GARLAND

NOTICE OF MEETING
CITY OF GARLAND, TEXAS

LIBRARY BOARD

VIRTUAL MEETING
August 10, 2020, at 6:00 p.m.

A virtual meeting of the Library Board of the City of Garland, Texas will be held on Monday, August 10, 2020, at 6:00p.m. pursuant to Section 551.125 of the Texas Government Code and the executive orders of Governor Greg Abbott suspending provisions of the Texas Government Code and other applicable laws of the State regarding normal open meetings, the Library Board will hold this meeting by internet/telephonic remote means.

This meeting will be broadcast by webinar or telephone at the following UR:
https://us02web.zoom.us/meeting/register/tZwrduCrqzIpG9eSB1Xf5I7HFKvHP-Qk9Cjm

For those without internet access to the meeting, the meeting may be accessed by phone at the following numbers:
(346) 248-7799 US (Houston)
(253) 215-8782 US (Tacoma)
(669) 900-9128 US (San Jose)
(312) 626-6799 US (Chicago)
(646) 558-8656 US (New York)
(301) 715-8592 US (Germantown)

The meeting ID is: 886 1935 9313

The meeting will also be recorded and made available online at www.garlandtx.gov.

AGENDA:

1. APPROVAL OF MINUTES

CONSIDER APPROVAL OF FEBRUARY 10, 2020, REGULAR MEETING MINUTES AND MARCH 31, 2020, SPECIAL MEETING MINUTES

2. ITEMS FOR INDIVIDUAL CONSIDERATION

a. UPDATES ON THE FOLLOWING PROJECTS

i. **Master Plan**
ii. **Walnut Creek Branch Library Relocation/Expansion**
iii. **Central Library Life and Safety Upgrades**
iv. **FY2021 BUDGET**

b. LIBRARY RESPONSE TO COVID-19

3. MISCELLANEOUS

a. ENCLOSURES

February 10, 2020, Regular Meeting Minutes
March 31, 2020, Special Meeting Minutes

b. FUTURE AGENDA ITEMS

4. ADJOURN

NOTE: A quorum of the City Council may be in attendance and may or may not participate in the discussions of the Committee or board.

GARLAND

MINUTES

The Library Board of the City of Garland convened in regular session at 6:00p.m. on Monday, August 10, 2020, pursuant to Section 551.125, by telephone or internet, with the following members:

Present:	Bettye Haynes, Chair
	Terri Chepregi, Vice Chair
	Nazly Haroon, Board Member
	Michael Degen, Board Member
	Edwina Garner, Board Member
	Dorothy McAllister, Board Member
Absent:	CorSharra Jackson, Board Member
	Trellas Gotcher, Board Member
Staff Present:	Karen Archibald, Library Director
	Will Massey, Assistant Director
	Kathleen Cizek, Public Services Administrator
	Sabrina Ellis, Department Coordinator II

1. APPROVAL OF MINUTES

CONSIDER APPROVAL OF FEBRUARY 10, 2020, REGULAR MEETING MINUTES AND MARCH 31, 2020, SPECIAL MEETING MINUTES

Motion was made that the Minutes of the February 10, 2020, regular meeting be approved as submitted.

Motion made by Board Member Dorothy McAllister, and seconded by Board Member Nazly Haroon.

Motion was made that the Minutes of the March 31, 2020, special meeting be approved as submitted.

Motion made by Board Member Dorothy McAllister, and seconded by Board Member Terri Chepregi.

2. ITEMS FOR INDIVIDUAL CONSIDERATION

a. UPDATES ON THE FOLLOWING PROJECTS

i. **Master Plan**
Director Archibald informed the Board of delays to the Master Plan due to the COVID-19 situation. Library Administration, along with staff, have been working on revising the Master Plan which will be presented to the Board as well as City Council at a future date.

ii. **Walnut Creek Branch Library Relocation/Expansion**
Director Archibald explained that the May 2020 Election, in which the Walnut Creek Branch Library Relocation/Expansion Project was going appear on the ballot, has been postponed to November 2020. The Library has moved forward with the project by submitting a Request For Qualifications from architect firms.

iii. **Central Library Life and Safety Upgrades**
Assistant Director Massey presented the Board with a slideshow of the completed work from the Central Library Life and Safety Upgrades. The project includes access controls to interior and exterior doors, updating the fire escape, security cameras, exterior lighting, resurfacing the parking lot, replacing HVAC units, updating the Austin Street scape, and renovation of the restrooms to be compliant with the Americans with Disabilities Act.

iv. **FY2021 BUDGET**
Director Archibald explained the impact COVID-19 has had on the FY2021 Budget. Due to the situation, the Library has decided to not make any special requests for the next fiscal year and elected to incur a five percent reduction by eliminating our pest management services. Director Archibald reviewed the implemented protocols that will minimize the loss of these services.

b. LIBRARY RESPONSE TO COVID-19
Director Archibald informed the Board that the Library closed to the public on March 17, 2020. On March 31, 2020, City Council and City Management implemented a work from home order for all City staff. On June 15, 2020, the Library opened to the public with reduced hours, staffing and occupancy. During the closure, the Library implement curbside services to continue to serve the public. Public Services Administrator Cizek explained the tremendous efforts put forth by Library staff to embrace the situation and adapt quickly to providing a vast array of online programming. On August 5, 2020, *The Dallas Morning News* published an article titled *Garland libraries are reaching residents online during the coronavirus pandemic.*

3. MISCELLANEOUS

a. ENCLOSURES
February 10, 2020, Regular Meeting Minutes
March 31, 2020, Special Meeting Minutes

b. FUTURE AGENDA ITEMS

i. Library Board By-Law Update
ii. Library Staffing and Retention Update

4. ADJOURN

Submitted By:

Bettye Haynes

Bettye Haynes, Chair

Karen Archibald, Director of Libraries