



**GARLAND**  
**NOTICE OF MEETING**  
**CITY OF GARLAND, TEXAS**

**Parks & Recreation Advisory Board**  
**Work Session Room of City Hall**  
**200 N. Fifth Street**  
**Garland, Texas**  
**June 3, 2026**  
**7:00 PM**

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

**AGENDA:**

**1. APPROVAL OF MINUTES**

- a. Consider Approval of the Parks & Recreation Advisory Board Minutes for the May 6, 2026 Meeting**

**2. PUBLIC COMMENTS**

Persons who desire to address the Board on any item on the agenda are allowed three minutes to speak.

**3. ITEMS FOR INDIVIDUAL CONSIDERATION**

- a. Consider Canceling or Rescheduling the Parks & Recreation July 1, 2026 Meeting**

*D'Lee Williams, Managing Director, Parks Administration, requests that the Board consider canceling or rescheduling the July 1, 2026.*

- b. The Garland Parks Foundation Update**

*A volunteer from The Garland Parks Foundation will provide the Board with an update on foundation activities and be available to answer questions.*

- c. Scholarship Program Overview**

*Albert Montero, Recreation Director, will provide a Scholarship Program overview to the Board and be available to answer questions.*

- d. Capital Improvement Project — Design & Development Division Update**

*Mark Ellender, Parks Planning Administrator, will provide a Capital Improvement Project and Design & Development Division update to the Board and be available to answer questions.*

**e. Linked/Attached Documents**

[Parks and Recreation Events](#)

[Silver Scoop](#)

[Rec- Beat Activity Book](#)

[Visit Garland Special Events](#)

**4. FUTURE AGENDA ITEMS**

**a. Future Agenda Items Status Report**

*D'Lee Williams, Managing Director, Parks Administration, will review the ongoing future agenda items list with the Board and be available to answer questions.*

**5. ADJOURN**

**NOTE:** A quorum of the City Council may be in attendance and may or may not participate in the discussions of the Board.



# GARLAND

## MINUTES

The Parks & Recreation Advisory Board of the City of Garland convened in regular session at 7:00 PM on May 6, 2026, in the Work Session Room at the William E. Dollar Municipal Building, 200 North Fifth Street, Garland, Texas, with the following members present:

Present: Jason Aguirre, Chair  
Nancy Janssen, Vice Chair  
Kay Moore, Board Member  
Aju Mathew, Board Member  
Molly Bishop, Board Member  
David Morehead, Board Member  
David Parrish, Board Member  
Libby Odom, Board Member  
Rochelle Ran, Board Member

Staff Present: D'Lee Williams, Managing Director  
Albert Montero, Recreation Director  
Kari Pacheco, Parks Director  
Keith Reagan, Administrative Services Administrator  
Mark Ellender, Parks Planning Administrator  
Yvonne Naser, Management Services Coordinator

### 1. APPROVAL OF MINUTES

- a. **Consider Approval of the Parks & Recreation Advisory Board Minutes for the April 1, 2026 Meeting**

A motion was made by Board Member Parrish, and seconded by Board Member Odom, to approve the minutes of April 1, 2026, as submitted. All voted in favor. Motion carried.

### 2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

Barbara Baynham - 3.c.

### 3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. **The Garland Parks Foundation Update**

*Mayor Pro Tem Margaret Lucht, will provide the Board with an update on The Garland Parks Foundation and be available to answer questions.*

Mayor Pro Tem Lucht, Deputy Mayor Pro Tem Ott, and Garland Parks Foundation member Kenia Ott, provided an update to the Board on the Garland Parks Foundation and were available to answer questions. Updates included The Garland Park Foundation Fundraiser for the Garland Parks Stars Camp, donation requests, and a bench project at Rick Oden.

- b. **Parks & Recreation Budget Update**

*Keith Reagan, Administrative Services Administrator, will provide an update to the Board and be*

*available to answer questions.*

Mr. Reagan, Administrative Services Administrator, provided a Parks & Recreation Department budget update to the Board and was available to answer questions.

**c. Spring Creek Forest Preserve Update**

*Christina Hickey, Engineering Services Administrator, and a consultant from Kimley Horn, will provide an update to the Board and be available to answer questions.*

Ms. Hickey, Engineering Services Administrator, and consultants from Kimley Horn provided a Spring Creek Forest Preserve update to the Board and were available to answer questions.

**d. Capital Improvement Projects — Design & Development Division Update**

*Mark Ellender, Parks Planning Administrator, will provide a Capital Improvement Projects and a Design & Development Division update to the Board and be available to answer questions.*

Mr. Ellender, Parks Planning Administrator, provided a Capital Improvement Projects and a Design & Development Division update to the Board and was available to answer questions.

**e. Linked/Attached Documents**

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**4. FUTURE AGENDA ITEMS**

**a. Future Agenda Items Status Report**

*D'Lee Williams, Managing Director, will review the ongoing future agenda items list with the Board and be available to answer questions.*

Ms. Williams, Managing Director, reviewed the ongoing future agenda items list with the Board and was available to answer questions.

Board Member Janssen, requested more information on the Scholarship program.

Board Member Parrish, requested a briefing on the tax switch.

Chair Aguirre, requested an action item for the month of June to either cancel or reschedule the July meeting.

**5. ADJOURN**

Chair Aguirre adjourned the meeting at 8:23 p.m.

**Submitted By:**

**/s/ Jason Aguirre**

**/s/ Yvonne V. Naser, Secretary**

# CAPITAL IMPROVEMENT PROJECTS AND STUDIES UPDATE

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

## RECREATION CENTER AND AQUATICS IMPROVEMENTS

- GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION  
Status: Construction underway. Structural steel installation continues
- SURF AND SWIM REGIONAL AQUATICS FACILITY  
Status: Construction underway. Contractor is addressing punch list items.

## GENERAL PARK IMPROVEMENTS

- LOU HUFF PARK  
Status: Construction underway. Existing gymnasium interior salvaging underway. Site demo in progress.
- RICK ODEN SPLASH PAD  
Status: Consultant currently developing cost estimate associated with footprint reduction.
- WYNN JOYCE PARK  
Status: Construction underway. Erosion Control & Construction fencing installed. Earthwork underway associated with trails.
- KINGSLEY PARK  
Status: Design underway with consultant. The 60% plan set reviewed by City and returned to consultant.
- JOHN PAUL JONES PARK  
Status: Project includes shoreline erosion repairs, improved boating access, courtesy dock, kayak launch, parking lot improvements, and a new permanent restroom. Final plan set received from consultant and is currently being reviewed by City. Plans will ultimately be submitted to TPWD for review, estimated at four to five months.
- TUCKERVILLE PARK (BOB DAY TENNIS CENTER)  
Status: Tennis center is open to public. Contractor is working to complete minor punch walk site items.
- JAMES PARK & QUAILCREEK  
Status: Construction underway. Hardscape formwork & site utilities underway. Playground installation to begin week of 5/19.

## TRAILS AND GREENBELTS

- NAAMAN FOREST CONNECTION TRAIL  
Status: Design underway. Dallas County supported trail connection linking the new Spring Creek Greenbelt trail to Half Park and Naaman Forest Boulevard, with future connection planned along Brand Road. 90% of the plan review paused pending Kimley Horn site remediation study in Spring Creek Preserve.
- DUCK CREEK AUDUBON TRAIL  
Status: Design underway. Dallas County supported trail connection linking Duck Creek Trail at Bill Cody Park to Audubon Park. 95% plan set received 3/20, currently being reviewed by City. Plan set to be returned to consultant week of 4/20.

- CENTRAL PARK WALKING TRAIL  
Status: Construction underway. Trail loop planned to complete a walking route around Central Park and connect to the future Duck Creek spine trail. Construction is nearly complete, awaiting GP&L utility pole removal.
- GARLAND AVE UNDERPASS  
Status: City Council approval paused. Pending Kimley Horn site remediation study in Spring Creek Preserve.
- MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS  
Status: Project reassigned to Engineering Department. Construction underway.
- DUCK CREEK CENTRAL TRAIL  
Status: CPKC provided tentative approval for the trail beneath the railroad. The railroad contact is seeking approval on the trail alignment internally. Consultant is revising the plans to include an overhead protection structure at the railroad location.

## **PLANS AND STUDIES**

- ONSTREET BIKE/SHARED USE LANES  
Status: Locations planned and confirmed with Garland Parks and Transportation, including priority segments.

## **COMPLETED PROJECTS**

\*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- ABLON PARK POND AND PIER IMPROVEMENTS
- MONTGOMERY PARK
- WATSON PARK SPLASH PAD & FUTSAL COURT
- PLAYGROUND REPLACEMENT PROGRAMS PACKAGE 1-3
- EMBREE PARK SPLASH PAD
- LON WYNNE PARK SPLASH PAD
- GRANGER ANNEX RENOVATION
- HOLLABAUGH RECREATION CENTER EXPANSION
- DUCK CREEK SOUTH EXTENSION TRAIL
- HOLFORD RECREATION CENTER AND AQUATICS CENTER

## **TYPICAL DESIGN PHASES AND MILESTONES**

### **Pre-Design (PD)**

Initial phase where project requirements, goals, feasibility, and scope are defined.

### **Schematic Design (SD)**

Conceptual sketches and initial layouts are created to explore and illustrate possible design solutions.

### **Design Development (DD)**

Refinement of the design, finalizing the layout and specific components, and beginning to integrate detailed drawings.

### **Construction Documents (CD)**

Detailed drawings and specifications are prepared for construction bidding and permits.

**Bidding & Negotiation (BN)**

Contractors bid on the project, and the best proposal is selected through negotiation.

**Construction Administration (CA)**

Oversight of the construction process to ensure compliance with design specifications, managing contracts, and handling any on-site issues that arise.

**Punch Walk**

Project team walks the site to identify remaining issues, incomplete work, or defects before final acceptance.

**Plan Set Deliverable Stages**

**30%, 60%, 90%, Bid Set, Issue for Construction**

Future Agenda Items

<b>Future Item Request</b>	<b>Assigned To:</b>	<b>Meeting Date</b>	<b>Complete</b>	<b>Comments</b>
Scholarship Program	Montero	May-26		
Tax Swap	Reagan	May-26		
David Parrish, Board Member, requested an update on the cameras at Spring Creek Forest Preserve.	Pacheco	April-25		Provide update after completion of John Comer cameras and Central Park cameras to determine if funding available
Molly Bishop, Chair, has requested an update on the effectiveness of the Skatepark fencing and cameras	Pacheco	May-25		Provide update after gates and fence installation
Update Board on Wildscape naming at Spring Creek Forest	Williams	February-26		Update board once complete