



GARLAND
NOTICE OF MEETING
CITY OF GARLAND, TEXAS

Administrative Services Committee
Work Session Room of City Hall
William E. Dollar Municipal Building
200 N. Fifth Street
Garland, Texas
April 23, 2026
5:00 PM

A meeting of the Administrative Services Committee of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

NOTICE: The committee may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns attorney/client communication, including pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

AGENDA:

1. APPROVAL OF MINUTES

- a. Consider Approval of the February 26, 2026 Meeting Minutes**

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. Annual Review of Homestead and Senior Exemptions**

4. ADJOURN

NOTE: A quorum of the City Council may be in attendance and may or may not participate in the discussions of the Committee or board.



GARLAND

MINUTES

The Administrative Services Committee of the City of Garland convened in regular session at 5:00 PM on February 26, 2026, in the Work Session Room at the William E. Dollar Municipal Building, 200 North Fifth Street, Garland, Texas, with the following members present:

Present: Councilmember Kris Beard, Chair
Mayor Pro Tem Margaret Lucht
Councilmember Carissa Dutton

Staff Present: Mike Betz, City Manager
Andy Hesser, Assistant City Manager
Scott Levine, First Assistant City Attorney
Kaitlyn Worrall, Assistant City Attorney
Tiffany Veno, Chief Communications Officer
Kevin Slay, Managing Director, Customer Service
Amy Rosenthal, Cultural Arts Director
Courtney Vanover, Deputy City Secretary

1. APPROVAL OF MINUTES

a. Consider Approval of the Minutes of the January 22, 2026 Meeting

Councilmember Dutton made a motion to approve the minutes. Mayor Pro Tem seconded the motion. All voted in favor. Motion carried.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

There were no speakers on this item.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. Discussion Regarding a Memorial Honoring Roxanne Reyes

This item will be a discussion on memorializing Roxanne Reyes at a site located between the City's two recently constructed facilities, West Garland Library and Hollabaugh Recreation Center. The item was submitted by Councilmember Dutton and seconded by Mayor Pro Tem Lucht. It was discussed at the November 17, 2025 Work Session and referred to the Administrative Services Committee by Council for further consideration.

Ms. Rosenthal provided background regarding the 1987 abduction of Roxanne Reyes and the subsequent investigation led by Garland Police Detective Gary Sweet. Ms. Rosenthal explained that staff approached the matter with guiding principles that focused on honoring Roxanne's life rather than the tragedy, creating a safe and welcoming space for families, coordinating with the Reyes family, and ensuring alignment with existing City policies governing memorials. She noted that memorial requests are typically processed through Parks

and Recreation or Neighborhood Vitality and that staff strives for a fair and consistent approach. A memorial bench with a plaque was discussed as a potential option, with an estimated cost of approximately \$3,000 to \$5,000. A standalone bronze plaque would cost approximately \$3,000.

Discussion followed regarding whether the memorial should be funded by the City or through nonprofit fundraising. Staff indicated that the Garland Parks Foundation, a 501(c)(3) organization, could serve as a funding avenue. Maintenance considerations were also discussed, particularly regarding memorials placed on City property. It was noted that City-funded memorials have typically been limited to former City employees or elected officials. Staff confirmed that the West Garland Library had identified areas for additional benches and that placement at the site between the West Garland Library and Hollabaugh Recreation Center would be feasible.

Committee members expressed condolences to the Reyes family and support for honoring Roxanne Reyes. It was noted that City funds were not currently allocated for this purpose. The Committee reached consensus to refer the matter to the Parks Board and Parks Department for coordination with the Garland Parks Foundation regarding fundraising and installation. Staff will coordinate with appropriate Parks and Library representatives to move the item forward. No formal vote was taken on this item.

4. ADJOURN

Chair Beard adjourned the meeting at 5:14 p.m.

Submitted By:

/s/ Councilmember Kris Beard, Chair

/s/ Courtney Vanover, Deputy City Secretary