ENTRANCE)
 - ④ ORNAMENTAL WINDOW SILL - PRECAST STONE LITTEL
 - ⑤ VARIOUS ROOF HEIGHTS
 - ⑥ ORNAMENTAL FACADE (ROOF) - PRECAST STONE TIEBIL

BUILDING # 2
241,205 S.F. LEASE SPACE OFFICE

CITY OF GARLAND PLANNING DEPARTMENT
File No. : Z 19-03 / Case Number 130113-2



GARLAND
TEXAS MADE HERE

Proposed Building Elevations



A EAST (FRONT) ELEVATION
16'0" x 24'0"



B NORTH ELEVATION
16'0" x 14'0"



D SOUTH ELEVATION
16'0" x 14'0"



C WEST ELEVATION
16'0" x 24'0"



ELEVATION FINISHING NOTES

1. EXTERIOR WALLS SHALL BE FINISHED WITH BRICK.
2. EXTERIOR WALLS SHALL BE FINISHED WITH STONE.
3. EXTERIOR WALLS SHALL BE FINISHED WITH DARK BRICK.
4. EXTERIOR WALLS SHALL BE FINISHED WITH STONE.
5. EXTERIOR WALLS SHALL BE FINISHED WITH BRICK.
6. EXTERIOR WALLS SHALL BE FINISHED WITH STONE.
7. EXTERIOR WALLS SHALL BE FINISHED WITH DARK BRICK.
8. EXTERIOR WALLS SHALL BE FINISHED WITH STONE.
9. EXTERIOR WALLS SHALL BE FINISHED WITH BRICK.
10. EXTERIOR WALLS SHALL BE FINISHED WITH STONE.

**ARCHITECTURAL
RESIDENTIAL ELEMENTS**

1. BRICK - 8" x 8" - 1/2" thick
2. STONE - 12" x 12" - 1/2" thick
3. STONE - 12" x 12" - 1/2" thick
4. STONE - 12" x 12" - 1/2" thick
5. STONE - 12" x 12" - 1/2" thick
6. STONE - 12" x 12" - 1/2" thick
7. STONE - 12" x 12" - 1/2" thick
8. STONE - 12" x 12" - 1/2" thick
9. STONE - 12" x 12" - 1/2" thick
10. STONE - 12" x 12" - 1/2" thick

BUILDING # 4
1,400 S.F. GATELITE OFFICE

CITY OF GARLAND PLANNING DEPARTMENT
File No. Z 19-33 / Case Number 1901104



SARK PROPERTIES, LLC
N. SHILOH RD. BUSINESS PARK
3500 N. SHILOH ROAD
GARLAND, TEXAS 75044

**ELEVATIONS
RENDERINGS**

RENDERED FOR: JAMES S. SARK

DATE	10/10/2019
DESIGNED BY	JAMES S. SARK
DRAWN BY	JAMES S. SARK
CHECKED BY	JAMES S. SARK
PROJECT NO.	1901104
FILE NO.	1901104
SCALE	1/8" = 1'-0"

A.03.2



GARLAND
TEXAS MADE HERE

Proposed Building Elevations



A EAST (FRONT) ELEVATION
14'-0" x 12'-0"



B SOUTH ELEVATION
14'-0" x 12'-0"



D NORTH ELEVATION
14'-0" x 12'-0"



C WEST ELEVATION
14'-0" x 12'-0"



ELEVATION FINISHING NOTES

1. KANE BRICK (SEE ALSO) - COMBINATION WHITE MORTAR; LET THE VARIATION IN KANE BRICK.
2. KANE BRICK - WHITE COLORED STONE IN WEST ELEVATION; LET THE VARIATION IN KANE BRICK.
3. KANE BRICK - WHITE COLORED STONE IN SOUTH ELEVATION; LET THE VARIATION IN KANE BRICK.
4. KANE BRICK - WHITE COLORED STONE IN NORTH ELEVATION; LET THE VARIATION IN KANE BRICK.
5. KANE BRICK - WHITE COLORED STONE IN WEST ELEVATION; LET THE VARIATION IN KANE BRICK.
6. KANE BRICK - WHITE COLORED STONE IN SOUTH ELEVATION; LET THE VARIATION IN KANE BRICK.

- ARCHITECTURAL RESIDENTIAL ELEMENTS**
1. CENTER LIGHT WINDOWS
 2. TOWNHOUSE WINDOWS OR PRECAST STONE ARCH
 3. EXPOSED ENTRY (and entry door frame, not door)
 4. CORNER KANE BRICK LANTERN - PRECAST STONE LANTERN
 5. VARIOUS REEF FISHES
 6. CORNER KANE BRICK LANTERN - PRECAST STONE LANTERN

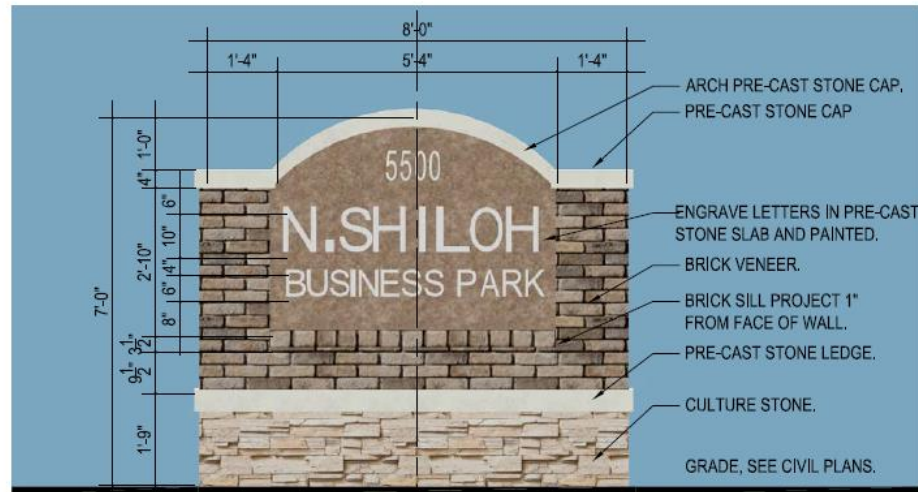
BUILDING # 5
2,400 S.F. LEASE SPACE OFFICE

CITY OF GARLAND PLANNING DEPARTMENT
File No. : Z 19-33 / Case Number 1561102



GARLAND
TEXAS MADE HERE

Proposed Sign Elevations



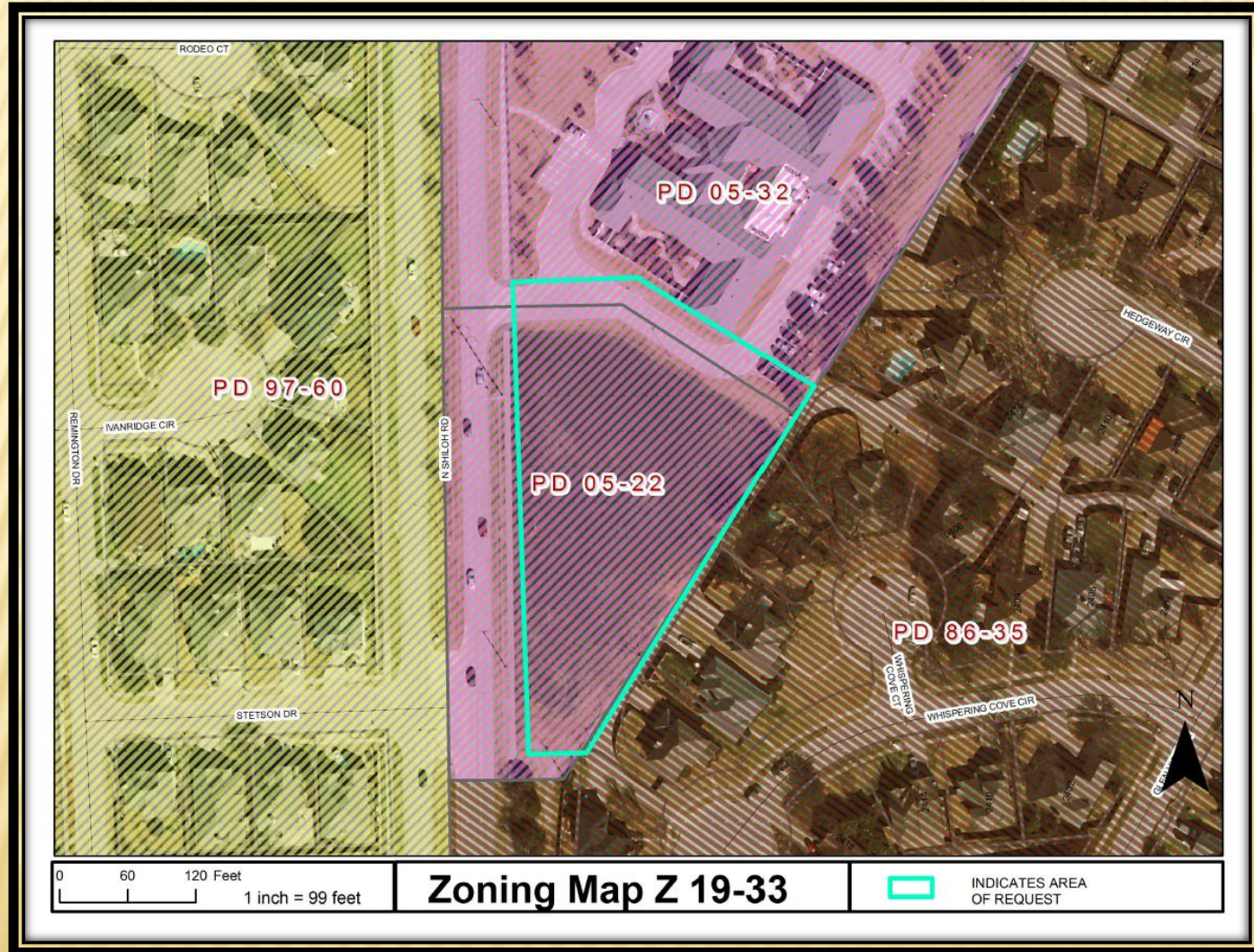
1
A01.3

MONUMENT SIGN RENDERED ELEVATION

NOTE TO SCALE

PROPERTY SIGN

Recommendation





GARLAND

City Council Regular Session Agenda

Meeting Date: 03/17/2020

Item Title: Board and Commission Appointment

Submitted By: Courtney Vanover, Department Coordinator I, City Secretary

Summary:

Council Member Deborah Morris

- Kymberlaine Banks - Community Multicultural Commission
-

Attachments

Kymberlaine Banks - CMC



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
FEB 26 2020

CITY SECRETARY

D2

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: FEBRUARY 25, 2020

Name: Kymerlaine Banks Phone: [REDACTED]

Address: 416 Kingsbridge Dr Phone: [REDACTED]

City, State, Zip: Garland, TX 75040 Email: [REDACTED]

Resident of Garland for 25 years

Resident of Texas for 35 years

☒ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 8

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I AM A CONCERNED CITIZEN WITH MARKETING AND COMMUNITY ENGAGEMENT

If you have previously served on a City Board or Commission, please specify and list dates of service.

~~N/A~~

List civic or community endeavors with which you have been involved. VOLUNTEER IN MANY CAPACITIES, FORMER GOOD SAMARITANS OF GARLAND BOARD, FORMER

What is your educational background? WASHINGTON UNIVERSITY IN ST LOUIS

What is your occupational experience? I AM COMMUNITIES FOUNDATION OF TEXAS BUSINESS ENGAGEMENT OFFICER

I hereby affirm that all statements herein are true and correct.

Kymerlaine Banks

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒
Courtney Vanover

Date Notified _____

Disclosure Form Filed _____

Revised 03/2018