



GARLAND

NOTICE OF MEETING CITY OF GARLAND, TEXAS

LIBRARY BOARD

Work Session Room of City Hall
William E. Dollar Municipal Building
200 N. Fifth Street
Garland, Texas
September 11, 2023 at 6:00 p.m.

A meeting of the Library Board of the City of Garland, Texas will be held Monday, September 11, 2023 at 6 p.m. at 200 N. Fifth Street, in the Work Session Room, Garland, Texas.

AGENDA:

1. APPROVAL OF MINUTES

- a. Consider approval of the Library Board minutes for the August 7, 2023 meeting.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. Discuss Board Member Appointment, Reappointments & Resignation
- b. Visual Aid Volunteers Presentation
- c. Capital Improvement Plan/Bond Program Updates
- d. Central Library Express & Library Material Kiosk Updates
- e. Staff Development Day Review

4. FUTURE AGENDA ITEMS

5. ADJOURN

NOTE: A quorum of the City Council may be in attendance and may or may not participate in the discussions of the Committee or board.

OTHER SPECIALTY SERVICES

- Textbooks
- Tests
- Tactile Representations of Museum Artwork
- Novels and Other Literary Works
- Business and Legal Documents
- Hotel Information
- Restaurant Menus
- Church Hymnals, Bulletins, Lessons
- Special Event Schedules
- Bus Schedules

VOLUNTEERS

Opportunities are available for individuals to read with visually impaired proofreaders, distribute brochures, assist with grant writing projects, and coordinate fundraising events.

FINANCIAL DONATIONS

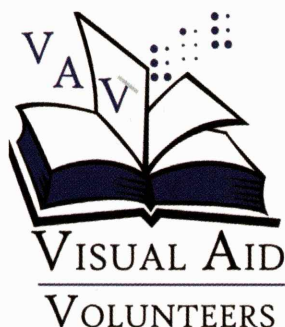
We rely on financial donations to help us continue our work.

YOU CAN HELP!

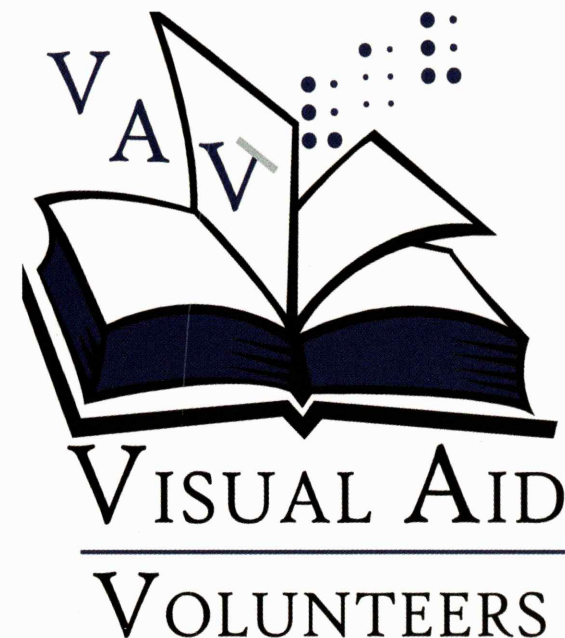
Making a tax-deductible contribution is fast and easy. Log on to our secure website at www.vavtx.org and use the **Donate** button. You may also send your contribution by check made payable to:

Visual Aid Volunteers.

Thank you for your support!



617 W. State Street
Garland, TX 75040



**Dedicated Braille
Transcription Service
For Over 50 Years**

**617 W. State Street
Garland, Texas 75040**

**Phone: 972-272-1615
Fax: 972-494-5002**

www.vavtx.org

Visual Aid Volunteers, Inc. (VAV)



MISSION : To promote the independence and success of visually impaired persons by providing quality braille materials.

ABOUT US

VAV is a non-profit braille and accessible materials production center, nestled in the heart of the Downtown Garland Historic District.

As the first braille production agency in Texas, VAV has led the way in providing accessible materials to visually impaired individuals for more than 50 years. In that time, our reach has grown to meet the needs of people across the nation.

SERVICES

VAV offers a wide variety of services including:

- **Braille Transcription**
- **Tactile Graphics**
- **Tactile Maps**
- **Large Print**
- **Descriptive Text**
- **Proofreading**
- **Embossing**
- **Thermoforming**
- **Binding**

We maintain state-of-the-art equipment and utilize cutting-edge technology so all projects can be produce on short notice with rapid turn-around times.

CERTIFIED TRANSCRIBERS AND PROOFREADERS

VAV's transcribers are certified by:

- **Library of Congress**
- **National Braille Association**
- **National Federation of the Blind**

Certifications include:

- **Literary Braille**
- **Textbook Formatting**
- **Nemeth (Math/Science)**
- **Proofreading**
- **UEB (Unified English Braille Code)**
- **Music Braille**



GARLAND

MINUTES

The Library Board of the City of Garland convened in regular session at 6 p.m. on Monday, September 11, 2023, in the Work Session Room, 200 North Fifth Street, Garland, Texas, with the following members:

Present: Terri Chepregi, Chair
Gwendolyn Daniels, Vice Chair
Sarah Montoya, Board Member
Michael Degen, Board Member
Adam Greenup, Board Member
Kristin Lucido, Board Member
Trellas Gotcher, Board Member

Staff Present: Karen Archibald, Library Director
Will Massey, Assistant Library Director
Kathleen Cizek, Public Services Administrator
Morgan Blackburn, Community Outreach Services Coordinator
Allison Nelson, Library Assistant
Rhesa Higgins, Visual Aid Volunteers Executive Director
Sabrina Ellis, Department Coordinator II

1. APPROVAL OF MINUTES

a. Consider approval of the Library Board minutes for the August 7, 2023 meeting.

Motion was made that the Minutes of the August 7, 2023, regular meeting be approved with recommended corrections.

Motion made by Board Member Kristin Lucido and seconded by Board Member Michael Degen.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. Discuss Board Member Appointment, Reappointments & Resignation

Director Archibald reported that Board Member Charles Msewe resigned from the Library Board; Mayor Pro Tem Jeff Bass appointed Board Member Sarah Montoya; Council Member Ed Moore reappointed Board Member Adam Greenup; Council Member Dylan Hedrick reappointed Board Chair Terri Chepregi; and Council Member Chris Ott reappointed Board Member Trellas Gotcher.

b. Visual Aid Volunteers Presentation

Community Outreach Services Coordinator Blackburn introduced Visual Aid Volunteers Executive Director Rheasa Higgins. Executive Director Higgins provided the Board with an overview of the Visual Aid Volunteers mission as well as ideas for future programming with the Library.

c. Capital Improvement Plan/Bond Program Updates

Assistant Director Massey provided an updated timeline and progress report for the Central Library construction project. The Lon Wynne Park Library Materials Kiosk is scheduled to be installed the week of September 18.

d. Central Library Express & Library Materials Kiosk Updates

Director Archibald escorted the Library Board outside to the Downtown Square Library Materials Kiosk. Public Services Administrator Cizek provided statistics for patron usage at the Central Library Express and the Downtown Square Library Materials Kiosk since closing the Central Library for renovation.

e. Staff Development Day Review

Director Archibald briefly reviewed topics of discussion from the Library's Staff Development Day. Staff Development Day is the one day a year all physical locations close, and staff come together for an in-service training day sponsored by the Friends of the Library. This year staff were welcomed by City Manager Judson Rex and Managing Director Becky King. The Library recognized the City's Facilities and Information Technology Departments, as well as Library staff members that were integral in the process of closing and moving the Central Library. Other topics included the emergence of ChatGPT and AI into the library world; Work Day training; Family Feud team building; and reflection on humility. Director Archibald asked staff to consider two questions: How am I making someone else's life easier or better? and How did someone make my life easier or better?

4. FUTURE AGENDA ITEMS

5. ADJOURN

Submitted By:

/s/ Terri Chepregi, Chair

Terri Chepregi, Chair

/s/ Karen Archibald, Director of Libraries

Karen Archibald, Director of Libraries