



**GARLAND**  
**NOTICE OF MEETING**  
**CITY OF GARLAND, TEXAS**

**Community Services Committee**  
**Work Session Room of City Hall**  
**200 N. Fifth Street**  
**Garland, Texas**  
**December 18, 2025**  
**10:00 AM**

A meeting of the Community Services Committee of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

**NOTICE:** The committee may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns attorney/client communication, including pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

**AGENDA:**

**1. APPROVAL OF MINUTES**

- a. **Consider Approval of the October 23, 2025 Meeting Minutes**

**2. PUBLIC COMMENTS**

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

**3. ITEMS FOR INDIVIDUAL CONSIDERATION**

- a. **Adopt-a-Street Program**

*Staff will present information and continue the discussion about street "adoption" programs for care and maintenance. This item was scoped at the August 28, 2025 Community Services Committee, and the item was referred to the Committee by Councilmember Bass and seconded by Mayor Hedrick at the March 28, 2025 Work Session.*

- b. **Civil Penalties for Code Compliance Issues**

*The Committee will continue the discussion to consider civil penalties for code violations. This item was scoped at the December 5, 2024 Community Services Committee, and the item was referred to the Committee by Mayor Pro Tem Lucht and seconded by Councilmember Dutton at the September 16, 2024 Work Session.*

**4. ADJOURN**

**NOTE:** A quorum of the City Council may be in attendance and may or may not participate in the discussions of the Committee or board.



# GARLAND

## MINUTES

The Community Services Committee of the City of Garland convened in regular session at 10:00 AM on October 23, 2025, in the Council Chambers at the William E. Dollar Municipal Building, 200 North Fifth Street, Garland, Texas, with the following members present:

Present: Councilmember Carissa Dutton, Chair  
Council Member Jeff Bass  
Councilmember Kris Beard

Staff Present: Kevin Slay, Managing Director, Staff Liaison  
Andy Hesser, Assistant City Manager  
Phil Urrutia, Assistant City Manager  
Tiffany Veno, Chief Communication Officer  
Kurt Banowsky, First Assistant City Attorney  
Scott Bollinger, Assistant to City Manager  
Becky King, Managing Director  
Chris Harris, Code Compliance Manager  
Laura De La Vega, Sr. Planner  
Courtney Vanover, Deputy City Secretary

### **1. APPROVAL OF MINUTES**

Motion was made by Councilmember Beard and seconded by Councilmember Bass to approve the August 28 meeting minutes as amended. Motion carried unanimously.

### **2. PUBLIC COMMENTS**

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

There were no speakers for Public Comments.

### **3. ITEMS FOR INDIVIDUAL CONSIDERATION**

#### **a. Adopt-a-Street Program**

*Staff will present information about street "adoption" programs for care and maintenance. This item was scoped at the August 28 Community Services Committee, and was assigned to the committee after a motion by Councilmember Bass and seconded by Mayor Hedrick at the March 28 Work Session.*

This item was postponed to the November meeting to allow staff additional time to refine scope and bring recommendations.

#### **b. Neighborhood Vitality Matching Grant Guidelines: Scoping**

*The Committee will discuss the current guidelines for participation in the Neighborhood Vitality Matching Grant program. The item was referred to the Committee by Councilmember Bass and seconded by Councilmember Dutton. This item was tabled from the September 25 Community Services Committee meeting.*

Ms. King and Ms. De La Vega provided an overview of Neighborhood Vitality Grants and Guidelines. The Committee reviewed the Neighborhood Vitality Matching Grant Program, originally funded through the 2004 bond, with guideline updates in 2008, 2015, 2020, 2021, and 2023. Staff outlined current eligibility and ineligible items, emphasizing maintenance and public access requirements. Discussion focused on potential

updates to allow energy-efficient upgrades, consider live plant material as match-only, require signage for public access, and clarify eligibility for crosswalks and security cameras pending legal and departmental review.

Staff will coordinate with the City Attorney's Office, Public Safety, and Transportation and bring back proposed guideline refinements and options at the December meeting.

**c. Third-Party Mailers Distributed Citywide: Scoping**

*The Committee will discuss the citywide distribution of fliers, mailers, handbills, and other documents by third parties. The item was referred to the Committee after a motion by Mayor Pro Tem Lucht and seconded by Councilmember Dutton.*

Mr. Bollinger and Mr. Harris discussed with the Committee the citywide distribution of commercial flyers and mailers, citing concerns about litter, improper placement, and delivery to vacant or opted-out properties. Staff reviewed current solicitation rules under Chapter 26 and enforcement challenges.

Staff will coordinate with the Police and the City Attorney's Office on possible ordinance updates to improve accountability, enforcement authority, and placement standards at the January 2026 meeting.

**4. ADJOURN**

There being no further business to discuss, the meeting adjourned at 11:31 a.m.

**Submitted By:**

**/s/ Councilmember Carissa Dutton, Chair**

**/s/ Courtney Vanover, Deputy City Secretary**