



GARLAND
NOTICE OF MEETING
CITY OF GARLAND, TEXAS

Parks & Recreation Advisory Board
Work Session Room of City Hall
200 N. Fifth Street
Garland, Texas
November 5, 2025
7:00 PM

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

- a. **Consider approval of the Parks and Recreation Advisory Board minutes for October 1, 2025, meeting.**

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. Parks Foundation Update

A Garland Parks Foundation volunteer will provide an update to the board and be available to answer questions.

b. Athletic League Report — Garland Adult Softball

Arnie Burke, Garland Adult Softball President, will provide an update to the board and be available to answer questions.

c. Parks and Recreation Advisory Board Mission and Goals Discussion

D'Lee Williams, Managing Director, will lead the board in discussion and be available to answer questions.

d. Texas Recreation and Parks Society (TRAPS) Awards Update

Albert Montero, Recreation Director, will update the board and be available to answer questions.

e. Raising Cane's Sponsorship

Albert Montero, Recreation Director, will update the board and be available to answer questions.

f. Capital Improvement Projects — Design & Development Division Update

Mark Ellender, Parks Planning Administrator, will provide an update to the board and be available to answer questions.

g. Linked/Attached Documents

Board and Commission Dinner and Recognition Event flyer

[Parks and Recreation Events](#)

[Silver Scoop, November 2025](#)

[Visit Garland/Special Events](#)

4. FUTURE AGENDA ITEMS

a. Future Agenda Items Status Report

D'Lee Williams, Managing Director, will review the ongoing future agenda items list with the board and be available to answer questions.

5. ADJOURN



GARLAND

MINUTES

The Parks & Recreation Advisory Board of the City of Garland convened in regular session at 7:00 PM on October 1, 2025, in the Work Session Room at the William E. Dollar Municipal Building, 200 North Fifth Street, Garland, Texas, with the following members present:

Present: Molly Bishop, Chair
Nancy Janssen
Kay Moore
Jason Aguirre
David Morehead
David Parrish
Libby Odom
Rochelle Ran
Aju Mathew

Absent:

Staff Present: Albert Montero, Recreation Director
Keith Reagan, Administrative Services Administrator
Kari Pacheco, Parks Director
Yvonne Naser, Management Services Coordinator

1. APPROVAL OF MINUTES

- a. Consider approval of the Parks and Recreation Advisory Board minutes for the September 3, 2025, meeting.**

A motion was made by Board Member David Parrish and seconded by Board Member David Moorehead that the minutes of September 3, 2025, be approved as submitted.

Vote 8-0

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

No citizen comments

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. Athletic League Report — Garland Girls Softball**

Steve Fuentes, Garland Soccer League President, will provide an update to the board and be available to answer questions.

Steve Fuentes, Garland Girls Softball League President, provided an update to the board and was available to answer questions.

- b. Consider the Election of the Parks and Recreation Advisory Board Chair**

A motion was made by Board Member, David Parrish, and seconded by Chair, Molly Bishop, to nominate

Jason Aguirre as Chair.

Vote: 8-0.

c. Consider the Election of the Parks and Recreation Advisory Board Vice Chair

Motion was made by Board Member, David Parrish, and seconded by Chair, Molly Bishop, to nominate Nancy Janssen as Vice Chair.

Vote: 8-0.

d. Parks Foundation Update

A Garland Parks Foundation volunteer will provide an update to the board and be available to answer questions.

A Garland Parks Foundation volunteer provided an update to the board and was available to answer questions.

e. Parks and Recreation Advisory Board Mission and Goals Discussion

D'Lee Williams, Managing Director, will lead the board in discussion and be available to answer questions.

Albert Montero, Recreation Director, led the board in discussion and was available to answer questions.

f. Commission for Accreditation of Parks and Recreation Agencies Update

D'Lee Williams, Managing Director, will provide an update to the board and be available to answer questions.

Keith Reagan, Administrative Services Administrator, provided an update to the board and was available to answer questions.

g. Texas Arbor Day and Tree Giveaway Update

Kari Pacheco, Parks Director, will provide an update to the board and be available to answer questions.

Kari Pacheco, Parks Director, provided an update to the board and was available to answer questions.

h. Capital Improvement Projects — Design & Development Division Update

Mark Ellender, Parks Planning Administrator, will provide an update to the board and be available to answer questions.

Albert Montero, Recreation Director, provided an update to the board and was available to answer questions.

i. Enclosures

- *Special Events and Recreation events calendar*
- *Tri-City Clean-up flyer & [Video](#)*
- *[Silver Scoop, October 2025](#)*

4. FUTURE AGENDA ITEMS

a. Future Agenda Items Status Report

D'Lee Williams, Managing Director, will review the ongoing future agenda items list with the board and be available to answer questions.

Albert Montero, Recreation Director, reviewed the ongoing future agenda items list with the board and was available to answer questions.

Molly Bishop, Board Member, requested an update on the Atletico Dallas Soccer Complex

5. ADJOURN

The meeting adjourned at 7:48 pm.

Submitted By:

/s/ Molly Bishop, Chair

/s/ Yvonne Naser, Secretary

Parks & Recreation Advisory Board

Mission Statement

Mission

To enhance community well-being by developing, maintaining, and advocating for exceptional parks, recreational facilities, and programs.

Objectives

Governance & Policy

Review and recommend policies and rules that support effective management of parks and recreational services, subject to City Council approval.

Facility & Program Development

Support the creation, maintenance, and enhancement of parks, recreation centers, and green spaces to meet community needs.

Beautification & Sustainability

Encourage landscaping, tree planting, and environmental stewardship to promote a sustainable and attractive park system.

Community Engagement

Foster partnerships with local organizations and community groups to broaden recreational opportunities and civic participation.

Strategic Planning

Advise on land acquisitions and capital improvements that align with long-term community goals and service demands.

Funding Advocacy

Identify and advocate for funding sources to sustain and grow parks and recreation initiatives.

Regulatory Oversight

Ensure parks and facilities operate safely, remain accessible, and comply with applicable regulations and standards.

CAPITAL IMPROVEMENT PROJECTS AND STUDIES UPDATE

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

RECREATION CENTER AND AQUATICS IMPROVEMENTS

- GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION – 2019 Bond Program – Construction underway.
- SURF AND SWIM REGIONAL AQUATICS FACILITY – 2019 Bond Program – Kimley Horn and Associates is the prime consultant. Fain Group was awarded construction contract. Notice to Proceed (NTP) issued to contractor on 7/29/2024. Project contract days – 610. Substantial Completion – 3/21/2026.

GENERAL PARK IMPROVEMENTS

- LOU HUFF PARK – The project aims to redevelop Lou Huff Park. Construction bidding closed. Bid/budget evaluation underway.
- RICK ODEN SPLASH PAD – The project aims to construct an 8,500 square foot splashpad in Rick Oden Park. Construction bidding closed. Bid/budget evaluation underway.
- WYNN JOYCE PARK – The project aims to redevelop Wynn Joyce Park. Construction bidding closed. Bid/budget evaluation underway.
- KINGSLEY PARK – Design is underway with consultant. 60% plan set received. Plan design changes underway.
- JOHN PAUL JONES PARK – 2019 Bond Program/TPWD – The project aims to address erosion issues along the shoreline, improved boating access from the parking lot, a courtesy dock for boaters, kayak launch, parking lot improvements, and a new permanent restroom. Consultant progressing towards 100% plans for City review. Final plan set will be submitted to TPWD for review, which is expected to take approximately 4–5 months.
- TUCKERVILLE PARK – 2019 Bond Program – This project is currently under construction. Drive & Parking lot construction complete. Pro Shop & site paving underway. Anticipated completion in late November/early December.

TRAILS AND GREENBELTS

- NAAMAN FOREST CONNECTION TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect the recently completed trail within Spring Creek Greenbelt to Halff Park and Naaman Forest Blvd. This trail segment will eventually connect with a proposed trail along Brand Rd. 90% Plan set review is paused, pending Kimley Horn site remediation study in Spring Creek Preserve.
- DUCK CREEK AUDUBON TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect Duck Creek Trail at Bill Cody Park to Audubon Park. Design progressing towards 60%.
- CENTRAL PARK WALKING TRAIL – This project aims to complete a loop trail around Central Park to connect to the spine trail and the other amenities in the park. Construction underway.
- GARLAND AVE UNDERPASS – City Council approval is paused, pending Kimley Horn site remediation study within Spring Creek Preserve.
- MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS – This project has been re-assigned to the Engineering department. Construction underway.
- DUCK CREEK CENTRAL TRAIL – CPKC has provided tentative approval for trail beneath railroad. Consultant is updating plans to accommodate CPKC requests.

PLANS AND STUDIES

- ONSTREET BIKE/SHARED USE LANES – Locations have been collaboratively planned and confirmed with Garland Parks & Transportation, with priority segments identified.
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COMPLETED PROJECTS

*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- ABLON PARK POND AND PIER IMPROVEMENTS
- MONTGOMERY PARK
- WATSON PARK SPLASH PAD & FUTSAL COURT
- PLAYGROUND REPLACEMENT PROGRAMS PACKAGE 1-3
- EMBREE PARK SPLASH PAD
- LON WYNNE PARK SPLASH PAD
- GRANGER ANNEX RENOVATION
- HOLLABAUGH RECREATION CENTER EXPANSION
- DUCK CREEK SOUTH EXTENSION TRAIL
- HOLFORD RECREATION CENTER AND AQUATICS CENTER

TYPICAL DESIGN PHASES AND MILESTONES

Pre-Design (PD)

Initial phase where project requirements, goals, feasibility, and scope are defined.

Schematic Design (SD)

Conceptual sketches and initial layouts are created to explore and illustrate possible design solutions.

Design Development (DD)

Refinement of the design, finalizing the layout and specific components, and beginning to integrate detailed drawings.

Construction Documents (CD)

Detailed drawings and specifications are prepared for construction bidding and permits.

Bidding & Negotiation (BN)

Contractors bid on the project and the best proposal is selected through negotiation.

Construction Administration (CA)

Oversight of the construction process to ensure compliance with design specifications, managing contracts, and handling any on-site issues that arise.

Plan Set Deliverable Stages

30%, 60%, 90%, Bid Set, Issue for Construction



**FT. GUEST SPEAKER ERIC
NADEL,
AMERICAN ANNOUNCER
AND RADIO
BROADCASTER
FOR THE TEXAS
RANGERS**

OUR CITY IS HITTING A HOME RUN!



**BOARDS AND COMMISSIONS
DINNER AND RECOGNITION EVENT**

**THE ATRIUM AT THE
GRANVILLE ARTS CENTER
300 N. FIFTH STREET
THURSDAY, NOV. 13TH
6:00 P.M.**

**WEAR YOUR FAVORITE TEAM'S BASEBALL
JERSEY**

**PLEASE RSVP VIA PAPERLESS POST BY
OCT. 30TH**



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Future Agenda Items

Future Item Request	Assigned To:	Meeting Date	Complete	Remove	Comments
Molly Bishop, Board Chair, requested a Skate Park placeholder.		April-25			Waiting for install of fence and cameras at John Comer
David Parrish, Board Member, requested an update on the cameras at Spring Creek Forest Preserve.		April-25			Need to complete John Comer cameras and Central and then will review budget funding available
Molly Bishop, Chair, has requested an update on the effectiveness of the Skatepark fencing and cameras		May-25			Waiting for install of fence and cameras at John Comer
Molly Bishop, Board Member, requested an update on the Atletico Dallas Soccer Complex		10/1/2025	10/03/25		City's official press release emailed to board members on 10/03/2025