



GARLAND
NOTICE OF MEETING
CITY OF GARLAND, TEXAS

Parks & Recreation Advisory Board
Work Session Room of City Hall
200 N. Fifth Street
Garland, Texas
December 3, 2025
7:00 PM

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

- a. **Consider approval of the Parks and Recreation Advisory Board minutes for the November 5, 2025, meeting.**

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. **Consider canceling the January 2026 Parks and Recreation Advisory Board Meeting**

D'Lee Williams, Managing Director, has requested the Parks and Recreation Advisory Board consider canceling the January 2026 board meeting.

- b. **Garland Parks Foundation Update**

A Garland Parks Foundation volunteer will provide an update to the board and be available to answer questions.

- c. **Athletic League Report - Garner Little League**

A Garner Little League volunteer will provide an update to the board and be available to answer questions.

- d. **Spring Creek Forest Preserve Update**

D'Lee Williams, Managing Director, will provide an update to the board and be available to answer questions.

- e. **Skate Park Security Enhancements Status Update**

Kari Pacheco, Parks Director, will provide an update to the board and be available to answer questions.

f. Capital Improvement Projects — Design & Development Division Update

Mark Ellender, Parks Planning Administrator, will provide an update to the board and be available to answer questions.

g. Linked/Attached Documents

- [Recreation Events](#)
- [Silver Scoop, November 2025](#)
- [Rec - Beat Activity Book](#)
- [Visit Garland/Special Events](#)

4. FUTURE AGENDA ITEMS

a. Future Agenda Items Status Report

D'Lee Williams, Managing Director, will review the ongoing future agenda items list with the board and be available to answer questions.

5. ADJOURN



GARLAND

MINUTES

The Parks & Recreation Advisory Board of the City of Garland convened in regular session at 7:00 PM on November 5, 2025, in the Work Session Room at the William E. Dollar Municipal Building, 200 North Fifth Street, Garland, Texas, with the following members present:

Present: Jason Aguirre, Chair
Nancy Janssen, Vice Chair
Molly Bishop
Libby Odom
Rochelle Ran

Absent: Kay Moore
Aju Moore
David Parrish

Staff Present: D'Lee Williams, Managing Director,
Albert Montero, Recreation Director
Keith Reagan, Administrative Services Administrator
Mark Ellender, Parks Planning Administrator
Jared Shucks, Athletics Program Supervisor
Yvonne Naser, Management Services Coordinator
Anna Enriquez, Department Representative II

1. APPROVAL OF MINUTES

- a. **Consider approval of the Parks and Recreation Advisory Board minutes for October 1, 2025, meeting.**

A motion was made by Board Member Libby Odom and seconded by Board Member Molly Bishop to approve as amended.

Vote 5 - 0

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

No public comments

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. **Parks Foundation Update**

A Garland Parks Foundation volunteer will provide an update to the board and be available to answer questions.

A Garland Parks Foundation volunteer provided an update to the board and was available to answer questions.

- b. **Athletic League Report — Garland Adult Softball**

Arnie Burke, Garland Adult Softball President, will provide an update to the board and be available

to answer questions.

Arnie Burke, Garland Adult Softball President, provided an update to the board and was available to answer questions.

c. Parks and Recreation Advisory Board Mission and Goals Discussion

D'Lee Williams, Managing Director, will lead the board in discussion and be available to answer questions.

D'Lee Williams, Managing Director, led the board in discussion and was available to answer questions.

d. Texas Recreation and Parks Society (TRAPS) Awards Update

Albert Montero, Recreation Director, will update the board and be available to answer questions.

Albert Montero, Recreation Director, updated the board and was available to answer questions.

e. Raising Cane's Sponsorship

Albert Montero, Recreation Director, will update the board and be available to answer questions.

Albert Montero, Recreation Director, updated the board and was available to answer questions.

f. Capital Improvement Projects — Design & Development Division Update

Mark Ellender, Parks Planning Administrator, will provide an update to the board and be available to answer questions.

Mark Ellender, Parks Planning Administrator, provided an update to the board and was available to answer questions.

g. Linked/Attached Documents

Board and Commission Dinner and Recognition Event flyer
[Parks and Recreation Events](#)
[Silver Scoop, November 2025](#)
[Visit Garland/Special Events](#)

4. FUTURE AGENDA ITEMS

a. Future Agenda Items Status Report

D'Lee Williams, Managing Director, will review the ongoing future agenda items list with the board and be available to answer questions.

D'Lee Williams, Managing Director, reviewed the ongoing future agenda items list with the board and was available to answer questions.

The following have been added to the future agenda items list.

- Board Member, Molly Bishop, has requested Amber Thompson to provide an update to the board on the Homeless Task Force.
- Board Member, Libby Odom has requested information on Atletico Dallas. Previously provided with no updates since that date.
- Board Member, Molly Bishop, has requested an update on the power lines at soccer fields: Encore moving power lines, not the city.
- Board Member, Molly Bishop, has requested a diversity status report for Garland.

5. ADJOURN

The meeting adjourned at 8:21 p.m.

Submitted By:

/s/ Jason Aguirre, Chair
/s/ Yvonne Naser, Secretary

CAPITAL IMPROVEMENT PROJECTS AND STUDIES UPDATE

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

RECREATION CENTER AND AQUATICS IMPROVEMENTS

- GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION – 2019 Bond Program – Construction underway.
- SURF AND SWIM REGIONAL AQUATICS FACILITY – 2019 Bond Program – Kimley Horn and Associates is the prime consultant. Fain Group was awarded construction contract. Notice to Proceed (NTP) issued to contractor on 7/29/2024. Project contract days – 610. Substantial Completion – 3/21/2026.

GENERAL PARK IMPROVEMENTS

- LOU HUFF PARK – The project aims to redevelop Lou Huff Park. Construction bidding closed. The project has been placed on the December City Council agenda for selected contractor approval.
- RICK ODEN SPLASH PAD – The project aims to construct an 8,500 square foot splashpad in Rick Oden Park. Construction bidding closed. Bid/budget evaluation underway with design consultant.
- WYNN JOYCE PARK – The project aims to redevelop Wynn Joyce Park. Construction bidding closed. The project has been placed on the December City Council agenda for selected contractor approval
- KINGSLEY PARK – Design is underway with consultant. 60% plan set received. Plan design changes underway.
- JOHN PAUL JONES PARK – 2019 Bond Program/TPWD – The project aims to address erosion issues along the shoreline, improved boating access from the parking lot, a courtesy dock for boaters, kayak launch, parking lot improvements, and a new permanent restroom. The design consultant has provided the 95% plan for City review, after which the set will be submitted to TPWD for review. That process is expected to take approximately four to five months.
- TUCKERVILLE PARK – 2019 Bond Program – This project is currently under construction. Pro Shop nearing completion. Site landscape installation underway. Anticipated final completion in early December. Opening planned for month of January.

TRAILS AND GREENBELTS

- NAAMAN FOREST CONNECTION TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect the recently completed trail within Spring Creek Greenbelt to Halff Park and Naaman Forest Blvd. This trail segment will eventually connect with a proposed trail along Brand Rd. 90% Plan set review is paused, pending Kimley Horn site remediation study in Spring Creek Preserve.
- DUCK CREEK AUDUBON TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect Duck Creek Trail at Bill Cody Park to Audubon Park. Design progressing towards 60%. Awaiting design consultant plan updates.
- CENTRAL PARK WALKING TRAIL – This project aims to complete a loop trail around Central Park to connect to the spine trail and the other amenities in the park. Construction underway.
- GARLAND AVE UNDERPASS – City Council approval is paused, pending Kimley Horn site remediation study within Spring Creek Preserve.
- MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS – This project has been re-assigned to the Engineering department. Construction underway.
- DUCK CREEK CENTRAL TRAIL – CPKC has provided tentative approval for trail beneath railroad. Consultant is updating plans to accommodate CPKC requests. Awaiting design consultant plan updates.
- JAMES PARK & QUAILCREEK – Ratliff Hardscape selected as contractor. Pre-construction meeting will be scheduled, followed by the start of construction.

PLANS AND STUDIES

- ONSTREET BIKE/SHARED USE LANES – Locations have been collaboratively planned and confirmed with Garland Parks & Transportation, with priority segments identified.
-

COMPLETED PROJECTS

*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- ABLON PARK POND AND PIER IMPROVEMENTS
- MONTGOMERY PARK
- WATSON PARK SPLASH PAD & FUTSAL COURT
- PLAYGROUND REPLACEMENT PROGRAMS PACKAGE 1-3
- EMBREE PARK SPLASH PAD
- LON WYNNE PARK SPLASH PAD
- GRANGER ANNEX RENOVATION
- HOLLABAUGH RECREATION CENTER EXPANSION
- DUCK CREEK SOUTH EXTENSION TRAIL
- HOLFORD RECREATION CENTER AND AQUATICS CENTER

TYPICAL DESIGN PHASES AND MILESTONES

Pre-Design (PD)

Initial phase where project requirements, goals, feasibility, and scope are defined.

Schematic Design (SD)

Conceptual sketches and initial layouts are created to explore and illustrate possible design solutions.

Design Development (DD)

Refinement of the design, finalizing the layout and specific components, and beginning to integrate detailed drawings.

Construction Documents (CD)

Detailed drawings and specifications are prepared for construction bidding and permits.

Bidding & Negotiation (BN)

Contractors bid on the project and the best proposal is selected through negotiation.

Construction Administration (CA)

Oversight of the construction process to ensure compliance with design specifications, managing contracts, and handling any on-site issues that arise.

Plan Set Deliverable Stages

30%, 60%, 90%, Bid Set, Issue for Construction

Future Agenda Items

Future Item Request	Assigned To:	Meeting Date	Complete	Remove	Comments
Molly Bishop, Board Chair, requested a Skate Park placeholder.	Pacheco	April-25			Kari to provide update December 2025 meeting
David Parrish, Board Member, requested an update on the cameras at Spring Creek Forest Preserve.		April-25			Need to complete John Comer cameras and Central and then will review budget funding available
Molly Bishop, Chair, has requested an update on the effectiveness of the Skatepark fencing and cameras	Pacheco	May-25			Kari to provide update December 2025 meeting
Molly Bishop requested Amber Thompson provide annual update to Board on Homeless Task Force	Williams	November-25			Plan to add to April 2026 agenda