



GARLAND
NOTICE OF MEETING
CITY OF GARLAND, TEXAS

Parks & Recreation Advisory Board
Work Session Room of City Hall
200 N. Fifth Street
Garland, Texas
August 5, 2026
7:00 PM

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

- a. **Consider Approval of the Parks & Recreation Advisory Board Minutes for the June 3, 2026 Meeting**

2. PUBLIC COMMENTS

Persons who desire to address the Board on any item on the agenda are allowed three minutes to speak.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. **The Garland Parks Foundation Update**

A volunteer from The Garland Parks Foundation will provide a foundation update to the board and be available to answer questions.

- b. **Website Enhancement Update**

Evelyn Esparza, GIS Analyst, will provide an update on the department website, which includes the recently added story maps and trail videos and will be available to answer questions.

- c. **Proposed Budget Overview**

Keith Reagan, Administrative Services Administrator, will provide a proposed Budget Overview update to the board and be available to answer questions.

- d. **Capital Improvement Projects — Design & Development Division Update**

Mark Ellender, Parks Planning Administrator, will provide a Capital Improvement Projects and Design & Development update to the board and be available to answer questions.

- e. **Linked/Attached Documents**

[Parks and Recreation Events](#)

[Silver Scoop](#)

[Rec-Beat Activity Book](#)

[Visit Garland Special Events](#)

TRAPS North Region Workshop — Nov. 13, 2026

4. FUTURE AGENDA ITEMS

a. Future Agenda Items Status Report

D'Lee Williams, Managing Director, will review the ongoing future agenda items list with the board and be available to answer questions.

5. ADJOURN

NOTE: A quorum of the City Council may be in attendance and may or may not participate in the discussions of the Board.



MINUTES

The Parks & Recreation Advisory Board of the City of Garland convened in regular session at 7:00 PM on June 3, 2026, in the Work Session Room at the William E. Dollar Municipal Building, 200 North Fifth Street, Garland, Texas, with the following members present:

Present: Jason Aguirre, Chair
Nancy Janssen, Vice Chair
Kay Moore, Board Member
Molly Bishop, Board Member
David Morehead, Board Member
David Parrish, Board Member
Libby Odom, Board Member
Rochelle Ran, Board Member

Absent: Aju Mathew, Board Member
Kay Moore, Board Member

Staff Present: D'Lee Williams, Managing Director
Albert Montero, Recreation Director
Kari Pacheco, Parks Director
Keith Reagan, Administrative Services Administrator
Mark Ellender, Parks Planning Administrator
Anna Enriquez, Department Representative

1. APPROVAL OF MINUTES

- a. Consider Approval of the Parks & Recreation Advisory Board Minutes for the May 6, 2026 Meeting**

A motion was made by Board Member Moorehead, and seconded by Board Member Bishop, to approve the minutes of the May 6, 2026, meeting.

2. PUBLIC COMMENTS

Persons who desire to address the Board on any item on the agenda are allowed three minutes to speak.

No public comments.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. Consider Canceling or Rescheduling the Parks & Recreation July 1, 2026 Meeting**

D'Lee Williams, Managing Director, Parks Administration, requests that the Board consider canceling or rescheduling the July 1, 2026.

The motion was made by Park Board Member, Parish, and seconded by Park Board Member Bishop to cancel the July 1, 2026, meeting.

- b. The Garland Parks Foundation Update**

A volunteer from The Garland Parks Foundation will provide the Board with an update on

foundation activities and be available to answer questions.

Park Board Member, Jason Aguirre, updated the board about the Surf and Swim event and was available to answer questions.

c. Scholarship Program Overview

Albert Montero, Recreation Director, will provide a Scholarship Program overview to the Board and be available to answer questions.

Albert Montero, Recreation Director, provided information on the scholarship program and was available to answer questions.

d. Capital Improvement Project — Design & Development Division Update

Mark Ellender, Parks Planning Administrator, will provide a Capital Improvement Project and Design & Development Division update to the Board and be available to answer questions.

Mark Ellender, Parks Planning Administrator, provided a Capital Improvement Project and Design & Development Division update to the Board, and was available to answer questions.

e. Linked/Attached Documents

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4. FUTURE AGENDA ITEMS

a. Future Agenda Items Status Report

D'Lee Williams, Managing Director, Parks Administration, will review the ongoing future agenda items list with the Board and be available to answer questions.

D'Lee Williams, Managing Director, reviewed ongoing future agenda items with the Board and was available to answer questions.

The following has been added to the future agenda items list.

- Board Member, David Parrish, has requested updates on Spring Creek as they are available.

5. ADJOURN

Park Board Member Jason Aguirre adjourned the meeting at 7:29 pm.

Submitted By:

/s/ Jason Aguirre, Chair
/s/ Anna Enriquez, Secretary

CAPITAL IMPROVEMENT PROJECTS AND STUDIES UPDATE

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

RECREATION CENTER AND AQUATICS IMPROVEMENTS

- GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION

Status: Construction. GP&L and Atmos site work is ongoing. Exterior improvements, including paving and grading, also continue.

- SURF AND SWIM REGIONAL AQUATICS FACILITY

Status: Open to the Public. Contractor addressing remaining punch items.

GENERAL PARK IMPROVEMENTS

- LOU HUFF PARK

Status: Construction. Dirt work and grading underway. Utilities to begin in the upcoming weeks. Restroom/Pavilion construction documents underway.

- RICK ODEN SPLASH PAD

Status: Revised plan set received from consultant and is being routed internally for review. Review anticipated to be complete prior to July 1st.

- WYNN JOYCE PARK

Status: Construction. Trail work is currently underway. Restroom construction documents underway.

- KINGSLEY PARK

Status: Design. 60% plan set reviewed by City. Review comments returned to consultant. Plan revisions and coordination underway.

- JOHN PAUL JONES PARK

Status: Design. Plan set submitted to TPWD for review. The review is expected to take 2 to 3 months. An updated project timeline will be provided for a future project update.

- TUCKERVILLE PARK (BOB DAY TENNIS CENTER)

Status: Open to the Public. Youth court striping and cabana benches have been installed. No additional sitework scheduled.

- JAMES PARK & QUAILCREEK

Status: Construction. Site pedestrian paving is nearing completion. Parking lot paving complete. Irrigation work is in progress. Playground equipment installation is complete. Contractor to shift focus to Quail Creek site following James Park completion.

TRAILS AND GREENBELTS

- NAAMAN FOREST CONNECTION TRAIL

Status: Design paused pending the Kimley Horn site remediation study in Spring Creek Preserve and sewer pipe inspection.

- DUCK CREEK AUDUBON TRAIL

Status: Design. 100% plan set received from consultant and is currently being reviewed by city.

- CENTRAL PARK WALKING TRAIL

Status: Construction. Irrigation work, off S. Glenbrook Dr., is nearing completion.

- GARLAND AVE UNDERPASS

Status: Project paused pending the Kimley Horn site remediation study in Spring Creek Preserve and sewer pipe inspection.

- MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS

Status: Project reassigned to Engineering Department. Construction underway.

- DUCK CREEK CENTRAL TRAIL

Status: Design. CPKC Railroad provided tentative approval for the trail beneath the railroad. The consultant is updating the plans. Structural engineering continues to develop detailing for an overhead protection structure at the railroad crossing.

PLANS AND STUDIES

- ONSTREET BIKE/SHARED USE LANES

Status: Locations planned and confirmed with Garland Parks and Transportation, including priority segments.

COMPLETED PROJECTS

*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- ABLON PARK POND AND PIER IMPROVEMENTS

- MONTGOMERY PARK

- WATSON PARK SPLASH PAD & FUTSAL COURT

- PLAYGROUND REPLACEMENT PROGRAMS PACKAGE 1-3

- EMBREE PARK SPLASH PAD

- LON WYNNE PARK SPLASH PAD

- GRANGER ANNEX RENOVATION

- HOLLABAUGH RECREATION CENTER EXPANSION

- DUCK CREEK SOUTH EXTENSION TRAIL

- HOLFORD RECREATION CENTER AND AQUATICS CENTER

TYPICAL DESIGN PHASES AND MILESTONES

Pre-Design (PD)

Initial phase where project requirements, goals, feasibility, and scope are defined.

Schematic Design (SD)

Conceptual sketches and initial layouts are created to explore and illustrate possible design solutions.

Design Development (DD)

Refinement of the design, finalizing the layout and specific components, and beginning to integrate detailed drawings.

Construction Documents (CD)

Detailed drawings and specifications are prepared for construction bidding and permits.

Bidding & Negotiation (BN)

Contractors bid on the project, and the best proposal is selected through negotiation.

Construction Administration (CA)

Oversight of the construction process to ensure compliance with design specifications, managing contracts, and handling any on-site issues that arise.

Punch Walk

Project team walks the site to identify remaining issues, incomplete work, or defects before final acceptance.

Plan Set Deliverable Stages

30%, 60%, 90%, 100%, Bid Set, Issue for Construction



NORTH REGION
TEXAS RECREATION & PARK SOCIETY

POWER UP

YOUR CAREER.
YOUR COMMUNITY.
YOUR FUTURE.



REGISTRATION IS NOW OPEN!

2026 TRAPS NORTH REGION WORKSHOP



DATE:
FRIDAY,
NOVEMBER 13, 2026



LOCATION:
HURST CONFERENCE
CENTER
HURST, TEXAS



YOUR REGISTRATION INCLUDES:



**EDUCATIONAL
SESSIONS**



**NETWORKING
OPPORTUNITIES**



**CEU
OPPORTUNITIES**



**EXHIBIT HALL
& VENDORS**



**LUNCH
INCLUDED**

REGISTER TODAY!



LEARN. CONNECT. GROW.

| STRONGER TOGETHER.



TRAPS North Region Workshop
November 13, 2026

Registration is NOW OPEN for the 2026 TRAPS North Region Workshop!

Join parks and recreation professionals from across North Texas for a full day of education, networking, and professional development. Whether you're looking to earn CEUs, discover new ideas, connect with industry partners, or grow your career, this is an event you won't want to miss.

Date: Friday, November 13, 2026
Location: Hurst Conference Center
Hurst, Texas

Your registration includes:

- Educational sessions led by industry professionals
- Exhibit Hall featuring parks and recreation vendors
- Networking opportunities
- CEU opportunities
- Lunch

Conference Registration Fees:

Non-Member \$165

Member \$140

Student \$75

Early Bird until 10/3 is \$15 off.

We look forward to seeing you this November!

Future Agenda Items

Future Item Request	Assigned To:	Requested	Complete	Comments
Story Maps	Ellender/Esparza	Staff Suggestion - Keith Reagan		
Tax Swap	Reagan	May-26		
David Parrish, Board Member, requested an update on the cameras at Spring Creek Forest Preserve.	Pacheco	April-25		Provide update after completion of John Comer cameras and Central Park cameras to determine if funding available
Molly Bishop, Chair, has requested an update on the effectiveness of the Skatepark fencing and cameras	Pacheco	May-25		Provide update after gates and fence installation
Update Board on Wildscape naming at Spring Creek Forest	Williams	February-26	X	July memo
Ebikes, scooters in Parks discussion	Williams/Pacheco	Jun-26		
Spring Creek Forest Upddate		Jun-26		David Parrish requested updates on Spring Creek as new information is available