



GARLAND

MINUTES

The Library Board of the City of Garland convened in regular session at 6:00 p.m. on Monday, September 9, 2024, in the Work Session Chambers, 200 North Fifth Street, Garland, Texas, with the following members:

- Present:** Terri Chepregi, Chair
Adam Greenup, Vice Chair
Dorothy White, Board Member
Sarah Montoya, Board Member
Michael Degen, Board Member
Susan Vaden, Board Member
- Absent:** Gwendolyn Daniels, Board Member
Kristin Lucido, Board Member
Trellas Gotcher, Board Member
- Staff Present:** Karen Archibald, Library Director
Will Massey, Assistant Library Director
Kathleen Cizek, Public Services Administrator
Morgan Blackburn, Librarian
Julie Bird, Library Assistant
Deanna McCauley, Department Representative II

1. APPROVAL OF MINUTES

- a. Consider approval of the Library Board minutes for the August 12, 2024 meeting.

Chairperson Chepregi made a motion to approve the August 12th minutes. Member Greenup seconded the approval.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. **Process Improvements for Boards and Commissions**

Review updated application and onboarding process for Library Board members.

Director Archibald introduced the newly implemented meeting binders, advised of the electronic member application, reminded new/reappointed members to complete the two required videos by the deadline, and extended an invitation to schedule individual meetings to ask questions.

- b. **Capital Improvement Plan/Bond Program Updates**

Update on Library construction projects funded by the 2019 Bond Program and Capital Improvement Projects.

Assistant Director Massey provided the following updates:

- North Library's September 6th grand re-opening was a success. Reception attendees enjoyed

- themselves while listening to tunes by the pianist.
- Roofing and external siding installation is complete at West Library.
- Construction on Central Library is progressing and remains on schedule.

c. Library Outreach Program Updates and Policy Draft

Update on Library Outreach program activities and events. Staff will also provide a policy draft update for discussion and consideration.

Morgan excitedly reported Outreach tables were visited by 15,410 people during 95 events and issued over 300 Library cards since January 2024. For a program of this magnitude, Director Archibald requested implementation of a revised Outreach policy to encompass today's Library.

d. Library Program and Services Update

Update on Library Programs and Services for the public: Summer Adventure at Your Library and One Book, One Garland.

Public Administrator Cizek reported the elimination of participant registration provided increased participation, as the flexibility allowed parents to schedule Library visits around vacations.

e. Library Statistics

Review of monthly Library statistics.

Director Archibald presented July statistics to the Board and opened the floor for questions and/or comments. The Board had none at this time.

4. ADJOURN

Submitted By:

Terri Chepregi, Chair

Karen Archibald, Director of Libraries