



GARLAND
NOTICE OF MEETING
CITY OF GARLAND, TEXAS

Parks & Recreation Advisory Board
Work Session Room of City Hall
200 N. Fifth Street
Garland, Texas
September 3, 2025
7:00 PM

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

- a. **Consider approval of the Parks & Recreation Advisory Board minutes for the August 6, 2025, meeting.**

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. Parks Foundation Update

A Garland Parks Foundation volunteer will provide an update to the board and be available to answer questions.

b. Athletic League Report - Garland Soccer

Ashley Asbury, Garland Soccer League President, will provide an update to the board and be available to answer questions.

c. Parks and Recreation Advisory Board Mission Statement Discussion

D'Lee Williams, Managing Director, will lead a discussion with the board and be available to answer questions.

d. Park Security Update

Kari Pacheco, Parks Director, will provide an update to the board and be available to answer questions.

e. Budget Update

Keith Reagan, Administrative Services Administrator, will provide an update to the board and be available to answer questions.

f. Capital Improvement Projects – Design & Development Division Update

Mark Ellender, Parks Planning Administrator, will provide an update to the board and be available to answer questions.

g. Enclosures

- *Special Events and Recreation events calendar*
- [Silver Scoop, September 2025](#)

4. FUTURE AGENDA ITEMS

a. Future Agenda Items Status Report

D'Lee Williams, Managing Director, will review the ongoing future agenda items list with the board and be available to answer questions.

5. ADJOURN



GARLAND

MINUTES

The Parks & Recreation Advisory Board of the City of Garland convened in regular session at 7:00 PM on August 6, 2025, in the Work Session Room at the William E. Dollar Municipal Building, 200 North Fifth Street, Garland, Texas, with the following members present:

Present: Molly Bishop, Chair
Nancy Janssen
Kay Moore
David Morehead
David Parrish
Libby Odom

Absent: Don Koerner, Vice Chair
Aju Mathew
Jason Aguirre

Staff Present: D'Lee Williams, Managing Director
Albert Montero, Recreation Director
Kari Pacheco, Parks Director
Mark Ellender, Parks Planning Administrator
Keith Reagan, Administrative Services Administrator
Yvonne V. Naser, Management Services Coordinator

1. APPROVAL OF MINUTES

- a. Consider approval of the Parks & Recreation Advisory Board minutes for the May 7, 2025, meeting.

A motion was made by Board Member David Parrish and seconded by Board Member David Morehead that the minutes of May 7, 2025, be approved as submitted.

Vote: 5-0

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

Jerry Carter - Citizen

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. Introduce New Park Operations Director, Kari Pacheco

D'Lee Williams, Managing Director, will introduce the new Park Operations Director, Kari Pacheco and both will be available to answer questions.

D'Lee Williams, Managing Director, introduced the new Park Operations Director, Kari Pacheco and both were available to answer questions.

- b. 2025 Bond Update

Andy Hesser, Assistant City Manager, will provide an update to the board and be available to answer questions.

Andy Hesser, Assistant City Manager, provided an update to the board and was available to answer questions.

c. Soccer Complex Update

Andy Hesser, Assistant City Manager, will provide an update to the board and be available to answer questions.

Andy Hesser, Assistant City Manager, provided an update to the board and was available to answer questions.

d. Spring Creek Preserve Update

D'Lee Williams, Managing Director, will provide an update to the board and be available to answer questions.

D'Lee Williams, Managing Director, provided an update to the board and was available to answer questions.

e. Volunteer Program Report

Josue Diaz, Volunteer Coordinator, will provide an update to the board and be available to answer questions.

Josue Diaz, Volunteer Coordinator, provided an update to the board and was available to answer questions.

f. Garland Parks Foundation Update

A Garland Parks Foundation volunteer will provide an update to the board and be available to answer questions.

Molly Bishop, Garland Parks Foundation volunteer, provided an update to the board and was available to answer questions.

g. 2025/26 Proposed Budget Report

Keith Reagan, Administrative Services Administrator, will provide an update to the board and be available to answer questions.

Keith Reagan, Administrative Services Administrator, provided an update to the board and was available to answer questions.

h. Capital Improvement Projects - Design & Development Division Update

Mark Ellender, Parks Planning Administrator, will provide an update to the board and be available to answer questions.

Mark Ellender, Parks Planning Administrator, provided an update to the board and was available to answer questions.

i. Enclosures

- *Special Events and Recreation events calendar*
- [*Silver Scoop, August 2025*](#)

4. FUTURE AGENDA ITEMS

a. Future Agenda Items Status Report

D'Lee Williams, Managing Director, will review the ongoing future agenda items list with the board and be available to answer questions.

D'Lee Williams, Managing Director, reviewed the ongoing future agenda items list with the board and was available to answer questions.

5. ADJOURN

The meeting adjourned at 8:53 p.m.

Submitted By:

Molly Bishop, Chair

Yvonne Naser, Secretary

Parks & Recreation Advisory Board

Mission Statement

Mission

To enhance community well-being by developing, maintaining, and advocating for exceptional parks, recreational facilities, and programs.

Objectives

Governance & Policy

Review and recommend policies and rules that support effective management of parks and recreational services, subject to City Council approval.

Facility & Program Development

Support the creation, maintenance, and enhancement of parks, recreation centers, and green spaces to meet community needs.

Beautification & Sustainability

Encourage landscaping, tree planting, and environmental stewardship to promote a sustainable and attractive park system.

Community Engagement

Foster partnerships with local organizations and community groups to broaden recreational opportunities and civic participation.

Strategic Planning

Advise on land acquisitions and capital improvements that align with long-term community goals and service demands.

Funding Advocacy

Identify and advocate for funding sources to sustain and grow parks and recreation initiatives.

Regulatory Oversight

Ensure parks and facilities operate safely, remain accessible, and comply with applicable regulations and standards.

CAPITAL IMPROVEMENT PROJECTS AND STUDIES UPDATE

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

RECREATION CENTER AND AQUATICS IMPROVEMENTS

- GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION – 2019 Bond Program – Contractor selected. Groundbreaking event scheduled for 8/23/2025.
- SURF AND SWIM REGIONAL AQUATICS FACILITY – 2019 Bond Program – Kimley Horn and Associates is the prime consultant. Fain Group was awarded construction contract. Notice to Proceed (NTP) issued to contractor on 7/29/2024. Project contract days – 610. Substantial Completion – 3/21/2026.

GENERAL PARK IMPROVEMENTS

- LOU HUFF PARK – Construction bidding underway. Bid closing 9/11/2025.
- RICK ODEN SPLASH PAD – The project aims to construct an 8,500 square foot splashpad in Rick Oden Park. Construction bidding coordination underway
- WYNN JOYCE PARK – The project aims to redevelop Wynn Joyce Park. Construction bidding underway. Bid closing 9/4/2025.
- KINGSLEY PARK – Design is underway with consultant. 60% plan set received, review underway. Plan design changes underway.
- JOHN PAUL JONES PARK – 2019 Bond Program/TPWD –The project aims to address erosion issues along the shoreline, improved boating access from the parking lot, a courtesy dock for boaters, kayak launch, parking lot improvements, and a new permanent restroom. Plan review underway with Dallas Water Utilities (DWU), with the review period anticipated from June to October 2025. After receiving DWU's comments, the 100% plan set will be submitted to TPWD for review, which is expected to take approximately 4–5 months.
- TUCKERVILLE PARK – 2019 Bond Program – This project is currently under construction. Drive & Parking lot construction complete. Pro Shop structure, tennis courts surfacing, & site paving underway.

TRAILS AND GREENBELTS

- NAAMAN FOREST CONNECTION TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect the recently completed trail within Spring Creek Greenbelt to Halff Park and Naaman Forest Blvd. This trail segment will eventually connect with a proposed trail along Brand Rd. Consultant progressing towards 90% plan set and incorporating HOA feedback.
- DUCK CREEK AUDUBON TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect Duck Creek Trail at Bill Cody Park to Audubon Park. Design progressing towards 60%.
- CENTRAL PARK WALKING TRAIL – This project aims to complete a loop trail around Central Park to connect to the spine trail and the other amenities in the park. Contractor selected. Construction layout underway.
- GARLAND AVE UNDERPASS – City Council approval is paused, pending Kimley Horn site remediation study with Spring Creek Preserve.

- MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS – This project has been re-assigned to the Engineering department. Construction underway.

- DUCK CREEK CENTRAL TRAIL – Design coordination underway with CPKC & consultant on alignment.

PLANS AND STUDIES

- ONSTREET BIKE/SHARED USE LANES – Locations have been collaboratively planned and confirmed with Garland Parks & Transportation, with priority segments identified. An update was shared in previous Park Board Meeting.

COMPLETED PROJECTS

*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- ABLON PARK POND AND PIER IMPROVEMENTS
- MONTGOMERY PARK
- WATSON PARK SPLASH PAD & FUTSAL COURT
- PLAYGROUND REPLACEMENT PROGRAMS PACKAGE 1-3
- EMBREE PARK SPLASH PAD
- LON WYNNE PARK SPLASH PAD
- GRANGER ANNEX RENOVATION
- HOLLABAUGH RECREATION CENTER EXPANSION
- DUCK CREEK SOUTH EXTENSION TRAIL
- HOLFORD RECREATION CENTER AND AQUATICS CENTER

TYPICAL DESIGN PHASES AND MILESTONES

Pre-Design (PD)

Initial phase where project requirements, goals, feasibility, and scope are defined.

Schematic Design (SD)

Conceptual sketches and initial layouts are created to explore and illustrate possible design solutions.

Design Development (DD)

Refinement of the design, finalizing the layout and specific components, and beginning to integrate detailed drawings.

Construction Documents (CD)

Detailed drawings and specifications are prepared for construction bidding and permits.

Bidding & Negotiation (BN)

Contractors bid on the project and the best proposal is selected through negotiation.

Construction Administration (CA)

Oversight of the construction process to ensure compliance with design specifications, managing contracts, and handling any on-site issues that arise.

Plan Set Deliverable Stages

30%, 60%, 90%, Bid Set, Issue for Construction

September

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Labor Day Parade	2	3	4	5 Music Made Here	6
7	8	9	10	11	12 NXL Paintball Tournament IT CAME FROM TEXAS Film Festival	13 Urban Market NXL Paintball Tournament IT CAME FROM TEXAS Film Festival
14 NXL Paintball Tournament IT CAME FROM TEXAS Film Festival	15	16	17	18	19	20 Fall Fest & Garland Guzzler 0.5K Run
21	22	23	24	25	26	27
28	29	30				
Sept. 1 – Labor Day Parade – 520 W. State St.	Sept 5 – Music Made Here – 520 w. State St.	Sept 12-14 – NXL Paintball Tournament – 720 W. Oates Rd.	Sept. 12-14 - IT CAME FROM TEXAS Film Festival – 521 W. State St.	Sept. 13 – The Urban Market – 520 W. State St	Sept 20 – Fall Fest & Garland Guzzler – 520 W. State St.	

October

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 Music Made Here	4
5	6	7	8	9	10	11 Urban Market
12	13	14	15	16	17 Downtown Trick or Treat	18 Wheels of Hope
19	20	21	22	23	24 Garland's Graveyard	25 Campfire Tales
26	27	28	29	30	31	
Oct. 3 – Music Made Here – 520 w. State St.	Oct. 11 – The Urban Market – 520 W. State St	Oct. 17 – Downtown Trick or Treat – 520 W. State	Oct. 18 – Wheels of Hope – 520 w. State St.	Oct. 24 – Garland's Graveyard – 1146 Bradfield Drive	Oct. 25 – Campfire Tales – 520 W. State St.	

Future Agenda Items

Future Item Request	Assigned To:	Meeting Date	Complete	Remove	Comments
David Parrish, Board Member, would like a security park update		November-24			Waiting for install of fence and cameras at John Comer and cameras at Central
David Parrish, Board Member, has requested an update on park security.		February-25			Waiting for install of fence and cameras at John Comer and cameras at Central
David Parrish, Board Member, requested a Park Security update		March-25			Waiting for install of fence and cameras at John Comer and cameras at Central
Molly Bishop, Board Chair, requested a Skate Park placeholder.		April-25			Waiting for install of fence and cameras at John Comer
David Parrish, Board Member, requested an update on the cameras at Spring Creek Forest Preserve.		April-25			Need to complete John Comer cameras and Central and then will review budget funding available
Molly Bishop, Chair, has requested an update on the effectiveness of the Skatepark fencing and cameras		May-25			Waiting for install of fence and cameras at John Comer