



# GARLAND

## MINUTES

The Administrative Services Committee of the City of Garland convened in regular session at 5:00 PM on January 22, 2026, in the Work Session Room at the William E. Dollar Municipal Building, 200 North Fifth Street, Garland, Texas, with the following members present:

Present: Councilmember Kris Beard, Chair  
Mayor Pro Tem Margaret Lucht  
Absent: Councilmember Carissa Dutton  
Staff Present: Phillip J. Urrutia, Assistant City Manager  
Trey Lansford, Deputy City Attorney  
Tiffany Venno, Chief Communications Officer  
Amy Rosenthal, Cultural Arts Director  
Jennifer Stubbs, City Secretary

### **1. APPROVAL OF MINUTES**

- a. **Consider Approval of the Minutes of the October 23, 2025 Meeting.**

Mayor Pro Tem Lucht made a motion to approve the minutes. Chair Beard seconded the motion. All voted in favor. The motion carried.

### **2. PUBLIC COMMENTS**

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

There was no one who wished to speak under public comments.

### **3. ITEMS FOR INDIVIDUAL CONSIDERATION**

- a. **Council Appointee Evaluation Process**

*The Garland City Council has engaged Clear Career Professionals to assist with the evaluation of Council appointees for the last two evaluation cycles. The committee will review the firm's 2026 proposal and provide direction to staff on next steps. Staff has placed this item on the agenda for further discussion and coordination*

Michael Boese with Clear Career Professionals provided information and outlined potential options to improve the evaluation process, including the possibility of utilizing a survey. Mayor Pro Tem Lucht noted that the two-night format was a positive experience. Discussion followed. The Committee reached a consensus to move forward with engaging Clear Career Professionals for the Council appointee evaluation process and to advance the item to the full Council for consideration.

### **4. ADJOURN**

Chair Beard adjourned the meeting at 5:09 p.m.

**Submitted By:**

**Councilmember Kris Beard, Chair**

**Jennifer Stubbs, City Secretary**