



GARLAND

Mission

We serve to grow public trust and a thriving Garland community, today and for the future.

Vision

Garland will be an engaged and vibrant community that residents proudly call home.

CITY OF GARLAND WORK SESSION OF THE CITY COUNCIL

The Garland City Council extends to all visitors a sincere welcome. We value your interest in our community and your participation in the meetings of this governing body. Visit GarlandTX.gov/Council for a full list of meeting dates.

The Council Chambers at Garland City Hall is wheelchair accessible, and ADA parking is available on the street as well as in the public parking garage. Persons with disabilities who may need auxiliary aids or services must contact the City Secretary's Office at 972-205-2404 at least two working days prior to the meeting so that appropriate arrangements can be made. Braille is not available.

NOTICE: Pursuant to Section 551.127 of the Texas Government Code, one or more members of the City Council may attend this meeting by internet/video remote means. A quorum of the City Council, as well as the presiding officer, will be physically present at the above-identified location. Members of the public that desire to make a public comment must attend the meeting in person.

PUBLIC COMMENTS ON WORK SESSION ITEMS

Members of the audience may address the City Council on any Work Session item at the beginning of the meeting. Speakers are allowed three minutes each, grouped by agenda item and called in the order of the agenda. Anyone wishing to speak must fill out a speaker card (located at the entrance to the Council Chambers and on the visitor's side of the Work Session Room) and give it to the City Secretary before the Mayor calls the meeting to order. Speakers are limited to addressing items on the Work Session agenda only. Items on a Regular Meeting agenda should be addressed at the respective Regular Meeting. Items not currently on an agenda may be addressed during the citizen comments portion of any Regular Meeting.

CONSIDER THE CONSENT AGENDA

Council may ask for discussion or further information on any item posted in the consent agenda of the next Regular Meeting. Council may also ask that an item on the consent agenda be pulled and considered for a vote separate from the consent agenda at the next Regular Meeting. All discussions or deliberations are limited to posted agenda items and may not include new or unposted subject matter.

WRITTEN BRIEFINGS

Council may ask for discussion, further information, or give direction to staff on an item posted as a written briefing.

1. Abandonment of Portion of Utility Easement in the Garland High School No. IV Addition

Council is requested to consider the abandonment of a portion of a Utility Easement in the Garland High School No. IV Addition to the current property owner, Garland Independent School District. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the July 22, 2025 Regular Meeting.

2. Consider an Ordinance in Support of Foreign-Trade Zone Designation

Consider an ordinance supporting the establishment of a Foreign-Trade Zone (FTZ) within the city limits, as authorized under Texas Business & Commerce Code Chapter 681. Unless otherwise directed by Council, staff will draft the ordinance for consideration at the August 4, 2025 Work Session and will schedule formal consideration at the August 18, 2025 Regular Meeting.

3. Fire/EMS Stakeholder Committee – Committee Composition and Overview

Presentation of the final proposed committee slate and purpose of the Fire/EMS Stakeholder Committee

4. Pending Items List - City Council Committees and Future Work Sessions

An informational update with a dated list of items referred to Council Committees by two Councilmembers. These items are currently under committee-level discussion and remain pending. No Council action is requested at this time; items will return to the full Council with a report from the committee chair upon completion of committee review. This item also includes a list of future Work Session items that have been referred by Council. These items may not yet be scheduled, but remain in the queue for placement on future agendas.

VERBAL BRIEFINGS

Council may ask for discussion, further information, or give direction to staff on an item posted as a verbal briefing.

5. Spring Creek Forest Preserve - Briefing

Staff continues to coordinate restoration efforts following clearing activity in the Spring Creek Forest Preserve. This item provides an update on the City's response, including restoration planning and ongoing collaboration with key stakeholders.

Presenter: Judson Rex, City Manager, Crystal Owens, Assistant City Manager, Michael Brinkman, Managing Director-Water

6. DART Overview

Staff will provide the Council with an overview of issues related to the funding and governance of DART.

Presenter: Judson Rex, City Manager

7. Flood Emergency Preparedness

Staff will provide an overview of current flood preparedness efforts, including planning, coordination, and public communication strategies related to flood response. This item was requested by Mayor Pro Tem Lucht and seconded by Councilmember Beard on July 8, 2025.

Presenter: Joseph Ellis, Emergency Management Director, Michael Polocek, Engineering Director

8. Overview on Senate Bill 840

Staff will provide an overview of recently passed Senate Bill 840 and its potential impact.

Presenter: Nabila Nur, Planning & Development Director

9. Update on Garland Police School Resource Officer (SRO) Program

Staff will provide an update on recent discussions regarding the School Resource Officer (SRO) program, including key takeaways and potential next steps.

Presenter: Jeffrey Bryan, Chief of Police

10. Update on Pet Limits & Wildlife Trapping

Staff will present an update on current practices and trends related to pet limits and wildlife trapping. The request to review these items was made on August 17, 2024 by Mayor Pro Tem Lucht and seconded by Councilmember Dutton.

Presenter: Uriel Villalpando, Interim Animal Services Director, Justin Craft, Animal Services Manager

11. Audit Committee Meeting Report

Staff will provide City Council with updates on recently completed audits by the Internal Audit Department.

Presenter: Jedson Johnson, City Auditor

CONSIDER APPOINTMENTS TO BOARDS AND COMMISSIONS

Terms are usually staggered whereby at least half of the membership has previous experience. Members are appointed based on qualifications.

12. Deputy Mayor Pro Tem Chris Ott

- **Louis Moore - Library Board**

13. Councilmember Ed Moore

- **Aju Mathew - Parks & Recreation Advisory Board**

ANNOUNCE FUTURE AGENDA ITEMS

A Councilmember, with a second by another member or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or of a committee of the City Council. No substantive discussion of that item will take place at this time.

EXECUTIVE SESSION

The City Council will adjourn into executive session pursuant to sections 551.071, 551.072, and 551.087 of the Texas Government Code to deliberate and discuss the following:

- 14. A potential offer by the City of financial and other incentives to a business prospect and the receipt of commercial or financial information that the City has received from that same business prospect, which the City seeks to have locate within the city in the area of South Garland Avenue and Wilson Street, and with which the City is conducting economic development negotiations (551.087); and attorney/client communications related to the same. (551.071).**
- 15. A potential offer by the City of financial and other incentives to a business prospect and the receipt of commercial or financial information that the City has received from that same business prospect which the City seeks to have locate within downtown district of the City, and with which the City is conducting economic development negotiations (551.087), including the possibility of the sale of real property (551.072), and attorney/client communications related to the same. (551.071).**
- 16. A potential offer by the City of financial and other incentives to a business prospect and the receipt of commercial or financial information that the City has received from that same business prospect which the City seeks to have locate within downtown district, and with which the City is conducting economic development negotiations (551.087), including the possibility of the lease of real property (551.072), and attorney/client communications related to the same. (551.071).**

ADJOURN

All Work Sessions of the Garland City Council are broadcast live on CGTV, Time Warner Cable Channel 16 and Frontier FIOS TV 44. Meetings are rebroadcast at 9 a.m. and 7 p.m. Tuesdays - Sundays. Live streaming and on-demand videos of the meetings are also available online at GarlandTX.tv. Copies of the meetings can be purchased through the City Secretary's Office (audio CDs are \$1 each and DVDs are \$3 each).

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

1. Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec.

551.071, Tex. Gov't Code.

2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.
5. The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.
6. Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have to locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.
7. Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:
 - generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
 - bidding and pricing information for purchased power, generation, and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
 - effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
 - risk management information, contracts, and strategies, including fuel hedging and storage;
 - plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
 - customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

Each year, the City Council reviews and updates its goals for the Garland community and City operations. City management uses the goals to guide operational priorities, decision-making and resource allocation.





GARLAND

CITY COUNCIL STAFF REPORT

1

Meeting Date: July 21, 2025

Title: Abandonment of Portion of Utility Easement in the Garland High School No. IV Addition

Submitted by: Tamera Wilson, Department Coordinator I

Strategic Focus Area: Growing Economic Base
Vibrant Neighborhoods and Commercial Centers
Well-Maintained City Infrastructure

Issue / Summary

Consider the abandonment of a portion of a Utility Easement in the Garland High School No. IV Addition.

Background

As part of a Garland Independent School District (GISD) 2016 project to expand Lakeview High School, a 15' Utility Easement was dedicated for a new water main.

The site is currently being expanded once again, and constraints created by the location of said easement have limited GISD's ability to fully utilize their lot under the current Code. Therefore, GISD is requesting the easement be abandoned to accommodate the proposed footprint of a new building on the southwesterly portion of the lot. In consideration, GISD will relocate the water main and dedicate new easements by replat to serve the new structure.

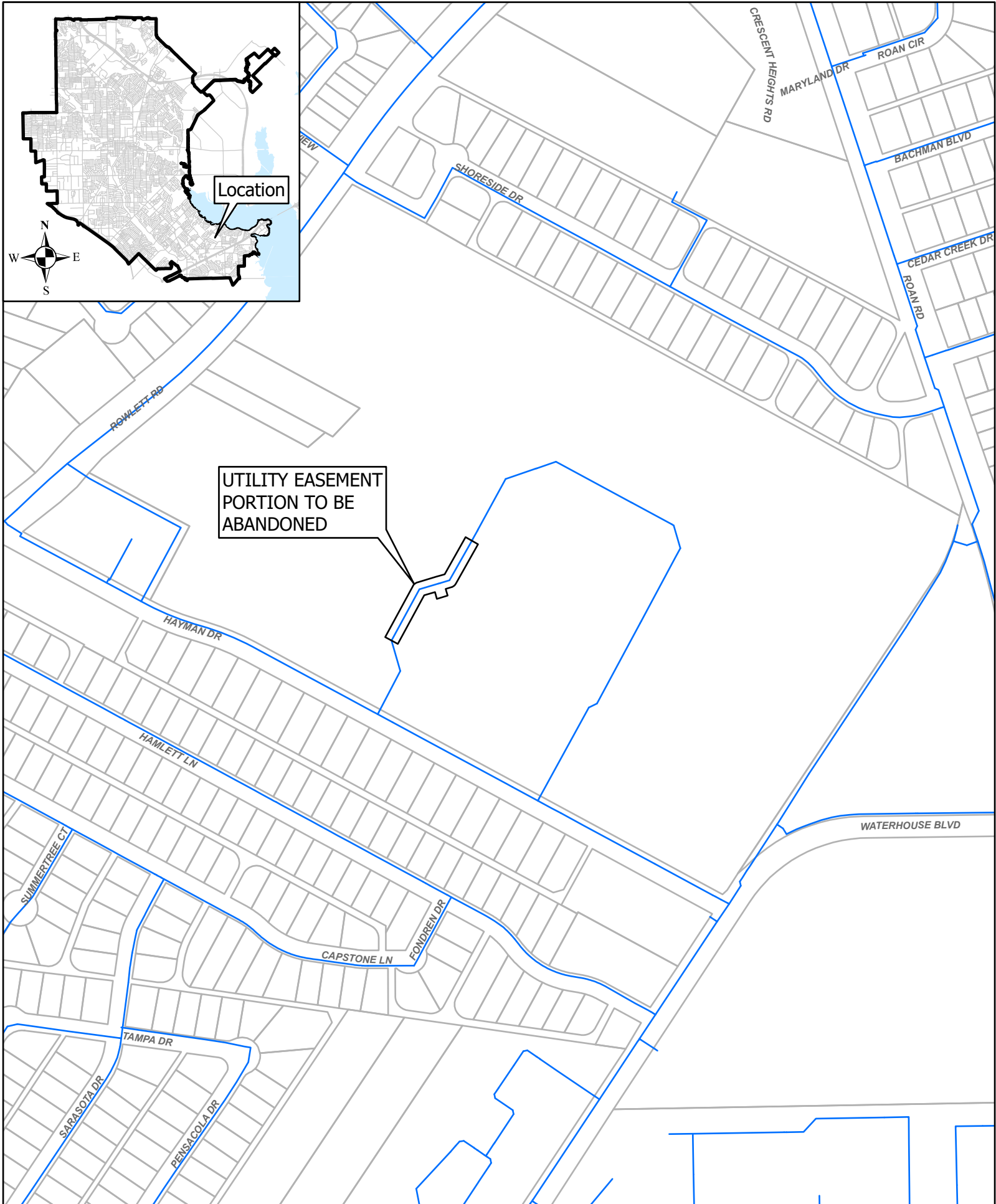
The Engineering Department recommends abandoning the portion of the Utility Easement to the current property owner, GISD. Council action is required to abandon the portion of the easement. Should Council agree with the proposed abandonment, a Resolution authorizing the Mayor to execute a document to be filed in the Official Public Records of Dallas County evidencing such abandonment shall be approved.

Consideration / Recommendation

Staff seeks the Council's concurrence to abandon the portion of the easement to Garland Independent School District and allow them to dedicate new easements by a replat of the lot that results in better utilization of the property for the proposed expansion. Unless otherwise directed by the Council, this item will be placed on the July 22nd Regular Session.

Attachments

- A. Location Map - Lakeview Centennial High School
- B. Exhibit B - Abandonment Deed WO Warranty - Lakeview High School - Draft



- Water Main
- Parcels
- Easement Abandonment Location

PROPOSED UTILITY EASEMENT ABANDONMENT
LAKEVIEW CENTENNIAL HIGH SCHOOL

Scale: NTS
Date: 06/28/2025
Drawn: OS
File: Digital Reality



GARLAND
ENGINEERING

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**ABANDONMENT OF CERTAIN EASEMENTS
WITHOUT WARRANTY**

STATE OF TEXAS

§

§ **KNOW ALL BY THESE PRESENTS:**

COUNTY OF DALLAS

§

That the **City of Garland, Texas, a Texas home-rule municipality** ("Grantor"), for ten dollars (\$10.00) and other good and valuable consideration to Grantor, the receipt and sufficiency of which is hereby acknowledged, paid in hand by **the Garland Independent School District** ("Grantee"), has **GRANTED, ABANDONED, AND CONVEYED**, and by these presents does **GRANT, ABANDON, AND CONVEY** unto Grantee all of its easement interests in:

That certain portion of the Utility Easement recorded as Instrument Number 201600096761, Instrument Number 201600096762, and Instrument Number 201600096763 of the Official Public Records of Dallas County, Texas, the land of which is hereby more fully described and depicted in Exhibit A, attached hereto (the "Easement Area").

THIS CONVEYANCE IS MADE WITHOUT WARRANTY, EXPRESS OR IMPLIED, AND GRANTOR EXPRESSLY DISCLAIMS, EXCEPTS, AND EXCLUDES ANY AND ALL WARRANTIES OF TITLE OR OTHERWISE FROM THIS CONVEYANCE, INCLUDING - WITHOUT LIMITATION - ANY WARRANTIES ARISING UNDER COMMON LAW OR UNDER SECTION 5.023 OF THE TEXAS PROPERTY CODE OR OTHER STATUTE. BY ACCEPTANCE OF THIS CONVEYANCE, GRANTEE ACKNOWLEDGES THAT THE EASEMENT AREA IS CONVEYED "AS IS - WHERE IS, WITH ALL FAULTS".

This conveyance is subject to any (1) visible and apparent third-party easements and encroachments, whether of record or not; and (2) covenants, conditions, reservations, restrictions, exceptions, easements, rights-of-way, existing reservations of mineral interests, existing mineral leases, or other instruments of record benefiting third-parties and applicable to the Property or any part thereof.

This Abandonment applies only to the specific portion of the easement listed above, and is in no way intended to be an abandonment of any other easement, portion of an easement, or property interest held by the City of Garland, whether also encumbering the Easement Area or otherwise.

TO HAVE AND TO HOLD the Easement Area, together with all and

singular the rights and appurtenances thereto and in anywise belonging unto Grantee, its heirs, successors, and assigns forever; **WITHOUT WARRANTY AND SUBJECT IN ALL RESPECTS TO THE DISCLAIMERS SET FORTH ABOVE.**

EXECUTED this the _____ day of _____, 2025.

GRANTOR:

CITY OF GARLAND, TEXAS

By: _____
Mayor

ACKNOWLEDGMENT

STATE OF TEXAS §
§
COUNTY OF DALLAS §

This instrument was acknowledged before me on the _____ day of _____, 2025, by _____, Mayor of the City of Garland, Texas, on behalf of the City.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the _____ day of _____, 2025.

Notary Public in and for the State
of Texas



GARLAND

CITY COUNCIL STAFF REPORT

2

Meeting Date: July 21, 2025

Title: Consider an Ordinance in Support of Foreign-Trade Zone Designation

Submitted by: Ayako Schuster, Economic Development Director

Strategic Focus Area: Growing Economic Base
Customer-Focused City Services

Issue / Summary

The purpose of this item is to consider an ordinance supporting the establishment of a Foreign-Trade Zone (FTZ) within the city limits, as authorized under Texas Business & Commerce Code Chapter 681. The ordinance will authorize the city to cooperate with FTZ #39 - Dallas/Fort Worth International Airport Board to enable FTZ designation for eligible properties and businesses within the city.

Background

Foreign-Trade Zones (FTZs) are federally designated sites where domestic and foreign merchandise is considered outside of US Customs territory for tariff purposes. Companies operating in FTZs may benefit from duty deferral, reduction, or elimination on imports and exports, which supports local economic development, job creation, and industrial investment. This reduction in duties does not apply to local taxable values or local sales tax generation.

Under Chapter 681 of the Texas Business & Commerce Code, municipalities may adopt ordinances to facilitate FTZ activities and designate a liaison or coordinating body for FTZ-related activities.

The city recently received a request for a letter of support from a company looking to relocate to Garland regarding their potential participation in an FTZ. This ordinance would enable the mayor to issue such a letter for this company and any future company looking to participate.

This ordinance does not create an FTZ directly but expresses the City's formal support and intent to participate in the FTZ program through an authorized grantee.

Consideration / Recommendation

Staff recommends approval of the ordinance.

Attachments

A. Work Session_7.21pptx

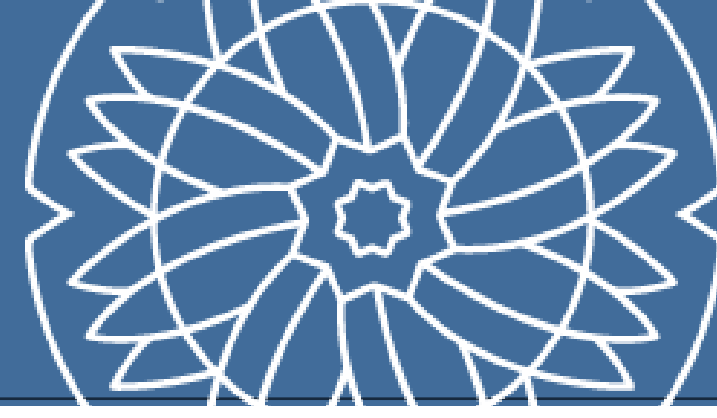


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Foreign Trade Zone (FTZ)

July 21, 2025

What is a Foreign Trade Zone (FTZ)?



- ☐ **A Foreign Trade Zone (FTZ) is a designated area licensed by the FTZ Board**
- ☐ **Companies can use special customs procedures**
 - ☐ **Inventory tax exemptions for international inventory**
 - ☐ **Saving or elimination of US customs duties, tariffs and taxes**
- ☐ **FTZ #39: Dallas/Fort Worth International Airport Board**
 - ☐ **Dallas, Tarrant, Kaufman, Collin, Grayson, Denton, Hunt and Hill Counties**
- ☐ **Application Process**
 - ☐ **The proposed user must obtain a support letter from the city**
- ☐ **Municipalities may adopt ordinances to facilitate FTZ activities**

Foreign Trade Zone



- ☐ **Benefit for Companies**
 - ☐ **Duty Deferral or Elimination**
 - ☐ **Reduced Tariffs**
 - ☐ **Improved Logistics**
 - ☐ **Cost Saving**
- ☐ **Benefit for City**
 - ☐ **Economic Development**
 - ☐ **Job Creation**
 - ☐ **Further Investments**
- ☐ **Will NOT affect local taxable value or sales tax generation**

Foreign Trade Zone - Request



- ☐ **Two FTZ's in Garland: Inactive**
 - ☐ **2008: Sanden International (4010 Distribution)**
 - ☐ **2010: Fossil Partners (3901 Miller Rd)**
- ☐ **Nobilia North America seeking to submit a FTZ application**
 - ☐ **3101 Marquis**
- ☐ **Staff Requests Direction:**
 - ☐ **Recommend ordinance authorizing support of FTZ application(s)**

Thank You

Questions?



GARLAND

CITY COUNCIL STAFF REPORT

3

Meeting Date: July 21, 2025

Title: Fire/EMS Stakeholder Committee – Committee Composition and Overview

Submitted by: Letecia McNatt, Assistant to the City Manager

Strategic Focus Area:

Issue / Summary

The City of Garland is establishing a Fire/EMS Stakeholder Committee to evaluate and recommend financially sustainable approaches to Fire and Emergency Medical Services. This item presents the proposed committee membership and outlines the committee's purpose, expected outcomes, and meeting structure.

Background

As discussed during the June 21 Pre-Budget Workshop, the City Council directed staff to convene a Fire/EMS Stakeholder Committee to address long-term sustainability for Fire and EMS operations. The committee will be hosted by the City Council Public Safety Committee, with meetings beginning in August 2025 and continuing monthly for 9–12 months. Meetings will be open to the public and coordinated in conjunction with the Public Safety Committee's schedule.

The committee's charge includes evaluating the City's current 24-on/48-off operating schedule and the City's service model for Emergency Medical Services. The committee will consist of up to 15 members, including City leadership, Fire Department personnel, and community leaders who have demonstrated a strong commitment to the Fire Department through volunteerism, participation in department programs, and active community engagement.

Committee Members (proposed):

- **Chair:** Chris Ott, Chair, City Council, Public Safety Committee
- Carissa Dutton, City Council, Public Safety Committee
- Margaret Lucht, City Council, Public Safety Committee
- Judson Rex, City Manager
- Matt Watson, Chief Financial Officer
- Kristen Smith, Managing Director of HR
- Allyson Bell-Steadman, Director of Budget & Financial Strategy
- Mark Lee, Fire Chief

- Tyler Little, Driver-Engineer
- Bill Crews, President, Garland Firefighter's Association
- Dr. Matthew Tice, Medical Director
- **Community Leader Nominees:**
- **Scott LeMay**
- **Merrill Balanciere**
- **Jason Collard**
- **Melissa Garner**

Consideration / Recommendation

Council is asked to review and confirm the proposed committee composition.

Attachments

None



GARLAND

CITY COUNCIL STAFF REPORT

4

Meeting Date: July 21, 2025

Title: Pending Items List - City Council Committees and Future Work Sessions

Submitted by: Letecia McNatt, Assistant to the City Manager

Strategic Focus Area:

Issue / Summary

The Pending Items List for Council Committees and Future Work Session Items is provided as a status update for Council's review.

Background

City Council Committees:

Administrative Services

Audit

Community Services

Development Services

Legislative & Public Affairs

Public Safety

Transportation, Infrastructure & Mobility (*no pending items at this time*)

Consideration / Recommendation

Information only.

Attachments

- A. 1. Future Agenda Items_Work Session 2025.07.16
- B. Administrative Services Committee_Pending Items List 2025.07.16
- C. Audit Committee_Pending Items List 2025.07.16
- D. Community Services Committee_Pending Items List 2025.07.16
- E. Development Services Committee_Pending Items List 2025.07.16
- F. Legislative and Public Affairs Committee_Pending Items List 2025.07.16
- G. Public Safety Committee_Pending Items List 2025.07.16

Future Agenda Items - Work Session

Pending Items List

7/16/2025

ITEM	DATE	Referred by:	Work Session	Council Action
1. Pets per Household Restrictions	8/19/2024	Lucht; Dutton	7/21/2025	TBD
2. DART "Special" Work Session; Dedicated discussion	7/7/2025	City Council	7/21/2025	TBD
3. Spring Creek Nature Preserve Briefing	7/7/2025	Thomas; Dutton	7/21/2025	TBD
Briefing on H.R. 1 "One Big Beautiful Bill Act": 4. Ramifications for the City of Garland	7/7/2025	Ott; Moore	TBD	TBD
5. City's Response to Flash Flooding Events	7/8/2025	Lucht; Beard	7/21/2025	TBD

Administrative Services Committee

Pending Items List

7/16/2025

Councilmember Kris Beard - Chair

Councilmember Carissa Dutton

Mayor Pro Tem Margaret Lucht

Staff Liaison - Phillip Urrutia

ITEM	DATE	Referred by:	Scoping	Committee Discussion	Work Session	Council Action
1. All Abilities Advocacy**	1/6/2025	Dutton; Lucht	2/27/2025	3/27/2025	TBD	TBD
Boards & Commissions: Review Objectives and						
2. Engagement	1/21/2025	Lucht; Dutton	2/27/2025	3/27/2025	4/14/2025	TBD
3. City Signage & Languages Used: Review	2/3/2025	Lucht; Dutton	2/27/2025	4/24/2025	TBD	TBD
4. City Ordinance Related to Chickens: Review	2/12/2025	Hedrick; Ott	2/27/2025	3/27/2025	4/14/2025	TBD
Process for Economic Development Agreements:						
5. Review	3/17/2025	Lucht; Dutton	4/24/2025	TBD	TBD	TBD
6. Intergovernmental Committee – GISD, City, Chamber	5/19/2025	Lucht; Moore	7/24/2025	TBD	TBD	TBD
Flags to Half-Staff Upon Passing of City Employee or						
7. Past Councilmember	7/14/2025	Dutton; Lucht	7/24/2025	TBD	TBD	TBD

**Items in green are slated for scoping discussion at next committee date scheduled*

***Items slated for second Committee discussion following scoping at March 27, 2025 meeting*

Audit Committee
Pending Items List

7/16/2025

Councilmember Ed Moore - Chair
Councilmember B.J. Williams
Councilmember Chris Ott
Staff Liasion - Jed Johnson

ITEM	DATE	Referred by:	Scoping	Committee Discussion	Work Session	Council Action
1. Benefits Billing Audit - Update on City-wide HIPPA Framework Development and Implementation	6/26/2024	Moore		6/24/2025	7/21/2025	TBD
2. Parking Enforcement Audit - Update on City Marshal's Action Plan Implementation	12/17/2024	Williams		6/24/2025	7/21/2025	TBD
3. Parking Enforcement Audit - Update on Enforcement Strategies and Effectiveness	1/6/2025	Lucht		6/24/2025	7/21/2025	TBD
4. Municipal Wastewater Treatment Agreements Audit - Update on Management Action Plans	4/8/2025	Williams; Moore		12/1/2025	TBD	TBD

Community Services Committee

Pending Items List

7/16/2025

Councilmember Carissa Dutton - Chair

Councilmember Jeff Bass

Councilmember Kris Beard

Staff Liasion - Kevin Slay

ITEM	DATE	Referred by:	Scoping	Committee Discusson	Work Session	Council Action
1. Civil Penalties for Code Compliance Issues	8/20/2024	Dutton; Lucht	12/4/2024	1/23/2025	2/17/2025	Delayed pending Salesforce implementation
2. Outside Storage of Tires at Businesses**	11/18/2024	Williams; Lucht	3/27/2025	7/24/2025	TBD	TBD
3. Pop-up Businesses on Private Property at Night**	2/17/2025	Williams; Lucht	3/27/2025	7/24/2025	TBD	TBD
4. Adopt-A- Street Program	3/28/2025	Bass; Hedrick	7/24/2025	TBD	TBD	TBD
5. STR Ordinance: Review	4/13/2025	Lucht; Dutton	7/24/2025	TBD	TBD	TBD
6. Lake Ray Hubbard	5/14/2025	Moore; Lucht	7/24/2025	TBD	TBD	TBD

**Items in green are slated for scoping discussion at next committee date scheduled*

***Items slated for second Committee discussion following scoping at March 27, 2025 meeting*

Development Services Committee

Pending Items List

7/16/2025

Mayor Pro Tem Margaret Lucht- Chair

Councilmember Jeff Bass

Councilmember Joe Thomas Jr.

Staff Liaison - Andy Hesser

ITEM	DATE	Referred by:	Scoping	Committee Discusson	Work Session	Council Action
1. Review Sign Ordinance**	6/17/2024	Bass; Lucht	10/21/2024	8/5/2025	TBD	TBD
2. Historical Significance of Specific Signage in Garland**	9/16/2024	Lucht; Williams	10/21/2024	8/5/2025	TBD	TBD
3. Historical Signs - Façade Program**	9/16/2024	Lucht; Dutton	10/21/2024	8/5/2025	TBD	TBD
4. Bounded 380 – Residential Improvements	9/16/2024	Ott; Hedrick	10/21/2024	8/5/2025	TBD	TBD
5. Review SUP Process	5/5/2025	Dutton; Lucht	8/5/2025	TBD	TBD	TBD
6. Review Sign Ordinance	5/5/2025	Dutton; Lucht	8/5/2025	TBD	TBD	TBD
7. Review Carport Ordinance	5/19/2025	Lucht; Dutton	8/5/2025	TBD	TBD	TBD
8. Code of Ordinances 26.91 – Definitions to include food establishments and signage	7/14/2025	Dutton; Bass	8/5/2025	TBD	TBD	TBD

**Items slated for second Committee discussion following March 17, 2025 meeting

Legislative & Public Affairs Committee

Pending Items List

7/16/2025

Councilmember Jeff Bass - Chair
Councilmember B.J. Williams
Councilmember Chris Ott
Staff Liasion - Ariel Traub

ITEM	DATE	Referred by:	Scoping:	Committee Discusson	Work Session	Council Action
1. DART Funding - Resolution	7/15/2024	Hedrick; Bass		3/17/2025	3/17/2025 7/21/2025	TBD
2. Consider Consultant Services to Explore Alcohol Retail Sales Options	7/14/2025	City Council	TBD	TBD	TBD	TBD

Public Safety
Pending Items List

7/16/2025

Councilmember Chris Ott - Chair
Councilmember Carissa Dutton
Mayor Pro Tem Lucht
Staff Liasion - Mitch Bates

ITEM	DATE	Referred by:	Scoping:	Committee Discusson	Work Session
1. Discussion Operational Readiness of the Police Gang & SWAT Units	5/19/205	Dutton; Lucht		6/25/2025	8/4/2025



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CITY COUNCIL STAFF REPORT

5

Meeting Date: July 21, 2025

Title: Spring Creek Forest Preserve - Briefing

Submitted by: Letecia McNatt, Assistant to the City Manager

Strategic Focus Area:

Issue / Summary

In June 2025, City crews conducted clearing activity to access a critical sewer trunk line located within the Spring Creek Forest Preserve.

Background

The City is working with Kimley-Horn, Dallas County, and the Preservation Society to develop a plan that prioritizes ecological restoration, appropriate mitigation strategies, and long-term maintenance. The plan is in development, and staff will continue to provide progress updates to the Council and community as milestones are reached.

Consideration / Recommendation

No formal action is requested at this time. Staff will return with updates as needed as restoration planning continues.

Attachments

None



GARLAND

CITY COUNCIL STAFF REPORT

6

Meeting Date: July 21, 2025
Title: DART Overview
Submitted by: Jennifer Stubbs, City Secretary
Strategic Focus Area: Future-Focused City Organization

Issue / Summary

Staff will provide Council with an overview of issues related to the funding and governance of DART.

Background

This is an update only. Staff will provide an overview of issues related to the funding and governance of DART.

Consideration / Recommendation

Discussion only.

Attachments

None



GARLAND

CITY COUNCIL STAFF REPORT

7

Meeting Date: July 21, 2025

Title: Flood Emergency Preparedness

Submitted by: Joseph Ellis, Emergency Management Director

Strategic Focus Area: Safe Community

Issue / Summary

The City of Garland continues to face flood risks due to heavy rainfall, low-lying areas, and drainage limitations in parts of the city. These events can impact public safety, disrupt city services, and require coordinated emergency response efforts.

This agenda item is presented to provide an update on the City's emergency preparedness for flood events. It includes an overview of current response protocols, interdepartmental coordination, public communication strategies, and community engagement efforts to ensure residents are informed and prepared.

Council input is requested to support continued planning and coordination efforts aimed at improving the City's overall flood readiness.

Background

The City of Garland has experienced multiple flood events in recent years, resulting in roadway closures, service disruptions, and impact to residents. These incidents highlight the need for coordinated planning and response to ensure public safety and maintain continuity of city operations.

The Office of Emergency Management (OEM), in coordination with the Streets Department, Fire, and Police, and other city departments maintains a comprehensive Emergency Operations Plan (EOP) that covers flood-related incidents. This plan guides interdepartmental coordination, situational monitoring, and public communication during severe weather events.

Flood preparedness is an ongoing part of the City's emergency management efforts. Staff routinely participate in planning meetings, training exercises, and after-action reviews to strengthen readiness. Public outreach is also used to raise awareness and help residents understand what to expect during heavy rainfall events.

This agenda item provides Council with an update on current preparedness activities and supports continued efforts to enhance the City's ability to respond effectively to future flood events.

Consideration / Recommendation

No action is required at this time. This presentation is provided for informational purposes to brief Council on the City's flood preparedness efforts and to answer any questions related to planning and coordination.

Attachments

- A. Flood Safety Presentation to Council



GARLAND

Flood Response and Community Safety

Joseph Ellis, Emergency Management Director
Michael Polocek – Engineering Director



Historical Occurrences of flooding in Garland

100 Year flood events

- A 1% statistical chance of a flood event occurring each year.
- Garland is subject to flooding from Duck Creek, Rowlett Creek, Spring Creek, Mills Branch, and their tributaries.

1991 Duck Creek Flood

- Estimated 4 – 5 inches fell over a 24-hour period (Precise data unavailable)
- Resulted in channel widening project with U.S. Corps of Engineers

May 2015 Flood

- Estimated 7 Inches of rain fell in less than 24 hours (100-year flood event)
- Estimated \$8 million dollars in damage to property
- Channel widening project in late 1990's reduced impact of a 1991 level storm



Three Flood Types that Occur in Garland

- Inland: Flooding that occurs when rainfall overwhelms drainage systems
- River: Flooding that happens when a river exceeds its capacity and overflows its banks
- Flash Flood: A flood event that is sudden and intense caused by heavy rainfall in a short period of time.

Impact on Community

- 18 flood events in Garland since 1998, with 3 fatalities reported
- Regional flooding has caused \$68 million in losses since 1996
- Exact timing, location, and severity, especially with flash floods, can change rapidly, making flooding unpredictable even with forecasts



How the City Addresses Flooding

- Engineering Projects
 - Automated flood gate Project
 - Voluntary buyouts of flood prone properties
 - NFIP
- Capital Improvement Projects
 - Drainage projects
- Emergency Planning:
 - Emergency Response Plans
 - Operating Procedures for severe weather events
 - FEMA Approved Hazard Mitigation Plan



Flood Monitoring and Communication

Office of Emergency Management

- Monitors flood conditions closely with National Weather Service (NWS).
- Maintains secure communication with the NWS during weather events.
- Uses real time updates to support local response decisions.
- 24-hour monitoring by OEM staff begins when flooding is forecasted.
- Coordinate with Police and Street Departments to monitor low water crossings.



Outdoor Warning Sirens

- Intended for outdoor threats like tornadoes, damaging wind and large hail.
- Not effective for indoors, where most people are during flooding.
- Flooding is highly localized, often affecting specific streets of neighborhoods.
- Flash floods can occur with little warning, requiring fast, direct communication.

Better Tools for Flood Alerts:

- Garland Emergency Notification System: Targeted alerts by text, mail, and phone.
- NOAA Weather Radio: Real time updates with detailed safety information direct from the National Weather Service.



Garland Emergency Notification System

Delivers critical alerts and safety updates to Garland Residents

Alert Types:

- Severe Weather (e.g., tornadoes, floods, winter storms)
- Utility Outages
- Evacuations
- Street closures

Residents can opt in for automated weather alerts



NOAA Weather Radio

24/7 Emergency Alerts

- Direct Warnings from the National Weather Service
- Operates even when cell service or internet is down

Covers All Hazards

- Severe Weather (tornadoes, flash floods, winter weather)
- Natural and man-made emergencies
- Reliable and Immediate
 - Indoor audible alerts, day or night
 - Battery powered
 - Compliments the Garland Emergency Notification System

Thank You

Questions?





GARLAND

CITY COUNCIL STAFF REPORT

8

Meeting Date: July 21, 2025

Title: Overview on Senate Bill 840

Submitted by: Nabila Nur, Planning & Development Director

Strategic Focus Area: Growing Economic Base

Issue / Summary

Staff will provide an overview of recently passed Senate Bill 840 and its potential impact.

Background

Staff will present an overview of the recently enacted Senate Bill 840 and discuss its potential implications.

Consideration / Recommendation

Information only.

Attachments

None



GARLAND

CITY COUNCIL STAFF REPORT

9

Meeting Date: July 21, 2025

Title: Update on Garland Police School Resource Officer (SRO) Program

Submitted by: Laura Avila, Administrative Services Supervisor

Strategic Focus Area: Safe Community

Issue / Summary

Staff will provide an update on recent discussions regarding the School Resource Officer (SRO) program, including key takeaways and potential next steps. The agenda item responds to the City's ongoing partnership with Garland ISD to ensure a safe and supportive learning environment for students.

Background

The Garland Police Department and Garland ISD have maintained a long-standing SRO program designed to promote safety, deter criminal activity, and build trust between youth and law enforcement. This agenda item is part of a broader effort to evaluate how the SRO program can evolve to meet current needs while maintaining strong community relationships and school safety.

Consideration / Recommendation

Staff recommends that the Council receive the update and provide input on key issues. No formal Council action is requested at this time.

Attachments

None



GARLAND

CITY COUNCIL STAFF REPORT

10

Meeting Date: July 21, 2025

Title: Update on Pet Limits & Wildlife Trapping

Submitted by: Uriel Villalpando, Sanitation Director

Strategic Focus Area: Safe Community

Issue / Summary

Update on two ongoing initiatives related to Animal Services: (1) an assessment of pet ownership limits within the City, and (2) a review of current practices regarding the trapping of non-rabies vector wildlife.

Background

On August 19, 2025, Council directed staff to explore potential amendments to the City ordinance to restrict the number of dogs and cats allowed per household, and evaluate options for discontinuing the trapping of non-rabies vector wildlife. Staff will brief Council on recommendations for both items.

Pet Limits Review

Currently, Garland does not impose pet limits for dogs and cats, unlike some neighboring cities which have established caps based on property type, size, and zoning.

On May 30, 2025, staff presented the item to the Animal Services Advisory Committee. The committee recommended tabling the item until the end of the year to allow for additional data collection, particularly related to service calls involving households with multiple animals. Preliminary data from April and May 2025 indicates only two confirmed excessive animal complaints out of 3,323 calls.

Staff continues to monitor call volumes, develop heat maps to identify potential hot spots, increase patrols in problem areas, and work with the City Attorney's Office on a broader Chapter 22 ordinance review.

Wildlife Trapping Review

Currently, staff responds to all wildlife trapping calls, including non-rabies vector species, which remains more comprehensive than many neighboring cities. Several peer cities have already limited or discontinued trapping services for non-rabies vector species, often referring residents to private wildlife removal companies instead.

Recent service data shows a steady decline in trapped wildlife calls. In 2025 year-to-date, Garland Animal Services has responded to 227 total wildlife calls, averaging approximately 1.52 calls per day, with non-rabies vector species representing the majority of those calls. The decreasing volume allows staff to continue managing these calls without significantly impacting resources.

Staff will continue monitoring call volumes, explore public education efforts, and utilize social media to inform residents of alternative options for managing non-rabies wildlife concerns.

This item was presented to the Animal Services Committee on May 30, 2025. Following the presentation, the committee recommended no action to be taken at this time.

The request to review these items was made on August 17, 2024, by Deputy Mayor Pro Tem Lucht and seconded by Councilmember Dutton.

Consideration / Recommendation

For information only.

Attachments

A. Pet Limits & Animal Trapping Update



GARLAND

Pet Limits & Wildlife Trapping Update

Uriel Villalpando, Animal Services Interim Director

Justin Craft, Animal Services Manager



Section 22.21—Allowed Number of Animals

Actions: Supervisor of Animal Services orders a reduction of the number of animals allowed.

Trigger: More than two violations within a 12-month period related to the number of animals.

Pending Ordinance Amendment: Or when deemed necessary by the Supervisor of Animal Services in order to prevent a substantial risk of harm to the health or safety of the public or to the health or welfare of the animals.

Factors to determine excessive animals:

- Number of animals present
- Size of each animal
- Physical health of each animal
- Type of each animal
- Owner's ability to provide care to each animal

Only targets irresponsible pet owners

PET LIMITS UPDATE (CONT.)



City	Pet Limits	Details
Arlington	No	No limit on the number of pets a person can own.
Carrollton	Yes	2 dogs/2 cats if the property does not have a fenced yard. 3 dogs/3 cats if there is a fenced yard. 5 pet limit on other pets such as birds, guinea pigs, etc.
Dallas	Yes	Single-family homes on less than half an acre: Up to six (6) dogs and/or cats. Single-family homes on more than half an acre: Up to eight (8) dogs and/or cats. Apartments, duplexes, townhomes (shared walls): Up to four (4) dogs and/or cats.
Fort Worth	Yes	3 dogs and/or 3 cats
Frisco	Yes	Up to 6 of any combination of dogs, cats, or ferrets. No more than 3 ferrets.
Garland	No	No pet limits for dogs and cats.
Grand Prairie	No	No pet limits for dogs and cats.
Irving	Yes	8 household limit. Any combination of dogs/cats.
Lewisville	Yes	6 total of any combination of dogs, cats, rabbits, or chickens.
McKinney	Yes	No residence within the city shall house more than four dogs and four cats over the age of three months
Mesquite	Yes	3 dogs and 3 cats max. Multi-pet permit required if more than 3. No more than 10 total animals not including dogs and cats.
Plano	Yes	Single-family residences: Up to ten (10) adult animals, with no more than four (4) being intact (not spayed/neutered). Multi-family residences (e.g., duplexes, apartments): Up to five (5) adult animals, with no more than one (1) being intact. A multi-pet permit is required for duplexes with shared walls, and all pets must be vaccinated and licensed.
Richardson	Yes	4 dogs and 4 cats allowed.



April & May 2025 Statistics

Number of Calls: 3,323

eAssist Service Orders: 122

Number of Calls for Excessive Animals: 5

*1 verified – surrendered 9 cats

Number of Animals Impounded: 1,316

Number of Inspection Reports Issued: 52

Number of Citations Issued: 69



- Item was presented to the Animal Services Advisory Committee (ASAC) on May 30, 2025.
- ASAC recommended tabling this item until the end of the year to allow for additional data collection for calls related to households with multiple pets.
- Staff will continue tracking calls and take corrective action as needed.
- Staff is working with IT Department to develop a “heat map” to track high call volume areas and allocate more resources
- Community Outreach Team will allocate more time to patrol high call volume areas
- Staff is working with the City Attorney’s Office on a full revision of Chapter 22.



Questions?



GARLAND

Wildlife Trapping Update

WILDLIFE TRAPPING UPDATE



City	Wildlife Response	Details
Arlington	No	Only sick, injured, or rabies vector species.
Carrollton	No	Moving away from servicing traps. Only if sick or injured.
Dallas	No	Only sick, injured, or rabies vector species.
Fort Worth	No	Only sick, injured, or rabies vector species.
Frisco	No	Only sick, injured, or rabies vector species.
Garland	Yes	Respond to all wildlife in traps.
Grand Prairie	No	Only sick, injured, or rabies vector species.
Irving	No	Only sick, injured, or rabies vector species.
Lewisville	Yes	Service all calls for wildlife.
McKinney	Yes	Service all calls for wildlife.
Mesquite	Yes	Service all calls for wildlife.
Plano	Yes	Service all calls for wildlife.
Richardson	No	Only sick, injured, or rabies vector species.



YEARLY CALLS FOR SERVICE

Year	Total Calls for Wildlife	Avg Calls per day	Calls per day per ASO	Rabies Carrier Calls 30%	Non-Rabies Calls per Day Average	<u>Non-Rabies Calls</u> <u>Per Day Per ASO pe</u> <u>Day</u>
2020	1185	3.25	0.81	0.97	2.27	0.57
2021	1274	3.49	0.87	1.05	2.44	0.61
2022	1238	3.39	0.85	1.02	2.37	0.59
2023	1309	3.59	0.90	1.08	2.51	0.63
2024	844	2.31	0.58	0.69	1.62	0.40
2025	227	1.52	0.38	0.46	1.07	0.27



- Item was presented to the Animal Services Advisory Committee (ASAC) on May 30, 2025.
- ASAC recommended no action on this item.
- The number of calls for trapped wildlife are decreasing.
- Stopping this service could have negative consequences.
- Staff will continue tracking this performance measure and reassess response options based on call activity.
- Staff is exploring ideas to schedule 5 ASOs M-F.
- Staff will start using social media to educate the public on alternatives for addressing wildlife nuisances more effectively.



Questions?



GARLAND

CITY COUNCIL STAFF REPORT

11

Meeting Date: July 21, 2025

Title: Audit Committee Meeting Report

Submitted by: Erin Penney, Senior Auditor

Strategic Focus Area: Sound Governance and Finances

Issue / Summary

Councilmember Ed Moore, Chair of the Internal Audit Committee, and Jed Johnson, City Auditor, will provide a committee report on the following items:

- a. Audit Request – Police SRO Program
- b. HIPAA Privacy and Security Policy Implementation Status – Management Update
- c. Parking Enforcement Audit Recommendations Implementation Status – Management Update
- d. Home Improvement Incentive Program Audit
- e. Internal Audit – Peer Review Result

Background

Staff will provide City Council with updates on recently completed audits by the Internal Audit Department.

Consideration / Recommendation

Council discussion.

Attachments

None



GARLAND

CITY COUNCIL STAFF REPORT

12

Meeting Date: July 21, 2025

Title: Deputy Mayor Pro Tem Chris Ott

- Louis Moore - Library Board

Submitted by: Jennifer Stubbs, City Secretary

Strategic Focus Area: Future-Focused City Organization

Issue / Summary

Consider approval of the appointment of Louis Moore to the Library Board.

Background

There became a vacancy on the Library Board. Deputy Mayor Pro Tem Ott would like to nominate Louis Moore for an unexpired term, ending on 8/31/2025.

Consideration / Recommendation

Approve Deputy Mayor Pro Tem Ott's appointment to the Library Board.

Attachments

- A. Louis Moore-Library Board



Application for City of Garland Boards and Commissions

First Name:	Louis	Last Name:	Moore
Address:	313 S 11th St	Apt./Suite:	
City:	Garland	State:	TX
		Zip Code:	75040
Phone (preferred):		Phone (alt):	
Dallas County Voter Registration Number (or Date of Birth):			
Have you ever been convicted of a Class A Misdemeanor or a Felony (Yes or No)?			No
Length of Garland residency (in years)?		10+ years	Length of Garland residency (in years)? 10+ years
Email address:			
Do you use, or have you ever used, any of the following: Facebook, Instagram, LinkedIn, Nextdoor			
☐ Facebook ☐ Twitter ☐ Instagram ☐ LinkedIn ☐ Nextdoor ☐ TikTok			
Please list up to three Boards and Commission in order of interest (see complete list on pages 3-4):			
1 st	Plan Commission	2 nd Choice:	Garland Cultural Arts Commission
		3 rd Choice:	Community Multicultural Commission

Please list any experience that qualifies you to serve in the areas you have indicated.

Served for total of 10 years on the Garland Plan Commission under two consecutive District 2 city council members. President of Friends of Garland's Historic Magic 11th Street which uses creative arts and other means to promote under-recognized individuals and people groups in Garland.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Garland Plan Commission, 2006-2012 and 2014-2018

List civic or community projects with which you have been involved.

President, Friends of Garland's Historic Magic 11th Street, 2016-present; board member, Hope Clinic; board member and chair, Garland Salvation Army; board member and executive board member of Dallas Heritage Village in Old City Park.

What is your educational background?

B.A. in journalism in 1968 from Baylor University; graduate study (M.A.) in religion 1968-69 at Baylor University; Master of Divinity degree, 1972 from Southern Baptist Theological Seminary in Louisville, KY.

Referred by: District:



Disclosure Form

For Ordinance Boards and Commission Applicants

First Name: Last Name:

Title:

Spouse:

Minor Children or Dependents:

1. Identify by name and address each business entity in which you, your spouse or any of your minor children or dependents have a substantial interest.

Business entity: Means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust or any other entity recognized by law.

Substantial interest means: (a) the ownership of 10 percent or more of the voting stock or shares of the business entity; (b) the ownership of either 10 percent or more or \$5,000 or more of the fair market value of the business entity; or (c) funds received from the business entity exceed 10 percent of the recipient's gross income for the previous year.

2. Identify (by street address, legal or lot and block description) all real property located within Garland owned by you through beneficial ownership, partnership, joint ownership or through corporate ownership of corporation in which you have an interest of one percent or more. You must also include all real property leased by you or held by you with a right of first refusal.

Return completed Boards and Commissions Application and Disclosure Form to:

City of Garland
City Secretary's Office
PO Box 469002
Garland, TX 75046-9002

Signature: Date:



GARLAND

CITY COUNCIL STAFF REPORT

13

Meeting Date: July 21, 2025

Title: Councilmember Ed Moore

- Aju Mathew - Parks & Recreation Advisory Board

Submitted by: Jennifer Stubbs, City Secretary

Strategic Focus Area: Future-Focused City Organization

Issue / Summary

Consider approval of the appointment of Aju Mathew to the Parks & Recreation Advisory Board.

Background

There became a vacancy on the Parks & Recreation Advisory Board. Councilmember Moore would like to nominate Aju Mathew for an unexpired term, ending on 8/31/2025.

Consideration / Recommendation

Approve Councilmember Moore's appointment to the Parks & Recreation Advisory Board.

Attachments

- A. Aju Mathew Redacted Application



Application for City of Garland Boards and Commissions

First Name:	Aju	Last Name:	Mathew		
Address:	3902 Henley Lane		Apt./Suite:		
City:	Garland	State:	TX	Zip Code:	75043
Phone (preferred):			Phone (alt):		
Dallas County Voter Registration Number (or Date of Birth):					
Have you ever been convicted of a Class A Misdemeanor or a Felony (Yes or No)?					
No					
Length of Garland residency (in years)?		10+ years	Length of Garland residency (in years)?		10+ years
Email address:					
Do you use, or have you ever used, any of the following:					
Facebook, Instagram, LinkedIn, Nextdoor					
☐ Facebook ☐ Twitter ☐ Instagram ☐ LinkedIn ☐ Nextdoor ☐ TikTok					
Please list up to three Boards and Commission in order of interest (see complete list on pages 3-4):					
1 st	Parks and Recreation Board		2 nd Choice:	Library Board	
			3 rd Choice:	Tax Increment Finance #1 Downtown Board	

Please list any experience that qualifies you to serve in the areas you have indicated.

Serving Currently Tax Increment Finance @1 Downtown Board and working as a Campaign Treasurer for the Mayor Candidate Dr. Shibu Samuel

If you have previously served on a City Board or Commission, please specify and list dates of service.

Serving Currently Tax Increment Finance @1 Downtown Board from July 2023.

List civic or community projects with which you have been involved.

Worked lot of youth leadership for church and diocesan and involved in lot of church leadership and community activities.

What is your educational background?

Bachelors in Information Technology

Referred by:		District:	3
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Disclosure Form

For Ordinance Boards and Commission Applicants

First Name: Last Name: Mathew

Title:

Spouse:

Minor Children or Dependents:

1. Identify by name and address each business entity in which you, your spouse or any of your minor children or dependents have a substantial interest.

Business entity: Means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust or any other entity recognized by law.

Substantial interest means: (a) the ownership of 10 percent or more of the voting stock or shares of the business entity; (b) the ownership of either 10 percent or more or \$5,000 or more of the fair market value of the business entity; or (c) funds received from the business entity exceed 10 percent of the recipient's gross income for the previous year.

2. Identify (by street address, legal or lot and block description) all real property located within Garland owned by you through beneficial ownership, partnership, joint ownership or through corporate ownership of corporation in which you have an interest of one percent or more. You must also include all real property leased by you or held by you with a right of first refusal.

Return completed Boards and Commissions Application and Disclosure Form to:

City of Garland
City Secretary's Office
PO Box 469002
Garland, TX 75046-9002

Signature: Date: