



GARLAND

MINUTES

The Environmental & Community Advisory Board of the City of Garland convened in regular session at 7:00 PM on December 10, 2025, in the Work Session Room at the William E. Dollar Municipal Building, 200 North Fifth Street, Garland, Texas, with the following members present:

Present: James Dobbins, Vice Chair
Maria Borrinaga, Board Member
Christina Segoviano, Board Member
Catherine Haedge, Board Member
Sharonda Green, Board Member
Alba Torres, Board Member
Bao Vinh, Board Member
Bill Ingram, Board Member

Staff Present: Uriel Villalpando, Sanitation Director
Oswaldo Rodriguez, Sanitation Administrator

1. APPROVAL OF MINUTES

- a. Consider Approval of Minutes from the September 10, 2025 Meeting.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. Code Compliance Commercial Standards Overview

Brian Morris, Director of Code Compliance for the City of Garland, and Chris Harris, Code Compliance Manager, will present a comprehensive overview of the Commercial Standards Division.

During the Commercial Standards program overview, Code Compliance Director Brian Morris and Code Compliance Manager Chris Harris detailed several key violation areas essential for maintaining the City's commercial integrity. The presentation emphasized foundational property maintenance, specifically focusing on the upkeep of landscaping, managing high grass, and ensuring that trash and dumpster enclosures are properly maintained. They also highlighted structural concerns, noting that exteriors, roofs, and unsecured buildings must be kept in good repair to prevent blight and ensure public safety.

Code Compliance further addressed logistical and environmental standards, citing drainage issues, parking lot repairs, and parking lot striping as critical for site functionality. Additional compliance focus was placed on the visual and operational aspects of commercial sites, including sign maintenance, the regulation of donation boxes, and the prevention of outside vehicle part storage. Finally, the presentation touched on site flow and organization, specifically mentioning the management of vehicle stacking to ensure efficient traffic movement and safety on commercial properties.

- b. Water Department Freezing Weather Tips

Karla Garcia, Environmental Outreach Coordinator for the City of Garland Water Department, will present best practices for citizens to follow during freezing temperatures.

Karla Garcia, Environmental Outreach Coordinator for the City of Garland Water Department, delivered a presentation on essential winter weather preparedness for residential water systems. She provided a detailed guide for citizens on how to safeguard their plumbing from freezing temperatures and the proper procedures for emergency water shut-offs.

A primary focus of the discussion was the insulation of external components. Garcia advised residents to secure valve covers and properly insulate exposed pipes to prevent freezing and subsequent bursts. She emphasized that preventative maintenance is the most effective way to avoid costly structural damage during a freeze.

In the event of a pipe failure, Garcia explained the necessity of being prepared to act quickly. She instructed residents on the use of meter keys and cut-off wrenches to manually disable the water supply at the meter. By ensuring these tools are accessible and that residents know how to locate and operate their main shut-off valve, the department aims to minimize water loss and property damage across the city during extreme weather events.

c. Environmental and Community Advisory Board Annual Elections

Environmental and Community Advisory Board members will nominate and vote on a Chairperson and Vice-Chairperson.

Board member Alba Torres nominated Sharonda Green for Chairperson, and the motion was seconded by board member Bill Ingram. Sharonda Green was elected unanimously as chairperson. Board member Sharonda Green nominated Christina Segoviano for vice chairperson, and the motion was seconded by Catherine Haedge. Christina Segoviano was elected unanimously as vice chairperson for the upcoming term.

4. ADJOURN

Submitted By:

/s/ James Dobbins

/s/ Uriel Villalpando, Staff Liaison