



**GARLAND**  
**NOTICE OF MEETING**  
**CITY OF GARLAND, TEXAS**

**Administrative Services Committee**  
**Work Session Room of City Hall**  
**William E. Dollar Municipal Building**  
**200 N. Fifth Street**  
**Garland, Texas**  
**August 28, 2025**  
**5:00 PM**

A meeting of the Administrative Services Committee of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

**NOTICE:** The committee may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns attorney/client communication, including pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

**AGENDA:**

**1. APPROVAL OF MINUTES**

- a. Consider approval of the July 24 meeting minutes.**

**2. PUBLIC COMMENTS**

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

**3. ITEMS FOR INDIVIDUAL CONSIDERATION**

**a. Board and Commission Engagement**

*The Committee will continue discussions on enhancing engagement with City Council appointed Boards and Commissions. Staff has provided ordinances, charter provisions, and bylaws for the existing boards and commissions for the Committee's review. This item was referred to the committee at the January 21, 2025, Council Work Session by Mayor Pro Tem Lucht, seconded by Council Member Dutton.*

**b. Flags at Half Staff for Specific Events**

*The Committee will discuss the lowering of flags in recognition of specific events, such as the death of current or former staff members and current or past City Council Members. Staff will provide information on the options currently available to the Mayor. This item was referred to the committee at the July 7, 2025, Council Work Session by Council Member Dutton, seconded by Mayor Pro Tem Lucht.*

### **c. Council Appointee Evaluation Process**

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*The Garland City Council has engaged Clear Career Professionals to support the evaluation process for Council appointees. The committee will receive an update on the process and discuss the next steps. Staff has placed this item on the agenda for further discussion and coordination.*

#### **4. FUTURE AGENDA ITEMS**

#### **5. ADJOURN**

**NOTE:** A quorum of the City Council may be in attendance and may or may not participate in the discussions of the Committee or board.