



**GARLAND  
NOTICE OF MEETING  
CITY OF GARLAND, TEXAS**

**Civil Service Commission  
Work Session Room  
William E. Dollar Municipal Building  
200 N. Fifth Street  
Garland, Texas  
January 30, 2026  
8:30 AM**

A meeting of the Civil Service Commission of the City of Garland, Texas will be held on January 30, 2026, at 8:30 a.m. in the Work Session Room of the William E. Dollar Municipal Building (City Hall), located at 200 N Fifth St Garland, Texas 75040.

**TESTIMONY**

Meeting attendees may be given an opportunity to testify or comment on an agenda item. Comments must relate the agenda item being discussed—non-germane comments will be considered out of order. Time limits will be imposed by the Chairman as appropriate to the nature of the agenda item. Generally, speakers are given three minutes.

Garland City Hall and the City Council Work Session Room is wheelchair accessible. Special parking is available on the east side of City Hall and on Austin & State Street west of City Hall. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services must contact the City Secretary's Office at (972) 205-2404 at least two working days prior to the meeting, so that appropriate arrangements can be made.

**AGENDA:**

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
  - a. Consider approval of the minutes from the Civil Service Commission Meeting held on December 19, 2025.**
- 3. ITEMS FOR INDIVIDUAL CONSIDERATION**
  - a. Consideration of a request to allow an examinee for the Police Deputy Assistant Chief Promotional Exam to participate virtually in the meeting due to department-related out-of-state work training for the purpose of rebutting an exam question appeal**
  - b. Election of Commission Chair**

- c. **Election of Commission Vice-Chair**
  
- d. **Consider approval of the eligibility list from the Police Captain Promotional Examination conducted on December 22, 2025**
  
- e. **Consider any pending Police Deputy Assistant Chief Promotional Examination appeals from the examination conducted on December 22, 2025**
  
- f. **Consider approval of the eligibility list from the Police Deputy Assistant Chief Promotional Examination conducted on December 22, 2025**

#### **4. ADJOURN**

**NOTICE:**

A quorum of the City Council may be in attendance and may or may not participate in the discussions of the Committee or Board.

The Civil Service Commission may recess from the open session and convene in a closed session if the discussion of any of the listed agenda items concerns matters regarding privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

**PUBLIC COMMENTS ON MEETING ITEMS:**

Members of the audience may address the Commission on any Civil Service Agenda item. Speakers are allowed three minutes each, grouped by agenda item and called in the order of the agenda. Anyone wishing to speak must fill out a speaker card (located at the entrance to the Council Chambers and on the visitor's side of the Work Session Room) and give it to the Civil Service Director before the Chair calls the meeting to order. Speakers are limited to addressing items on the Civil Service Commission agenda only.



# GARLAND

## MINUTES

The Civil Service Commission of the City of Garland convened in regular session at 8:30 AM on December 19, 2025, in the Work Session Room at the William E. Dollar Municipal Building, 200 North Fifth Street, Garland, Texas, with the following members present:

Present: Marisol Trevizo, Chair  
Rick Parra, Vice Chair  
Ricky McNeal, Commissioner

Staff Present: Jeffrey Bryan, Chief of Police  
Mark Lee, Fire Chief  
Lilly Clarke, Civil Service Director  
Shawn Roten, Sr. Assistant City Attorney II  
Iris Castillo, Civil Service Secretary

### 1. CALL TO ORDER

The meeting was called to order at 8:30 am

### 2. APPROVAL OF MINUTES

- a. **Consider approval of the minutes from Civil Service Commission Meeting held on September 19, 2025**

Motion was made by Commission Member Rick Parra to approve the minutes from the Civil Service Commission meeting held on September 19, 2025, and was seconded by Commission Member Ricky McNeal. Motion Carried.

### 3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. **Consider the appointment of Lilly Clarke to the position of Civil Service Director**

Motion was made by Commission Member Rick Parra to appoint Lilly Clarke as the new Civil Service Director and was seconded by Commission Member Marisol Trevizo. Motion Carried.

- b. **Consider approval of the eligibility list from the Police Entrance Examination conducted on September 27, 2025**

Motion was made by Commission Member Marisol Trevizo to approve the eligibility list from the Police Entrance Examination conducted on September 27, 2025, and was seconded by Commission Member Rick Parra. Motion Carried.

- c. **Consider approval of the eligibility list from the Police Entrance Examination conducted on November 15, 2025**

Motion was made by Commission Member Ricky McNeal to approve the eligibility list from the Police Entrance Examination conducted on November 15, 2025, and was seconded by Commission Member Rick Parra. Motion Carried.

**4. ADJOURN**

The meeting adjourned at 8:34 am

**Submitted By:**

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**Marisol Trevizo, Chair**

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**Iris Castillo, Secretary**