



GARLAND

NOTICE OF MEETING
CITY OF GARLAND, TEXAS

LIBRARY BOARD

**Work Session Room of City Hall
William E. Dollar Municipal Building
200 N. Fifth Street
Garland, Texas
April 22, 2024 at 6:00 p.m.**

A meeting of the Library Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

- a. *Consider approval of the Library Board minutes for the February 12, 2024, meeting.*

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. **Introduction of Newly Hired Staff**

Introduction of newly hired Neighborhood Branch Manager and Library Assistant for Outreach.

- b. **Capital Improvement Plan/Bond Program Updates**

Update on Library construction projects funded by the 2019 Bond Program and Capital Improvement Projects.

- c. **Budget Update**

Update on Fiscal Year 2025 budget process and requests.

d. Texas State Library and Archives Commission Report

Review information from FY23 for the Annual Report to the Texas State Library and Archives Commission.

e. Library Programming

Review of upcoming Library programming for summer.

4. FUTURE AGENDA ITEMS

5. ADJOURN

NOTE: A quorum of the City Council may be in attendance and may or may not participate in the discussions of the Committee or board.



GARLAND

MINUTES

The Library Board of the City of Garland convened in regular session at 6 p.m. on Monday, April 22, 2024, in the Work Session Chambers, 200 North Fifth Street, Garland, Texas, with the following members:

- Present:** Terri Chepregi, Chair
Adam Greenup, Vice Chair
Sarah Montoya, Board Member
Michael Degen, Board Member
Gwendolyn Daniels, Board Member
Kristin Lucido, Board Member
- Absent:** Susan Vaden, Board Member
Trellas Gotcher, Board Member
- Staff Present:** Karen Archibald, Library Director
Will Massey, Assistant Library Director
Kathleen Cizek, Public Services Administrator
Karla Dandavati, Neighborhood Branch Manager
Julie Bird, Library Assistant
Deanna McCauley, Department Representative II
Sabrina Ellis, Department Coordinator II

1. APPROVAL OF MINUTES

- a. *Consider approval of the Library Board minutes for the February 12, 2024, meeting.*

Motion was made that the Minutes of the February 12, 2024, regular meeting be approved as submitted.

Motion made by Board Member Adam Greenup and seconded by Board Member Gwendolyn Daniels.

2. PUBLIC COMMENTS

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3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. Introduction of Newly Hired Staff

Director Archibald introduced recently hired Neighborhood Branch Manager Karla Dandavati and Library Assistant Julie Bird.

b. Capital Improvement Plan/Bond Program Updates

Director Archibald reviewed the current status of Capital Improvement Projects. The West Garland Library has a completed slab and steel work is in progress. The North Garland Library exterior infrastructure for the new sign is underway and should be completed within the next two weeks. The Central Library will be receiving an overlay roof, skylight and roof drain replacement, and an upgrade to the elevator. The Library is working with a local artist for a glass art mobile titled *A Story Waiting to be Told*.

c. Budget Update

Director Archibald briefly discussed the budget for Fiscal Year 2025, with a focus on workforce development; filling banked positions to meet service needs at the new and expanded library facilities; and a vehicle for outreach.

d. Texas State Library and Archives Commission Report

Director Archibald reviewed the Texas State Library and Archives Commission Report with the Board. The report is crucial for maintaining state accreditation and eligibility for interlibrary loans, reduced-cost databases, and competitive state grants.

e. Library Programming

Public Services Administrator Cizek provided an overview of Summer Adventure @ Your Library! The program is focused on children from birth to 17 years old, does not require registration, and will be utilizing bookmarks as trackers for prizes. The kickoff party will be held June 8, with an ending party featuring RED, a Taylor Swift tribute band, on August 2.

4. FUTURE AGENDA ITEMS

New Adult Programming
Floating Collection
Library Materials Dispenser Update

5. ADJOURN

Submitted By:

/s/ Terri Chepregi, Chair

Terri Chepregi, Chair

/s/ Karen Archibald, Director of Libraries

Karen Archibald, Director of Libraries