



GARLAND
NOTICE OF MEETING
CITY OF GARLAND, TEXAS

Parks & Recreation Advisory Board
Work Session Room of City Hall
200 N. Fifth Street
Garland, Texas
October 1, 2025
7:00 PM

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

- a. **Consider approval of the Parks and Recreation Advisory Board minutes for the September 3, 2025, meeting.**

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. **Athletic League Report — Garland Girls Softball**

Steve Fuentes, Garland Soccer League President, will provide an update to the board and be available to answer questions.

- b. **Consider the Election of the Parks and Recreation Advisory Board Chair**

- c. **Consider the Election of the Parks and Recreation Advisory Board Vice Chair**

- d. **Parks Foundation Update**

A Garland Parks Foundation volunteer will provide an update to the board and be available to answer questions.

- e. **Parks and Recreation Advisory Board Mission and Goals Discussion**

D'Lee Williams, Managing Director, will lead the board in discussion and be available to answer

questions.

f. Commission for Accreditation of Parks and Recreation Agencies Update

D'Lee Williams, Managing Director, will provide an update to the board and be available to answer questions.

g. Texas Arbor Day and Tree Giveaway Update

Kari Pacheco, Parks Director, will provide an update to the board and be available to answer questions.

h. Capital Improvement Projects — Design & Development Division Update

Mark Ellender, Parks Planning Administrator, will provide an update to the board and be available to answer questions.

i. Enclosures

- *Special Events and Recreation events calendar*
- *Tri-City Clean-up flyer & [Video](#)*
- *[Silver Scoop, October 2025](#)*

4. FUTURE AGENDA ITEMS

a. Future Agenda Items Status Report

D'Lee Williams, Managing Director, will review the ongoing future agenda items list with the board and be available to answer questions.

5. ADJOURN



GARLAND

MINUTES

The Parks & Recreation Advisory Board of the City of Garland convened in regular session at 7:00 PM on September 3, 2025, in the Work Session Room at the William E. Dollar Municipal Building, 200 North Fifth Street, Garland, Texas, with the following members present:

Present: Nancy Janssen
Kay Moore
Aju Mathew
Jason Aguirre
David Morehead
David Parrish
Libby Odom
Rochelle Ran

Absent: Molly Bishop, Chair

Staff Present: D'Lee Williams, Managing Director
Albert Montero, Recreation Director
Kari Pacheco, Parks Director
Mark Ellender, Parks Planning Administrator
Keith Reagan, Administrative Services Administrator

1. APPROVAL OF MINUTES

- a. Consider approval of the Parks & Recreation Advisory Board minutes for the August 6, 2025, meeting.

A motion was made by Board Member David Morehead and seconded by Board Member Nancy Janssen that the minutes of August 6, 2025, be approved as submitted.

Vote: 8-0

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

No citizen comments

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. Parks Foundation Update

A Garland Parks Foundation volunteer will provide an update to the board and be available to answer questions.

A Garland Parks Foundation volunteer provided an update to the board and was available to answer questions.

- b. Athletic League Report - Garland Soccer

Ashley Asbury, Garland Soccer League President, will provide an update to the board and be available to answer questions.

Ashley Asbury, Garland Soccer League President, provided an update to the board and was available to answer questions.

c. Parks and Recreation Advisory Board Mission Statement Discussion

D'Lee Williams, Managing Director, will lead a discussion with the board and be available to answer questions.

D'Lee Williams, Managing Director, led a discussion with the board and was available to answer questions. Further discussion will be scheduled for a future agenda.

d. Park Security Update

Kari Pacheco, Parks Director, will provide an update to the board and be available to answer questions.

Kari Pacheco, Parks Director, provided an update to the board and was available to answer questions.

e. Budget Update

Keith Reagan, Administrative Services Administrator, will provide an update to the board and be available to answer questions.

Keith Reagan, Administrative Services Administrator, provided an update to the board and was available to answer questions.

f. Capital Improvement Projects – Design & Development Division Update

Mark Ellender, Parks Planning Administrator, will provide an update to the board and be available to answer questions.

Mark Ellender, Parks Planning Administrator, provided an update to the board and was available to answer questions.

g. Enclosures

- *Special Events and Recreation events calendar*
- [Silver Scoop, September 2025](#)

4. FUTURE AGENDA ITEMS

a. Future Agenda Items Status Report

D'Lee Williams, Managing Director, will review the ongoing future agenda items list with the board and be available to answer questions.

D'Lee Williams, Managing Director, reviewed the ongoing future agenda items list with the board and was available to answer questions.

5. ADJOURN

The meeting adjourned at 8:04 p.m.

Submitted By:

/s/ Molly Bishop, Chair

/s/ Yvonne Naser, Secretary

CAPITAL IMPROVEMENT PROJECTS AND STUDIES UPDATE

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

RECREATION CENTER AND AQUATICS IMPROVEMENTS

- GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION – 2019 Bond Program – Construction is underway.
- SURF AND SWIM REGIONAL AQUATICS FACILITY – 2019 Bond Program – Kimley Horn and Associates is the prime consultant. Fain Group was awarded construction contract. Notice to Proceed (NTP) issued to contractor on 7/29/2024. Project contract days – 610. Substantial Completion – 3/21/2026.

GENERAL PARK IMPROVEMENTS

- LOU HUFF PARK – Construction bidding underway. Bid closing extended to 9/18/2025
- RICK ODEN SPLASH PAD – The project aims to construct an 8,500 square foot splashpad in Rick Oden Park. Construction bidding underway. Bid closing 9/18/2025
- WYNN JOYCE PARK – The project aims to redevelop Wynn Joyce Park. Bidding closed 9/4/2025. Evaluation underway
- KINGSLEY PARK – Design is underway with consultant. 60% plan set received, review underway. Plan design updates received. Garland Fire is evaluating fire lane layout.
- JOHN PAUL JONES PARK – 2019 Bond Program/TPWD – The project aims to address erosion issues along the shoreline, improved boating access from the parking lot, a courtesy dock for boaters, kayak launch, parking lot improvements and a new permanent restroom. Plan review underway with Dallas Water Utilities (DWU), with the review period anticipated from June to October 2025. After receiving DWU's comments, the 100% plan set will be submitted to TPWD for review, which is expected to take approximately 4–5 months.
- TUCKERVILLE PARK – 2019 Bond Program – This project is currently under construction. Drive & Parking lot construction complete. Pro Shop structure, tennis courts surfacing, & site paving underway.

TRAILS AND GREENBELTS

- NAAMAN FOREST CONNECTION TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect the recently completed trail within Spring Creek Greenbelt to Halff Park and Naaman Forest Blvd. 90% plan set received. Plan review paused, pending Kimley Horn site remediation study with Spring Creek Preserve.
- DUCK CREEK AUDUBON TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect Duck Creek Trail at Bill Cody Park to Audubon Park. Design progressing towards 60%.
- CENTRAL PARK WALKING TRAIL – This project aims to complete a loop trail around Central Park to connect to the spine trail and the other amenities in the park. Contractor selected. Construction underway.
- GARLAND AVE UNDERPASS – City Council contractor approval is paused, pending Kimley Horn site remediation study with Spring Creek Preserve.
- MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS – This project has been re-assigned to the Engineering department. Construction underway.
- DUCK CREEK CENTRAL TRAIL – CPKC has provided tentative approval for trail beneath railroad. Consultant is updating plans to accommodate CPKC requests.

PLANS AND STUDIES

- ONSTREET BIKE/SHARED USE LANES – Locations have been collaboratively planned and confirmed with Garland Parks & Transportation, with priority segments identified.

PROJECTS

*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- ABLON PARK POND AND PIER IMPROVEMENTS
- MONTGOMERY PARK
- WATSON PARK SPLASH PAD & FUTSAL COURT
- PLAYGROUND REPLACEMENT PROGRAMS PACKAGE 1-3
- EMBREE PARK SPLASH PAD
- LON WYNNE PARK SPLASH PAD
- GRANGER ANNEX RENOVATION
- HOLLABAUGH RECREATION CENTER EXPANSION
- DUCK CREEK SOUTH EXTENSION TRAIL
- HOLFORD RECREATION CENTER AND AQUATICS CENTER

TYPICAL DESIGN PHASES AND MILESTONES

Pre-Design (PD)

Initial phase where project requirements, goals, feasibility, and scope are defined.

Schematic Design (SD)

Conceptual sketches and initial layouts are created to explore and illustrate possible design solutions.

Design Development (DD)

Refinement of the design, finalizing the layout and specific components, and beginning to integrate detailed drawings.

Construction Documents (CD)

Detailed drawings and specifications are prepared for construction bidding and permits.

Bidding & Negotiation (BN)

Contractors bid on the project and the best proposal is selected through negotiation.

Construction Administration (CA)

Oversight of the construction process to ensure compliance with design specifications, managing contracts, and handling any on-site issues that arise.

Plan Set Deliverable Stages

30%, 60%, 90%, Bid Set, Issue for Construction

October

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 You Ain't Heard Nothin' Yet	3 Music Made Here	4 Scream on the Square: Twilight
5	6	7	8	9 You Ain't Heard Nothin' Yet	10	11 Urban Market Scream on the Square – Ghostbuster Texas Tamales
12	13	14	15	16 You Ain't Heard Nothin' Yet	17 Downtown Trick or Treat	18 Wheels of Hope
19	20	21	22	23 You Ain't Heard Nothin' Yet	24 Garland's Graveyard	25 Campfire Tales
26	27	28	29	30 You Ain't Heard Nothin' Yet	31	Oct. 3 – Music Made Here – 520 w. State St Oct. 4 – Scream on the Square – 520 W. State St.
Oct. 11-31 – Texas Tamales: Wrapped in tradition – 200 N. Fifth St.	Oct. 11 – The Urban Market – 520 W. State St	Oct. 17 – Downtown Trick or Treat – 520 W. State	Oct. 18 – Wheels of Hope – 520 w. State St.	Oct. 24 – Garland's Graveyard – 1146 Bradfield Drive	Oct. 25 – Campfire Tales – 520 W. State St.	Oct. 2/9/16/23/30 - You Ain't Heard Nothin' Yet – 520 W. State St.

November

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Texas Tamales – Wrapped in Tradition
2 Texas Tamales – Wrapped in Tradition	3 Texas Tamales – Wrapped in Tradition	4 Texas Tamales – Wrapped in Tradition	5 Texas Tamales – Wrapped in Tradition	6 Texas Tamales – Wrapped in Tradition You Ain't Heard Nothin' Yet	7 Texas Tamales – Wrapped in Tradition Music Made Here	8 Texas Tamales – Wrapped in Tradition Urban Market
9 Texas Tamales – Wrapped in Tradition	10 Texas Tamales – Wrapped in Tradition	11 Texas Tamales – Wrapped in Tradition	12 Texas Tamales – Wrapped in Tradition	13 Texas Tamales – Wrapped in Tradition You Ain't Heard Nothin' Yet	14 Texas Tamales – Wrapped in Tradition	15 Texas Tamales – Wrapped in Tradition
16 Texas Tamales – Wrapped in Tradition	17 Texas Tamales – Wrapped in Tradition	18 Texas Tamales – Wrapped in Tradition	19 Texas Tamales – Wrapped in Tradition	20 Texas Tamales – Wrapped in Tradition You Ain't Heard Nothin' Yet	21 Texas Tamales – Wrapped in Tradition	22 Texas Tamales – Wrapped in Tradition
23 Texas Tamales – Wrapped in Tradition	24 Texas Tamales – Wrapped in Tradition	25 Texas Tamales – Wrapped in Tradition	26 Texas Tamales – Wrapped in Tradition	27 Texas Tamales – Wrapped in Tradition	28 Texas Tamales – Wrapped in Tradition	29 Texas Tamales – Wrapped in Tradition Small Business Saturday
30 Texas Tamales – Wrapped in Tradition	Nov 1-31- Texas Tamales – 200 N. Fifth St. State	Nov. 6/13/20 – You ain't heard nothing yet – 520 W. State St.	Nov. 7 – Music Made Here – 520 W. State St. Nov. 8 – Urban Market - 520. W. State St.	Nov. 29 – Small Business Saturday – 520 W. State St.		

KEEPING IT



BEAUTIFUL

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NINTH ANNUAL
TRI-CITY CLEANUP

8 a.m. to noon Saturday, Oct. 11

Hella Shrine Events Center
2121 Rowlett Road in Garland

Volunteer to clean up our shared waterways.
You can choose your preferred spot to volunteer.
Scan the QR code for more information.



**VOLUNTEER
GARLAND**

Future Agenda Items

Future Item Request	Assigned To:	Meeting Date	Complete	Remove	Comments
Molly Bishop, Board Chair, requested a Skate Park placeholder.		April-25			Waiting for install of fence and cameras at John Comer
David Parrish, Board Member, requested an update on the cameras at Spring Creek Forest Preserve.		April-25			Need to complete John Comer cameras and Central and then will review budget funding available
Molly Bishop, Chair, has requested an update on the effectiveness of the Skatepark fencing and cameras		May-25			Waiting for install of fence and cameras at John Comer