



GARLAND

MINUTES

The Civil Service Commission of the City of Garland convened in regular session at 8:30 AM on January 30, 2026, in the Work Session Room at the William E. Dollar Municipal Building, 200 North Fifth Street, Garland, Texas, with the following members present:

Present: Marisol Trevizo, Chair
Rick Parra, Vice Chair
Ricky McNeal, Commissioner

Staff Present: Justin Dickstein, Assistant Fire Chief
Benjamin St Clair, Assistant Police Chief
Lilly Clarke, Civil Service Director
Iris Castillo, Civil Service Secretary
Scott Levine, First Assistant City Attorney

1. CALL TO ORDER

The meeting was called to order at 8:31 am

2. APPROVAL OF MINUTES

- a. **Consider approval of the minutes from the Civil Service Commission Meeting held on December 19, 2025.**

Motion was made by Commission Member Rick Parra to approve the minutes from the Civil Service Commission meeting held on December 19, 2025, and was seconded by Commission Member Marisol Trevizo. Motion Carried.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. **Consideration of a request to allow an examinee for the Police Deputy Assistant Chief Promotional Exam to participate virtually in the meeting due to department-related out-of-state work training for the purpose of rebutting an exam question appeal**

Motion was made by Commission Member Rick Parra to approve the request of examinee for the Police Deputy Assistant Chief Promotional Exam to participate virtually in the meeting due to department-related out-of-state work training for the purpose of rebutting an exam question appeal, seconded by Commission Member Marisol Trevizo. Motion Carried.

- b. **Election of Commission Chair**

Motion was made by Commission Member Ricky McNeal to appoint Commissioner Marisol Trevizo as the Commission Chair. Motion Carried.

- c. **Election of Commission Vice-Chair**

Motion was made by Commission Member Rick Parra to appoint Commissioner Ricky McNeal as the Commission Vice-Chair, and was seconded by Commission Member Marisol Trevizo. Motion Carried.

- d. **Consider approval of the eligibility list from the Police Captain Promotional Examination conducted on December 22, 2025**

Motion was made by Commission Member Marisol Trevizo to approve the eligibility list from the Police Captain Promotional Examination conducted on December 22, 2025, and seconded by Ricky McNeal. Motion carried.

- e. **Consider any pending Police Deputy Assistant Chief Promotional Examination appeals from the examination conducted on December 22, 2025**

The Commission heard and made decisions on appeals submitted by Police Deputy Assistant Chief examinees. Two appeals were submitted, both questions were upheld to original answer. No changes were made.

- f. **Consider approval of the eligibility list from the Police Deputy Assistant Chief Promotional Examination conducted on December 22, 2025**

Motion was made by Commissioner Marisol Trevizo to approve the eligibility list from the Police Deputy Assistant Chief Promotional Examination conducted on December 22, 2025, and seconded by Ricky McNeal. Motion carried.

4. ADJOURN

The meeting adjourned at 9:42 a.m.

Submitted By:

/s/ Marisol Trevizo, Chair
/s/ Iris Castillo, Secretary