



**GARLAND**  
**NOTICE OF MEETING**  
**CITY OF GARLAND, TEXAS**

**Parks & Recreation Advisory Board**  
**Work Session Room of City Hall**  
**200 N. Fifth Street**  
**Garland, Texas**  
**August 6, 2025**  
**7:00 PM**

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

**AGENDA:**

**1. APPROVAL OF MINUTES**

- a. **Consider approval of the Parks & Recreation Advisory Board minutes for the May 7, 2025, meeting.**

**2. PUBLIC COMMENTS**

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak.

**3. ITEMS FOR INDIVIDUAL CONSIDERATION**

- a. **Introduce New Park Operations Director, Kari Pacheco**

*D'Lee Williams, Managing Director, will introduce the new Park Operations Director, Kari Pacheco and both will be available to answer questions.*

- b. **2025 Bond Update**

*Andy Hesser, Assistant City Manager, will provide an update to the board and be available to answer questions.*

- c. **Soccer Complex Update**

*Andy Hesser, Assistant City Manager, will provide an update to the board and be available to answer questions.*

- d. **Spring Creek Preserve Update**

*D'Lee Williams, Managing Director, will provide an update to the board and be available to answer questions.*

- e. **Volunteer Program Report**

*Josue Diaz, Volunteer Coordinator, will provide an update to the board and be available to answer questions.*

**f. Garland Parks Foundation Update**

*A Garland Parks Foundation volunteer will provide an update to the board and be available to answer questions.*

**g. 2025/26 Proposed Budget Report**

*Keith Reagan, Administrative Services Administrator, will provide an update to the board and be available to answer questions.*

**h. Capital Improvement Projects - Design & Development Division Update**

*Mark Ellender, Parks Planning Administrator, will provide an update to the board and be available to answer questions.*

**i. Enclosures**

- *Special Events and Recreation events calendar*
- [Silver Scoop, August 2025](#)

**4. FUTURE AGENDA ITEMS**

**a. Future Agenda Items Status Report**

*D'Lee Williams, Managing Director, will review the ongoing future agenda items list with the board and be available to answer questions.*

**5. ADJOURN**

**DRAFT**



# **GARLAND**

## **MINUTES**

The Parks & Recreation Board of the City of Garland convened in regular session at 7:00 p.m. on May 7, 2025, in the Work Session Room, 200 North Fifth Street, Garland, Texas, with the following members:

**Present:**  
Molly Bishop, Chair  
Don Koerner, Vice Chair  
Nancy Janssen, Board Member  
Joseph Mavero, Board Member  
Jerry Carter, Board Member  
Jason Aguirre, Board Member  
David Morehead, Board Member  
David Parrish, Board Member  
Libby Odom, Board Member

**Staff Present:**  
D'Lee Williams, Recreation Director  
Albert Montero, Recreation Director  
Mark Ellender, Parks Planning Administrator  
Keith Reagan, Administrative Services Manager  
Jay Jascott, Parks Maintenance Manager  
Evelyn Esparza, GIS Technician  
Jared Shuck, Athletics Program Supervisor  
Yvonne V. Naser, Management Services Coordinator

### **AGENDA:**

#### **1. APPROVAL OF MINUTES**

- a. Consider approval of the Parks & Recreation Board minutes for the April 2, 2025 meeting.

Motion was made by Board Member David Parrish, and seconded by Board Member David Morehead that the minutes of April 2, 2025, be approved as submitted.

**Vote:** 8 - 0

#### **2. PUBLIC COMMENTS**

**No citizen comments**

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

#### **3. ITEMS FOR INDIVIDUAL CONSIDERATION**

- a. **Consider Canceling the Parks & Recreation Regular June 4, 2025 Board Meeting**

*D'Lee Williams, Managing Director, would like the Parks & Recreation Board to consider canceling the Parks & Recreation's regular June 4, 2025 Board Meeting.*

Motion was made by Board Member David Parrish, and seconded by Board Member Joseph Mavero to cancel the Parks and Recreation Regular June 4, 2025, board meeting.

**Vote: 8 - 0**

**b. Consider Canceling or Rescheduling the Parks & Recreation Regular July 2, 2025 Board Meeting**

*D'Lee Williams, Managing Director, is requesting the Parks & Recreation Board to consider canceling or rescheduling the regular July 2, 2025 Board Meeting.*

Motion was made by Board Member David Morehead, and seconded by Board Member Jason Aguirre to defer and incorporate the Parks and Recreation Regular July 2, 2025, board meeting into the July 12 Park Board Tour.

**Vote: 8 - 0**

**c. Athletic League Report**

*Ethan Knight and Bobby Blankenship, North Garland Sports Association volunteers, provided an update to the board and were available to answer questions.*

**d. Park Foundation Report**

*Jason Aguirre, Park Foundation volunteer, provided an update to the board and was available to answer questions.*

**e. Commission for Accreditation of Parks and Recreation Agencies (CAPRA) Report**

*D'Lee Williams, Managing Director, and Keith Reagan, Administrative Services Manager, provided an update to the board and were available to answer questions.*

**f. July Parks & Recreation Board Tour Update**

*D'Lee Williams, Managing Director, provided an update to the board and was available to answer questions.*

**g. Capital Improvement Projects and Studies - Design & Development Report**

*Mark Ellender, Parks Planning Administrator, provided an update to the board and was available to answer questions.*

**h. Managing Director Report**

*D'Lee Williams, Managing Director, provided an update on pending items requested by the board and was available to answer questions.*

**i. Enclosures**

1. *Recreation and Special Events Calendar (enclosed)*
2. *Silver Scoop, May 2025, (to be issued at meeting)*

**4. FUTURE AGENDA ITEMS**

1. Joseph Maverro, Board Member, would like to provide an update on the Bond Committee.
2. Molly Bishop, Chair, has requested an update on the effectiveness of the Skatepark fencing and cameras.
3. David Morehead, Board Member, has requested an update/report on the bicycle lane at Yale Lane.
4. Jerry Carter, Board Member, has requested an update on the interpretive signs.

**5. ADJOURN**

The meeting adjourned at 8:36 p.m.

# Volunteer Garland

Many Hands. One City. One Big Event.



## What We Do

- Connects residents w/ service opportunities.
- Supports Citywide departments citywide.
- Builds civic pride, engagement, and community resilience.
- Empowers residents of all ages to give back through projects.
- Citywide Volunteer Program (Library, Cultural Arts, Sanitation, Parks & Rec, Code Compliance, Animal Services, Police, Fire)

## By the Numbers

- **1,200** Volunteers
- **850** Newsletter Subscribers
- **3,874** Total Hours
- **24,436** lbs. Collected
- **45** Projects Completed
- **\$134,776.46** Value to City

## Signature Initiatives

- Duck Creek Litter Cleanup
- Tri-City Cleanup
- Code Cares Volunteer Program
- Volunteer Litter Program
- The Big Event Garland (Launching 2026)



# The Big Event - Garland

Many Hands. One City. One Big Event.



## What is it?

- A citywide day of service uniting residents, schools, churches, nonprofits, and businesses to **improve** the community.
- Inspired by Texas A&M's Big Event.
- **Volunteer-led**, city-supported.
- Focused on **acts of service** in every neighborhood.

## Save the Date

- **March 28, 2026**
- **Goal:** 200 Volunteers across Garland.
- **Projects:** Trash cleanups, painting, landscaping, fence repairs etc.

## How We'll Partner

- Identify project sites in parks/trails.
- Staff event. Hand out shirts, waters, registration table etc.
- Recruit volunteers and team leaders.

# CAPITAL IMPROVEMENT PROJECTS AND STUDIES UPDATE

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

## RECREATION CENTER AND AQUATICS IMPROVEMENTS

- GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION – 2019 Bond Program – Design is underway with consultant. Bidding complete. Contractor selected.
- SURF AND SWIM REGIONAL AQUATICS FACILITY – 2019 Bond Program – Kimley Horn and Associates is the prime consultant. Fain Group was awarded construction contract. Notice to Proceed (NTP) issued to contractor on July 29, 2024. Project contract days – 610. Substantial Completion – March 21, 2026.

## GENERAL PARK IMPROVEMENTS

- LOU HUFF PARK – (cash funded) – Final Plan Set submitted for final review, with construction bidding anticipated to begin month of July.
- RICK ODEN SPLASH PAD – (cash funded) – The project aims to construct an 8,500 square foot splashpad in Rick Oden Park. Final Plan Set submitted for final review, with construction bidding anticipated to begin month of July.
- WYNN JOYCE PARK – (cash funded) – The project aims to redevelop Wynn Joyce Park. Public engagement is complete. Final Plan Set submitted for final review, with construction bidding anticipated to begin month of July.
- KINGSLEY PARK – (cash funded) – Design is underway with consultant. 60% plan set received, review underway. Plan design changes underway.
- JOHN PAUL JONES PARK – 2019 Bond Program/TPWD – The project aims to address erosion issues along the shoreline, improved boating access from the parking lot, a courtesy dock for boaters, kayak launch, parking lot improvements, and a new permanent restroom. Review Dallas County underway (anticipating 5 months review time).
- TUCKERVILLE PARK – 2019 Bond Program – The construction contract was approved by City Council on December 12, 2023. This project is currently under construction. Drive & Parking lot construction complete. Pro Shop structure, tennis courts surfacing, & site paving underway.

## TRAILS AND GREENBELTS

- NAAMAN FOREST CONNECTION TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect the recently completed trail within Spring Creek Greenbelt to Halff Park and Naaman Forest Blvd. This trail segment will eventually connect with a proposed trail along Brand Rd. Consultant progressing towards 90% plan set and incorporating HOA feedback.
- DUCK CREEK AUDUBON TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect Duck Creek Trail at Bill Cody Park to Audubon Park. Design progressing towards 60%.
- CENTRAL PARK WALKING TRAIL – Design is complete. This project aims to complete a loop trail around Central Park to connect to the spine trail and the other amenities in the park. Contractor selected. Construction layout underway.
- GARLAND AVE UNDERPASS – Awaiting City Council Agenda approval for selected contractor.

- MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS – This project has been re-assigned to the Engineering department. Construction underway.
- DUCK CREEK CENTRAL TRAIL – Design coordination underway with CPKC & consultant on alignment.

## PLANS AND STUDIES

- ONSTREET BIKE/SHARED USE LANES – Locations have been collaboratively planned and confirmed with Garland Parks & Transportation, with priority segments identified. An update will be presented at the upcoming Park Board Meeting.

## COMPLETED PROJECTS

\*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- ABLON PARK POND AND PIER IMPROVEMENTS
- MONTGOMERY PARK
- WATSON PARK SPLASH PAD & FUTSAL COURT
- PLAYGROUND REPLACEMENT PROGRAMS PACKAGE 1-3
- EMBREE PARK SPLASH PAD
- LON WYNNE PARK SPLASH PAD
- GRANGER ANNEX RENOVATION
- HOLLABAUGH RECREATION CENTER EXPANSION
- DUCK CREEK SOUTH EXTENSION TRAIL
- HOLFORD RECREATION CENTER AND AQUATICS CENTER

## TYPICAL DESIGN PHASES AND MILESTONES

### Pre-Design (PD)

Initial phase where project requirements, goals, feasibility, and scope are defined.

### Schematic Design (SD)

Conceptual sketches and initial layouts are created to explore and illustrate possible design solutions.

### Design Development (DD)

Refinement of the design, finalizing the layout and specific components, and beginning to integrate detailed drawings.

### Construction Documents (CD)

Detailed drawings and specifications are prepared for construction bidding and permits.

### Bidding & Negotiation (BN)

Contractors bid on the project and the best proposal is selected through negotiation.

### Construction Administration (CA)

Oversight of the construction process to ensure compliance with design specifications, managing contracts, and handling any on-site issues that arise.

### Plan Set Deliverable Stages

**30%, 60%, 90%, Bid Set, Issue for Construction**

# August

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Baila the Summer Away	2
3	4	5	6	7	8	9 The Urban Market
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	Aug. 1 – Baila the Summer Away - 520 W. State St.	Aug. 9 – The Urban Market – 520 W. State St.				

# September

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Labor Day Parade	2	3	4	5 Music Made Here	6
7	8	9	10	11	12	13 Urban Market
14	15	16	17	18	19	20 Fall Fest & Garland Guzzler 0.5K Run
21	22	23	24	25	26	27
28	29	30				
Sept. 1 – Labor Day Parade – 520 W. State St.	Sept 5 – Music Made Here – 520 w. State St.	Sept. 13 – The Urban Market – 520 W. State St	Sept 20 – Fall Fest & Garland Guzzler – 520 W. State St.			

# Future Agenda Items



	Primary	Park Board Date	Comments
1	October 2024		
2	David Parrish, requested information on the role of the Parks and Recreation Board		Keep on list or remove?
3	November 2024		
4	Molly Bishop, Chair, would like a one-page summary of what was presented by the Buddy League and the CAPRA update		Was emailed to Park board
5	Molly Bishop, Chair, requested a tour list	07/12/25	Completed Park Tour on 7/12
6	David Parrish, Board Member, would like a security park update		Waiting for install of fence and cameras at John Comer and cameras at Central
7	Molly Bishop, Chair, and David Parrish, Board Member, requested that a Spring Creek volunteer to come speak at a board meeting.		Completed at March 2025 meeting
8	Tamara Aquino, Board Member, would like an update on the dog park since its opening: maintenance, visitors, safety and recent installation		Keep on list or remove?
9	December 2024 - No Quorum		
10	January 2025 - No meeting		
11	February 2025		
12	David Parrish, Board Member, has requested a United Soccer League (USL) development update.	08/06/25	Scheduled for August 2025
13	Molly Bishop, Chair, would like the Garland Park Foundation to return to the agenda.		Completed. Added to the agenda.
14	Molly Bishop, Chair, and David Parrish, Board Member, would like a homeless update.		Completed at the April 2025 meeting
15	Molly Bishop, Chair, would like to discuss lighting at Audubon Park.		added to the 2025 CIP request for consideration
16	David Parrish, Board Member, has requested an update on park security.		Waiting for install of fence and cameras at John Comer and cameras at Central
17	David Parrish, Board Member, mentioned he is ready to give a Spring Creek Preserve update when requested.		Completed at March 2025 Meeting
18	Nancy Jannsen, Board Member, would like to know if the park tour will be scheduled for a future date.	07/12/25	Tour on 7/12/2025
19	March 2025		
20	David Parrish, Board Member, requested a Park Security update		Waiting for install of fence and cameras at John Comer and cameras at Central
21	Jerry Carter, Board Member, requested an overview of the Bond Election Items.	08/06/25	Scheduled for August 2025 Meeting
22	April 2025		
23	Molly Bishop, Board Chair, requested photos/renderings of ongoing projects with reports.	05/07/25	Completed
24	Molly Bishop, Board Chair, requested project updates that are given to the Council to be given to the board as well.		Will add to agenda moving forward
25	Molly Bishop, Board Chair, requested a Skate Park placeholder.		Waiting for install of fence and cameras at John Comer
26	David Parrish, Board Member, requested an update on the cameras at Spring Creek Forest Preserve.		Need to complete John Comer cameras and Central and then will review budget funding available
27	Jerry Carter, Board Member, requested the opportunity to advise on projects and be notified ahead of time.		
28	David Morehead, Board Member, requested an update on the signage and painting for the bicycle lane at Yale		Scheduled for August 2025
29	May 2025		
30	Joseph Maver, Board Member, would like to provide an update on the Bond Committee	08/06/25	Scheduled for August 2025 (Andy Hesser)

	Primary	Park Board Date	Comments
31	Molly Bishop, Chair, has requested an update on the effectiveness of the Skatepark fencing and cameras		Waiting for install of fence and cameras at John Comer
32	David Morehead, Board Member, requested an update/report on the bicycle lane at Yale Lane		Scheduled for August 2025?
33	Jerry Carter, Board Member, has requested an update on the interpretive signs process.		
34	June 2025 - No meeting		
35	July 2025 - Park Tour		
36	August 2025		