



GARLAND
NOTICE OF MEETING
CITY OF GARLAND, TEXAS

Parks & Recreation Advisory Board
Work Session Room of City Hall
200 N. Fifth Street
Garland, Texas
September 2, 2026
7:00 PM

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

- a. **Consider Approval of the Parks & Recreation Advisory Board Minutes for the August 5, 2026, Meeting**

2. PUBLIC COMMENTS

Persons who desire to address the Board on any item on the agenda are allowed three minutes to speak.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. **Parks Foundation Update**

A Garland Parks Foundation volunteer will provide an update to the Board and be available to answer questions.

- b. **FY 2026-27 Budget and Tax Rate Election**

Keith Reagan, Administrative Services Administrator, will update the Board on the FY 2026-27 Budget and Tax Rate Election.

- c. **Discussion on the Parks & Recreation Advisory Board Presentation to City Council**

D'Lee Williams, Managing Director, and Jason Aguirre, Chair, will update the Board on the presentation that will be given to City Council.

- d. **The Parks & Recreation Advisory Board Chair/Vice Chair Election Reminder**

D'Lee Williams, Managing Director, will provide a reminder regarding the annual Parks & Recreation Advisory Board Chair and Vice Chair elections scheduled for October 7, 2026.

- e. **Capital Improvement Projects - Design & Development Division Update**

Mark Ellender, Parks Planning Administrator, will provide an update to the Board and be available to answer questions.

f. Linked/Attached Documents

- [Parks and Recreation Events](#)
- [Silver Scoop](#)
- [Rec-Beat Activity Book](#)
- [Visit Garland/Special Events](#)

4. FUTURE AGENDA ITEMS

a. Future Agenda Items Status Report

D'Lee Williams, Managing Director, will review the ongoing future agenda items list with the Board and be available to answer questions.

5. ADJOURN

NOTE: A quorum of the City Council may be in attendance and may or may not participate in the discussions of the Board.



GARLAND

MINUTES

The Parks & Recreation Advisory Board of the City of Garland convened in regular session at 7:00 PM on August 5, 2026, in the Work Session Room at the William E. Dollar Municipal Building, 200 North Fifth Street, Garland, Texas, with the following members present:

Present: Jason Aguirre, Chair
Nancy Janssen, Vice Chair
Kay Moore, Board Member
Molly Bishop, Board Member
David Morehead, Board Member
David Parrish, Board Member
Libby Odom, Board Member
Rochelle Ran, Board Member

Absent: Mark "Vince" Falsarella, Board Member

Staff Present: Kari Pacheco, Parks Director
Keith Reagan, Administrative Services Administrator
Mark Ellender, Parks Planning Administrator
Evelyn Esparza, GIS Analyst
Yvonne Naser, Management Services Coordinator

Guest: Kenia Ott, Garland Parks President

1. APPROVAL OF MINUTES

- a. **Consider Approval of the Parks & Recreation Advisory Board Minutes for the June 3, 2026 Meeting**

A motion was made by Board Member Bishop, and seconded by Board Member Ran, to approve the minutes of June 3, 2026, as amended. All voted in favor; the motion carried.

Amendment: to remove Board Member Moore from the present list and leave on the absent list.

2. PUBLIC COMMENTS

Persons who desire to address the Board on any item on the agenda are allowed three minutes to speak.

No public comments.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. **The Garland Parks Foundation Update**

A volunteer from The Garland Parks Foundation will provide a foundation update to the board and be available to answer questions.

Ms. Ott, Mayor Pro Tem Ott, and Board Member Bishop, provided a foundation update covering the Surf & Swim fundraiser which benefited the Stars Camp to the Board and were available to answer questions.

- b. **Website Enhancement Update**

Evelyn Esparza, GIS Analyst, will provide an update on the department website, which includes the

recently added story maps and trail videos and will be available to answer questions.

Ms. Esparza and Mr. Ellender, provided an update on the department website, which included the recently added story maps and trail videos and were available to answer questions.

c. Proposed Budget Overview

Keith Reagan, Administrative Services Administrator, will provide a proposed Budget Overview update to the board and be available to answer questions.

Mr. Reagan provided a proposed Budget Overview update to the Board and was available to answer questions.

d. Capital Improvement Projects — Design & Development Division Update

Mark Ellender, Parks Planning Administrator, will provide a Capital Improvement Projects and Design & Development update to the board and be available to answer questions.

Mr. Ellender provided a Capital Improvement Projects and Design & Development update to the Board and was available to answer questions.

e. Linked/Attached Documents

[Parks and Recreation Events](#)

[Silver Scoop](#)

[Rec-Beat Activity Book](#)

[Visit Garland Special Events](#)

TRAPS North Region Workshop — Nov. 13, 2026

4. FUTURE AGENDA ITEMS

a. Future Agenda Items Status Report

D'Lee Williams, Managing Director, will review the ongoing future agenda items list with the board and be available to answer questions.

Ms. Pacheco reviewed the ongoing future agenda items list with the Board and was available to answer questions.

Board Member Bishop, requested a visual to indicate where the pathway connects in Central Park during the Capital Improvement Projects — Design & Development Division Update.

Mr. Reagan requested Board Members all wear their black polos at the Sept. 2026 meeting for a group photo.

5. ADJOURN

Chair Aguirre adjourned the meeting at 8:29 p.m.

Submitted By:

/s/ Jason Aguirre, Chair

/s/ Yvonne Naser, Secretary

CAPITAL IMPROVEMENT PROJECTS AND STUDIES UPDATE

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

RECREATION CENTER AND AQUATICS IMPROVEMENTS

- GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION

Status: Construction. Interior drywall and electrical work are underway. Exterior work continues.

- SURF AND SWIM REGIONAL AQUATICS FACILITY

Status: Open to the Public. Contractor addressing remaining punch items.

GENERAL PARK IMPROVEMENTS

- LOU HUFF PARK

Status: Construction. Contractor is working to remove building slab foundations. Mass grading in progress.

- RICK ODEN SPLASH PAD

Status: Design. Final Review comments returned to consultant for incorporation.

- WYNN JOYCE PARK

Status: Construction. Trail work is currently underway. 1,800+ LF of trail poured to date. Restroom construction documents anticipated month of August.

- KINGSLEY PARK

Status: Design. 60% plan set reviewed by City. Review comments returned to consultant. Plan revisions and coordination underway for firelane access into park.

- JOHN PAUL JONES PARK

Status: Design. Plan set submitted to TPWD for review. The review is expected to take 2 to 3 months. An updated project timeline will be provided for a future project update.

- JAMES PARK & QUAILCREEK

Status: Construction. Site pedestrian paving is nearing completion. Parking lot paving complete. Irrigation work is in progress. Playground equipment installation is complete. Contractor to shift focus to Quail Creek site following James Park completion.

TRAILS AND GREENBELTS

- NAAMAN FOREST CONNECTION TRAIL

Status: Design paused pending the Kimley Horn site remediation study in Spring Creek Preserve and sewer pipe inspection.

- DUCK CREEK AUDUBON TRAIL

Status: Design. Consultant is finalizing plan set based on 100% commentary. Anticipated to bid September 2026.

- CENTRAL PARK WALKING TRAIL

Status: Construction. Irrigation work, off S. Glenbrook Dr., is nearing completion.

- GARLAND AVE UNDERPASS

Status: Project paused pending the Kimley Horn site remediation study in Spring Creek Preserve and sewer pipe inspection.

- MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS

Status: Project reassigned to Engineering Department. Contractor is currently working through punchlist items.

- DUCK CREEK CENTRAL TRAIL

Status: Design. CPKC Railroad provided tentative approval for the trail beneath the railroad. The consultant is updating the plans. Structural engineering continues to develop detailing for an overhead protection structure at the railroad crossing. Updates will be provided in a future project update.

PLANS AND STUDIES

- ONSTREET BIKE/SHARED USE LANES

Status: Locations planned and confirmed with Garland Parks and Transportation, including priority segments.

COMPLETED PROJECTS

*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- ABLON PARK POND AND PIER IMPROVEMENTS
- MONTGOMERY PARK
- WATSON PARK SPLASH PAD & FUTSAL COURT
- PLAYGROUND REPLACEMENT PROGRAMS PACKAGE 1-3
- EMBREE PARK SPLASH PAD
- LON WYNNE PARK SPLASH PAD
- GRANGER ANNEX RENOVATION
- HOLLABAUGH RECREATION CENTER EXPANSION
- DUCK CREEK SOUTH EXTENSION TRAIL
- HOLFORD RECREATION CENTER AND AQUATICS CENTER
- TUCKERVILLE PARK (BOB DAY TENNIS CENTER)

TYPICAL DESIGN PHASES AND MILESTONES

Pre-Design (PD)

Initial phase where project requirements, goals, feasibility, and scope are defined.

Schematic Design (SD)

Conceptual sketches and initial layouts are created to explore and illustrate possible design solutions.

Design Development (DD)

Refinement of the design, finalizing the layout and specific components, and beginning to integrate detailed drawings.

Construction Documents (CD)

Detailed drawings and specifications are prepared for construction bidding and permits.

Bidding & Negotiation (BN)

Contractors bid on the project, and the best proposal is selected through negotiation.

Construction Administration (CA)

Oversight of the construction process to ensure compliance with design specifications, managing contracts, and handling any on-site issues that arise.

Punch Walk

Project team walks the site to identify remaining issues, incomplete work, or defects before final acceptance.

Plan Set Deliverable Stages

30%, 60%, 90%, 100%, Bid Set, Issue for Construction

Future Agenda Items

Future Item Request	Assigned To:	Requested	Complete	Comments
Story Maps	Ellender/Esparza	Staff Suggestion - Keith Reagan		
Tax Swap	Reagan	May-26		
David Parrish, Board Member, requested an update on the cameras at Spring Creek Forest Preserve.	Pacheco	April-25		Provide update after completion of John Comer cameras and Central Park cameras to determine if funding available
Molly Bishop, Chair, has requested an update on the effectiveness of the Skatepark fencing and cameras	Pacheco	May-25		Provide update after gates and fence installation
Update Board on Wildscape naming at Spring Creek Forest	Williams	February-26	X	July memo
Ebikes, scooters in Parks discussion	Williams/Pacheco	Jun-26		
Spring Creek Forest Update		Jun-26		David Parrish requested updates on Spring Creek as new information is available
A visual to indicate pathway in Central Park - Connectivity	Ellender	Aug-26		Molly Bishop requested a visual aid to see the connectivity at Central Park
Mr. Reagan - requested members wear black polos at the Sept meeting	Naser - Reminder Email	Aug-26		Board Group Pic to be taken